January 15, 2014

Re: Sidewalk Petition #2014-0001 – Frank Street

Dear Property Owner:

The City of Raleigh has received a request to construct a sidewalk along Frank Street from Norris Street to Brookside Drive. In order for this request to be considered, city policy requires the approval of seventy-five percent (75%) of the abutting property owners. If you are in favor of the proposed sidewalk, please complete and sign the enclosed petition form and return it using the enclosed return envelope by March 1, 2014. The petition form must be signed by all persons currently claiming ownership of the listed property. A scanned copy of the form can also be sent via email to AssessmentSpecialist@Raleighnc.gov, or via fax at 919-996-7167.

Property owners will not be required to pay an assessment for the sidewalk. However, there may be impacts to abutting properties where they border the street right of way. In some cases, construction of the sidewalk may require that easements be acquired from abutting property owners. Details of what areas may be impacted, and where easements may be needed will not be known until the sidewalk has been designed.

If the petition is successful, the proposed sidewalk will be ranked against other successful petitions for sidewalks in residential neighborhoods. The timeline for construction of the sidewalk will depend on this project’s ranking and available funding. After funding becomes available, property owners will be invited to a design meeting at which time they will be given the opportunity to provide input on the sidewalk’s design. A decision on the location of the sidewalk will occur during the design process.

Again, please return the enclosed form by March 1, 2014. If you have any questions regarding this petition or the petition process, please feel free to contact an Assessment Specialist at (919) 996-3030. Information is also available at www.raleighnc.gov, search: “sidewalk petition program.”

Sincerely,

Donetta Powell
Assessment Specialist
City of Raleigh | Public Works
City of Raleigh Public Works Department
Petition for Sidewalk Improvements

Sidewalk Petition # 2014-0001- Frank Street from Norris Street to Brookside Drive

Property Location/Real Estate ID: ________________________________________________

Listed Property Owner(s): ______________________________________________________

Mailing Address: ______________________________________________________________
____________________________________________________________________________

• Please check one option and SIGN APPROPRIATELY
   (signature of all listed property owners is required)

   __ Yes, I am in favor of the construction of a sidewalk along the above mentioned street.
   __ No, I am opposed to the construction of a sidewalk along the above mentioned street.

   Signature
   ________________________________
   ________________________________

   Signature
   ________________________________
   ________________________________

• Please provide your contact information and comments below

  Telephone Number: __________________________ Email: ____________________________
  ___________________________________________________________________________
  ___________________________________________________________________________
  ___________________________________________________________________________
  ___________________________________________________________________________
  ___________________________________________________________________________
  ___________________________________________________________________________

Please return this form by March 1, 2014, using the enclosed return envelope, via email at AssessmentSpecialist@Raleighnc.gov or via fax at 919-996-7167.

222 WEST HARGETT STREET, POST OFFICE BOX 590, RALEIGH, NORTH CAROLINA 27602