



## **City of Raleigh**

# **Adopt-A-Shelter Program Overview**

### **Get Involved**

Adopt-A-Shelter is a program that helps businesses, individuals, community organizations and schools make a real difference in their neighborhoods by "adopting" local bus shelters.

The City of Raleigh's Transit Program maintains more than 100 shelters in the Raleigh area. An adopter, whether it's an individual or a group, assists by removing trash in and around the shelter area on a monthly basis. You also assist by alerting Transit Staff to special maintenance needs and reporting vandalism or suspicious activity. In short, by adopting a shelter you are helping keep your community safe and clean.

When you or your group adopts a shelter, we'll make sure you receive the recognition you deserve by placing a decal with the adopter's name on the shelter.

### **How to Adopt-A-Shelter?**

Fill out the attached agreement form with the requested shelter location your organization would like to adopt. Return the agreement form by [e-mail](#) or in person at 222 West Hargett Street, 4th Floor, Raleigh, NC 27601.

Once Transit Staff has received your completed form, we will provide you with trash bags, disposable gloves, and safety vests so you may begin trash removal at your adopted shelter.

### **For More Information**

Send inquiries to [goraleigh@raleighnc.gov](mailto:goraleigh@raleighnc.gov) and list "Adopt-A-Shelter" as the subject.



# City of Raleigh

## Adopt-A-Shelter Agreement Form

(Participant)

hereby agrees to adopt a bus shelter as a part of the City of Raleigh's Adopt-A-Shelter Program. The minimum responsibilities that accompany the adoption of a bus shelter are as follows:

1. Participant agrees to adopt a bus shelter for a minimum of one year. After one year, if both parties agree, agreement may be extended for an additional year.

2. Participant agrees to maintain the adopted bus shelter on a monthly basis by being responsible for the following:

- 1) **Remove trash around the shelter and bus stop area.**
- 2) **Report shelter damage or special maintenance needs to Transit Staff at [goraleigh@raleighnc.gov](mailto:goraleigh@raleighnc.gov).**
- 3) **Report any signs of graffiti at the bus shelter area to Transit Staff at [goraleigh@raleighnc.gov](mailto:goraleigh@raleighnc.gov).**
- 4) **Report any signs of criminal behavior and/or suspicious packages in or around the shelter area to the Raleigh Police Department at (919) 996-3335.**

The City will provide one decal per site per 12 month adoption period with participant's name/logo. Replacement decals provided at the expense of the adoptee. The City will also provide disposable gloves, trash bags, and (2) safety vests for participants to use while maintaining the shelter area.

We understand all of the requirements set forth for adopting a shelter and agree to adopt the following shelter

(Requested Shelter Location)

for the period of 12 months beginning on

(Date)

*This Agreement shall commence on the date first written above, and shall be of full force and effect until such time as it is terminated by either party in accordance with this section. Either party may terminate this Agreement without cause upon thirty (30) days written notice to the other party.*

Organization Name:

(As you would want it to appear on shelter decal)

Organization Address

City, State, and Zip

Organization Representative Name

Phone Number (Daytime)

E-mail

Representative's Signature

Date Signed

*By my signature I acknowledge that I understand and agree that my involvement in the City of Raleigh's Adopt-A-Shelter Program is completely voluntary and that the City, its officials and employees are in no way liable for any injury or inconvenience that may result from my performance of any activity related to the Adopt-A-Shelter Program and further agree to hold the City, its officials and employees harmless.*