



# Certified Recommendation

Raleigh Planning Commission

CR# 11630

## Case Information: TC-5-15 / Fire Code Fees, Sunset Clause & Vested Rights

### Comprehensive Plan Guidance

<i>Applicable Policy Statements</i>	Not applicable
<i>Action Items</i>	Not applicable

### Summary of Text Change

<i>Summary</i>	Amends Section 5-2041, 5-2042, 5-2043 and 10-2132.2 subsections (j) and (k) of the Raleigh City Code to consolidate duplicative fee guides into one overall fee guide within the Raleigh City Code as well as eliminate conflicts between the Part 10 Zoning Code and the Part 10A Unified Development Ordinance concerning sunset clauses and vested rights.
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### Summary of Impacts

<i>Impacts Identified</i>	<p><u>Adoption of TC-5-15:</u></p> <ol style="list-style-type: none"> <li>1. The adoption of the text change would consolidate development fees into one fee schedule and eliminate duplicative fee references from the Raleigh City Code.</li> <li>2. The sunset clause and vested rights provisions of the Part 10 Zoning Code conflict with those found in the Part 10A Unified Development Ordinance. This text change would alleviate any confusion concerning these matters.</li> </ol> <p><u>No Action:</u></p> <ol style="list-style-type: none"> <li>1. The Raleigh City Code would have duplicative sections referencing development fees.</li> <li>2. The Part 10 Zoning Code and the Part 10A Unified Development Ordinance have conflicting language related to sunset clauses and vested rights. This leads to confusion on the part of the development community</li> </ol>
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### Public Meetings

<i>Submitted</i>	<i>Committee</i>	<i>Planning Commission</i>	
4-7-15		4-14-15	Deferred
		4-28-15	Approved

#### Attachments

1. Draft Ordinance

## Planning Commission Recommendation

<i>Recommendation</i>	Approval
<i>Findings &amp; Reasons</i>	The Unified Development Ordinance, as written does not provide certainty related to commencement of work for an issued building permit. Further, the UDO does not include language related to continued work performed once a permit has expired, nor does it include an appeal path for an expired permit.
<i>Motion and Vote</i>	Motion: Buxton Second: Swink Approval: Buxton, Fleming, Fluhrer, Lyle, Schuster, Swink, Terando and Whitsett Opposed:

This document is a true and accurate statement of the findings and recommendations of the Planning Commission. Approval of this document incorporates all of the findings of the attached Staff Report.

\_\_\_\_\_4/28/15  
 Planning Director Date      Planning Commission Chairperson Date

Staff Coordinator:    Travis R. Crane [Travis.crane@raleighnc.gov](mailto:Travis.crane@raleighnc.gov)  
                                  Nicolette Fulton [Nicolette.fulton@raleighnc.gov](mailto:Nicolette.fulton@raleighnc.gov)



## Zoning Staff Report – TC-5-15

### Fire Code Fees, Sunset Clause & Vested Rights

#### Request

<i>Section Reference</i>	Raleigh City Code §5-2041, 5-2042, 5-2043 & 10-2132.2(j)&(k)
<i>Basic Information</i>	Amends the Raleigh City Code to remove duplicative fee guides and eliminate conflicts between the Part 10A Zoning Code and the Part 10A Unified Development Ordinance concerning sunset clauses and vested rights.
<i>PC Recommendation Deadline</i>	6/23/15

#### Comprehensive Plan Guidance

<i>Applicable Policies</i>	Not applicable
<i>Action Items</i>	Not applicable

#### Contact Information

<i>Staff Coordinator</i>	Travis R. Crane: <a href="mailto:travis.crane@raleighnc.gov">travis.crane@raleighnc.gov</a> ; 919.996.2656
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#### History/Overview

This text change was initiated by the City Attorney's office and the Fire Department. The Part 5 Fire Code contains development-related fees. It was previously common practice to place development fees in the city code. These fees were incrementally indexed each year in accordance with either the Consumer Price Index or Engineering News Report. When the Unified Development Ordinance was adopted, staff created a development fee guide that contains all development-related fees. This amendment would remove the fees that are currently contained in sections 5-2041, 5-2042 and 5-2043. The fees would be placed in the development fee guide. The fees will not change as a result of this action.

When the UDO was approved, an adopting ordinance specified the applicability of certain sections of the Part 10 Zoning Code. Some zoning districts were entirely regulated by the UDO, while others were partially regulated by the Part 10 Zoning Code and UDO. The Part 10 Zoning Code will be retired once the UDO zoning map is approved. Two sections in particular, 10-2132 (j) and (k), were not repealed with the UDO adopting ordinance. These two sections conflict with the provisions contained within the UDO. Staff requests that these two sections of the Part 10 Zoning Code be repealed to alleviate any confusion.

#### Purpose and Need

This text change would consolidate the development fees into a single fee schedule within the Raleigh City Code and would eliminate conflicts between the sunset clause and vested rights provisions of the Part 10 Zoning Code and the Part 10A Unified Development Ordinance.

## **Alternatives Considered**

None

## **Scoping of Impacts**

Potential adverse impacts of the proposed text change have been identified as follows:

None.

The adverse impacts of taking no action (retaining the existing regulations) have been identified as follows:

If the text change is not adopted, the City Code would contain duplicative fee schedules and require unnecessary updates to the Raleigh City Code each time the City's fee schedule was adjusted.

Conflicting language between the Part 10 Zoning Code and the Part 10A Unified Development Ordinance related to Sunset Clauses and Vested Rights could lead to confusion as to what the City's requirements and expectations are surrounding these provisions.

## **Impacts Summary**

### **Adoption of Proposed Text Change**

The adoption of this text change will remove duplicative fee guides from the Raleigh City Code and result in clarity related to sunset clauses and vested rights.

### **No action**

The status quo will be maintained. Duplicative fee guides will continue to exist and need to be updated periodically. The conflicts between the Part 10 Zoning Code and the Part 10A Raleigh Unified Development Ordinance will remain unchanged from what was originally adopted in 2013. Staff would then continue to provide an interpretation of the language in an effort to achieve compliance with Part 10A Raleigh Unified Development Ordinance.

**ORDINANCE NO. (2015) 435 TC 368  
TC-5-15**

**AN ORDINANCE TO AMEND SECTIONS 5-2041, 5-2042, 5-2043 AND  
10-2132.2 SUBSECTIONS (j) and (k) OF THE RALEIGH CITY CODE**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA: that**

**Section 1.** That Raleigh City Code Section 5-2041 is hereby amended by the insertion of the following underlined provisions and deleting the language shown with a strike-through:

**Sec. 5-2041.**

**INSPECTIONS FOR EXISTING BUILDINGS.**

**(a) Frequency of Inspections for Existing Buildings.**

In order to preserve and to protect health and safety, and to satisfy the requirements of General Statute 160A-424, political subdivisions assuming inspection duties, as set out in General Statute 160A-411, *shall* have a periodic inspection schedule for the purpose of identifying activities and conditions in buildings, structures and premises that pose dangers of fire, explosion or related hazards. Inspection schedules of existing buildings *shall* be conducted no less frequently than described in the schedule below:

Occupancy Classification	Inspection Frequency
Hazardous	Every Year
Institutional	Every Year
High Rise	Every Year
Assembly (>100 Occupant Load)	Every Year
Residential	Every Year
Group Home <sup>1</sup>	Every Year
Licensed Day Care <sup>1</sup>	Every Year
Industrial	Every Two Years
Educational (Except Public Schools <sup>1</sup> )	Every Two Years
Business	Every Three Years
Mercantile	Every Three Years
Storage	Every Three Years

Churches and Synagogues	Every Three Years
Assembly Occupancies with occupant load less than 100	Every Three Years

<sup>1</sup> Frequency rates for inspections of an occupancy mandated by the N.C. General Statutes *shall* supersede this schedule.

**(b) Building Inspection Fees of Existing Buildings.**

The following ~~fees~~ Fees for fire prevention inspections and permits are hereby established. ~~in accordance with the Development Fee Schedule of the UDO~~ An official schedule of such fees *shall* be maintained in the Office of the Fire Marshall and the City Clerk's Office.

1. Up to 999 sq. ft.	\$27.00
2. 1,000 — 2,499 sq. ft.	\$54.00
3. 2,500 — 9,999 sq. ft.	\$107.00
4. 10,000 — 49,999 sq. ft.	\$193.00
5. 50,000 — 149,999 sq...ft.	\$321.00
6. 150,000 — 399,999 sq. ft.	\$535.00
7. 4000,000 — and Greater	\$749.00

<sup>1</sup> ~~For a multi-tenant building, the fees are applied for each tenant; except a high-rise building the inspection fees are applied to the entire structure.~~

<sup>2</sup> ~~For multiple buildings owned by the same owner(s) permit fees are per building as defined by the N.C. Building Code Volume 1.~~

<sup>3</sup> ~~Inspection fees are applicable for each State mandated fire inspection.~~

Following the completion of the initial inspection, the fee for an inspection of an existing building *shall* be assessed and an invoice will be supplied to the owner, occupant, or designee. Subjects will have thirty (30) days to remit payment. After thirty (30) days, the bill will be placed in a past due status and a second invoice will be sent to the subject. After a period of sixty (60) days of non-payment, the account will be subject to a ten (10) per cent late fee and the account will be placed on hold and no additional inspections or permits will be issued, civil action will be taken through the court system after a period of ninety (90) days.

**(c) Re-inspection Fees.**

When it has been determined that fire hazards or violations of the **Fire Prevention Code** exists in or upon any property, structure, vehicle, system or process, and written

notice of violation and a time period to correct has been given and the period of time given to correct the fire hazard or violation has expired, the Fire Marshal or authorized representative may conduct a re-inspection. A re-inspection fee of ~~Sixty-nine dollars (\$69.00)~~ in the amount set forth in the Development Fee Schedule of the UDO *may* be charged for all visits after sixty (60) days.

Payment of fees or fines assessed under the *City Code* does not permit or excuse the continuation of a violation or the fire hazard.

**(d) Indexing of Fees.**

All fees ~~appearing in subsections (b) and (c)~~ will be adjusted annually on July 4 based on the average annual prior calendar year United States Department of Labor Consumer Price Index - All Urban Consumers.

~~**Cross reference:** Construction inspections for new buildings §5-2039.~~

**Section 2.** That Raleigh City Code Section 5-2042 is hereby amended by the insertion of the following underlined provisions and deleting the language shown with a strike-through:

**Sec. 5-2042.**

**OPERATIONAL PERMITS AND FEES.**

**(a) Definitions.**

*Operational Permit* is an official document issued by the Office of the Fire Marshal authorizing performance of a specified activity, use, or operation as required in Section 105 of the **Fire Prevention Code**.

**(b) Required Operational Permits.**

Prior to commencing any of the regulated ~~following~~ operations of this Code section, a permit *shall* be obtained from the Fire Marshal's Office pursuant to the procedure set forth in Chapter 1, Section 105 of the **Fire Prevention Code**, along with the North Carolina Amendments to the State Building Code and this ordinance.. Permits *shall* be obtained to conduct those activities or operations as set forth in the City of Raleigh Development Fee Schedule of the UDO. ~~following required operational permits and fee schedule~~. Permits will not be issued if violations of the fire code exist for the specific permit operation; once corrected, those permit(s) will be issued. If violations exist as part of an operational permit, the operation or function *shall* not continue until the violation is corrected and a re-inspection has occurred. An existing building *may* be issued an operational permit for the permits listed in the City of Raleigh Development

Fee Schedule; the permit will be included in the fee for the inspection of an existing building in accordance with §5-2041 above.

Required Operational Permits and Fees <sup>1</sup>		
Description	Reference #	Fee
Aerosol Products (Level 2 or 3 in excess of 500 lbs.)	105.6.1	\$80.00
Amusement Buildings	105.6.2	\$161.00
Carnivals and Fairs	105.6.4	\$161.00
Combustible Dust-Producing Operations	105.6.6	\$161.00
<b>Compressed Gases</b> (meeting any of the criteria in 1—7 below)	Table 105.6.8	
<del>Corrosive in excess of 200 cu. ft. at NTP. 2.</del>		\$80.00
<del>Flammable in excess of 200 cu. ft. at NTP. 2.</del>		\$80.00
<del>Highly Toxic in any amount. 3</del>		\$80.00
<del>Inert and Simple Asphyxiant in excess of 6,000 cu. ft. at NTP. 2</del>		\$80.00
<del>Oxidizing (including oxygen) in excess of 504 cu. ft. at NTP. 2</del>		\$80.00
<del>Pyrophoric in any amount</del>		\$80.00
<del>Toxic in any amount.</del>		\$80.00
<b>Covered Mall Building</b> (meeting any of the criteria in 1—3 below)	105.6.9	
<del>The placement of retail fixtures and goods, concession, equipment, displays of highly combustible goods and similar items in the mall</del>	105.6.9(1)	\$161.00
<del>The display of liquid or gas-fired equipment in the mall</del>	105.6.9(2)	\$161.00
<del>The use of open flame or flame-producing equipment in the mall</del>	105.6.9(3)	\$161.00
<b>Cryogenic Fluids</b> (meeting any of the criteria in 1—4 below)	Table 105.6.10	
<del>Flammable Cryogenic Fluids &gt;1 gallon inside a building and 60 gallons outside a building</del>		\$80.00
<del>Inert Cryogenic Fluids in excess of 60 gallons inside a building and in excess of 500 gallons outside a building</del>		\$80.00
<del>Oxidizing (including oxygen) in excess of 10 gallons inside a building and in excess of 50 gallons outside a building</del>		\$80.00
<del>Physical or Health Hazard not indicated above in any amount inside or outside a building</del>		\$80.00
<del>Dry Cleaning Plants</del>	105.6.12	\$80.00
<del>Exhibits and Trade Shows</del>	105.6.13	\$161.00
<del>Explosives—Up to 90 Day Permit (Blasting)</del>	105.6.14	\$321.00
<del>Explosives—Manufacture, Storage, Handling, Sale and Use</del>	105.6.14	\$161.00
<b>Flammable and Combustible Liquids</b>	106.16	
<del>Fuel dispensing locations where produced, processed, transported, stored, dispensed, or used.</del>	106.16(5)	\$161.00



<del>Place Temporarily out of Service Aboveground or Underground Storage Tanks. (AGST/UGST)<sup>3</sup></del>	<del>106.16(6)</del>	<del>\$161.00</del>
<del>Change contents in tank to a greater hazard.</del>	<del>106.16(7)</del>	<del>\$161.00</del>
<del>Manufacture, Process, Blend or Refine Flammable or Combustible Liquids.</del>	<del>106.16(8)</del>	<del>\$161.00</del>
<del>Dispensing at Commercial, Industrial, Governmental or Manufacturing Establishments.</del>	<del>106.16(9)</del>	<del>\$161.00</del>
<del>Utilize a Site for the Dispensing of Liquid Fuels from Tank Vehicles</del>	<del>106.16(10)</del>	<del>\$161.00</del>
Floor Finishing Exceeding 350 square feet using Class I or II Liquids	105.6.17	\$80.00
Fumigation and Thermal Insecticidal Fogging Business	105.6.19	\$80.00
Hazardous Materials (See Table – Permit Amounts for Hazardous Materials)	105.6.20	\$80.00
High Piled Combustible Storage Exceeding 500 square feet	105.6.22	\$80.00
Industrial Oven Operations	105.6.24	\$80.00
Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings	105.6.26	\$161.00
Magnesium (Melt, Cast, Heat Treat or Grind more than 10 lbs.)	105.6.28	\$80.00
Miscellaneous Combustible Storage in Excess of 2,500 cubic feet	105.6.29	\$80.00
Open Burning—Bon Fire or Commercial Land Development	105.6.30	\$161.00
Place of Assembly	105.6.34	\$80.00
<b>Private Fire Hydrants</b>	105.6.35	
<del>For 0—5 Private Hydrants—1.</del>		<del>\$80.00</del>
<del>For 6—10 Private Hydrants—2.</del>		<del>\$107.00</del>
<del>For 11 or more Private Hydrants—3.</del>		<del>\$161.00</del>
Pyrotechnic Special Effects Material	105.6.36	\$161.00
Refrigeration Equipment (Regulated by Chapter 6 of the Fire Prevention Code)	105.6.38	\$80.00
Repair Garages and Motor Fuel Dispensing Facilities	105.6.39	\$80.00
Rooftop Heliports	105.6.40	\$80.00
Spraying or Dipping	105.6.41	\$161.00
Storage of Scrap Tires and Tire Byproducts	105.6.42	\$80.00
Tire Rebuilding Plants	105.6.44	\$80.00
Temporary Membrane Structures, Tents and Air-supported structures (Fee Per Structure)	105.6.43	\$80.00
Large Tents and Membrane Structures (In excess of 15,000 sq. ft.) (Fee Per Structure)	105.6.43	\$268.00
Waste Handling (Wrecking Yards, Junk Yards and Waste Material Handling Facilities)	105.6.45	\$80.00
<b>Other Fees</b>		
Hydrant Test (Per Test)		\$107.00

<del>Work Without a Required Permit</del>	<del>\$268.00</del>
<del>Re-Inspection Fee - Extra Inspections</del>	<del>\$69.00</del>
<del>Special Inspection Request</del>	<del>\$80.00</del>
<del>Fire Incident and Inspection Reports (Per page)</del>	<del>\$0.05</del>

~~<sup>1</sup> For multiple buildings owned by the same owner(s), permit fees are per building as defined by the~~

~~N.C. Building Code, Volume I.~~

~~<sup>2</sup> NTP - Normal Temperature and Pressure.~~

~~<sup>3</sup> AGST/UGST - Aboveground Storage Tank or Underground Storage Tank.~~

All permit and fees appearing in §5-2042 will be adjusted annually on July 4 based on the average annual prior calendar year United States Department of Labor Consumer Price Index – All Urban Consumers.

**(c) Operational Permit Renewal.**

Operational permits will be valid for a period of one, two or three years and will be renewable upon completion of a fire inspection in accordance with §5-2041(a). Operational permits are valid until renewed or revoked.

**Section 3.** That Raleigh City Code Section 5-2043 is hereby amended by the insertion of the following underlined provisions and deleting the language shown with a strike-through:

**Sec. 5-2043.**

**NEW CONSTRUCTION INSPECTION, PERMITS AND FEES.**

These construction permits will only be issued for a new construction project. The permit will be valid for the periods provided in ~~{G.S.}~~§160A-418. In the event additional fees are required to be assessed during a construction project, any and all fees must be paid in full prior to the issuance of the Certificate of Occupancy.

**(a) Construction Permits.**

In addition to any other fees and permits required by the *City Code*, a construction permit must be obtained from the *City* of Raleigh Inspections Department through the Fire Protection Division of the Office of the Fire Marshal ~~in the following situations: and paid for in accordance with the Development Fee Schedule of the UDO.~~

Construction Permits <sup>4</sup>		
Description	Reference #	Fee
<del>Automatic Fire Extinguishing Systems (per sq. ft. for each system) (based on gross floor area)<sup>2</sup></del>	<del>105.7.1</del>	<del>\$0.015</del>
<del>Alternative Fire Extinguishing Systems</del>	<del>105.7.1</del>	<del>\$161.00</del>
<del>Battery Systems with a liquid capacity in excess of 50 gallons</del>	<del>105.7.2</del>	<del>\$161.00</del>
<del>Compressed Gases (Where applicable)</del>	<del>105.7.3</del>	<del>\$161.00</del>
<del>Fire Alarm and Detection Systems and Related Equipment (per sq. ft. for each system) (based on gross floor area)<sup>2</sup></del>	<del>105.7.4</del>	<del>\$0.015</del>
<del>Fire Pumps and Related Equipment</del>	<del>105.7.5</del>	<del>\$605.00</del>
<b>Flammable and Combustible Liquids</b>	105.7.6	\$161.00
<del>To repair or modify a pipeline for the transportation of 1. flammable and combustible liquids</del>	<del>105.7.6(1)</del>	<del>\$161.00</del>
<del>To install, construct or alter facilities where flammable 2. and combustible liquids are produced, processed, transported, stored, dispensed or used</del>	<del>105.7.6(2)</del>	<del>\$161.00</del>
<del>To install, alter, remove, abandon or otherwise dispose of a 3. flammable and combustible liquids tank (per tank)</del>	<del>105.7.6(3)</del>	<del>\$161.00</del>
<del>Hazardous Materials</del>	<del>105.7.7</del>	<del>\$161.00</del>
<del>Industrial Ovens</del>	<del>105.7.8</del>	<del>\$161.00</del>
<del>Private Fire Hydrants</del>	<del>105.7.10</del>	<del>\$161.00</del>
<del>Spraying and Dipping</del>	<del>105.7.11</del>	<del>\$161.00</del>
<del>Standpipe Systems without Sprinklers<sup>2</sup></del>	<del>105.7.12</del>	<del>\$341.00</del>
<del>Additional Standpipes (each) 1.</del>	<del>105.7.12(1)</del>	<del>\$115.00</del>

<del>All Pressure Reducing Vales (per valve) 2.</del>	<del>105.7.12(2)</del>	<del>\$11.00</del>
<del>Membrane Structures, tents, and air supported structures (&gt;180 days)</del>	<del>105.7.13</del>	<del>\$161.00</del>

<sup>1</sup> ~~For multiple buildings owned by the same owner(s), permit fees are per building as defined by the N.C. Building Code, Volume I.~~

<sup>2</sup> ~~These fees are also set forth in §10-6039(d), and are repeated here for the reader's convenience.~~

All fees appearing in §5-2043 will be adjusted annually on July 4 based on the average annual prior calendar year United States Department of Labor Consumer Price Index All Urban Consumers.

**(b) Applications.**

An application for a permit *shall* be filed with the Office of the Fire Marshal on a form furnished for that purpose, provided by the *City* and *shall* include the applicant's answers in full to inquiries set forth in such forms. Applications for permits *shall* be accompanied by appropriate fees and such data as *may* be required by the Office of the Fire Marshal and/or Development Services Team. The Office of the Fire Marshal *may* require details, computations, stress diagrams, professional certification and other data necessary to describe the construction or installation of a system or process.

**(c) Contractor's License Required.**

When the North Carolina General Statutes requires that general construction, plumbing, mechanical, electrical, fire protection, or gas work be performed by the appropriately licensed individual(s), no permit for such type work *shall* be issued to an unlicensed person or firm.

**(d) Plan Review.**

No construction permit required in this section *shall* be issued until a review of the plans is first conducted to determine compliance with both the North Carolina Building Code, - including the **Fire Prevention Code** - and the *City Code*, including all permits required by the *City Code*. No permit will be issued until all omitted required permits are acquired and all corrections are made. The charge for plan review *shall* be in accordance with the City of Raleigh Development Fee Schedule of the UDO. §10-6039(h).

**Section 4.** Raleigh City Code section 10-2132.2 subsections (j) is repealed in its entirety.

**Section 5.** Raleigh City Code section 10-2132.2 subsections (k) is repealed in its entirety.

**Section 6.** All laws and clauses of laws in conflict herewith are repealed to the extent of such conflict.

**Section 7.** If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

**Section 8.** This text change has been reviewed by the Raleigh City Planning Commission.

**Section 9.** This ordinance has been adopted following a duly advertised public hearing of the Raleigh City Council.

**Section 10.** This ordinance has been provided to the North Carolina Capital Commission as required by law.

**Section 11.** This ordinance shall be enforced as provided in N.C.G.S. 160A-175 or as provided in the Raleigh City Code. All criminal sanctions shall be the maximum allowed by law notwithstanding the fifty dollar limit in N.C.G.S. §14-4(a) or similar limitations.

**Section 12.** Sections 1-3 and sections 5-11 of this ordinance are effective 5 days after adoption of this ordinance. Section 4 of this ordinance is effective on September 1, 2015. However, the provisions of section 10-2132.2 (j) shall remain valid and applicable to site plans which prior to the effective date of section 4:

1. Obtained a building permit in accordance with the opening paragraph of subsection (j) (1).
2. Obtained a 2-year extension from the planning director to obtain a building permit in accordance with all of the provisions section 10-2132.2 (i) (1).
3. Obtained a 3-year extension from the planning director to complete the development in accordance with all of the provisions of section 10-2132.2 (j) (2).

Developments which remain valid and applicable after September 1, 2015 shall adhere to all of the requirements of section 10-2132.2 (j).

Notwithstanding the foregoing, the property owner may elect to comply with UDO section 10-2.8 E.

**ADOPTED:** May 5, 2015  
**EFFECTIVE:** See Section 12

**DISTRIBUTION:** Planning – Bowers, Crane, Hodge  
City Attorney – Botvinick, Hargrove-Bailey  
Department Heads  
Transcription Svcs – Taylor