



Planning & Development

Customer Service Center
 One Exchange Plaza, Suite 400
 Raleigh, North Carolina 27601
 Phone 919-996-2495
 Fax 919-516-2685

Planning and Zoning Division
 Phone 919-278-6209

Outdoor Dining Application

<input type="checkbox"/> New <input type="checkbox"/> Renewal <p style="text-align: center;">Applicant Information</p>	<p style="text-align: center;">For Office Use Only</p> <p style="text-align: center;">20__ - 20__</p> <p>Transaction # _____</p> <p>ZN Permit # _____</p>
---	--

Date	
Name of Owner/Corporation/LLC	
Name of Establishment	
Address	
Phone	Email
Location Address	
Contact Person	Email
Phone	Mobile

TO BE COMPLETED BY APPLICANT	TO BE COMPLETED BY CITY STAFF		
The following items are required to process this application:	YES	NO	N/A
Certificate of Insurance and additional insured endorsement (CG 2012 07 98)			
Indemnity Agreement			
Wake County Health Department Approval			
NC ABC Permit (contact 919-779-0700 for more information)			
City Beer/Wine License (contact 919-996-3200 for more information)			
Outdoor Amplification Permit (if loud speakers are to be used)			
Permit Fee (\$150.00)			
Scaled sketch plan of Outdoor Dining seating (Size of tables must be shown)			
Photos, a brochure, or architectural drawing of proposed furniture			