

# Infrastructure Construction Plan Application



**DEVELOPMENT SERVICES DEPARTMENT**

Development Services Customer Service Center | 1 Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2495 | efax 919-996-1831  
 Litchford Satellite Office | 8320 – 130 Litchford Road | Raleigh, NC 27601 | 919-996-4200

<b>Transaction Number (for office use only)</b>					
<b>Plan Name</b>				<b>Date Submitted</b>	
<b>Consultant/Contact Person</b>			<b>Company</b>		
<b>Address</b>					
<b>Phone</b>		<b>Fax</b>		<b>Email</b>	
<b>Consultant's Signature</b>					
<b>Client/Owner/Developer</b>				<b>Email</b>	

	TO BE COMPLETED BY APPLICANT		TO BE COMPLETED BY CITY STAFF		
	YES	N/A	YES	NO	N/A
1. For each review cycle, provide six (6) sets of <b>Infrastructure Construction Plans</b> and review fee - fee applies to blue line, mylar or mylar revisions. Blue lines must be submitted for initial review. Staff will inform applicant when it is appropriate to submit mylars	<input type="checkbox"/>				
2. I have referenced the <b>Infrastructure Construction Plan Checklist</b> and acknowledge that using it as a guide will ensure that I receive a complete and thorough first review	<input type="checkbox"/>				
3. One sealed 8 ½ X 11 copy of complete drainage calculations including one copy of the drainage area map and catch basin/gutter flow calculations	<input type="checkbox"/>	<input type="checkbox"/>			
4. Is your construction plan modifying the approved preliminary plan? – If yes, attach a letter with modifications listed	<input type="checkbox"/>	<input type="checkbox"/>			
5. One (1) copy of Maintenance Manual for any BMP devices, if applicable	<input type="checkbox"/>	<input type="checkbox"/>			
6. Include a legend and sheet index on the main page and all other 24" X 36" sheets	<input type="checkbox"/>				
7. Vicinity Map no smaller than 1" = 500' with north arrow	<input type="checkbox"/>				
8. Cover sheet includes general notes, owner's name, contact's name, telephone number, mailing address and email address	<input type="checkbox"/>				
9. On front cover sheet of plans, print the completed <b>Site and Commercial Building Data Sheet</b> , and/or case number (e.g. S-1-05), if applicable	<input type="checkbox"/>	<input type="checkbox"/>			
10. Public improvement quantities on front cover sheet	<input type="checkbox"/>				
11. Signature approval blocks on all sheets, excluding lighting and landscaping	<input type="checkbox"/>				
12. Sealed by professional engineer, landscape architect, or surveyor as needed	<input type="checkbox"/>				
13. The "Private Street Inspection Statement" below must be on all plan sheets containing private streets. "The construction inspection of private streets within cluster units, condominiums, group housing, townhouse developments and mobile home parks submitted for City approval is the responsibility of the owner/developer. Copies of certified inspection reports involving sub grade/aggregate base proof rolls, aggregate base and asphalt densities and thickness, and other pertinent information must be submitted to the City's Engineering Inspections Manager at P.O. Box 590, Raleigh, NC 27602. Contact Kenneth Ritchie at 919-996-2409 to obtain details of the above requirements"	<input type="checkbox"/>	<input type="checkbox"/>			
14. Each plan sheet shall bear the note, "All construction to be in accordance with all City of Raleigh and/or NCDOT standards and specifications"	<input type="checkbox"/>				