

**Request for Qualifications  
Critical Public Safety Facility  
Raleigh, North Carolina**



P.O. Box 590  
Raleigh, NC 27602  
919.996.3610  
www.raleighnc.gov/arts

**Summary:**

The Office of Raleigh Arts invites experienced artists or artist teams who are United States citizens or permanent residents to submit qualifications to provide site-specific public art for Raleigh's Critical Public Safety Facility. Up to three finalists will be selected for interviews. Each will be paid a \$1,500 stipend. A project artist will be selected from the finalists. The project budget is \$180,500, inclusive of all expenses including design, fabrication, installation, travel, taxes and fees.

Qualifications must be submitted by 5:00 p.m. E.D.T. on Friday, November 8, 2013. There is no fee to submit qualifications

**Facility Project Overview:**

The Critical Public Safety Facility, located on Raleigh Boulevard between Westinghouse Boulevard and Brentwood Road, will consist of a 95,000-square-foot, four-story building housing the following Raleigh departments: the Emergency Communication Center; the Emergency Operations Center, the Data Center, and the Traffic Control Center. There will be four levels, as well as lower level mechanical spaces.

The Emergency Communication Center is a 24-hour operation and receives 911 emergency calls for much of Wake County.

The Data Center will support all functions of the building as well as the full City of Raleigh Information Technology system.

In May 2012, the architectural firm of Pearce Brinkley Cease + Lee (now named Clark Nexsen) was hired by City Council to design the facility.

Public art at selected sites is authorized by the Half Percent for Art ordinance established by the Raleigh City Council in 2009 and implemented by Raleigh's Public Art and Design Board and the Office of Raleigh Arts.

**Public Art Goals and Opportunities:**

Public art at Critical Public Safety Facility should:

- Recognize the value of City employees as public servants focused on ensuring the safety of its citizens via emergency preparedness and response, city-wide communication, and traffic control;
- Enhance the exterior of the facility without infringing on its designation as a highly secured site; and
- Serve as a strong visual gateway for the staff, visitors, and media who visit the facility while also defining the public safety aspects of the facility.

Contributing to the sustainability/re-use of water and/or materials is also strongly desired.

The Public Art and Design Board identified these exterior opportunities and others for public art:

- Exterior artwork, either integrated or free-standing, that enhance the facility's entryway plaza, which will be used by employees, visitors and occasionally the media due to the plaza's designation as a staging point for the press in times of emergency;
- Two-dimensional or low-relief artwork that is incorporated into the nearly 600 linear feet of cast-in-place concrete retaining wall that surrounds the facility; and/or
- Artwork that enhances the south-facing exterior façade of the facility.

The selected artist or artist team may consider multiple locations, or consider one key focal point for the artwork. There are opportunities for a diversity of art forms and size.

**Selection Criteria and Process:**

The Public Art and Design Board has appointed a seven-member Artist Selection Panel that includes a member of the Board, an artist, an arts professional, the project architect and a representative from the City of Raleigh's City Manager's office.

The selection process will have two stages. During the first round, the Artist Selection Panel will evaluate qualifications of artists based on five criteria: artistic merit; placemaking experience; experience in collaborative public art processes; project management experience; and technical expertise.

For the second round, the Artist Selection Panel will identify up to three finalists to invite to Raleigh for interviews. Finalists will receive a \$1,500 stipend to cover travel and related expenses associated with the interview. In addition to reviewing qualifications and previous experience in detail, panelists will discuss with the finalists their approaches to the project and respond to questions. A specific proposal is not expected at this interview.

The Artist Selection Panel will choose the artist for the project and forward that recommendation to the Public Art and Design Board. Upon approval by the Public Art and Design Board, a scope of services and budget will be developed based on the artist's or artist team's approach to the project.

**Project Timeline:**

RFQ Application Deadline:	November 8, 2013
Finalists Notified:	November, 2013
Finalists Interviewed:	December, 2013
Project Awarded:	January, 2014
Critical Public Safety Facility opens:	December, 2015

**Application Requirements – See the Artist Submission Checklist Below**

Please do not submit any other materials with your application. They will not be reviewed by the panel and will not be returned.

**Mail applications to:**

Critical Public Safety Center  
Kim Curry-Evans, Public Art Coordinator  
Office of Raleigh Arts  
PO Box 590  
Raleigh, NC 27602

**OR**

**Deliver applications to:**

Critical Public Safety Center  
Kim Curry-Evans, Public Art Coordinator  
Office of Raleigh Arts  
127 W. Hargett Street, Suite 408  
Raleigh, NC 27601

**Submission and Deadline**

All RFQ materials must be received in the office no later than Friday, November 8, 2013 at 5:00 p.m. EDT. Postmarks are not accepted in lieu of application delivery on November 8<sup>th</sup>. **Incomplete or late submissions will not be considered, so applicants are encouraged to submit in advance of the deadline so that any unforeseen problems with materials can be addressed.**

**Additional Information**

For additional information, contact Kim Curry-Evans, public art coordinator for the Office of Raleigh Arts, at 919-996-4688 or [kim.curry-evans@raleighnc.gov](mailto:kim.curry-evans@raleighnc.gov). For information regarding the project, visit the Raleigh Arts website at [www.raleighnc.gov/arts](http://www.raleighnc.gov/arts) (search for Artist Calls or Half Percent for Art).

## **Artist Submission Checklist**

Please submit materials as detailed below. Number (1) must be delivered by mail or hand-delivered; number (2) must be received via CD or via box.com. *The deadline for submission is 5:00 p.m. on Friday, November 8, 2013.*

### **1. One printed, single-sided copy of the following written materials:**

- Statement of Interest:** A one-page statement outlining your interest in this project and experience working on comparable projects, including your experience working with architectural, engineering and landscape architectural project teams. Include your philosophy on public art, its integration into public safety facilities, and how your work and experience will complement this project. *File titled Firstname\_Lastname\_statement.*
- Professional Résumé:** A résumé of no more than three pages that includes information regarding public art commissions, exhibitions and installations, awards, grants and education, with an emphasis on exterior large-scale public art projects in the past ten years. If applying as a team, submit a separate résumé for each team member. *File titled Firstname\_Lastname\_resume.*
- Image Identification List:** An image identification list corresponding to the submitted digital images. Each image should include: Image number, artist's name, title, year, media, location and project budget, as well as dimensions, commissioning agency, collaborators or design professionals (if applicable) and a sentence or two describing the artwork concept. The list must be labeled with the artist's name. *File titled Firstname\_Lastname\_list.*
- Three Professional References:** Contact information for three references should be submitted, including name, title and affiliation, phone number and email address. References should be able to speak to your ability to provide services for a public art project of similar size and scope. *File titled Firstname\_Lastname\_references.*

### **AND**

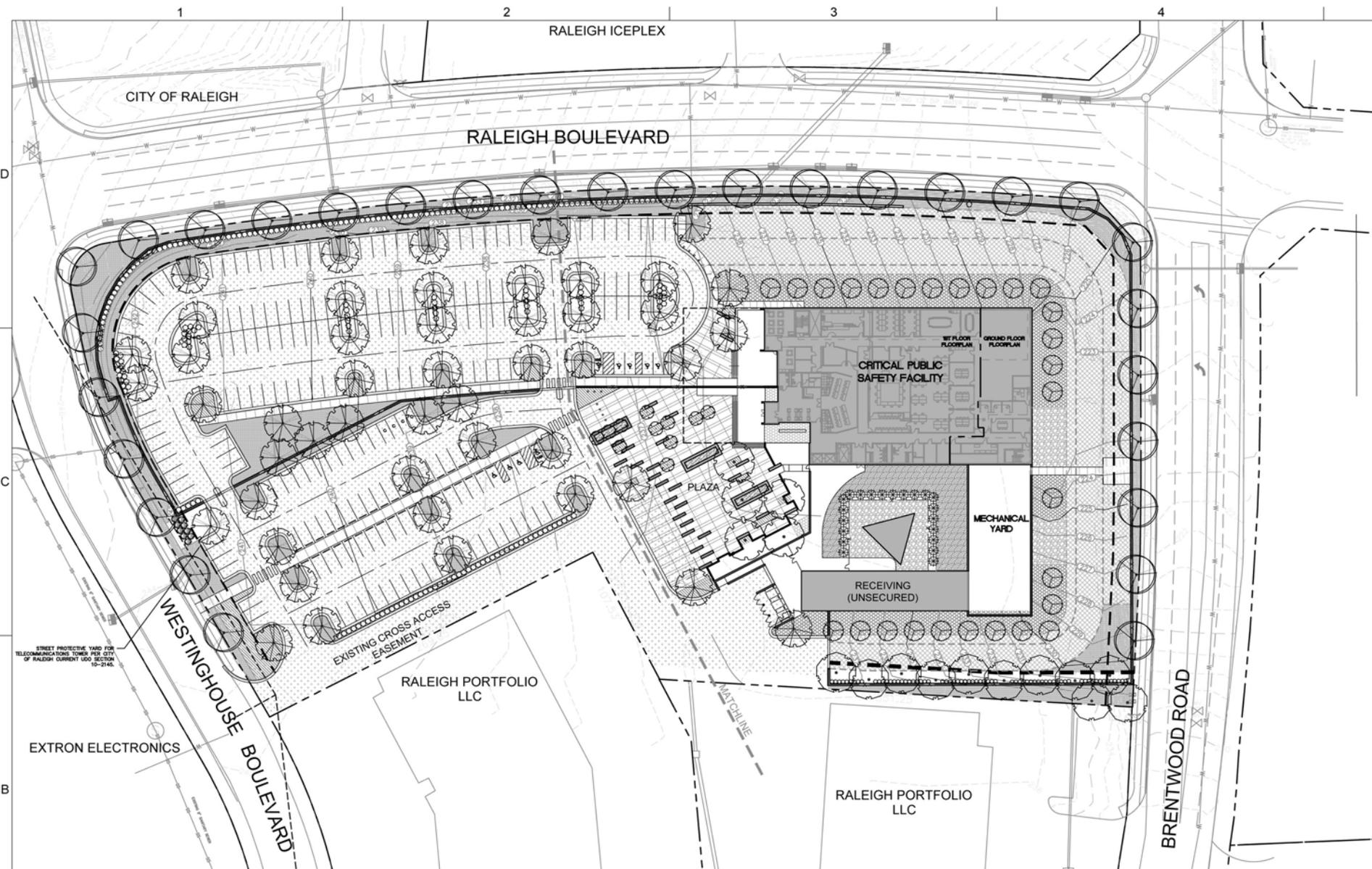
#### **2A. One CD containing:**

- Ten Digital Images:** Ten digital images of previously completed public art projects. Ten images maximum per application, not per team member. Submit in JPEG format with a minimum of 150 dpi resolution; *files titled Firstname\_Lastname\_image #(1-10).*
- The above listed written materials in .doc or .pdf format.

### **OR**

#### **2B. Box.com Upload:**

- Upload ALL of the written materials and digital images to our box.com website. Email [Kim.curry-Evans@raleighnc.gov](mailto:Kim.curry-Evans@raleighnc.gov) for upload instructions.



**PLANT SCHEDULE**

TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	SIZE	SPAC	REMARKS
CARA	11	CARPINUS CAROLINIANA	AMERICAN HORNBEAM	B&B	2"-2.5" CAL. A.I.		
CHIV	12	CHIONANTHUS VIRGINICUS	WHITE FRINGETREE	B&B	1.5"-2" CAL. A.I.		
LAFI	27	LAGERSTROEMIA FAURIEI 'SARA'S FAVORITE'	SARA'S FAVORITE CRAPE MYRTLE	B&B	10"-12" HT. A.I.		
PLXA	5	PLATANUS X ACERIFOLIA	LONDON PLANE TREE	B&B	1.5"-2" CAL. A.I.		
QUEH	29	QUERCUS PHELLOS 'HIGHTOWER'	WILLOW OAK	B&B	2"-2.5" CAL. A.I.		
ULMA	47	ULMUS PARVIFOLIA 'ALLEE'	ALLEE LACEBARK ELM	B&B	2"-2.5" CAL. A.I.		
SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	CONT	SIZE	SPAC	REMARKS
ILBN	68	ILEX CORNUTA 'BURFORDI NANA'	DWARF BURFORD HOLLY	CONT	18"-24" HT. 3" O.C.		
ILBN		ILEX CORNUTA 'BURFORDI NANA'	DWARF BURFORD HOLLY	CONT	18"-24" HT. 3" O.C.		

**NOTES**

1. SIZE AND GRADING STANDARDS OF PLANT MATERIAL SHALL CONFORM TO THE LATEST EDITION OF "USA STANDARDS FOR NURSERY STOCK", BY THE AMERICAN ASSOCIATION OF NURSEYMAN, INC.
2. HEIGHT AND WIDTH SPECIFICATIONS INDICATED ON PLANT SCHEDULE SHALL TAKE PRECEDENCE OVER CONTAINER SIZE AND CALIPER.
3. ALL ANNUAL/PERENNIAL BEDS SHALL BE AMENDED BY THE CONTRACTOR PER THE SPECIFICATIONS AND RAISED 8" ABOVE EXISTING OR PROPOSED GRADE. CONTRACTOR SHALL PROVIDE TOPSOIL AS REQUIRED TO RAISE GRADES.
4. CONTRACTOR SHALL MOUND ALL PARKING LOT ISLANDS TO 8" ABOVE BACK OF CURB AT THE CENTER OF ISLAND. CONTRACTOR SHALL SUPPLY AND PLACE ADDITIONAL TOPSOIL IF NECESSARY FOR MOUNDING AS INDICATED ON CONSTRUCTION DOCUMENTS.
5. CONTRACTOR SHALL MULCH ALL SHRUB BEDS WITH 3" AGED SHREDDED HARDWOOD BARK. CONTRACTOR SHALL MULCH ALL ANNUAL/PERENNIAL BEDS WITH 1" PINE BARK FINES.
6. ALL DISTURBED AREAS NOT INDICATED TO RECEIVE SOO OR MULCH SHALL BE SEEDED BY THE CONTRACTOR.
7. CONTRACTOR SHALL PROVIDE ALL HARD LINES OF PLANT STOCKS OVER AT ALL TIMES. AND ALL CONSTRUCTION AREAS INCLUDING GRADES, ROADS, LANDS AND





