



Raleigh Parks, Recreation and Cultural Resources Department

2016-2017 School Based Programs

Registration Begins March 14, 2016

AFFORDABLE, QUALITY RECREATION PROGRAMS

Before School X-Press | After School X-Press

Track Out X-Press | Teacher Workday Programs



Recreation Business Office
105 Pullen Road
Raleigh NC 27607
919-996-4800

parks.raleighnc.gov



RALEIGH Parks,
Recreation and
Cultural Resources
parks.raleighnc.gov

Table of Contents

School Based Programs Selection Guide	4
Before School X-Press	6
After School X-Press	7
Track Out X-Press	8
Friendly Track Out	9
School's Out	
Y.E.S. Day Programs	10
Friendly Y.E.S. Day Program	11
Weather Bound Program	11
General Information	12
Registration Forms	14
School Based Programs Policies	23



Key Information for Participants and Families

- The After School X-Press Program includes scheduled early release days.
- Inclement weather policies for all programs are located in School Based Programs policies section.
- Year round school students can attend the Before and After School Programs only when their track is in school. For information about the Track Out X-Press program when your child is tracked out, see page 8.
- Before and After School X-Press Programs do not cover holidays and teacher workdays. The Raleigh Parks, Recreation and Cultural Resources Department's Youth Escape School (Y.E.S.) Program is offered on select teacher workdays. Dates are listed on page 10.
- Track Out participants are required to bring two snacks, a lunch and drinks each day.

Welcome

to the School Based Programs of the Raleigh Parks, Recreation and Cultural Resources Department!

The Parks, Recreation and Cultural Resources Department is tentatively scheduled to provide before school and after school programs for the following Wake County schools during the 2016-2017 school year. This list is subject to change at any time based on program registration and transportation availability.



School Name	Before School Location	After School Location	Onsite or Transported
Barwell Road Elementary	Barwell Road Community Center	Barwell Road Community Center	Onsite
Brier Creek Elementary	Brier Creek Community Center	Brier Creek Community Center	Onsite
East Garner Elementary	N/A	Barwell Road Community Center	Transported
East Garner Middle	N/A	Barwell Road Community Center	Transported
Harris Creek Elementary	Harris Creek Elementary	Harris Creek Elementary	Onsite
Riverbend Elementary	Riverbend Elementary	Riverbend Elementary	Onsite
Sycamore Creek Elementary	N/A	Sycamore Creek Elementary	Onsite
Wilburn Elementary	Marsh Creek Community Center	Marsh Creek Community Center	Transported

Before School Program

Before School X-Press *Grades K - 5*

The before school program is a great way for your child to start the day! The morning is structured to allow for various arrival times. Activities include board games, crafts, playground time, gym games and more.

Members of the program staff have completed training in areas such as first aid, behavior management and age-appropriate activity planning. This enables them to ensure that children have a safe environment in which to play and learn.

Program Dates

Monday, July 11, 2016 - Friday, June 30, 2017

Hours

Program opens at 7 a.m.

Cost

- City resident: \$740 per participant
- Nonresident: \$920 per participant
- \$25 nonrefundable processing fee

Locations

- Barwell Road Community Center
- Brier Creek Community Center
- Harris Creek Elementary School
- Marsh Creek Community Center
- River Bend Elementary School

To determine the program location your child should attend, please review the School Based Programs Selection Guide on page 5. See page 27 for map and phone numbers of all locations.



After School Program

After School X-Press *Grades K - 8*

The After School X-Press Program is offered at local community centers and select elementary schools. This recreation-based program gives your child a chance to explore interests in many areas, including arts and crafts, computer education, sports and fitness, nature, music and food experiences. Participants also will have time to work on homework.

Members of the program staff have completed training in areas such as first aid, behavior management and age-appropriate activity planning. This enables them to ensure that children have a safe environment in which to play and learn.

Program Dates

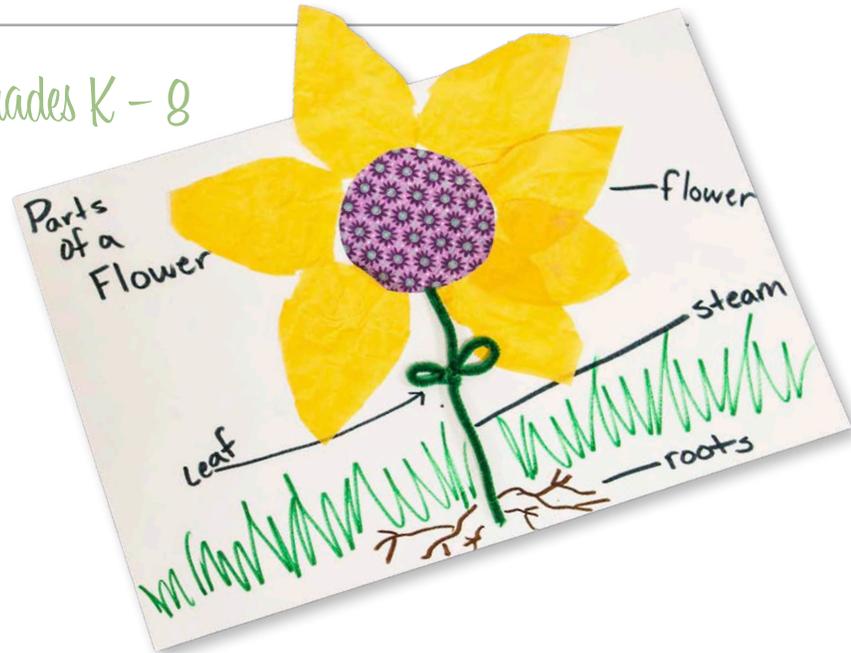
Monday, July 11, 2016 - Friday, June 30, 2017

Hours

Programs close at 6:30 p.m.

Cost

- City resident: \$1460 per year
- Nonresident: \$1,640 per year
- \$25 nonrefundable processing fee



Locations

- Barwell Road Community Center
- Brier Creek Community Center
- Harris Creek Elementary
- River Bend Elementary
- Marsh Creek Community Center
- Sycamore Creek Elementary

Transportation

Parks, Recreation and Cultural Resources reserves the right to change a participant's after school location based on transportation needs. Transportation may not be available in some circumstances.

Year Round School Programs

Track Out X-Press *Grades K - 8*

Track Out X-Press strives to provide high quality activities and new learning opportunities at a reasonable cost for children who are tracked out of year-round or modified schools. Members of the program staff complete training in areas such as first-aid, behavior management and age-appropriate activity planning. This enables them to provide a safe environment in which children can play and learn.

The program provides a stimulating atmosphere through organized activities such as recreational games and sports, field trips and arts and crafts, as well as many learning opportunities through food experiences, science and nature activities and computer technology. Participants will receive a program T-shirt that should be worn on all field trips other than swimming pools. Participants will not have the opportunity to spend personal money from home on field trips.

Hours

7 a.m. - 6:30 p.m.

Locations

- Barwell Road Community Center (Tracks 1 and 4)
- Brier Creek Community Center
- Lake Lynn Community Center (Tracks 1, 3 and 4)
- Marsh Creek Community Center

Cost

All four breaks

- City resident: \$1,620
- Nonresident: \$1,800
- \$25 nonrefundable processing fee

Weekly

- City resident: \$160 per week
- Nonresident: \$175 per week
- \$25 nonrefundable processing fee

Fees for all Track Out weeks must be paid in full when registering after March 1, 2017.

Track Out Weekly Registration

Track Out weekly registration information and dates are on page 15. Weekly Track Out registration will begin April 25, 2016.

Scheduling Information

The Track Out program will not operate on:

- Friday, July 1 - Friday, July 8, 2016
- Monday, September 5, 2016
- Friday, November 11, 2016
- Thursday, November 24 - Friday, November 25, 2016
- Thursday, December 22, 2016 - Monday, January 2, 2017
- Monday, January 16, 2017
- Friday, April 14, 2017
- Monday, May 29, 2017

Friendly Track Out *Grades K - 8, Track 4 Only*

Friendly Track Out is designed to meet the needs of students with developmental disabilities who attend school on Track 4. Each week features structured recreation, leisure and social activities specifically for these students, in addition to inclusive activities with participants in the Track Out X-Press program.

Participants must be able to work successfully within a 1:3 ratio of staff to participants. Some personal care assistance is provided for dressing, toileting and hygiene. Students who require more assistance or supervision may attend with a personal assistant. (Additional paperwork is required at least two weeks in advance.)

Friendly Track Out is available for Breaks 2-4. Camp Friendly is available to year-round students during the summer Track Out period (Break 1: July 11-29, 2016). See the Summer Camp brochure for information about Camp Friendly.

Program Dates

- Fall: Monday, October 3 - Friday, October 21, 2016
- Winter: Monday, January 2 - Friday, January 20, 2017.
(No session Monday, January 16, 2017.)
- Spring: Monday, March 27 - Tuesday, April 18, 2017
(No session on Friday, April 14, 2017.)

Hours

7 a.m. - 6:30 p.m.

Locations

- Lake Lynn Community Center
- Marsh Creek Community Center

Cost

- \$160.00 per week
- Nonresident fees do not apply to this program.
- \$25 nonrefundable processing fee

Registration

Registration for all participants is recommended at least three weeks in advance to ensure program availability.

Track Out registration information and dates can be found on page 14. Weekly Track Out registration will begin April 25, 2016.

Additional information will be necessary for each participant upon registration. For more information, please call 919-996-2110.

School's Out Programs

Y.E.S. Days *Grades K - 8*

Need something for your child to do on teacher workdays or school holidays? Enroll in the Youth Escape School (Y.E.S.) program! This wonderful recreational opportunity provides a safe alternative for school-age children while parents work.

Participants interact with their peers and counselors in fun-filled activities such as sports, arts and crafts, games, movies and a variety of other exciting events. Field trips may require additional fees.

Each participant must bring lunch, two snacks, and drinks.

Program Dates

- October 31, 2016
- November 23, 2016
- December 22, 27, 28, 29, 30, 2016
- January 27, 2017
- February 20, 2017
- March 31, 2017
- April 10, 11, 12, 13, 2017
- May 12, 2017

Hours

7:30 a.m. - 6 p.m.

Locations

- Abbotts Creek Community Center
- Barwell Road Community Center
- Green Road Community Center
- Jaycee Community Center
- Lake Lynn Community Center
- Laurel Hills Community Center
- Peach Road Community Center

Cost

- City resident: \$25 per day
- Nonresident: \$40 per day

You can register through the Recreation Business Office or the community center where the program is held.

Location Changes, Refunds

If minimum registration requirements are not met for a specific date at a location, parents/guardians will be notified at least five days in advance and given the option to change locations or receive a full refund for that date.



Friendly Y.E.S. Days

Grades K - 8

Friendly Y.E.S. Days take place on teacher workdays and are designed for participants with developmental disabilities who enjoy active games, music, arts and crafts and nature activities. Participants must bring lunch, two snacks and drinks for the day.

Some personal care assistance is provided for dressing, toileting, and hygiene. Students who require more assistance or supervision may attend with a personal assistant.* (Additional paperwork is required at least two weeks in advance.)

Registration for all participants is recommended at least three weeks in advance to ensure availability. For more information, call 919-996-2110.

Program Dates

- October 31, 2016
- November 23, 2016
- January 27, 2017
- February 20, 2017
- March 31, 2017
- May 12, 2017

Hours

7:30 a.m. - 6 p.m.

Location

Jaycee Community Center

Cost

\$25 per day

Weather-Bound Program

Grades K - 8

Bring your children to the Weather-Bound Program for a day of structured play when Wake County Public Schools are closed due to inclement weather.

Activities may include sports, crafts, games, computer games, movies and outdoor play. Children should bring a lunch, two snacks, drinks and a change of clothes each day.

Hours

8 a.m. - 5 p.m.

Preregistration

Preregistration is recommended. Space is limited. Please contact program location for availability and to register.

Locations

- John Chavis Community Center
- Green Road Community Center
- Jaycee Community Center

Information for all locations appears on page 27.

Cost

- City resident: \$25 a day
- Nonresident: \$40 a day

General Information

Registration Checklist

- Select the appropriate program and program site for your participant.**
- Complete the registration form for each participant.**
Indicate on each form the name of the participant's school and the track number.
- Complete child care licensing information if applicable.**
This information is required for Brier Creek, Barwell Road and Marsh Creek.
- Choose a payment option.**
You may pay by check, money order or American Express, Visa or MasterCard. Payment plans are available for families whose total fees exceed \$400. Financial assistance is available for some eligible participants.
- Submit registration form and payment.**
Registration forms and payment may be submitted by mail or in person. Payments also may be made online.

Registration Information

Deadlines

Completed registration forms, payments and processing fees must be received by the Recreation Business Office at least **two weeks** prior to the start of each program. Program start dates may vary. Please call the Recreation Business Office at 919-996-4800 to verify registration deadlines and space availability.

How to Submit Registration Forms

Registration materials can be dropped off in person or mailed to the Recreation Business Office. **Registration will not be accepted by fax or email.**

Mail-In Registration

Registration forms submitted by mail must be postmarked no earlier than March 14, 2016. Registration will be processed according to the postmark date.

Mailing address:

Raleigh Parks, Recreation and Cultural Resources
Attention: Recreation Business Office-School Based Programs
Pullen Arts Center, P&R 6501
105 Pullen Road
Raleigh, NC 27607

Drop-Off Registration

Registration forms will be accepted beginning March 14, 2016. The Recreation Business Office will process registrations on a first-come-first-served basis.

Drop-off address:

Recreation Business Office
Address:
Pullen Arts Center
105 Pullen Road
Raleigh, NC 27607

We prefer that you drop off registration documents at the Recreation Business Office. However, for your convenience, you may drop off registration forms at any school based program site. Please call locations for their hours of operation. You must seal your forms and payment in an envelope addressed to Recreation Business Office/ School Based Programs Registration.

Note that dropping off your registration forms at a program

site may result in a delay in the Recreation Business Office receiving your registration.

Payment

Fees less than \$400 are due in full at the time of registration, along with the \$25.00 processing fee.

Fees totaling more than \$400 may be paid on a monthly payment plan. **Parks, Recreation and Cultural Resources is unable to process automatic payments on your behalf.** It is your responsibility to make your payments each month.

Some participants may be eligible for financial assistance. For information about eligibility requirements and additional forms that you will need to complete, please call 919-996-4800.

Payment Options:

Check or money order (payable to the City of Raleigh)
American Express, Visa or MasterCard

Payments may be mailed or dropped off with registration forms. **(Do not mail or drop off cash.)** You also may make payments online at parks.raleighnc.gov. You can access an existing online account with your family login and pin or you can set up a new account.

To Pay Online:

1. Go to parks.raleighnc.gov.
2. Select Register on RecLink
3. Click "Login" in the upper right corner. (If you don't know your login information, click "Forgot Login ID and/or Pin.")
4. Click "Create a New Account" if you are a new customer. Your login and pin will be emailed to you.
5. Click "My Account" in the upper right corner
6. Click "Make a payment" and submit your payment information (AMEX, Visa or MasterCard)
7. A receipt will be emailed to you at the email address listed on your account.

Registration after Programming Starts

To register after programming starts, submit a completed registration form, \$25 nonrefundable processing fee (per participant) and full payment (if applicable) to the Recreation Business Office at least **two weeks** prior to the date you want to begin participating in the program. Please call the Recreation Business Office at 919-996-4800 to verify registration deadline and availability.

Changes to Registration and Withdrawals

All requests for withdrawal, transfer or revision must be received in writing at least 14 days in advance of the program. Requests should be submitted to rbo.registration@raleighnc.gov or faxed to 919-996-1741.

When you withdraw, your space will be released. Those on the waiting list will have the option to register for this space. Withdrawing and re-enrolling does not guarantee space availability. If no space is available, your registration will be placed on the waiting list. If you withdraw or are withdrawn due to non-payment and wish to register again, you will be required to pay the \$25.00 non-refundable processing fee (per participant).

Questions?

For information about school based programs, call the Youth Programs Office at 919-996-6165 or email youth.programs@raleighnc.gov.

For information about Friendly Track Out and Friendly Y.E.S. Days, call 919-996-2110.

For information related to registration, call the Recreation Business Office at 919-996-4800 or email rbo.registration@raleighnc.gov.

2016-2017 Registration Program Selection

Please complete a separate registration for each child.

Program dates are subject to change. Please call 919-996-4800 for more information.

Main Contact Name _____ **Youth Name** _____

City of Raleigh Resident? Yes No

My Child Attends: (Select one.)

Traditional School Calendar - School Name: _____

Year-Round School Calendar - School Name and Track #: _____

Modified School Calendar - School Name: _____

Home School

You may select the following package programs and indicate a location selected (check all programs that apply):

Before School X-Press \$740 (resident) \$920 (nonresident)

Program Location (see page 6) _____

After School X-Press \$1,460 (resident) \$1,640 (nonresident)

Program Location (see page 7) _____

Track Out X-Press* \$1,620 (resident) \$1,800 (nonresident)

Weekly registration* (must complete next page)

Program Location (see page 8) _____

Friendly Track Out* \$160 per week. Available Track 4, Breaks 2, 3 and 4.

Weekly registration* only (must complete next page). Available Track 4, Breaks 2, 3 and 4.

Program Location (see page 9) _____ Dates: _____

* If you prefer to select only specific weeks of Track Out programming, please complete Track Out Weekly Registration section (Page 15).

Y.E.S. Days (Must be paid at the time of registration.) Program Location (see page 10) _____

Days x \$25 (resident) or \$40 (nonresident) \$ _____ Dates: _____

Friendly Y.E.S. Days (Must be paid at the time of registration.) Program Location: Jaycee Community Center

Days x \$25 \$ _____ Dates: _____

Weather-Bound Program Location (see page 11) _____

Nonrefundable processing fee: \$25.00 (Not applicable for Y.E.S days or Weatherbound)

Total Cost \$ _____

Continued next page

OFFICE USE ONLY:

Deposit \$ _____ Site _____ Receipt# _____ Staff Name _____ Start Date _____

2016-2017 Registration (cont.)

Track Out Weekly Registration

Select all weeks that your child will attend the Track Out Program. Please mark your selections clearly.

Weekly Track Out X-Press registration will begin April 25, 2016. All registration forms must be submitted at least **two weeks** prior to the start of each program. Program start dates may vary depending on the program. Please call the Recreation Business Office at 919-996-4800 to verify registration deadline and space availability.

Youth Name _____

TRACK 1		TRACK 2		TRACK 3		TRACK 4	
BREAK 1				(Friendly Track Out Not Available for Track 4, Break 1.)			
<input type="checkbox"/> 9/12 - 9/16/16 Registration Deadline: 8/29/16	\$160	<input type="checkbox"/> 8/22 - 8/26/16 Registration Deadline: 8/8/16	\$160	<input type="checkbox"/> 8/1 - 8/5/16 Registration Deadline: 7/18/16	\$160	<input type="checkbox"/> 7/11 - 7/15/16 Registration Deadline: 6/29/16	\$160
<input type="checkbox"/> 9/19 - 9/23/16 Registration Deadline: 9/6/16	\$160	<input type="checkbox"/> 8/29 - 9/2/16 Registration Deadline: 8/15/16	\$160	<input type="checkbox"/> 8/8 - 8/12/16 Registration Deadline: 7/25/16	\$160	<input type="checkbox"/> 7/18 - 7/22/16 Registration Deadline: 7/5/16	\$160
<input type="checkbox"/> 9/26 - 9/30/16 Registration Deadline: 9/12/16	\$160	<input type="checkbox"/> 9/6 - 9/9/16 Registration Deadline: 8/22/16 (no program 9/5)	\$128	<input type="checkbox"/> 8/15 - 8/19/16 Registration Deadline: 8/1/16	\$160	<input type="checkbox"/> 7/25 - 7/29/16 Registration Deadline: 7/11/16	\$160
BREAK 2							
<input type="checkbox"/> 12/5 - 12/9/16 Registration Deadline: 11/21/16	\$160	<input type="checkbox"/> 11/14 - 11/18/16 Registration Deadline: 10/31/16	\$160	<input type="checkbox"/> 10/24 - 10/28/16 Registration Deadline: 10/10/16	\$160	<input type="checkbox"/> 10/3 - 10/7/16 Registration Deadline: 9/19/16	\$160
<input type="checkbox"/> 12/12 - 12/16/16 Registration Deadline: 11/28/16	\$160	<input type="checkbox"/> 11/21 - 11/23/16 Registration Deadline: 11/7/16 (No program 11/24-11/25)	\$96	<input type="checkbox"/> 10/31 - 11/4/16 Registration Deadline: 10/17/16	\$160	<input type="checkbox"/> 10/10 - 10/14/16 Registration Deadline: 9/26/16	\$160
<input type="checkbox"/> 12/19 - 12/21/16 Registration Deadline: 12/5/16	\$96	<input type="checkbox"/> 11/28 - 12/2/16 Registration Deadline: 11/14/16	\$160	<input type="checkbox"/> 11/7 - 11/10/16 Registration Deadline: 10/24/16 (no program 11/11)	\$128	<input type="checkbox"/> 10/17 - 10/21/16 Registration Deadline: 10/3/16	\$160
BREAK 3							
<input type="checkbox"/> 3/6 - 3/10/17 Registration Deadline: 2/20/17	\$160	<input type="checkbox"/> 2/13 - 2/17/17 Registration Deadline: 1/30/17	\$160	<input type="checkbox"/> 1/23 - 1/27/17 Registration Deadline: 1/9/17	\$160	<input type="checkbox"/> 1/3 - 1/6/17 Registration Deadline: 12/19/16 (no program 1/2)	\$128
<input type="checkbox"/> 3/13 - 3/17/17 Registration Deadline: 2/27/17	\$160	<input type="checkbox"/> 2/20 - 2/24/17 Registration Deadline: 2/6/17	\$160	<input type="checkbox"/> 1/30 - 2/3/17 Registration Deadline: 1/17/17	\$160	<input type="checkbox"/> 1/9 - 1/13/17 Registration Deadline: 12/27/16	\$160
<input type="checkbox"/> 3/20 - 3/24/17 Registration Deadline: 3/6/17	\$160	<input type="checkbox"/> 2/27 - 3/3/17 Registration Deadline: 2/13/17	\$160	<input type="checkbox"/> 2/6 - 2/10/17 Registration Deadline: 1/23/17	\$160	<input type="checkbox"/> 1/17 - 1/22/17 Registration Deadline: 1/3/17 (no program 1/16)	\$128
BREAK 4							
<input type="checkbox"/> 6/8 - 6/9/17 Registration Deadline: 5/22/17	\$64	<input type="checkbox"/> 5/12/17 Registration Deadline: 4/24/17	\$32	<input type="checkbox"/> 4/20 - 4/21/17 Registration Deadline: 4/3/17	\$64	<input type="checkbox"/> 3/27 - 3/31/17 Registration Deadline: 3/13/17	\$160
<input type="checkbox"/> 6/12 - 6/16/17 Registration Deadline: 5/30/17	\$160	<input type="checkbox"/> 5/15 - 5/19/17 Registration Deadline: 5/1/17	\$160	<input type="checkbox"/> 4/24 - 4/28/17 Registration Deadline: 4/10/17	\$160	<input type="checkbox"/> 4/3-4/7/17 Registration Deadline: 3/20/17	\$160
<input type="checkbox"/> 6/19 - 6/23/17 Registration Deadline: 6/5/17	\$160	<input type="checkbox"/> 5/22 - 5/26/17 Registration Deadline: 5/8/17	\$160	<input type="checkbox"/> 5/1 - 5/5/17 Registration Deadline: 4/17/17	\$160	<input type="checkbox"/> 4/10 - 4/13/17 Registration Deadline: 3/27/17 (no program 4/14)	\$128
<input type="checkbox"/> 6/26 - 6/30/17 Registration Deadline: 6/12/17	\$160	<input type="checkbox"/> 5/30 - 6/2/17 Registration Deadline: 5/15/17 (no program 5/29)	\$128	<input type="checkbox"/> 5/8-5/11/17 Registration Deadline: 4/24/17	\$128	<input type="checkbox"/> 4/17 - 4/19/17 Registration Deadline: 4/3/17	\$96
		<input type="checkbox"/> 6/5 - 6/7/17 Registration Deadline: 5/22/17	\$96				
FEES							
Subtotal:	\$ _____	Subtotal:	\$ _____	Subtotal:	\$ _____	Subtotal:	\$ _____
Nonresident fee \$15 x # weeks:	\$ _____	Nonresident fee \$15 x # weeks:	\$ _____	Nonresident fee \$15 x # weeks:	\$ _____	Nonresident fee \$15 x # weeks :	\$ _____ (Not Applicable for Friendly Track Out)
Total Track 1:	\$ _____	Total Track 2:	\$ _____	Total Track 3:	\$ _____	Total Track 4:	\$ _____

Continued next page

2016-2017 Registration (cont.)

Participant Information

Please complete in ink.

*Last Name _____ *First Name _____ Preferred Name _____

*Address _____

*City/State/Zip _____ Home Phone _____

Date of Birth _____ Age _____ Grade (2016-2017) _____ Gender _____

*School _____ Year-Round Track # _____ Traditional Modified

T-shirt Size (Track Out Only): YS YM YL YXL AS AM AL AXL

Name of Child's Doctor, Phone Number & Address _____

Name of Child's Dentist, Phone Number & Address _____

Insurance Carrier & Policy # _____ Hospital Preference _____

Parent/Guardian Information (Please indicate person who is the main contact and preferred contact method.)

*Parent/Guardian Last Name _____ *First Name _____

*Home # _____ Work# _____ Mobile # _____

*Address _____ *City/State/Zip _____

*Email address _____ Employer _____

*Parent/Guardian Last Name _____ *First Name _____

*Home # _____ Work# _____ Mobile # _____

*Address _____ *City/State/Zip _____

*Email address _____ Employer _____

Emergency Contact/Release Authorization

List in order the names of those other than the parent/guardian above who are to be contacted in case of an emergency and are authorized to pick up the participant. Authorized individuals must be 16 or older and will be required to show a picture ID. Please print all names.

1. Name _____ Relationship to Child _____

Address _____ City/State/Zip _____

*Home # _____ Work# _____ Mobile # _____

Please check to authorize staff to disclose information about the participant's behavior and activities in this program.

2. Name _____ Relationship to Child _____

Address _____ City/State/Zip _____

*Home # _____ Work# _____ Mobile # _____

Please check to authorize staff to disclose information about the participant's behavior and activities in this program.

*All fields must be completed.

Continued next page

2016-2017 Registration (cont.)

Emergency Notification System

This page must be completed for your registration to be processed.

Families of participants in school based programs will receive automated notifications via phone call, text message and email during the following events:

- When programs close or are delayed due to inclement weather.
- When programs close due to any unforeseen situation.
- When your child must be relocated during an unforeseen situation.

You also can obtain information concerning closures and delays by:

- Visiting the City of Raleigh Parks, Recreation and Cultural Resources webpage at parks.raleighnc.gov and clicking on "Park Status" on the left side of the page.
- Calling the Youth Programs Office at **919-996-6165**. Closure information will be posted on the voicemail message.

Automated notifications are the only source of direct contact you will receive during these events. Updating your information is imperative for constant communication.

If your contact information changes at any point during the school year, please notify site staff to provide updated contact information.

Name of Child(ren) _____

Program Site(s) _____

Mobile phone numbers for phone calls and text messages during an event:

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

Email addresses for messages in emergency:

1. _____ 2. _____

3. _____ 4. _____

Continued next page

2016-2017 Registration (cont.)

Health and Medical Information

Participant's Name (please print) _____

The City of Raleigh Parks, Recreation and Cultural Resources Department welcomes the participation of all individuals, including those with disabilities or special needs. We are committed to compliance with the ADA and will provide reasonable accommodations to facilitate participation in our programs. **To ensure that reasonable accommodations are in place, program registration or accommodation request should be received at least two weeks prior to the start date of the program.** For more information, please call Inclusion Services at 919-996-2147.

The City of Raleigh recommends that parents or guardians consult their participant's pediatrician or health care professional to assess the participant's ability to participate in the program. It is requested that parents or guardians provide in writing any additional instructions for the specific condition or special needs of their participant.

HEALTH INFORMATION

I want Parks, Recreation and Cultural Resources to know about these medical conditions for the participant:

I want Parks, Recreation and Cultural Resources to know about these disabilities for the participant:

I request ADA accommodation for the disability/medical condition listed.

Yes No

If yes, someone from Inclusion Services will follow up with you regarding your request, or you may call Inclusion Services directly at **919-996-2147**

Does the participant have an allergy?

Yes No

If participant has any allergy that could result in anaphylaxis (such as tree nut or bee allergy), we strongly encourage providing your participant with an EpiPen to keep at the program site.

Are you providing an EPI-PEN for use at the site?

Yes No

Please check here to verify that you will **not** be providing your participant with an EpiPen for the allergy listed above, that you understand the risks of not doing so and that you release the City of Raleigh from any and all liability regarding treatment of your child in the event of a life-threatening allergic reaction. In the event of a life-threatening allergic reaction, program staff will immediately call 911. We do not have EpiPens on site available for use.

Please use space below to provide additional detailed information for anything indicated as "yes" above (including special instructions for allergic reactions) _____

2016-2017 Registration (cont.)

Health and Medical Information

MEDICATION INFORMATION

Only medications that are medically necessary and cannot be scheduled outside the hours of the recreation program will be given during the program. No program participant should be in possession of nonprescription or prescription medication of ANY kind without the knowledge of the program staff. Any participant who must receive medication during the program must have on file the appropriate signed medication form:

Assisted Administration of Medication: Parks, Recreation, and Cultural Resources staff maintains, provides and monitors consumption of both prescription and nonprescription medication.

Self-Administration of Medication (for use in Teen, Adventure and SRS Adult Programs ONLY): Participant may maintain and consume nonprescription medication, inhalers and/or EpiPen as needed with review from staff.

The Assisted Administration of Medication form is included within this brochure. Both forms may also be obtained by contacting the specific program location or by calling the Recreation Business Office at 919-996-4800. Medication forms should be submitted PRIOR to participation.

Please list any medication the participant will be taking during this program and additional information you would like to share: _____

By signing below, I acknowledge the following:

- The City of Raleigh provides no insurance coverage for participants;
- I have read, understand and agree to the City of Raleigh Parks, Recreation, and Cultural Resources School Based Program Policies on pages 23-26.
- I understand I am waiving my legal rights. (Please refer to program policies)
- In the event of a medical emergency, every effort will be made to contact parent(s)/ guardian(s). I authorize the City of Raleigh staff to seek appropriate medical care if a parent/guardian cannot be reached.
- I have selected an appropriate program for the interests and abilities of the participant, and the information I have provided on the Participant Information Form is current and accurate.

Signature is required to complete the registration process. Any person listed as the parent or guardian on the registration form may add or remove a pick-up person.

Staff will release information about the participant only to those person(s) listed.

Participant Name _____ Parent/Guardian Signature _____

Participant Name _____ Parent/Guardian Signature _____

Continued next page

2016-2017 Registration (cont.)

Off-Premise Activity Authorization

This form must be complete for participants in programs at Barwell Road, Brier Creek or Marsh Creek. Failure to complete this form could delay processing of your registration form.

Please complete in ink. Please print.

Off-premise activities refer to any activity that takes place away from a licensed and approved space. Licensed and approved space includes primary space, outdoor space, single-use rooms or other administrative areas that have been approved for use.

I, _____ parent/guardian of _____
name of child

give my permission to Barwell, Brier Creek or Marsh Creek Community Center for my child to participate in an off-premise activity.

Location of off-premise activity: Various field trip locations and activities.

Purpose of the activity: Program and educational enhancement.

Sign below to allow your child to leave the community center building or grounds for field trips or other activities. This authorization is valid from July 1, 2016, through June 30, 2017.

Parent/Guardian Signature _____ Date _____

Continued next page

2016-2017 Registration (cont.)

Payment Options

Main Contact Name _____ Participant Name _____

OPTION A: FULL PAYMENT WITH REGISTRATION

Full payment is due for all registrations that cost less than \$400 and or all registrations received after March 1, 2017. If full payment is not provided with your registration, your forms will not be processed, and we will attempt to contact you to obtain payment. **Please do not enclose cash.**

Check or money order (payable to City of Raleigh) American Express/ MasterCard/Visa

To make your full payment by credit card, please provide a telephone number where the cardholder can be reached to remit payment. After the cardholder has been contacted payment is required within 24 hours or your registration will not be processed.

Cardholder: _____ Telephone number: _____

OPTION B: INITIAL PAYMENT AND MONTHLY PAYMENT SCHEDULE

A monthly payment plan is available for registrations that cost \$400 or more and are received on or before March 1, 2017. Payment plans are calculated based on the date the registration is received. To determine the monthly payment amount, take the total cost of the registration (including nonresident fees if applicable) and divide by the number of monthly payments.

- **Automatic payments can no longer be processed on your behalf.**
- It is your responsibility to make your payments monthly. You can make payments online at parks.raleighnc.gov then select ReLink, make payments at any community center or mail a check or money order to:
Recreation Business Office, 105 Pullen Road, Raleigh, NC 27607.
- If you are delinquent with your payments, Raleigh Parks, Recreation and Cultural Resources reserves the right to revoke your payment plan privileges and withdraw your child (ren) from all programs.

Date Registration Received	Payment Plan
March 16-July 15	11 month
June 16-July 15	10 month
July 16-August 15	9 month
August 16-September 15	8 month
September 16-October 15	7 month
October 16-November 15	6 month
November 16-December 15	5 month
December 16-January 15	4 month
January 16-February 15	3 month
February 16-March 1	2 month

My first payment is by:

Check or money order (payable to City of Raleigh) American Express/ MasterCard/Visa

To make your first payment by credit card, please provide a telephone number where the cardholder can be reached to remit payment. Initial payment is due at the time of registration. After the cardholder has been contacted, payment is required within 24 hours or your registration will not be processed.

Cardholder: _____ Telephone number: _____

By signing below you agree to adhere to the payment plan that you have requested and understand that you are responsible for payment each month.

Signature _____ Date _____

FINANCIAL ASSISTANCE

Raleigh Parks, Recreation and Cultural Resources recognizes that some participants may need financial assistance to participate in our programs. Financial assistance is available for year-round Track Out, Before School and After School programs. Funds are limited. For information about eligibility and additional forms to be completed with registration, please call **919-996-4800**.

Continued next page

2016-2017 Registration (cont.)

Medication Permission Form

Permission Form for Assisted Administration of Medication

Parks, Recreation and Cultural Resources (PRCR) employees only administer medication to participants if:

1. The City of Raleigh permission form for assisted administration of medication is completed and in the possession of the PRCR staff.
2. A PRCR employee will not give medications unless it is in an original container with appropriate medicine contained within, with a visible label including the name of medication, the date of expiration, clear dosage amount and directions with the participant's name CLEARLY INDICATED on the bottle/box.

The Parent/Guardian is responsible for the following with ALL medication:

1. Complete and sign the portion of the form below and return to the program staff.
2. Provide medication in an original container with visible label including the name of medication, the date of expiration, clear dosage amount and administration directions with the participant's name CLEARLY INDICATED. Note: Inhalers outside the original package must be accompanied by a copy of the original package label noting the above information.
3. Provide new, labeled containers if/when medication changes are made.
4. Parents/guardians must transport medication to program site and give directly to program staff.
5. Parent/guardian must pick up medication at the end of each week/program from program staff. Medications not picked up at the end of 14 business days following the last day of participation in the program will be disposed of by program staff.
6. PRCR program employees will dispose of empty containers (unless otherwise instructed).
7. For prescription medications: The pharmacy label will serve as the physician's authorization for the medication to be administered. Have the pharmacist label two containers: one for home use and one for use in the program, if the participant is to receive medication at both sites.
8. If the medication is an EPI pen or inhaler, it is recommended (not required) that the pharmacist label two containers to keep at the program site. The parent/guardian should check to ensure the medication does not exceed the printed expiration date. Program staff will not accept expired medication.
9. For non-prescription medications: The medication must be administered according to the dosage and administration instructions on the original container.
**A physician's signature will be required as authorization IF medication is requested to be given in an alternate dosage, etc.
10. Parents/guardians should notify program staff in writing as soon as possible if there are any changes to instructions for the administration of medication once these forms has been submitted. A new form may be required.

PERMISSION FORM FOR ASSISTED ADMINISTRATION OF MEDICATION

By completing the information below, the Parks, Recreation and Cultural Resources staff is authorized to administer any medication(s) that are provided as indicated above.

Participant's Name _____

1) Name of medication: _____ Prescription Non-prescription

Dosage: _____ Times: _____

Reason for Medication: _____

Side effects: _____

2) Name of medication: _____ Prescription Non-prescription

Dosage: _____ Times: _____

Reason for Medication: _____

Side effects: _____

Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

**ONLY under special circumstances for Non-Prescription medications (see #9 above).

Physician Name _____

Physician Signature _____ Date _____

2016-2017 School Based Programs Policies

Please read carefully.

Babysitting

Any babysitting arrangements with present or former staff of the Parks, Recreation and Cultural Resources Department are separate and independent from any departmental program. These arrangements must be based on the independent responsibility and judgment of the parent or guardian. The City of Raleigh Parks, Recreation and Cultural Resources Department is not be responsible for any claims or liability in connection with such babysitting activities.

Behavior Management

We utilize and encourage the practice of praise and positive reinforcement as effective methods of behavior management. We believe that when participants experience positive and understanding interactions, they can develop good self-concept, problem-solving abilities and self-discipline. Our programs create an environment that encourages positive choices through understanding participant's basic needs and explaining program expectations.

The Parks, Recreation and Cultural Resources Department supports and practices the following behavior management practices:

- **Monitoring** – Noticing program environment, daily check-in with participants, active participation with participants and proper staff placement.
- **Positive Reinforcement**– Providing participants a positive program environment.
- **Redirection** – Stopping the undesired behavior and redirecting participant to make the positive choice.
- **Time Out** – Providing an opportunity for discussion between staff and the participant by asking questions about the behavior.

When positive choices are not made by the participants, the following procedures will be followed:

1. Initially, participants will be given a quiet reprimand/verbal warning.
2. If behavior persists after verbal warning, a Behavior Action Plan will be implemented to identify

specific behaviors and work with the participant and parent/guardian to develop appropriate behavior management solutions.

3. If behavior problems continue after implementation of the Behavior Action Plan, a first Behavior Incident Report will be presented to the parent/guardian.
4. Additional behavior problems will constitute a second Behavior Incident Report presented to the parent/guardian, and a possible suspension of two (2) full days from the program may occur. (No refunds will be given for the days suspended.) The parent/guardian may be requested to pick up the participant within an hour of the initial contact to the parent/guardian. If a parent/guardian does not pick up the participant within an hour, a late fee may be charged.
5. If a behavior problem persists, a third Behavior Incident Report will be presented and the participant may be asked to leave the program. The participant will be suspended for two (2) full days while the Behavior Incident Reports are being reviewed.
6. For severe offenses, such as fighting/hitting, theft, vandalism, bullying in program or through social media, possession of weapons or drugs, severe verbal threats, sexual misconduct, leaving the program/building without proper dismissal or any other safety-related behavior, the participant may be suspended or dismissed from the program immediately.
7. Staff will not discipline participants for behavior that occurs outside of program hours, even at parental requests. Participation in program activities during program hours is required.

Child-Care Licensing Information

Several of our sites are licensed by the N.C. Division of Child Development and Early Education and require additional paperwork to be completed before your child can begin our program. You may be required to complete this paperwork at the time of registration or at a later date. Failure to complete licensing paperwork by the deadline may result in dismissal from the program. Licensure

also requires that you come to the program site every day to sign your child in and/or out of the program.

Confidentiality

Parks, Recreation and Cultural Resources Department staff will not discuss confidential matters or personal information with anyone outside the department or with unauthorized individuals.

All participants are encouraged to respect the confidentiality of other participants by not disclosing personal information on social media such as Facebook, Twitter, Instagram, Snapchat, etc. Departmental staff members are not permitted to share personal information or pictures of any participants or staff through social media accounts.

Dress Code

Participants should wear cool, comfortable clothing and athletic shoes to participate in recreational or athletic activities each day. Due to active play, swimsuits, such as one-piece bathing suits or board shorts/shirts, should provide full coverage. If appropriate attire is not worn, therefore preventing participation, the parent/guardian may be asked to bring appropriate clothing or will be required to pick up the participant. Certain programs may have additional clothing requirements.

Unacceptable attire: sandals or flip-flops; shirts with spaghetti straps; clothing that displays drugs, alcohol, tobacco, sexual or gang references; bikinis or speedo briefs; excessively loose pants or shirts; revealing clothing; jewelry; Crocs. Certain programs may allow exceptions to this list.

Electronic Devices/Items from Home

No electronic devices are allowed (mobile phones, MP3 players, gaming devices, etc.) unless accommodations have been made for the participant through an Inclusion Plan. Staff reserves the right to confiscate electronic devices if issues arise.

Participants may have the opportunity to bring in items (toys, books, etc.) from home with program staff permission. The Parks, Recreation and Cultural

2016-2017 School Based Programs Policies (cont.)

Resources Department does not assume any responsibility for lost or broken items. Departmental staff reserves the right to confiscate any item that is not appropriate or may be used in an inappropriate manner while in our program. Confiscated items will be returned to the parent/guardian at the end of the day.

Items that are not appropriate include, but are not limited to:

Any type of weapon (toy guns, knives, swords, including anything that can be used to approximate a weapon by the participant).

- Any item that can be used to harass or intimidate another participant.
- Any item that causes disruption to scheduled activities.

Field Trips

Parks, Recreation and Cultural Resources will transport participants offsite in vehicles provided by or contracted by the City of Raleigh. If a participant arrives at the program site after the scheduled departure for a field trip, it is the responsibility of the parent/guardian to either:

- Transport the participant to the field trip location and sign in the participant with a program staff member at the field trip site or
- Transport the participant to the program site after the field trip and sign in.

Buses will leave the program location at the advertised scheduled time and will not be delayed to wait for participants to arrive at the program site. Participants cannot be left at a program location without program staff present. Refunds will not be awarded if participant misses a field trip. The Parks, Recreation and Cultural Resources Department does not accept responsibility for program participants until they are signed in with program staff.

If a parent/guardian needs to pick up a participant on a field trip, it is the responsibility of the parent/guardian to pick up the participant at the field trip location. Confirmation of the early release is required prior to participant being released.

Food

All food brought into any program to be served to program participants must be store-bought with labeled ingredient information. Due to allergy concerns, homemade food items will not be accepted into our programs.

Illness/Injury

Any participant should remain home from all programs if they have had any of the following in the past 24 hours:

Contagious conditions (fever of 100 degrees or higher without fever-reducing medication, diarrhea, vomiting, sore throat, undiagnosed rash, chicken pox, pink eye, ringworm, head lice or any other potentially contagious condition).

Physical injury that does not allow the participant to safely participate in the program.

If a participant demonstrates any of the above while at the program location, the parent/guardian will have one hour to pick up the participant. A participant who becomes sick will be separated from other participants while the parent/guardian is called. If the participant is symptom free after 24 hours or written documentation has been received from a doctor stating the participant is not contagious or can safely participate, the participant may return to the program. If you suspect that your participant has a contagious condition that may be spread to others, please notify your program director as soon as possible. Please do not bring the participant back to the program until the director has been contacted.

The above criteria apply to all participants, including those with Inclusion Plans or other accommodations.

Inclement Weather Policy

Inclement weather procedures protect the safety of all participants and staff members. Refunds or credits will not be given for inclement weather. During all inclement weather events, families registered for school based programs (After School X-Press, Before School X-Press and Track Out X-Press) will be notified of operational status changes via the emergency notification system.

Information about operational status is also available by

- Visiting the Parks, Recreation and Cultural Resources Department web page parks.raleighnc.gov and clicking on "Park Status."
- Calling the Youth Programs Office at 919-996-6165.

Inclusion Services

Inclusion Services supports access to typical programs by offering reasonable and appropriate resources to participants with disabilities or medical conditions who register for those programs.

Resources may include: gathering participant-specific information from parent/guardian/service provider, providing supportive materials, providing program or site-specific training and providing additional staffing for the program.

Participants who indicate a disability or medical condition and request an accommodation will be contacted by Inclusion Services for follow-up. Additional information may be requested for Inclusion Services to better understand the participant's needs.

Participants who indicate a disability or medical condition and do not request an accommodation will not be contacted by Inclusion Services. Participants requiring a more intensive level of support may have a personal assistant attend the program. (Assistants, volunteers, therapists and other providers are required to complete a background check and information forms before attending the program.)

To ensure that adequate resources are in place, registration should be received at least two weeks prior to the start date of the program. Please call Inclusion Services at 919-996-2147 for more information or to request an accommodation.

Late Pick-up

Participants who are picked up after the program closing time will be charged a late fee. The fee is as follows:

- \$5 per family for pick-ups that are up to 10 minutes late.

- An additional \$1 per family for every minute beyond 10 minutes late.

Payment is due at the time of late pick-up. Repeated late pick-ups may lead to dismissal from the program.

Lost/Stolen Items

The Parks, Recreation and Cultural Resources Department is not responsible for any personal items lost or stolen at our programs.

Movies

Movies may be shown to participants in Parks, Recreation and Cultural Resources programs. Before a movie is shown, the title of the movie will be communicated to parent/guardians. All movies shown are rated G or PG.

Nondiscrimination

The Parks, Recreation and Cultural Resources Department does not discriminate on the basis of race, color, national origin, sex, religion, age, sexual orientation or disability in employment opportunities or the provision of services, programs or activities. A participant alleging discrimination on the basis of any of the aforementioned areas may file a complaint with the director of the Raleigh Parks, Recreation and Cultural Resources Department or the Office of Equal Opportunity, U.S. Department of the Interior, Washington, D.C. 20240.

Participant Release

The security key tag identification process is in place to properly identify individuals who have parent/guardian permission to sign out a participant from any program. To receive a security tag, all persons listed on the participant form must provide a valid photo ID. A parent/guardian will not be issued multiple key tags to be given to other individuals. An authorized person must be prepared to show proper identification, such as a key tag and photo ID, each time a participant is released. Before the program begins, parents/guardians should inform staff of any changes to the pick-up list by calling the Recreation Business Office at 919-996-4800.

Any person listed as a parent/guardian on the registration form may add or remove additional person(s) to the authorized pick-up list. Parents/guardians should inform anyone picking up a participant without a key tag that they will be required to show proper photo identification.

Payment

If the required payment is not provided with the registration forms, the participant's registration will not be processed. We will attempt to notify you by telephone or email, and you will have until the end of following business day to remit payment.

Personal Care

The City of Raleigh Parks, Recreation, and Cultural Resources Department does not provide personal care for program participants. Raleigh Parks, Recreation, and Cultural Resources staff does not assist in the toileting of any program participants or help with dressing participants. The Department requires that all program participants are independent for toileting and personal care in order to participate. Program Participants must be able to change their own clothing if soiled. Raleigh Parks, Recreation, and Cultural Resources staff is not permitted to change program participant's soiled clothing.

If a toileting accident does occur, a change of clothes must be brought to the program site or the participant must be picked up from the program site within one hour of the incident. If toileting accidents are frequent, participants may be dismissed from the program.

Photography/Video Waiver

The Parks, Recreation and Cultural Resources Department may capture pictures or video clips of program participants while involved in its programs. The department may use these images for marketing and promotional purposes, staff training and program activities. Participants' names will not be published when photo or video clips are used. Some program areas are permitted to have social media sites. These sites are controlled by departmental staff.

Release and Indemnity Agreement

Participating in the selected recreational programs involves risk of injury. These risks include inclement weather, accidents while traveling, equipment problems or failures, contact with and actions of other participants, slips/trips/falls and musculoskeletal injuries, among others. The parent/guardian chooses to allow participation in the selected programs despite the risks.

By signing the registration form, the parent/guardian acknowledges all risks of injury, illness or death and affirms that he or she has assumed all responsibility for any injury, illness or death. The

parent/guardian also agrees on behalf of himself or herself and the participant to follow all rules and procedures of the program and to follow the reasonable instructions of the teachers and supervisors of the program.

In return for the opportunity to participate in this program, the parent/guardian agrees for himself or herself and for heirs, assigns, executors and administrators to release, waive and discharge any legal rights to seek payment or relief of any kind from the City of Raleigh, its employees or its agents for injury, illness or death resulting from this program.

The person who registers a participant for a program agrees that he or she is a parent or a legal guardian or is otherwise responsible for the participant whose application is submitted and releases, waives and discharges any legal rights that may be asserted on behalf of the participant's participation in the program. The person who registers a participant also agrees not to sue the City, its employees or its agents and agrees to indemnify the City for all claims, damages, losses or expenses, including attorney's fees, if a suit is filed concerning an injury, illness or death resulting from participation in the program.

Refunds

All refund/withdrawal/transfer/credit requests received in writing 14 days or more in advance of the start date of the program are entitled to:

- 100% refund/credit/transfer if the department cancels the program.
- 100% credit or transfer of fees to another program at the time of withdrawal.
- 85% refund based on the total cost of program.

Refund/credit/transfer/withdrawal requests received less than 14 days prior to the start date of the program will not be granted.

- Refunds for medical reasons requested prior to the start of program will be granted at 100%, subject to verification.
- Outdoor facility usage cancelled due to inclement weather may be rescheduled pending space availability.
- A credit may be used by any family member on the same registration account.
- Nonattendance or nonparticipation in a program does not entitle a participant to a refund.

Continued next page

2016-2017 School Based Programs Policies (cont.)

Sunscreen and Insect Repellent

If needed, apply these products to participants before they come to the program each day. Please supply any sunscreen and/or insect repellent that the participant may need during any program. Staff will provide frequent opportunities for participants to reapply over the course of the day. Staff or siblings may assist participants in applying sunscreen only to exposed skin that the participant cannot reach on their own. Spray or mist type sunscreen and/or insect repellent are recommended. These products are not to be shared with other campers. Participants in Specialized Recreation Services camps may be assisted to apply sunscreen and/or insect repellent as provided and directed by the parent/guardian.

Swimming Information (for applicable programs)

Parks, Recreation and Cultural Resources staff will conduct swim tests for all program participants and issue lifejackets to non-swimmers. To swim without a lifejacket, a swimmer must be able to swim one length of the pool (approximately 25 yards or 75 feet) on their front and tread water for 30 seconds. All non-swimmers will be required to wear lifejackets. Parent/guardian can request that staff not allow the participant to participate in the swim test and automatically place the participant in a lifejacket. Staff reserves the right to place a participant in a lifejacket in the interest of safety. All participants, regardless of swimming ability, will wear lifejackets when participating in water activities, including swimming, in lakes, rivers or the ocean.

Voucher Policy

Due to licensing, vouchers are accepted only for school based programs at Barwell Road, Brier Creek and Marsh Creek (Before School, After School and Track Out). A completed voucher with proper information is required to be onsite. For all voucher and registration questions, please call 919-996-4800.

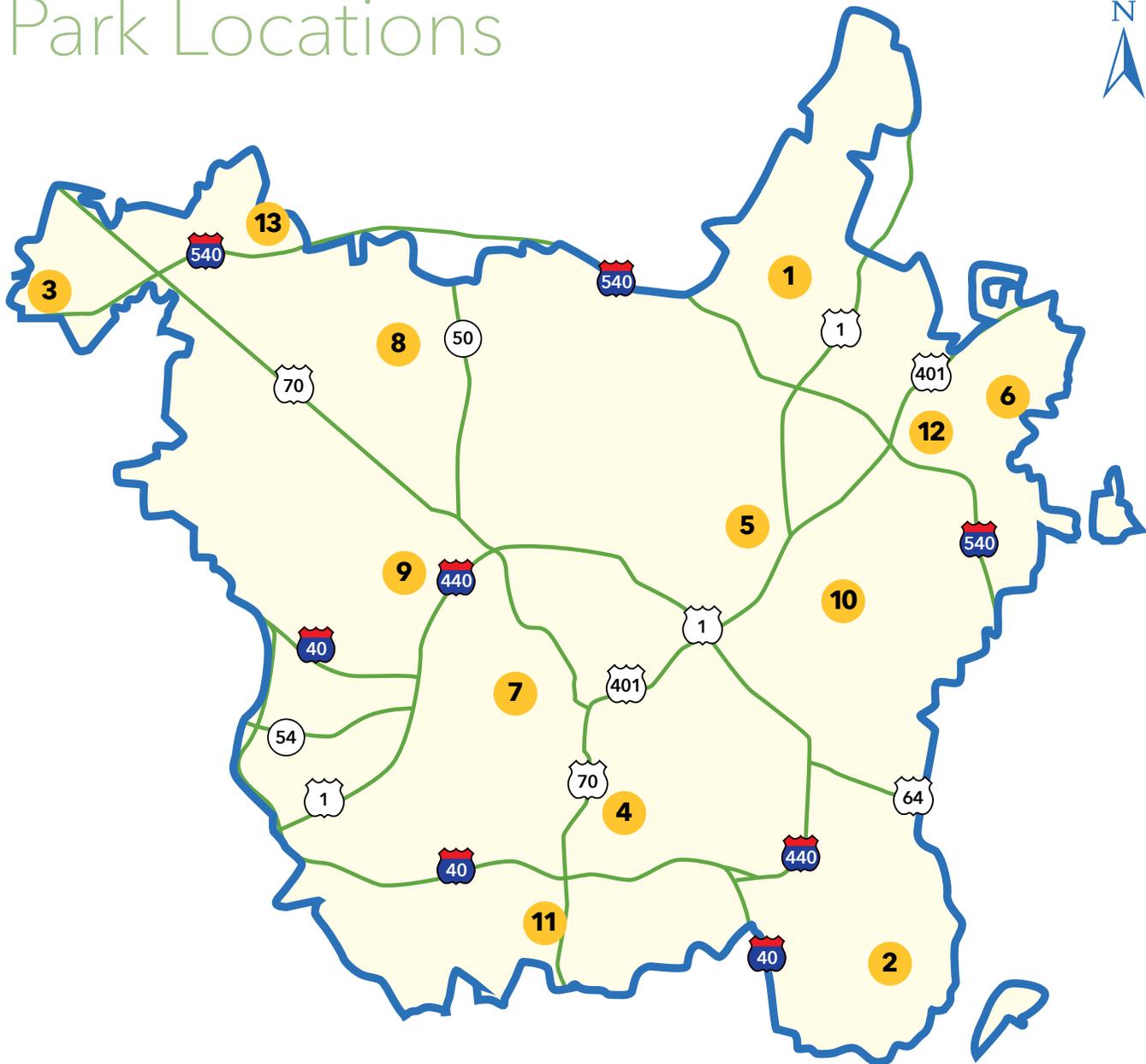
Waitlist Notification

If your participant clears the waitlist, you will be notified by telephone and or email. You will have until the end of the following business day to accept and remit payment for the requested program. Your acceptance must be confirmed in writing. If notification is not received within the specified timeframe, you will forfeit your participant's placement.



Raleigh Parks, Recreation and Cultural Resources

Park Locations



1 Abbotts Creek Community Center	9950 Durant Road	Raleigh 27614	(919) 996-2270
2 Barwell Road Community Center	5057 Barwell Park Drive	Raleigh 27610	(919) 996-5994
3 Brier Creek Community Center	10810 Globe Road	Raleigh 27617	(919) 420-2340
4 John Chavis Community Center	505 MLK Jr. Boulevard	Raleigh 27601	(919) 831-6989
5 Green Road Community Center	4201 Green Road	Raleigh 27604	(919) 872-4140
6 Harris Creek Before and After School	3829 Forestville Road	Raleigh 27616	(919) 996-6165
7 Jaycee Community Center	2405 Wade Avenue	Raleigh 27607	(919) 996-6833
8 Lake Lynn Community Center	7921 Ray Road	Raleigh 27613	(919) 870-2911
9 Laurel Hills Community Center	3808 Edwards Mill Road	Raleigh 27612	(919) 420-2383
10 Marsh Creek Community Center	3050 New Hope Road	Raleigh 27604	(919) 996-4920
11 Peach Road Community Center	911 Leagnes Road	Raleigh 27603	(919) 870-2880
12 Riverbend Before and After School	6710 Perry Creek Rd	Raleigh 27617	(919) 996-6165
13 Sycamore Creek After School	10921 Leesville Rd	Raleigh 27613	(919) 870-2911



Attn: Recreation Business Office
Pullen Arts Center, P&R 6501
105 Pullen Road
Raleigh, NC 27607
parks.raleighnc.gov

PRSR STD
US Postage
PAID
Raleigh, NC
Permit No. 813



RALEIGH Parks,
Recreation and
Cultural Resources
parks.raleighnc.gov

Raleigh Parks, Recreation and Cultural Resources Department

2016-2017 School Based Programs

Registration Begins March 14, 2016

AFFORDABLE, QUALITY RECREATION PROGRAMS

Before School X-Press | After School X-Press

Track Out X-Press | Teacher Workday Programs

Our Staff

Our staff members believe that working with your child is fun. It's not just about rules of the game, abilities or athletic skills. It's about HEART. It's about FEELINGS. It's about making a positive difference in YOUR child's life!

Members of our full-time program staff have four-year college degrees and vast experience working with youth. This educational background and work experience allow our staff to provide your child with well-rounded and diverse activities.

Energy, Passion, Knowledge

Members of the Raleigh Parks, Recreation and Cultural Resources staff:

- Are ready to have fun and provide a positive example for kids!
- Demonstrate tremendous energy and passion for working with youth!
- Have extensive knowledge in programming activities for kids!

PARKS.RALEIGHNC.GOV