

LOCATION:

### Administrative Approval Action

SR-71-17 / NC Preservation Offices Revision II Transaction# 593818 AA#3971

This site is located on the east side of Oberlin Road, south of the intersection of

Van Dyke Ave and Oberlin Road. The site is located at 814 Oberlin Road. **REQUEST:** THIS IS A SECOND REVISION TO A PREVIOUSLY APPROVED PLAN (initial approval transaction #526353; first revision approval transaction #568649) Development of a .37 acre tract zoned OX-3 and within a HOD-G Overlay into an office building comprised of two historically significant buildings (1,156 sf and 2,288 sf) moved onto the site and linked together into one 3,444 square foot structure. Parking is provided remotely along with required parking on site as proposed by this second revision. DESIGN ADJUSTMENT(S)/ **ALTERNATES, ETC:** Two Design Adjustments have been approved for this project, noted below. (See transaction # 526353) 1. Due to existing conditions, a Design Adjustment has been approved allowing an alternative street cross section (8.4). An alternate street section will maintain the existing sidewalk location with trees planted between curb and right-of-way for consistency along Oberlin Road. 2. Due to existing conditions and future development, a design adjustment waiving the block perimeter. This site is adjacent to a condominium development SR-38-17 that is improving a public street named Glover Lane, which will stub to an east adjacent property to be connected to Daniels Street when the adjacent property is developed sometime in the future. The Preservation NC Offices property will be within 700 feet of the maximum allowable public street length once these future improvements are constructed. One Certificate of Appropriateness has been approved by the Design Review Advisory committee of the City of Raleigh Historic Development Commission for this project, noted below.

- 1. For the proposed relocation of two historically significant structures to one site as per the preliminary site plan dated (1/24/18, SR-71-17, # 526353)
- FINDINGS: City Administration finds that this request, with the below conditions of approval being met, conforms to the Unified Development Ordinance. This approval is based on a preliminary plan dated 4/18/2019, by Grounded Engineering.

### **CONDITIONS OF APPROVAL and NEXT STEPS:**

This document must be applied to the second sheet of all future submittals except for final plats. This is a preliminary plan and as such no permits have been issued with this approval. To obtain permits and/or completion of the project, the following steps are required:



### Administrative Approval Action

SR-71-17 / NC Preservation Offices Revision II Transaction# 593818 AA#3971

⊠ <u>CONCURRENT SITE REVIEW (Revision)</u> - For land disturbance of 12,000 square feet or greater, public or private infrastructure, shared stormwater devices, etc. Concurrent Site Review may be submitted upon receipt of this signed approval document.

### The following items are required prior to approval of Concurrent Site Review plans:

### Engineering

1. <u>Next Step</u>: A right-of-way obstruction permit must be obtained from Right-of-way Services prior to the commencement of any construction activities within the right-of-way.

#### Stormwater

2. A surety equal to of the cost of clearing, grubbing and reseeding a site, shall be paid to the City (UDO 9.4.4).

☑ **LEGAL DOCUMENTS** - Email to <u>legaldocumentreview@raleighnc.gov</u>. Legal documents must be approved, executed, and recorded prior to or in conjunction with the recorded plat on which the associated easements are shown. Copies of recorded documents must be returned to the City within one business day of recording to avoid withholding of further permit issuance.

	City Code Covenant		Slope Easement
	Stormwater Maintenance Covenant		Transit Easement
$\boxtimes$	Utility Placement Easement	$\boxtimes$	Cross Access Easement
	Sidewalk Easement		Public Access Easement
		$\boxtimes$	Shared Parking
			Agreement

⊠ **BUILDING PERMITS** – For buildings and structures shown on the approved plans. Commercial building permit plans must include the signed, approved Concurrent Site Review plans attached, if applicable. Permit sets may be reviewed prior to the recordation of required plats, but cannot be approved.

#### The following items must be approved prior to the issuance of building permits:

#### General

1. The applicant shall provide proof of compliance with remote parking standards by submitting a signed agreement or lease indicating that required off-street parking shall be provided as long as the



### Administrative Approval Action

SR-71-17 / NC Preservation Offices Revision II Transaction# 593818 AA#3971

principal use continues and the principal use shall be discontinued should the required off-street parking no longer be provided on these off-site parcels (UDO 7.1.5).

### Engineering

- 2. The required right of way for Oberlin Road shall be dedicated to the City of Raleigh and is shown on a plat approved for recordation.
- 3. A 5' general utility easement and associated deed of easement shall be approved by the City and the location of the easement shall be shown on the map approved for recordation. The deed of easement shall be recorded at Wake County Register of Deeds within one day of recordation of the recorded plat. A recorded copy of this document must be provided to the Development Services Department within one day from authorization of lot recordation. If a recorded copy of the document is not provided within this time, further recordings and building permit issuance will be withheld.
- 4. A public infrastructure surety and surety agreement shall be provided to the City of Raleigh Development Services Development Engineering (UDO 8.1.3).
- 5. A cross access and shared parking agreement between this site and the north adjacent lot with PIN No. 1704047529 shall be approved by the Development Services Department for recording with the Wake County Register of Deeds, and a copy of the recorded cross access and shared parking easement shall be returned to the Development Services Department within one (1) day of plat recordation. If a recorded copy of the document is not provided, further recordings and building permit issuance will be withheld.
- 6. A cross access and shared parking agreement between this site and the south adjacent lot with PIN No. 1704045385 shall be approved by the Development Services Department for recording with the Wake County Register of Deeds, and a copy of the recorded cross access and shared parking easement shall be returned to the Development Services Department within one (1) day of plat recordation. If a recorded copy of the document is not provided, further recordings and building permit issuance will be withheld.
- 7. A right-of-way obstruction permit shall be obtained from Right-of-way Services for any construction activity within the right-of-way.

### **Urban Forestry**

19. A tree impact permit must be obtained for the approved streetscape tree installation in the right of way. This development proposes 5 street trees along Oberlin Road.

#### The following are required prior to issuance of building occupancy permit:

1. Final inspection of all right of way street trees by Urban Forestry Staff.



### Administrative Approval Action

City of Raleigh Development Services Department One Exchange Plaza Raleigh, NC 27602 (919) 996-2495 DS.help@raleighnc.gov www.raleighnc.gov

SR-71-17 / NC Preservation Offices Revision II Transaction# 593818 AA#3971

#### EXPIRATION DATES: The sunset date for this plan has changed.

The expiration provisions of UDO Section 10.2.8 E, including the ability to request extensions in the expiration date, apply to this site plan. If significant construction has not taken place on a project after administrative site review approval, that approval may expire and be declared void, requiring reapproval before permits may be issued. To avoid allowing this plan approval to expire the following must take place by the following dates:

#### 3-Year Expiration Date: 5-29-2022

Obtain a valid building permit for the total area of the project, or a phase of the project.

#### **4-Year Completion Date:**

Within four years after issuance of the first building permit for the site plan, the construction of the entire site plan must be completed unless an applicant has been granted vested rights. Failure to complete construction within this specified time frame shall automatically void the approved site plan for which no building permits have been issued.

I hereby certify this administrative decision.

Signed:(Development Services Dir./Designee)

Justi latto \_Date: <u>5/29/</u>19

Staff Coordinator: Michael Walters

# PRESERVATION NC OFFIC ADMINISTRATIVE SITE REVIEW GROUNDED ENGINEERING PROJECT #17020 CITY OF RALEIGH CASE # SR-71-17

SITE DATA SUMMARY			
PROJECT NAME	PRESERVATION NC OFFICES		
PROPERTY ADDRESS	814 OBERLIN ROAD		
COUNTY	WAKE		
TOWNSHIP	RALEIGH		
COA CASE #	124-17-CA		
CURRENT ZONING	OX-3		
OVERLAY DISTRICT	HOD-G		
WAKE COUNTY PIN	1704-04-5469		
EXISTING PROPERTY SIZE	0.37 AC (16,332 SF)		
PROPOSED PROPERTY SIZE	0.34 AC. (15,015 SF)		
PUBLIC RIGHT-OF-WAY DEDICATION	0.03 AC. (1,317 SF)		
EXISTING USE	SINGLE FAMILY RESIDENTIAL		
PROPOSED USE	OFFICE		
EXISTING IMPERVIOUS AREA	1,457 SF		
PROPOSED IMPERVIOUS AREA	7,600 SF		
PROPOSED SITE % OF IMPERVIOUS AREA	50.6%		
SITE AMENITY AREA	REQUIRED - 1,502 SF (10.0%) PROVIDED - 1,505 SF (10.0%)		
OWNER	THE HISTORIC PRESERVATION FOUNDATION, INC P.O. BOX 27644 RALEIGH, NC 27611 CONTACT: MYRICK HOWARD EMAIL: MHOWARD@PRESNC.ORG PHONE: 919.832.3652 FAX: 919.832.1651		
CIVIL ENGINEER	GROUNDED ENGINEERING, INC. PO BOX 37132 RALEIGH, NC 27627 CONTACT: SEAN A. DOLLE, PE, LEED AP BD+C EMAIL: SEAN@GROUNDED-ENGINEERING.COM PHONE: 919.438-3694 FAX: N/A		
LANDSCAPE ARCHITECT	SITE COLLABORATIVE 727 WEST HARGETT STREET, SUITE 101 RALEIGH, NC 27603 CONTACT: GRAHAM H. SMITH EMAIL: GRAHAM@SITECOLLABORATIVE.COM PHONE: 919.805.3586 FAX: N/A		
SURVEYOR	TURNING POINT SURVEYING, PLLC 4113 JOHN S. RABOTEAU WYND RALEIGH, NC 27612 CONTACT: JEFF H. DAVIS, PLS EMAIL: TPSURVEY@NCRRBIZ.COM PHONE: 919.781.0234 FAX: 800.948.0213		

# PARKING CALCULATION

PER CITY OF RALEIGH UDO SECTION 7.1.2, THE REQUIRED MINIMUM PARKING FOR "OFFICE" USE IS 1 SPACE PER 400 GROSS SF.			
PROPOSED GROSS SQUARE FOOTAGE	3,444 SF		
# OF PARKING SPACES REQUIRED	3,444 SF / 400 SF = 8.7 SPACES REQUIRED PARKING SPACES = 9		
# OF SPACES PROVIDED	9 (1 SPACE PROVIDED ON SITE. 8 SPACES WILL BE PROVIDED VIA REMOTE PARKING AT 801 OBERLIN ROAD UNTIL THE PROPOSED 8 ON-SITE PARKING SPACES CAN BE CONSTRUCTED)		
# OF ADA SPACES REQUIRED	1 (1 VAN ACCESSIBLE)		
# OF ADA SPACES PROVIDED	1 (1 VAN ACCESSIBLE)		
SHORT-TERM BIKE PARKING	REQUIRED - 4 (1 PER 10,000 SF OF GROSS FLOOR AREA, MIN. OF 4) PROVIDED -4 (TWO STANDARD BIKE RACKS)		
LONG-TERM BIKE PARKING	REQUIRED - 4 (1 PER 5,000 SF OF GROSS FLOOR AREA, MIN. OF 4) PROVIDED -4 (TWO STANDARD BIKE RACKS)		

### PROJECT NARRATIVE

THE PURPOSE OF THIS PROJECT PRESERVE TWO (2) HISTORICALLY SIGNIFICANT HOMES. THE EXISTING HOME ON THE PROPERTY WILL BE MOVED BACK TO ACCOMODATE REQUIRED RIGHT-OF-WAY DEDICATION. THE SECOND HISTORICALLY IMPORTANT HOME WILL BE MOVED TO THE SUBJECT PROPERTY. THE TWO (2) HOUSES WILL BE CONNECTED AND REPURPOSED AS OFFICES FOR THE PRESERVATION NC ORGANIZATION.

## SOLID WASTE INSPECTION STATEMENT

SOLID WASTE SERVICES ARE TO BE PROVIDED BY PRIVATE VENDOR. THE DEVELOPER WILL COMPLY WITH ALL REQUIREMENTS SET FORTH IN THE SOLID WASTE MANUAL. THIS PROJECT HAS ROLL-OUT TRASH AND RECYCLE CONTAINERS.

n St. Chamberlan St. Dumberlan St. Chamberlan St. C	Tallon i-Lot Courts St. Roberts St. Roberts St. Courters St.	SITE	Vice Constant (C Vice Constant)		
	VICINITY	TO SCALE	NORTH		
	trative Site Review Application (for UDO Districts only) ervices Customer Service Center   1 Exchange Plaza, Suite 400   Raleigh, NC 27601   919-996-42 Litchford Satellite Office   8320 – 130 Litchford Road   Raleigh, NC 27601   919-996-42			DEVELOPMENT TYPE & SITE DAT/ Zoning Information Zoning District(s) OX-3 If more than one district, provide the acreage of each: Overlay District HOD-G	A TABLE (Ap
When sub	mitting plans, please check the appropriate building type and include the Plan Ch	ecklist document.		Total Site Acres Inside City Limits Inside City Limits Inc. 10.37 ac	
	BUILDING TYPE	FOR OFFICE USE ONLY		Off street parking: Required 9     Provided 9       COA (Certificate of Appropriateness) case # 124-17-CA	
Detached Attached	General	Transaction Number		BOA (Board of Adjustment) case # A- N/A CUD (Conditional Use District) case # Z- N/A	
Apartment	Mixed Use     Open Lot	Assigned Project Coordinator			ater Informa
Townhouse		Assigned Team Leader		Existing Impervious Surface 1,457 sf acres/square feet	
		]		Proposed Impervious Surface 7,600 Sf acres/square feet	
Has your project previou	sly been through the Due Diligence or Sketch Plan Review process? If yes, provide the trai GENERAL INFORMATION	isaction #		Neuse River Buffer Yes No Wetlands Yes	
Development Name	reservation NC Offices			FOR RESIDENT	
Zoning District OX-		its? 🛛 Yes 🖓 No		1. Total # Of Apartment, Condominium or Residential Units N/A     2. Total # Of Congregate Care Or Life Care Dwelling Units N/A	5. Bed 6. Infil
Proposed Use Office				3. Total Number of Hotel Units N/A	7. Ope
Property Address(es) 8	14 Oberlin Road Major Street Locator: Ober	lin Rd / Van Dyke Ave		4. Overall Total # Of Dwelling Units (1-6 Above) N/A	8. Is yo
Wake County Property I	dentification Number(s) for each parcel to which these guidelines will apply:			SIGNATURE BLOCK (Ap	plicable to
P.I.N. 1704-04-5	+09	.N.		In filing this plan as the property owner(s), I/we do hereby agree and and assigns jointly and severally to construct all improvements and m	
What is your project type?  Mixed Residential  Duplex Other: If other, please of	□ Non-Residential Condo □ School □ Shopping Center □ Ban □ Telecommunication Tower □ Religious Institutions □ Residential Condo □ Ret			approved by the City. I hereby designate Sean A. Dolle, Grounded E receive and respond to administrative comments, to resubmit plans of	nginee
WORK SCOPE	Per City Code Section 10.2.8.D.1, summarize the project work scope. For additions, chan occupancy (per Chapter 6 of the UDO), indicate impacts on parking requirements. This project is intended to preserve two (2) existing historically si utilize them as office space.			application. I/we have read, acknowledge and affirm that this project is conformir use.	ng to all appli
DESIGN ADJUSTMENT	Per City Code Chapter 8, summarize if your project requires either a design adjustment, o Administrative AE	or Section 10 - Alternate		Signed J. Myrick Howard	
OR ADMIN ALTERNATE	Yes				
	Company The Historic Preservation Foundation, Inc. Name (s) Myrick Hc	ward		Signed	
CLIENT/DEVELOPER/ OWNER	Address 220 Fayetteville Street #200 Raleigh, NC 2760			Printed Name	
	Phone 919.832.3652 Email mhoward@presnc.org	Fax 919.832.1651		L	
CONSULTANT	Company Grounded Engineering Name (s) Sean A. D	olle			
(Contact Person for	Address P.O. Box 37132 Raleigh, NC 27627				
Plans)	Phone 919.438.3694 Email sean@grounded-engineering.com	n <sup>Fax</sup> N/A			
PAGE 1 OF 3	WWW.RALEIGHNC.GOV	REVISION 05.13.16		PAGE 2 OF 3 WWW.RA	LEIGHN

EJ

SHEET INDEX			
C-000	COVER SHEET		
C-002	PROPERTY PLAT		
C-003	PROJECT NOTES		
C-100	EXISTING CONDITIONS PLAN		
C-200	SITE DEMOLITION PLAN		
C-300	LOT LAYOUT PLAN		
C-301	OVERALL SITE LAYOUT PLAN		
C-500	GRADING & DRAINAGE PLAN		
C-700	UTILITY PLAN		
L-100	PLANTING PLAN		
L-101	PLANTING NOTES AND DETAILS		
A3.02	BUILDING ELEVATION PLANS		
A3.03	BUILDING ELEVATION PLANS		
A3.04	BUILDING ELEVATION PLANS		
A3.05	BUILDING ELEVATION PLANS		



# PLAN REVISION NARRATIVE

THESE PLANS ARE BEING SUBMITTED AS A REVISION TO THE APPROVED ADMINISTRATIVE SITE PROPOSED CHANGES INCLUDE THE ADDITION OF EIGHT (8) PARKING SPACES ON THE NORTH SIDE OF TH PROPERTY AND ADA ACCESSIBLE SIDEWALK TO TO THE NORTH EDGE OF THE PROPERTY. THESE CHANGES HAVE BEEN DESIGNED TO BE SIMILAR TO THE ORIGINALLY APPROVED ASR PLANS FOR THIS PROJECT.

_					
TA	ABLE (Applicable to all developments)				
		Building Information			
		Proposed building use(s) Office			
	Existing Building(s) sq. ft. gross 1,156 sf				
	Proposed Building(s) sq. ft. gross 2,288 sf				
	Total sq. ft. gross (existing & proposed) 3,2	.44 sf			
	Proposed height of building(s) 33'				
	# of stories 2				
	Ceiling height of 1 <sup>st</sup> Floor 8.0' and 9.7	5'			
er	r Information				
_	Flood Hazard Area 🛛 Yes 🔳 No				
	If Yes, please provide:				
0	Alluvial Soils Flood Stud FEMA Map Panel #	/			
AL	L DEVELOPMENTS				
	5. Bedroom Units: 1br 2br 3br 4br or me	ore N/A			
1	6. Infill Development 2.2.7 N/A	· · · · · · · · · · · · · · · · · · ·			
1	7. Open Space (only) or Amenity 1,516 sf				
	8. Is your project a cottage court? Yes No				
lic	cable to all developments)				
	nly bind ourselves, my/our heirs, executors, administrators e all dedications as shown on this proposed development p				
g	<b>Jineering</b> to serve as my agent regarding this applic	ation, to			
m	ny behalf and to represent me in any public meeting regard	ing this			
to	o all application requirements applicable with the propose	development			
	Date 4/17/1	G			
	DateDate	<u> </u>			
	Date				
	Date				
E	CIGHNC.GOV REVISIO	N 05.13.16			
91	<u>AGIII (C.007</u> KE VISIO	14 03.13.10			



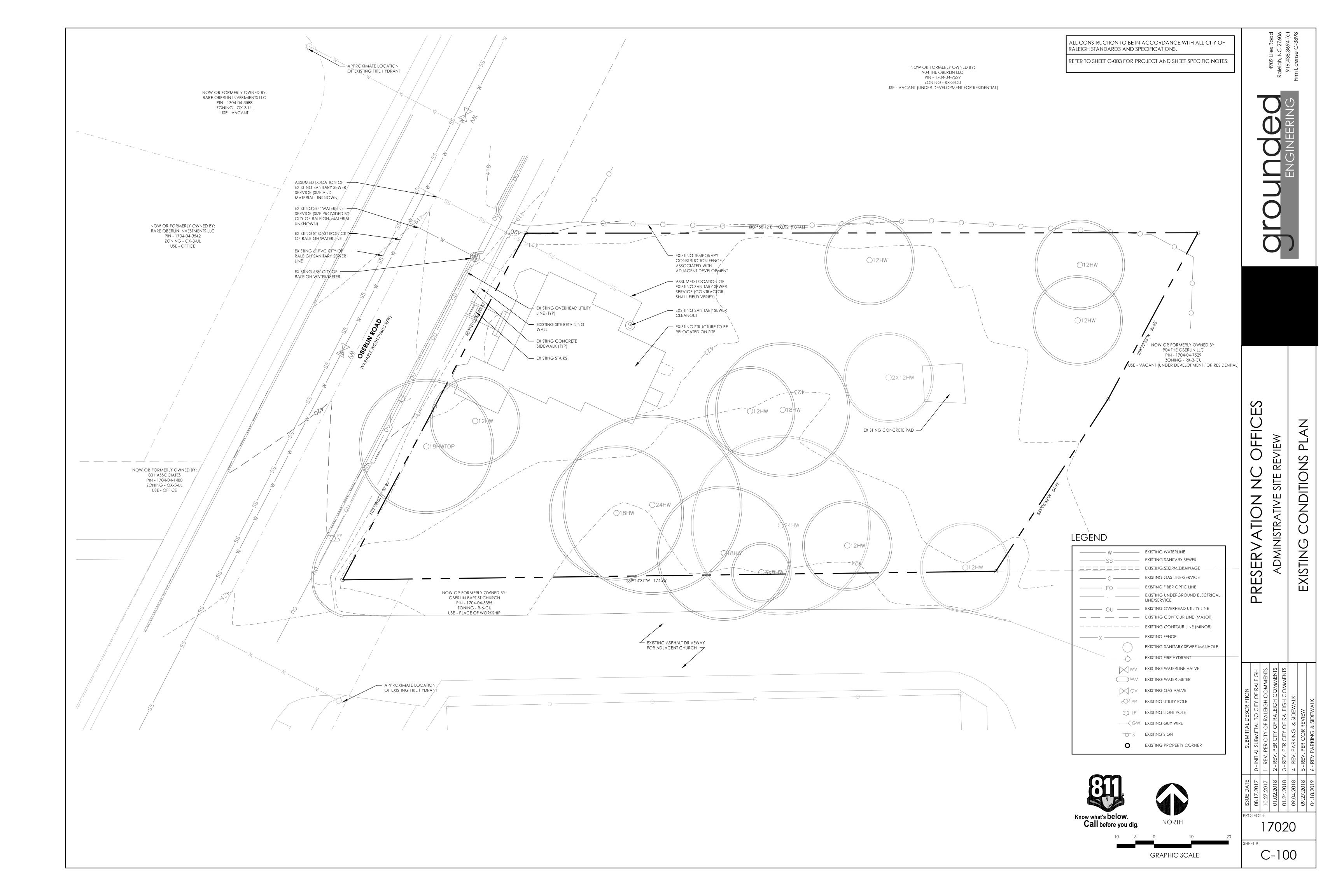
	PRESERVATION NO. DFEIDES		ADMINISTRATIVE SITE REVIEW			COVER SHEFT	
SUBMITTAL DESCRIPTION	017 0 - INITIAL SUBMITTAL TO CITY OF RALEIGH	17 1 - REV. PER CITY OF RALEIGH COMMENTS	018 2 - REV. PER CITY OF RALEIGH COMMENTS	018 3 - REV. PER CITY OF RALEIGH COMMENTS	018 4 - REV. PARKING & SIDEWALK	018 5 - REV. PER COR REVIEW	
ATE	17	17	18	18	18	18	

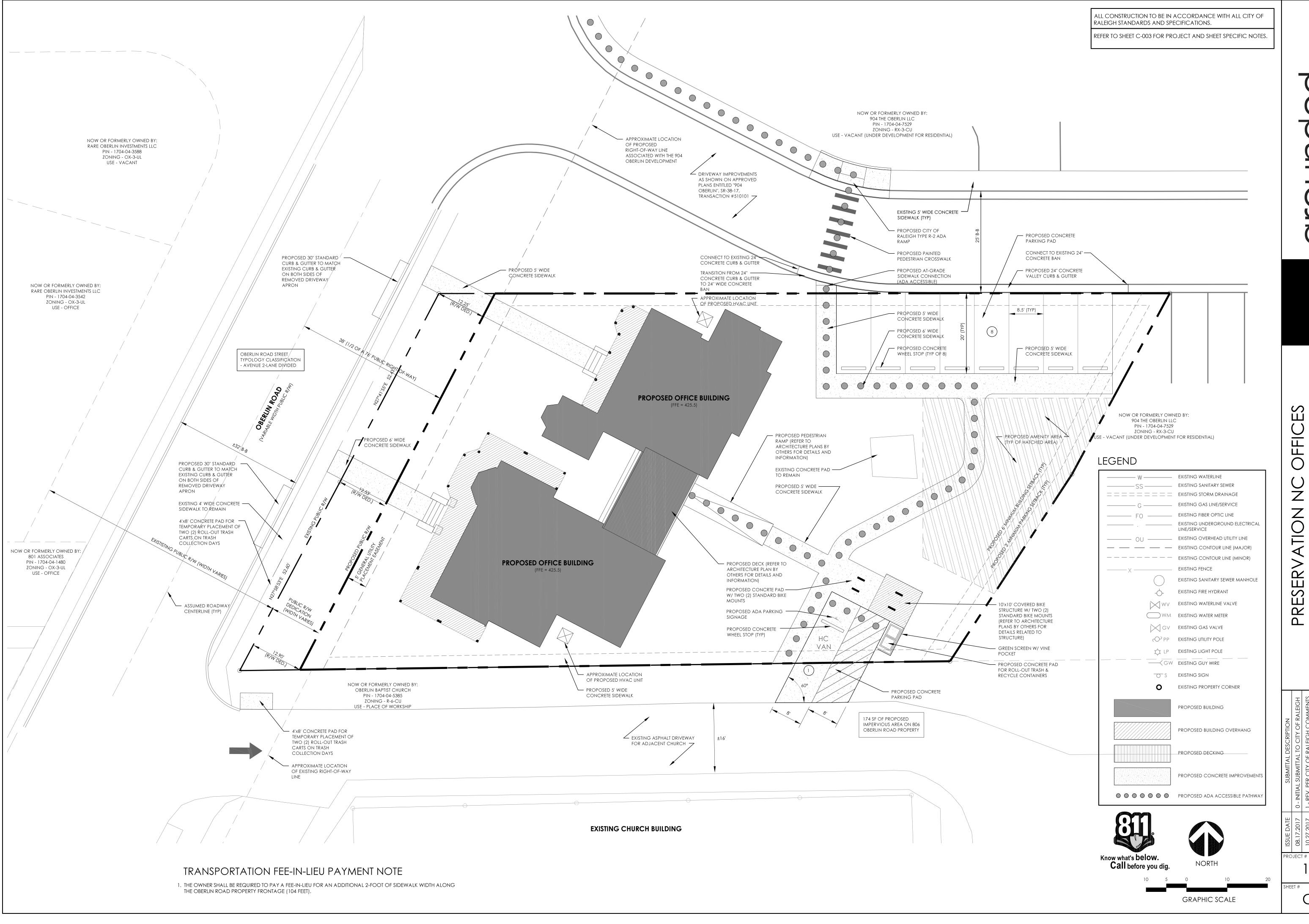
ROJECT #

HEET #

17020

C-000





>

VIEV

ш

 $\sim$ 

SITE

ATIVE

**ADMINISTR**.

17020

C-300

Z

 $\checkmark$ 

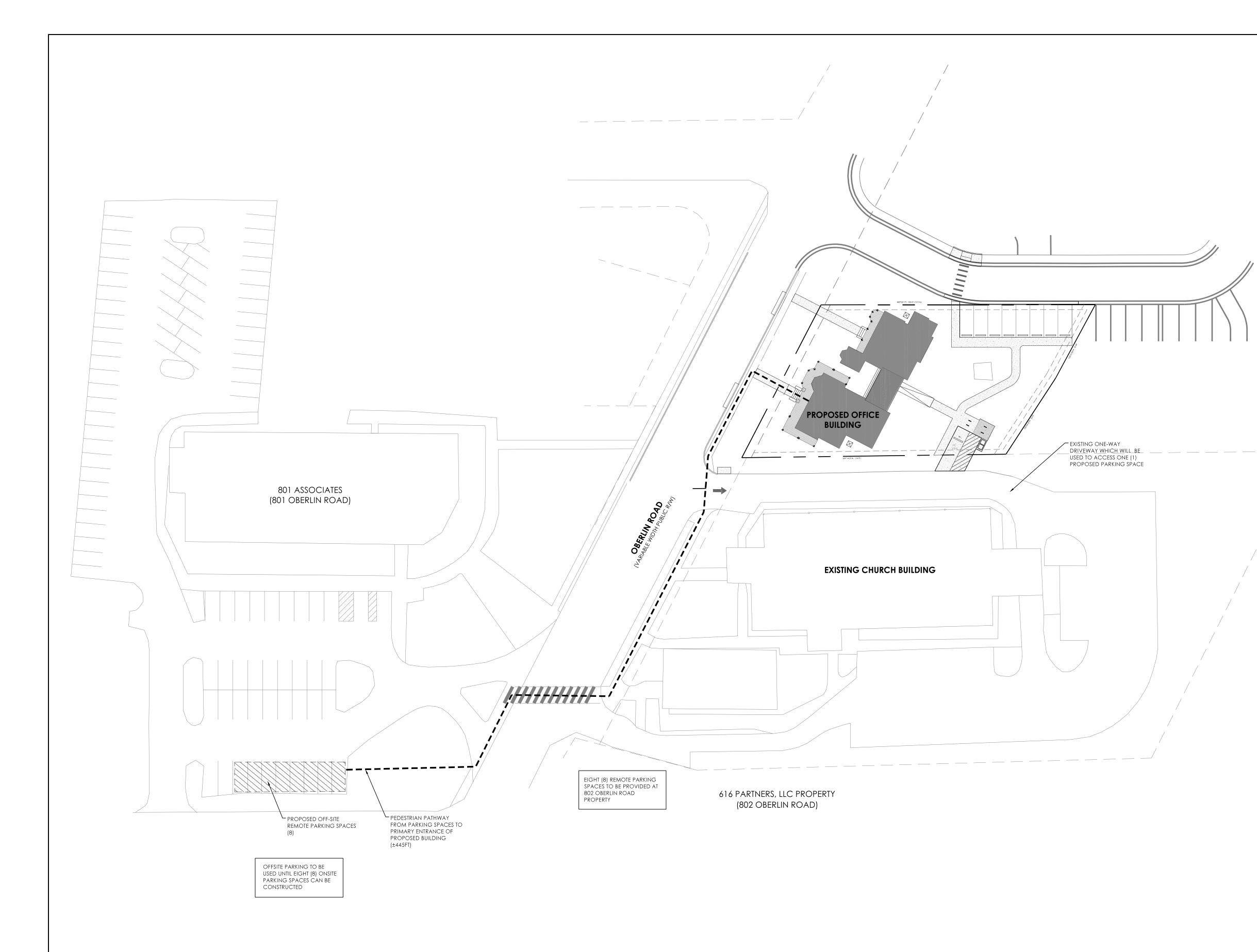
Γ

OUT

 $\succ$ 

 $\triangleleft$ 

SITE



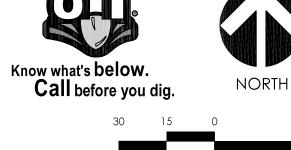
## ALL CONSTRUCTION TO BE IN ACCORDANCE WITH ALL CITY OF RALEIGH STANDARDS AND SPECIFICATIONS. REFER TO SHEET C-003 FOR PROJECT AND SHEET SPECIFIC NOTES.



### LEGEND



# EXISTING UNDERGROUND ELECTRICAL \_\_\_\_\_ OU \_\_\_\_\_ EXISTING OVERHEAD UTILITY LINE ----- EXISTING CONTOUR LINE (MAJOR) — — — — — — EXISTING CONTOUR LINE (MINOR) EXISTING FENCE EXISTING SANITARY SEWER MANHOLE ----- EXISTING FIRE HYDRANT WV EXISTING WATERLINE VALVE WM EXISTING WATER METER GV EXISTING GAS VALVE COPP EXISTING UTILITY POLE C LP EXISTING LIGHT POLE O S EXISTING SIGN O EXISTING PROPERTY CORNER PROPOSED BUILDING PROPOSED BUILDING OVERHANG PROPOSED DECKING PROPOSED CONCRETE IMPROVEMENTS



GRAPHIC SCALE

ES OFFICI Z PLA SITE REVIEW Ц LAYOL U Z **ADMINISTRATIVE PRESERVATION** SITE OVERALL ALK

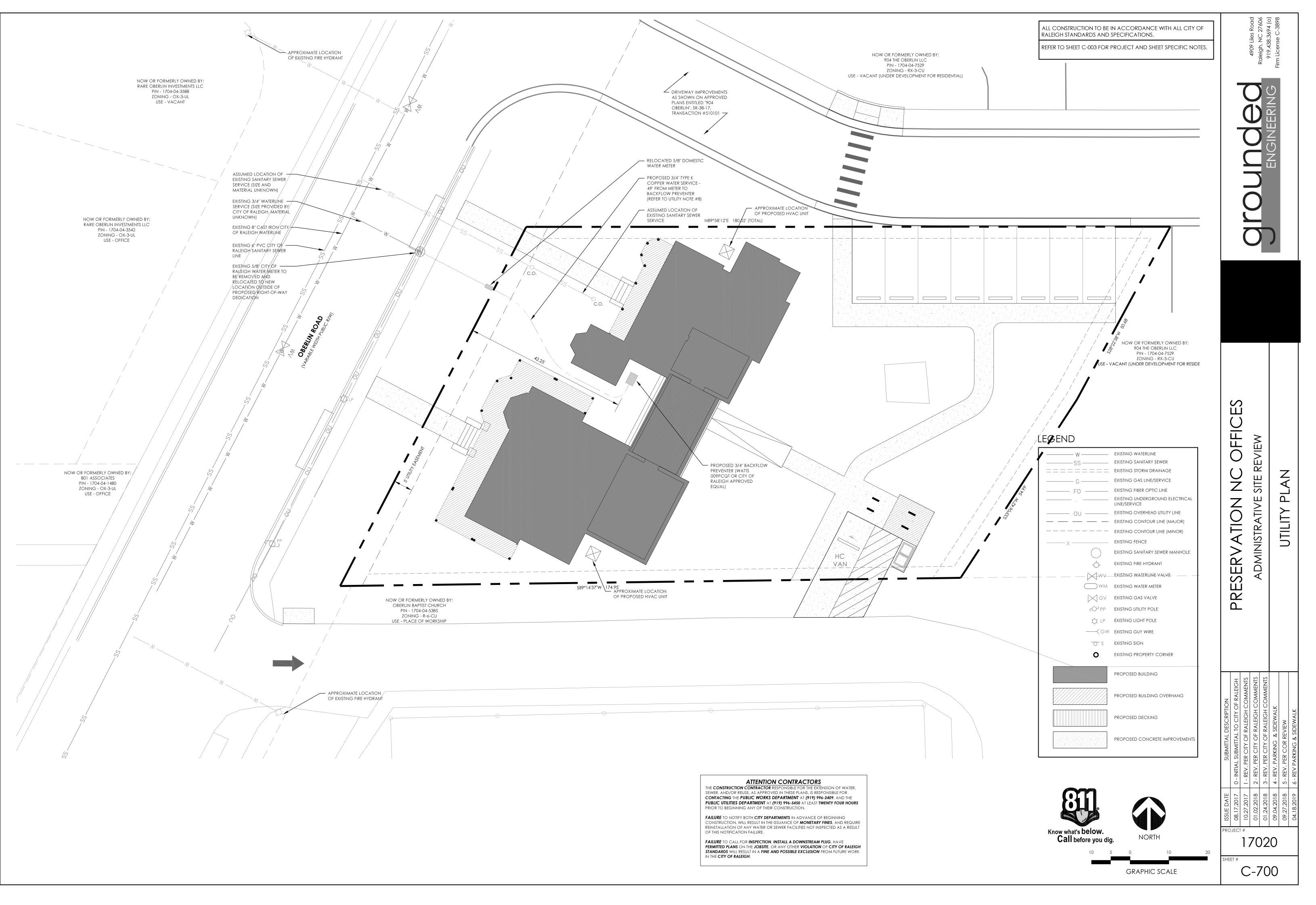
PROJECT #

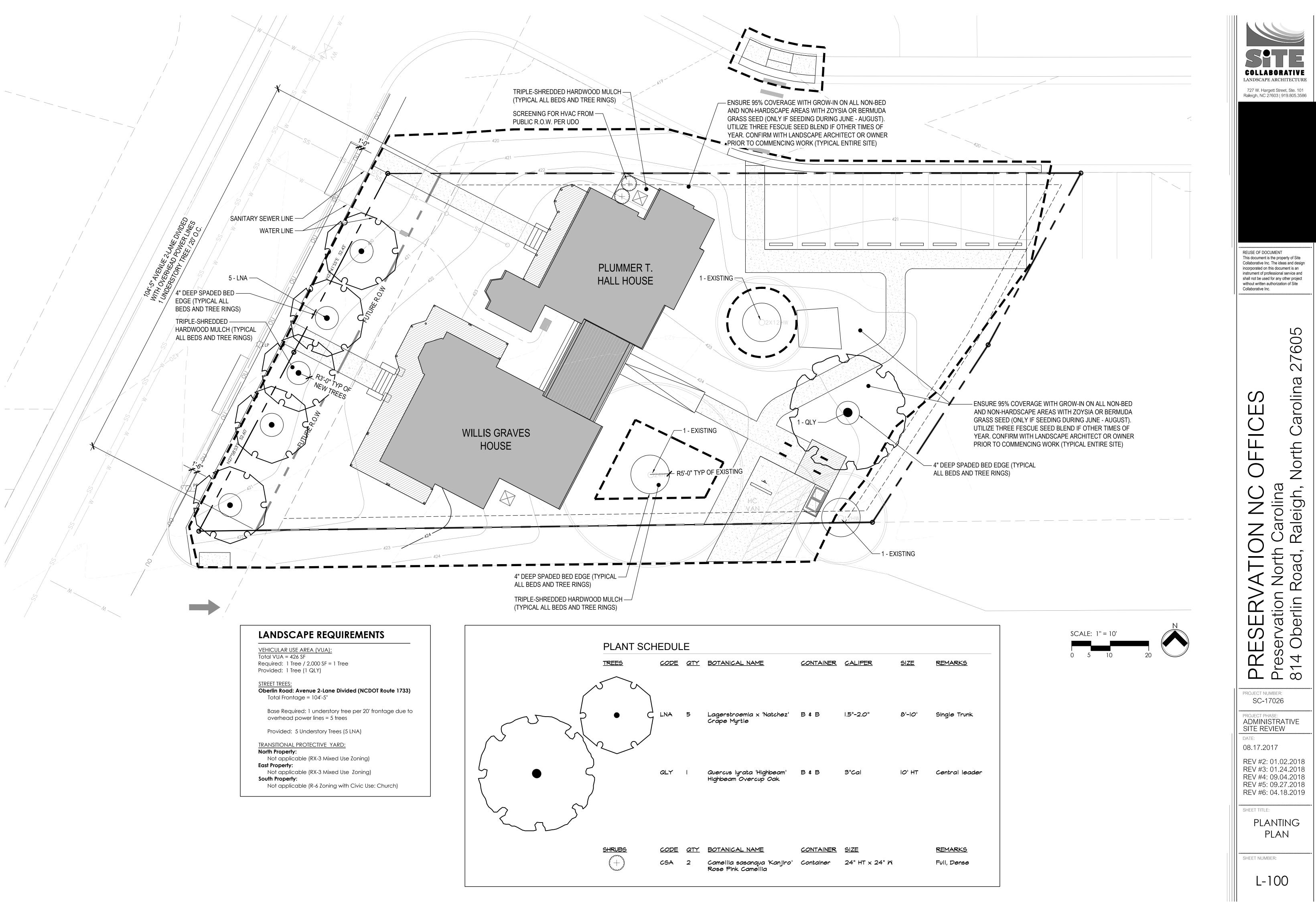
HEET #

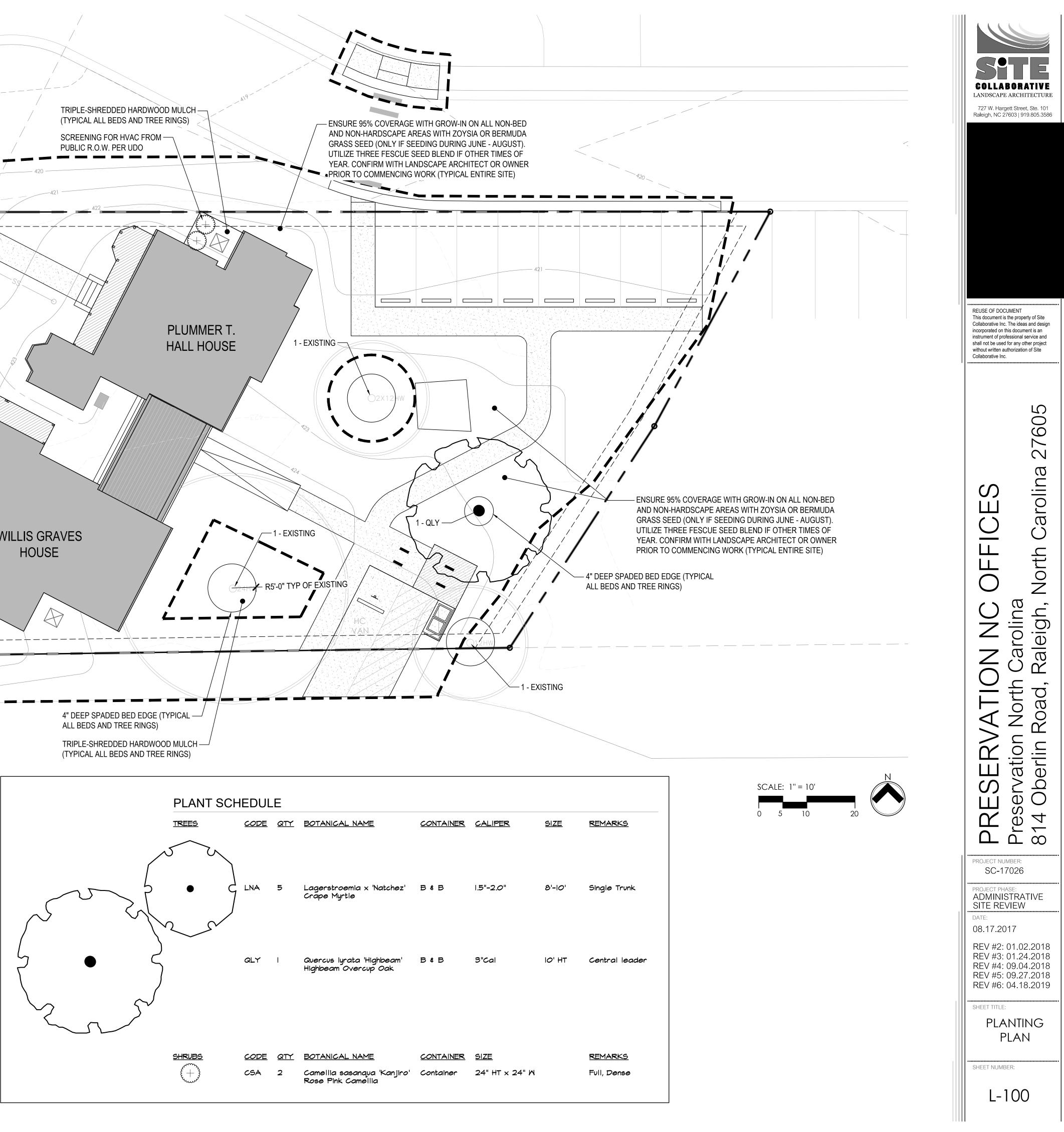
60

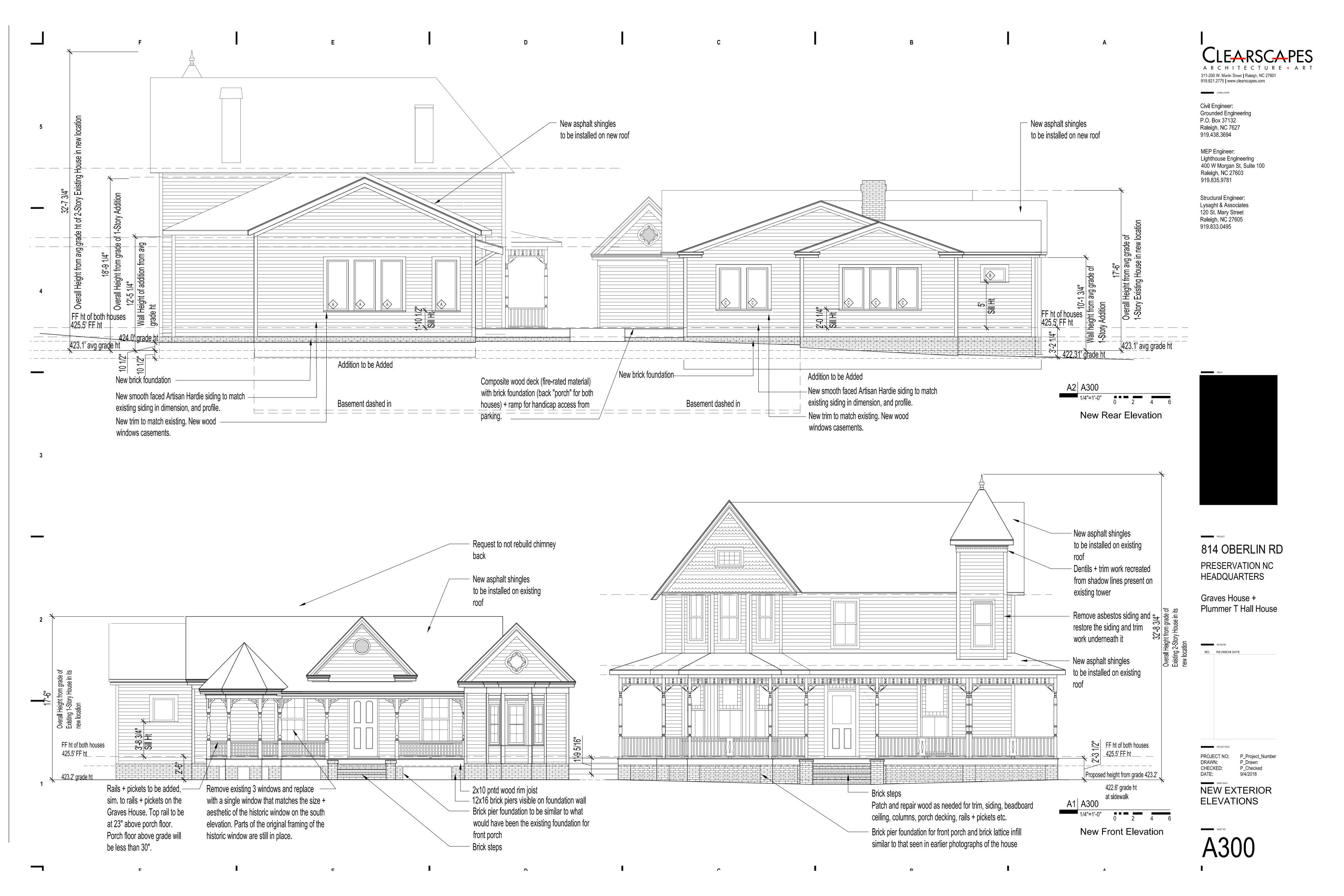
17020

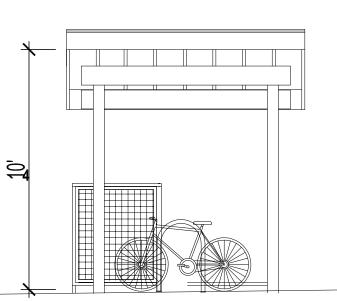
C-301







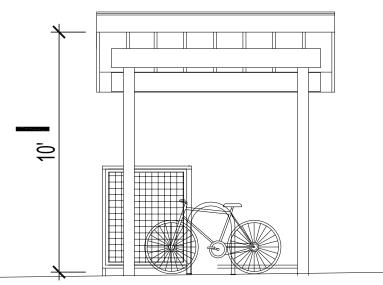




Pressure treated wood framed shelter to cover bike parking. Metal roof.

Ε

Pressure treated wood framed green screen w/ metal mesh or steel fence panel in fill for vines to climb.



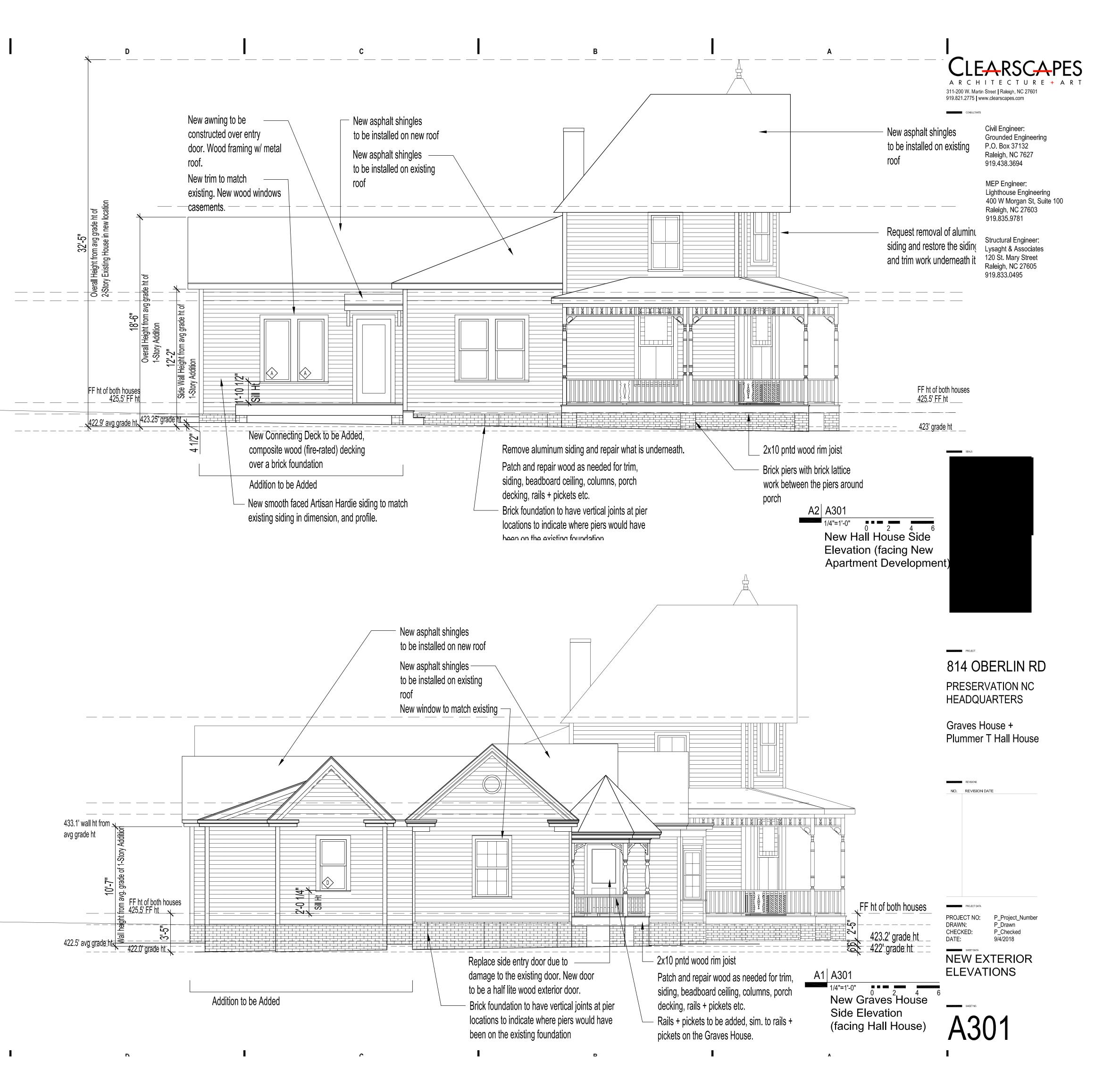
Pressure treated wood framed shelter to cover bike parking. Metal roof.

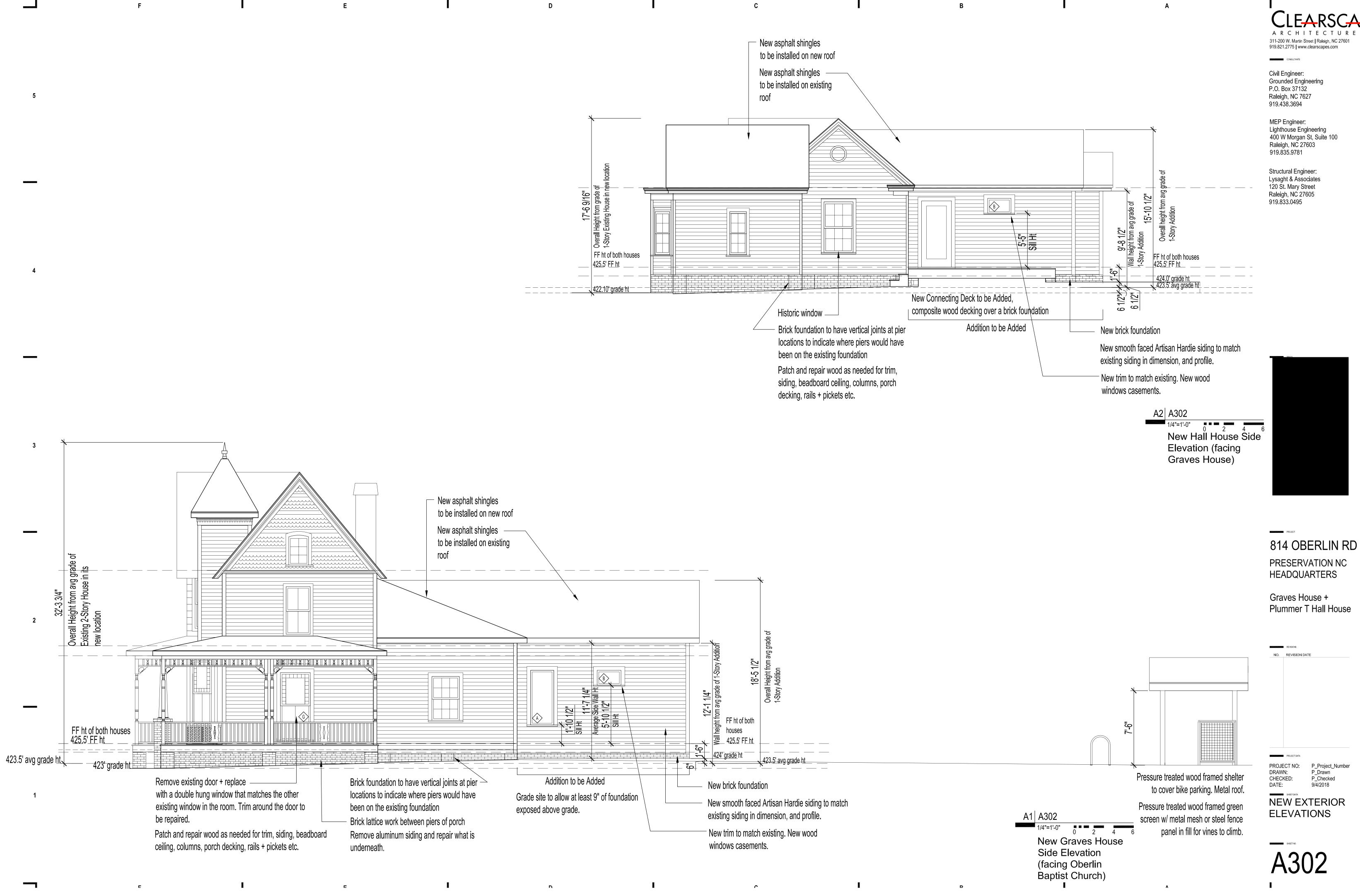
Pressure treated wood framed green screen w/ metal mesh or steel fence panel in fill for vines to climb.

C

Ŵ

C

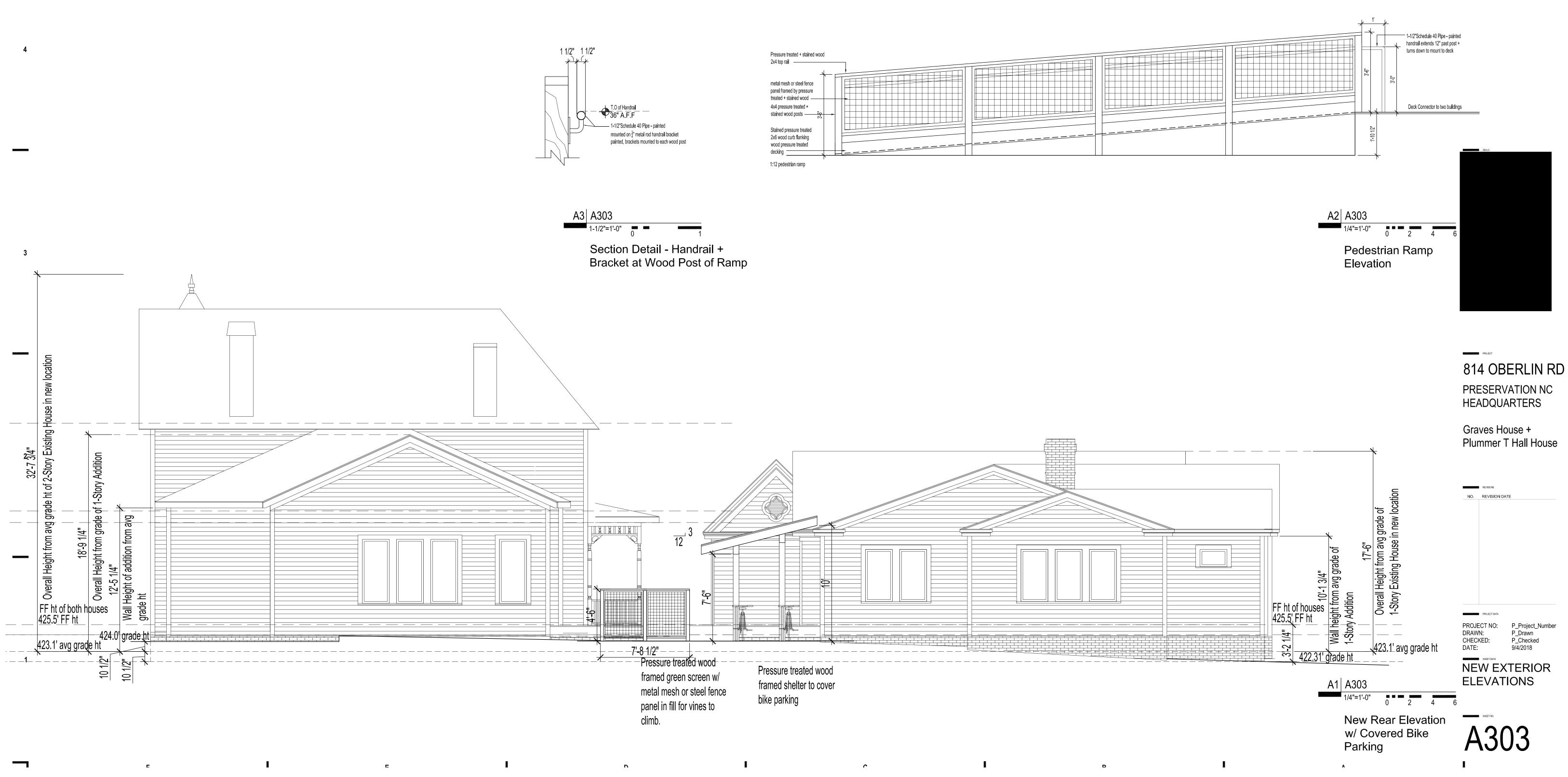






Grounded Engineering P.O. Box 37132

400 W Morgan St, Suite 100

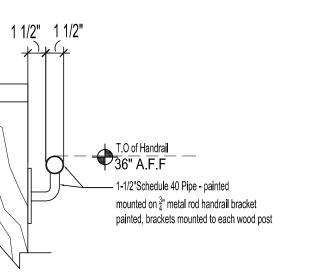




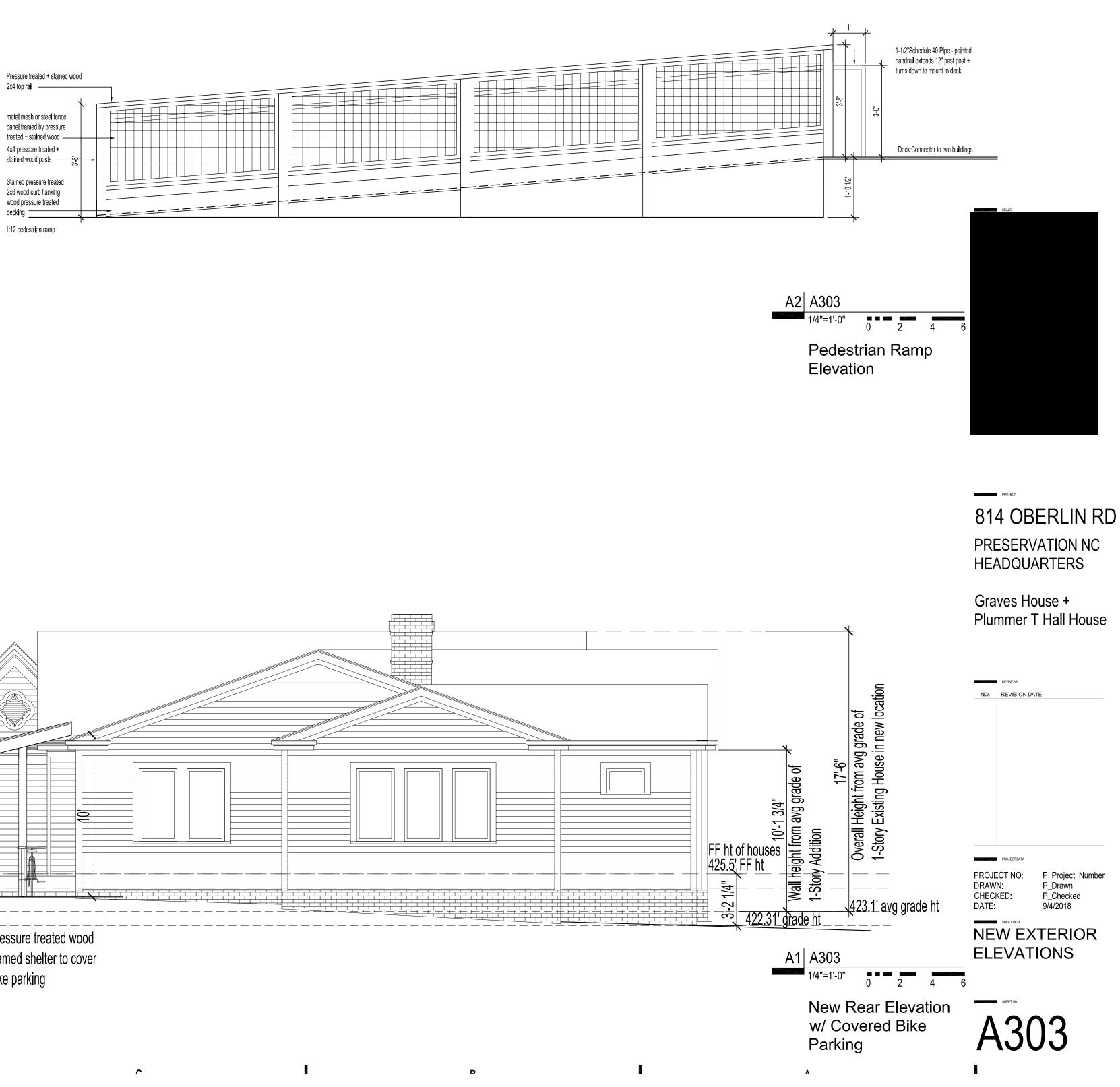
Е

F

5



D



В

С



Civil Engineer: Grounded Engineering P.O. Box 37132 Raleigh, NC 7627 919.438.3694

CONSULTANTS

Α

MEP Engineer: Lighthouse Engineering 400 W Morgan St, Suite 100 Raleigh, NC 27603 919.835.9781

Structural Engineer: Lysaght & Associates 120 St. Mary Street Raleigh, NC 27605 919.833.0495