

Nancy McFarlane, Mayor
Kay C. Crowder, Mayor Pro Tem
Mary-Ann Baldwin
Corey D. Branch
David N. Cox
Bonner Gaylord
Russ Stephenson
Dickie Thompson

TUESDAY, JUNE 6, 2017
1:00 P.M. AND 7:00 P.M., REGULAR SESSION
THE COUNCIL CHAMBER

NOTICE TO HEARING IMPAIRED:

Audio enhancements have been installed in the Council Chamber. Assistive listening devices are available upon request. Interpreters for deaf and hearing impaired persons are available. If needed, please provide a 24-hour notice by calling 996-3100 (voice) or 996-3107 (TDD).

A. MEETING CALLED TO ORDER BY THE MAYOR

1. Invocation – Rev. Dr. Dumas Harshaw, First Baptist Church
2. Pledge of Allegiance

B. RECOGNITION OF SPECIAL AWARDS**C. AGENCY GRANTEE PRESENTATION**

1. Holly Richard, President and CEO, Tammy Lynn Center, Inc.

D. CONSENT AGENDA

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a council member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The vote on the consent agenda will be a roll call vote.

1. **Interlocal Agreements - Wake County - Consolidation of Planning, Development and Inspections for Wake Public School System, Wake Technical Community College and Wake County Government**

Jim Greene, City Manager's Office
Tom Hosey, Development Services

In 2008 the City of Raleigh and other municipalities in Wake County entered into an interlocal agreement (ILA) with Wake County to centralize the building permitting, building plan review and building inspections of all Wake County Public School System projects into the Wake County Planning, Development & Inspections Department. The purpose was to provide consistency in the implementation of public school construction projects by allowing one agency, Wake County, to provide building permitting and inspection services. County project approval only applies to school building plan review and inspections. Approval of land use, zoning and site plan review stays with the City of Raleigh while fire service life safety review and approval is coordinated between the City and County. The agreement will expire in 2018. Staff has worked with Wake County to review the agreement and recommends extending the ILA for another 10 years.

Wake County requested a similar ILA for county construction projects including libraries and various County renovation projects and Wake Tech projects. This ILA would work in a similar manner to the current School project ILA and allow County staff to perform building permitting, building plan review, building inspections and to collect associated fees for all Wake County and Wake Technical Community College construction and renovation projects built in the City limits. The City will remain responsible for land use, zoning, and site plan review including regulations related to stormwater, transportation, landscaping, buffer requirements, etc. The City will issue Letters of Compliance to Wake County at three stages of the building permitting and inspections process to insure compliance with all required local development regulations. The term of this agreement is for 10 years beginning July 1, 2017 and includes a right to terminate for both parties with 120-day notice. This ILA also consolidates with City staff any plan review, permitting and inspections for City construction projects built outside the City but within the County.

The Wake County Board of Commissioners approved both ILAs on May 15, 2017.

Recommendation: Authorize the City Manager to execute an amendment to extend the existing Wake County Public School System agreement and execute the agreement to consolidate inspections for Wake County and Wake Technical Community College construction projects.

2. **Annual Wellness Assessment and Data Management**

Steve Jones, Human Resources

The City has a self-funded health insurance plan administered by Blue Cross Blue Shield of North Carolina. As part of the strategy for the overall support and management of the health plan, the Human Resources Department offers a robust wellness program. Services to conduct the Annual Wellness Assessment (AWA) and related data management services have not been marketed in the last five years. Every year, as part of the wellness program, the City conducts the AWA for all of benefits-eligible employees and retirees. Currently the AWA includes an online health risk assessment, biometric screening process, and a tobacco-attestation. As an incentive, employees have the opportunity reduce their monthly medical insurance premiums by participating in the program. Beginning with the 2017 AWA process, the City has planned to incorporate spousal participation in order to maintain eligibility for the medical insurance premium discounts.

A request for proposals process yielded 18 vendors, subsequently narrowed to five finalists. The five vendors were interviewed by a review panel consisting of representatives from various departments across as well as the members of the benefits committee. After careful consideration of several compelling proposals and accompanying demonstrations, the consensus recommendation of the review panel was to use Provata Health for the annual wellness assessment process, with the following factors being of prime consideration:

- A guarantee to deliver all requested program services and performance guarantees within the City's budget parameters;
- The ability to effectively manage and integrate data from active employees (internal), retirees (external) and spouses (external); and
- A clinically validated platform for the delivery of the wellness services and peer-reviewed methodologies.

After reviewing the best and final offers from prospective wellness assessment vendors, the review panel concluded that Provata Health provided the best combination of a cost-effective wellness program and data management services. Staff proposes to negotiate contract terms for a period of three years and in an amount not to exceed \$300,000 annually. Funding is appropriated.

Recommendation: Authorize staff to negotiate a contract with Provata Health for the administration of the Annual Wellness Assessment process, subject to review of the City Attorney's Office. Upon completion of negotiations, authorize the City Manager to execute a services contract in an amount not to exceed \$300,000 per annum.

3. **Installment Financing Debt Issuance for Rolling Stock and Equipment**

Todd Taylor, Finance

In the current and proposed operating budgets certain rolling stock vehicles and other equipment are identified to be funded through a biennial equipment fund installment financing. The biennial financing generally occurs at the midway point between two fiscal years. The City, through its financial advisor, has solicited interest rates for the issue of \$45,000,000 Series 2017 Equipment Fund installment financing agreement from

various banks. It was recommended the City proceed with the 1.87% bid from PNC Bank, N.A. for the 59-month term of the financing.

To proceed with the proposed financing, it is necessary for the Council to:

- Adopt a resolution authorizing the execution and delivery of an installment financing agreement, security agreement, and related documents; and
- Authorize staff to proceed with necessary related actions in connection with the installment financing.

A copy of the resolution authorizing the financing arrangement is included with the agenda packet.

Recommendation: Adopt the resolution a resolution authorizing the execution and delivery of an installment financing agreement and authorize staff to proceed.

4. **Donation of Surplus Property**

Mary Waller, Finance

State statutes give authority to local governments to donate property that is no longer of use to another governmental unit within the United States, to a sister city or to a nonprofit organization.

The Fire department has one Hurst Extrication Pump, one Hurst Combination Tool, and one Hurst Spreader Tool proposed for donation to the Bear Pond Volunteer Fire Department.

In addition, one 1988 Pierce Arrow Fire Engine is proposed for donation to the Raleigh Fire Museum. The required public notice has been made. A draft resolution is included with the agenda packet authorizing the donation of surplus property.

The total estimated value of the donation to the Bear Pond Volunteer Fire Department is \$1,100. The total estimated value of the donation from the Fire Department to the Raleigh Fire Museum is \$2,500.

Recommendation: Adopt the resolution authorizing the donation of surplus property.

5. **Acquisition of 255-kW Solar Array at the E.M. Johnson Water Treatment Plant**

Kenny Waldroup, Public Utilities

On August 2, 2016, Council authorized the acquisition of the 255-kW solar photovoltaic array located at the E.M. Johnson water treatment plant property under terms negotiated with an effective date of January 17, 2017. This type of transaction is the first of its kind addressed by Duke Energy and a new process within Duke was required to facilitate the transaction, leading to a delay beyond the authorized effective date. That process has now been developed and the parties are ready to complete the transaction, related applications, and agreements necessary to continue the sale of power produced by the array to Duke Progress Energy under a new municipal owner.

Recommendation: Authorize the City Manager to execute the contract documents associated with the purchase the 255-kW solar photovoltaic array located at the E.M. Johnson water treatment plant property and all related documents necessary to continue the sale of power to Duke Energy Progress.

6. Petition Annexations

		Sophie Huemer, City Planning
<u>AREA NAME & DISTRICT</u>	<u>PETITIONER</u>	<u>ACRES</u> <u>PROPOSED</u>
		<u>USE</u>
Contiguous Annexation		
2332 Windy Woods Drive (D)	Stoney Chance	1.187 SF Residential
5300 Castlebrook Drive (n/a)	Bryan and Kendall Stensvad	5.16 SF Residential
Buffaloe and New Hope (B)	Raleigh Buffaloe Retail Investment, LLC	15.58 Commercial
6500 W Lake Anne Drive (E)	Brian Stewart	.51 SF Residential

Recommendation: Acknowledge the annexation petitions and direct the City Clerk to check the sufficiency of the petitions pursuant to State statute and if found sufficient, authorize advertisement for public hearing to be held July 5, 2017.

Because the property located at 5300 Castlebrook Drive is connecting to City water only and the other utility is not available at this time, it is recommended that the annexation of this property be deferred.

7. Requests for Public Hearings

7.1 Utility Extension Agreement

Aaron Brower, Public Utilities

An application has been submitted by 264 Investments, LLC and a special use permit has been issued by the Town of Zebulon Board of Commissioners for development of a 210 acre property into 837 single-family and town home lots near the intersection of Old Bunn Road and East Gannon Avenue within the jurisdiction of the Town of Zebulon. Connection to public water and sewer systems is required for the development. The property owners have been attempting to obtain an off-site sewer easement necessary for connection to the public sewer system since October 2015. The property owner is now requesting that the City enter into a utility extension agreement. A public hearing is required in order to proceed with an agreement to extend utilities in accordance with the provisions outlined in Resolution 2013-837. Additional background information was included in the agenda packet.

Recommendation: Authorize the City Clerk to advertise and schedule a public hearing June 20, 2017.

8. Storm Drainage Petitions

8.1 Drainage Assistance Program – FY 2017 New Projects

Dale Hyatt, Engineering Services

As part of the periodic project review schedule for the Drainage Assistance Program, the Stormwater Management Advisory Commission recommends the following project for approval and funding in accordance with the provisions of the Storm Drainage Policy, Resolution 2016-327:

Project Location	Estimated Project Cost
Hickory Nut Drive Drainage Improvements	\$100,000
FY17 Drainage Assistance Program Budget	\$1,250,000
FY17 Funds Approved to Date	\$1,125,000
FY17 Program Funds Remaining	\$25,000

The Hickory Nut Drive Drainage Improvements project will address a failing 36-inch corrugated metal pipe (CMP) existing from a blind junction box in the front yard of 7108 Hickory Nut Drive and continues through the side and rear yard of 7104 Hickory Nut Drive. The invert of the CMP is rusted out and joint failure is occurring in multiple locations. The result of the failing infrastructure is the development of new sinkholes frequently and the enlargement of existing sinkholes. Currently, the closest sinkhole is approximately 15 feet from the home at 7104 Hickory Nut Drive. This project will seek to install a new, 36-inch reinforced concrete pipe (RCP) from Hickory Nut Drive to the existing outlet behind 7104 Hickory Nut Drive. The project will also provide a concrete headwall and rip-rap energy dissipater at the outlet of the system.

Funding for these projects is appropriated in the capital budget. Anticipated project costs are estimates only and will likely vary as the project moves into detailed design and construction phases.

Projects recommended for participation in the program s are based primarily on the following considerations: 1) Overall prioritization score and ranking based on the Integrated Stormwater Projects Prioritization Model assessment; 2) estimated project costs; 3) willingness of the property owner to dedicate or donate a permanent drainage easement over the project repairs and stormwater improvements.

Recommendation: Authorize staff to proceed with the project.

8.2 Stormwater Quality Cost Share – 316 Seawell Avenue and 7506 Falls of Neuse Road

Kevin Boyer, Engineering Services

The Council adopted Stormwater Quality Cost Share Policy, which provides a funding mechanism for assisting organizations and citizens in improving water quality through the installation of stormwater best management practices on their properties, beyond what is required by environmental regulations. The practices supported by this policy are aimed at reducing non-point source pollution from stormwater runoff, increasing water conservation measures, minimizing soil erosion, reducing flood damage, and reducing nutrient loads. Since the policy was adopted in 2009, the City Council has approved allocation of \$250,000 per year in the capital budget.

The Stormwater Management Advisory Commission reviewed two petitions at the May 2017 meeting. When reviewing requests, the Commission considers the estimated project cost, water quality benefits, past requests for similar practices, available funding, and project sustainability. The Commission recommended approval of the following petition requests:

316 Seawell Avenue - A petition for funding assistance to install a 1700-gallon underground cistern at the residence. This cistern will capture stormwater runoff from a residential rooftop for irrigation use, thereby reducing pollutant loads to local streams, specifically Pigeon House Branch, and conserving potable water. The property owner has agreed to the required ten-year maintenance term for the project. This project is comparable to past requests for cisterns in scope and cost. The project totals \$7,200 and includes a City contribution not to exceed \$6,480. The City contribution is 90 percent of the acceptable cost. Approval is contingent upon the property owner ensuring the project complies with all applicable City standards, ordinances, and regulations.

7506 Falls of Neuse Road - A petition for funding assistance to install two treatment swales and a bioretention cell at the property. The practices will capture runoff from approximately two acres of impervious parking lot at Saint Andrews Presbyterian Church, thereby reducing pollutant loads to local streams, specifically Perry Creek, and increasing infiltration to the water table while reducing stress on downstream stormwater infrastructure. The property owner has agreed to a ten-year maintenance term and land-use deed restriction. The project totals \$250,000 and includes a City contribution not to exceed \$225,000. The total cost estimate is based on quotes from several contractors and technical advice from staff. The City contribution is 90 percent of the acceptable cost. Approval is contingent upon the property owner ensuring the project complies with all applicable City standards, ordinances, and regulations.

Funding is appropriated in the capital budget and requires a budget transfer in the amount of \$225,000.

Recommendation: Authorize staff to proceed with the projects and authorize budget transfers in the amount of \$225,000. Accounting details are included with the agenda packet.

9. Surplus Property

9.1 0 Taylor Street – Surplus Declaration and Approval of Bid Advertisement

Sarah Beth Gentry, City Planning
The property located at 0 Taylor Street and having REID 0180823 has been identified by the Parks, Recreation & Cultural Resources Department as surplus property. The property is non-buildable due to a Duke Energy Progress transmission easement that covers the property in its entirety and the presence of a 54” stormwater drainage pipe. The property is not located in a redevelopment area or part of any ongoing studies currently being conducted by the City of Raleigh. Blue Sky Services Development, LLC has submitted an initial bid of \$10,000 for the property. The proposed use of the lot would be recombination with the adjacent property at 307 Taylor Street for residential use that will be regulated by the current R-6 zoning classification. Applicable City Departments have reviewed the property and have no objections to the disposition. Parks, Recreation & Cultural Resources is the maintenance manager for the property, has reviewed this request and is in support of the proposed bid. A report is in the agenda back-up.

Recommendation: Declare the property as surplus real property available for sale, and accept the bid of \$10,000 from Blue Sky Services Development, LLC, subject to the negotiated offer and upset bid process with the condition that the winning bidder pays all advertising costs accrued during the upset bid process. Authorize appropriate officials to execute all required instruments of conveyance following conclusion of the upset bid process.

10. Contracts and Consultant Services

10.1 Contract Services – Hiring Agency Master Agreements

Thomas Sidor, Information Technology
The City currently maintains master agreements with several hiring agencies for technical staffing support needs. These agreements establish standard terms and conditions for the acquisition of professional services to support various IT initiatives. The agreements serve as contract vehicles, allowing the City to acquire professional services from individuals and firms with experience in the

technology field to work on enterprise projects, to fill technical resources shortages, and to meet the need for immediate technical expertise that does not exist within permanent personnel. Currently, professional services are utilized to supplement staffing for the customer support center, deployment operations, network engineering and software integration development. The ability to use professional services for multiple business needs is essential to operations.

Authorization to enter into the below master agreements that exceed the threshold of Council approval of \$150,000 for individual professional services contracts is requested for a contract term of three years and not to exceed the following total amounts:

Enterprise IT Solutions	\$325,000
Insight Global	\$400,000
Mastech, Inc.	\$532,500

These added hiring agencies give the department more opportunities to recruit qualified professional services staff and competitively seek the best rates for positions. Statements of work will be funded from the operating budget within each fiscal year to maintain appropriate levels of service.

Recommendation: Authorize the City Manager to execute the master agreements as well as individual statements of work on a per vendor basis.

10.2 Contract Services – Financial Consultant Services – Raftelis Financial

Stephen Balmer, Public Utilities

On March 14, 2017, two proposals were received to secure financial constant services for the utility. The services required include rate model modification, financial pro-forma development and modification, evaluations of rates and fees, feasibility studies, cost of services study, benchmarking and metric development, merger evaluation and general financial consulting services. Specific services will be assigned on a task basis.

Following a review of proposals, Raftelis Financial Consultants was selected as the most appropriate vendor to provide the required services. Staff has negotiated a three year contract in the amount of \$250,000, with the option for two one-year renewals.

Recommendation: Authorize the City Manager to execute the contract in an amount not to exceed \$250,000.

10.3 Utility Customer Assistance Program - Amendment Number One

Karen Ray, Public Utilities

The Public Utilities Department has an existing agreement with Wake County Human Services to perform administrative services related to applicant qualification for the Utility Customer Assistance Program. Eligibility criteria for this program complement the Federal Low Income Energy Assistance Program (LIEAP) currently administered by Wake County Health Services.

The City has an interlocal agreement in place to administer this same program for utility customers residing in the jurisdiction of the Town of Garner. The program has been very successful and staff recommends an extension of the current agreement to continue the program through June 30, 2018. In FY17, the Town of Garner appropriated \$10,573 for the program which will not be exhausted by the fiscal year-end. The FY2017-18 proposed budget includes an appropriation for the balance of Garner’s prior year contribution. There are no funds exchanged

between the City and Wake County. The additional terms of the agreement require Council approval.

Recommendation: Authorize the City Manager to execute amendments to the existing agreement.

10.4 Contract Services - Brockton Drive Lake and Dam Preservation Phase II – CDM Smith, Inc. – Amendment Number Two

Veronica High, Engineering Services

The Stormwater Management Division is in need of construction administration services for the Brockton Drive Lake and Dam Preservation Phase II project. The services will allow for proposed improvements that will rehabilitate the dam and provide additional drainage improvements to address dam safety concerns, reduce upstream flooding, improve water quality, and preserve the lake and dam.

Currently CDM Smith, Inc. serves as the Engineer of Record and has prepared design and construction plans as well as secured necessary permits required for this project.

A contract amendment with CDM Smith, Inc. is needed so the engineer can perform necessary services required to validate that the project has been constructed in conformance with the project plans and specifications approved by the North Carolina Department of Environmental Quality Dam Safety Division.

City staff has negotiated a fee for CDM Smith, Inc., to provide engineering services for a not to exceed amount of \$662,335, which will include services for final construction plan revisions, Federal Emergency Management Agency (FEMA) Conditional Letter of Map Revision approval, bidding services, and construction services. Funding is appropriated in the capital budget.

Name of Project:	Brockton Drive Lake and Dam Preservation Project Phase II
Managing Division:	Engineering Services – Stormwater Management
Approval Request:	Contract Amendment
Reason for Council Review:	Contract award >\$150,000
Vendor:	CDM Smith, Inc.
Prior Contract Activity:	Original Contract \$169,000 (Council Approval 11/18/2014)
Amendment One:	\$115,412 (Executed 8/6/2015)
Amount of this Contract Amendment:	\$662,335
Encumbered with this approval:	\$946,747
Budget Transfer Required:	No

Recommendation: Authorize the City Manager to execute the contract amendment in an amount not to exceed \$662,335.

10.5 On-Call Engineering Services – Dorothea Drive Culvert Replacement Project – W.K. Dickson & Company, Inc. - Amendment Number Five

Veronica High, Engineering Services

The Stormwater Management Division is in need of engineering services for the Dorothea Drive Culvert Replacement project to evaluate and design a new box culvert that will convey stormwater runoff flow under Dorothea Drive. Recently, City staff made repairs to the existing box culvert after finding sinkholes at several locations along the culvert. Following these repairs and further assessment, it was determined that the aging culvert structure presents significant

structural concerns and needs to be replaced. Temporary repairs have been made until the new culvert is designed and constructed.

Staff has negotiated a fee with engineering consultant to conduct the design phase of the project. W.K. Dickson & Company, Inc. is one of six on-call engineering consultants to provide services in support of drainage infrastructure projects. The negotiated fee for services is a not to exceed amount of \$138,616, which includes providing a conceptualized design that meets the project drainage improvement needs.

Funding is appropriated in the capital budget and requires budget transfers in the amount of \$138,616. Accounting details are included in the agenda packet.

Name of Project:	Dorothea Drive Culvert Replacement Project
Managing Division:	Engineering Services – Stormwater Management
Approval Request:	Contract Amendment
Reason for Council Review:	Contract Amendment >\$150,000
Vendor:	W.K. Dickson & Company, Inc.,
Prior Activity:	Original Contract \$10,000 (Council Approval 7/7/15)
Amendment Number One:	\$295,657 (Executed 1/19/16)
Amendment Number Two:	Time Extension Only (Executed 8/12/16)
Amendment Number Three:	\$311,660 (Executed 9/20/16)
Amendment Number Four:	\$15,000 (Administrative approval)
Amount of this Amendment:	\$138,616
Encumbered with this Approval:	\$770,933
Budget Transfer Required:	Yes

Recommendation: Authorize the City Manager to execute contract amendment number five in the amount not to exceed \$138,616 and authorize budget transfers in the amount of \$138,616.

10.6 On-Call Engineering Services – Juniper Street Drainage Improvement Project – Hazen and Sawyer – Amendment Number Four

Veronica High, Engineering Services

The Stormwater Management Division is in need of engineering services for the Juniper Street Drainage Improvement Project to evaluate and design a new street drainage system. The new design will address street flooding that is occurring in the right-of-way. Currently, this project is recommended for construction following findings from the Laurel Hills Area Stormwater Management Study, which assessed the watershed area and indicated a need to prioritize this project.

Staff has negotiated a fee with engineering consultant to conduct the design phase of this project. Hazen and Sawyer is one of six on-call engineering consultants to provide engineering services in support of drainage infrastructure projects. The negotiated fee for services is a not to exceed amount of \$144,600, which includes providing a conceptualized design that meets the project drainage improvement needs. Funding is appropriated in capital budget.

Name of Project:	Juniper Street Drainage Improvements
Managing Division:	Engineering Services – Stormwater Management

Approval Request:	Contract Amendment
Reason for Council Review:	Contract Amendment >\$150,000
Vendor:	Hazen and Sawyer
Prior Activity:	Original Contract \$10,000 (Council Approval 7/7/15)
Amendment Number One:	\$60,000 (Executed 1/7/16)
Amendment Number Two:	Time Extension Only (Executed 8/18/16)
Amendment Number Three:	\$41,700 and one year time extension (Administrative approval)
Amount of this Amendment:	\$144,600
Encumbered with this Approval:	\$256,300
Budget Transfer Required:	No

Recommendation: Authorize the City Manager to execute a contract amendment in an amount not to exceed \$144,600.

10.7 Contract Services - Raleigh Union Station – Clancy & Theys/Skanska Joint Venture – Change Order No. 2 and Municipal Agreement Supplement No. 3

Priscilla Williams, Engineering Services

The Raleigh Union Station project is complex and multifaceted, consisting of various project components including design and construction of the station terminal building; rail, bridge and roadway improvements; site, concourse, tunnel and track work; and other upgrades and amenities.

At this point in the project opportunity exists for the reallocation of federal grant proceeds (Transportation Investment Generating Economic Recovery (TIGER) and American Recovery and Reinvestment Act (ARRA) grant proceeds) from the NCDOT portion of the overall project budget to the City portion of the overall project budget, necessitating at this time a budget amendment in the amount of \$3,650,000 to the City portion of the overall project budget.

The reallocation of federal grant funds results in a change to the original municipal agreement with the North Carolina Department of Transportation (NCDOT), dated July 17, 2014. Specifically, Municipal Agreement Supplement No. 3 (supplement) is the mechanism for the NCDOT to reimburse the City utilizing ARRA funding. This ARRA funding was included in the overall project original budget and is made available to the City because NCDOT scopes of work originally slated for this funding have come in under budget.

The realignment of these funds does not add to the total project cost.

The supplement delegates and assigns financial responsibilities and contributions between the City of Raleigh and NCDOT. The supplement allows the City reimbursement up to \$3,650,000 of ARRA funding for eligible site work. It also allows NCDOT to use \$372,432 of TIGER funding, resulting in a net of \$3,277,568 of available funding that can be reallocated to the owner contingency within the City’s construction contract, and utilized to address such project needs as contaminated and unsuitable soil, dewatering, and other challenges.

In order to increase the owner contingency within the contract a change order to the Raleigh Union Station construction contract with Clancy & Theys/Skanska is necessary, in an amount not to exceed \$3,277,568, which will increase the construction contract total amount to \$61,142,568. The execution of the

Municipal Agreement will necessitate authorization for the Budget Office to increase the project budget by \$3,650,000.

Name of Project:	Raleigh Union Station
Managing Division:	Engineering Services – Construction Management
Reason for City Council Review:	Contract exceeds \$500,000
Vendor:	Clancy & Theys/Skanska, a Joint Venture
Prior Contract Activity:	Amendment 1, \$3,165,000, Council Approval 8/02/2016
Budget Transfer:	No
Current Encumbrance:	\$57,865,000
Amount of this amendment:	\$3,277,568,
Encumbered with this Approval:	\$61,142,568

Recommendation: 1) Authorize the City Manager to execute Supplement No. 3 to the Municipal Agreement for Raleigh Union Station dated July 17, 2014; 2) authorize the City Manager to execute a change order to the construction contract with Clancy & Theys/Skanska, a Joint Venture, in an amount not to exceed \$3,277,568; and 3) authorize a budget amendment in the amount of \$3,650,000.

10.8 Contract Services - Red Hat Amphitheater

Tim Greene, Convention Center

On April 7, 2017, staff issued a request for proposals (RFP) to provide event cleaning services at the Red Hat Amphitheater. The only response received was from the incumbent service provider, Sparkle & Shine Cleaning Services, Inc. Sparkle & Shine Cleaning Services, Inc. has provided event cleaning services at the Red Hat Amphitheater since the opening in April 2010 and staff is pleased with the contractor’s performance. The contract will provide for a per event cost based on anticipated attendance. The contract will allow for payments up to \$100,000 each year (based on number and attendance of each year) for a total of \$300,000. The initial term of the contract will begin July 1, 2017 and end on June 30, 2018 with terms for an additional two year extension. If at any time the City is not satisfied with the service delivery, the contract provides for a thirty (30) day termination with cause provision.

Recommendation: Authorize staff to negotiate and authorize the City Manager to execute a contract with Sparkle & Shine Cleaning Services, Inc. in amount not to exceed \$100,00 annually.

10.9 Contract Services - Sidewalk Trip Hazard Survey, Reporting, and Mitigation Services – Precision Safe Sidewalks

Chris McGee, Transportation

On May 1, 2017 the Department of Transportation received one proposal for the vertical trip hazard survey/reports and mitigation services for the sidewalks citywide. The proposal includes a survey of vertical trip hazards in the leaf zone quadrants, identifying trip hazards between ¼ to 2.5 inches and a report of panels of sidewalk that are unable to be fixed. The proposal also included mitigation of the identified trip hazards per staff approval. After evaluation of the proposal, Precision Safe Sidewalks was found to be a responsive. Precision Safe Sidewalks has completed quality sidewalk mitigation services for the City of Charlotte, the City of Greensboro and the City of Raleigh in the past five years. Based on the amount \$2.15 per square foot for mitigation repairs ¼ to inch and

the amount \$3.65 per square foot for mitigation repairs 1” to 2.5, staff has negotiated a contract in the amount of \$1,200,000 for a two year contract.

Name of Project:	Trip Hazard Survey/Reports and Mitigation
Managing Division:	Transportation – Field Services
Approval request:	Contract Award
Reason for Council Review:	Contract >\$150,000
Vendor:	Precision Safe Sidewalks
Prior Contract Activity:	N/A
Amount of this Contract:	\$1,200,000

Recommendation: Authorize the City Manager to execute the contract in an amount not to exceed \$1,200,000.

10.10 Walnut Creek Wetland Park Master Plan – Situation Assessment and Citizen Planning Committee

Lora Greco, Parks Recreations and Cultural Resources

A situation assessment is the first phase of a Master Plan process and includes a site analysis, community research and data collection, notification to the area Citizen Advisory Council, a community survey, establishment of a public website, and interviews with stakeholders. The process also includes identification of community members and other stakeholders interested and willing to serve on the Citizen Planning Committee (CPC). Included within the situation assessment document are the recommended CPC members.

Recommendation: Approve Situation Assessment and Citizen Planning Committee for the Walnut Creek Wetland Park Master Plan.

10.11 Dorothea Dix Park - Funding Term Sheet, Budget Amendment and Master Plan Contract Execution

Kate Pearce, Parks Recreations and Cultural Resources

At the February 21, 2017 meeting City Council unanimously approved the selection of Michael Van Valkenburgh Associates (MVVA) to lead the development of a comprehensive master plan for Dorothea Dix Park. Over the past few months, staff has worked to develop a scope of work and contract with MVVA. In addition, City and the Dix Park Conservancy staff have worked to develop a funding agreement term sheet that outlines the process by which the Conservancy will donate funds to the City to support the planning of Dix Park.

The Conservancy approved the term sheet at its May 24 board meeting. Staff has prepared a budget amendment to account for the donations from the Conservancy for development of a master plan, pre-planning and programming costs for Dix Park. A contract is necessary for professional design services for MVVA to implement the master plan process.

Name of Project:	Dorothea Dix Park Master Plan
Managing Division:	Parks, Recreation and Cultural Resources
Request Reason:	Execute Contract (\$1,949,520)
Cause of Contract:	RFP
Original CIP Project Budget:	n/a
Design Estimate:	\$2,000,000
Vendor:	Michael Van Valkenburgh Associates
Prior Contract Activity:	none

Budget Amendment:	\$2,040,670
New Project Budget:	\$1,949,520
Currently Encumbered (% of estimate):	0%
Amount of this Contract:	1,949,520
Encumbered with this Approval:	\$1,949,520

Staff recommends that Council accept a donation in the amount of \$1,949,520 from the Conservancy. Interest accrued during the donation time period is estimated to total \$13,500 and will be appropriated to the project reserve; this amount is included in the budget amendment total. These capital appropriations will assist in development of the master plan for Dorothea Dix Park. In addition staff recommends that Council accept an additional donation in the amount of \$77,650 as operating funds, which will be utilized for pre-planning activities and programs at Dix Park.

Recommendation: Award the Dorothea Dix Park master planning services contract to Michael Van Valkenburgh Associates, Inc. in an amount not to exceed \$1,949,520 and authorize the City Manager to execute the contract. Approve the funding agreement term sheet with the Dix Park Conservancy and authorize the City Manager to execute a final agreement. Authorize budget amendments in the amounts of \$1,963,020 and \$77,650.

11. [Street Closing Requests](#)

11.1 [STC-02-2017/ Star Street](#)

Jason Myers, Transportation

The City has received a petition to consider closing a portion of public right-of-way located in Raleigh. Star Street is located west of the intersection of New Bern Avenue and South Raleigh Boulevard.

The City has been petitioned to close the portion of Star Street extending from New Bern Avenue east approximately 200 feet to the next intersection. This portion of right-of-way contains the existing road and intersection with New Bern Avenue, and is approximately 1/6 of an acre.

11.2 [STC-03-2017/ Bagwell Avenue Alley](#)

Jason Myers, Transportation

The City has received a petition to consider closing a portion of public right-of-way located in Raleigh. Bagwell Avenue Alley is located west off of Bagwell Avenue, north of Hillsborough Street. The City has been petitioned to close the alley in its entirety. This portion of right-of-way is within an existing parking lot and is approximately 1/16 of an acre.

Recommendation: Adopt a resolution authorizing a public hearing to be held on Wednesday, July 5, 2017 to consider closure of the public rights-of-way.

12. [Encroachment Requests](#)

Noah Otto, Development Services

12.1 [1330 Saint Marys Street](#)

A request has been received from Level 3 Communications to install 228 feet of underground fiber optic cable. A report is included with the agenda packet.

12.2 [6300 Canary Falls Lane](#)

A request has been received from Bacarra II, LLC to install a storm sewer system. A report is included with the agenda packet.

12.3 Glenwood Avenue, Hillsborough Street, West Morgan Street and 200 South Salisbury Street and 120 South Wilmington Street

A request has been received from Fiber Technologies Networks, LLC to install fiber optic equipment to two existing AT&T poles, attach fiber optic equipment to two replaced Duke Energy Poles (each 40 ft. tall) and install two new utility poles (35 ft. tall) with fiber optic equipment. A report is included with the agenda packet.

12.4 Yonkers Road, West Johnson Street and Glenwood Avenue

A request has been received from South Carolina Telecommunications Group to install 1,633 linear feet of underground fiber optic cable and four hand holes. A report is included with the agenda packet.

12.5 Milburnie Road, Shanta Drive and Sunnybrook Road

A request has been received from MCNC to install 9,560 feet of underground fiber optic cable and 13 hand holes to access existing conduit. A report is included with the agenda packet.

Recommendation: Approve the encroachment subject to completion of a liability agreement and documentation of proof of insurance by the applicant.

13. Budget Amendments and Transfers

14. Traffic

Ordinances adopted by the City Council authorizing the following traffic changes will become effective seven days after Council action unless otherwise indicated.

14.1 Two Hour Meter Parking – 200 East Hargett Street

Gordon Dash, Transportation

It is recommended that a Two-Hour Metered Parking Zone be re-established on the south side of the 200 block of East Hargett Street. Staff was notified by GoRaleigh that a temporary Bus Zone which had been previously established in February 2016 for GoRaleigh and GoTriangle passengers during the Moore Square Transit Station Renovation Project is no longer required. The recommended changes will return this area to its former metered parking state.

14.2 Valet Zone – 2300 Stafford Avenue

Gordon Dash, Transportation

It is recommended that a Valet Zone be established on the south side of the 2300 block of Stafford Avenue. A request was received from the Corporate Controller of Honey Tupelo Café to have a Valet Zone installed on the side of their premises, situated at the corner of Stafford Avenue and Oberlin Road, so that customers' vehicles can be valet-parked during the evenings and weekends while on-street parking demand is at maximum. This will be a shared-use zone with an existing Commercial Loading Zone in order to prevent the loss of additional parking spaces. A valet parking application to operate the zone has been approved.

14.3 No Parking Zone – Brooks Avenue

Gordon Dash, Transportation

It is recommended a No Parking Zone be established on the west side of the 1700 block of Brooks Avenue. A request was received from a property owner on Brooks Avenue to have a section of Brooks Avenue made No Parking due to residents being unable to see around parked cars at the intersection of Banbury Road. Staff conducted a sight-line study which confirmed that cars parked along

the west side of the road negatively impact the view of drivers to observe oncoming traffic traveling southbound down Brooks Avenue. The proposed change will alleviate this issue and has also been approved by the Parks, Recreation and Cultural Resources department.

14.4 No Parking Zone – Green Street

Gordon Dash, Transportation

It is recommended that a No Parking Zone be established on the west side of the 1200 block of Green Street. A request was received from Bob's Army Surplus to add a No Parking Zone along the entire west side of the 1200 block due to the narrowness of the street and the amount of large vehicle traffic from the neighboring construction company. Currently when exiting either of the properties' two driveways, customers are experiencing sight issues due to citizens parking along the west side of the street. Staff completed a field study of the area which concluded that cars parked along the west side negatively impacted the view of drivers to observe oncoming traffic. All the affected property owners were duly notified and provided two weeks to respond with any concerns, but no response was received.

14.5 Multi-way Stops – Thornton Road at Wild Wood Forest Drive and Bickett Boulevard at Hanover Street

Jed Niffenegger, Transportation

It is recommended that a multi-way stop be installed at the intersection of Thornton Road at Wild Wood Forest Drive and Bickett Boulevard at Hanover Street. Thornton Road is classified as a Divided Two Lane Avenue while Wild Wood Forest Drive is classified as a Neighborhood Street. Both Bickett Boulevard and Hanover Street are classified as Neighborhood Local. These intersections meet and/or exceed the criteria specified in section four of the Neighborhood Traffic Management Program (NTMP), multi-way stop signs, adopted by the Raleigh City Council.

14.6 Speed Limit Reduction – Astor Hill Drive, Golden Moss Trail and Roan Mountain Place

Jed Niffenegger, Transportation

It is recommended that the speed limit be reduced from 35 mph to 25 mph on Astor Hill Drive, Golden Moss Trail and Roan Mountain Place. These streets are all classified as Neighborhood Local and are constructed to typical residential street standards. Staff received signed petitions representing at least 75 percent of the residents or property owners along each street in support of a speed limit reduction.

Recommendation: Approve as recommended and authorize the appropriate changes to the traffic code as included in the agenda packet.

THIS IS THE END OF THE CONSENT AGENDA

E. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

Below are the recommendations of the Planning Commission. The Council may wish to consider these items in the same manner as items on the consent agenda. Items marked with one asterisk (*) beside the Certified Recommendation number are located within flood-prone areas. Items marked with the pound sign (#) beside the Certified Recommendation number are located within the Falls Basin or the Swift Creek Watershed Protection Area. Items marked with the plus sign (+) beside the Certified Recommendation number indicate special conditions for stormwater management. Items marked with (VSPP) beside the Comment indicate that a Valid Statutory Protest Petition has been filed. **Denotes Drainage Basins

- | | | | | | |
|-----|----------|---------|-----|--|---|
| (1) | CR-11780 | Z-42-15 | 6-0 | Approval,
Conditional Use | East side of Lake Wheeler Road, south of Kirkland Road |
| (2) | CR-11781 | Z-40-16 | 6-0 | Approval, General Use | North side of Oak Forest Road, west of Capital Boulevard |
| (3) | CR-11782 | Z-7-17 | 6-0 | Approval, General Use | North and south of Paint Rock Lane, between Madeline Way and Pine Barren Lane |
| (4) | CR-11783 | Z-5-17 | 6-0 | Approval,
Conditional Use | East side of Blue Ridge Road, south of Wade Avenue |
| (5) | CR-11784 | Z-20-16 | 6-0 | Approval, Request for 24-month Waiting Period Waiver | West side of Jeffreys Grove School Road, west of Creedmoor Road |

The following actions were taken by the Planning Commission at the May 23, 2017 meeting, by unanimous vote.

Ken Bowers, City Planning
Eric Braun, Commission Chair

1. Z-42-15 – Lake Wheeler Road (Southwest CAC)

This is a request to rezone property from Residential-4 and Residential Mixed Use-3 Stories- with Special Highway Overlay District-2 and Special Residential Parking Overlay District (R-4 w/ SHOD-2 & SRPOD and RX-3 w/ SHOD-2 & SRPOD) to Residential Mixed Use-3 Stories-Conditional Use with Special Highway Overlay District-2 and Special Residential Parking Overlay District (RX-3-CU w/ SHOD-2 & SRPOD). The property is located along the east side of Lake Wheeler Road, south of Kirkland Road.

The request is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan. Conditions limit housing unit density and provide for a transit easement.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of July 5, 2017.

2. Z-40-16 – Oak Forest Road (North CAC)

This is a request to rezone property from Industrial Mixed Use-4 stories-Parking Limited-Conditional Use (IX-4-PL-CU) to Commercial Mixed Use-4 stories-Parking Limited (CX-4-PL). The property is located along the north side of Oak Forest Drive, west of Capital Boulevard.

The request is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of July 5, 2017.

3. Z-7-17 – Paint Rock Lane (Southeast CAC)

This is a request to rezone property from Residential-4 (R-4) and Residential-6-Conditional Use (R-6-CU) to Residential-6 (R-6). The property is located north and south of Paint Rock Lane, between Madeline Way and Pine Barren Lane.

The request is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of July 5, 2017.

4. Z-5-17 – Blue Ridge Road (West CAC)

This is a request to rezone property from Office Mixed Use-3 stories-Urban Limited with Special Highway Overlay District-1 (OX-3-UL w/SHOD-1) to Office Mixed Use-12 stories- Urban Limited-Conditional Use (OX-12-UL-CU). The property is located south of the Blue Ridge Road and Wade Avenue interchange.

The request is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan. Conditions restrict development to one of three land use scenarios and provide for a transit easement and shelter.

The Planning Commission recommends approval of the request. Staff suggests a public hearing date of July 5, 2017.

5. Z-20-16 – Request for Waiver of 24-month Waiting Period (Northwest CAC)

This request is for waiver of the 24-month waiting period for reapplying for rezoning (subsequent to the approval of rezoning case Z-20-16 by City Council on November 1, 2016). Granting this request will allow submittal of a new rezoning proposal for any combination of the subject properties before November 1, 2018.

The Planning Commission recommends approval, as the waiver request meets the grounds listed in Sections 10.2.4.J.2.a. & d.:

The anticipated rezoning would represent a substantially changed request from that of the previous case, which sought to rezone the property from Residential-4 to Residential-10 with Conditions. Conditions prohibited the apartment building type and limited the building height to 2 stories and 35 feet. Conditions also provided for a minimum building setback of 30 feet from the property to the west and a 20 feet building setback from the property to the north. The new zoning case would eliminate conditions pertaining to height but conditions would be offered for an alternative building type, form, and massing.

F. SPECIAL ITEMS

1. Oberlin Village Potential Historic Overlay District

Tania Tully, City Planning

This is follow-up to a request made by the Friends of Oberlin Village for a city initiated rezoning application to apply a new historic overlay district. The Friends of Oberlin Village circulated a new petition to property owners within the potential district boundaries that show support by the owners of 24 of the 49 properties.

The Raleigh Historic Development Commission (RHDC) received and reviewed an investigation and report on the Oberlin Village Historic District and found on May 16,

2017 that it meets the criteria for designation. The commission found that Oberlin Village has special significance in terms of its history, prehistory, architecture, archeology, or culture and possesses integrity of design, setting, materials, feeling, and association. Additionally, RHDC found that the boundaries warrant further discussion should a rezoning application be authorized.

When this item was last discussed by City Council, the petitioners were asked to gather signatures of property owners in support of the historic overlay district. There are two questions for consideration:

1. Should the application to rezone proceed, given the amount of property owner support? and
2. Should the rezoning be City-initiated, where the City is the applicant?

Recommendation: Should the City Council wishes to proceed with a rezoning petition, it would be appropriate to refer the investigation and report to the Department of Cultural Resources, Office of Archives and History for analysis and recommendations concerning the report and boundaries.

2. Rezoning Z-4-17-M.E. Valentine Drive (Wade CAC)

Bynum Walter, City Planning

The following item appeared on the May 16, 2107 agenda:

This is a request to rezone property from Planned Development with Special Residential Parking Overlay District (PD w/SRPOD) to Residential Mixed Use-12 Stories-Conditional Use with Special Residential Parking Overlay District (RX-12-CU w/SRPOD). The property is located along the south side of M.E. Valentine Drive, east of Concord Street.

The request is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan. Conditions restrict certain uses, limit overall development intensity and building height, and provide for a transit easement and bicycle parking. The Planning Commission recommends approval of the request.

This request was received by the City Council on May 2, 2017. Signed conditions had not yet been provided, preventing a public hearing date from being set at that meeting. If signed conditions have been provided by the deadline for the June 6, 2017 meeting, staff suggests a public hearing date of June 20, 2017.

3. Rezoning Z-39-16-Green Acres Lane

Bynum Walter, City Planning

The following item appeared on the May 16, 2107 agenda:

This is a continued hearing to consider a request by David F. Green Sr., Mary Mebane Galloway, and Sherry Kerman Bunch to rezone approximately 2.5 acres from Residential-10 (R-10) to Industrial Mixed Use – 3 Stories – Conditional Use (IX- 3-CU). The property is located on the east side of Green Acres Lane north of N. New Hope Road. Conditions limit uses and address impact on adjacent properties. The request is not consistent with the Future Land Use Map or Comprehensive Plan overall, but it has addressed some concerns raised by neighbors and would provide a benefit by allowing the expansion of an existing business. The Planning Commission recommends approval of the request.

The proposal was received by the City Council on January 17, 2017. The City Council considered this item on February 7, 2017 and kept the public hearing open. On February 21, 2017, March 7, 2017, March 21, 2017, April 18, 2017, and May 2, 2017, the hearing was held open.

During the May 16, 2017 meeting, the hearing was closed and it was directed that item be placed on this agenda for consideration of additional zoning conditions. An additional condition relating to the handling of stormwater was submitted following the closure of the hearing. The City Council may act on the request, refer to committee or hold for further discussion.

4. 2017 Transportation Bond

Todd Taylor, Finance

During the May 16, 2017 meeting, the City Council considered several scenarios for a 2017 Transportation Bond Proposal. It was directed that the item be placed on this agenda for further consideration.

A summary of bond package alternatives discussed by Council to date include:

<u>Bond Package Alternative</u>	<u>Referendum Amount</u>	<u>Tax Rate Impact (est.)</u>
May 2 Staff Proposal	\$204.7M	1.27 cents
May 10 Transportation and Transit Committee Recommendation	\$209.7M	1.33 cents
May 10 Alternate Transportation and Transit Committee Recommendation	\$211.5M	1.35 cents

As Council is aware, the General Assembly is contemplating legislation which would move the 2017 municipal elections from October 10 to September 12. In order to meet statutory requirements for a valid public referendum, should the election be scheduled for September, during the June 6 meeting Council needs to determine a specific total referendum amount. Once a total referendum amount is determined, the list of projects to be funded via a successful bond referendum or the allocation of dollars amongst various bond projects may still be revised or adjusted during a budget work session or future Council meeting.

Once Council chooses a desired bond referendum level, the following steps are required to be taken on June 6 in order to comply with the required schedules for a referendum to be placed on the municipal election ballot:

- Adopt a resolution making certain findings and determinations;
- Direct staff to file application with the Local Government Commission in connection with the proposed issuance of Transportation Bonds by the City; and
- Authorize the City Clerk to publish a notice of intent to file such application.

Included with the agenda packet is a detailed summary of various bond level options with corresponding tax impacts, as well as a draft resolution necessary to proceed with a referendum.

Recommendation: Upon determination of total referendum amount, adopt the resolution making certain findings and determinations; direct staff to file application with the Local Government Commission in connection with the proposed issuance of Transportation Bonds by the City; and authorize the City Clerk to publish a notice of intent to file such application.

G. REPORT AND RECOMMENDATION OF THE CITY MANAGER

1. Raleigh Bikeshare Implementation

Eric Lamb and Trung Vo, Transportation

On March 15, 2016, City Council approved the implementation of a 300-bike, 30-station bikeshare system serving downtown Raleigh and North Carolina State University. A request for proposals was issued March 6, 2017, to solicit proposals from teams

comprising equipment/software vendors, system operators, and site planning engineers. From the seven teams that submitted proposals, a selection committee made up of six City staff interviewed three teams on May 3, 5, and 10, 2017. The interviews also included public demonstrations which took place in Exchange Plaza.

Based on the proposals, interviews, public demonstrations, and funding availability, the selection committee has selected a preferred team to implement and operate a bikeshare system. Staff will present the selected team's proposal to City Council and request authorization to begin contract negotiations. If authorized, contract terms will be presented to City Council for final authorization at a later meeting.

Recommendation: Authorize staff to enter into contract negotiations with the selected team.

2. **Six Forks Road Corridor Study**

Roberta Fox, City Planning

Staff provided an update on the study at the May 16 work session, consisting of an overview of the study process, a summary of the March 21 public meeting, the results of the feedback received from the public, and recommendations for next steps. If the City Council would like to proceed, the Planning Commission would provide a review and recommendation of the Six Forks Road Corridor Study. The Planning Commission meetings would provide additional opportunity to engage the public. The Planning Commission recommendation would be delivered to the City Council for consideration.

Based on feedback received from the public and City Council at the May 16 work session, staff requests authorization to:

1. Prepare updates to the Six Forks Road Corridor Study to reflect six lanes on Six Forks Road. Once updated, staff will establish an additional public comment period.
2. Following conclusion of the public comment period, authorize referral of the Six Forks Road Corridor Study to the Planning Commission for review and recommendation.

Recommendation: Authorize staff to proceed with the six lane option, to establish an additional public comment period, and authorize referral of the revised corridor study to the Planning Commission.

H. **REPORT AND RECOMMENDATION OF THE SHORT TERM RESIDENTIAL RENTAL TASK FORCE**

Tom Slater and Brent Woodcox, Task Force Co-chairs

The City Council formed the short term residential rental task force in late 2016. Each council member appointed two persons, for a total membership of 16 citizens. Their primary goal was to discuss short term residential rentals, such as those commonly advertised on platforms such as "AirBnB" or "VRBO". The task force conducted a total of ten meetings between the months of January and May 2017.

During discussion, the task force members gained an understanding of basic zoning regulations, discussed previous attempts at regulations, heard from short term rental operators and discussed impacts of the use. The task force members explored many alternatives in developing a recommendation.

The task force members identified three types of short term rentals: the first being a rental where a resident manager is always present (Type I); the second being a rental where a resident manager must reside on the property for more than 180 days per year (Type II); the third being a rental where no resident manager was required (Type III). Development standards and appropriate zoning districts were identified for all types of rentals. The

report of the task force, adopted in an 8-5 vote, includes recommendations for robust enforcement standards to address operational or behavioral impacts.

I. REPORT AND RECOMMENDATION OF THE BICYCLE AND PEDESTRIAN ADVISORY COMMISSION

1. Annual Work Plan

Aaron Peeler, Chair

The proposed FY2017-18 annual work plan for the Bicycle and Pedestrian Advisory Commission will be presented during the meeting.

Recommendation: Approve the annual work plan.

J. REPORT AND RECOMMENDATION OF THE PARKS RECREATION AND GREENWAY ADVISORY BOARD

1. River Bend Park Phase I Schematic Design

Lora Greco, Parks Recreation and Cultural Resources

Amy Simes, Chair

The schematic design for the first phase of development at River Bend Park has been presented to the public and the Parks, Recreation and Greenway Advisory Board. The schematic design will be presented as part of the Parks, Recreation and Greenway Advisory Board's report to the Mayor and City Council for review and consideration of approval.

Recommendation: Approve the schematic design for River Bend Park and authorize staff to proceed with construction documents, permitting and bidding

K. REPORT AND RECOMMENDATION OF THE HISTORIC CEMETERIES ADVISORY BOARD

1. Annual Report and Work Plan

Wayne Schindler, Parks Recreation and Cultural Resources

Barden Culbreth, Chair

The Annual Report and proposed 2017-18 annual work plan will be presented during the meeting.

Recommendation: Receive the annual report as information and approve the annual work plan.

L. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

1. Signs – UDO Regulations

The Committee recommends Item #15-05 – Signs – UDO Regulations be removed from the Committee agenda with no action taken.

2. Items Pending

Item #15-06 – Preservation of Historic Structures Downtown (2/9/16)

Item #15-07 – Mobile Retail (2/7/17)

M. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

1. TC-20-16 – Construction Safety Barrier Fences

The Committee recommends the City Council uphold the Planning Commission recommendation, as amended, for approval of TC-20-16 – Construction Safety Barrier Fencing and authorize a public hearing for July 5, 2017. A copy of the proposed ordinance is included with the agenda packet.

2. Items Pending

Item #15-16 – Text Change Proposal – Building Height Limit/Tall Buildings (10/4/16)

Item #15-21 – TC-17-16 – Attics and Basements (2/7/17)

Item #15-22 – Z-32-16 – Hillsborough Street Conditional Use District (4/18/17)

N. REPORT AND RECOMMENDATION OF THE SAFE, VIBRANT, AND HEALTHY NEIGHBORHOODS COMMITTEE

1. No report.

2. Items Pending

None.

O. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

1. No report.

2. Items Pending

None.

P. REPORT OF MAYOR AND COUNCIL MEMBERS

Q. APPOINTMENTS

The following committees have appeared on past agendas and some nominations have been made. The Council may take action to make appointments or if the nominations have not been closed, which would be indicated on the agenda, additional nominations may be made on the ballot with the agenda packet or at the Council table. An asterisk beside a name means that person is presently serving on that board or commission.

Arts Commission – One Vacancy

Shelley Winters (Cox)

Beth Khalifa (Crowder)

Appearance Commission – One Vacancy

Chad Parker (Gaylord/Baldwin).

Bicycle and Pedestrian Advisory Commission – One Vacancy

Nicole Bennett (Baldwin/Gaylord)

Dwight Otwell (Thompson/Crowder) – to be withdrawn at the request of nominee.

Substance Abuse Advisory Commission – One Vacancy

Elliott Palmer, Jr. (Branch)

R. NOMINATIONS

AN ATTENDANCE RECORD OF EACH INCUMBENT IS INCLUDED WITH THE AGENDA PACKET.

Arts Commission

The term of R. Gene Davis on the Arts Commission is expiring. He is not eligible and would like to for reappointment because of length of service.

Centennial Authority

The terms of Bill Mullens and Jesse Taliaferro are expiring. Both are eligible and would like to be considered for reappointment.

Environmental Advisory Board

The term of Dave Toms is expiring. He is eligible for reappointment.

Raleigh Historic Development Commission

The terms of Jennie Harper, Donald M. Davis, Esther Hall, Caleb Smith and Kay Webb are expiring. All are eligible for reappointment. Ms. Harper, Mr. Davis and Ms. Webb would like to be considered for reappointment. Additional information is included in the agenda packet.

Raleigh Transit Authority

The terms of Ray Magsanoc and Michael Stevenson are expiring. Both are eligible and would like to be considered for reappointment.

Stormwater Advisory Management Advisory Commission

The term of David Webb is expiring. He is eligible for and would like to be considered for reappointment.

Substance Abuse Advisory Commission

The terms of Clif Lavenhouse, Deborah J. Hendren and Jessie Cannon are expiring. All are eligible for reappointment and would like to be considered for reappointment.

S. REPORT AND RECOMMENDATION OF THE CITY ATTORNEY**T. REPORT AND RECOMMENDATION OF THE CITY CLERK**

1. Minutes of the May 2 and May 16, 2017 Council meetings will be presented.

EVENING AGENDA – 7:00 P.M.**A. REQUESTS AND PETITIONS OF CITIZENS**

1. Danny Coleman and Rev. H.B. Pickett would like to discuss affordable housing in the city.
2. Maureen Smith indicates the community at large would like to be heard regarding park improvement for Southeast Raleigh Tennis Center.
3. Della O. McKinnon would like the Council to take action to change the traffic code to require a left turn signal be installed at the intersection of Glascock Street and Raleigh Boulevard.
4. William D. Terry, PowerUp N.C., would like to discuss people-driven development.
5. Wanda A. Gilbert-Coker, PowerUp N.C., would like to discuss sustainable and equitable housing.
6. Erika Moss, PowerUp N.C., would like to address issues of affordable housing, jobs and clean energy.
7. James Bunch, APRI-Raleigh Chapter, would like support equitable and sustainable development in Raleigh which includes a plan for inclusive housing and police accountability through a community oversight board with investigatory subpoena and disciplinary power.
8. Angaza Laughinghouse, Raleigh City Workers Union, UE Local 150, would like to discuss police misconduct, prohibitive fees and policies for public assembly and City employee issues.
9. Yolanda Zavela, Comite Popular, would like to urge the City Council to protect Raleigh residents being affected by towing practices and violations of City ordinances.
10. Joe Whitehouse would like to discuss possible text changes to the UDO related to senior housing.
11. Edith (Edie) Jeffreys would like to discuss the usefulness of citizen input to the Planning Commission on zoning cases.
12. Willie Stokes would like to discuss the CAC North Central/John Stokes.
13. Octavia Rainey would like to discuss CAC concerns and lack of support of a Council appointed engagement board.
14. Paul R. Jervay, Jr., The Carolinian, would like Council to take another look at the relevance of citizen advisory councils versus a citizen advisory board appointed by the City.
15. Michi Voyta would like to speak in defense of CACs, but mostly to encourage more widespread citizen engagement, not less.
16. Carole Meyer, Raleigh CACs, would like to present thought on citizen engagement and future model.
17. Bob Geary, Hillsborough CAC, would like to discuss citizen engagement, do's and don'ts.
18. Will Marks would like to discuss public participation in the public discourse.
19. Donna Bailey, Wade CAC, would like to speak in support of CACs.
20. Jhari Derr-Hill, Triangle People's Assembly, would like to urge the City Council to create a Raleigh for all.
21. Michele McIntosh would like to talk about building on Raleigh's strengths and improve our CACs.

22. Sam Alcine, Central CAC, would like to appreciate the Citizen Engagement Task Force recommendation to the City Council and appreciate Council's vote to further study the recommendations through a work session, however, believes CACs are indispensable and should remain part of any new process.
23. Lillian L. Thompson would like to discuss keeping important aspects of the Citizen Advisory Councils in place to improve the organizational performance, sustain grassroots enthusiasm, commitment as regional volunteers to respective communities and partners with the City.
24. Adam Whitesell would like to speak in support of CACs.
25. Roger L. Kosak would like to discuss the importance of public access to proposed development and local police and parks information in the CAC as a public forum.
26. Stefanie Mendell would like to discuss the importance of evaluating Raleigh's communications strategies and mechanisms to citizen engagement and implementing a holistic communication plan.
27. Terry Snyder, Community SCALE, would like to discuss the importance of hiring an independent consultant to make recommendations to improve citizen engagement across the City of Raleigh.
28. Sarah Roholt would like to discuss citizen engagement and CACs.
29. Will Hooker, Hillsborough CAC, would like to discuss the Citizen Engagement Task Force proposal.
30. Susan Donn would like to comment on the Citizen Engagement Task Force recommendations.
31. Patrick Martin would like to comment on the Citizen Engagement Task Force recommendations.
32. Anika Hinton would like to address the City Council about concerns with Raleigh police.

B. MATTERS SCHEDULED FOR PUBLIC HEARING

1. Proposed FY 2017-18 Budget

Ben Canada, Budget and Management Services

This is a hearing to receive public comment and input on the proposed FY 2017-18 budget and related ordinances.

2. Petition Annexations

Sophie Huemer, City Planning

A hearing to receive input on a proposed petition annexation known as 420 Chapanoke Road (Hurich Self Storage).

Following the hearing, if the Council wishes to proceed with the annexation, it would be appropriate to adopt an ordinance annexing the property effective June 6, 2017 and to adopt a resolution placing the property in City Council Electoral District D.

3. Rezoning Z-46-16 – Harden Road

Bynum Walter, City Planning

This is a request by Laurel Kilgore to rezone approximately 1.1 acre from Residential-4 (R-4) to Residential-10 (R-10). The property is located on the south side of Harden Road between Blue Ridge Road and Nancy Ann Drive.

There are no conditions proposed for the rezoning request. The request is consistent with the Comprehensive Plan. The Planning Commission found that while the request is consistent with the Comprehensive plan, the possible build-out could be at odds with adjacent land uses and that not addressing the potential conflict compromises the

reasonableness and public benefit of the request. The Planning Commission recommends denial of the request.

The case was first presented to the Council on April 4, 2017. Following the hearing the Council may take action to approve, deny or refer the item to Committee.