



City of Raleigh

NORTH CAROLINA

DATE: June 27, 2104
MEMO TO: Mayor and Council Members
SUBJECT: Council Work Session

The City Council will meet in work session 11:30 a.m. on Tuesday, July 1, 2014, in Conference Room 305, Raleigh Municipal Building, 222 West Hargett Street, Avery C. Upchurch Government Complex, Raleigh, North Carolina.

11:30 a.m. Lunch – Pick up in Room 302

Topic 1 Bike Share Program

Staff Resources: Eric Lamb, Jennifer Baldwin; Office of Transportation Planning, Planning Department

The City has contracted with Toole Design Group to conduct a comprehensive planning-level analysis of the bike share concept and determine the likely success of a bike-sharing program in Raleigh. Staff will present findings from the Raleigh Bike Share Feasibility Report and review the next steps toward the development of an implementation plan.

Topic 2 PeopleSoft Upgrade Project

Staff Resource: Perry James, Chief Financial Officer, Finance Department and Bill Barker, PeopleSoft Center of Excellence Manager, City Manager's Office

The City has issued a Request for Proposals to select a software implementation partner to assist with upgrading the PeopleSoft Enterprise Resource System software. The software manufacturer, Oracle Corporation, released version 9.2 of the software which the City licenses. Staff will review the upgrade project status and future plans for the software implementation.

Louis M. Buonpane
Chief of Staff

cc: Tom McCormick, City Attorney
Gail Smith, City Clerk
Perry James, Chief Financial Officer
Ken Bowers, Eric Lamb, Jennifer Baldwin, Planning Department
Bill Barker, City Manager's Office; Executive Sponsor Committee

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City of Raleigh
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Municipal Building
222 West Hargett Street
Raleigh, North Carolina 27601

Printed on Recycled Paper

Source: Nice Ride (Twin Cities MN)



Source: Capital Bikeshare (Washington, DC)



《o》 Raleigh **Bike** Share

Feasibility Report Review

PROJECT PROCESS

PHASE 1 Feasibility

- Bike Share System Review
- Public Involvement and Stakeholder Engagement
- Existing Conditions and Demand Analysis
- Policy Review
- Business Model Assessment
- Goals and Objectives

Feb 14
July 14

PHASE 2 Business and Implementation Plan

- System Planning and Station Placement
- Financial Plan Development
- Implementation Plan

July 14
October 14

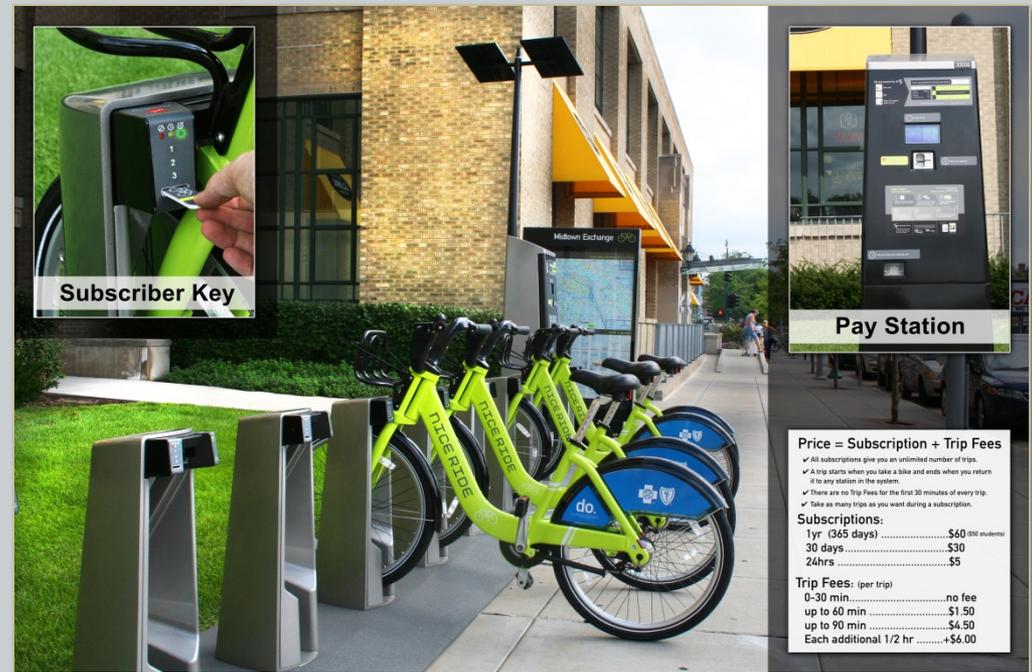
WHY BIKE SHARE?

- Increased accessibility - CONVENIENT
- Complement and expand transit
- Economic development and competitiveness - INEXPENSIVE
- Reduce household transportation expenditure
- Improve physical and mental health
- Environmental benefits



HOW DOES BIKE SHARE WORK?

- Automated self-service bicycle rentals
- Short, one-way trips
- Membership based
 - Annual
 - Monthly
 - Casual/Daily
- Dense network of conveniently located stations



Source: Nice Ride

SPONSORSHIP



Title sponsorship



Presenting sponsorship



Bike sponsorship



Station sponsorship

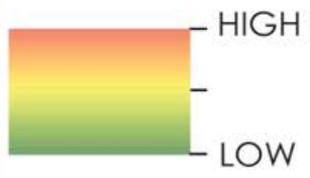


CASE STUDIES

- **Charlotte B-Cycle (Pop: 775,202)**
 - 20 stations, 200 bikes; Non-Profit Owned and Operated
- **Bike Chattanooga (Pop: 171,279)**
 - 33 stations, 300 bikes; Agency Owned, Privately Operated
- **San Antonio B-Cycle (Pop: 1.4)**
 - 53 stations, 450 bikes; Agency Owned, Non-profit Operated
- **Spartanburg B-Cycle (Pop: 290,969)**
 - 4 stations, 40 bikes; Non-Profit Owned and Operated
- **Capital Bikeshare (Pop: 3.4)**
 - 244 stations, 2,500 bikes; Agency Owned, Privately Operated

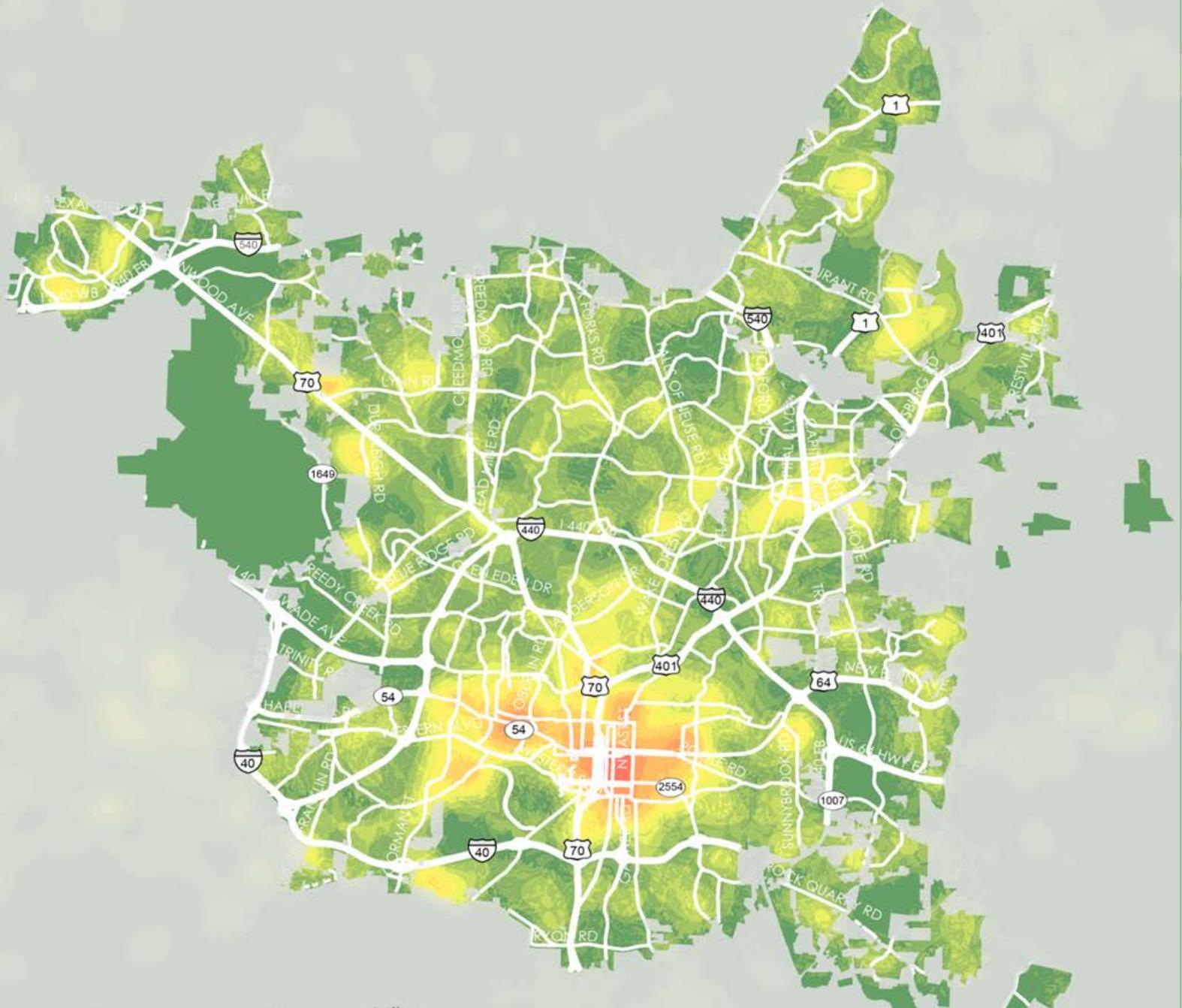
DEMAND ANALYSIS





Raleigh Bike Share

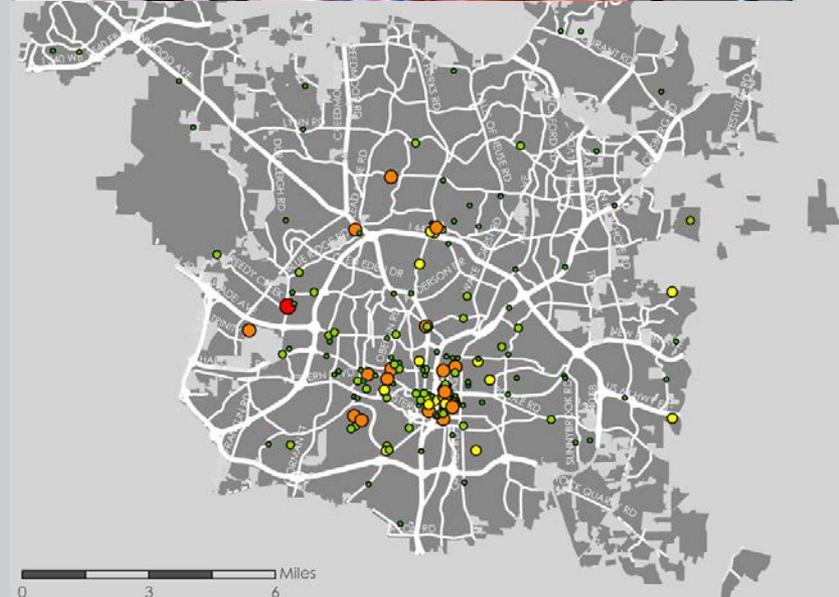
Potential Bike Share Demand



March 2014

PUBLIC INVOLVEMENT

- **Community Workshop**
 - 40 Attendees
- **User Survey**
 - 173 responses
- **Online Crowdsourcing Map**
 - 155 unique locations
 - 157 “likes” received
- **Stakeholder Meetings**
 - NCSU
 - DRA
 - Regional



RECOMMENDATIONS

- Bike Share is feasible in Raleigh
- Identified “Hot” locations :
 - Downtown
 - NCSU
 - Cameron Village
 - Glenwood South
 - Chavis Park Area



Figure 1 – Boulder B-Cycle

POTENTIAL COSTS

Station Size	Number of Bicycles	Number of Docks	Capital Costs ¹	Operating Cost ²
5	50	85	\$250,000	\$ 4,250 - 10,200
10	100	170	\$500,000	\$ 8,500 - 20,400
15	150	255	\$750,000	\$ 12,750 - 30,600
20	200	340	\$1,000,000	\$ 17,000 - 40,800
25	250	425	\$1,250,000	\$ 21,250 - 51,000
30	300	510	\$1,500,000	\$ 25,500 - 61,200
35	350	595	\$1,750,000	\$ 29,750 - 71,400
50	500	850	\$2,500,000	\$ 42,500 - 102,000
75	750	1275	\$3,750,000	\$ 63,750 - 153,000
100	1000	1700	\$5,000,000	\$ 85,000 - 204,000

1. Capital costs developed from an average of \$50,000 per station

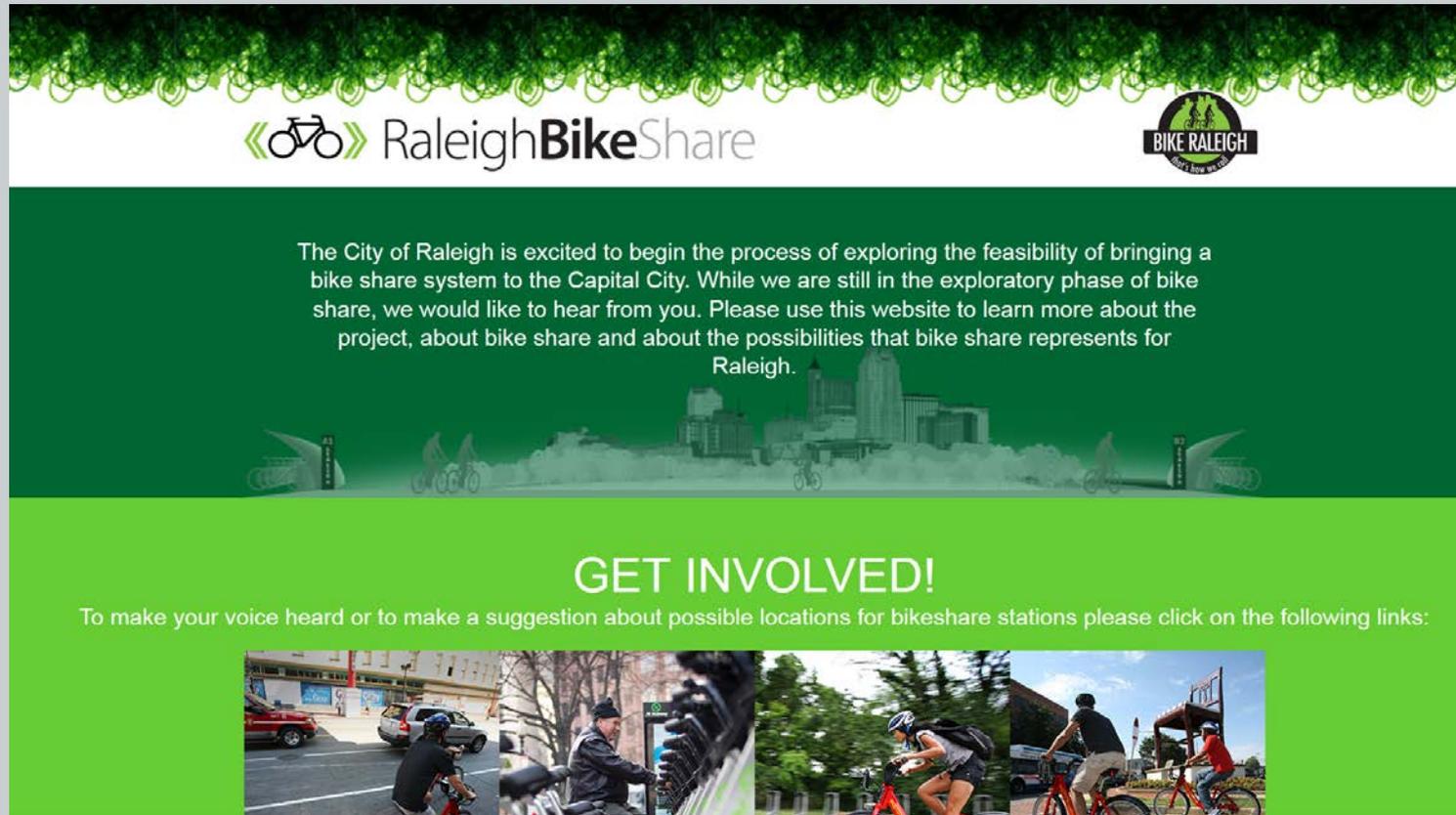
2. Operating costs developed from a national range of \$50-\$120 per dock per month, and 17 docks per station. Operating costs vary based on station density, business model and level of service.

NEXT STEPS

- **Raleigh Bike Share Implementation Plan**
 - **Select an Operation Model**
 - Publicly Owned and Operated (Washington D.C, Boston, etc.)
 - Non-Profit Organization (Charlotte, Boulder, Nashville, etc.)
 - For-Profit Organization (New York City and Miami Beach)
 - **Develop System Recommendations**
 - System Size
 - Phasing Schedule
 - Station Location Details & Standards
 - **Develop Operating and Capital Cost Estimates**
 - **Identify Permitting Steps**
 - **Adopt a Timeline & Funding Strategy**

FOR MORE INFORMATION

www.bikeraleigh.org/bikeshare



«» Raleigh **Bike**Share 

The City of Raleigh is excited to begin the process of exploring the feasibility of bringing a bike share system to the Capital City. While we are still in the exploratory phase of bike share, we would like to hear from you. Please use this website to learn more about the project, about bike share and about the possibilities that bike share represents for Raleigh.

GET INVOLVED!

To make your voice heard or to make a suggestion about possible locations for bikeshare stations please click on the following links:





Update on PeopleSoft Upgrade

City Council Work Session
July 1st, 2014

Agenda

1. Introduction
2. Enterprise Resource Planning at the City of Raleigh
3. Enterprise Resource Planning - Current Status
4. PeopleSoft - Upgrade to version 9.2
 - Why now?
 - Enhancements/New functionality
 - Future upgrades/patches/enhancements
5. Upgrade Partner selection process

Enterprise Resource Planning

Oracle/PeopleSoft Modules

- General Ledger, Accounts Payable, Purchasing, Travel and Expenses, Inventory
- Human Resources, Benefits, Payroll, Time and Labor
- Budget and Planning
- Customer Care and Billing

GFOA Recommends City purchase ERP system

2007

2008

2009

2010

2011

2012

2013

2014

Enterprise Resource Planning

Oracle/PeopleSoft Modules

- General Ledger, Accounts Payable, Purchasing, Travel and Expenses, Inventory
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Request for Proposal issued, Implementation Partner Selected

2007

2008

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Enterprise Resource Planning

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- Customer Care and Billing

Human Resources, Benefits, Payroll go live

2007

2008

2009

2010

2011

2012

2013

2014

Enterprise Resource Planning

Oracle/PeopleSoft Modules

- General Ledger, Accounts Payable, Purchasing, Travel and Expenses, Inventory
- Human Resources, Benefits, Payroll, Time and Labor
- Budget and Planning
- Customer Care and Billing

Core Financials go live

2007

2008

2009

2010

2011

2012

2013

2014

Enterprise Resource Planning

Oracle/PeopleSoft Modules

- General Ledger, Accounts Payable, Purchasing, Travel and Expenses, Inventory
- Human Resources, Benefits, Payroll, Time and Labor
- Budget and Planning
- Customer Care and Billing

Budget and Planning go live

2007

2008

2009

2010

2011

2012

2013

2014

Enterprise Resource Planning

Oracle/PeopleSoft Modules

- General Ledger, Accounts Payable, Purchasing, Travel and Expenses, Inventory
- Human Resources, Benefits, Payroll, Time and Labor
- Budget and Planning
- Customer Care and Billing

Customer Care and Billing go live

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2014

Enterprise Resource Planning

Oracle/PeopleSoft Modules

- General Ledger, Accounts Payable, Purchasing, Travel and Expenses, Inventory
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PeopleSoft Center of Excellence formed

2007

2008

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2012

2013

2014

Enterprise Resource Planning

Oracle/PeopleSoft Modules

- General Ledger, Accounts Payable, Purchasing, Travel and Expenses, Inventory
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- Customer Care and Billing

PeopleSoft Center of Excellence team Manager onboard



2007

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2012

2013

2014

Improved efficiency, easier access for staff and citizens



Financials

- 32% of payments via Automated Clearing House
- 65% of Purchase Orders issued within 1 day of request
- 26,000 payments totaling \$277M annually
- 12,000 Purchase Orders annually
- View budget status in real time



Human Resources (HCM)

- 97% of employees are paid via direct deposit
- Employees can view dependent's information online
- Employees can view pay stubs and W2 online
- Workflow for approvals
- Employees can punch in/out online

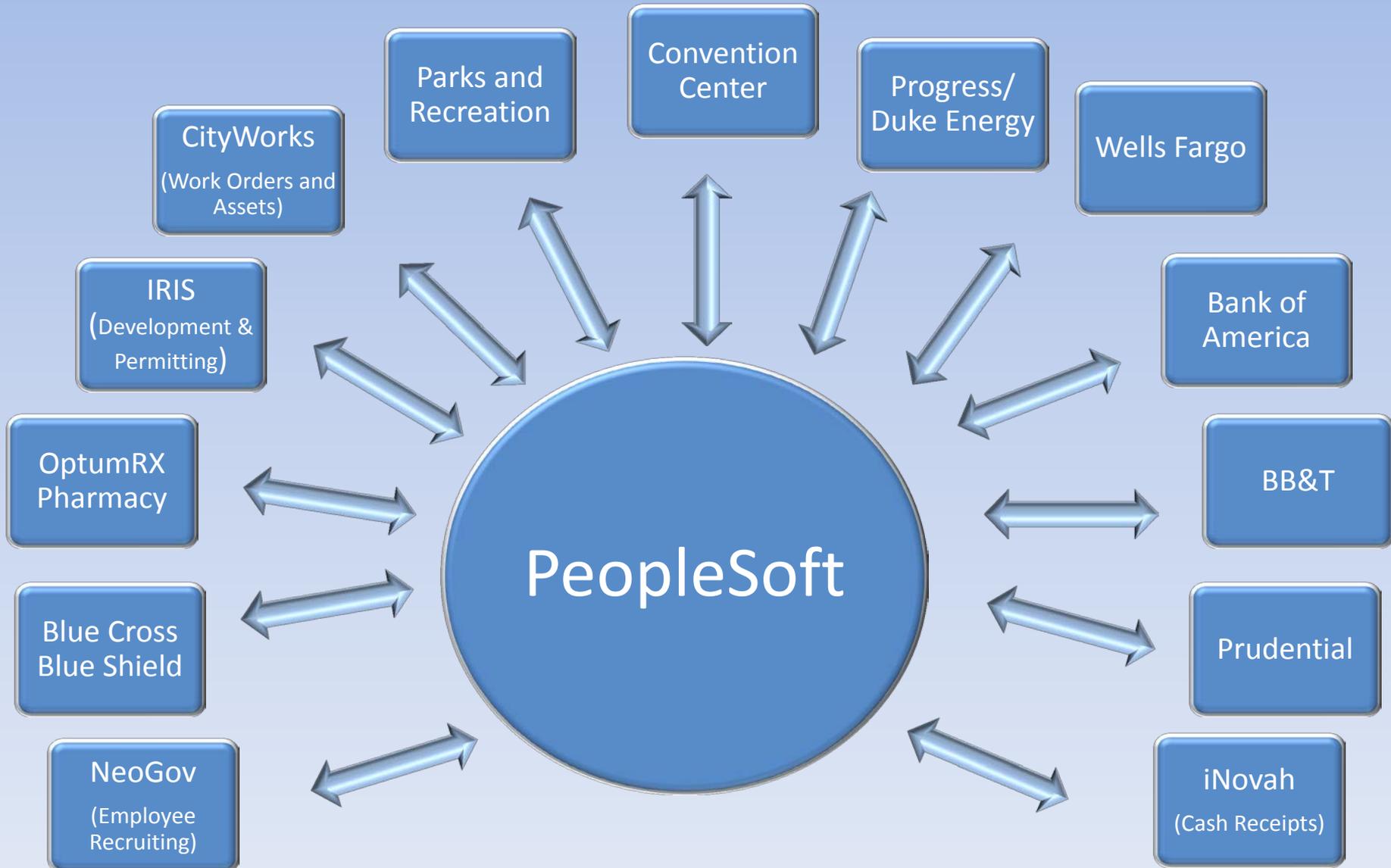


Budgeting and Planning

- Office of Management and Budget can:
 - Develop reports without using IT resources
 - Configure system settings for annual budget process
 - Develop CIP Budget in the system instead of using spreadsheets
 - NOTE: This product is reaching it's "End of Life"



PeopleSoft Interfaces



Customer Care and Billing

System serves Raleigh and the Public Utilities merger communities

- Monthly Billing
- Electronic Billing and 24-month archived access
- 46% of utilities customers view or pay bill online
- Graphical Usage History
- Tiered Rates



PeopleSoft 9.2 Upgrade

Support ends June 2015

Ends patches, fixes, and tax updates (for Payroll and 1099 processing)



Upgrading to most recent PeopleSoft version

Version 9.2 released early 2013



\$3.5M budget appropriated for project

PeopleSoft 9.2 New Features

Improved user experience

- Google like searches
- Work Centers consolidate tasks

Mobile devices

- Approvals via e-mail
- Mobile Travel and Expense

PeopleSoft Update Manager

- New capabilities without major upgrades

Summary

- Current version support ends June 2015
- New version has many enhancements
- New method for applying updates
- Upcoming request to approve contract from current budgeted funds

Upgrade Partner Selection Process

- Request for Proposal issued March 14, 2014
- 40 vendors received Request for Proposal
- 13 Vendors submitted responses
- 5 Vendors selected for on site presentations

Next Steps

- **July 8th, 2014** - Select upgrade partner
- **August 5th, 2014** - Council approval of contract negotiations and execution
- **September 1st, 2014** – Upgrade Project start



coe PeopleSoft
Center of Excellence

• Finance • Human Resources • Budget • Information Technology



A Team Working for Your Success

