

Nancy McFarlane, Mayor
Eugene Weeks, Mayor Pro Tem
Mary-Ann Baldwin
Thomas G. Crowder
Bonner Gaylord
John Odom
Randall K. Stagner
Russ Stephenson

1:00 P.M., TUESDAY
JOINT HEARING WITH THE HISTORIC DEVELOPMENT COMMISSION
JANUARY 15, 2013
THE COUNCIL CHAMBER

NOTICE TO HEARING IMPAIRED:

Audio enhancements have been installed in the Council Chamber. Assistive listening devices are available upon request. Interpreters for Deaf and Hearing Impaired are available. If needed, please provide a 24-hour notice by calling 996-3100 (voice) or 996-3107 (TDD).

A. MEETING CALLED TO ORDER BY THE MAYOR

1. Invocation - Reverend Shannon Scott, Mount Vernon Baptist Church
2. Pledge of Allegiance

B. RECOGNITION OF SPECIAL AWARDS**C. AGENCY GRANTEE PRESENTATION - DANIELLE BUTLER, HAVEN HOUSE, INC.****D. CONSENT AGENDA**

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a Councilor requests discussion on an item, the item will be removed from the consent agenda and considered separately. The vote on the consent agenda will be a roll call vote.

1. Participation in Request for Proposal for Ultra-High Speed Networks

The Information Technology Department is requesting authorization for the City of Raleigh to participate as a member in the release of a Request for Proposals. The Triangle J Council of Governments (TJCOG) will release the Request for Proposals on behalf of the following municipalities: Cary, Chapel Hill/Carrboro, Durham, Raleigh, and Winston-Salem; in cooperation with requesting communities' Chambers of Commerce and local Gig.U participants, Duke University, North Carolina State University, University of North Carolina at Chapel Hill, and Wake Forest University.

The Gig.U project is a group of leading research universities, in partnership with their local communities, which are working toward accelerating the offering of ultra, high-speed network services to their communities nationwide.

The Request for Proposal seeks Vendor(s) to design, build, and manage the gigabit speed, North Carolina Next Generation Network (NCNGN) in participating communities.

Recommendation: Approve the City of Raleigh's participation in the Request for Proposal to be released on February 3, 2013.

2. Wake County Property Sidewalk Assessment - Request for Waiver

During the January 2, 2013 City Council meeting, the Millbrook Road sidewalk assessment roll #415 was confirmed which levied an assessment in the amount of \$3,990 against property owned by Wake County, shown therein as assessment lot #2 and located across from the Shelley Lake park. It has been determined that this parcel is leased to the City at no cost for parks and flood control purposes. It is requested that the assessment be waived and the assessment roll be amended to remove the property from special sidewalk assessment roll #415.

Recommendation: Approve the waiver and amendment to the assessment roll.

3. Honeycutt Creek Greenway Cooperative Agreement between North Carolina Wildlife Resources Commission and the City of Raleigh

The Honeycutt Creek Greenway project is approximately 5.6 miles in length. At the intersection of Honeycutt and Durant Roads, the trail is proposed to transition to an unpaved natural surface trail, which will further connect to the existing unpaved South

Shore Trail at Falls Lake along Raven Ridge Road. A portion of the unpaved trail crosses a section of the Butner-Falls of Neuse Game Lands located between Durant and Raven Roads. The US Army Corp of Engineers leases subject lands to the State of North Carolina, managed by the North Carolina Wildlife Resources Commission (NCWRC).

A Cooperative Agreement has been drafted between the NCWRC and the City for the purpose of addressing specific operational responsibilities for the planning, construction, operation, and maintenance of this segment of the Honeycutt Creek Greenway. The Cooperative Agreement outlines the responsibilities of both parties.

Recommendation: Approve the Cooperative Agreement.

4. Road Races

4.1 Vicinity of Hillsborough Street between Logan Court and Oberlin Road

Katherine Diuguid, representing NCSU Art2Wear, requests permission for a street closure on Saturday, January 26, 2013, from 9:00 a.m. to 10:30 a.m., for a road race.

Hillsborough Street is one of the City’s most transit intensive corridors. This closure will impact multiple bus routes for CAT and TTA for a total of 4 bus stops and 10 buses during the hour and one-half event.

4.2 200 Block of S. Blount Street

Paula O’Neal, representing RUNRaleigh Races, requests permission to hold a race on Saturday, August 3, 2013, from 5:00 a.m. until 10:00 a.m., for the SPCA 5K Road Race.

Recommendation: Approve subject to conditions noted on the reports in the agenda packet.

5. Grants

5.1 2012 High Intensity Drug Trafficking Area

The Police Department has been awarded a grant from the Office of National Drug Control Policy. The Durham Police Department is the fiscal agent for the grant. The funds will be used for overtime pay for officers assigned to the DEA Task Force to investigate violations of federal and state drug laws in conjunction with money laundering. A \$3,970 City match is required for this grant. The match will come from the Controlled Substance Reserve account (100-0000-400010-40016).

Recommendation: Accept the grant award and approve the following budget amendment:

Revenue Accounts:

810-4010-513160-93313-GRT08-72006112	\$20,000
Federal Grant Pass Through	
810-4010-513260-93313-GRT08-72006112	<u>3,970</u>
City Match	\$23,970

Expense Accounts:

810-4010-600020-93313-GRT08-72006112	\$20,000
Salaries/Overtime	

810-4010-620010-93313-GRT08-72006112	\$1,440
Retirement	
810-4010-620030-93313-GRT08-72006112	\$1,000
Supplemental Retirement-Police	
810-4010-620050-93313-GRT08-72006112	\$1,240
Social Security	
810-4010-620060-93313-GRT08-72006112	\$290
Medicare	\$23,970

5.2 2013 Parks and Recreation Trust Fund Grant

Authorization is requested to apply for a 2013 Parks and Recreation Trust Fund (PARTF) Grant, with the Division of Parks and Recreation, Department of Environment and Natural Resources, for assistance with redevelopment of the All Children’s Playground at Laurel Hills Park. In 1991, this playground was constructed by community volunteers. Due to aging equipment, combined with updated playground standards, a new and fully accessible playground is needed for children of all abilities and will be known as the Sassafras Playground at Laurel Hills Park.

The PARTF grant maximum award is \$500,000 with a required dollar-for-dollar match. Matching funds are available through numerous fundraising efforts and currently held by the Frankie Lemmon Foundation and the Parks Capital Improvement Projects Funds.

Recommendation: Authorize application for the 2013 PARTF grant.

5.3 2013 Federal Recreational Trails Program Grant

Authorization is requested to apply for a 2013 Federal Recreational Trails Program [RTP] Grant, with the Division of Parks and Recreation and the State Trails Program, for funding of the Riverbend section of the Neuse River Greenway Trail. Riverbend is a one-mile section of greenway trail connecting the Upper Neuse and Skycrest greenway sections. The RTP grant maximum award is \$200,000, with a required 25% match of RTP funds received or a maximum match of \$50,000. If awarded, matching funds are available in the project budget. A requirement of the application is a resolution by the governing body in support of a 25% match.

Recommendation: Authorize application for the 2013 RTP grant and approve the resolution.

6. Contracts and Consultant Services

6.1 Sandy Forks Road Improvements

Eighteen proposals for design services were received for the Sandy Forks Road Widening project. A selection committee reviewed each proposal and the top three firms are listed in ranked order:

- RK&K
- HDR Engineering
- Mulkey Engineers & Consultants

RK&K proposes to utilize approximately 15% Small Disadvantaged Minority and Women Owned Businesses (SDMWOB) participation.

Recommendation: Authorize Administration to negotiate a contract with RK&K for professional design services. If negotiations are not successful with the top ranked firm, authorize proceeding with negotiations with each successive firm until an agreement can be reached.

6.2 Contract Amendment No. 3 for Signal System Upgrade Project

The City currently has an agreement with Siemens Industry, Inc. for providing Integration services for the Signal System Upgrade Project. Due to unforeseen delays in the construction contracts, Contract Amendment No. 3, in the amount of \$465,471, is to extend integration services through February 28, 2014, if necessary. This increase was approved by NCDOT and will be eligible for reimbursement under the existing municipal agreement. The City share for this work was already budgeted as part of the overall Signal System Upgrade Project.

Contract History:

Original Contract Amount	\$883,224
Amendment No. 1 - Furnish SEPAC licenses	5,000
Amendment No. 2 - Furnish 1B modules	20,000
Amendment No. 3 - Extension for Integration services	<u>465,471</u>
New Contract Amount	\$1,373,695

Funding is available in account 525-2210-792900-975-CIP02-89200000.

Recommendation: Authorize the City Manager to execute Contract Amendment No. 3.

6.3 2012 Sanitary Sewer Capacity Study

In December, 2012 City Council authorized staff to negotiate a fee and contract with Black and Veatch for professional services associated with updating the Sanitary Sewer Capacity Study which will include temporary flow monitoring, hydraulic model update, expansion, and calibration as well as development of updated flow projections, capacity analysis, and needed capacity improvements. The scope of this project includes study of all sanitary sewer mains 15” and larger, as well as expansion of the model to include 12” and 8” mains in higher density land use areas identified in Comprehensive Plan. A contract has been negotiated with Black and Veatch to provide these services in the amount of \$798,000.

Recommendation: Approve the contract with Black & Veatch to update the sewer capacity study. Authorize the following budget transfer:

Transfer From:

325-5210-792020-975-CIP01-84680000	\$565,260
Main Replacement	

Transfer To:

325-5210-793080-975-CIP01-8331000	\$565,260
System Capacity Analysis	

7. Personnel Changes

7.1 Fire

Reclassification of position number 2291 from Senior Staff Support Specialist (PG 25; JC 000004) to Staff Assistant (PG 34; JC 000434) is requested. This vacant position will take on additional responsibilities in line with the new

classification. The reclassification has been reviewed and approved by the Human Resources Department. The FY13 budget impact of this request is estimated at \$8,251; the fully annualized budget impact of this request is estimated at \$16,502. The current year costs will be covered with excess overtime funds.

Recommendation: Approve the reclassification.

7.2 **City Planning**

Reclassification of position number 1283 from Planner II (PG 36, JC 1122) to Transportation Engineer (PG 36, JC 1031) is requested, as well as transfer of the position from City Planning (2410-201) to Public Works (2250-232). The position will be involved in the development review process for both commercial and residential projects submitted to the city for review. Other duties involve the review of rezoning requests, traffic impact studies, and other transportation related issues for compliance with design criteria and applicable codes. The position is also involved in the review of construction projects, the design process, and permitting. Associated duties include coordinating meetings and reviews with staff and the development industry. There is no budget impact associated with this reclassification.

Upon approval, an administrative budget neutral transfer will be completed to transfer the remaining FY13 salary and fringe benefit budget to Public Works. The reclassification has been reviewed and approved by the Human Resources Department.

Recommendation: Approve the reclassification and position transfer.

8. **Reimbursement Contracts**

8.1 **Acreage Fee Reimbursement**

Three oversized water main extension projects have been completed by private developers. Cost of the reimbursements has been certified by the Public Utilities staff and the reimbursements are in accordance with City Code. Reimbursement agreements have been prepared for each of the projects and have been executed by the developers. The projects are as follow:

- **Bell Investment Limited Partnership** completed 2,280 linear feet of 12-inch water main in Hammond Road to serve Hammond Center on December 4, 2012. This project is eligible for \$70,680 in reimbursement.
- **SLF Ruby Jones LLC** completed 673 linear feet of 12-inch water main in T.W Alexander Drive and 753 linear feet of 12-inch water main in Courtney Estates Drive to serve T.W. Alexander Place Phase 11 on October 9, 2012. This project is eligible for \$44,206 in reimbursement.
- **Vision Baptist Church** completed 955 linear feet of 16-inch water main in Buffaloe Road to serve the church on August 21, 2012. This project is eligible for \$45,362 in reimbursement.

Recommendation: Approve the acreage fee reimbursements.

9. **Right-of-Way Items - (Condemnation Requests)**

Efforts have been unsuccessful to obtain needed easements; therefore, it is recommended that a resolution of condemnation be authorized for the following:

Honeycutt Creek Greenway Project

William B. Parker, Jr. and Matilda M. Parker
9417 Honeycutt Road

Leesville Road Improvements Project

Lenwood C. Barlow, Jr. and Brenda L. Barlow
10924 Leesville Road

Recommendation: Approve the condemnation resolutions.

10. Change Orders

10.1 Wilders Grove Solid Waste Service Center

A change order in the amount of \$212,910 has been recently negotiated with TA Loving Company for miscellaneous building, site improvements, and equipment revisions associated with the close-out of the Wilders Grove Solid Waste Services Center. All outstanding issues are typical to the close out of a major project and will not require any new project funding. Funding is available in account 508-2210-792020-975-CIP00-99150000.

History:

Original Contract Amount	\$14,051,030
Change Order #1	27,157
Change Order #2	24,851
Change Order #3	33,457
Change Order #4	159,323
Change Order #5	48,293
Change Order #6	30,010
Change Order #7	43,172
Change Order #8	78,279
Change Order #9	50,089
Change Order #10	66,373
Change Order #11	27,719
Change Order #12	11,902
Change Order #13 (Misc. Items, Utilities, Diesel Exhaust System)	157,346
Change Order #14 (Final)	<u>212,910</u>
Total Contract Amount	\$15,021,911

Recommendation: Authorize the City Manager to execute the change order.

10.2 Neuse River Trail - Skycrest Section - Borrow and Aggregate Base Overruns

The Neuse River Trail, County Line to Auburn Knightdale section, has encountered significant lengths of poor soil conditions. Quantities of borrow and aggregate base material are necessary to be increased, resulting in additional costs in the amount of \$274,602.

History:

Original Contract Amount	\$5,403,741
Change Order #1	16,603
Change Order #2	11,352
Change Order #3	3,080
Change Order #4	54,051
Change Order #5	6,047
Change Order #6	3,300

Change Order #7	13,539
Change Order #8	2,541
Change Order #9	3,025
Change Order #10	20,648
Change Order #11	31,055
Change Order #12	-
Change Order #13	<u>(3,335)</u>
Current Contract Amount	\$5,565,648
Change Order #14	<u>274,602</u>
New Contract Amount	\$5,840,250

Recommendation: Authorize the City Manager to execute the change order. Authorize the following budgetary transfer:

Transfer From:

636-6210-790010-975-CIP03-94630000	\$220,627
Crabtree Creek Greenway - Lindsay to Umstead	

Transfer To:

636-6210-792020-975-CIP03-99220070	\$220,627
Lower Neuse Greenway-County Line	

10.3 Zebulon Priority Sewer Rehabilitation - Change Order #3

The Public Utilities Department is currently rehabilitating sewer system infrastructure within the Town of Zebulon as part of the merger agreement. The Zebulon Priority Sewer Rehabilitation project consists of sewer rehabilitation for approximately 25,900 linear feet of existing sewer mains and replacement or rehabilitation for 159 manholes in the Town of Zebulon, within the Raleigh service area. The project will rehabilitate existing sewer lines with Cured-in-Place Pipe (CIPP) lining, along with sewer infrastructure replacements. Manholes will be replaced or rehabilitated with spray on cement material. During construction and further investigation of the existing system, additional infrastructure has been identified as being at the end of useful life, requiring replacement or rehabilitation. The original construction contract with A.C. Schultes of Carolina, Inc. is in the amount of \$1,901,077. Change Order No. 3, in the amount of \$97,327, is a final adjusting change order for additional sewer rehabilitation and replacement performed during the project. Transfers will be handled administratively.

Contract History:

Original Contract	\$1,901,077
Change Order No. 1	96,780
Change Order No. 2	203,002
Change Order No. 3	<u>97,327</u>
New Contract Amount:	\$2,298,186

Recommendation: Authorize the City Manager to execute the change order.

11. Bids

11.1 Creedmoor Road Sidewalks Project, PW 2012-08

Bids were received December 20, 2012, for the Creedmoor Road Sidewalks Project. JYMCO Development, Inc. submitted the low bid of \$494,375, with Small Disadvantaged Minority and Women Owned Businesses (SDMWOB)

participation of 16.6%. Funding is available in account 515-792020-2210-975-GRT02-74900050.

The project is funded by an 80-20 percent split between the Federal Highway Administration and the City through a Congestion Mitigation and Air Quality grant with North Carolina Department of Transportation (NCDOT). As a result, NCDOT approval is required prior to the City's execution of the construction contract.

Recommendation: Approve the bid and authorize the City Manager to execute the construction contract, pending concurrence of the Secretary of North Carolina Board of Transportation of the bid amount.

12. [Traffic](#)

Ordinances adopted by the City Council authorizing the following traffic changes will become effective seven days after Council action unless otherwise indicated.

12.1 **Speed Limit Reduction - Huntingdon Drive, Grand Journey Avenue, Canoe Brook Park, Storybook Lane, Enchanted Hollow Way, Rain Forrest Way, Longwood Drive - West**

It is recommended that the speed limit be reduced from 35 mph to 25 mph on Huntingdon Drive, Grand Journey Avenue, Canoe Brook Parkway, Storybook Lane, Enchanted Hollow Way, Rain Forrest Way, and Longwood Drive - West. All streets are classified as residential streets and are constructed to typical residential street standards. This request meets the requirements of the adopted Neighborhood Traffic Management Program. A signed petition has been received by staff representing at least 75% of the residents or property owners along each street in support of this speed reduction request.

Recommendation: Approve as recommended and authorize the appropriate changes in the traffic code as included in the agenda packet.

THIS IS THE END OF THE CONSENT AGENDA

E. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

The Planning Commission recommendations on the following items were unanimous. The Council may wish to consider these items in the same manner as items on the consent agenda. Items marked with one asterisk (*) beside the Certified Recommendation number are located within flood-prone areas. Items marked with the pound sign (#) beside the Certified Recommendation number are located within the Falls Basin or the Swift Creek Watershed Protection Area. Items marked with the plus sign (+) beside the Certified Recommendation number indicate special conditions for stormwater management. Items marked with (VSPP) beside the Comment indicate that a Valid Statutory Protest Petition has been filed. **Denotes Drainage Basins

- | | | | | | |
|-----|----------|--|-----|----------|--|
| (1) | CR-11505 | Z-11-12, Request
for Time Extension | 8-0 | Approval | Strickland Road, south side, southeast of
its intersection with Leesville
Road**(Sycamore) |
| (2) | CR-11506 | Z-33-12, Request
for Time Extension | 8-0 | Approval | Glenwood Avenue, east side of
Glenwood Avenue, northwest of St.
Mary's**(SW Beaver Creek) (VSPP) |
| (3) | CR-11507 | Z-40-12, Request
for Time Extension | 9-0 | Approval | TW Alexander Drive, north side, north
of its intersection with ACC
Boulevard**(Little Briar) |

(The following actions were taken by the Planning Commission at the January 8, 2013 meeting, by unanimous vote.)

(1) **Z-11-12 - Strickland Road, south side, southeast of its intersection with Leesville Road**(Sycamore)(Northwest CAC) - (Request for Time Extension)**

The applicant is requesting a 45-day time extension. The Planning Commission deadline for recommendation is February 26, 2013. The additional 45 days will allow the applicant more time to work on addressing the outstanding issues and in completing the Traffic Impact Analysis.

CR-11505 from the Planning Commission recommends a 45 day time extension.

(2) **Z-33-12 - Glenwood Avenue, east side of Glenwood Avenue, northwest of St. Mary's**(SW Beaver Creek)(Glenwood CAC) (VSPP)**

The applicant is requesting a 45-day time extension. The Planning Commission deadline for recommendation is February 28, 2013. The additional 45 days will allow the applicant more time to work on addressing the outstanding issues and in completing the Traffic Impact Analysis.

CR-11506 from the Planning Commission recommends a 45 day time extension.

(3) **Z-40-12 - TW Alexander Drive, north side, north of its intersection with ACC Boulevard**(Little Briar)(Northwest CAC) - (Request for Time Extension)**

The applicant is requesting a 45-day time extension. The Planning Commission deadline for recommendation is February 28, 2013. The additional 45 days will provide the applicant opportunity to work on addressing the outstanding issues and in completing the Traffic Impact Analysis.

CR-11507 from the Planning Commission recommends a 45 day time extension.

F. SPECIAL ITEMS**1. Bring Our Troops and War Dollars Home**

During the January 2, 2013 Council meeting, Joe W. Burton and others, representing Return Our War Dollars Campaign/NC Peace Action, presented a proclamation calling on Congress to fund urgently needed services and infrastructure repairs in Raleigh and throughout the United States by bringing our troops and war dollars home and reducing military spending. Council directed that the item be placed on this agenda for consideration of the request to adopt a resolution supporting the cause. A copy of the proposal is included in the agenda packet.

2. SP-64-11 - Glenwood Avenue/West North Street/ Anwood Place

During the January 2, 2013 Council meeting, following an evidentiary hearing, the City Council approved a request from the owners of 401 Glenwood Avenue, 630 West North Street, and 604 Anwood Place for a variance from City Code Section 10-3004 requiring additional right-of-way along their properties. The Council approved the request and directed the City Attorney to draft the appropriate Findings of Fact and Conclusions of Law and place the item on this agenda for consideration. Council members will receive the proposed Findings of Fact and Conclusions of Law in their agenda packet.

3. MP-1-12 - Crabtree Village Amendment

During the January 2, 2013 Council meeting, following an evidentiary hearing, the City Council approved a request from REDUS NC Land, LLC and PAP Apartment Investors Crabtree, LLC for a modification of the planned development overlay district master plan. Following the hearing, the Council approved the amendment and directed the City Attorney to draft the appropriate Findings of Fact and Conclusions of Law and place the item on this agenda for consideration. Council members will receive the proposed Findings of Fact and Conclusions of Law in their agenda packet.

G. REPORT AND RECOMMENDATION OF THE CITY MANAGER**1. Downtown Remote Operations Facility**

On September 6, 2011, City Council authorized the City Manager to enter into a contract with Williard Ferm Architects to provide planning and design services, through 50% construction documents, for Phase 1 of the proposed Downtown Remote Operations Facility to be located on the city-owned site east of I-440 between Capital Boulevard and Raleigh Boulevard on the former Westinghouse property.

In addition, a Request for Qualifications to provide Construction Manager at Risk (CMAR) services was advertised on October 23, 2012. Eight responses were received and three firms selected for interviews. Interviews were conducted on December 12, 2012, resulting in the recommendation of Brasfield and Gorrie general contractors to provide CMAR services. Brasfield and Gorrie has submitted a proposal of \$375,000 to provide the required pre-construction level services.

A status report of the design development effort is being presented to provide an update on the project and to discuss City administration recommended actions to maintain progress related to design and construction.

Recommendation: (1) Authorize proceeding with the proposed Downtown Remote Operations Facility, to include the proposed facility program, site design alternatives, project schedule, and estimated costs. (2) Authorize the City Manager to negotiate and execute a Contract Amendment with Williard Ferm Architects to complete construction

documents and provide for construction phase services. (3) Authorize the City Manager to execute a contract with Brasfield & Gorrie General Contractors, in the amount of \$375,000, to provide pre-construction services sufficient to develop a Guaranteed Maximum Price (GMP) for Phase 1 construction of the proposed Downtown Remote Operations Facility. (4) Authorize the following budget transfer from previously approved and completed remote operations facilities to fund additional design and pre-construction services, commissioning services, environmental management, and permitting requirements.

Transfer From:

508-2210-790010-975-CIP00-99150000	\$1,200,000
Wilder's Grove Remote Operations Center	

Transfer To:

508-2210-790010-975-CIP00-93960000	\$1,200,000
Downtown Remote Operations Center	

2. Downtown Retail Development

An update on the status of the agreement between the Downtown Raleigh Alliance (DRA) and the City will be presented. The update will provide information regarding:

- 2012-2013 Services Agreement: Highlights and Deliverables
- Historical significance of downtown as the City's center of commerce
- Economic impact of retail attraction efforts
- Programs for promoting existing retailers
- Financial overview

Recommendation: Receive as information.

3. Anti-Speeding Campaign

City Council previously requested that staff look into development of a campaign to reduce motor vehicle speeding throughout the City. As a result of this request, an Anti-Speeding Campaign was the focus of a recent 400-level public relations class at the University of North Carolina at Chapel Hill. Scott Misner, public relations professor, will present two recommended campaign options formulated during the semester.

Recommendation: Receive as information. Council may wish to refer the matter to the Public Works Committee.

H. REPORT AND RECOMMENDATION OF THE APPEARANCE COMMISSION

- 1.** At the November 29, 2012 meeting, the Commission voted to amend the bylaws to better reflect the way in which the Commission accomplishes duties and executes work program items. For some time now, the Commission has been meeting as a full body on a bi-monthly schedule to both review site plans and zoning cases, as well as to address necessary business matters and report on special work program items. The change from a multiple-committee structure to a full, bi-monthly Commission meeting has resulted in better attendance on the part of the members, brought about a more thorough and consistent review process, and maintained an efficient and expeditious review schedule.

Recommendation: Authorize an amendment to the bylaws.

I. REPORT AND RECOMMENDATION OF THE HILLSBOROUGH STREET COMMUNITY SERVICES CORPORATION

Jeff Murison, Executive Director of the Hillsborough Street Community Services Corporation, will present an annual progress report for 2012.

Recommendation: Receive as information.

J. REQUESTS AND PETITIONS OF CITIZENS (2:00 P.M. OR AFTER)

1. Joseph Bynum would like to discuss his Black Steel strength training program and requests permission to have bench press competitions at 100 Wakefield Avenue.
2. Jason Queen would like to request an extension of 120 days to perform repairs at 1415 Poole Road.
3. Curtis Johnson would like the Council to waive fees related to 1002 South Blount Street and to provide him additional time to complete repairs.
4. Deborah Regentin, Run for Our Heroes, would like to ask the City to partner for the annual Run for Our Heroes road race which is being held to raise funds for the Raleigh Police Memorial Foundation. She is requesting the City to be a Presenting Partner with a \$3,000 sponsorship.
5. Peggy Moore would like to discuss back billing for garbage and recycling at 5347 Wayne Street.
6. Kirk W. Rightmyer, NC Development Engineers, would like Council to authorize staff to accept a late rezoning application.
7. Joe Faulkner, Wake Forest Fire Department, would like the Council to allow an extension of the Public Sanitary Sewer within the Falls Lake Watershed and subsequent connections for the new Wake Forest Fire Department Station #4 to be located at 1509 Jenkins Road.
8. Connie Peterson would like to request an additional 90 days to complete repairs at 1105 Person Street.
9. Northington V. Goodson would like additional time to complete repairs at 109 S. Tarboro.
10. Mark Anthony Ferrell would like to request an extension of time to make repairs at 420 Montague Lane.

K. MATTERS SCHEDULED FOR PUBLIC HEARING (2:00 P.M. OR AFTER)**1. Joint Hearing with the Raleigh Historic Development Commission**

This is a hearing before the Raleigh City Council and the Raleigh Historic Development Commission to receive public input on an application to designate the Oberlin Cemetery, of 1014 Oberlin Road, a Raleigh Historic Landmark.

After the Mayor closes the joint public hearing, the matter should be referred to the Raleigh Historic Development Commission to consider the state's recommendations and any additional information received during the public hearing.

2. A hearing to consider authorizing entering into an option for a 99-year ground lease with Historic Preservation Foundation of North Carolina, Inc. for the development of Stone's Warehouse (500 East Davie Street, 512 East Davie Street, and 419 South East Street) under conditions as outlined in the public advertisement, a copy of which is included in the agenda packet.

3. A hearing to consider the adoption of an ordinance prohibiting occupancy of the unfit dwellings until repaired to comply with the requirements of the Housing Code and pursuant to the provisions of Section 10-6130 of the Code of the City of Raleigh:

<u>LOCATION & DISTRICT</u>	<u>PROPERTY OWNER</u>	<u>TAX ID NO.</u>	<u>TIME LAPSE</u>
2109 Winnie Place (D)	Harold & Alisa T Clayburn	0161198	125 Days

4. A hearing to consider the adoption of an ordinance authorizing the demolition of the unfit buildings as listed below and pursuant to the provisions of Section 10-6131 of the Code of the City of Raleigh:

<u>LOCATION & DISTRICT</u>	<u>PROPERTY OWNER</u>	<u>TAX ID NO.</u>	<u>TIME LAPSE</u>
220 Bladen Street (C)	Carolyn J Bunch	0062926	110 Days

5. A hearing to consider the adoption of a resolution confirming the charges for the abatement of public nuisances as a lien against the property as listed below:

<u>LOCATION & DISTRICT</u>	<u>PROPERTY OWNER</u>	<u>TAX ID NO.</u>	<u>COST OF ABATEMENT</u>
1908 Bates Street (C)	Donna Anderson Smith	0080544	\$240
321 Bledsoe Avenue (C)	Norma Poole Smith	0049900	\$259
527 S Bloodworth Street (C)	Jacques M & Michelle J Curtis	0070052	\$251
825 Brigham Road (C)	Rufus Blango Jr	0003809	\$259
927 Carolina Pines Ave (D)	Karen Ann Plum Heirs c/o Brandi Moore	0115650	\$240
3105 Cynthiana Court (C)	Jason Diez	0331104	\$240
1008 Dogwood Lane (D)	Deborah Riley Carmelo	0059516	\$259
4205 Edwards Mill Road (E)	Naara Lopez	0012660	\$257
312 Freeman Street (C)	Kimberly Garten Price & Meredith Scott Price	0045524	\$251
5904 Gamble Drive (C)	Jackson Leon Clark	0107494	\$404
2419 Glascock Street (C)	Justin Chin	0047949	\$246
713 Grantland Drive (C)	NC Property Development LLC	0101713	\$259
608 Hay Lane (C)	Mary E Medlin Heirs c/o Karen Medlin	0196964	\$259
430 Haywood Street (C)	Vincensia O Bethea	0072975	\$259
3502 Marsh Creek Road (B)	Herndon Oaks Townhomes Association Inc	0019549	\$244
2120 Millbank Street (C)	Barbara L Page	0035751	\$263
1104-1104½ S Person St (C)	James F & Iola M Oneal	0073321	\$259
103 North Pettigrew Street (C)	Clarence Lucas	0042958	\$257
1808 Poole Road (C)	Donnell McDowell	0048790	\$240
2719 Poole Road (C)	James & Marylinn Thorpe	0033791	\$295
5209 Rembert Drive (E)	James A & Pamela J Smith	0042681	\$296
617 Sawmill Road (A)	Beverly Luter	0112682	\$214
306 North State Street (C)	Anita Marie Lee & Northington Goodson	0025637	\$255
310 North State Street (C)	Anita Marie Lee & Northington Goodson	0025638	\$252
801 Sunnybrook Road (C)	Alton Ray & Victoria Lea Green	0048105	\$259
1804 Sunview Street (C)	First Franklin Financial Corp	0101682	\$259
6401 Town Center Drive (B)	Hud-Eight LLC	0331791	\$784

L. REPORT AND RECOMMENDATION OF THE BUDGET AND ECONOMIC DEVELOPMENT COMMITTEE

1. SDMWOB Loan Request - Trig Modern, LLC

The Committee recommends approval of the loan request for \$50,000 submitted by Trig Modern, LLC under the guidelines and underwriting criteria as prescribed by the Downtown Loan Program, and adoption of the following budget amendment.

Increase Revenue	110-0000-532990-000	\$50,000
Increase Expenditure	110-1060-723000-72433	\$50,000

2. Thoroughfare Conflict - 216 Buck Jones Road

The Committee recommends removing this item from the agenda, as it is currently being handled by the City Attorney's office.

3. Items Pending

Item #09-42 - PROP/Rental Registration - Updates (11/15/11)

Item #11-04 - ART Contract Policies (2/21/12)

Item #11-12 - Development Services Advisory Committee - Status Report (10/2/12)

M. REPORT AND RECOMMENDATION OF THE COMPREHENSIVE PLANNING COMMITTEE

1. Z-37-12/MP-2-12 - Hillsborough Street PDD Master Plan Amendment

By split vote, the Committee recommends that the request to amend the existing Stanhope Center Planned Development District Master Plan as outlined in CR #11501 and CR #11501A be denied.

2. Items Pending

Item #09-26 - Traffic Impact Analysis - Glenwood Avenue/Lead Mine Road Intersection (4/5/11)

Item #11-03 - Pauls Road Status/Improvements (1/17/12)

Item #11-04 - TC-9-11 - Outdoor Storage Yard - Height of Materials (2/7/12)

Item #11-10 - Unified Development Ordinance Topics (5/1/12) (Adequate Public Facilities - Multimodal LOS)

Item #11-12 - CP-2-12 - Comprehensive Plan Amendments/UDO (CP-2-12 Issues) (5/1/12)

Item #11-21 - UDO - Backyard Cottages (10/15/12)

Item #11-23 - Z-35-12 (SSP-7-12) - Oberlin Road (1/13/12)

N. REPORT AND RECOMMENDATION OF THE LAW AND PUBLIC SAFETY COMMITTEE

1. Road Race Routes - North Hills Club Area

The Committee recommends this item be reported out of Committee with no action taken as the issue has been resolved.

2. Items Pending

Item #11-11 - Noise Concerns - Glorious Church (6/5/12)

Item #11-12 - Sweepstakes Parlors - Location Criteria (6/19/12)

Item #11-19 - Dumpster Collection - Time and Noise Issues (10/29/12)

Item #11-21 - Road Race Policy (12/4/12)

O. REPORT AND RECOMMENDATION OF THE PUBLIC WORKS COMMITTEE

1. No report.

2. Items Pending

Item #11-07 - Brentwood Today Lake and Dam Rehabilitation Project (4/17/12; 6/5/12; 9/4/12)

Item #11-14 - Stormwater Reimbursement - 6640 Professor Street (10/2/12)

Item #11-16 - Crosswalk - Chapanoke Road and South Wilmington Street (11/6/12)

Item #11-18 - Water Bill - 1343 Courtland Drive (1/2/13)

P. REPORT AND RECOMMENDATION OF THE TECHNOLOGY AND COMMUNICATION COMMITTEE**1. Contributions - Web Base Apps**

By split vote, the Committee recommends establishing a pilot citizen contribution program for City projects based on the SeeClickFix application with a limit of one pilot project per CAC. One year after implementation of the pilot program, staff is to perform an evaluation to look at equity issues.

2. Brand Analysis - IBM Grant

The Committee recommends accepting staff's report to appoint a 7-member task force to work with staff on the next IBM grant and develop strategies and tactics for increasing the City's communication efforts. A copy of the report is included in the agenda packet.

3. Items Pending

Item #11-12 - Budget Web Visual Tools - Cost Analysis (1/2/13)

Q. REPORT OF MAYOR AND COUNCIL MEMBERS**R. APPOINTMENTS**

The following committees have appeared on past agendas and some nominations have been made. The Council may take action to make appointments or if the nominations have not been closed, which would be indicated on the agenda, additional nominations may be made on the ballot in the agenda packet. An asterisk beside a name means that person is presently serving on that board or commission.

Appearance Commission - One Vacancy

Laurent P. de Comarmond (Crowder)

Victor Bruinton (Odom/Weeks)

Housing Appeals Board - One Vacancy

No nominees.

Human Relations Commission - Two Vacancies

Roy Daryl Blumenfeld (Weeks/Odom)

Dave Parnell (Baldwin/Gaylord)

Raleigh Transit Authority - One Vacancy

Anthony Pecoraro (Odom)

Environmental Awards Jury

The following list of jurors has been presented from various City appointed boards and commissions:

- Appearance Commission - Jedidias Gant

- Planning Commission - Mitchell Fluhrer
- Stormwater Management Advisory Commission - Kevin Boyer
- Water Utility Transition Advisory Task Force - Mary Brice
- Parks, Recreation, and Greenway Advisory Board - Mark Turner
- Environmental Advisory Board - Jenny Sebley, Jury Chair

It would be appropriate to confirm this list along with the following appointments made by Council at the last meeting: Linda Pearson, Adam Terando (Professional Scientific community), and David Brown and Frank Harmon (at large).

S. [NOMINATIONS](#)

Human Relations Commission

The term of Kidibu Yabi Miki Expedit is expiring. He is eligible for reappointment, has a good attendance record, and would like to be considered for reappointment.

Stormwater Management Advisory Commission

The term of Jonathon R. Henderson is expiring. He is not eligible for reappointment due to length of service.

Substance Abuse Advisory Commission

The terms of Ronda Sanders and Jahan Onica Paleja are expiring. Both are eligible for reappointment as far as length of service.

T. **REPORT AND RECOMMENDATION OF THE CITY ATTORNEY**

U. [REPORT AND RECOMMENDATION OF THE CITY CLERK](#)

1. Minutes of the December 4, 2012 Council meeting and the January 7, 2013, December 10, 2012, December 3, 2012, November 26, 2012, November 19, 2012, November 15, 2012, November 5, 2012 UDO meetings will be presented.