

MEETING:		Substance Abuse Advisory Commission			
DATE:	12/14/16	SCHEDULED TIME:	12:00 PM – 1:00 PM	LOCATION:	Raleigh Municipal Building 222 West Hargett Street Raleigh
Leader:	Chris Budnick, Chair			Recorder:	Clif. Lavenhouse
Members Present	Chris Budnick, Chair Deborah Hendren, Financial Liaison Clif. Lavenhouse, Secretary Donald McDonald Roderick Perry Angie Thompson Cecile Williams				
Members Absent	Trent Canady, Vice Chair – approved absent Jessie Cannon – approved absent				
COR Staff Liaison Present	Cathey Ector-Cox				
Guests	Tammy Tiffany				

ITEM	ACTION/FOLLOW-UP
Call to order and welcome at 12:05 PM by Chris Budnick, Commission, Chair	
A motion was made to accept the November 9, 2016 minutes as amended by Angie Thompson and seconded by Roderick Perry.	Cathey Ector-Cox will make correction to web-site.
Chris presented the meeting agenda and asked for any corrections or additions. None was discussed.	
Tammy Tiffany, A Raleigh resident shared her history with substance use and her understanding of how medical marijuana can help with driving down the need to depend upon cocktails of pill and alcohol use for pain that led to her addiction. An informational discussion occurred and was very helpful.	
D. Hendren proposed a motion that recipients of SAAC sponsorships will provide promotional information about the event two months before the event occurs and a summary of the event within one month after the event. This information may be included in the SAAC Newsletter. The purpose is so the SAAC can help promote the event, account for how our funds are supporting events and document the benefits of the event. The motion was seconded by A. Thompson and approved by all members present. Motion carried.	Cathey Ector-Cox will make an amendment to the SAAC ByLaws.

<p>Work Plan 2016-2017: Medicine Drop-Off – No report presented.</p> <p>Education – No report presented.</p> <p>TeenFest – No report presented.</p> <p>ACE Program – No report presented.</p> <p>Outreach – No report presented.</p> <p>Capital Area Rally for Recovery – No report presented.</p>	<p>An article was provided for the January 2017 Newsletter on this SAAC sponsored event by D. Hendren</p> <p>An article was provided for the January 2017 Newsletter on this SAAC sponsored event by C. Lavenhouse</p>
<p>Newsletter – No report presented.</p>	<p>C. Ector-Cox will provide update on required formats and dates. C. Lavenhouse/D. McDonald will provide themes detail.</p>
<p>Budget – \$6800.00 Budget Balance</p>	<p>A discussion on process on moving program funding from work plan to invoice resulting in payment is to be placed on the agenda – C. Budnick</p>
<p>City Liaison Report – C. Ector-Cox informed the Commission that her office will move in early January 2017 to One City Plaza. There are plans for Commission Training to occur in 2017.</p>	
<p>Discussion about changing the Commission name was not on the agenda. Step one – Discuss the recommended name change and present to City Council Liaison (Bonner Gaylord) for approval.</p>	<p>Step one is to be placed on the agenda – C. Budnick</p>
<p>Planning meeting in March 2017 to prepare for the 2017-2018 Work Plan will occur during the scheduled meeting date. The time will be extended.</p>	<p>C. Budnick should give C. Ector-Cox the date and time changes to make sure the location is available.</p>
<p>Meeting adjourned at 1:00 PM.</p>	
<p>The next meeting is January 11, 2017, at 12:00 PM in Room 305.</p>	