



Development SERVICES

FIRE • INSPECTIONS • PLANNING
PUBLIC UTILITIES • PUBLIC WORKS

Customer Service Center
One Exchange Plaza, Suite 400
Raleigh, North Carolina 27601
Phone 919-516-2495
Fax 919-516-2685

Planning and Zoning Division
Phone 919-278-6209

Outdoor Dining Application

Applicant Information	<p>For Office Use Only</p> <p>Transaction # _____</p> <p>ZN Permit # _____</p>
Date	
Name of Owner/Corporation/LLC	
Address	
Phone	Fax
Location Address	
Contact Person	Email
Phone	Mobile

TO BE COMPLETED BY APPLICANT				
The following items are required to process an Outdoor Dining Application.		TO BE COMPLETED BY CITY STAFF		
		YES	NO	N/A
<input type="checkbox"/>	City of Raleigh Business License			
<input type="checkbox"/>	Valid Insurance Policy (See process article for details)			
<input type="checkbox"/>	Indemnity Agreement			
<input type="checkbox"/>	Wake County Health Department Approval			
<input type="checkbox"/>	NC ABC Permit (contact 919-779-0700 for more information)			
<input type="checkbox"/>	City Beer/Wine License (contact 919-996-3200 for more information)			
<input type="checkbox"/>	Outdoor Amplification Permit (if loud speakers are to be used)			
<input type="checkbox"/>	Permit Fee (\$150.00)			
<input type="checkbox"/>	Scaled sketch plan of Outdoor Dining Seating (Size of tables must be shown)			
<input type="checkbox"/>	Photos, a brochure, or architectural drawing of proposed furniture			