



City Of Raleigh
NORTH CAROLINA

Date: May 7, 2012

MEMO TO: Technology and Communication Committee

SUBJECT: Agenda Review

The following information is provided for items scheduled for consideration by the Technology and Communication Committee at 4:00 PM on Monday, May 7, 2012. The Committee will meet in the City Council Chamber, Room 201, Raleigh Municipal Building, 222 West Hargett Street, Avery C. Upchurch Government Complex, Raleigh, North Carolina.

11-07 Contract Amendment – MFD Fleet – IKON Office Solutions (4/17/12)

At the February 1, 2011 City Council meeting, Council authorized execution of the IKON Office Solutions contract for the leasing of the City's Multifunction Device (MFD) fleet. Since this time, the City has reduced the number of print devices by 104 units through consolidation of office printers, copiers and fax machines. In keeping with this continuing program, additional older machines coming off lease from other vendors are being further consolidated under the IKON contract. In order to accomplish this, it is necessary to amend the annual "Not to Exceed" leasing services amount in the IKON contract from \$282,000 to \$408,000 to reflect consolidation of these additional machines. The additional \$126,000 represents a transfer of these lease amounts from a different budget line, not an overall budget increase.

Gail Roper
Chief Information and Community Relations Officer

cc: City Clerk - Gail Smith
City Attorney - Tom McCormick

TECHNOLOGY AND COMMUNICATION COMMITTEE AGENDA

The Technology and Communication Committee will meet on **Monday, May 7, 2012 at 4:00 p.m.**

Location: Room 201, City Council Chamber, Raleigh Municipal Building, 222 West Hargett Street, Avery C. Upchurch Government Complex, Raleigh, North Carolina. For information call 996-3040 (City Clerk's office) or 996-4645 (IT Department).

All the following items are pending in Committee; however, only those items that are shown in bold print will be discussed during this meeting.

- 11-04 Digital Minutes – Web Site (1/17/12)
- 11-06 Legislative Management Suite (4/3/12)
- I. **11-07 Contract Amendment – MFD Fleet – IKON Office Solutions (4/17/12)**

The following items were referred from the May 1, 2012 City Council meeting:

NONE

*** Council Chamber is Assistive Listening System equipped. Deaf and hearing impaired individuals needing interpreter services should provide 48-hour notice by calling 996-3100 (voice) or 996-3107 (TDD). ***

PLEASE NOTE CHANGES IN TIME AND MEETING LOCATION FOR THIS MEETING ONLY

NOTE: The agenda backup will be available after 4:00 p.m. on the Friday preceding the meeting. CTRL + Click on the link below to access the City Council Committees page on the City of Raleigh Web site.

<http://www.raleighnc.gov/home/content/BoardsCommissions/Articles/CouncilCommitteeAgendas.html>