



City Of Raleigh
North Carolina

STORM DRAIN MARKING APPLICATION CHECKLIST

Last Updated 12/2009

The following must be submitted in order to review the request. Incomplete submittals will be returned to the applicant.

1. Activity Date(s): _____ *Minimum 2 weeks from City's receipt of checklist*

2. A complete list of streets which will be included in the project. A map may be submitted in place of the list of streets.

3. A description of the members of the group which will participate, including the name and phone number of a contact person, the name of the organization conducting the work, the number of participants expected, their ages, how many people per group or team, and how the work will be supervised.

4. Completed and signed release and indemnity agreements for all participants.

5. A description of safety measures which will be followed to minimize the risks to the participants, the City, and the public. *(For example: will wear safety vests, watch for traffic, etc.)*



City Of Raleigh
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STORM DRAIN MARKING GUIDELINES FOR APPLICANTS

Last Updated 7/2004

Request for permission to conduct inlet marking on streets owned by the City of Raleigh should meet the following criteria:

1. Only the drain markers supplied by the City are to be attached to drain inlets. Any other messages, political or otherwise are forbidden.
2. The preferred location for the inlet marker is on top of the metal inlet hood itself. If this is not feasible, the marker should be located in the curb section (the light colored concrete portion) in front of the grate for City type catch basins (5' long metal hood) or in the curb section to the side of NCDOT inlets (3' long metal hood) which have grates in the curb section itself.
3. The marker should be oriented so that pedestrian traffic can read the message. In no case should the marker be placed on the sidewalk. If no sidewalks are present, then the marker may be oriented so that it may be read from the center of the road.
4. Do not attach markers to catch basins or curb areas which are found to have any type of paint on them already. Several other programs require the painting of drainage structures and these markings must not be defaced.
5. The preferred location of storm drain markers is on neighborhood (two lane) streets. Major arterial streets are dangerous locations for the application of the markers and are unlikely locations for illicit dumping. Application of the storm drain markers must not be done on busy streets unless the work can be completed from behind the curb without encroaching on the roadway area used by vehicles. Any individuals involved in the project that are near the roadway shall always wear a safety vest (supplied by the City).
6. A map illustrating the boundary of the area or a complete list of the streets which will be included in the project must be provided to the City. Only City owned streets are to be included in the project. The City of Raleigh will assist in determining if any streets may be private or State owned.
7. Flat shovels may be needed to clean off the area where the message is to be painted since grass and dirt often accumulate on the top of inlets and in curb sections. The City of Raleigh will provide a whisk broom to help remove loose debris.

8. The City of Raleigh request that participants in drain marking activities be at least 10 years of age with no more than 4 children under 18 per adult and a minimum of 1 adult per team or crew. Teams must consist of at least 2 individuals (one to apply the marker and a second person to watch traffic). *A release and indemnity agreement will have to be signed by each adult, and by a parent or guardian for each child under 18.* The adult or supervisor of each team/crew should monitor traffic to warn others of any foreseeable danger while they are working.
9. Volunteers handling the supplied marker adhesive and drain markers should wear disposable gloves (supplied by the City).
10. Request to mark storm drain inlets within City owned streets should be submitted at least 2 weeks prior to the date the activity is to take place.



City Of Raleigh
North Carolina

RELEASE AND INDEMNITY AGREEMENT

WHEREAS, THE UNDERSIGNED HAS REQUESTED THE USE OF FACILITIES BELONGING TO OR UNDER THE AUSPICES OF THE CITY OF RALEIGH, NORTH CAROLINA, AND TO ENGAGE IN A STORM DRAIN MARKING PROGRAM; and

WHEREAS, the undersigned agrees to do so at his or her own risk and recognizing the possible and inherent danger to his or her person or property resulting therefrom; and

WHEREAS, the City of Raleigh, North Carolina (hereinafter referred to as the city) does not wish to be liable for any damages arising from said activity;

NOW THEREFORE, in consideration of the mutual promises, including the right to participate in the activity, and other good and valuable consideration, the receipt of which is hereby acknowledged, the undersigned does hereby for himself or herself, his wife or her husband, his children or her children, his parents or her parents, heirs, executor, administrator, employers, and personal representative agree as follows:

- A. Fully and forever release, acquit, and discharge the City of Raleigh, North Carolina, its officers, Council members, employees, agents, and participants from any and all claims, demands, damages, costs, loses, expenses, and compensation, rights of action, or causes of action, present or future, whether the same be known, anticipated or unanticipated resulting from or arising out of the marking of storm drains.
- B. Assume full responsibility for any personal injury or property damage to any person, company, corporation, partnership, public body, institution, organization, association, commission, condominium, or board which may occur directly or indirectly in the course of marking storm drains.
- C. Indemnify and hold harmless the City of Raleigh, north Carolina, its officers, Council members, employees, agents, and participants from any and all monetary awards, orders, judgments, or determinations made by reason of any act, conduct, or omission of the undersigned of whatever kind or nature while participating in the storm drain marking program.
- D. Agree to defend and to pay any attorney's fee as a result of any action brought by or against the City of Raleigh, North Carolina, its officers, Council members, employees, agents, and participants for any acts, conduct, or omissions of whatever kind or nature

arising from or out of the participation of the undersigned in the storm drain marking program.

E. Agree that this agreement be I full force and effect at any time after the execution hereof.

Signature of Participant: _____
(Parent or Guardian signature required if less than 18)

(Please print): _____

Name

Address

City and State

Dated at Raleigh, N.C.: _____

Time: _____

Witness:

Signature

Title