



## City Of Raleigh

NORTH CAROLINA

November 25, 2014

Re: **Sidewalk Petition #2014-0006 – Oxford Road**

Dear Property Owner:

The City of Raleigh has received a request to construct a sidewalk along **Oxford Road** from **Reaves Drive** to **Overbrook Drive**. In order for this request to be considered, city policy requires the approval of fifty-one percent (51%) of the abutting property owners. Our staff Engineers have reviewed the street and are recommending installation of a 5 foot wide sidewalk directly back of curb, on the **West** side of the street along the City Park.

**Please complete and sign the enclosed petition form and return it** using the enclosed return envelope by **January 9, 2015**. **The petition form must be signed by all persons currently claiming ownership of the listed property**. A “yes” or in favor vote will not be counted unless all property owner signatures are provided. A Scanned copy of the completed form can also be returned to us via email to [AssessmentSpecialist@raleighnc.gov](mailto:AssessmentSpecialist@raleighnc.gov), or via fax at 919-996-7167.

Property owners will not be required to pay for the sidewalk construction however there may be impacts to abutting properties where they border the street right of way. In some cases, construction of the sidewalk may require that easements be acquired from abutting property owners. Exact details of what areas may be impacted, and where easements may be needed, will not be known until the sidewalk has been designed.

Once the petition has closed, a follow up letter will be mailed to all property owners included in the petition with the official petition results. If the petition is successful, a public hearing will be held before the City Council to give all affected property owners the opportunity to provide comments on the proposed sidewalk. At the close of the hearing the City Council will take action on the petition request. All property owners included in the initial petition will be notified of the scheduled date and time of the public hearing. If the Council authorizes the construction of the sidewalk, the timeline for construction will depend on available funding. During the design phase of the project, property owners will be invited to attend a design meeting at which time they will have the opportunity to speak with our Staff Project Engineer regarding the sidewalk’s design and provide comments.

Again, **please return the enclosed form by January 9, 2015**. If you have any questions regarding this petition or the petition process, please feel free to contact an Assessment Specialist at (919) 996-3030. Information is also available at [www.raleighnc.gov](http://www.raleighnc.gov), search: “sidewalk petition program.”

Sincerely,

Donetta Powell

Assessment Specialist

City of Raleigh | Public Works

**One Exchange Plaza**  
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Raleigh, North Carolina 27601

**City of Raleigh**  
Post Office Box 590 • Raleigh  
North Carolina 27602-0590  
(Mailing Address)

**Municipal Building**  
222 West Hargett Street  
Raleigh, North Carolina 27601



City of Raleigh Public Works Department

## Petition for Sidewalk Improvements

### Sidewalk Petition # 2014-0006- Oxford Road from Reaves Drive to Overbrook Drive

Property Location/Real Estate ID: \_\_\_\_\_ / \_\_\_\_\_

Listed Property Owner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- **Please check one option and SIGN APPROPRIATELY**

*(signatures of all listed property owners is required)*

\_\_\_\_ Yes, I am in favor of the construction of a sidewalk along the above mentioned street.

\_\_\_\_ No, I am opposed to the construction of a sidewalk along the above mentioned street.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

- **Please provide your contact information and comments below**

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please return this form by January 9, 2015**, using the enclosed return envelope, via email at [AssessmentSpecialist@Raleighnc.gov](mailto:AssessmentSpecialist@Raleighnc.gov) or via fax at 919-996-7167.

Oxford Road Sidewalk Petition  
From Reaves Drive to Overbrook Drive

