

Nancy McFarlane, Mayor
Kay C. Crowder, Mayor Pro Tem
Mary-Ann Baldwin
Corey D. Branch
David N. Cox
Bonner Gaylord
Russ Stephenson
Dickie Thompson

TUESDAY, MAY 16, 2017

[11:30 A.M WORK SESSION, ROOM 305](#)

**1:00 P.M. REGULAR SESSION
THE COUNCIL CHAMBER**

NOTICE TO HEARING IMPAIRED:

Audio enhancements have been installed in the Council Chamber. Assistive listening devices are available upon request. Interpreters for deaf and hearing impaired persons are available. If needed, please provide a 24-hour notice by calling 996-3100 (voice) or 996-3107 (TDD).

A. MEETING CALLED TO ORDER BY THE MAYOR

1. Invocation – Fr. Peter Murray, S.J., St. Raphael the Archangel Catholic Church
2. Pledge of Allegiance

B. RECOGNITION OF SPECIAL AWARDS**C. AGENCY GRANTEE PRESENTATION**

1. Lisa Rowe, Executive Director, PLM Families Together, Inc.

D. CONSENT AGENDA

All items on the consent agenda are considered to be routine and may be enacted by one motion. If a council member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The vote on the consent agenda will be a roll call vote.

1. [Annual Employee Wellness Assessment and Data Management](#)

Steve Jones, Human Resources

The City has a self-funded health insurance plan administered by Blue Cross Blue Shield of North Carolina. As part of the strategy for the overall support and management of the plan, the Human Resources department offers a robust wellness program. The Annual Wellness Assessment (AWA) and related data management services has not been marketed in the last five years. Each year, as part of the wellness program, the City conducts an AWA for all benefits-eligible employees and retirees. Currently, the AWA includes an online health risk assessment, biometric screening process, and an attestation with regard to tobacco use. As an incentive, employees have the opportunity reduce their monthly medical insurance premiums by participating in the program. Beginning with the 2017 AWA process, the City has planned to incorporate spousal participation in order to maintain eligibility for the medical insurance premium discounts.

A Request for Proposals process yielded 18 vendors, narrowed to five finalists following proposal evaluation. The five vendors were interviewed by a review panel consisting of employees from various departments and members of the Benefits Committee.

After careful consideration of several compelling proposals and demonstrations, the consensus recommendation of the review panel is to utilize the services of Provata Health for the annual wellness assessment process, which includes:

- A guarantee to deliver all requested program services and performance guarantees within the City's budget parameters; and
- The ability to effectively manage and integrate data from active employees (internal), retirees (external) and spouses (external), including a clinically validated platform for the delivery of the wellness services and peer-reviewed methodologies.

Contract term will be for one year with a cost not exceed \$350,000. Additional information regarding the proposal from Provata Health is included with the agenda packet.

Recommendation: Authorize the City Manager to negotiate and execute a contract in an amount not to exceed \$350,000 with Provata Health for administration of the health assessment process.

2. **Marriott City Center Hotel Refinancing - Amendment to Parking and Underground Parking Deck Agreements**

Jim Greene, City Manager's Office
CWI Raleigh Hotel LLC, owner of the Marriott City Center Hotel, has proposed certain certifications, clarifications, and amendments of agreements with the City for the purpose of underwriting a refinancing of the Marriott City Center Hotel by Wells Fargo Bank. Though the proposed amendments do not affect the essence of the long-term arrangement between CWI Raleigh and the City, some of the amendment language requires City Council authorization before the City Manager can implement the amendments. The amendments/agreements before City Council for its approval include: (1) Amendment Three to Ground Lease Agreement; (2) Amendment Two to Conference Center Lease Agreement; (3) Estoppel Agreement (Sub-Condominium Declaration); and (4) Amendment Two to the Master Declaration of Leasehold Condominium of Raleigh City Center Hotel and Public Parking.

CWI Raleigh and the City also seek to amend the Reciprocal Easement, Construction, Parking, Operating and Use Agreement ("Parking Agreement") that governs parking within the City Underground Parking Deck ("Parking Deck") located underneath the Marriott City Center Hotel. CWI Raleigh has requested that the number of its Exclusive Parking Spaces (i.e. valet parking spaces for the Hotel) within the Parking Deck be reduced by thirty (30) parking spaces, with CWI Raleigh having the right to recall up to twenty-four of these spaces for its exclusive use as valet parking spaces upon sixty (60) days written notice to the City. So long as CWI Raleigh has elected not to recall any of these spaces for its exclusive use, the City will be able to utilize the parking spaces for public parking, helping to ease downtown parking demand. Parking Administration is in support of this amendment to the Parking Agreement.

The City Manager's Office and the City Attorney's Office continue to work with CWI Raleigh and Wells Fargo to finalize the amendments/agreements referenced above.

Recommendation: Authorize the appropriate City officials to execute the amendments/agreements, subject to City Manager and City Attorney approval of final language in each. Authorize the Mayor to execute Amendment Three to the Ground Lease and Amendment Two to the Conference Center Lease. Authorize the City Manager to execute the Estoppel Agreement (Sub-Condo Declaration), Amendment Two to the Master Declaration and the amendment to the Parking Agreement.

3. **Emergency Water Service – 9008 Ray Road**

Aaron Brower, Public Utilities
Ms. Nellie Mitchell Kirkman has requested permission to connect her property at 9008 Ray Road, in the Raleigh jurisdiction, to the public water system. The property is located outside of the City Limits and ETJ, and within the Falls Lake water shed.

Wake County Environmental Services has provided documentation that the existing private well serving the property is contaminated with the pesticide dieldrin, and continued use possesses an imminent health risk. Water service is available from the existing water main along Ray Road; therefore no public main extension is required. Sewer service is not currently available to the property.

Recommendation: Authorize the service connection and waive the requirement for petitioned annexation.

4. **Sale of Surplus Property – Authorizing Resolution**

Mary Waller, Finance

Council approval is required for the disposition of equipment estimated to exceed \$30,000 in value. Vehicle Fleet Services has one boring drill previously utilized by the Public Utilities department. The equipment is no longer needed and is considered surplus.

Recommendation: Adopt the resolution authorizing the sale of surplus property.

5. **Delegation of Approval Authority - Procurement of Professional Services – Authorizing Resolution**

Allison Bradsher, Finance

The Finance Department continues to seek efficiency improvements for small dollar transactions in support of departments while ensuring adequate review and oversight. State statutes authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee is less than \$50,000. Professional services are defined as architectural, engineering, surveying, construction management-at-risk, design-build services and public-private partnership construction services.

Pursuant to G.S. 143-64.32, the City has the option to self-exempt from these provisions when a contract for professional services is estimated to be less than \$50,000. Staff recommends that Council authorize a blanket delegation of approval authority to the City Manager to make the exemption determinations on a project-by-project basis, with discretion to delegate further. This delegation of authority is in alignment with the adopted strategic plan (Organizational Excellence Key Focus Area, Objective 1: Promote a culture that values continuous improvement, employs leading business practices and fosters financial stability). Delegation of approval authority for the procurement of professional services will provide a more streamlined process for delivery of efficient, effective, and timely small dollar procurements of professional services.

Recommendation: Adopt the resolution authorizing self-exemption for procurement of professional services, with delegation authority to the City Manager for exemption determinations on a project-by-project basis, with discretion to delegate further.

6. **Petition Annexations**

Sophie Huemer, City Planning

| <u>AREA NAME & DISTRICT</u> | <u>PETITIONER</u> | <u>ACRES</u> | <u>PROPOSED USE</u> |
|---------------------------------|-------------------|--------------|---------------------|
| Contiguous Annexation | | | |
| 420 Chapanoke Road (D) | Steve Hubrich | 3.65 | Industrial |

Recommendation: Acknowledge the annexation petitions and direct the City Clerk to check the sufficiency of the petitions pursuant to State statute and if found sufficient, authorize advertisement for public hearing to be held June 6, 2017.

7. **Property Acquisition**

7.1 **Property Exchange - Portion of 1500 South Wilmington Street**

Sarah Beth Gentry, City Planning

The City of Raleigh and Wake County, together with Raleigh/Wake Partnership to End and Prevent Homelessness and Catholic Charities, have undertaken a joint effort for development of the Oak City Center. In order to redevelop its properties on Wilmington Street for the Center, Wake County is in need of additional land area and has approached City staff for an exchange of real property.

The exchange will involve a 0.142 +/- acre portion of the City’s 41.84 acre property located at 1500 South Wilmington Street for a 0.261 +/- acre portion of Wake County’s 4.2 acre property located at 1430 South Wilmington Street. The property exchange will be shown on a recombination plat and title transferred with deeds between the parties.

Staff with Parks, Recreation and Cultural Resources has reviewed the request by Wake County and have no objections to the property exchange.

Recommendation: Authorize the real property exchange and authorize the appropriate officials to execute instruments of conveyance, subject to City Manager and City Attorney approval of the final deed documents.

8. Contracts and Consultant Services

8.1 Facility Rental - Youth Summer Camps and Before School/After School Programs

Ken Hisler, Parks Recreation and Cultural Resources
 The City rents facility space from the Wake County Public School System to operate before school, after school, and various summer camp programs. Space will be rented at Daniels Middle School and Pleasant Grove Elementary School for summer camp programs during the summer of 2017. During the 2017-18 school year, space is rented at Harris Creek Elementary, Pleasant Grove Elementary, River Bend Elementary, and Sycamore Creek Elementary schools for Before and After School programs.

The total contract amount will not exceed \$178,295, of which \$12,464 will be encumbered in FY17 and the remaining balance of \$165,831 encumbered in the next fiscal year. Funding is appropriated for the current fiscal year.

| | |
|--------------------------------|--|
| Name of Project: | Facility Rental for Summer Camp and Before/After School Programs |
| Managing Division: | Parks, Recreation, and Cultural Resources – Recreation Division |
| Request Reason: | Contract Execution |
| Cause of Contract: | Contract Amount > \$150,000 |
| Vendor: | Wake County Board of Education/Wake County Public School System |
| Amount of this Contract: | \$178,294 |
| Encumbered with this Approval: | \$12,464 (FY17) |

Recommendation: Authorize the City Manager to execute a contract in an amount not to exceed \$178,295.

8.2 Joint Use Agreement - Lake Johnson Park and Athens Drive High School

Ken Hisler, Parks Recreation and Cultural Resources
 In 1979 the City Council approved a 30-year joint use agreement with the Wake County Board of Education for the properties known as Lake Johnson Park and Athens Drive High School. In June 2013, Council approved a four-year extension of the original agreement while negotiations for a new 25-year agreement were finalized.

Community use of school property and facilities is encouraged by the Community Schools Act (G.S. 115C). City property which adjoins school system property is located at 5623 Jaguar Park Drive, 5000 Avent Ferry Road, 4500 Avent Ferry Road, 1040 Avent Ferry Road, and 0 Athens Drive. Property

use governed by the agreement includes portions of the Lake Johnson Park masterplan (swimming pool, the Thomas G. Crowder Woodland Center, parking areas, trail head, and stadium, and track and field facilities). Joint use of other amenities such as the stadium, track and field facility, designated parking areas and drive access as well as use of the outdoor shuffle board courts, horseshoe pits, and designated parking areas on school property are also addressed by the agreement. The new joint use agreement will be effective for 25 years upon execution.

Recommendation: Authorize the City Manager to execute the joint use agreement with the Wake County Board of Education.

8.3 Lease Agreement - Governor Morehead School

Scott Payne, Parks Recreation and Cultural Resources

The City leases temporary overflow parking for Pullen Amusement Park from the Governor Morehead School on weekend days and, upon agreement, State-designated holidays. The parking lot offers an additional 64 spaces for patron use and is located across from Pullen Amusement Park on Ashe Avenue. Lease cost is \$180.25 per day with a 2% escalator in year two.

Both parties would like to enter a multi-year lease agreement commencing upon execution of the contract and terminating on June 30, 2019. Total contact amount will not exceed \$42,000.

| | |
|--------------------------------|--|
| Name of Project: | Lease Agreement for Parking at Governor Morehead School |
| Managing Division: | Parks, Recreation, and Cultural Resources – Resources Division |
| Request Reason: | Contract Execution |
| Cause of Contract: | Multi year lease agreement |
| Vendor: | Governor Morehead School |
| Amount of this Contract: | \$42,000 |
| Encumbered with this Approval: | \$6,489 (FY17) |

Recommendation: Authorize the City Manager to execute a contract in an amount not to exceed \$42,000.

8.4 Professional Services – South Saunders Outfall Project – Dewberry Engineers

Aaron Brower, Public Utilities

Six professional services proposals for qualifications were received December 20, 2016 for the South Saunders Outfall project. The project is located adjacent to S. Saunders St. from Ileagnes Street north and ending at Walnut Creek outfall north of I-440 for a distance of 8,000 feet. The project was identified in the 2014 Sanitary Sewer Capacity Study to eliminate surcharging; overflows during peak wet weather, and provide for future growth. This contract will provide geotechnical, survey, and design services for the project.

| | |
|------------------------------|--|
| Name of Project: | South Saunders Outfall Project |
| Managing Division: | Public Utilities – Capital Improvements Division |
| Approval Request: | Contract Award |
| Reason for Council Review: | RFQ |
| Original CIP Project Budget: | \$668,000 |
| Vendor: | Dewberry Engineering |

Prior Contact Activity: None
 Encumbered with this Approval: \$470,900

Recommendation: Authorize the City Manager to execute the contract with Dewberry Engineers in the amount not to exceed of \$470,900.

8.5 Professional Services - 2017 On Call Contracts

Aaron Brower, Public Utilities

Forty-two proposals were received on February 14, 2017 for on call engineering services to secure nineteen firms to design various water and sanitary sewer main replacements, small water and sewer extension projects, various water and wastewater treatment replacement and rehabilitation projects, and assist with emergency design/permitting as necessary. Other services include environmental engineering, geotechnical engineering, construction materials and testing, subsurface utility engineering, and surveying. The on-call engineering design contracts are used to design sewer collection and water distribution projects with construction cost estimates less than \$3,000,000 and water and wastewater plant construction projects with construction cost estimate less than \$5,000,000. The Public Utilities Department is seeking authorization to contract up to \$600,000 over the two year period for each firm. These contracts will be treated as a master services agreement and will not encumber any funds at this time. Funds will be encumbered from the appropriate project accounts based on statements of work issued to each selected firm. The term of each on call contract is two years. Firms identified with * are minority- or woman-owned business enterprises; those identified with # have not previously participated in the on-call professional services program.

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------------------------|--|-------|-----------|----------------|-----------|--------------------|-----------|-----------|-----------|------------------|-----------|-----------------------|-----------|----------|-----------|------------------|-----------|-------------------------|-----------|------------------|-----------|-----------------|-----------|----------------|-----------|-------------------------|-----------|-----------------|-----------|-------------|-----------|---------------|-----------|---------------------|-----------|------------|-----------|--------------------|-----------|
| Name of Project | 2017 On-Call Professional Engineering Services | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Managing Division: | Public Utilities – Capital Improvements Division | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approval request: | Contract Award | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reason for Council review: | Contract Amounts Exceed \$150,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vendors: | <table border="0"> <tr><td>AECOM</td><td>\$600,000</td></tr> <tr><td>Black & Veatch</td><td>\$600,000</td></tr> <tr><td># Brown & Caldwell</td><td>\$600,000</td></tr> <tr><td>CDM Smith</td><td>\$600,000</td></tr> <tr><td># CJS Conveyance</td><td>\$600,000</td></tr> <tr><td>* Cooper & Associates</td><td>\$600,000</td></tr> <tr><td>Dewberry</td><td>\$600,000</td></tr> <tr><td># ESP Associates</td><td>\$600,000</td></tr> <tr><td>* Froehling & Robertson</td><td>\$600,000</td></tr> <tr><td>Freese & Nichols</td><td>\$600,000</td></tr> <tr><td>Geotechnologies</td><td>\$600,000</td></tr> <tr><td>Hazen & Sawyer</td><td>\$600,000</td></tr> <tr><td>Highfill Infrastructure</td><td>\$600,000</td></tr> <tr><td>Hydrostructures</td><td>\$600,000</td></tr> <tr><td>Kimley Horn</td><td>\$600,000</td></tr> <tr><td>McKim & Creed</td><td>\$600,000</td></tr> <tr><td># Withers & Ravenel</td><td>\$600,000</td></tr> <tr><td>WK Dickson</td><td>\$600,000</td></tr> <tr><td>The Wooten Company</td><td>\$600,000</td></tr> </table> | AECOM | \$600,000 | Black & Veatch | \$600,000 | # Brown & Caldwell | \$600,000 | CDM Smith | \$600,000 | # CJS Conveyance | \$600,000 | * Cooper & Associates | \$600,000 | Dewberry | \$600,000 | # ESP Associates | \$600,000 | * Froehling & Robertson | \$600,000 | Freese & Nichols | \$600,000 | Geotechnologies | \$600,000 | Hazen & Sawyer | \$600,000 | Highfill Infrastructure | \$600,000 | Hydrostructures | \$600,000 | Kimley Horn | \$600,000 | McKim & Creed | \$600,000 | # Withers & Ravenel | \$600,000 | WK Dickson | \$600,000 | The Wooten Company | \$600,000 |
| AECOM | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Black & Veatch | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # Brown & Caldwell | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CDM Smith | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # CJS Conveyance | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| * Cooper & Associates | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dewberry | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # ESP Associates | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| * Froehling & Robertson | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Freese & Nichols | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Geotechnologies | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hazen & Sawyer | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Highfill Infrastructure | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hydrostructures | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kimley Horn | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| McKim & Creed | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| # Withers & Ravenel | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| WK Dickson | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The Wooten Company | \$600,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Prior Contract activity: | N/A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Encumbered with this approval: N/A

Recommendation: Award master services contracts to the selected firms not to exceed the stated amounts and authorize the City Manager to execute the contracts.

8.6 Interlocal Agreement - Federal Transit Administration - Memorandum of Understanding

David Eatman, Transportation

The Federal Transit Administration (FTA) programs known as Section 5307/5340 and Section 5339 are annually appropriated by the FTA to the Raleigh Urbanized Area on a formula basis. Raleigh is the designated recipient for Section 5307/5340 and Section 5339 federal transit funds for the Raleigh Urbanized Area and expects to continue to be the designated recipient. GoTriangle, the Town of Cary, and Wake County are grant recipients for Section 5307/5340 and Section 5339 federal transit funds in the Raleigh Urbanized Area and expect to continue to be grant recipients. Raleigh, GoTriangle, Cary and Wake County are required to submit data to the National Transit Database (NTD), which is utilized by the FTA for the distribution of federally appropriations; with population, population density, bus revenue miles, and passenger miles providing components of the formula. Raleigh, as the designated recipient, desires to pass-through Section 5307/5340 and Section 5339 funds on an annual basis in proportion to GoTriangle, the Town of Cary and Wake County. In order to do so an interlocal agreement governing the disbursement of funds is necessary.

| | |
|---------------------------------|--|
| Name of Project: | Memorandum of Understanding for Section 5307/5340 and Section 5339 funding |
| Managing Division: | Transportation Operations – Transit Program |
| Approval Requested: | Interlocal Memorandum of Understanding |
| Reason for City Council Review: | Interlocal |
| Original Contract Amount: | \$0 |
| Vendor: | City of Raleigh, GoTriangle, Town of Cary and Wake County |
| Prior contract activity: | None |
| Amount of this amendment: | None |
| Project Budget: | \$0 |
| Reason for this amendment: | Renewal of MOU, with same terms |
| Encumbered with this approval: | \$0 |
| Anticipated future amendments: | None |
| Budget transfer required: | None |

Recommendation: Authorize the City Manager to execute the Memorandum of Understanding.

8.7 Contract Services - Printing Service – Telepathic Graphics, Inc. – Contract Extension

Kathy McCay, Communications

A Request for Proposals (RFP) for print and copy services was issued May 1, 2015. Proposals were received from four firms. Following a proposal evaluation and selection process, the City contracted with Telepathic Graphics, Inc., which

submitted the best overall pricing and service schedule. The contract was for a two year period with the option to extend for one additional year. Funding is programmed in the FY2017-18 budget proposal.

Recommendation: Authorize the City Manager to execute the one-year option to extend the contract with Telepathic Graphics, Inc. in an amount not to exceed \$200,000.

9. Encroachment Requests

Noah Otto, Development Services

9.1 5301 Departure Drive

A request has been received from Level 3 Communications to install 1,190 feet of underground fiber optic cable. A report is included in the agenda packet.

9.2 Cabarrus Street

A request has been received from Mobilitie, LLC to install a new steel utility pole with small cell antennas. A report is included with the agenda packet.

9.3 North West Street, North Harrington Street and West Johnson Street

A request has been received from WK Smokey Hollow, LLC to install a duct bank. A report is included in the agenda packet.

Recommendation: Approve the encroachments subject to completion of liability agreements and documentation of proof of insurance by the applicants noted above.

10. Traffic

Ordinances adopted by the City Council authorizing the following traffic changes will become effective seven days after Council action unless otherwise indicated.

10.1 No Parking Zone – Forest Ridge Road

Gordon Dash, Transportation

It is recommended that a No Parking Zone be established on the East side of the 1600 block of Forest Ridge Road. A request was received from the Raleigh Police Department to implement a No Parking Zone along a section of Forest Ridge Road due to citizens' complaints of not being able to see around parked cars and semi tractor-trailers when exiting any of the three exits of the Wal-Mart parking lot onto Forest Ridge Road. Staff conducted three sight-line studies which concluded that cars parked along the east side negatively impacted the view of drivers, rendering it impossible to see oncoming traffic in either direction on Forest Ridge Road. The proposed change will alleviate this issue.

10.2 Material Loading Zone and Two Hour Parking – Lincoln Apartments

Gordon Dash, Transportation

It is recommended that a Material Loading Zone and a Two Hour Parking Zone be established on the 200 Block of South Bloodworth Street. A request was received from the Property Manager of the Lincoln Apartments to install a Material Loading Zone and a Two Hour Parking Limit Zone along the Bloodworth Street frontage of their property. The proposed Loading Zone will provide a safe loading and unloading area for tenants moving in and out of the building while the Two Hour parking will provide for the needed turnover for daytime guests and possible future tenants.

10.3 Two Hour Parking and Passenger Loading Zone – 517 West Jones Street

Gordon Dash, Transportation

It is recommended that a dual purpose Two Hour Parking Zone in the daytime and a Passenger Loading Zone in the evening be established on the south side of the 500 block of West Jones Street.

A request was received from the owner of the Five Seventeen Lounge and Discotarium to implement a daytime Two Hour Parking Zone along the frontage of their new business situated on the south side of the 500 block of West Jones Street, which would then become a Passenger Loading Zone in the evenings. Parking at this location is currently unrestricted. The Two Hour Zone will provide restaurant customers with short-term parking during the day. The Passenger Loading Zone will provide evening customers the convenience of having a safe and convenient area for curbside drop off and pick up in the evenings.

10.4 Speed Limit Reduction – Larchmont Drive

Jed Niffenegger, Transportation

It is recommended that the speed limit be reduced from 35 mph to 25 mph on Larchmont Drive. Larchmont Drive is classified as Neighborhood Local and is constructed to typical residential street standards. Staff received a signed petition representing at least 75 percent of the residents or property owners along the street in support of a speed limit reduction.

Recommendation: Approve as recommended and authorize the appropriate changes in the traffic code as included in the agenda packet.

THIS IS THE END OF THE CONSENT AGENDA

E. REPORT AND RECOMMENDATION OF THE PLANNING COMMISSION

1. No report.
2. Minutes of the May 9, 2017 Planning Commission meeting are provided with the agenda packet.

F. SPECIAL ITEMS**1. Rezoning Case Z-41-16 - Everspring Lane**

Bynum Walter, City Planning

This is a continued hearing to consider a request filed by Mehdi Investments Group LLC to rezone approximately 0.69 acres from current zoning district Residential 1 (R-1) to Residential 6 (R-6). The property is located on Everspring Lane, south of its intersection with Spring Glen Lane.

The request is consistent with the Comprehensive Plan and is reasonable and in the public interest. The Planning Commission recommends approval of the request.

This request was received by the City Council on April 4, 2017. The public hearing was closed on May 2, 2017 and deferred for two weeks for the applicant to consider converting to a conditional use case or offer a private agreement for specifying building materials. The City Council may act on the request, refer to committee or hold for further discussion.

2. Rezoning Case Z-4-17 – M.E. Valentine Drive (Wade CAC)

Bynum Walter, City Planning

This is a request to rezone property from Planned Development with Special Residential Parking Overlay District (PD w/SRPOD) to Residential Mixed Use-12 Stories-Conditional Use with Special Residential Parking Overlay District (RX-12-CU w/SRPOD). The property is located along the south side of M.E. Valentine Drive, east of Concord Street.

The request is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan. Conditions restrict certain uses, limit overall development intensity and building height, and provide for a transit easement and bicycle parking. The Planning Commission recommends approval of the request.

This request was received by the City Council on May 2, 2017. Signed conditions had not yet been provided, preventing a public hearing date from being set at that meeting. If signed conditions have been provided by the deadline for the May 16, 2017 meeting, staff suggests a public hearing date of June 20, 2017.

3. North Hills Neighborhood – Potential Neighborhood Conservation Overlay District (NCOD)

Matthew Klem and Bynum Walter, City Planning

On February 7, 2017, residents of the North Hills neighborhood submitted a petition to City Council requesting consideration for a neighborhood built environmental characteristics and regulations analysis. This analysis is the first step in the potential creation of a Neighborhood Conservation Overlay District (NCOD), a zoning overlay used to preserve and enhance the general quality and appearance of neighborhoods by regulating built characteristics such as lot size, setbacks, and building height.

Planning staff will present the results of the analysis for the North Hills study, as well as a summary of a neighborhood meeting that was held in April. City Council may decide whether to authorize a text change and public hearing to incorporate these built characteristics and regulations into the Unified Development Ordinance (UDO). If the

City Council chooses to authorize the text change, staff request additional authorization to amend Section 5.4.3 of the UDO to expand the list of eligible built environmental characteristics and specific submittal threshold for neighborhood studies.

G. REPORT AND RECOMMENDATION OF THE CITY MANAGER

1. 2030 Comprehensive Plan Update

Ken Bowers, City Planning

This item was last discussed during the September 20, 2016 work session. Since that time, Planning staff have collaborated with several City departments to draft a revised Comprehensive Plan, and begun publishing content in installments for public review. Plan content will continue to be published through May and June. Outreach to facilitate public engagement and review will include a final round of four themed public meetings during May and June alongside on-line survey and comment opportunities. These meetings are being promoted through GovDelivery, the CACs, and social media. Public comment will be reflected in the revised Comprehensive Plan to be considered for adoption by City Council.

Planning staff has completed the first two phases and most of the third of the three-phase scope of work to update the Comprehensive Plan, as set forth in Policy IM 3.1. Work to date includes an initial round of four public workshops to gauge progress and identify issues; input from all relevant City departments; the drafting of a White Paper to summarize proposed revisions to the Comprehensive Plan; and vetting and refining these recommendations through a further round of four public workshops alongside on-line engagement.

Staff will provide a presentation that provides background and identified steps.

Recommendation: Authorize the amendments to the Comprehensive Plan that reflect the revised content and anticipated public input. Review and recommendation by the Planning Commission and a public hearing before the City Council will be required.

2. Police Body-Worn Cameras and In-Car Camera Systems

Deputy Chief J.C. Perry, Police

On March 15, 2016, the City Council authorized a phased implementation of body-worn cameras for the Police Department. Following a request for proposals process to solicit a vendor for body-worn cameras and replacement of in-car camera equipment, three vendors were selected to participate in the pilot testing program. Each product was tested for approximately 30 days each. Each of the systems tested offers integrated body-worn and in-car cameras to provide comprehensive recording. Approximately 20 body-worn cameras and five in-car cameras were supplied by each vendor taking part in the pilot testing program; officers from a cross-section of the department participated in testing each of the systems.

The pilot testing program is now complete and a vendor identified which provides the best overall solution for the Police Department and the City. Staff will review the proposal during the meeting; if negotiation is authorized contract terms and funding scenario will be brought back for Council consideration.

Recommendation: Authorize staff to enter into contract negotiations with the selected vendor, with the option to negotiate with the other vendors whose equipment was tested if mutually acceptable terms cannot be reached with the selected vendor.

3. Proposed Operating Budget, Capital Improvement Program, and Compensation Study Recommendations

Ben Canada, Budget and Management Services
Amber Smith, Budget and Management Services

The City Manager and staff will present the Proposed Budget for FY2018 and the five-year Capital Improvement Program. The Proposed Budget documents, including a budget message memorandum discussing the proposal in more detail, will be distributed at the meeting.

The presentation will include staff recommendations for implementing a new job classification structure and pay structures. An excerpt from the April 5 budget work session materials, which reviewed the new classification and pay structures, is included with the agenda packet.

Recommendation: Refer the City Manager's recommended budget to the scheduled budget work sessions.

H. REPORT AND RECOMMENDATION OF RALEIGH HISTORIC DEVELOPMENT COMMISSION

1. Historic Landmark Applications

Tania Tully, City Planning

Five applications for Historic Landmark designation have been received:

1. Berry O'Kelly School, 514 Method Road
2. Lillie Stroud Rogers House, 616 Method Road
3. Rev. Plummer T. Hall House (Boundary Change), 814 Oberlin Road
4. H. J. Brown Coffin House, 200 South Salisbury Street/105 West Hargett Street
5. Fisher's Bakery & Sandwich Company, 1519 Brookside Drive

The Raleigh Historic Development Commission has reviewed the applications and found that they meet the criteria for designation contained in the General Statutes and Unified Development Ordinance. The Unified Development Ordinance sets out certain actions for the City Council to take in regard to the applications.

Recommendation: Refer the applications to the Department of Natural and Cultural Resources, Office of Archives and History for analysis and recommendations concerning the reports; authorize a joint public hearing before the City Council and the Raleigh Historic Development Commission on the evening of July 5, 2017 to receive public comment on the historic landmark report and proposed landmark designations.

I. REPORT AND RECOMMENDATION OF THE MAYOR'S COMMITTEE FOR PERSONS WITH DISABILITIES

1. Annual Work Plan

Cathey Ector Cox, Housing & Neighborhoods
James Benton, Chair

The proposed annual work plan for FY 2017-18 will be presented, which includes a request for additional funding for the committee. Additional information regarding the request is included with the agenda packet.

Recommendation: Approve the annual work plan. Refer the request for funding to the scheduled budget work sessions.

J. REQUESTS AND PETITIONS OF CITIZENS (2:00 P.M. OR AFTER)

1. Joseph Hartman would like to discuss the voting policy on sidewalk petitions and requests that they be considered the same as bond issues.

K. MATTERS SCHEDULED FOR PUBLIC HEARINGS (2:00 P.M. OR AFTER)**1. Rezoning Z-39-16 – Green Acres Lane**

Bynum Walter, City Planning

This is a continued hearing to consider a request by David F. Green Sr., Mary Mebane Galloway, and Sherry Kerman Bunch to rezone approximately 2.5 acres from Residential-10 (R-10) to Industrial Mixed Use – 3 Stories – Conditional Use (IX- 3-CU). The property is located on the east side of Green Acres Lane north of N. New Hope Road. Conditions limit uses and address impact on adjacent properties. The request is not consistent with the Future Land Use Map or Comprehensive Plan overall, but it has addressed some concerns raised by neighbors and would provide a benefit by allowing the expansion of an existing business. The Planning Commission recommends approval of the request.

The proposal was received by the City Council on January 17, 2017. The City Council considered this item on February 7, 2017 and kept the public hearing open. On February 21, 2017, March 7, 2017, March 21, 2017, and April 18, 2017, the hearing was again held open. New zoning conditions cannot be offered until the public hearing has closed. At the conclusion of the public hearing, the City Council may act on the request, refer to committee or hold for further discussion.

2. Rezoning Z-6-17 – Charles Drive (North CAC)

Bynum Walter, City Planning

This is a request to rezone property from Office Mixed Use-3 Stories-Green Frontage-Conditional Use (OX-3-GR-CU) to Office Mixed Use-3 Stories-Urban General Frontage (OX-3-UG). The property is located at the Northwest quadrant of the Charles Drive and Lead Mine Road intersection.

The request is consistent with the Future Land Use Map and pertinent policies of the Comprehensive Plan. This is a general use zoning case.

The proposal was reviewed by the City Council on May 2, 2017.

At the conclusion of the public hearing, the City Council may act on the request, refer to committee or hold the items for further discussion.

3. Text Change - TC-9-2017 – Variance Expiration Time period

Travis Crane, City Planning

This text amendment was authorized by City Council in March. This is a request to amend section 10.2.10 of the Unified Development Ordinance to align the variance expiration timeframe with the special use permit timeframe. Currently, variances expire six months after approval from the Board of Adjustment. Special use permits expire one year after approval. This text change would extend the expiration period for variances from six months to one year. The Planning Commission reviewed this proposal at its April 25, 2017, meeting and recommended approval.

Recommendation: At the conclusion of the public hearing the City Council may act on the request, refer to committee or hold the item for further discussion.

L. REPORT AND RECOMMENDATION OF THE ECONOMIC DEVELOPMENT AND INNOVATION COMMITTEE

1. No report.

2. **Items Pending**

Item #15-05 – Signs – UDO Regulations (8/2/16)

Item #15-06 – Preservation of Historic Structures Downtown (9/6/16)

Item #15-07 – Mobile Retail (2/7/17)

M. REPORT AND RECOMMENDATION OF THE GROWTH AND NATURAL RESOURCES COMMITTEE

1. No report.

2. **Items Pending**

Item #15-16 – Text Change Proposal – Building Height Limit/Tall Buildings (10/4/16)

Item #15-20 – TC-20-16 – Construction Safety Barrier Fences (2/7/17)

Item #15-21 – TC-17-16 – Attics and Basements (2/7/17)

Item #15-22 – Z-32-16 – Hillsborough Street Conditional Use District (4/18/17)

N. REPORT AND RECOMMENDATION OF THE SAFE, VIBRANT, AND HEALTHY NEIGHBORHOODS COMMITTEE

1. No report.

2. **Items Pending**

None.

O. REPORT AND RECOMMENDATION OF THE TRANSPORTATION AND TRANSIT COMMITTEE

1. **2017 Transportation Bond Proposal**

The Committee recommends moving forth with a 2017 Transportation Bond Package as presented by administration with the following amendments:

- Remove the Skycrest Drive West project from the project list, which was estimated at \$11.5 million;
- Add the Marsh Creek Road project, estimated at \$4.9 million, and the Trawick Road West project, estimated at \$5.8 Million, with a combined impact of \$10.7 million;
- Remove the Wake Forest roundabout project, estimated at \$2.3 million;
- Add a project to convert the Blount and Person corridors to two-way traffic, as recommended in the Blount-Person Corridor, estimated at \$6.1 million; and
- Add \$2 million in funding to the WTP Project Participation (Transit Project Betterments) to bring total funding for WTP Project Participation to \$6 million.

The changes recommended by the Committee would increase the amount requested in the bond referendum from \$204.7 million to \$209.7 million.

The Committee requests that the Council discuss the opportunities, cost changes, and impacts of removing the Jones Franklin Road project, estimated at \$8.8 million, and adding the Carolina Pines Drive project, estimated at \$10.6 million.

Upon finalizing the decision regarding these amendments, the Committee recommends that staff prepare the preliminary findings resolution for Council action at the June 6, 2017 Council meeting in order to schedule a public hearing for July 5, 2017.

Enclosed is the PowerPoint presentation that was provided to the Transportation and Transit Committee in addition to updated tables of recommended project revisions. An updated estimate of tax impacts was distributed with the City Manager's report on May 12, 2017.

2. Items Pending

None.

P. REPORT OF MAYOR AND COUNCIL MEMBERS

Q. APPOINTMENTS

The following committees have appeared on past agendas and some nominations have been made. The Council may take action to make appointments or if the nominations have not been closed, which would be indicated on the agenda, additional nominations may be made on the ballot with the agenda packet. An asterisk beside a name means that person is presently serving on that board or commission.

Arts Commission – One Vacancy

Shelley Winters (Cox)

Appearance Commission – One Vacancy

No nominees.

Bicycle and Pedestrian Advisory Commission – One Vacancy

Nicole Bennett (Baldwin/Gaylord)

Dwight Otwell (Thompson/Crowder)

Historic Cemeteries Advisory Board – One Vacancy

Amy Howard (Baldwin)

Substance Abuse Advisory Commission – One Vacancy

No nominees.

R. REPORT AND RECOMMENDATION OF THE CITY ATTORNEY

A. REPORT AND RECOMMENDATION OF THE CITY CLERK

1. Minutes of the April 11, 2017 work session and May 9, 2017 work session will be presented.

B. CLOSED SESSION