

Sertoma Arts Center

- ❖ Designed to serve as one of the City of Raleigh's Community exhibition spaces, the Sertoma Arts Center is located at 1400 West Millbrook Rd, Raleigh, NC. The gallery has introduced hundreds of artists to area residents and visitors since the inception of the Gallery Program.
- ❖ The Raleigh Room and Hall Gallery are suitable for **two-dimensional artworks**, and additionally, **three-dimensional smaller sculptural works** can be exhibited in the secured glass case in the lobby and gallery space behind the front desk. **Sertoma will assign exhibit months and times to set up and break down. Once the months have been determined you will be contacted. Deadline is October 4, 2014, artist/groups will know exhibit month on or before November 1, 2014.**

Eligibility: *For visual artists*

- ❖ Artists, 18 years of age and up unless otherwise specified, residing and/or working in Wake County and surrounding areas. Undergraduate/Graduate students and artist groups are welcome.

Selection: *Process*

- ❖ Applications are reviewed by a committee comprised of visual art professionals associated with the Sertoma Arts Center.
- ❖ After artists are selected, Sertoma will contact you with more information.
- ❖ Duration of exhibitions is typically four weeks.
- ❖ Exhibitions will be scheduled from January 2015 through December 2015.
- ❖ All sales are coordinated by the Sertoma Arts Center. A 25% commission plus current NC sales tax is taken by the Sertoma Arts Center.
- ❖ Each exhibition will have a public reception held at the Sertoma Arts Center. Refreshments are the responsibility of the artist(s) and must abide by the City of Raleigh policies and procedures.
- ❖ All transportation of works to be exhibited will be the responsibility of the artist. The Sertoma staff will make all final decisions regarding editing of the show, hanging etc. We want all the work to shine in the best possible light.

Submission: *Requirements for individual artists and groups*

- ❖ One Windows-compatible CD* containing images or a link to artist website.
- ❖ Images of work for show (artist(s) must provide all possible images to be shown; artist submitting for group show must provide all images for selection committee to choose from; * **note all images submitted are not guaranteed a place in the gallery**), Images must be saved using a file name and number that corresponds to the annotated list. The Sertoma Arts Center may use submitted images from to promote the show and the center.
- ❖ An annotated list corresponding to submitted digital images including:
 - Title, medium, and description of the work as appropriate.
 - Dimensions

- ❖ Artist's statement (one page)
- ❖ Completed Application *If submission is approved artist will be required to fill out additional forms to complete the process. Forms will be sent via email once approved.

Sertoma Arts Center Gallery Exhibition Application 2015

Please detach, complete, and include with submission materials

Name: _____
 Address: _____

 Email: _____
 Website: _____
 Phone: _____

Artist

I certify that all artwork submitted is my own and I am the sole owner of the rights to these works I have lived and/or worked in/or around Wake County for at least one year.

Signature

Date

Submission Information

Artist Information

_____ **Two-dimensional**

Media _____

_____ **Three-dimensional**

Media _____

Show titles/themes are encouraged

Show Title: _____

Application Checklist

- ___ CD and/or link to artist website
- ___ Annotated Image List
- ___ Statement
- ___ Application Form

**Incomplete packages will not be considered.
 Materials will not be returned.**

THIS IS A SUBMISSION FORM ONLY

THIS DOES NOT GUARANTEE EXHIBIT SPACE

Materials must be submitted by mail typed only or electronically to the Sertoma Arts Center by October 4, 2014:

**Sertoma Arts Center
 1400 West Millbrook Road
 Raleigh, NC 27612
 Attention: Gallery Program or kendal.draper@raleighnc.gov
 Questions call: 919-996-2329**