

# ABC PERMITS

City of Raleigh

Applicants requesting an ABC license through the NC ABC Commission must also obtain a permit from the City of Raleigh.

After contacting the Raleigh Police Department (RPD) to begin the review process, bring your application to the Development Services Customer Service Center (DSCSC), located at 1 Exchange Plaza in downtown Raleigh, to pay the permit fees and schedule the following inspections:

## **Zoning Inspection**

This administrative review ensures that the property is zoned properly for the intended use. This typically does not include a visit to the establishment.

## **Building Inspection**

The building inspection ensures that the building meets state building code requirements. The inspector must be able to access the establishment to carry out this inspection.

## **Fire Inspection**

The Fire Department will also need access to the establishment to carry out this inspection.

## **Police Department Review**

The final step in the process is for the RPD to conclude all required background checks. Applicants shall contact the RPD to complete this.

## Inspection Scheduling

**Zoning Inspection** - Automatically scheduled at payment

**Fire Inspection** - Call the Fire Department at 919-996-6392  
or visit [raleighnc.seamlessdocs.com/f/RFDInspection](http://raleighnc.seamlessdocs.com/f/RFDInspection)

**Building Inspection** – Call David Hickman, Building Inspector at 919-796-7268

*The NC ABC application will be sent to the RPD following the approval of inspections.*

*Applicants will be contacted at the telephone number provided on the NC ABC Commission application. The entire process takes approximately 3 weeks.*

## Contact Information

**General Scheduling Questions**  
DSCSC – 919-996-2500

