The City of Raleigh Parks, Recreation and Cultural Resources Department invites submission of qualifications for consulting services for the development of a master plan for a new park in north Raleigh. Perry Creek Road Property is located at 6580 Perry Creek Road in north Raleigh. This nearly 25 acre vacant property was acquired by the City in 2012 in anticipation of developing a neighborhood park. The City seeks a master plan document that is concise, user friendly and visionary. The consultant will collect and analyze data to complete a plan that will include recommendations for the park property. Through an iterative public process, the consultant will act as lead facilitator for public participation and park master plan processes. The consultant will be expected to work closely with the public, City staff, City Council and citizen-appointed boards and committees to create a plan to guide future development of the park.

For a copy of the full Request for Qualifications, please contact Lora Greco at lora.greco@raleighnc.gov

GENERAL COMMENTS

1. It is the policy of the City of Raleigh to provide minority and women owned businesses equal opportunity to participate in City contracts and procurement programs. The City of Raleigh encourages the use of small disadvantaged minority and women owned sub-consultants on this project. You are required to identify participation of SDMWOB firms in your proposal and how that participation will be achieved through the use of co-consultants and sub-consultants. If you have questions regarding SDMWOB involvement, please contact Luther Williams at 919-996-4278.

2. Any cost incurred by respondents in preparing or submitting a Request for Qualifications for the Project shall be the Proposer’s sole responsibility.

3. Ownership of Documents: All responses, inquiries or correspondence relating to this Request for Qualification will become property of the City of Raleigh when received.

4. Compliance: All work shall be in compliance with all local, state, and federal codes.

5. The City of Raleigh reserves the right to reject any and all proposals.