

Residential Plan Summary



**DEVELOPMENT
SERVICES
DEPARTMENT**

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Builder		Date				
Phone #		Fax #				
Designer		Phone #				
Architect/Engineer		Phone #				
Plan Name		Plan (PIN) Number				
Square Footage of Building		Options				
Basement		Please list all options for this submittal:				
First Floor		1.				
Second Floor		2.				
Third Floor		3.				
Walk Up Attic		4.				
Walk In Storage		5.				
Garage		6.				
Total Area (includes heated & unheated)		7.				
Applicant's Signature (signature required, if revision block checked)						
Revisions (Please check applicable box)						
<input type="checkbox"/>	Not applicable to this plan					
<input type="checkbox"/>	Minor revisions (revised sheets attached and revised areas identified) * Defined as:	Addition of bay window	Addition of fireplace	Elevation change	Moving non load bearing walls	Finishing a bonus room
<input type="checkbox"/>	Major revisions ** Defined as:	Changes affecting point loads (example: moving bearing walls)	Adding square footage to the structure	Changing framing members from stick built to truss or truss to stick		Changing from pull down attic to walk up attic
* It is understood that the attached minor revisions, upon approval, will be attached to the original approved set, PIN _____						
** Revisions defined as "major" will require a submittal of two (2) complete sets of plans and a new plan identification number will be assigned. Must be re-reviewed.						
IMPORTANT:						
Major revisions after permit issuance will receive the same review time as a first time submitted plan and may affect inspection scheduling.						