

Monday, January 25, 2016, 6:00pm
Room 305, Raleigh Municipal Building
222 W. Hargett Street, Raleigh NC 27602

AGENDA

I. Introductions

II. Approval of Minutes from December 14, 2015

III. Public Comments

This is an opportunity for public comment on items or issues that are otherwise not on the agenda.
Please limit comments to three minutes per speaker.

IV. Staff Reports

- **City Project Updates**
- **City Council Updates**

V. Committee & Member Reports

- **Chair's Report**
- **Community Outreach Committee**
 - CAC Presentations
 - Safe Routes to School
- **Bicycle Planning Committee**
 - Bicycle Plan Update
 - Bike Parking Grant Program
 - Parking in Bike Lanes Policy
- **Pedestrian Planning Committee**
 - WalkRaleigh Implementation
 - Midblock Crosswalk Policies
 - Sidewalk and Crosswalk Policies
- **Joint Bicycle & Pedestrian Planning Committee Items**
 - Raleigh Comprehensive Plan Update

VI. Old Business

- **None**

VII. New Business

- **Sidewalk Project Review** – Review plans for new sidewalks on:
 - Crabtree Boulevard from Capital Blvd. to Timber Drive
 - Spring Forest Road from Atlantic Springs Road to Capital Blvd.
 - Millbrook Road from Atlantic Avenue to Capital Blvd.
 - New Hope Road from Capital Blvd. to Wallingford Dr.
- **Cameron Village + Hillsborough Street Small Area Plans**
- **Yonkers Road Improvements**

VIII. Announcements

- **Upcoming Events** – Please announce any events here
- **Confirmation of Next BPAC meeting** – Thursday, February 18, 2016

IX. Adjournment



DRAFT Meeting Minutes –December 14, 2015

The City of Raleigh Bicycle & Pedestrian Advisory Committee met on Monday, December 14, 2015 at 6:00 p.m. at the Raleigh Municipal Building, 222 W. Hargett Street, Raleigh, NC with the following members present:

Commission Members:

Amy Simes, Chair
Paul Nevill, Vice Chair
Evan Brigham
Susan Hatchell
Dan Howe
Aaron Peeler
Rebecca Proudfoot
Mary Sell

Staff:

Todd Edwards, Public Works Safety Engineer
Eric Lamb, Transportation Planning Manager
Jason Myers, Transportation Planner
Jed Niffenegger, Public Works Senior Transportation Engineer
Tim Sudano, Public Works Project Engineer
Susan Wilson, Bicycle & Pedestrian Program Manager
Teresa Young, Administrative Support

Absent:

Harry Johnson (excused)
Seth Palmer (excused)

I. Introductions

Ms. Simes called the meeting to order at 6:05pm and asked everyone to introduce themselves.

II. Approval of Minutes

Mr. Peeler moved for approval of the November 16 minutes which was properly seconded by Mr. Nevill and passed by unanimous voice vote.

III. Public Comments

Ms. Molly Stewart addressed the commission and petitioned for their support for an open streets event. Ms. Stewart distributed letters of support from Wake Up Wake County and Blue Cross Blue Shield of North Carolina to the Commission. The Commission discussed having an open streets event and any challenges that might occur. Ms. Simes referred the item to be discussed in the joint bicycle/pedestrian planning committee.

Mr. Sig Hutchinson stated that the bikeshare is still on the radar and that City Council has been asked to move forward with finding ways to offset the costs of the bikeshare and to match the funds already raised.

Mr. Adam Haller invited the Commissioners to join him on a bike ride again on the Six Forks Road to Glenwood portion in north Raleigh crossing I-440 in order to consider future bike plans for crossing north Raleigh.

Mr. Evan Kane expressed his concern about leaves in the bike lanes and reaching out to solid waste services to do more education and outreach on where to place leaves for disposal. Mr. Kane stated he has contacted the proper people in the City but the response has been slow. Mr. Lamb clarified that the leaf collection is managed by the streets maintenance division and the enforcement for blocking the curbs is a stormwater issue.

Mr. Peeler inquired about the temporary bike lanes on Hillsborough Street. Mr. Lamb responded that they are still there as a pilot installation.

Mr. Howe inquired if the NC Department of Transportation will be giving any feedback on the Phase 2 Hillsborough Street project. Mr. Lamb responded that the project is on track and that NCDOT has been involved with project development.

IV. Staff Reports

City Project Updates: Mr. Lamb reported that the CMAQ project ramped up right after Thanksgiving and that the contractor is almost complete with their work. Mr. Lamb stated there are about 28 miles of new bike facilities and that Glen Eden and Dixie Trail received some negative feedback from the public. Mr. Howe inquired if the City has the resources to respond to areas that need tweaks. Mr. Niffenegger responded that the pavement marking crew can take care of it.

Ms. Simes inquired about turning on Wilmington St and Salsbury St with the new markings. Mr. Niffenegger responded that it will be fixed.

Ms. Wilson stated that she participated in a WatchforMeNC conference call and that the City's application for next year will be fast-tracked and Raleigh is guaranteed to be a partnering community again.

Ms. Simes inquired about sidewalks on the north side of Millbrook Road towards Leesville Road. Ms. Wilson stated she will follow up.

City Council Updates: No report.

V. Committee & Member Reports

Chair's Report: Ms. Simes announced that the Raleigh Police Chief has announced community meetings regarding interactions with the police and one is scheduled for December 15th at 6:30pm at the Convention Center and another on January 5th at 6:30pm at the McKimmon Center. Ms. Simes asked the Commission members to attend.

Community Outreach Committee: Mr. Nevill stated the committee has completed many presentations at Citizen Advisory Council meetings and the committee is working on presentations at Five Points, Southeast and Central CAC meetings.

Bicycle Planning Committee: Mr. Howe reported that the Bike Plan update initiative has been met with a positive experience for all involved. Mr. Howe stated that the committee discussed and recommended a buffered bike lane over a cycle track for the Northwest bike initiative on Lumley Road since this facility type would be safer.

Mr. Howe made a motion that the Commission support the Northwest bike initiative option of buffered bike lanes on Lumley Road. The motion was properly seconded by Mr. Brigham and passed with a unanimous voice vote.

Pedestrian Planning Committee: Mr. Peeler stated that the committee will look to see what policies are on the books for midblock and crosswalk policies, specifically in the City's Unified Development Ordinance.

VI. Old Business

No report.

VII. New Business

Pedestrian Crash Data Review: Mr. Edwards of the Public Works Safety Program presented information to the Commission regarding the pedestrian crashes reported by the Raleigh Police Department. Mr. Edwards

stated that, over the last five years, Raleigh has averaged about 14,000 reported crashes. Mr. Niffenegger stated the Public Works department is trying to build a toolbox to get additional data on crashes.

Poole Road Sidewalk Project Review: Mr. Sudano presented the Poole Road Sidewalk project to the Commission. The project consists of a 6 foot sidewalk from Donald Ross Drive to Sunnybrook Road as well as a pedestrian refuge at Cooper Road.

There was discussion among the Commission regarding the safety of the pedestrians at this proposed crossing. Mr. Howe recommended an island at the intersection versus a pedestrian refuge until a crosswalk could be installed. There was continued discussion among the Commission on the project and Ms. Simes reminded the Commission that the project needed to be endorsed at the meeting. There was discussion about referring the issue to the pedestrian planning committee, and Ms. Simes noted that doing so could impact the project schedule, which was verified by Mr. Sudano.

Mr. Nevill made a motion that the Commission endorse the project with further evaluation of the Cooper Road midblock crossing. The motion was properly seconded by Ms. Hatchell and passed with unanimous voice vote.

Bicycle Plan Review: Mr. Matt Hayes presented the draft of the Bike Plan update. He discussed the main themes from the chapters of the Plan. Mr. Myers stated that the public comment period will be almost two months, extending until January 31, 2016. Mr. Howe suggested getting in contact with the media to get more press about the Bike Plan.

2016 Calendar Review: Ms. Young presented the Commission with the draft calendar of the meetings for 2016. The commission discussed meeting dates and agreed to changes for the February and December meetings.

VII. Announcements

Ms. Proudfoot announced that the Rialto Theater is presenting the No Hand King film on Thursday, December 17th at 6:30 pm and 8 pm. The event will be a good way to meet a local cyclist.

With no further business, the meeting adjourned at 8:10 pm.

Respectfully submitted,
Teresa Young

COMMUNITY OUTREACH COMMITTEE MEETING MINUTES

DATE: January 21, 2016

PRESENT: Paul Nevill (Chair), Evan Brigham, Rebecca Proudfoot

STAFF: Susan Wilson

LOCATION: Raleigh Municipal Building, Room 303

START: 6:05 pm

Committee members discussed upcoming outreach and partnering opportunities for BPAC. A Tour de Brew will take place April 2nd. Lake Lynn Community Center's bike safety event will be April 23rd. A Ride of Silence will be held May 18th.

Committee members continue attending CAC meetings to introduce them to BPAC, with the goal of attending about 5 meetings through February.

Bike Month was discussed. Committee members expressed their desire to maintain the same 3 pit stops as last year's bike to work day. Mr. Brigham said that Oaks and Spokes will be meeting February 2nd at 7pm at the Cameron Village library to talk about their Bike Month events. Committee members mentioned issuing a challenge as a Bike Month event, between City employees and State employees as an example. The Capital City Bike Ride will be held May 5th, and Bike to Work Day will be May 20th.

Ms. Proudfoot brought up Walktober and wants to start planning now so that events can be pulled together and promoted to ensure participation.

END: 7:08 pm

BICYCLE PLANNING COMMITTEE MEETING MINUTES

DATE: January 11, 2016

PRESENT: Harry Johnson (Chair), Dan Howe

STAFF: Susan Wilson, Eric Lamb

LOCATION: Raleigh Municipal Building, Room 305

START: 6:04 pm

Staff presented a memo from Jason Myers updating the Bicycle Committee on the status of the Bike Plan Update and the anticipated timeline for receiving and addressing comments on the Plan.

The Bicycle Committee discussed Traffic Schedule No. 26, Section B, which outlines the streets where parking in bike lanes is currently allowed. Committee members discussed there being 5 options available regarding the issue of parking in bike lanes:

- Do nothing;
- Restrict parking all the time;
- Impose time restrictions on parking;
- Remove the bike lanes; and
- Modify cross sections

The Bicycle Committee directed staff to collect data on these locations that will help in determining best options going forward.

END: 7:00 pm



PEDESTRIAN PLANNING COMMITTEE MEETING MINUTES

DATE: January 21, 2016

PRESENT: Aaron Peeler (Chair), Susan Hatchell, Mary, Sell, Evan Brigham, Rebecca Proudfoot

STAFF: Susan Wilson

LOCATION: Raleigh Municipal Building, Room 303

START: 7:08 pm

Ms. Sell brought up an issue of cars parking in a crosswalk on St. Mary's. She believes that the existing sign is an issue that seems to suggest parking in that location is allowed and said that removing it should take care of the problem. Mr. Peeler suggested using SeeClickFix to report it to the City.

Mr. Brigham mentioned the tree wells along the north side of Martin Street between Wilmington and Blount streets are significantly lower than the surrounding sidewalk and could pose a tripping hazard. SeeClickFix was suggested as a way to report the issue to the City.

Staff presented City regulations regarding parking near crosswalks. Current City code states that no parking is allowed within 12 feet of a crosswalk. Staff stated that the Code is sufficient in its requirement and suggested that enforcement of the Code is likely where the issue lies. Committee members discussed opportunities for enforcement and motorist education. Ms. Sell mentioned a Durham Police Department officer responsible for this type of enforcement and his understanding and enthusiasm for pedestrian safety. She will reach out to him to see if he will speak at an upcoming BPAC meeting on Durham's efforts with pedestrian safety. In the meantime, Ms. Wilson will identify who within the Raleigh Police Department is BPAC's liaison.

END: 8:13 pm

