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CITY OF RALEIGH ADOPTED BUDGET

FY2017

The City of Raleigh

Annual Budget
City of Raleigh, North Carolina
Fiscal Year Beginning July 1, 2016

Recommended to the City Council by the City Manager ..... May 17, 2016
Adopted by the City Council ..... June 20, 2016

The City Council

Nancy McFarlane, Mayor

Kay Crowder, Mayor Pro Tem
Mary-Ann Baldwin
Corey D. Branch
David N. Cox
Bonner Gaylord
Russ Stephenson
Richard A. "Dickie" Thompson

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ORDINANCES AND RESOLUTIONS

City Of Raleigh

North Carolina

July 1, 2016

Mayor Nancy McFarlane
Mayor Pro Tem Kay Crowder
Council Member Mary-Ann Baldwin
Council Member Corey D. Branch
Council Member David N. Cox
Council Member Bonner Gaylord
Council Member Russ Stephenson
Council Member Richard A. "Dickie" Thompson

Dear Mayor and Council members:

Presented in this document is the Adopted Fiscal Year 2017 Operating Budget for the City of Raleigh, as approved by City Council on June 20, 2016. Net of interfund transfers, the combined capital and operating budgets for the fiscal year beginning July 1, 2016 totals $859,021,503.

The budget message for the Proposed FY2017 Budget that immediately follows this letter was presented to Council on May 17, 2016. The message discusses the many ways in which this budget implements our City's Strategic Plan.

During budget deliberations in June, City Council approved two amendments to the Proposed Budget. Amendment One increased the Percent for Art program from one-half percent to a full one percent. This amendment also allocated funding to the following agencies and purposes:

From remaining FY2016 Agency Reserves and Council Contingency:

- Boys and Girls Club $76,463
- Raleigh Historic District Commission $40,000
- InterAct $20,000
- Southeastern Wake Adult Daycare $15,000
- Public Art Master Plan $25,000

From the FY2017 Agency Reserve:

- Advance Community Health $50,000 (commitment of $250,000 over 5 years)
- Food Bank of Central & Eastern NC $75,000 (commitment of $375,000 over 5 years)
- Triangle Family Services $50,000

- Falls of Neuse small area plan $30,000

Amendment Two increased the tax rate in the Hillsborough Street Municipal Service District from the proposed revenue-neutral rate of 9.44 cents to the FY2016 rate of 15 cents. This tax rate change increased the estimated FY2017 tax revenue by $224,855 from $387,045 to $611,900. Council allocated the additional revenue from this change to the Hillsborough Street Community Service Corporation for increased marking and promotions, increased safety lighting, additional clean and safety ambassador positions, increased retail attraction activities, and community engagement in conflict resolution.

On behalf of all City staff who contributed to the FY2017 budget process, we greatly appreciate your questions, feedback, and careful deliberation of these policy and resource allocation decisions. City staff is already working to implement the policies and programs contained within the Adopted Budget.

Sincerely,

Ruffin L. Hall
City Manager

PROPOSED FY2017 OPERATING AND FIVE-YEAR CAPITAL IMPROVEMENT PLAN

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Introduction

Dear Mayor and Council Members,

I am pleased to present City Council with the Manager's Proposed Budget for Fiscal Year 2017 and the Proposed Five-year Capital Improvement Plan. Staff begin the budget process in the Fall, spending several months identifying, analyzing, and prioritizing what to include in the budget. The $858.6 million Proposed Budget is the culmination of this analysis and discussion that has included every City department and City Council Members.

We are fortunate to have a strong economy and tax base. Despite our financial position, this year's process was still challenging. First, we plan to open many new or renovated facilities. Second, we continue to face additional service demands due to our population growth. And third, this is the first budget process to reflect our City-wide Strategic Plan. Our goal is to implement the Strategic Plan over the next three to five years, and I am very pleased to share that the Proposed Operating Budget and Capital Improvement Program (CIP) reflect a solid start to this effort. This budget message highlights the connection between the budget and the Strategic Plan's six Key Focus Areas.

Revenue Outlook

Property taxes are the largest revenue source for the City's General Fund, which supports public safety, parks, transportation, and many other service areas. The City is fortunate to have a robust property tax base. The Proposed Budget assumes a regular growth rate of 2% or $4.6 million, over the FY2016 budgeted amount of $226.7 million for a total of $231.3 million in FY2017.

The City's other major revenue sources remain strong. Our budgeted sales tax revenue is estimated to increase by 5% from $86.7 million in FY2016 to $91.1 million in FY2017. The utility franchise tax provides $31.2 million. User fee revenues for water and sewer services, stormwater management, and solid waste services also remain steady. City staff continue to study user fee policies for our development services area and will bring City Council recommended structural changes during FY2017.

Staff will continue monitoring legislative changes that might affect our revenue streams. Though the City absorbed the loss of $7.2 million in Business Privilege License revenues in FY2016, any additional changes to sales tax distribution or the taxable base could present serious problems.

How the Proposed Budget Implements the Strategic Plan

City Council adopted the Strategic Plan in April 2015. This year's process was our first full budget process in which staff could look to the Strategic Plan for priorities and guidance. Below, you will find how the budget recommendations align with the six Key Focus Areas of the Strategic Plan.

Safe, Vibrant and Healthy Community

The Proposed Budget implements several initiatives aimed at providing citizens with a safe community and high quality of life.

Building on the work of our Downtown Cleanliness Task Force, the Proposed Budget funds 15 new positions to focus exclusively on the downtown area. The new "downtown crew" will provide higher service levels for litter pickup, trash collection, and cleaning of furnishings. The budget also funds a downtown coordinator position to provide stakeholders with a single point of contact. We will consolidate the responsibility and accountability for these services in the new Transportation Department. By having the new crew focus on downtown, the existing Parks maintenance crew that has serviced the area will have additional capacity to maintain facilities around downtown and Southeast Raleigh. The annual costs for the downtown crew comes to $850,000. These costs will be offset by $307,000 in revenue from the downtown municipal service district, bringing the General Fund net cost to $543,000.

The Proposed Budget invests significantly in public safety. Roughly $1.5 million is budgeted to pilot test a body-worn camera program in the Raleigh Police Department. The camera program presents several policy and technology challenges, but strengthens the public's trust in our law enforcement. The program will also result in better evidence collection and improved officer training.

To further support our law enforcement's training needs, the Five-year CIP funds the design and construction of a new training center for the Police Department. The existing training academy on Spring Forest Road has served the department well since opening in 1988, but the Police Department has outgrown the 12,000 square foot facility. The City will construct a larger facility on the Battlebridge Road property, near the department's driving and firearms training sites, and adjacent to the Wake County Law Enforcement Training Center. A modern and expanded facility improves our ability to prepare and train new police officers before they enter service.

The Proposed Budget enhances our 911 dispatch function with 10 additional call-takers and additional supervisory staff. Staff are currently moving into the new Central Communications Center on Raleigh Boulevard, which provides improved space and infrastructure for our emergency dispatch and emergency management needs.

We will allocate $450,000 to begin a long-term apparatus replacement schedule to modernize our Fire Department fleet. In FY2017, we will replace two engines and one ladder truck. The Five-year CIP also funds a replacement for Fire Station 1 and the Fire Department's administrative offices. This new facility will move Station 1 out of the Warehouse District, facilitating our economic development efforts in that area. The new facility will include additional bay space, improved living quarters for firefighters, and additional administrative space.

To assist socio-economically disadvantaged members of our community, the Proposed Budget provides $200,000 for a Bill Assistance Program to help eligible citizens with past-due water and sewer bills. City staff will develop this program in coordination with Wake County.

Despite our vibrant local economy, we have citizens who struggle to pay their rent or mortgage payments. To better address housing challenges, City Council adopted the Affordable Housing Improvement Plan in October 2015. The plan lays out several strategies to preserve and increase the affordable housing supply. One strategy to address the City's shortage of affordable rental units is to provide gap financing to developers seeking to construct or preserve affordable rental housing. However, we will need additional resources to fund the approved Affordable Housing Improvement Plan, which is discussed below.

Arts and Cultural Resources

The Proposed Budget invests significantly in Raleigh's cultural resources, enhancing current services and funding future opportunities.

The Proposed CIP includes three new government facilities, including a new civic campus, fire station and administrative space, and police training center. Following our Half-Percent for Art program, these three capital projects will generate roughly $850,000 for the Public Art and Design Board to allocate to new art projects. The Proposed Budget also creates an additional art exhibit curator position to enhance our public art program.

In the operating budget, we propose funding monthly editions of Oak City Sessions, our monthly RTN series highlighting local musical talent, at an annual cost of $70,000. In addition, we will enhance our historic preservation efforts with an additional preservation planner position and fund a survey of historic properties for potential inclusion in the National Historic Register.

In Summer 2015, the City acquired the 308 acre Dorothea Dix property from the State for $52 million. The Dix property will, ultimately, become a premier park and cultural facility. The Proposed Budget includes funding to begin master planning this Summer. The City recently entered into an agreement with the Dix Park Conservancy to raise funds to cover future master planning costs. Funding the debt service on the property acquisition requires additional resources—this need is discussed below.

Economic Development and Innovation

To maintain a diverse and vibrant economy, we propose investing new resources in the Economic Development and Innovation Key Focus Area.

As part of the Proposed Budget, we re-brand our economic development unit as the Office of Economic Development and Innovation. This better reflects our current efforts to foster innovation within the City. The budget also funds two new positions in this Office to expand our City's marketing efforts, promote more diverse retail choices, and provide additional research support.

The City's Economic Development Toolkit includes a new Building Upfit Grant to help property owners and small business owners improve buildings throughout the City, and encourage new retail development and other uses. Staff continue to refine criteria and policies to use in awarding these grants. The Proposed Budget provides $500,000 annually for this new program, should City Council approve it.

As in last year's adopted budget, the Proposed Budget provides new resources to serve our development community. Staff continue to implement EnerGov, our new web-based planning and permitting system. The Proposed Budget funds the system's ongoing maintenance and licensing costs. In addition, we will add positions in our Development Services department, including:

- Two positions to fully staff a major projects team focusing on large-scale building projects,

- One project advocacy position to serve as a single point of contact for major projects,
- One Project Engineer to focus on right-of-way permits and related issues, and,
- Two positions to support plan review and inspections.

Within our City Planning department, the Proposed Budget provides funding for additional area plan studies, including the Avent Ferry Road study. Two new positions will support civic design projects and the historic preservation efforts discussed above. Finally, to better address questions and comments during the rezoning process, City Planning will attend all Citizen Advisory Council (CAC) meetings when zoning cases are discussed.

Growth and Natural Resources

Supporting this Key Focus Area, the City will continue to maintain critical infrastructure and respond to growth-driven service demands.

The Proposed Budget significantly expands the Stormwater Management capital program. Funded by a $1 per month increase in the average resident's stormwater fee, we will increase the Five-year CIP by 33% from $36 million to $48 million. Staff will complete a higher volume of drainage assistance projects, system repairs, and conduct more watershed planning. The City will also have more funding available to acquire flood-prone property.

To further enhance Stormwater Management services, the Proposed Budget provides 12 positions to create two new project crews. These new crews will provide faster response to stormwater system failures, reduce contractor costs, and complete 20 to 25 additional stormwater projects each year.

The Proposed Budget includes an increase in the monthly water and sewer volume-based rates, as well as increases in the infrastructure replacement charges. Overall, the average residential customer (using 5 CCF per month) will see an increase of about $1.99 per month, or 3.8%. The primary reason for these fee increases is to further support our long-term infrastructure maintenance program. The Proposed Five-year CIP invests $686 million in such water and sewer projects as main replacements, sewer interceptors, pump stations, recovery facilities, and other infrastructure necessary to keep our public water and sewer system running.

The Strategic Plan, as well as our Climate Energy Action Plan, calls for the implementation of anaerobic digesters. This approach to biosolids treatment shifts the treatment process from an energy consumer to an energy producer. The process produces several sustainable by-products, including methane gas, which can be cleaned to compressed natural gas quality and be used for fuel to run generators or compressed natural gas (CNG) vehicles. The CIP programs roughly $92 million to construct anaerobic digesters at the Neuse River Resource Recovery Facility. Over time, the digesters will reduce the facility's operating expenses and meet our sustainability goals.

Looking at Solid Waste Services, the City has worked steadily toward improving services and reducing the amount of General Fund support for this service area. The Proposed Budget includes a 75 cent increase in the monthly residential collection fee to support these goals. To improve route efficiency and support the yard waste center, the department will add five total positions. To advance us closer to our 80% cost recovery goal, we propose reducing General Fund support for the Solid Waste Services Enterprise Fund by $2.3 million.

In our parks system, the City of Raleigh will open four renovated or new facilities over the next 18 months, including the Thomas G. Crowder Woodland Center, Horseshoe Farm Nature Reserve, Forest Ridge Park, and Moore Square. The Proposed Budget provides over $1.1 million to operate these new facilities, including 12 new positions for recreational programming and maintenance. City

staff will also continue implementing the $92 million bond program, which includes significant improvements at John Chavis Memorial Park, Walnut Creek Softball Complex, and expansions to the greenways system.

Transportation and Transit

Within this Key Focus Area, the City will add resources to improve implementation of our capital programs. The Proposed Budget funds the following positions:

- Project Engineer to support road widening and other capital projects,
- Inspections Coordinator to support our ongoing resurfacing program,
- One position to support a pilot program of alternative street maintenance strategies, and,
- One position to support transit capital projects, including the installation such accessible bus stop infrastructure as shelters, benches, and sidewalks and ramps.

Staff will continue to implement the $75 million 2013 Transportation Bond program. The program includes several road widening projects, including Mitchell Mill Road, New Hope Church Road, Pleasant Valley Road, Sandy Forks Road, and Tryon Road Part C. The second phase of the Hillsborough Street streetscape project is also under way.

Construction of Raleigh Union Station will begin in Summer 2016 and staff expect to open the facility in late 2017. The Proposed Budget funds two positions for this critical transportation hub, one to serve as a facility manager and a second position for maintenance support. The FY2018 budget will incorporate additional operating impacts for Union Station.

To implement the new Bike Share program, the Proposed Budget funds a program coordinator position for a partial year. The Bike Share system facilities will be installed in FY2018, funded by a $2 million grant from CAMPO and $425,000 in matching City funds. The City has also invited Wake County and North Carolina State University to contribute capital funding. Any additional contributions from other stakeholders will reduce the City's capital matching funds.

Organizational Excellence

The Proposed Budget invests significantly in our City's communications efforts, government facilities, and employee compensation.

As part of the budget proposal, we re-brand the public affairs unit as the Communications Department. This better reflects the broad range of communication services provided, including video, graphics, event management, and media relationships. The Proposed Budget provides two additional positions to the Communications Department to increase graphics and video services, and provide more support to City departments. We will also realign three other positions, which have been supporting multiple departments, from City Planning to Communications to create a central graphics unit.

We propose funding a city-wide branding study in early FY2017. Presently, City departments and divisions use dozens of different logos and symbols. This planning effort will develop a common City branding approach, and, ultimately, make it easier for citizens and stakeholders to identify City of Raleigh services.

The Proposed Budget funds a citizen survey, which will be administered in Fall 2016. The survey will collect data and feedback from citizens to help staff and Council Members determine City priorities, modify policies, and reconsider how we provide services.

To provide the City with sufficient office space for the next several decades, the Five-year CIP funds a new consolidated civic campus. At present, staff who work downtown are spread across three City-owned buildings and several leased spaces. The consolidated civic campus will bring over 1,100 staff onto the existing municipal block adjacent to Nash Square. The parking deck and former Police headquarters building at 110 S. McDowell St. will be demolished and replaced with an office tower and expanded parking deck. The Raleigh Municipal Building will remain in place. Besides providing over 300,000 square feet of office space, the new campus will enable us to improve customer service and civic engagement, improve staff efficiency, and create new economic development opportunities. Master planning for the civic campus begins this Summer.

Our employees continue to be the most important resource in the City of Raleigh. The Proposed Budget funds our competitive employee compensation package with an average merit-based increase of 3.25%. This amount is slightly above market trends in North Carolina and the private sector. We also propose increasing the number of official City holidays from 11 to 12. By adding an additional holiday at Christmas, the City's holiday schedule will be consistent with the State, Wake County, and other government employers in the region.

Within our employee health plan, the City has experienced a significant increase in medical claims expenses. For our 2016 plan year, we estimate a 14% increase in expenses over 2015. Looking to 2017, we expect another 5% increase. One major cost driver behind these increases is the higher costs of covering spouses. Both the number of covered spouses and cost per spouse have risen the past two years. Another major cost driver is the increasing volume and magnitude of high-cost claims.

The Proposed Budget will have the City absorb over 80% of the health plan increase in FY2017. The remaining costs allocated to employees will come in the form of premium increases and increases to the out-of-pocket maximums. We propose increasing premiums for plan types with spouse coverage, which links the premium increases to this major cost driver. We also propose applying a spouse surcharge to employees in situations when the spouse has access to health coverage from another employer. Plan types covering children will also increase, but by a lower amount. Employee-only plans will see no premium increase.

Our covered services, health plan premiums, and out-of-pocket maximums will remain very competitive with other governmental and private sector organizations. During FY2017, staff will carefully monitor our health plan trends. We will develop a policy for allocating future health plan expenses between the City and employees. After staff research and develop a proposal, we will bring the policy to City Council for review prior to the next budget process. The new policy will provide employees and City Council with a consistent and predictable approach to these annual budget decisions.

New Resources for the Future

With our strong local economy and tax base, we are able to produce a balanced budget that funds many strategic plan initiatives and high priority services. However, additional resources are required to achieve two initiatives. Looking again at our property tax base, Wake County conducted a revaluation process in 2015, consistent with the historic eight year schedule. The revaluation resulted in an 8% increase to the property tax base and a revenue neutral tax rate of 39.83 cents. Overall, residential property remained flat, while commercial property values increased 23%.

Rather than lower the property tax rate to the revenue neutral rate, we propose lowering the rate by 0.27 cents from the current 42.10 cents down to 41.83 cents. By lowering the tax rate 0.27 cents, we can allocate one cent of tax revenue, or $5.7 million, to expand our affordable rental housing program. Affordable rental housing is our highest priority. The City of Raleigh has 32,000 low to

moderate income renter households who are cost burdened, meaning that rental costs exceed 30% of their income. Additionally, there are 16,000 households with rental costs exceeding 50% of their income. At present, the City funds roughly 200 affordable rental units per year to support our community. The additional funding will enable us to increase output by over 60% to roughly 325 units per year. Allocating property tax revenue provides a permanent funding stream to address this long-term need. This proposal implements not only the Affordable Housing Improvement Plan, but also an important Strategic Plan objective--*preserve and increase the supply of housing for all income groups*.

This proposal also allows us to allocate one cent of revenue, $5.7 million, to fund the debt service on the Dorothea Dix property acquisition. City Council approved the purchase in June 2015 with a ten year debt financing at 2.18%. The acquisition implements an Arts and Cultural Resources objective within the Strategic Plan— *protect, enhance and develop unique places that reflect the City's character, history and values*. Master planning for the park starts soon, which begins the process of transforming the property into a valuable asset our citizens will enjoy for generations to come.

Conclusion

In this Proposed Budget, we present you with important choices about the City's future. Please share with us your follow-up questions as you consider these choices. We appreciate City Council's support throughout the budget process. And, we look forward to working with you as you consider these important policy and resource allocation decisions.

To discuss the Proposed Budget, City Council will hold a work session each Monday in June, beginning at 4pm in Council Chambers. These work sessions continue weekly until Council adopts the FY2017 operating and capital budgets. A public hearing will be held Tuesday, June 7 at 7pm in Council Chambers.

Thank you,

Ruffin L. Hall, City Manager

Reader's Guide

Key Financial Documents

The budget document is the annual financial plan for City operations for the period covering one fiscal year. The City of Raleigh's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Program (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the City's financial plans and financial status each year.

The annual budget shows the funding plan for how the City's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the City's year-end fiscal condition, including the status of fund balance in all fund types.

Organizational Structure

The operations of the City are grouped into different funds, each with its own source of revenues. Within each fund are one or more departments, with a department being an organizational unit that provides a major type of public service, such as the Police Department or Public Utilities Department.

City departments are frequently comprised of one or more divisions (i.e., the Capital Improvement Management Division of the Public Utilities Department). Divisions may be comprised of one or more programs, which are smaller functional units responsible for performing specific activities (i.e., the Maintenance Program within the Water Plant Division of the Public Utilities Department).

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The City's budget preparation involves detailed budget planning and review at the program line item level.

Interfund Transfers

Interfund transfers, also known as interfund appropriations, involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund. For example, the General Fund transfers money to the Transit Fund to support transit services.

When reviewing the budget, it is more accurate to use a figure that excludes appropriations to other funds. This prevents counting the transfer amounts twice - once in the sending fund and once in the receiving fund.

Most of the fund summary tables in the front of this document reflect both total appropriations as well as appropriations net of (or excluding) transfers. The departmental summary pages in this budget document reflect total appropriations only.

General Statute Requirements

In accordance with the North Carolina General Statutes, the City is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available. Expenditures are recognized in the accounting period in which the goods and services incurred (except for unmatured interest on general long-term debt, which is recognized when due). The City's accounting records for general governmental operations are reported on the modified accrual basis. The City's enterprise, internal service and pension trust operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

Overview

The City of Raleigh prepares and adopts an Annual Budget consisting of the Operating Budget and the Capital Budget. The City further prepares a separate Capital Improvement Program (CIP), setting forth planned capital investments over the ensuing five years. The first year of the CIP becomes the Capital Budget component of the Annual Budget. What follows is a description of the process used in the preparation of these documents, including a calendar of activities.

Operating Budget Process

The process begins in November with a staff workshop on budget preparation and distribution of the budget manual. The workshop outlines the requirements of the budget process and specific areas of emphasis for the upcoming budget.

In November and December, City departments prepare their operating budget requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental operating budgets are submitted in mid-January.

A pre-budget hearing is held in January to allow the public an opportunity to give input on the upcoming budget. During February and March, Budget & Management Services (BMS) staff review and analyze the operating budget requests with each department. Revenue forecasts are further refined during this period.

Once the budget staff review is finalized, executive work budgets are prepared for the City Manager's review. From February through mid-April, the City Manager reviews the work budgets, meets with departments, considers available revenues and reaches decisions necessary to prepare a proposed budget. During this time, the Council holds work sessions at which the City Manager or his designee from various departments presents additional information to Council, prior to the formalized proposed budget. Work sessions allow Council to become more familiar with the scope and operations of departments and the needs of the community and serve to facilitate discussion between Council and department staff.

In May, the City Manager presents the Proposed Budget to the City Council. A public presentation is made before the City Council, staff, members of the press and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the City Clerk and made available for public inspection. Through June 30, the City Council meets to review and discuss the Proposed Budget.

In accordance with the Budget and Fiscal Control Act, the City Council holds a public hearing on the Proposed Budget prior to the adoption of the budget ordinance, generally in the evening on the first Tuesday in June. On or prior to July 1, the City Council adopts the five-year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures and sets the tax rate for the next fiscal year.

Capital Budget and Capital Improvement Program (CIP) Process

A separate Capital Improvement Program (CIP) is prepared each year containing the expenditures and funding sources planned for capital projects over the upcoming five-year period. As noted above, the first year of the CIP is the Capital Budget component of the Annual Budget and provides appropriation authority for capital projects.

Projects included in the CIP are generally defined as physical assets with a useful life of at least ten years and an initial cost of at least $25,000. Vehicles and heavy equipment (funded through the Operating Budget) are excluded. New building construction funding includes additional equipment directly associated with the building. Examples of capital projects include new roads, park land acquisition and development and waste treatment plant improvements.

The CIP is updated annually as projects are added, deleted and modified. Funding sources are reviewed and updated and a feasible funding plan, matching project requirements and available funding sources is prepared. The full five year plan is balanced with anticipated funding sources. This process begins in November when instructions and guidelines are issued to departments, and proposed projects are submitted to the BMS in January.

The requests are then reviewed, discussions are held with agencies and adjustments are made as appropriate. The City Manager's proposals are then included in the Proposed CIP presented to the City Council in May.

The City Council adjusts the CIP as it deems appropriate and adopts the CIP by resolution at the same time it adopts the Annual Operating Budget by ordinance.

Operating Budget and CIP Calendar

Month	Operating Budget	CIP Budget
November	Staff Workshop Call for budget requests	Call for CIP requests
November - January	Departments prepare requests Initial revenue estimates prepared	Departments prepare requests
January	Budget requests submitted to BMS City Council pre-budget hearing Department & BMS discussions	CIP requests due to BMS Funding review Review/adjustment of proposals
February	Department & BMS discussions conclude City Manager working budget prepared	Review of proposals/update funding
March/ April	City Manager & department review Council Budget Work Sessions Revenue estimates finalized Balance operating budget and integrate capital budget impacts	City Manager review Council Budget Work Sessions Funding sources determined Balance CIP
Mid-May	Present to City Council	Present to City Council
June	Council review Public hearing Adoption of annual budget ordinance	Council review Public hearing Approve CIP by resolution

Implementation

During the month of July, BMS staff prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the City Council. At the start of the new fiscal year in July, the City Manager provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

Budget Amendments and Transfers

Throughout the fiscal year, adjustments to the original budget ordinance may become necessary to meet changing circumstances, better carry out planned programs and provide for new Council initiatives. Two types of changes can occur — budget amendments and budget transfers. Such changes are required at the line-item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases the revenue and expenditures of an appropriated fund (this may involve decreases or increases in revenue and expenditures or shifting of monies between funds). Budget amendments, in accordance with North Carolina Statute 159-15, require the approval of City Council. Amendment requests are submitted to the BMS and approved by the City Manager prior to submittal to City Council.

A budget transfer changes line-item appropriations within a particular fund without changing the fund total. All transfer actions are reviewed by the BMS. Transfer authority is as follows: (1) department heads may approve transfers up to $10,000, (2) transfer requests between $10,000 and $50,000 require the approval of the City Manager or designee, and (3) transfers over $50,000 require the approval of the City Council.

Capital project contract change orders generally require budget amendments or transfers of funds. Such requests go through an approval process very similar to that described above.

Budget and Fiscal Framework

The City of Raleigh prepares its annual budget and carries out its fiscal affairs within a framework of state law, accounting standards, best practices and local policy. This section discusses how the City's accounting and budgetary system is organized and key financial policies that guide budget development.

Basis of Budgeting

Keeping within state law, the budget is prepared and accounted for on a modified accrual basis for the general fund, enterprise operating funds and new convention center financing fund. All other funds including capital project funds adopt multi-year project budgets.

In keeping with Generally Accepted Accounting Principles, financial statements for proprietary funds are prepared on a full accrual basis. A reconciliation of the full accrual basis to modified accrual basis (budgetary basis) is included in the annual financial statements for enterprise funds.

Fund Structure/Service Functions Relationship

The chart below reflects the interaction of the service functions of the City and the City's operating budget fund structure, showing the funds which provide resources to each function.

Funds	General Government	Infrastructure & Public Services	Public Safety	Leisure Services	Public Utilities	Debt Service
General	X	X	X	X		X
Economic Development	X					
Public Utilities					X	
UtilityInfrastructure					X	
Solid Waste Operations		X				
Stormwater Utility		X				
RCCC/PAC Operations				X		
Walnut Creek Amp. Operations				X		
Revolving	X	X	X	X		
Public Transit		X				
Parking Facilities		X				
Emergency Telephone			X			
Housing Development		X				
Community Development		X				
General Debt Svc						X
Utility Debt Svc						X
Parking Debt Svc						X
Solid Waste Debt Svc						X
Housing Bond Reserve						X
Convention Center Financing						X
RCC/PAC Debt Svc						X

Financial Policies

These policies provide direction and serve as guidelines for preparation of the annual budget and capital improvement program. They derive from North Carolina law, the recommendations of the Local Government Commission and local decisions, and they serve to guide the overall financial management of the City.

Operating Budget and Capital Improvement Program Policies

In keeping with the Local Government Budget and Fiscal Control Act, the City Manager will present a balanced budget to the City Council no later than June 1 of each year. Continuing practice in Raleigh is to present the budget in mid-May of each year.

A balanced budget is defined under state law as one in which the sum of estimate net revenues and appropriated fund balance is equal to appropriations (NC statutes 159-8).

The budget ordinance will cover a fiscal year beginning on July 1 and ending on June 30.

The City Council shall adopt a balanced budget ordinance making appropriations and levying taxes by July 1 of each year.

As provided by NC statues section 159-26(d), the City will maintain encumbrance accounts as “budgetary accounts.” At the end of each fiscal year, encumbrances outstanding are those amounts of expenditures estimated to be incurred as a result of the fulfillment of unperformed contracts/purchases in process at year-end. Such encumbrances are reported as “reserved for encumbrances” against fund balance and are charged to the subsequent year’s budget.

The City Manager will prepare a recommended Capital Improvement Program (CIP) each year to be presented at the same time as the annual operating budget. The CIP will address the capital needs of the City over a five year period. The first year of the CIP will be the Capital Budget and will be adopted as a part of the annual budget.

The City Council will adopt the CIP by resolution.

A Capital Improvement (project) is defined as a physical asset constructed or purchased which has a useful life of at least 10 years and a minimum cost of $25,000.

Debt or bond financing will not be used to finance current expenditures.

The City may establish one or more internal service funds. At the same time as the budget is presented and adopted, a financial plan for each internal service fund will be provided. The financial plan will be balanced when estimated expenditures do not exceed estimated revenues.

Revenue Policies

The City will seek to develop and maintain a diversified and sustainable revenue system in order to avoid short-term service level fluctuations.

Revenues are to be conservatively estimated based on a review of historic collections, current and anticipated changes in legal requirements and rates, percentage change over time and in consultation with external assessment and collection authorities, where applicable.

General government fees and charges shall be reviewed annually. Revenues supporting the Revolving Fund shall be set annually so as to recover the full cost of providing those programs and activities.

Utility rates and charges will be reviewed periodically considering net revenue requirements, realistic sales forecasts, bond covenants and debt management policies, utility conservation goals, capital program requirements and reimbursement of indirect costs to the General Fund.

The City will pursue opportunities for grant funding for activities and projects consistent with the City’s long range plans and goals. Grants are adopted by City Council upon recommendation of the City Manager and are approved as balanced project ordinances (estimated expenditures do not exceed estimated revenues) within the appropriate fund.

The City intends that non-recurring revenues be used for capital outlay and one-time expenditures which do not materially increase recurring operating expenditures.

Fund Balance Policy

The Local Government Budget and Fiscal Control Act requires that appropriated fund balance in any fund not exceed the sum of cash and investments minus the sum of liabilities, encumbrances and deferred revenues arising from cash receipts at the end of the fiscal year next preceding the budget year.

The Local Government Commission recommends that governments maintain a minimum undesignated general fund balance of 8% of revenues for cash flow purposes. The City of Raleigh seeks to maintain an undesignated General Fund balance of approximately 14% of subsequent year's budget. This level is considered adequate to protect against emergencies and natural disasters, provide adequate cash flow so as to avoid short-term borrowing, and to contribute to the maintenance of the City's bond rating. The City will seek to maintain fund balances in other governmental funds sufficient to the long-term stability of the fund.

Estimates of fund balances available shall be presented each year in the budget summary section of the operating budget.

Budget Guide

The City's budget is comprised of many different funds. Some funds are enterprise funds, some are capital funds but the most notable fund in the City of Raleigh's budget is the General Fund. The General Fund includes operating funds for the majority of city departments including, for example, Police, Fire, Parks, Recreation and Cultural Resources, Emergency Communications, and Development Services.

Details regarding department budgets are presented in the City's budget document. Department information includes budget highlights, key initiatives, and performance indicators. Also included is the budget detail. An example of the budget detail is included with descriptions below to help readers gain a better understand the format.

Budget Detail

Includes any changes to the number of employees in a particular fiscal year.

This category lists expenditures by division.

Column indicates the change from one fiscal year to the next.

There are different types of account codes within the city's budget. ***See below for additional information.****

	UALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**3-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Public Affairs	9	9	12	12	0
Public Affairs-Rtn	8	8	8	8	0
TOTAL	**17**	**17**	**20**	**20**	**0**
DIRECT EXPENDITURES BY DIVISION					
Public Affairs	936,246			1,172,433	9.3%
Public Affairs-Rtn	578,776			678,623	3.6%
TOTAL	**$1,515,022**	**$1,492,416**	**$1,727,752**	**$1,851,056**	**7.1%**
DIRECT EXPENDITURES BY TYPE					
Personnel	947,117	982,117	1,106,616	1,171,847	5.9%
Employee Benefits	281,172	276,601	308,101	[illegible]	[illegible]
Operating Expenditures			288		
Special Programs and Projects			7		
Capital Equipment			17,000	17,000	0.0%
TOTAL			**$1,727,752**	**$1,851,056**	**7.1%**

***<u>Account Types Include the Following:</u>**

Personnel Services – includes all salary accounts such as part-time, full-time, etc.

Employee Benefits – includes all benefit accounts such as social security, health insurance, etc.

Operating Expenditures – includes accounts needed for departmental operating needs such as office supplies, operational and maintenance supplies, computer lease, pest control services, professional services, organizational and development training, etc.

Special Programs and Projects – includes accounts used in unique situations when the full cost of the program or project needs to be segregated. Examples include appropriations for boards and commissions, agency appropriations, etc.

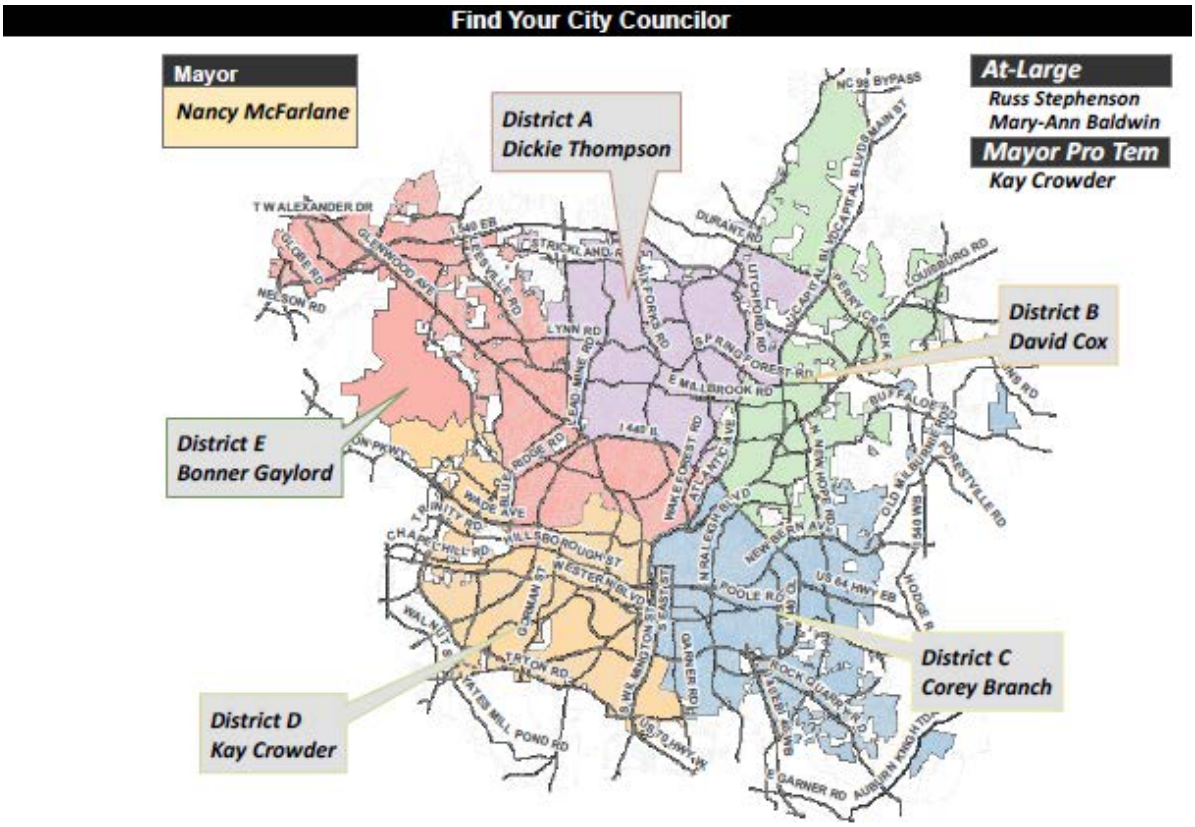
Capital Equipment – includes accounts used to purchase new capital equipment at a unit cost of $5,000 or more.

Interfund Transfers – includes accounts used for transferring funds from one fund to another.

Raleigh City Council

Front Row:
Mary-Ann Baldwin
Mayor Nancy McFarlane
Mayor Pro Tem Kay Crowder
Bonner Gaylord

Back Row:
Richard A. "Dickie" Thompson
Corey D. Branch
Russ Stephenson
David N. Cox



City of Raleigh Six Key Focus Areas

Raleigh City Council adopted the following six key focus areas as part of the city's strategic plan:

Arts & Cultural Resources

Embrace Raleigh's diverse offerings of arts and cultural resources as iconic celebrations of our community that provide entertainment, community and economic benefit.

Economic Development & Innovation

Maintain and grow a diverse economy through partnerships and innovation to support large and small businesses and entrepreneurs, while providing employment opportunities for all citizens.

Growth & Natural Resources

Encourage a diverse, vibrant built environment that preserves and protects the community's natural resources, while encouraging sustainable growth that complements existing development.

Organizational Excellence

Foster a transparent, nimble organization of employees challenged to provide high quality, responsive and innovative services efficiently and effectively.

Safe, Vibrant & Healthy Community

Promote a clean, engaged community environment where people feel safe and enjoy access to community amenities that support a high quality of life.

Transportation and Transit

Develop an equitable, citywide transportation network for pedestrians, cyclists, automobiles and transit that is linked to regional municipalities, rail and air hubs.

City of Raleigh Profile

Raleigh is situated in the heart of the state's Piedmont region, centered between the sandy Atlantic beaches and the Great Smoky Mountains. The City is both the county seat of Wake County and the capital of North Carolina; it covers an area of more than 144 square miles and has an estimated population of 448,635. Together with Chapel Hill and Durham, Raleigh forms the Research Triangle Park, which was founded in 1959 as a model for research, innovation, and economic development and is now the largest research park in the nation. The City is located in a metropolitan area consisting of Wake, Durham, Orange, Franklin, Chatham and Johnston counties. The population for this area is estimated to be 1.7 million.

The City was named for Sir Walter Raleigh, who was granted a charter by Queen Elizabeth I in 1584 for land that is now North Carolina. In November 1776, North Carolina representatives gathered in Halifax to write its first state constitution. Raleigh's site was originally chosen as the location of North Carolina's state capital in 1788, and it was officially established in 1792 as both the new county seat and the new state capital. It is among the few cities in the United States that was planned and built specifically to serve as a state capital and its original boundaries were formed by North, East, West and South streets. The North Carolina General Assembly first met in Raleigh in December 1794, and within one month, the legislators officially granted the City a charter, with a board of seven appointed commissioners (elected by the City after 1803) and an "Intendant of Police" (which would eventually become the office of Mayor) to govern it.

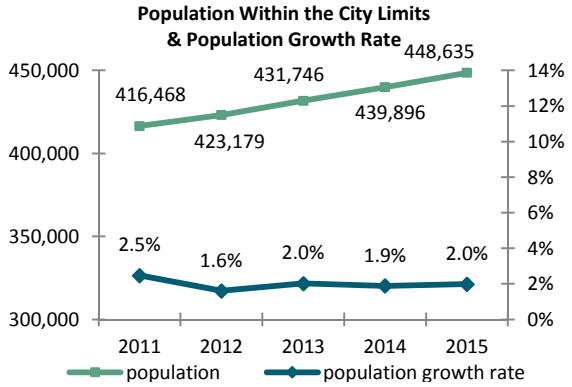
The City has utilized a council-manager form of government since 1947. The Mayor and two Council members are elected at-large, and the remaining five Council members are elected from five districts within the City. The Mayor and Council members serve two-year terms and all have an equal vote. The City Council sets policies, enacts ordinances and appoints the City Manager. The City Manager administers the daily operations and programs of the City through the department heads, other staff members and employees. The City provides a full range of governmental services, including police and fire protection, street construction and maintenance, a comprehensive solid waste program, water and sanitary sewer services, and parks, recreation and cultural services. Extended planning on the City's infrastructure needs occurs on an ongoing basis.

The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It is also empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing council. The annual budget serves as the foundation of the City's financial planning and control.

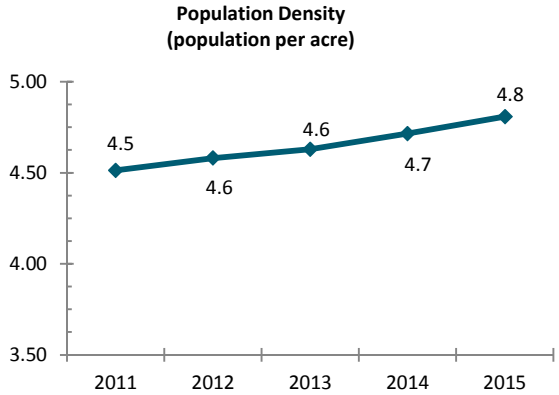
Urban Measures

Urban system measures help gauge the quality of the basic urban system of the community. In many instances, the city does not have total control over the results of these performance measures, but city policies and actions can affect the outcomes. These measures are organized in five categories: Demographics, Public Safety, Housing and Economy, Development, and

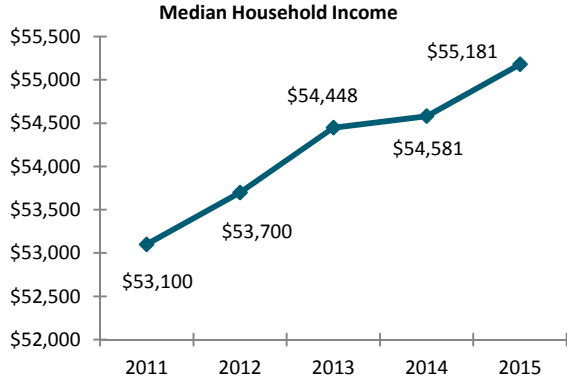
Demographics



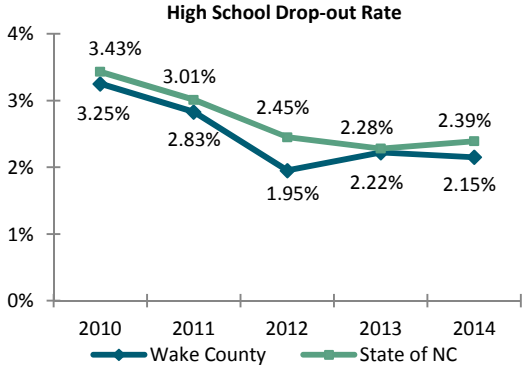
Population within the city limits and population growth rate: Based on 2014 American Community Survey (ACS) census and 2015 ACS County projections. 2015 is a projected number based on previous amounts provided by the Department of City Planning.



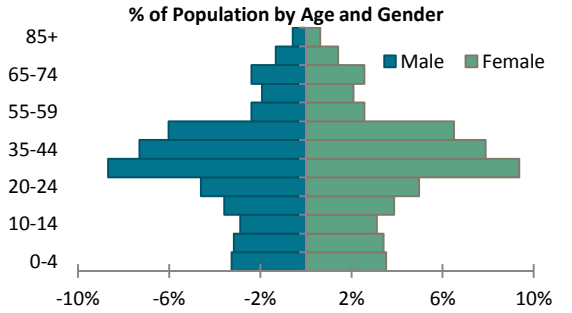
Population density: The total population of the city divided by the total acres within the city limits. Acreage as of January 1 of each year.



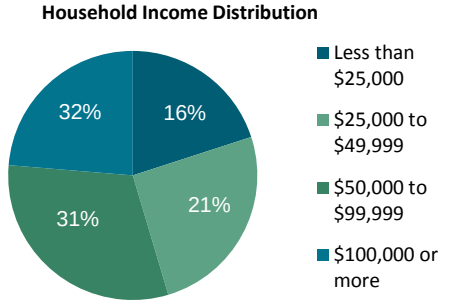
Median household income: Data from American Community Survey. Previously this measure was presented as median family income. 2015 data is not yet available, and is currently forecast based on past trends.



High school drop-out rate: For grades 7-12. Data from Wake County Public Schools System is released in July for the previous school year.



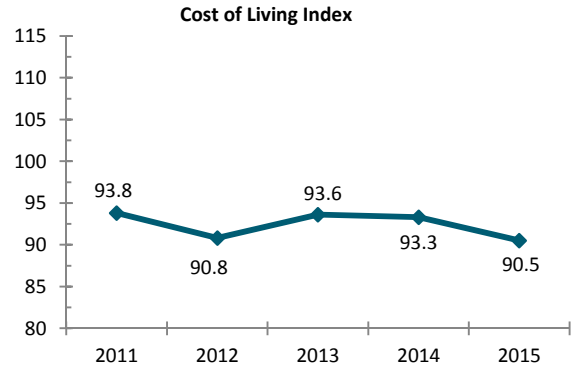
% of Population by Age and Gender: Based on 2014 statistics for Raleigh from American Community Survey 2010-2014 (5-Year Survey Data). Note that age categories differ from previous years.



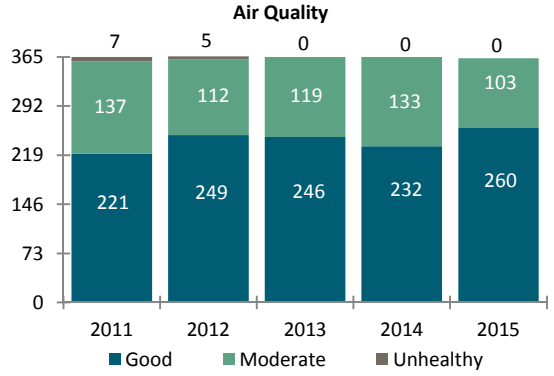
Household Income Distribution: Based on 2014 statistics for Raleigh from American Community Survey.

Urban Measures

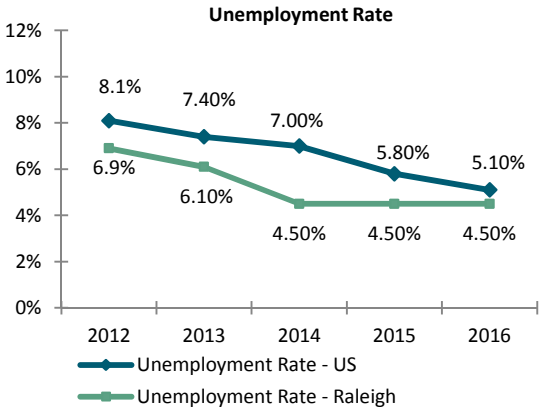
Housing and Economy



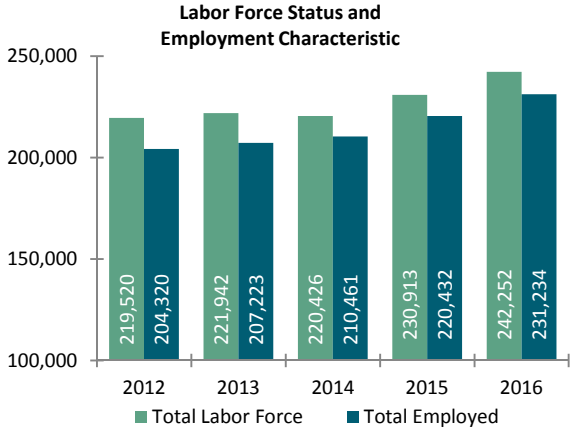
Cost of Living Index: From national marketing firm ACCRA for Triangle MSA. Based on nationwide price comparisons. "100" represents nationwide average; a number below 100 indicates a slightly lower cost of living. Data is from the fourth quarter of the year.



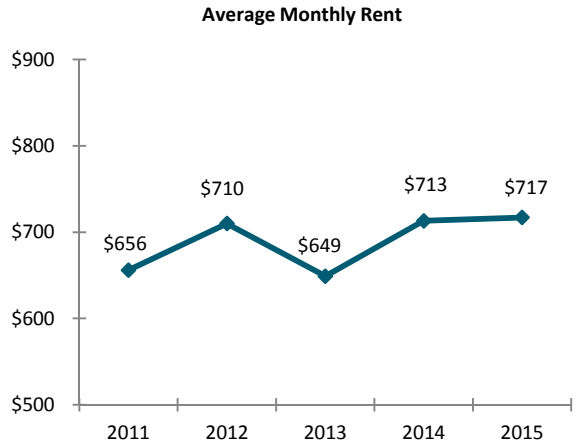
Air quality: From the US Environmental Protection Agency. For Raleigh-Cary area. Based on a scale of "good", "moderate", and "unhealthful".



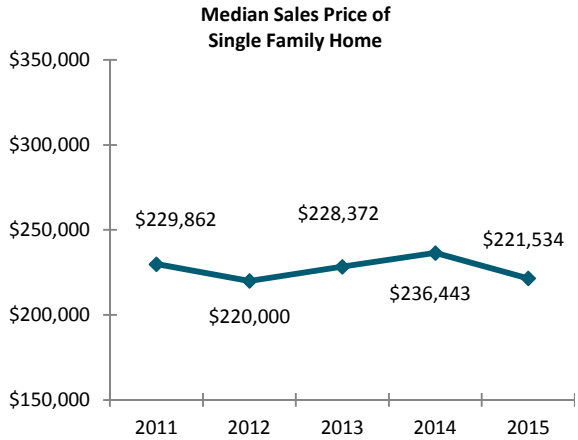
Unemployment rate: Unemployment rates for the nation and for the City of Raleigh as of March each year. Data provided by the Employment Security Commission.



Labor Force Status and Employment: Number within city who are employed compared to total city labor force available as of April each year. Source: US Department of Labor Bureau of Labor Statistics.



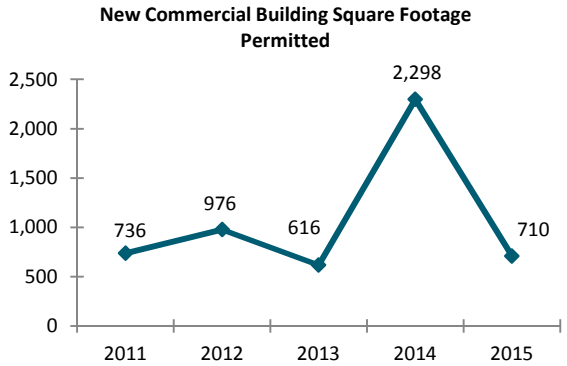
Average rent: From national marketing firm, ACCRA, for Triangle MSA. Based on a two-bedroom apartment.



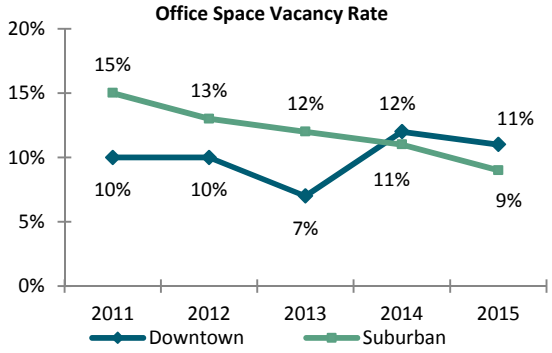
Median sales price of single-family home: Median price of single-family residential properties purchased in the city limits.

Urban Measures

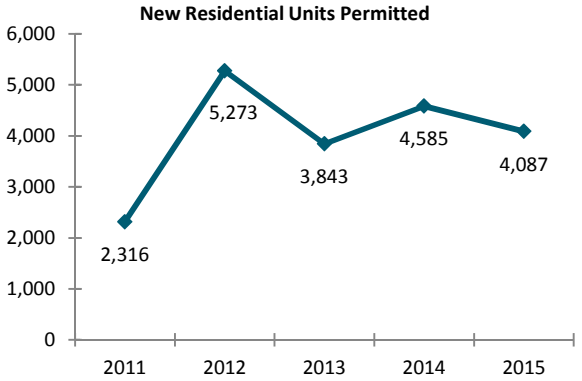
Development



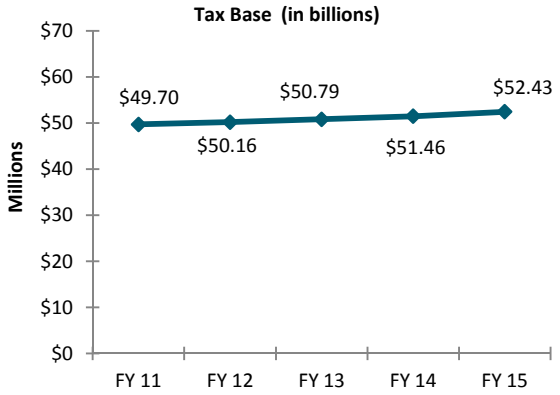
New commercial building sq ft permitted (in thousands): Data from building permits approved by Development Services. Includes new commercial construction, and commercial additions. Does not include group housing.



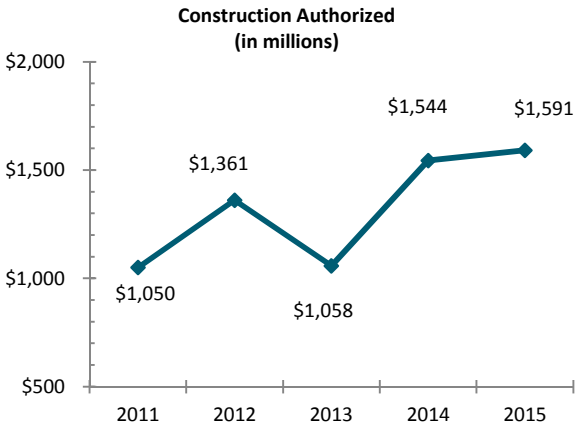
Office space vacancy rate: For suburban and downtown Raleigh. Based on office vacancy data from Carolantic Realty - Triangle Commercial Real Estate Report. 2016 data not yet



New residential units permitted: Based on data from building permits approved by the Development Services Department.



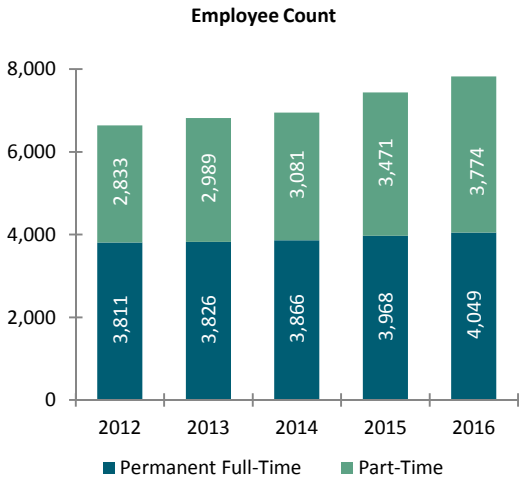
Residential and commercial tax base: The city's total assessed property (real, personal and state certiified) tax valuation. From audited city financial statements.



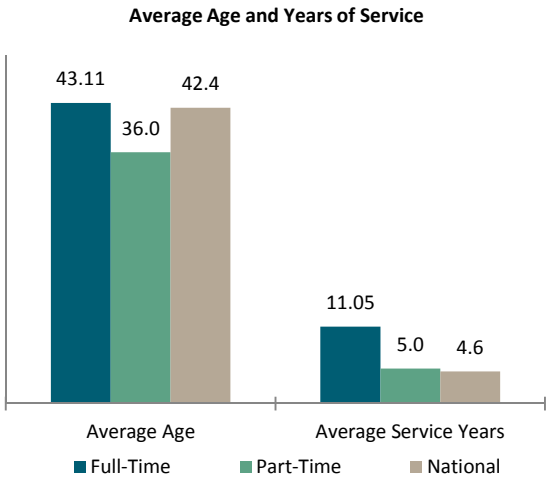
New construction authorized: Data from building permits approved by Development Services. Includes value of new residential and commercial (private and publicly owned) construction, residential and commercial alterations and additions, and others (such as demolitions). Note: 2015 data excludes replacement permits due to expiration.

Municipal Workforce Measures

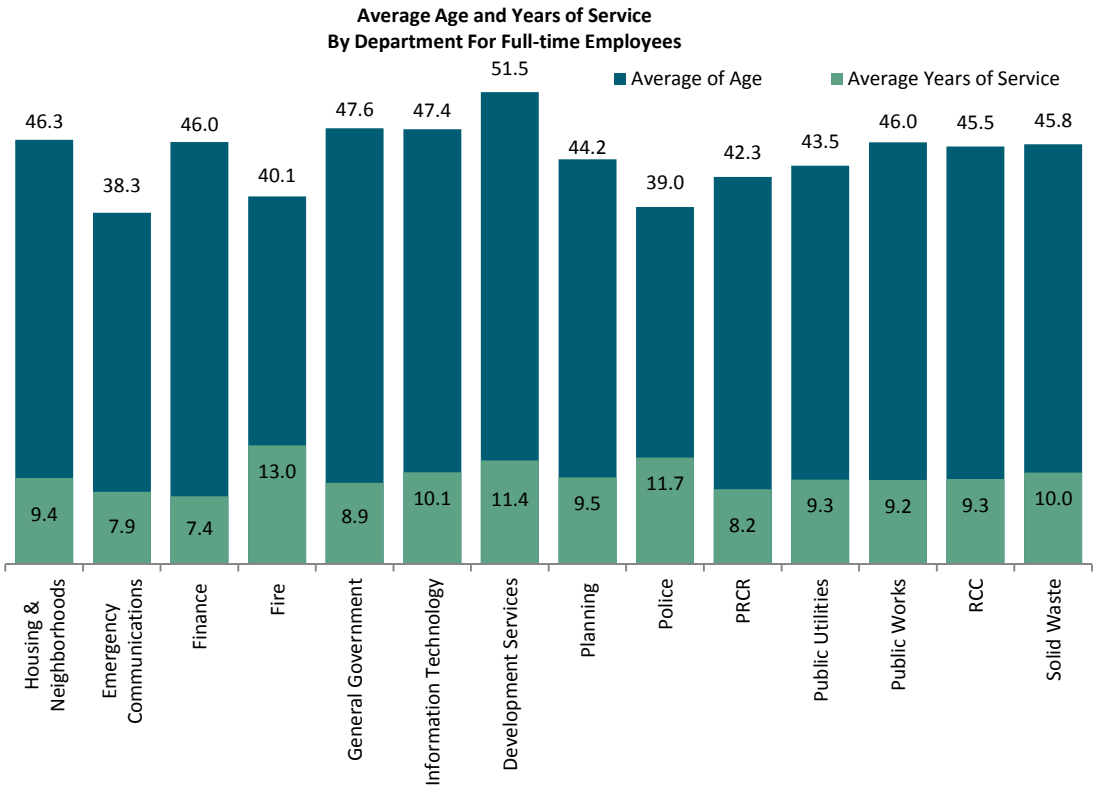
Municipal workforce measures show trends for City of Raleigh employees, part-time and full. Additional metrics are available within the Human Resources budget section.



Employee Count: Total number of employees as of July 1 each year, except for 2016 which is February 1.

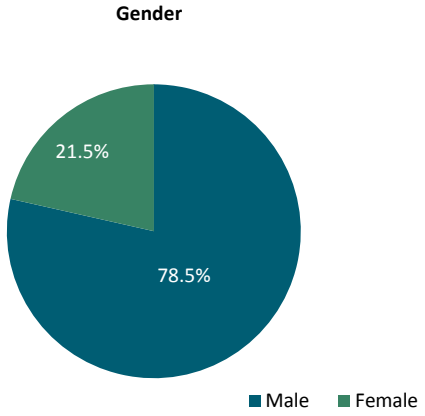


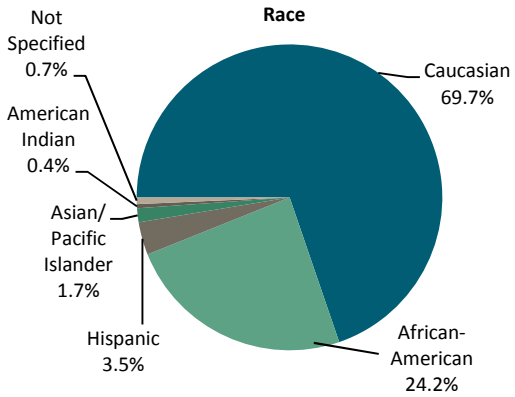
Average Age and Years of Service: Average full-time employee age and years of employment as of February 2016. National data from BLS as of September 2014, most recent available.

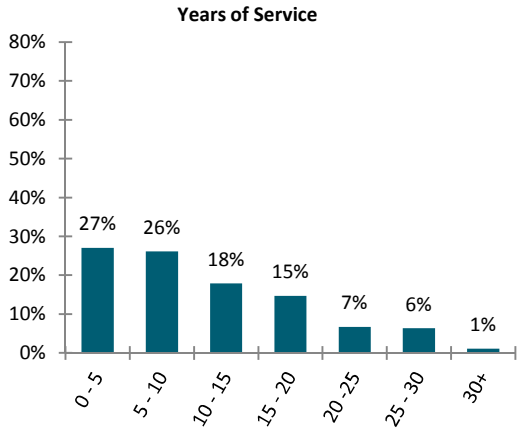


Municipal Workforce Measures

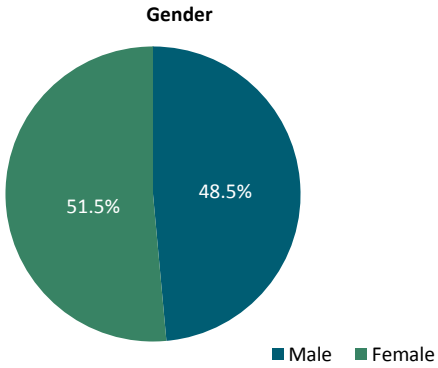
Full-Time Employees

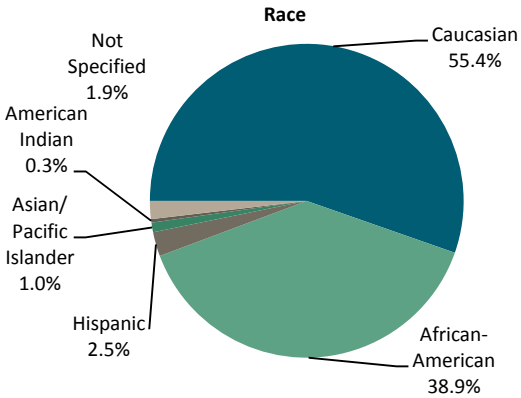


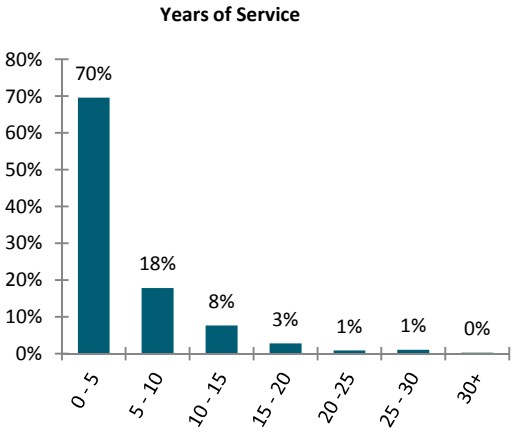




Part-Time Employees



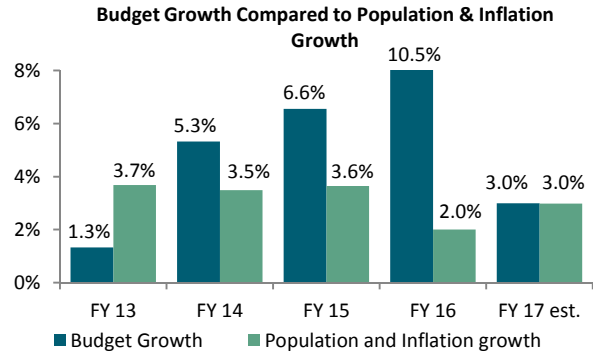




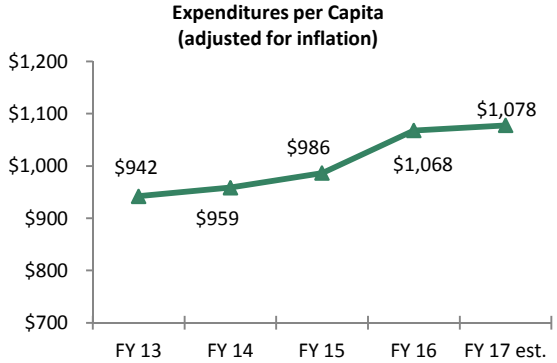
Years of Service: As the city sees a steady increase in the number of retirees, the number of employees with less than five years of service will continue to increase.

City Organization Measures

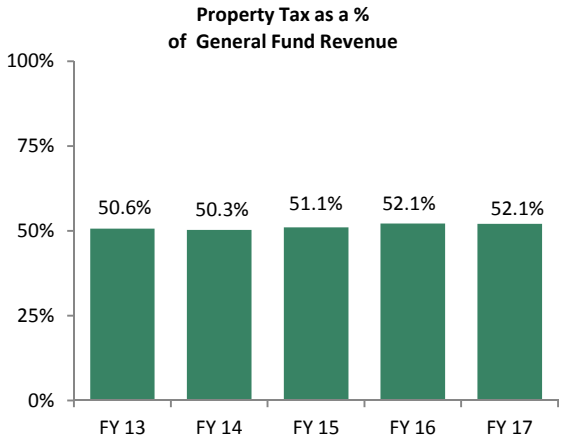
City Organization Measures show trends within the City of Raleigh organization. Many of these measures relate to changes in revenues, expenditures and personnel. They show the effects of policy and management decisions.



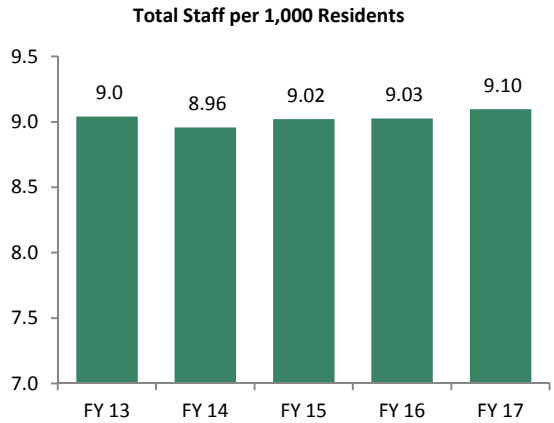
Budget growth compared to population & inflation: Percent growth in net operating and capital budgets compared to a composite of city population growth and inflation. FY17 inflation is estimated.



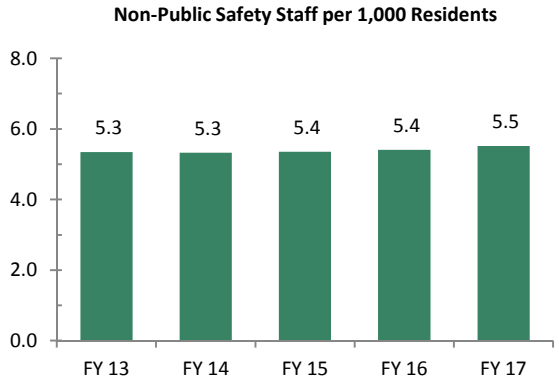
Expenditures per capita: Total annual budgeted expenditures, including operating and capital costs, divided by city population. FY17 inflation is estimated.



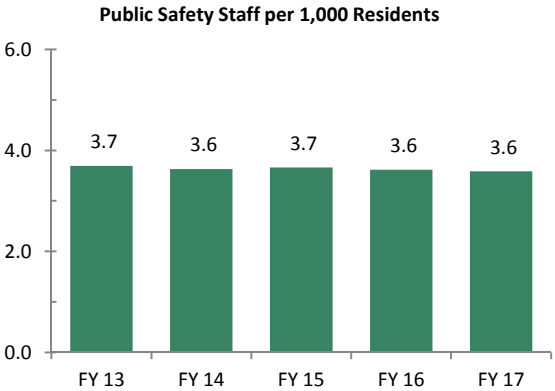
Property tax as a % of general fund revenue: The budgeted amount of revenue from ad valorem property taxes as a percent of total budgeted general fund revenue.



Total staff per 1,000 residents: Total number of authorized full-time positions for every 1,000 residents.

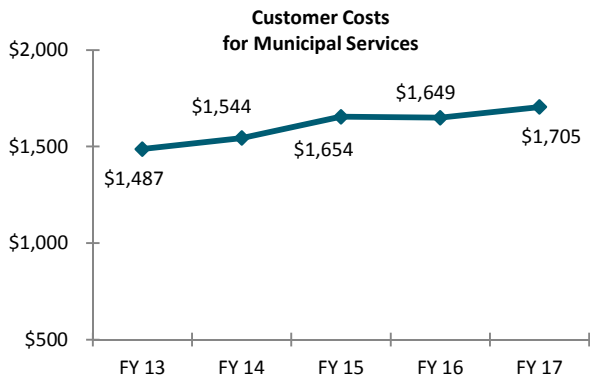


Non-public safety staff per 1,000 residents: Total number of authorized full-time positions not related to public safety operations for every 1,000 residents.

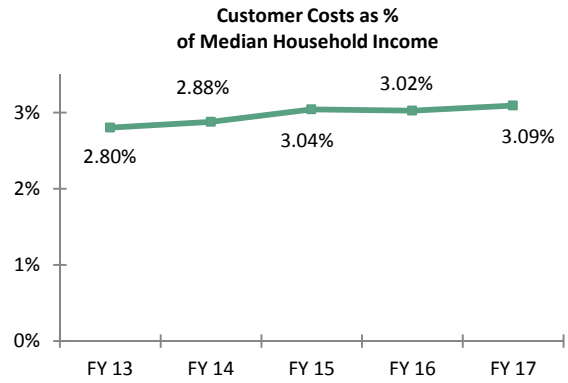


Public safety staff per 1,000 residents: Total number of authorized full-time positions related to public safety operations for every 1,000 residents.

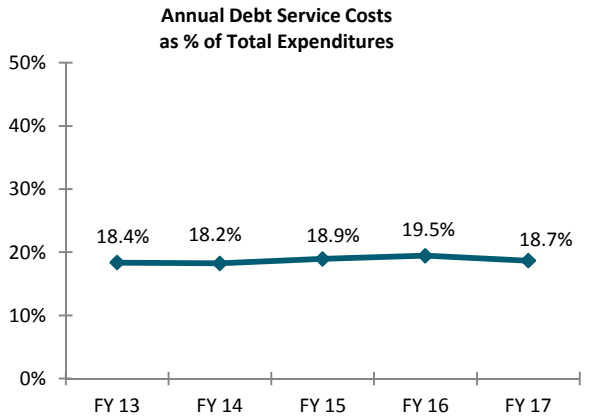
City Organization Measures



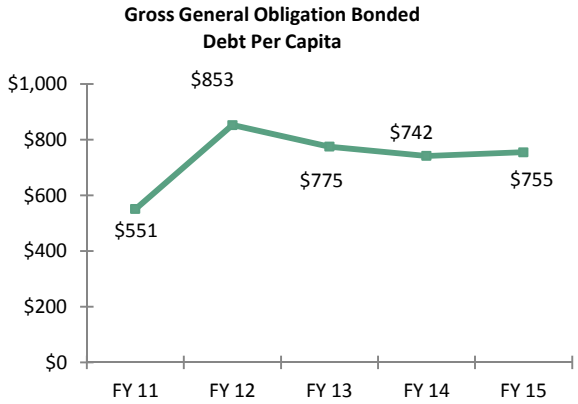
Customer costs for municipal services: $194,675, the median value of a City of Raleigh home as of January 1, 2016. Annual water and sewer consumption is declining. Annual water and sewer charges are based on 5 CCF per month beginning in FY16. A prior average of 6 CCF per month is used in preceding years.



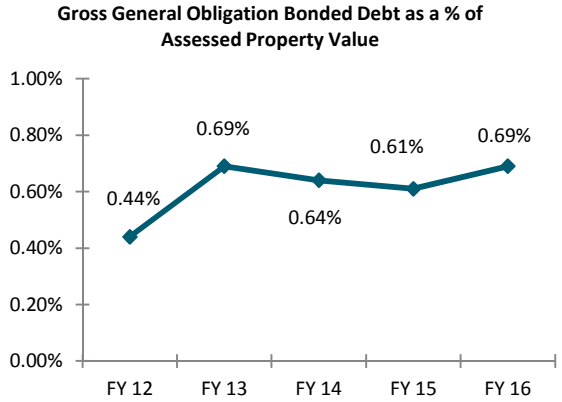
Customer costs as a % of median household income: Customer costs for municipal services as a percentage of the prior year median family income for the Triangle Metropolitan Statistical Area (MSA). Income data from U.S. Census Bureau.



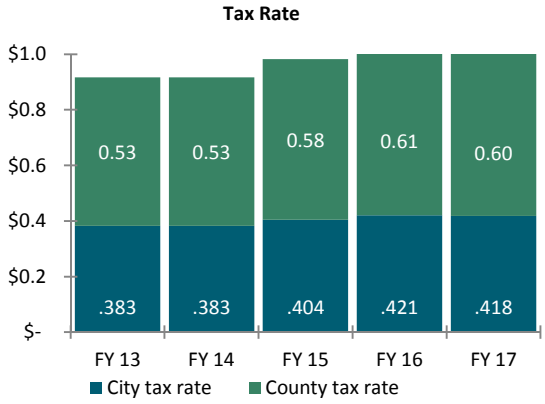
Annual debt service costs as a % of total expenditures: Annual budgeted debt service costs as a percentage of annual budgeted expenditures. Includes debt service for the General Fund and enterprises.



Gross General Obligation bonded debt per capita: Debt as of last day of the fiscal year. Gross General Obligation bonded debt is the amount of outstanding bonded debt. Shown as debt divided by the total city population. This chart does not include revenue bonds. FY16 data will be available with the FY16 CAFR.

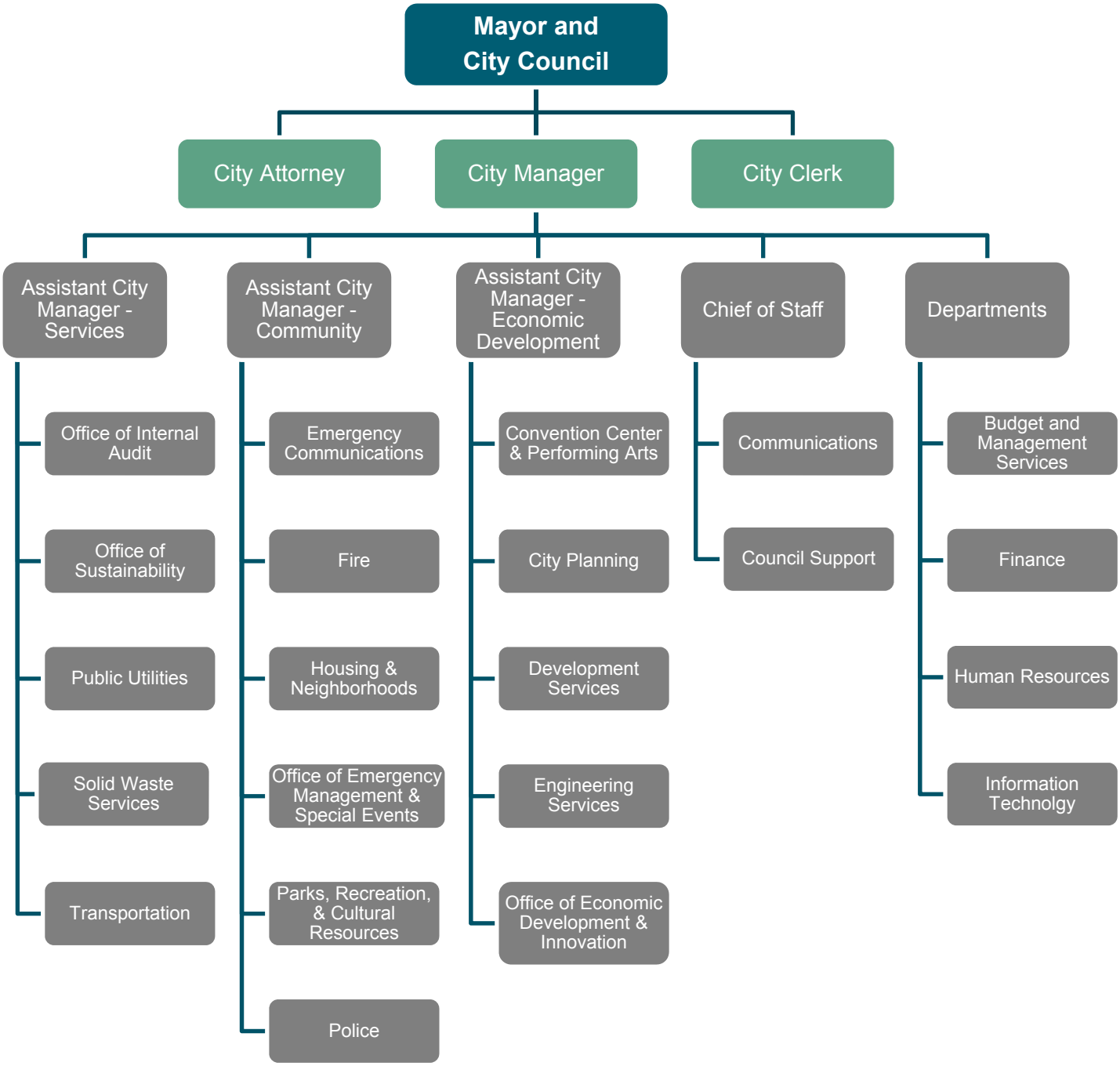


Gross General Obligation bonded debt as % of assessed property value: Debt as of last day of the fiscal year. Gross GO bonded debt shown as % of assessed value of taxable property in the city. The legal debt limit imposed by state statute is 8% of assessed value. Does not include revenue bonds. FY17 data will be available with the CAFR.



Tax rate: City and Wake County tax rates. Property tax rate per $100 of property valuation. FY17 county projection is based upon FY16 adopted rate.

City of Raleigh Organization Chart



Revenue and Expenditure Summary

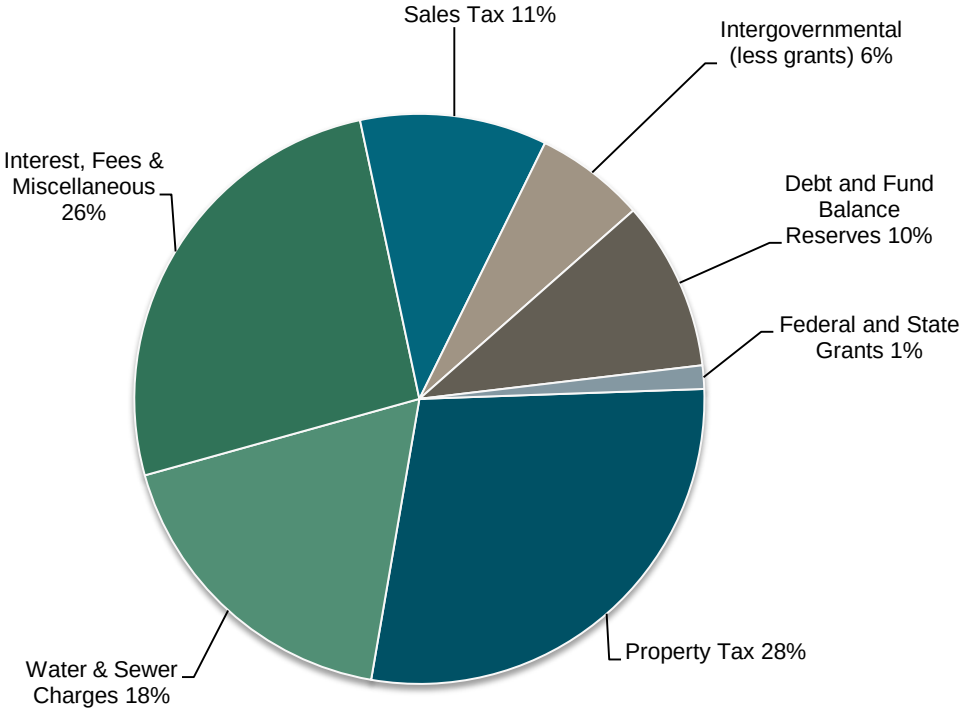
	REVENUES			EXPENDITURES		
	Total Revenues	Less Approp Fr Other Funds	NET Revenues	Total Expenditures	Less Approp To Other Funds	NET Expenditures
GENERAL FUNDS						
General Fund	$466,306,581	$22,715,839	$443,189,424	$466,306,581	$124,476,544	$341,830,037
Economic Dev Fund	1,546,792	1,271,038	275,754	1,546,792	0	1,546,792
Revolving Fund	9,309,142	0	9,309,142	9,309,142	100,000	9,209,142
General Debt Service Fund	72,988,324	71,882,708	1,105,616	72,988,324	0	72,988,324
Walnut Creek Amph Oper Fund	1,197,600	0	1,197,600	1,197,600	1,000,000	197,600
Housing Development Funds	7,287,557	6,965,157	322,400	7,287,557	471,810	6,815,747
SUBTOTAL	**$558,635,996**	**$102,834,742**	**$455,801,254**	**$558,635,996**	**$126,048,354**	**$432,587,641**
SPECIAL REVENUE FUNDS						
Emergency Telephone Sys Fd	$3,019,732	$0	$3,019,732	$3,019,732	$0	$3,019,732
Convention Center Fin. Fund	29,403,072	0	29,403,072	29,403,072	24,203,533	5,199,539
Housing Bond Rsv Funds	2,500,000	0	2,500,000	2,500,000	400,000	2,100,000
Community Develop Funds	6,317,076	215,449	6,101,627	6,317,076	192,441	6,124,635
Grants Fund	2,016,332	385,123	1,631,209	2,016,332	0	2,016,332
CAMPO Fund	3,041,488	209,721	2,831,767	3,041,488	100,000	2,941,488
Disaster Recovery Fund	500,000	0	500,000	500,000	0	500,000
SUBTOTAL	**$46,797,700**	**$810,293**	**$45,987,407**	**$46,797,700**	**$24,895,974**	**$21,901,726**
GENERAL CAPITAL PROJECT FUNDS						
Technology Fund	$6,544,000	$6,471,965	$72,035	$6,544,000	$3,081,387	$3,462,613
Capital Projects Fund	5,705,000	5,040,000	665,000	5,705,000	0	5,705,000
Sidewalk Fund	661,000	661,000	0	661,000	0	661,000
Street Improvement Fund	16,096,000	14,411,000	1,685,000	16,096,000	0	16,096,000
Street Facility Fees Fund	7,539,796	0	7,539,796	7,539,796	7,539,796	0
Park Facility Fees Fund	2,647,300	0	2,647,300	2,647,300	2,647,300	0
Park Improvement Fund	5,075,000	4,975,000	100,000	5,075,000	0	5,075,000
Walnut Creek Amph Fund	200,000	0	200,000	200,000	0	200,000
SUBTOTAL	**$44,468,096**	**$31,558,965**	**$12,909,131**	**$44,468,096**	**$13,268,483**	**$31,199,613**
ENTERPRISE OPERATING FUNDS						
Public Utilities Fund	$234,042,515	$2,049,105	$231,993,410	$234,042,515	$125,516,373	$108,526,142
Utility Infrastructure Funds	16,660,000	0	16,660,000	16,660,000	16,660,000	0
Watershed Protection Fee Fund	2,250,000	0	2,250,000	2,250,000	2,250,000	0
Utility Debt Service Fund	59,500,000	59,500,000	0	59,500,000	0	59,500,000
Solid Waste Operating Fund	34,853,977	7,616,835	27,237,142	34,853,977	4,846,408	30,007,569
Solid Waste Debt Service Fund	2,007,006	1,482,923	524,083	2,007,006	0	2,007,006
Public Transit Fund	30,103,162	18,870,602	11,232,560	30,103,162	905,052	29,198,110
Parking Facilities Operating Fd	16,167,197	500,000	15,667,197	16,167,197	7,649,716	8,517,481
Parking Debt Service Fund	7,155,000	6,200,000	955,000	7,155,000	0	7,155,000
Stormwater Utility Fund	23,715,171	438,735	23,276,436	23,715,171	17,957,665	5,757,506
RCCC/PAC Operations	18,356,741	4,893,607	13,463,134	18,356,741	1,793,565	16,563,176
Conv Center Debt Svc Fund	18,508,532	18,475,783	32,749	18,508,532	0	18,508,532
SUBTOTAL	**$463,319,301**	**$120,027,590**	**$343,291,711**	**$463,319,301**	**$177,578,779**	**$285,740,522**
ENTERPRISE CAPITAL PROJECT FUNDS						
Water Capital Projects Fund	$37,450,000	$37,450,000	$0	$37,450,000	$0	$37,450,000
Sewer Capital Projects Fund	35,332,000	35,332,000	0	35,332,000	0	35,332,000
Parking Facilities Proj Fund	1,170,000	812,000	358,000	1,170,000	0	1,170,000
Stormwater Utility Proj Fund	10,906,000	10,232,000	674,000	10,906,000	0	10,906,000
Conv Ctr & Mem Aud Proj Fd	25,000	25,000	0	25,000	0	25,000
Conv Ctr Complex Proj Fund	2,709,000	2,709,000	0	2,709,000	0	2,709,000
SUBTOTAL	**$87,592,000**	**$86,560,000**	**$1,032,000**	**$87,592,000**	**$0**	**$87,592,000**
TOTAL ALL FUNDS	**$1,200,813,093**	**$341,791,590**	**$859,021,503**	**$1,200,813,093**	**$341,791,590**	**$859,021,503**

Total Budget Summary
(net of interfund transfers)

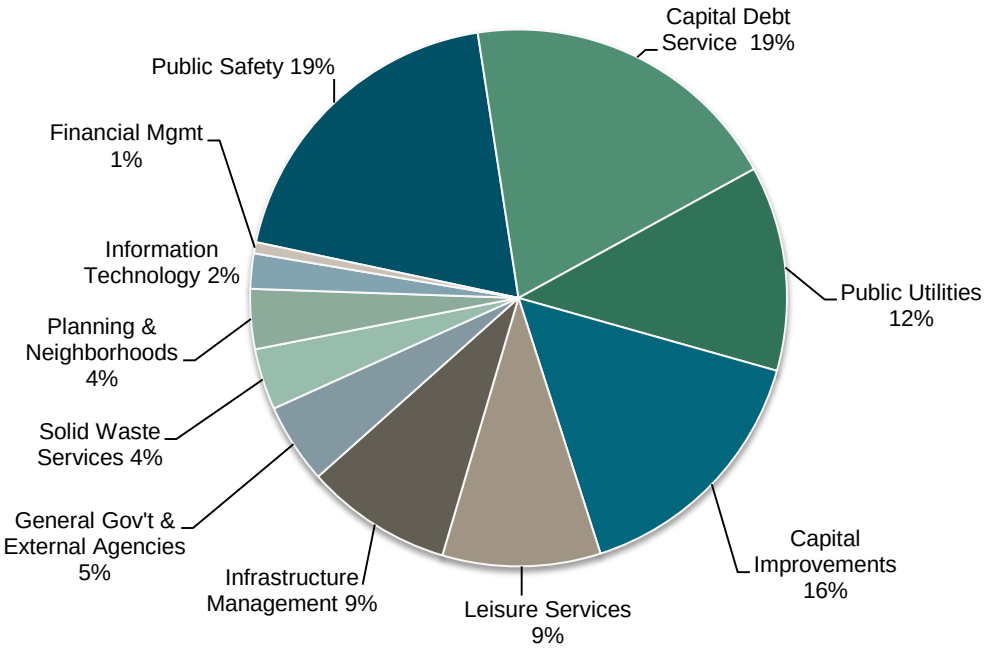
	ADOPTED	ADOPTED	ADOPTED	CHANGE
REVENUES	**2014-15**	**2015-16**	**2016-17**	**FY16 To FY17**
Property Tax	$212,857,000	$226,696,250	$242,875,000	7.1%
Water & Sewer Charges	201,592,337	215,453,922	154,273,083	(28.4%)
Interest, Fees & Miscellaneous	140,807,586	149,265,130	223,077,165	49.5%
Sales Tax	79,700,000	86,713,000	91,085,000	5.0%
Intergovernmental (less grants)	64,153,623	72,977,581	53,631,883	(26.5%)
Debt and Fund Balance Reserves	45,644,749	72,128,355	82,686,410	14.6%
Federal and State Grants	9,453,196	10,393,423	11,392,962	9.6%
	$754,208,491	**$833,627,661**	**$859,021,503**	**3.0%**
EXPENDITURES				
Public Safety	$157,606,251	$160,337,316	$165,364,617	3.1%
Capital Debt Service	142,737,400	162,226,757	160,158,862	(1.3%)
Public Utilities	111,370,804	102,921,243	108,526,142	5.4%
Capital Improvements	77,121,000	130,775,004	126,591,152	(3.2%)
Leisure Services	75,704,390	79,355,948	70,139,285	(11.6%)
Infrastructure Management	69,363,473	73,627,502	93,981,237	27.6%
General Gov't & External Agencies	39,168,230	40,278,326	42,634,239	5.8%
Solid Waste Services	30,127,562	30,752,947	30,007,569	(2.4%)
Planning & Neighborhoods	28,297,463	30,092,826	36,257,947	20.5%
Information Technology	17,282,990	17,686,183	19,409,025	9.7%
Financial Management	5,428,928	5,573,610	5,976,429	7.2%
	$754,208,491	**$833,627,661**	**$859,021,503**	**3.0%**

Total Budget Summary
(net of interfund transfers)

REVENUES



EXPENDITURES

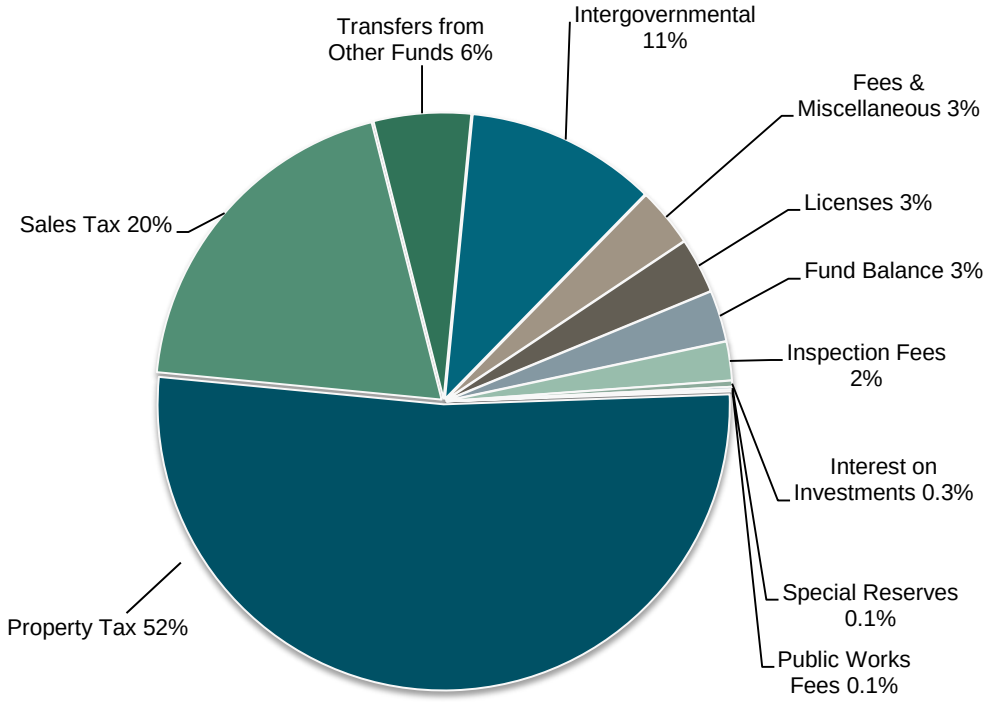


General Fund Summary
(including interfund transfers)

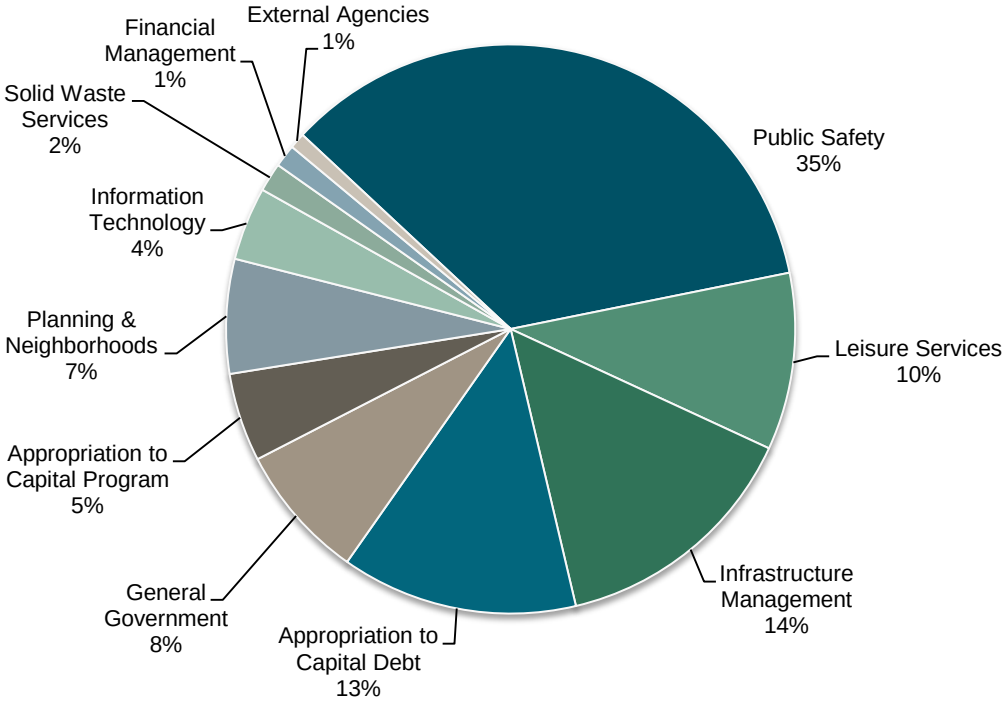
	ADOPTED	ADOPTED	ADOPTED	CHANGE
REVENUES	**2014-15**	**2015-16**	**2016-17**	**FY16 To FY17**
Property Tax	$212,857,000	$226,696,250	$242,875,000	7.1%
Sales Tax	79,700,000	86,713,000	91,085,000	5.0%
Transfers from Other Funds	25,159,501	22,400,999	25,579,626	14.2%
Intergovernmental	39,366,926	43,833,368	50,226,897	14.6%
Fees & Miscellaneous	14,359,984	14,321,020	15,506,145	8.3%
Licenses	21,251,000	14,435,612	14,570,000	0.9%
Fund Balance	13,000,000	13,004,124	13,462,463	3.5%
Inspection Fees	9,474,987	11,009,600	10,198,450	(7.4%)
Interest on Investments	1,220,000	1,573,000	1,607,000	2.2%
Special Reserves	0	0	643,000	
Public Works Fees	316,000	940,000	553,000	(41.2%)
	$416,705,398	**$434,926,973**	**$466,306,581**	**7.2%**
EXPENDITURES				
Public Safety	$155,087,867	$157,177,294	$162,456,483	3.4%
Leisure Services	52,637,920	56,377,827	46,862,544	(16.9%)
Infrastructure Management	49,174,858	50,026,840	67,287,391	34.4%
Appropriation to Capital Debt	46,562,000	56,149,950	62,570,595	11.4%
General Government	32,890,739	34,046,714	36,087,605	5.3%
Appropriation to Capital Program	22,457,000	22,171,000	23,461,126	5.7%
Planning & Neighborhoods	19,695,276	21,719,184	30,349,002	39.4%
Information Technology	17,282,990	17,686,183	19,409,025	9.7%
Solid Waste Services	11,628,083	9,890,508	7,616,835	(23.0%)
Financial Management	5,428,928	5,573,610	5,976,429	7.2%
External Agencies	3,859,737	4,107,863	4,229,548	1.0%
	$416,705,398	**$434,926,973**	**$466,306,581**	**7.2%**

General Fund Summary
(including interfund transfers)

REVENUES



EXPENDITURES



General Funds

The City of Raleigh has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

The **General Fund (100)** is the principal operating fund for the City of Raleigh. It was established to account for all financial resources except those required by state law, local ordinance, and generally accepted accounting principles to be accounted for in another fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, licenses, permits and fees. The major operating activities include general government, police, fire, public works, development services, parks and recreation and other governmental service functions.

The **Economic Development Fund (110)** was established in FY94 to provide a focal point for the City's economic development program. Funding is provided in this budget for selected external organizations that promote growth and development in the Raleigh area. This fund is supported by transfers from the General and Public Utilities Funds.

The **Revolving Fund (130)** was established primarily to account for various year-round recreational activities that are self-supporting with revenues equaling or exceeding expenditures. The Revolving Fund also includes a number of non-recreational self-sustaining programs and activities, including the Sustainability Environmental Awards and classes offered by the Raleigh Television Network.

The **General Debt Service Fund (190)** provides for the payment of principal, interest and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities.

The **Walnut Creek Amphitheater Operating Fund (652)** was established in FY14 to separate the operating and capital expenses related to maintaining the Walnut Creek Amphitheater. The fund is supported entirely by rental revenue from the facility.

The **Housing Development Funds (735-736)** receive revenue primarily from City tax dollars which are collected in the General Fund and appropriated to the Housing Development Funds. This funding supports various programs to provide more affordable housing to low and moderate income residents.

General Funds

	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
GENERAL FUND (100)	$434,926,973	$466,306,581	7.2%
Less Appropriation to Other Funds	(112,761,353)	(124,476,544)	
NET GENERAL FUND (100)	$322,165,620	$341,830,037	6.1%
ECONOMIC DEV FUND (110)	$1,786,944	$1,546,792	(13.4%)
Less Appropriation to Other Funds	0	0	
NET ECONOMIC DEV FUND (110)	$1,786,944	$1,546,792	(13.4%)
REVOLVING FUND (130)	$8,948,458	$9,309,142	4.0%
Less Appropriation to Other Funds	(100,000)	(100,000)	
NET REVOLVING FUND (130)	$8,848,458	$9,209,142	4.1%
GENERAL DEBT SERVICE FUND (190)	$76,486,722	$72,988,324	(4.6%)
Less Appropriation to Other Funds	0	0	
NET GEN DEBT SERVICE FUND (190)	$76,486,722	$72,988,324	(4.6%)
WALNUT CREEK AMPH OPERATING FD (652)	$1,194,625	$1,197,600	0.2%
Less Appropriation to Other Funds	(1,000,000)	(1,000,000)	
NET WALNUT CREEK AMPH OPER FUND (652)	$194,625	$197,600	1.5%
HOUSING DEVELOPMENT FUNDS (735-736)	$1,343,630	$7,287,557	442.4%
Less Appropriation to Other Funds	(274,158)	(471,810)	
NET HOUSING DEVELOPMENT FUNDS (735-736)	$1,069,472	$6,815,747	537.3%
TOTAL GENERAL FUNDS	**$524,687,352**	**$558,635,996**	**6.5%**
Less Appropriation to Other Funds	(114,135,511)	(126,048,354)	10.4%
NET GENERAL FUNDS	**$410,551,841**	**$432,587,641**	**5.4%**

Special Revenue Funds

The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources that are restricted by law or administrative action for specific purposes. Revenue sources accounted for through the City's special revenue funds include:

The **Emergency Telephone System Fund (712)** is comprised of the Emergency Communication Center's allocation of the state's wireless fund. The fund covers wireless eligible costs involved in operating and maintaining a wireless enhanced 9-1-1 system. Wireless eligible costs are those costs incurred from when a wireless customer dials 9-1-1 until the call taker/telecommunicator receives the call and locates the caller.

The **Convention Center Financing (715)** accounts for hotel and motel occupancy taxes collected by the County and remitted to the City per an interlocal agreement to fund the financing of the Convention Center.

The **Housing Bond Funds (720-724)** accounts for City housing development programs which are financed by general obligation bond issues.

The **Community Development Funds (741-781)** are primarily supported by federal grant funds allocated to the City for community development programs which are targeted primarily to inner-city areas. In addition to the Community Development Block Grant, revenues in this fund include rental income and loan repayments.

The Grants Fund (810) receives City several grants on an annual basis. FY16 will be the first year that these grants are adopted with the City budget; historically, they have been adopted throughout the year as they are received. The Adopted 2014-2015 column reflects this history of not adopting grants with the budget.

The **CAMPO Fund (811)** supports the Capital Area Metropolitan Planning Organization (CAMPO) activities. Funding comes from federal grants and partner agencies.

The **Disaster Recovery Fund (816)** accounts for federal and state reimbursement for disaster recovery activities resulting from various natural disasters and the City's flood mitigation program.

Special Revenue Funds

	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
EMER. TELEPHONE SYSTEM FUND (712)	$3,280,636	$3,019,732	(8.0%)
Less Appropriation to Other Funds	0	0	
EMER. TELEPHONE SYSTEM FUNDS	$3,280,636	$3,019,732	(8.0%)
CONVENTION CENTER FINANCING FUND (715)	$24,941,936	$29,403,072	17.9%
Less Appropriation to Other Funds	(22,559,745)	(24,203,533)	
NET CONVENTION CTR FINANCING FUND (715)	$2,382,191	$5,199,539	118.3%
HOUSING BOND RESERVE FUNDS (720-724)	$2,048,000	$2,500,000	
Less Appropriation to Other Funds	(400,000)	(400,000)	
NET HOUSING BOND FUND (720-724)	$1,648,000	$2,100,000	
COMMUNITY DEVELOP FUNDS (741-781)	$5,909,056	$6,317,076	6.9%
Less Appropriation to Other Funds	(217,273)	(192,441)	
NET COMMUNITY DEVELOP FUNDS (741-781)	$5,691,783	$6,124,635	7.6%
GRANTS FUND (810)	$1,617,995	$2,016,332	
Less Appropriation to Other Funds	0	0	
NET GRANTS FUND (810)	$1,617,995	$2,016,332	
CAMPO FUND (811)	$2,981,488	$3,041,488	2.0%
Less Appropriation to Other Funds	(100,000)	(100,000)	
NET CAMPO FUND (811)	$2,881,488	$2,941,488	2.1%
DISASTER RECOVERY FUND (816)	$0	$500,000	
Less Appropriation to Other Funds	0	0	
NET DISASTER RECOVERY FUND (816)	$0	$500,000	
TOTAL SPECIAL REVENUE FUNDS	**$40,779,111**	**$46,797,700**	**14.8%**
Less Appropriation to Other Funds	(23,277,018)	(24,895,974)	
NET SPECIAL REVENUE FUNDS	**$17,502,093**	**$21,901,726**	**25.1%**

General Capital Project Funds

The purpose of the General Capital Projects Funds is to account for the financial resources segregated for the acquisition or construction of major general capital assets and facilities. The budgets within these funds are adopted for the life of the project. Under the project accounting concept, project expenditures, and the revenues used to fund them, are accumulated until the year the project is completed. General projects accounted for within the general capital projects funds include street projects, park improvements, technology projects, major public facilities and other miscellaneous capital projects.

The **Technology Fund (501)** accounts for long-term technology projects as recommended by the City's technology governance process. These projects are financed from general fund resources.

The **Capital Projects Fund (505)** accounts for all capital improvement costs not applicable to other capital improvement programs. These improvements are financed from nonbond resources.

The **Sidewalk Fund (515)** accounts for capital project costs for the construction of sidewalks within the City.

The **Street Improvement Fund (525)** accounts for all street improvement programs to be financed from applicable street assessment proceeds and other non-bond street improvement resources.

The **Street Facility Fees Funds (545) and Park Facility Fees Fund (610)** accounts for facility fees collected from developers to be expended for street and park capital purposes within designated zones in the City.

The **Park Improvement Fund (625)** accounts for transfers from the general fund and other revenues and allocations, and all project costs in the construction of park improvements as well as park land and greenway acquisition.

The **Walnut Creek Amphitheater Fund (650)** accounts for capital projects costs of the Amphitheater financed by a portion of the Amphitheater rent.

General Capital Project Funds

	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
TECHNOLOGY FUND (501)	$11,461,000	$6,544,000	(42.9%)
Less Appropriation to Other Funds	(3,134,187)	(3,081,387)	
NET TECHNOLOGY FUND (501)	$8,326,813	$3,462,613	(58.4%)
CAPITAL PROJECTS FUND (505)	$4,100,000	$5,705,000	39.1%
Less Appropriation to Other Funds	0	0	
NET CAPITAL PROJECTS FUND (505)	$4,100,000	$5,705,000	39.1%
SIDEWALK FUND (515)	$425,000	$661,000	55.5%
Less Appropriation to Other Funds	0	0	
NET SIDEWALK FUND (515)	$425,000	$661,000	55.5%
STREET IMPROVEMENT FUND (525)	$17,032,000	$16,096,000	(5.5%)
Less Appropriation to Other Funds	0	0	
NET STREET IMPROVEMENT FUND (525)	$17,032,000	$16,096,000	(5.5%)
STREET FACILITY FEES FUND (545)	$8,951,100	$7,539,796	(15.8%)
Less Appropriation to Other Funds	(8,951,100)	(7,539,796)	
NET STREET FACILITY FEES FUND (545)	$0	$0	
PARK FACILITY FEES FUND (610)	$4,051,000	$2,647,300	(34.7%)
Less Appropriation to Other Funds	(3,601,000)	(2,647,300)	
NET PARK FACILITY FEES FUND (610)	$450,000	$0	
PARK IMPROVEMENT FUND (625)	$5,925,000	$5,075,000	(14.3%)
Less Appropriation to Other Funds	0	0	
NET PARK IMPROVEMENT FUND (625)	$5,925,000	$5,075,000	(14.3%)
WALNUT CREEK AMPH. CAPITAL FUND (650)	$200,000	$200,000	0.0%
Less Appropriation to Other Funds	0	0	
NET WALNUT CREEK AMPH. CAPITAL FUND (650)	$200,000	$200,000	0.0%
TOTAL GENERAL CAPITAL PROJECT FUNDS	**$52,145,100**	**$44,468,096**	**(14.7%)**
Less Appropriation to Other Funds	(15,686,287)	(13,268,483)	
NET GENERAL CAPITAL PROJECT FUNDS	**$36,458,813**	**$31,199,613**	**(14.4 %)**

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public be recovered through user charges; or where the governing body has decided that periodic determinations of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The **Public Utilities Fund (310)** provides for water and sewer operations of the City of Raleigh. This fund is supported primarily by user charges and customer fees, and provides for all operating costs associated with the City's water and sewer systems. The **Utility Infrastructure Funds (311-312), Watershed Protection Fee Fund (313), Utility Debt Service Fund (315)** and **Water and Sewer Capital Projects Funds (320 and 325)** account for capital costs associated with the City's water and sewer operations.

The **Solid Waste Services Operating Fund (360)** and the **Solid Waste Debt Service Fund (362)** have been established to fund the operational and capital needs of the City's Solid Waste Services Department which oversees the residential collection, recycling and yard waste programs. The fund is supported by user fees and charges and by a subsidy from the general fund.

The **Public Transit Fund (410)** is supported by user charges, federal grant contributions and the City's General Fund. Expenditures in this fund support the operation of GoRaleigh and for the City program for disabled residents, GoRaleigh Access.

The **Parking Facilities Operating Fund (442), Parking Debt Service Fund (444)** and the **Parking Facilities Project Fund (446)** provide for the operational, maintenance and capital costs for the Municipal, Cabarrus, City Center, Convention Center and Moore Square parking decks. Cleaning and maintenance costs for the Moore Square Transit Station and the Downtown Police Substation are also included. These funds are supported by parking deck user fees, parking violation revenue and interest income.

The **Stormwater Utility Fund (460)** and **The Stormwater Utility Capital Project Fund (470)** provide for stormwater operations in the City of Raleigh. These funds are supported by revenue generated from a stormwater fee charged to residential and commercial residents of Raleigh.

The **Raleigh Convention Center and Performing Arts Center Operations Fund (RCCC/PAC) (642)** has been established to separate the operations of the City's Convention Center and the Performing Arts Center. The fund is supported partially by ticket sales, user fees and charges. Operating deficits are supported by an appropriation from the General Fund.

The **Convention Center Debt Service Fund (644)** and the **Convention Center Complex Fund (648)** account for the capital costs at the Convention Center and Performing Arts Center.

Enterprise Funds

OPERATING	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
PUBLIC UTILITIES FUND (310)	$237,995,866	$234,042,515	(1.7%)
Less Appropriation to Other Funds	(135,074,623)	(125,516,373)	
NET PUBLIC UTILITIES FUND (310)	$102,921,243	$108,526,142	5.4%
UTILITY INFRASTRUCTURE FUNDS (311 & 312)	$12,255,000	$16,660,000	35.9%
Less Appropriation to Other Funds	(12,255,000)	(16,660,000)	
NET UTILITY INFRASTRUCTURE FDS (311&312)	$0	$0	
WATERSHED PROTECTION FEE FUND (313)	$2,250,000	$2,250,000	0.0%
Less Appropriation to Other Funds	(2,250,000)	(2,250,000)	
NET WATERSHED PROTECTION FEE FUND (313)	$0	$0	
UTILITY DEBT SERVICE FUND (315)	$58,179,115	$59,500,000	2.3%
Less Appropriation to Other Funds	0	0	
NET PUBLIC UTILITIES FUND (315)	$58,179,115	$59,500,000	2.3%
SOLID WASTE OPERATIONS FUND (360)	$36,075,176	$34,853,977	(3.4%)
Less Appropriation to Other Funds	(5,322,229)	(4,846,408)	
NET SOLID WASTE OPERATIONS FUND (360)	$30,752,947	$30,007,569	(2.4%)
SOLID WASTE DEBT SVC FUND (362)	$2,038,000	$2,007,006	(1.5%)
Less Appropriation to Other Funds	0	0	
NET SOLID WASTE DEBT SVC FUND (362)	$2,038,000	$2,007,006	(1.5%)
PUBLIC TRANSIT FUND (410)	$29,264,324	$30,103,162	2.9%
Less Appropriation to Other Funds	(816,853)	(905,052)	
NET PUBLIC TRANSIT FUND (410)	$28,447,471	$29,198,110	2.6%
PARKING FACILITIES OPERATING FUND (442)	$17,849,615	$16,167,197	(9.4%)
Less Appropriation to Other Funds	(9,267,545)	(7,649,716)	
NET PARKING FACILITIES FUND (442)	$8,582,070	$8,517,481	(0.8%)
PARKING DEBT SERVICE FUND (444)	$7,025,000	$7,155,000	1.9%
Less Appropriation to Other Funds	0	0	
NET PARKING DEBT SERVICES FUND (444)	$7,025,000	$7,155,000	1.9%
STORMWATER UTILITY FUND (460)	$17,748,688	$23,715,171	33.6%
Less Appropriation to Other Funds	(12,085,279)	(17,957,665)	
NET STORMWATER UTILITY FUND (460)	$5,663,409	$5,757,506	1.7%

Enterprise Funds (continued)

	ADOPTED	ADOPTED	CHANGE
OPERATING (CONTINUTED)	2015-16	2016-17	FY16 to FY17
RCCC/PAC OPERATIONS FUND (642)	$18,651,273	$18,356,741	(1.6%)
Less Appropriation to Other Funds	(1,929,534)	(1,793,565)	
NET RCCC/PAC OPERATIONS FUND (642)	$16,721,739	$16,563,176	(0.9%)
CONVENTION CENTER DEBT SRV (644)	$18,497,920	$18,508,532	0.1%
Less Appropriation to Other Funds	0	0	
NET CONVENTION CENTER DEBT SRV FUND (644)	$18,497,920	$18,508,532	0.1%
CAPITAL PROJECTS			
WATER CAPITAL PROJECTS FUND (320)	$22,681,000	$37,450,000	65.1%
Less Appropriation to Other Funds	-	-	
NET WATER CAPITAL PROJECTS FUND (320)	$22,681,000	$37,450,000	65.1%
SEWER CAPITAL PROJECTS FUND (325)	$58,735,000	$35,332,000	(39.8%)
Less Appropriation to Other Funds	-	-	
NET SEWER CAPITAL PROJECTS FUND (325)	$58,735,000	$35,332,000	(39.8%)
PARKING FACILITIES FUND - PROJ (446)	$1,718,000	$1,170,000	(31.9%)
Less Appropriation to Other Funds	0	0	
NET PARKING FACILITIES FUND (446)	$1,718,000	$1,170,000	(31.9%)
STORMWATER UTILITY CAP PROJ (470)	$6,000,000	$10,906,000	81.8%
Less Appropriation to Other Funds	-	-	
NET STORMWATER UTILITY CAP PROJ (470)	$6,000,000	$10,906,000	81.8%
PERFORMING ARTS CENTER PROJ FUND (646)	$0	$25,000	
Less Appropriation to Other Funds	0	0	
NET PERF ARTS CENTER PROJ FUND (646)	$0	$25,000	
CONV CTR COMPLEX FD (648)	$1,152,000	$ 2,709,000	135.2%
Less Appropriation to Other Funds	0	0	
NET CONV CTR COMPLEX FD (648)	$1,152,000	$ 2,709,000	135.2%
TOTAL ENTERPRISE FUNDS	**$548,115,977**	**$550,911,301**	**0.5%**
Less Appropriation to Other Funds	(179,001,063)	(177,578,779)	
NET ENTERPRISE FUNDS	**$369,114,914**	**$373,332,522**	**1.1%**
NET OPERATING AND CAPITAL BUDGET	**$833,627,661**	**$859,021,503**	**3.0%**

Bond Funds

The purpose of the bond funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.

The bond funds are substantially identical in nature to the capital project funds. The main difference between the funds is the primary revenue source. Funding for capital projects, using bond funds, comes primarily from the issuance of long-term debt.

These funds are accounted for separately from the capital project funds to avoid double-counting the debt costs. The cost of the City's long-term debt is captured in the capital debt service funds as the debt is paid rather than in the bond funds as the debt is issued.

	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 To 17
WATER REVENUE BOND FUND (348)	$9,667,000	$660,000	(93.2%)
SEWER REVENUE BOND FUND (349)	$32,052,000	$5,050,000	(84.2%)
CAPITAL PROJECTS BOND FUND (506)	$0	$8,528,000	
STREET BOND FUND (531)	$23,950,000	$13,732,000	(42.7%)
PARK BOND FUND (636)	$18,150,000	$19,375,000	6.7%
PERFORMING ARTS CENTER BOND FUND (646)	$1,437,000	$2,625,000	82.7%
HOUSING BOND FUNDS (720-725)	$1,648,000	$2,500,000	51.7%
TOTAL BOND FUNDS	**$86,904,000**	**$52,470,000**	**(39.6%)**

Internal Service Funds

These funds provide a mechanism by which specific operations can be accounted for and charged to departments on a cost of service basis.

The **Risk Management Fund (230)** includes all expenditures for the City's self-supporting workers' compensation and property/liability insurance programs. The fund also includes the insurance premiums for other types of insurance coverage. The primary sources of revenue are the General Fund and Utility Fund.

The **Health/Dental Trust Fund (240)** includes all expenditures to provide self-supporting health insurance and dental insurance programs for City employees and retirees. The sources of revenue in this fund include contributions from the City, contributions from employees, and contributions from retirees.

The **Governmental Equipment Fund (251)** and **Enterprise Equipment Funds (252-253)** were established to reduce spikes in annual operating budgets due to equipment purchase and to finance these items in the most beneficial way for the City. Costs for the acquisition of equipment and vehicles costing over $10,000 are budgeted in these funds. The sources of revenue to balance the funds are the sum of departmental equipment use charge accounts.

The **Vehicle Fleet Services Fund (260)** was established to provide a mechanism by which the City's Vehicle Fleet Services operation could be reflected in the budget on a full cost basis. Employee salaries and associated operating and equipment costs are budgeted in this fund. The source of revenue to balance the fund is the sum of departmental maintenance and operation (M&O) accounts.

Internal Service Funds

	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 To 17
RISK MANAGEMENT FUND (230)	$10,164,703	$14,779,816	45.4%
Less Appropriation to Other Funds	(988,048)	(5,819,747)	
NET RISK MANAGEMENT FUND	$9,176,655	$8,960,069	(2.4%)
HEALTH/DENTAL TRUST FUND (240)	$38,210,000	$44,616,000	16.8%
Less Appropriation to Other Funds	0	0	
NET HEALTH/DENTAL TRUST FUND	$38,210,000	$44,616,000	16.8%
GOVERNMENTAL EQUIPMENT FUND (251)	$13,449,897	$19,826,641	47.4%
Less Appropriation to Other Funds	0	0	
NET GOVERNMENTAL EQUIPMENT FUND	$13,449,897	$19,826,641	47.4%
ENTERPRISE EQUIPMENT FUNDS (252-253)	$17,767,588	$15,093,606	(15.0%)
Less Appropriation to Other Funds	0	0	
NET ENTERPRISE EQUIPMENT FUNDS	$17,767,588	$15,093,606	(15.0%)
VEHICLE FLEET SERVICES FUND (260)	$17,628,612	$17,899,191	1.5%
Less Appropriation to Other Funds	(87,728)	(100,085)	
NET VEHICLE FLEET SERVICES FUND	$17,540,884	$17,799,106	1.5%
TOTAL INTERNAL SERVICE FUNDS	**$97,220,800**	**$112,215,254**	**15.4%**
Less Appropriation to Other Funds	(1,075,776)	(5,919,832)	
NET INTERNAL SERVICE FUNDS	**$96,145,024**	**$106,295,422**	**10.6%**

General Fund

Appropriations by Division

	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 To FY17
General Government				
City Council	282,485	314,691	407,633	29.5%
City Clerk	534,399	545,785	626,825	14.8%
City Attorney	2,987,075	3,261,909	3,440,202	5.5%
Special Appropriations	42,158,547	42,467,839	43,921,352	3.4%
City Manager	2,299,371	2,375,382	2,317,684	(2.4%)
Internal Audit Office	516,904	524,314	528,871	0.9%
Office of Economic Development & Innovation	618,238	631,340	627,576	(0.6%)
Office of Sustainability	658,422	595,981	575,221	(3.5%)
Office of Emergency Mgmt. & Special Events	219,455	296,725	384,109	29.4%
Communications	1,181,128	1,303,291	2,029,404	55.7%
Raleigh TV Network	683,717	694,549	857,652	23.5%
Subtotal, General Government	**$52,139,742**	**$53,011,806**	**$55,716,529**	**5.1%**
Budget & Management Services	**$1,850,984**	**$1,386,653**	**$1,526,227**	**10.1%**
Human Resources	**$3,783,768**	**$4,233,203**	**$4,680,831**	**10.6%**
Finance				
Administration	521,805	531,164	639,558	20.4%
Treasury	669,719	553,138	530,419	(4.1%)
Revenue	1,316,355	1,268,996	1,293,086	1.9%
Purchasing	575,523	702,049	1,028,535	46.5%
Accounting and Financial Reporting	1,863,405	2,021,234	1,979,430	(2.1%)
Payroll	482,120	497,028	505,402	1.7%
Subtotal, Finance	**$5,428,928**	**$5,573,610**	**$5,976,429**	**7.2%**
Information Technology				
IT Administration	1,149,042	1,471,936	1,594,460	8.3%
IT Strategy and Planning	2,360,272	3,172,257	3,041,533	(4.1%)
Enterprise Infrastructure Management	7,204,702	6,503,672	7,014,676	7.9%
Enterprise Bus. Application Support	4,523,240	4,930,869	6,079,860	23.3%
Customer Relationship Management	2,045,734	1,607,450	1,678,497	4.4%
Subtotal, Information Technology	**$17,282,990**	**$17,686,183**	**$19,409,025**	**9.7%**
Public Works[1]				
Public Works	14,383,483	14,622,623	0	
Construction Management	1,323,933	1,420,974	0	
Stormwater Maintenance	2,980,897	3,089,160	0	
Street Maintenance	10,638,026	11,077,223	0	
Safelight	778,248	742,622	0	
Subtotal, Public Works	**$30,104,587**	**$30,952,602**	**$0**	

General Fund

Appropriations by Division

	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 To FY17
Transportation[1]				
Transportation Services	0	0	24,678,421	
Stormwater Street Maint	0	0	4,514,830	
Safelight	0	0	899,129	
CAMPO	0	0	209,721	
Subtotal, Transportation	**$0**	**$0**	**$30,302,100**	
Engineering Services[1]				
Engineering Services	0	0	4,272,270	
Construction Mgmt-Eng Svcs	0	0	1,387,068	
Design Development-Eng Svcs	0	0	99,144	
Facilities Maint-Eng Svcs	0	0	9,032,875	
Park Facility Maintenance	0	0	2,823,331	
Subtotal, Engineering Services	**$0**	**$0**	**$17,614,688**	
City Planning[1]	**$5,521,777**	**$5,704,988**	**$4,813,802**	**(15.6%)**
Development Services[2]	**$8,551,656**	**$10,224,555**	**$13,325,411**	**30.3%**
Housing & Neighborhoods				
Community Services	1,874,722	1,931,873	1,984,741	2.7%
Housing & Neighborhood Admin.	0	224,457	512,753	128.4%
Housing & Neighborhood Preservation	2,549,587	2,653,948	2,747,138	3.5%
Subtotal, Housing & Neighborhoods	**$4,424,310**	**$4,810,277**	**$5,244,632**	**9.0%**
Police				
Administration	19,966,431	18,898,851	20,210,382	6.9%
Police Chief's Office	2,728,042	2,774,497	2,841,721	2.4%
Special Operations	9,206,925	9,297,788	9,540,848	2.6%
Field Operations	42,412,000	43,461,396	44,138,645	1.6%
Detective Operations	18,921,556	19,153,427	19,846,493	3.6%
Subtotal, Police	**$93,234,954**	**$93,585,958**	**$96,578,089**	**3.2%**
Fire				
Administration	2,556,740	2,593,947	2,667,523	2.8%
Fire Prevention	3,298,680	3,571,999	3,707,473	3.8%
Fire Operations	42,100,059	43,092,456	43,968,177	2.0%
Support Services	4,532,715	4,712,201	4,943,169	4.9%
Hazmat Operations	84,292	84,000	89,000	6.0%
Training	1,317,856	1,415,001	1,550,960	9.6%
Subtotal, Fire	**$53,890,343**	**$55,469,604**	**$56,926,303**	**2.6%**
Emergency Communications	**$7,962,570**	**$8,121,732**	**$8,952,091**	**10.2%**

General Fund

Appropriations by Division

	ADOPTED 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 To FY17
Parks, Recreation & Cultural Resources[1]				
Administration	2,644,721	2,385,690	2,337,387	(2.0%)
Parks	8,469,397	9,073,667	11,242,008	23.9%
Highway Maintenance	1,907,500	1,956,859	0	(100.0%)
Cemeteries	285,820	264,204	276,357	4.6%
Urban Trees	1,423,598	1,456,209	1,705,425	17.1%
Greenway	1,839,173	1,934,937	2,128,553	10.0%
Recreation	13,320,340	14,278,216	16,474,516	15.4%
P&R Schools Based Programs	1,528,300	1,539,463	1,824,109	18.5%
Resources	5,111,465	5,355,749	6,369,838	18.9%
Design & Development	2,860,992	2,920,611	2,629,494	(10.0%)
Park Facility Maintenance	5,808,073	5,958,503	0	(100.0%)
Building Maintenance	5,511,785	7,339,771	0	(100.0%)
Subtotal, Parks & Recreation	**$50,711,165**	**$54,463,879**	**$44,987,687**	**(17.4%)**
General Fund Special Programs				
Agency Appropriations	3,859,737	4,107,863	4,229,548	3.0%
Public Transit & GoRaleigh	18,570,271	18,574,238	18,870,602	1.6%
Solid Waste Services Appropriation	11,628,083	9,890,508	7,616,835	(23.0%)
Housing Appropriations	1,197,533	979,363	6,965,157	611.2%
Capital Debt Service Appropriation	46,562,000	56,149,950	62,570,595	11.4%
Subtotal, Special Programs	**$81,817,624**	**$89,701,922**	**$ 100,252,737**	**11.8%**
TOTAL GENERAL FUND	**$416,705,398**	**$434,926,973**	**$466,306,581**	**7.2%**
Less Approp to Other Funds	(103,283,428)	(112,761,353)	(124,476,544)	
NET GENERAL FUND	**$313,421,970**	**$322,165,620**	**$341,830,037**	**6.1%**

1. The FY17 budget fully implements the reorganization of the former Public Works Department. Two new departments, Engineering Services and Transportation, are created, and portions of City Planning and Parks, Recreation, and Cultural Resources are reallocated to the new departments.
2. As part of the reorganization, the Development Engineering Services program is transferred from the former Public Works Department to the Development Services Department.

General Fund

Appropriations by Type

	ADOPTED 2015-16	% OF TOTAL	ADOPTED 2016-17	% OF TOTAL	CHANGE FY16 To FY17
Salaries & Related Services [1]	237,530,898	54.6%	249,494,163	53.5%	5.0%
Operating Expenditures	78,629,916	18.1%	86,007,699	18.4%	9.4%
Capital Equipment [2]	1,697,533	0.4%	2,024,216	0.4%	19.2%
Appropriations to Other Operating Funds	32,651,455	7.5%	36,569,966	7.8%	12.0%
Appropriations to Capital Debt Service	56,149,950	12.9%	62,570,595	13.4%	11.4%
Appropriations to Capital Programs	24,084,948	5.5%	25,335,983	5.4%	5.2%
Appropriations to External Organizations	4,182,273	1.0%	4,303,958	0.9%	2.9%
TOTAL	**$ 434,926,973**		**$466,306,581**		**7.2%**

1. Salaries and Related Services includes the salary cost for all full-time, part-time, temporary and seasonal employees, the cost of employee benefits including social security, retirement, health and dental insurance, and all costs associated with administering employee benefit programs.

2. The capital equipment category includes items costing more than $1,000, with lower cost equipment items included in the operating expenditures category.

Fund Balance

The unassigned General Fund balance of the City was $83,397,574 on June 30, 2015, which is 17.9 percent of the FY16 general fund budget. At this point in the fiscal year, the estimated unassigned General Fund balance as of June 30, 2016 is projected to be near the $68.0 million level. The City seeks a fund balance level of approximately 14% of the subsequent year's budget to assure necessary resources to meet unanticipated emergencies, provide adequate cash flow and provide the needed measure of financial position to best assure maintenance of the AAA/Aaa credit ratings for the City.

The adopted budget for FY17 includes the appropriation of $13.5 million of General Fund fund balance and is comprised of $13,000,000 expected from positive budget variances from FY16 and $462,463 of rollover budgets that were funded in FY16 but will be expended in FY17. Appropriations of this amount, which is consistent with prior years, should still allow the June 30, 2016 unassigned fund balance to be maintained at an approximate level of 14 percent of the FY16 budget.

The following chart reports the amount of appropriated fund balance and unassigned fund balance amounts for the previous five years. Generally, the actual annual operating revenues themselves have been sufficient to meet the level of operating expenditures, thus allowing the continuing fund balance appropriations.

Fiscal Year	Appropriated General Fund Balance [1]	% of General Fund [1]	Actual Unassigned General Fund Balance	% of Subsequent Years General Fund Budget
2008-09	$13,000,000	4%	$61,492,519	15%
2009-10	$13,000,000	4%	$59,929,840	15%
2010-11	$13,846,859	4%	$58,175,900	14%
2011-12	$13,000,000	4%	$62,813,434	15%
2012-13	$13,000,000	3%	$67,990,448	16%
2013-14	$13,403,396	3%	$73,079,992	17%
2014-15	$13,000,000	3%	$83,397,574	18%
2015-16	$13,000,000	3%	$68,083,289[2]	14%
2016-17	$13,462,463	3%		

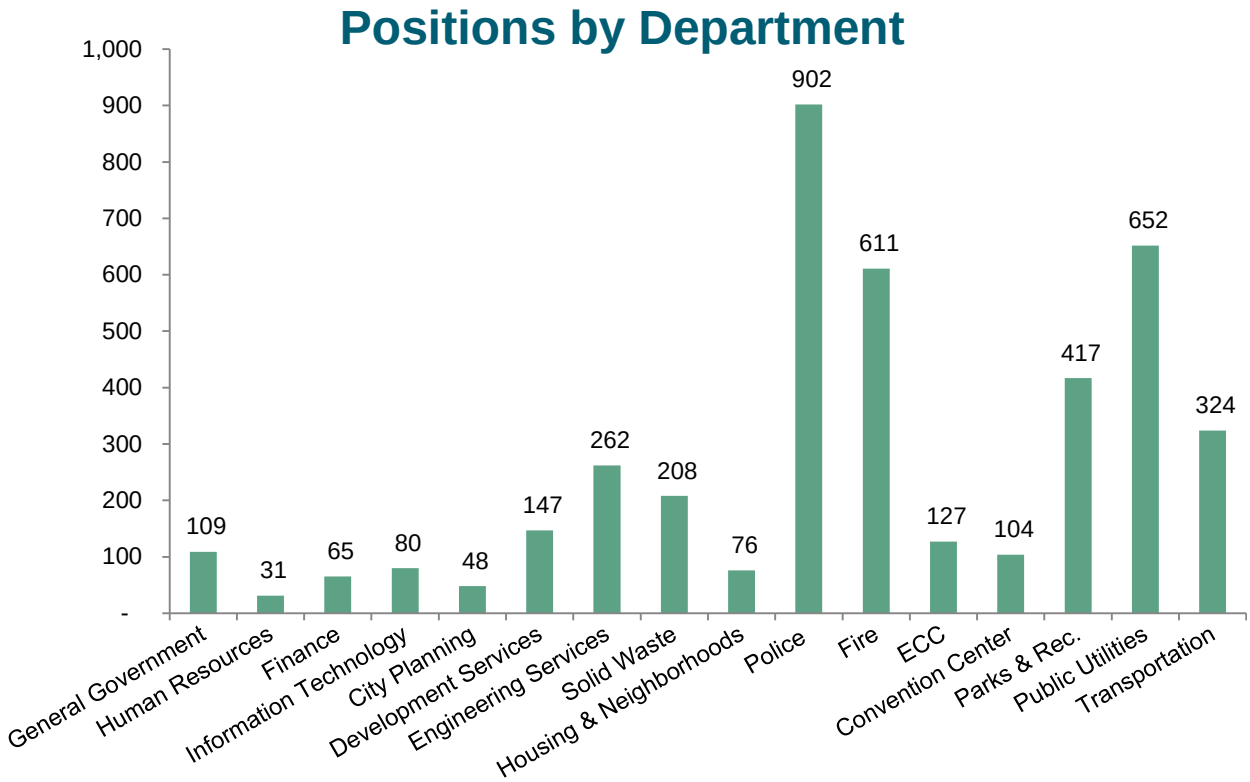
1. Operating General Fund only — does not include debt service fund or other funds consolidated for financial statement purposes.
2. Projected.

Position Summary

	Adopted July 1, 2014		Adopted July 1, 2015		Adopted July 1, 2016	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
General Government						
City Council	8	-	8	-	8	-
City Clerk	5	-	5	-	6	-
City Attorney	21	-	22	-	22	-
City Manager	15	-	16	-	15	-
Internal Audit Office	4	-	4	-	4	-
Office of Economic Dev and Innovation	6	-	6	-	6	-
Office of Emerg Mgmt & Spec Events	3	-	4	-	5	-
Office of Sustainability	5	-	4	-	4	-
Communications	20	-	22	-	27	-
Human Resources	30	-	30	-	31	-
Budget & Mgmt Services[1]	18	-	12	-	12	-
Finance	56	5	55	6	59	6
Information Technology	78	-	81	-	80	-
Infrastructure and Public Services						
Public Works[2]	251	179	257	188	-	-
Engineering Services[2]	-	-	-	-	130	133
Transportation[2]	-	-	-	-	253	71
Planning & Development	156	13	-	-	-	-
City Planning[1,2]	-	-	57	13	48	-
Development Services[1]	-	-	121	-	147	-
Solid Waste Services	-	202	-	204	-	208
Housing and Neighborhoods	47	26	51	22	54	22
Public Safety						
Police	885	5	893	5	896	6
Fire	607	-	609	-	611	-
Emergency Communications	108	7	108	7	120	7
Leisure Services						
Convention Center/PAC	-	104	-	104	-	104
Parks, Recreation, and Cultural Resources[2]	472	-	495	-	417	-
Public Utilities						
Public Utilities	-	632	-	640	-	652
Total	2,795	1,173	2,860	1,189	2,955	1,209

1 The FY16 budget split the Planning and Development Department into Planning and Development Services. Real Estate Services also moved from Budget and Management Services to Planning.
2 The FY17 eliminates the Public Works Department and creates the Engineering Department and the Transportation Services Department. Staff from the previous Public Works Department and the City Planning and Parks, Recreation, and Cultural Resources Departments moved to the newly created departments.

Position Summary



Position Summary

Department	Change	Position Title	Action
City Clerk	1	Senior Staff Support Specialist	From Information Technology
City Manager	1	Management Fellow	FY17 Addition
	-1	PS CoE Manager	To Information Technology
	-1	Training and Development Mgr	To Information Technology
City Planning	2	Planner II	FY17 Addition
	-7	Transportation Planning	To Transportation Services
	-13	CAMPO	To Transportation Services
	-1	Web Content Manager	To Communications
	-1	Senior Communications Specialist	To Communications
	-1	Communication Administrator	To Communications
	-1	Development Svcs Technician I	To Development Services
	-2	Zoning Inspector	To Development Services
	2	Zoning Inspector	Mid-Year Addition
Communications	1	Graphic Designer	FY17 Addition
	1	RTN Studio Engineer	FY17 Addition
	1	Web Content Manager	From City Planning
	1	Senior Communications Specialist	From City Planning
	1	Communication Administrator	From City Planning
Development Services	1	Project Engineer I	FY17 Addition
	1	Planner II	FY17 Addition
	1	Zoning Inspector	FY17 Addition
	1	Development Services Project Coordinator	FY17 Addition
	2	Senior Multi-Trade Code Enforcement Inspector	FY17 Addition
	20	Development Engineering	From Public Works
	1	Development Services Technician	From Planning
	2	Zoning Inspector	From Planning
	-3	Conservation Forester	To Parks, Recreation, and Cultural Resources

Position Summary

Department	Change	Position Title	Action
Emergency Communications	10	Call Taker I	FY17 Addition
	2	Telecommunications Supervisor	FY17 Addition
Engineering Services	2	Maintenance Mechanic III	FY17 Addition
	1	Project Engineer II	FY17 Addition
	1	Facility Operations Manager	FY17 Addition
	56	General Fund Employees	From Public Works
	133	VFS/Stormwater	From Public Works
	70	General Fund Employees	From Parks, Recreation, and Cultural Resources
Finance	2	Procurement Specialist	FY17 Addition
	1	Procurement Contracts Administrator	FY17 Addition
	1	Procurement Officer	FY17 Addition
Fire	1	Deputy Fire Marshal	FY17 Addition
	1	Senior Staff Support Specialist	FY17 Addition
Housing and Neighborhoods	1	Sr Business Assistance Program Manager	FY17 Addition
	1	Assistant Housing and Neighborhoods Director	From Office of Economic Development
	1	Business Assistance Program Specialist	From Office of Economic Development
Human Resources	1	Compliance Manager	FY17 Addition
Information Technology	1	GIS Specialist	FY17 Addition
	-1	Senior Staff Support Specialist	To City Clerk
	1	PS CoE Manager	From City Manager
	1	Training and Development Mgr	From City Manager
	-1	Recreation Program Manager	To Parks, Recreation, and Cultural Resources
	-1	Recreation Program Director	To Parks, Recreation, and Cultural Resources
	-1	Admin Support Speciliast	To Parks, Recreation, and Cultural Resources
Office of Economic Development	1	Staff Analyst	FY17 Addition
	1	Sr Business Assistance Program Manager	FY17 Addition
	-1	Sr Business Assistance Program Manager	To Housing and Neighborhoods
	-1	Business Assistance Program Specialist	To Housing and Neighborhoods
Office of Emerg Mgmt & Spec Events	1	Emergency Management Planner	FY17 Addition

Position Summary

Department	Change	Position Title	Action
Parks, Recreation, and Cultural Resources	1	Service Specialist	FY17 Addition
	2	Gardner	FY17 Addition
	1	Equipment Operator I	FY17 Addition
	1	Maintenance Worker I	FY17 Addition
	2	Rec Facilities & Prog Sup III	FY17 Addition
	4	Rec Facilities & Prog Sup II	FY17 Addition
	1	Curator	FY17 Addition
	1	Customer Service Specialist	FY17 Addition
	1	Planning Technician	FY17 Addition
	1	Maintenance Worker III	FY17 Addition
	-33	General Fund Employees	To Transportation Services
	-70	General Fund Employees	To Engineering
	1	Community Education Specialist	From Information Technology
	1	Recreation Program Manager	From Information Technology
	1	Recreation Program Director	From Information Technology
	3	Conservation Forester	From Development Services
	1	Gardner	Mid-Year Addition
	1	Senior Service Specialist	Mid-Year Addition
	1	Equipment Operator I	Mid-Year Addition
	1	Service Specialist	Mid-Year Addition
Police	2	Computer Systems Specialist	FY17 Addition
	1	Police Officer	FY17 Addition
	1	Staff Assistant	Mid-Year Addition

Position Summary

Department	Change	Position Title	Action
Public Utilities	2	Inventory Supervisor	FY17 Addition
	2	Service Specialist	FY17 Addition
	3	Utilities Technician	FY17 Addition
	1	Scale Operator	From Solid Waste
	4	Customer Services Specialist	Mid-Year Addition
Public Works	-56	General Fund Employees	To Engineering
	-181	General Fund Employees	To Transportation Services
	-20	General Fund Employees	To Development Services
	-133	Enterprise Fund Employees	To Engineering
	-55	Enterprise Fund Employees	To Transportation Services
Solid Waste Services	5	Equipment Operator III	FY17 Addition
	-1	Scale Operator	To Public Utilities
Transportation	12	Stormwater Street Crews	FY17 Addition
	1	Union Station Manager	FY17 Addition
	1	Engineering Inspections Coord	FY17 Addition
	16	Downtown Cleanliness	FY17 Addition
	1	Bike Share Coordinator	FY17 Addition
	1	Customer Services Specialist	FY17 Addition
	1	Construction Projects Coord	FY17 Addition
	1	Transportation Analyst	FY17 Addition
	181	General Fund Employees	From Public Works
	55	Enterprise Fund Employees	From Public Works
	33	General Fund Employees	From Parks, Recreation, and Cultural Resources
	7	Transportation Planning	From City Planning
	13	CAMPO	From City Planning
	1	Transportation Director	Mid-Year Addition

Position Changes FY16 through FY17	
Mid-Year Additions	12
Mid-Year Eliminations	0
FY17 Additions	103
FY17 Reallocations	0
FY17 Deletions	0
Net Total	115

FY17 Budget Position Changes	
Additions General Fund	88
Reallocations in General Fund	0
Transfers to General Fund	0
Deletions General Fund	0
Additions Other Funds	15
Transfers to Other Funds	0

Position Classification Changes

The FY 2016-17 Budget includes the following pay grade and/or title reclassifications.

Individual Changes

(Classifications in which not every employee within the class may be affected by the change. If more than one is affected by the change, the number affected appears in parentheses)

Current		Adopted	
Position	**Grade**	**Position**	**Grade**
Communications			
Senior Graphic Designer	33	Communications Specialist	34
Web Content Manager	36	Communications Administrator	38
Senior Communications Specialist	36	Communications Administrator	38
Convention Center/PAC			
Maintenance Worker I	25	RCCC Production Assistant	30
Development Services			
DS Customer Services Center Manager	38	Development Review Manager	40
Housing and Neighborhoods			
Community Services Director	45	Community Services Administrator	40
Public Utilities			
Senior Service Specialist (8)	26	Sewer Monitoring Technician (8)	27

CITY OF RALEIGH

ESTABLISHED 1792

NORTH CAROLINA

Revenue Summary

	ADOPTED	ADOPTED	CHANGE
GENERAL FUNDS	**2015-16**	**2016-17**	**FY16 To FY17**
General Fund	434,926,973	466,306,581	7.2%
Economic Development Fund	1,786,944	1,546,792	(13.4%)
Revolving Fund	8,948,458	9,309,142	4.0%
General Debt Service Fund	76,486,722	72,988,324	(4.6%)
Walnut Creek Amph Operating Fund	1,194,625	1,197,600	0.2%
Housing Development Funds	1,343,630	7,287,557	442.4%
SUBTOTAL	**$524,687,352**	**$558,635,996**	**6.5%**
SPECIAL REVENUE FUNDS			
Emergency Telephone System Fund	3,280,636	3,019,732	(8.0%)
Convention Center Financing Fund	24,941,936	29,403,072	17.9%
Housing Bond Reserve Funds	2,048,000	2,500,000	22.1%
Community Development Funds	5,909,056	6,317,076	6.9%
Grants Fund	1,617,995	2,016,332	24.6%
CAMPO Fund	2,981,488	3,041,488	2.0%
Disaster Recovery Fund	0	500,000	
SUBTOTAL	**$40,779,111**	**$46,797,700**	**14.8%**
GENERAL CAPITAL PROJECT FUNDS			
Technology Fund	11,461,000	6,544,000	(42.9%)
Capital Projects Fund	4,100,000	5,705,000	39.1%
Sidewalk Fund	425,000	661,000	55.5%
Street Improvement Fund	17,032,000	16,096,000	(5.5%)
Street Facility Fees Fund	8,951,100	7,539,796	(15.8%)
Park Facility Fees Fund	4,051,000	2,647,300	(34.7%)
Park Improvement Fund	5,925,000	5,075,000	(14.8%)
Walnut Creek Amph Fund	200,000	200,000	0.0%
SUBTOTAL	**$52,145,100**	**$44,468,096**	**(14.7%)**
ENTERPRISE OPERATING FUNDS			
Public Utilities Fund	237,995,866	234,042,515	(1.7%)
Utility Infrastructure Funds	12,255,000	16,660,000	35.9%
Watershed Protection Fee Fund	2,250,000	2,250,000	0.0%
Utility Debt Service Fund	58,179,115	59,500,000	2.3%
Solid Waste Services Operating Fund	36,075,176	34,853,977	(3.4%)
Solid Waste Debt Service Fund	2,038,000	2,007,006	(1.5%)
Public Transit Fund	29,264,324	30,103,162	2.9%
Parking Facilities Operating Fund	17,849,615	16,167,197	(9.4%)
Parking Debt Service Fund	7,025,000	7,155,000	1.9%
Stormwater Utility Fund	17,748,688	23,715,171	33.6%
RCCC/PAC Operations Fund	18,651,273	18,356,741	(1.6%)
Conv Center Debt Service Fund	18,497,920	18,508,532	0.1%
SUBTOTAL	**$457,829,977**	**$463,319,301**	**1.2%**
ENTERPRISE CAPITAL FUNDS			
Water Capital Projects Fund	22,681,000	37,450,000	65.1%
Sewer Capital Projects Fund	58,735,000	35,332,000	(39.8%)
Parking Facilities Projects Fund	1,718,000	1,170,000	(31.9%)
Stormwater Utility Cap Projects Fund	6,000,000	10,906,000	81.8%
Conv Ctr/Mem Aud Project Fund	0	25,000	
Conv Ctr Complex Capital Projects Fund	1,152,000	2,709,000	135.2%
SUBTOTAL	**$90,286,000**	**$87,592,000**	**(3.0%)**
TOTAL ALL FUNDS	**$1,165,727,540**	**$1,200,813,093**	**3.0%**
Less Interfund Transfers	(332,099,879)	(341,791,590)	
NET OPERATING & CAPITAL BUDGET	**$833,627,661**	**$859,021,503**	**3.0%**

Revenue Estimates

The revenue estimates for the FY17 budget have been made carefully in accordance with city practice. It is city practice to prudently estimate revenues because of the need to be assured that resources will be available to meet operating, debt, and capital needs pursuant to "no deficiency" budget requirements imposed by state statute. Significant revenue sources within the various funds are as follows:

I. GENERAL FUND

FUND 100 GENERAL FUND

A. Ad Valorem Taxes **$242,875,000**

Tax Base

The property tax base is the combination of annually updated values assigned to real, personal and state certified properties by the Wake County Tax Assessor. The following table indicates growth over the past ten years along with projections for the current and following year in thousands of dollars.

(in thousands of dollars)

Fiscal Year		Gross Tax Value		Growth Rate		Tax Rates	Rate Change	
FY 07-08		$35,109,178		4.5%		**0.4350**	-	
FY 08-09		$47,515,306	**	35.3%	*	**0.3735**	0.0418	*
FY 09-10		$48,752,651	**	2.6%		**0.3735**	-	
FY 10-11		$49,344,910		1.2%		**0.3735**	-	
FY 11-12		$49,885,427		1.1%		**0.3735**	-	
FY 12-13		$50,454,014		1.1%		**0.3826**	0.0091	
FY 13-14		$51,293,790		1.7%		**0.3826**	-	
FY 14-15		$52,432,950		2.2%		**0.4038**	0.0212	***
FY 15-16	(Projected)	$53,403,434		1.9%		**0.4210**	0.0172	****
FY 16-17	(Projected)	$57,407,000		7.5%	*	**0.4183**	0.0200	*****

* FY09 *Revaluation year - Revenue Neutral Tax Rate of 33.17 cents plus 4.18 cent*

* FY17 *Revaluation year - Revenue Neutral Tax Rate of 39.83 cents plus 2.00 cent*

** *FY09, FY10 and forward all values are net of rebates*

*** *1.12 cents (2013 streets infrastructure project referendum), 1 cent for street resurfacing*

**** *1.72 cents (2014 parks project referendum)*

***** 1 cent for housing , 1 cent for parks debt

Projected tax base components for FY 16-17 compared with the projected final FY 15-16 amounts in thousands of dollars are as follows:

(in thousands of dollars)

	Projected FY 15-16	Projected FY 16-17	Percent of Change
Real	$46,320,454	$50,250,000	8.5%
Personal	6,279,264	6,352,000	1.2%
State Certified	803,716	805,000	0.2%
Totals	$53,403,434	$57,407,000	7.5%

The following are descriptions of the various components of the tax base real, personal and public service values:

1. Real Property Values: The FY17 projected real property tax base of land, buildings and residences reflects a net growth factor of 8.5% from the countywide real property revaluation. This growth rate is primarily a reflection of real property value growth since FY09 when the last revaluation was done.

2. Personal Property Values: This category includes business personal property and all re-licensed motor vehicles that are taxed under state law enacted in FY94.

3. State Certified Values: The State of North Carolina annually certifies the values of public utilities and transportation organizations whose asset base extends into many governmental jurisdictions across the state. Examples include Duke Energy, BellSouth, CSX Transportation, freight carriers, etc. The projected value for FY17 is $805,000,000.

Ad Valorem Tax Revenue - Current

The ad valorem tax revenue estimate reflects a $.4183 tax rate per $100 applied to a projected net tax base of $57,407,000,000 with a collection rate of 99.5%, for an estimated total of $238,881,600.

Municipal Service Districts – Ad Valorem Tax

The Downtown Municipal Service District, a separate tax district within the City was established in FY03 to provide a higher service level for the downtown corridor district. The FY17 tax rate is $.0629 per $100 of assessed property value. The estimated total revenue for the service district is $1,308,000. The Hillsborough Street Municipal Service District, a separate tax district within the City was established in FY09 to provide a higher service level for the Hillsborough Street corridor district. The FY17 tax rate is $.15 per $100 of assessed property value. The revenue estimated for this service district is $475,400.

Other Ad Valorem Tax

The City receives back-taxes and penalties for collections on prior year levies and also receives a collection for property in Durham County boundaries. For FY17, the anticipated total is $2,210,000.

B. Intergovernmental Revenues $50,226,897

North Carolina Franchise Tax

The state collected revenue source combines: (1) the traditional franchise tax distributed to local governments on the basis of actual receipts of electric service within governmental jurisdictions; (2) an excise tax on piped natural gas, begun in FY00; and (3) a sales tax on telecommunication services begun in 2001 that replaced the utility franchise tax on local telephone service. Effective July 1, 2014, the general sales tax rate is applied to the sale of electricity and piped natural gas, with each municipality receiving a share of state collections using FY14 amounts as a baseline and any leftover/short funds being distributed pro-rata to municipalities on an ad valorem basis. The sales tax on telecommunication is distributed based on each municipality's past share of the old telephone franchise tax. The FY17 revenue estimate of $31,200,000 is based upon projected levels of revenue from these sources.

North Carolina Beer and Wine Tax

The North Carolina beer and wine tax is a state collected revenue distributed to local governments on the basis of population among all jurisdictions making such sales. While growth was legislatively restored to this revenue source in FY96, real growth has remained very moderate. A budget projection of $2,000,000 is estimated for FY17.

ABC Revenue

The Wake ABC tax revenues are distributed to all units within the county. This distribution occurs on the basis of ad valorem tax valuation. The estimate for FY17 is $1,810,000.

North Carolina Fire Reimbursement

The state reimburses a portion of the cost of providing fire protection to state-owned property. In FY98, the legislature approved an increase from the previous $296,320, FY17 reimbursements are estimated to be $1,010,081.

Payments in Lieu of Taxes

The City budgets payments in lieu of taxes from the Raleigh Housing Authority ($245,000) and the Raleigh Entertainment and Sports Arena Complex ($1,238,363). The total estimated for FY17 is $1,483,363.

Powell Bill

The Powell Bill revenue ($10,615,477) is a distribution of the per gallon state gasoline tax based in part on local state system street mileage and in part on population.

Other Intergovernmental Revenues

The City receives annual revenues from Wake County for the Hazmat, School Resource Officers, EMT, heavy equipment rental tax, Interlocal Agreement Support and from the Federal Government for forfeitures. Those intergovernmental revenues for FY17 are projected at $2,107,976.

C. Sales Tax $91,085,000

The City of Raleigh participates in the county 2 cent local option sales tax as governed by General Statute 105 - Articles 39, 40 & 42. As legislative purposes have dictated changes in sales tax distributions to local governments, efforts to hold municipalities "harmless" pass on additional distributions as a result of the repeal of 1/2 cent of Article 44 sales tax (repealed as of January, 2010 distribution). The distribution of the local sales tax levied is presented in the table below.

Net Distribution Basis (Articles 39, 40, 42 & Hold Harmless)	**Sales Tax Levy**
Arts. 39 & 42 distributed on *Point of Delivery* (Local Economy)	**1 ½ cent**
Art. 40 distributed on Statewide *Per Capita* (Statewide Economy)	**½ cent**
Hold Harmless – (municipal adjustments for ½ cent Art. 44 repeal) adds ~ ¾ cent Art. 40, deducts ~ ¼ cent Art. 39	

Local Option Sales Tax (1 cent: Article 39)

The Local Option Sales tax is distributed to each county on the basis of point of delivery (1 cent point of delivery – local economy) and further distributed on the basis of either the ad valorem tax levy or population within the county, at the option of the Board of County Commissioners. The Wake Commissioners elected the population basis. An estimate for FY17 of $42,300,600 is budgeted.

Supplemental Sales Tax (two taxes of ½ cents: Articles 40 & 42)

For Article 40, the Wake County Commissioners authorized the assessment of the supplemental (half-cent) sales tax beginning July 1, 1984. This half-cent sales tax is collected by the state and remitted to counties and cities on a statewide population basis (1/2 cent per capita – statewide economy).

Article 42, a second half-cent sales tax was levied October, 1986. The basis of this half-cent sales tax is point of delivery (1/2 cent point of delivery – local economy) as of October 1, 2009.

Hold Harmless (for ½ cents Art. 44 repeal)

The municipal "hold harmless" provision accounts for prior legislative changes in local sales tax distributions by passing through additional sales tax to municipalities as a result of the half-cent Art. 44 sales tax repeal. State Department of Revenue uses a formula which redistributes a share of county sales tax among the cities. This redistribution calculates off of Article 39 and 40 allocations.

The "hold harmless" provision is budgeted along with the Supplemental Sales Tax Articles 40 & 42 with an estimate for FY17 of $48,784,400 budgeted.

The following is a chart reflecting amounts of total sales tax received for the last nine years plus current projected. Economic conditions will continue to have an impact on amounts paid.

Fiscal Year	Total Amount Received	% of Change
06-07	67,178,544	9.2%
07-08	70,312,998	4.7%
08-09	62,442,230	(11.2%)
09-10	58,650,643	(6.1%)
10-11	61,775,981	5.3%
11-12	67,827,670	9.8%
12-13	71,115,246	4.8%
13-14	76,003,994	6.9%
14-15	82,864,205	9.0%
15-16 (Projected)	87,600,000	5.7%
16-17 (Projected)	91,085,000	4.0%

D. Licenses **$14,570,000**

Automobile License Tax

The state legislature has authorized an automobile license tax of $30 per vehicle. This tax is expected to generate total collections of $9,860,000 for FY17.

Cablevision Franchise

Deregulation of the cable industry essentially ended the franchise fee and Public Educational Government (PEG) fee structure on December 31, 2006. The addition of new providers in the Raleigh market along with the sales tax fee on cable and video services has increased the allocation of video tax payments to the City. This revenue source will continue to be monitored closely. The projection of the franchise fee is $4,700,000 for FY17.

Other Licenses

The City also collects for taxi licenses. The estimated amount for FY17 is $10,000.

E. Interest on Investments **$1,607,000**

The City invests 100% of its available cash. In recent years, yields have been small on shorter term instruments. In an effort to increase earnings, the City has purchased some longer term instruments. An amount of $1,607,000 is estimated for FY17.

F. Inspection Fees **$10,198,450**

Inspection fees reflect revenues from permitting and inspection services for construction and development activity in Raleigh. The local economy, population trends, permit fee rates and the bank lending environment are all factors which contribute to permitting and inspection. While there were no fee increases included in this year's budget, commercial and residential activity are anticipated to maintain recent levels. Our projection for inspection fees is $10,198,450 for FY17.

G. Highway Maintenance Refunds **$1,300,000**

In past years, the State of North Carolina has reimbursed the City for road maintenance work done on state-maintained streets. The work under the agreement in effect during FY17 is done by Public Works. Levels of reimbursement have adjusted in recent years. The annual level of support for FY17 is projected at $1,300,000.

H. Parks and Recreation Revenues **$6,103,113**

The city collects various athletic fees, community center program fees, and other revenues in the General Fund. An estimated total of $6,103,113 is projected for FY17 based on historical trends.

I. Public Works Fees **$553,000**

The City collects various fees for engineering inspections and permits. An estimated total of $553,000 is projected for FY17 with a large portion coming from anticipated Google Fiber permitting.

J. Penalty Revenues **$424,975**

The enforcement section in the City's Inspection Department assesses penalties for violations related to housing, construction, zoning, conservation, street and other municipal codes. Only 10% of these revenues are retained by the City for administrative costs, the remaining 90% are required to be remitted to the Wake County Public School system. The estimated remittance is reflected in the expenditure section. An estimated total for penalty revenues of $424,975 is projected for FY17.

K. Miscellaneous Fees and Charges **$7,678,057**

A variety of other revenues are shown within the miscellaneous fees and charges. These include ECC support from Wake County ($2,386,570), proceeds from the safe light program ($895,767), and miscellaneous income ($546,728). The total estimated for all accounts for FY17 is $7,678,057.

L. Transfer/Reimbursements from Other Funds **$8,088,283**

Appropriations include transfers in from the Risk Management Fund, and indirect cost transfers from Parking, Solid Waste, and other funds.

M. General Fund Balance Appropriation **$13,462,463**

The appropriation from fund balance for FY 17 is $13,462,463 and is comprised of $13,000,000 expected from positive budget variances from FY16 and $462,463 of rollover budgets that were funded in FY16 but will be expended in FY17. This level is considered available for appropriation in FY17 without adversely affecting the City's fund balance policy objective, necessary in maintaining its AAA/Aaa credit ratings.

N. Special Reserve Appropriation **$643,000**

The appropriation from Special Reserves is $643,000 and represents use of reserved Police Forfeiture funds to fund a conversion of vehicles for the Police Vice Unit, purchase of a bomb diffusing robot and matching funds for a DWI grant.

O. Reimbursements from Utility Fund **$10,287,673**

The Utility Fund reimburses the General Fund for direct and indirect charges that are expensed in the General Fund for the Utilities enterprise. These include reimbursement of amounts calculated in the City's indirect cost allocation plan for the Public Utilities Department and water and sewer street cuts. The estimated amount reimbursable in FY17 is $10,287,673.

P. Reimbursements from Stormwater Fund **$7,203,670**

The Stormwater Fund reimburses the General Fund for direct and indirect charges that are expensed in the General Fund for the Stormwater enterprise. These include reimbursement for street maintenance and amounts calculated in the city's indirect cost allocation plan for the Stormwater enterprise. The estimated reimbursable amount in FY17 is $7,203,670.

Total Fund 100 General Fund **$466,306,581**

FUND 110 ECONOMIC DEVELOPMENT FUND

A. Transfers & Other Revenues **$1,546,792**

Transfers from the General Fund and interest income constitute the major funding sources for the Economic Development Fund.

Total Fund 110 Economic Development Fund **$1,546,792**

FUND 130 REVOLVING FUND

A. Fees, Sales & Other Misc. Revenues **$5,715,964**

A variety of fees, sales proceeds and other miscellaneous revenues from many of the over 60 “self-funded” activities recorded in this fund provide funding for budgeted programs. The estimated revenues from these sources are $5,715,964 for FY17. While most of the Revolving Fund activities are recreational in nature, others that receive self-supporting fees and sales include community television promotions and art commission activities.

B. Appropriation of Prior Year Revenues **$3,593,178**

Activities and programs budgeted in this fund must have collected revenues before they are allowed to make expenditures. This often results in excess collected revenues and interest income being carried forward for budgeting and use in subsequent periods. The carry forward revenue amount budgeted for FY17 is $3,593,178.

Total Fund 130 Revolving Fund **$9,309,142**

FUND 190 GENERAL DEBT SERVICE FUND

A. Transfers from Other Funds **$71,882,708**

The major sources of revenue for making the FY17 annual debt service payments on obligations of the City is the General Fund transfer ($62,570,595). This transfer is inclusive of property tax dedications for major capital projects - 2¢ (2005 referendum pre-revaluation basis), 1.68¢ (various projects in FY2009 capital improvement plan), 0.91¢ (2011 referendum), 1.02¢ (2013 referendum),1.72¢ (2014 referendum) and 1¢ for Dix Park debt FY2017. Facility fee revenue transfers totaling $4,637,096 provides support to this fund. Other funds having direct benefit from projects financed with general long-term resources also make annual contributions ($4,675,017) to the debt service fund.

B. Other Revenues **$1,105,616**

Other revenues used to fund the annual debt service program include interest income ($1,105,616).

Total Fund 190 General Debt Service Fund **$72,988,324**

FUND 652 WALNUT CREEK AMPHITHEATRE FUND

A. Amphitheatre Rent **$1,197,600**

Operating lease revenue ($1,197,600) is the major revenue source for this fund.

Total Fund 652 Walnut Creek Amphitheatre Fund **$1,197,600**

FUND 735 - 736 HOUSING DEVELOPMENT FUNDS

A. Transfers from Other Funds **$6,965,157**

An annual transfer is made from the General Fund to support the housing programs in this fund.

B. Other Revenues **$322,400**

Other revenues include various program income generated in the housing program and fund reserves.

Total 735-736 Housing Development Funds **$7,287,557**

TOTAL GENERAL FUND ***$558,234,678***

II. SPECIAL REVENUE FUNDS

FUND 712 Emergency Telephone System Fund

A. Wireless Fees **$3,019,732**

The fund is used to account for Emergency Communication's portion of the state wireless telecommunications tax. These funds are utilized to cover eligible operating and infrastructure cost associated with responding to inbound 9-1-1 calls that are received from a wireless telecommunications device. In 2007 the state law modified the distribution method for 9-1-1 fees. Per the amendment to the City of Raleigh/Wake County 9-1-1 Funding Intergovernmental Agreement, the City now receives 9-1-1 state distributed revenue and is responsible for associated phone line costs.

Total Fund 712 Emergency Telephone System Fund **$3,019,732**

FUND 715 Convention Center Financing Fund

A. Occupancy/Food Taxes **$28,213,771**

The fund is used to account for occupancy and food taxes collected by the County and remitted to the City per an interlocal agreement. These funds are used for the Convention Center facility with the majority of the funding allocated to debt service and capital.

B. Other Revenues **$1,189,301**

Other revenues in the Convention Center Financing Fund include interest income and appropriation of fund reserves.

Total Fund 715 Convention Center Financing Fund **$29,403,072**

FUND 720 -724 Housing Bond Reserve Funds

A. Other Revenues **$2,500,000**

Other revenues used to support the Housing Bond reserve fund are loan repayment program income ($500,000) and appropriation of fund reserves ($2,000,000).

Total Fund 720 Housing Bond Reserve Fund **$2,500,000**

FUND 741 - 781 COMMUNITY DEVELOPMENT FUNDS

A. Federal Grants **$4,064,917**

Federal grants make up the majority of revenues for the Community Development programs. Funding includes the CDBG Block Grant ($2,809,629), HOME Grants ($1,015,443) and Emergency Shelter Grants ($239,845).

B. Other Revenues **$2,252,159**

Other revenues in the Community Development Fund include program income and proceeds from the sale of property.

Total 741-781 Community Development Funds **$6,317,076**

FUND 810 GRANTS FUND

A. Grants and Matching Funds **$1,586,624**

The Grants budget is primarily comprised of Federal grants ($1,292,106), State match ($201,168) and County grants ($93,350).

B. Transfers **$429,708**

Other revenues in the Grants Fund include in kind city contributions and transfers from the General Fund and the Transit fund ($429,708).

Total 810 Grants Fund **$2,016,332**

FUND 811 CAMPO FUND

A. Grants and Matching Funds **$2,831,767**

The Capital Area Metropolitan Planning Organization (CAMPO) budget is primarily comprised of Federal grants ($2,157,190) and matching funds ($674,577).

B. Transfers **$209,721**

Other revenues in the CAMPO Development Fund include transfers from the General Fund and miscellaneous revenues ($209,721).

Total 811 CAMPO Fund **$3,041,488**

FUND 816 DISASTER RECOVERY FUND

A. Other Revenues **$500,000**

Other revenues in the Disaster Recovery Fund include prior year revenues ($500,000).

Total 816 DISASTER RECOVERY FUND **$500,000**

TOTAL SPECIAL REVENUE FUNDS ***$46,797,700***

III. GENERAL CAPITAL PROJECT FUNDS

Revenues within the Capital Project Funds primarily include facility fees and other revenues.

A. Facility Fees **$9,187,096**

Estimated street facility fees ($6,539,796) and open space facility fees ($2,647,300) are revenue sources funding a variety of eligible street and parks/greenway projects in the applicable facility fee zones of the city.

B. Other Revenues **$35,256,000**

Other resources budgeted in the capital projects funds include general fund transfers ($23,411,126), other interfund transfers ($8,219,874), appropriations of prior year revenues ($2,325,000) and other miscellaneous revenues ($1,325,000). The total estimated for all accounts for FY17 is ($35,256,000).

TOTAL GENERAL CAPITAL PROJECT FUNDS ***$44,468,096***

IV. ENTERPRISE FUNDS

FUND 310 UTILITY OPERATING FUND

A. Utility Sales **$206,655,005**

The primary revenues from sales of water and wastewater service are projected with some growth over FY16 expected results as well as adherence to sufficiency model rates. Water and sewer rate adjustments in line with prior utility advisory task force recommendations are proposed for resource requirements of ongoing operations, capital maintenance and infrastructure for utility services. Revenues also include sales related to current municipal contracts with area local governments, regional mergers and a nutrient reduction fee used to fund debt service and utility capital projects.

Sales to the retail customer base for FY17 are projected at $185,680,573. Another $20,974,432 is projected from wholesale customers and for other utility services.

B. Other Revenues **$27,387,510**

The City also projects other non-operating revenues such as interest income ($1,110,000) and prior year revenue appropriation ($24,872,000). The total other revenues for FY17 are estimated at ($1,405,510).

Total Fund 310 Utility Operating Fund **$234,042,515**

FUND 311 - 313 UTILITY INFRASTRUCTURE FUNDS

A. Utility Sales **$18,910,000**

These new funds are established to help fund replacement of aging infrastructure within the Water Distribution and Waste Water Systems. The Infrastructure Replacement Charges will be billed monthly and are based on each individual meter size. One fund accounts for monthly billed water infrastructure fees ($5,440,000), a second accounts for sewer/reuse infrastructure fees ($11,220,000) and a third accounts for watershed protection agreement revenue ($2,250,000). Amounts collected in these funds will be transferred to support infrastructure replacement capital projects.

Total Fund 311-313 Utility Infrastructure Fund **$18,910,000**

FUND 315 UTILITY DEBT SERVICE FUND

A. Transfers from Other Funds **$59,500,000**

The major revenue source for the utility debt service program for FY17 is the annual transfer from the Public Utilities Fund ($59,500,000).

Total Fund 315 Utility Debt Service Fund **$59,500,000**

FUND 360 SOLID WASTE OPERATING FUND

A. Residential Solid Waste Fees **$24,423,299**

The FY17 solid waste refuse fee increments $0.75 to $12.20 per month ($18,489,652). In addition, a monthly residential recycling fee of $2.60 is charged ($5,933,647) for a combined monthly fee of $14.80 per month.

B. Transfers from Other Funds **$7,883,285**

Appropriations from the General Fund provide funding for the balance of the Solid Waste Services Operating Funds after residential fee revenue and other solid waste revenues.

C. Other Revenues **$2,547,393**

Other solid waste revenue accounts are county landfill partnership rebates ($1,318,825), yard waste center revenues ($410,000) and revenue and fees from other miscellaneous services ($818,568).

Total Fund 360 Solid Waste Operating Fund **$34,853,977**

FUND 362 SOLID WASTE DEBT SERVICE FUND

A. Transfers from Other Funds **$1,482,923**

The major revenue source for the solid waste debt service program for FY17 is the transfer from the Solid Waste Operating Fund ($1,482,923).

B. Other Revenues **$524,083**

Other revenue funding the solid waste debt service program includes reimbursement from the Wake County Landfill Partnership for the city's annual debt service related to the transfer station ($524,083).

Total Fund 362 Solid Waste Debt Service Fund **$2,007,006**

FUND 410 PUBLIC TRANSIT FUND

A. Passenger Revenues **$6,785,144**

Estimated fare box and contracted route revenues ($5,994,816) and passenger ART ticket purchases ($790,328) constitute 23% of budgeted operating activities for the two programs in FY17.

B. Grants **$3,527,581**

Federal grant funding totals $900,000 for FY17. State grant funding ($2,627,581) constitutes 8.7% of funded transit operating activities for FY17.

C. Transfers from Other Funds **$18,885,437**

Appropriations from the General Fund provide funding for the balance of the transit operating program and ART program after passenger revenues, state funding and miscellaneous receipts.

D. Other Revenues **$905,000**

Several revenue sources including advertising revenues ($200,000), prior year revenues available for appropriation ($700,000) and other miscellaneous receipts ($5,000) provide supplemental funding for the transit operation in FY17.

Total Fund 410 Public Transit Fund **$30,103,162**

FUND 442 PARKING FACILITIES OPERATING FUND

A. Parking Fees **$11,106,386**

Parking fees at city-owned parking facilities are estimated at $11,106,386 for FY17. The amounts are based upon parking fee rate schedules and terms of the combined parking management contract.

B. Other Revenues **$5,060,811**

Other revenues of the parking facilities fund for FY17 include parking violation penalties ($2,125,685), meter revenue ($1,448,242), appropriations from the General Fund and prior year parking revenues ($1,210,460) and other miscellaneous sources ($276,424).

Total Fund 442 Parking Facilities **$16,167,197**

FUND 444 PARKING DEBT SERVICE FUND

A. Transfers from Other Funds **$6,200,000**

The major revenue source for the parking debt service program for FY17 is the annual transfer from the Parking Facilities Fund ($6,200,000).

B. Other Revenues **$955,000**

Other funding for parking debt service includes prior year revenue ($930,000) and interest ($25,000).

Total Fund 444 Parking Debt Service Fund **$7,155,000**

FUND 460 STORMWATER OPERATING FUND

A. Fees **$21,164,792**

The City began collecting fees for stormwater services in the spring of 2004. A $1 per Single Family Equivalent Unit (SFEU) monthly fee increase for enhanced capital project timeline delivery and additional staff project delivery resources. The total revenues generated from the fees in FY17 are estimated at $21,164,792.

B. Other Revenues **$2,550,379**

Miscellaneous resources such as prior year revenue and soil erosion control fees make up the other revenues for the Fund.

Total Fund 460 Stormwater Operating Fund **$23,715,171**

FUND 642 CONVENTION CENTER OPERATIONS FUND

A. Convention Center Fees and Charges **$12,385,870**

A variety of fees and charges associated with the revenue generating facilities of the convention center, performing arts center and amphitheater are used to recover a major portion of the expenses incurred by the various revenue producing operations. Such fees, estimated at $12,385,870 for FY17 include sources such as facility rental fees, staff services, and box office services.

B. Transfers from Other Funds **$4,970,871**

Most of the transfers are comprised of annual appropriations from the General Fund and the Convention Center Financing Fund. Total transfers provide approximately 27% of the funding.

C. Interlocal Agreement Support **$1,000,000**

An annual distribution from the Hotel/Motel tax is provided to the City by Wake County.

Total Fund 642 Convention Center Operations Fund **$18,356,741**

FUND 644 CONVENTION CENTER DEBT SERVICE FUND

A. Other Revenues **$18,508,532**

This fund was established to segregate the debt service associated with the City's Convention Center. Revenues to fund the debt service program include transfers from other funds ($18,475,783), prior year revenues ($11,749) and interest income ($21,000).

Total Fund 644 Convention Center Debt Service Fund **$18,508,532**

TOTAL ENTERPRISE OPERATING FUNDS ***$463,319,301***

V. ENTERPRISE CAPITAL PROJECT FUNDS

Revenues within the enterprise capital project funds are primarily interfund transfers from respective enterprise operating funds.

A. Transfers from Other Funds $86,560,000

Capital transfers from enterprise operating and special revenue funds are as follows: from Public Utilities ($70,532,000), from Stormwater ($10,232,000) and from other enterprise and special revenue funds ($5,796,000).

B. Other Revenues $1,032,000

Additional resources budgeted within the enterprise project funds are prior year revenues available for appropriation ($789,000) and other miscellaneous revenues ($243,000).

TOTAL ENTERPRISE CAPITAL PROJECT FUNDS ***$87,592,000***

TOTAL ALL FUNDS **$1,200,813,093**

TOTAL ALL FUNDS (NET OF INTERFUND TRANSFERS) **$859,021,503**

CITY OF RALEIGH

ESTABLISHED 1792

NORTH CAROLINA

City Council

Department Overview

The City Council is Raleigh's governing body, consisting of eight citizens elected to serve two-year terms. Three of the members are elected by the entire city, including the Mayor, and the other five members are elected by districts. The Mayor, a member of the Council, is the presiding officer.

The City of Raleigh has operated under the council-manager form of government since 1947. The City Manager is responsible for the day-to-day operations of the city. The Council sets city policy, enacts ordinances as required by law and adopts all public service programs to maintain an orderly, healthy, and safe environment for Raleigh citizens. The Council appoints members to city boards, commissions, and committees, approves certain licenses and permits, adopts the annual budget and sets the tax rate. The City Council also appoints and removes the City Manager, City Clerk and City Attorney.

Additional information regarding the City Council may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at Louis.Buonpane@raleighnc.gov.

Budget Highlights

- Annual City Council retreat funding is transferred from the City Manager's Office to the City Council budget.
- Increase in employee benefits line reflects fully budgeting for health insurance for all City Council members, regardless of individual elections.
- City Council member computers and other technology will be purchased beginning in FY17. Moving away from a leasing model allows for alignment with City Council terms ($17,000).
- FY17 is the final year of a five year phased increase to better align City Council member compensation with peer municipalities.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
City Council	8	8	8	8	0
TOTAL	**8**	**8**	**8**	**8**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	118,927	126,487	135,441	143,441	5.9%
Employee Benefits	50,230	51,448	63,517	89,859	41.5%
Operating Expenditures	68,110	88,538	110,733	146,833	32.6%
Special Programs and Projects	1,931	0	0	0	
Capital Equipment	0	500	5,000	27,500	450.0%
TOTAL	**$239,198**	**$266,973**	**$314,691**	**$407,633**	**29.5%**

City Clerk

Department Overview

The City Clerk's Office prepares and maintains an accurate and permanent record of all City Council proceedings, as well as meetings of each Council committee. The Clerk's Office acts as the custodian of all legal documents relating to the City, prepares and publishes ordinances and resolutions, maintains and updates the City Code, provides clerical and administrative support to Council committees, boards and commissions, and provides information and research assistance to staff and the public on all aspects of City laws and Council actions.

Additional information regarding the City Clerk's Office may be obtained by contacting Gail Smith, City Clerk at (919) 996-3040 or via email at Gail.Smith@raleighnc.gov.

Budget Highlights

- One Senior Staff Support Specialist position is transferred from Information Technology ($59,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
City Clerk	5	5	5	6	1
TOTAL	**5**	**5**	**5**	**6**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	296,363	295,006	340,862	387,499	13.7%
Employee Benefits	73,037	73,229	89,080	110,929	24.5%
Operating Expenditures	73,097	67,641	113,843	126,397	11.0%
Special Programs and Projects	3,394	0	0	0	
Capital Equipment	0	0	2,000	2,000	0.0%
TOTAL	**$445,890**	**$435,876**	**$545,785**	**$626,825**	**14.8%**

City Attorney

Department Overview

The City Attorney and staff advise the City Council and City administration on the legal aspects of City activities. The City Attorney's Office administers the City's legal program, represents and advocates the City's legal interest, prepares court documents, ordinances, legislation and other legal memoranda, and provides legal information to the public, the media, City staff and other governmental entities. Additional information regarding the City Attorney's Office may be obtained by contacting Thomas McCormick, City Attorney, at (919) 996-6560 or Tom.Mccormick@raleighnc.gov.

Budget Highlights

- Funding is included for office technology upgrades, including the implementation of a case management system.

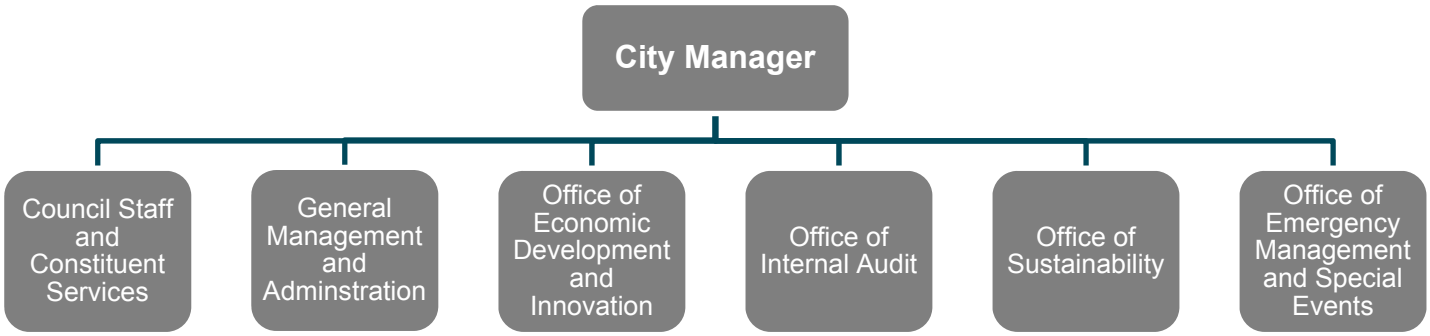
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
City Attorney	21	21	22	22	0
TOTAL	**21**	**21**	**22**	**22**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,913,414	2,072,872	2,300,497	2,394,403	4.1%
Employee Benefits	484,524	530,393	585,243	623,336	6.5%
Operating Expenditures	193,523	264,413	349,168	407,718	16.8%
Special Programs and Projects	18,637	0	0	0	0.0%
Capital Equipment	45	10,001	2,000	14,745	637.3%
Capital Project Expense	0	0	25,000	0	(100.0%)
TOTAL	**$2,610,144**	**$2,877,679**	**$3,261,909**	**$3,440,202**	**5.5%**

City Manager’s Office

Mission

To build an organization in which control gives way to empowerment, direction gives way to participation and routine gives way to creativity.



Department Overview

The City Manager's Office is the organizational and administrative epicenter of the city organization. In addition to coordinating and overseeing the activities of all city departments, the City Manager's Office also provides direct staff assistance to the City Council and Council committees, leads the financial and budget management processes for the city and directs the city's efforts to plan for the future.

The City Manager’s Office includes the Office of Emergency Management and Special Events, Office of Economic Development and Innovation, Office of Internal Audit and Office of Sustainability. Much of the city's interaction with outside organizations, including federal, state, and local government relations and initiatives, local colleges and universities, and numerous external nonprofit agencies, is coordinated through the City Manager's Office.

Additional information regarding the City Manager’s Office may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at Louis.Buonpane@raleighnc.gov.

Budget Highlights

- Adds a Management Fellow position that allows recent Masters of Public Administration graduates to provide key analytical and project support to the City Manager’s Office ($49,000). The Fellow will perform assigned research, policy analysis and other directly related public administration and management analysis functions for the organization, and will interact with all departments in the City organization. The position will also increase local government recruitment opportunities with area universities.
- Transfers Center of Excellence (CoE) staff and program costs to the IT department ($282,000). The CoE consists of technical and business resources that support the Enterprise Resource Planning (ERP) system through ongoing activities such as software upgrades and refinements to existing software and processes.
- Adds subscription costs for a new automated city council agenda software to streamline agenda preparation ($17,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
City Manager's Office	19	15	16	15	(1)
TOTAL	**19**	**15**	**16**	**15**	**(1)**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,850,381	1,409,799	1,530,253	1,472,495	(3.8%)
Employee Benefits	410,201	371,884	421,197	435,127	3.3%
Operating Expenditures	419,254	366,475	423,932	410,062	(3.3%)
Special Programs and Projects	16,218	0	0	0	0.0%
Capital Equipment	28,584	0	0	0	0.0%
TOTAL	**$2,724,637**	**$2,148,158**	**$2,375,382**	**$2,317,684**	**(2.4%)**

*On April 15, 2014, the Offices of Sustainability and Emergency Management and Special Events, which were previously programs within the City Manager's budget, were established as divisions within the City Manager's Office. The employees of these offices were previously calculated within the City Manager's Office employee totals. In addition, staff from the Small, Disadvantaged, Minority and Women Owned Business program within the City Manager's Office was moved to the newly-created Office of Economic Development to combine with economic development staff previously in the City Planning Department.

Key Initiatives

Raleigh continues to evolve and grow. With these changes come new opportunities and challenges for the city. The following list outlines opportunities for growth over the next few years.

- Wake County Transit Plan
- Shifting Demographics
- Economic Development
- Continued Organizational Development
- Dix Park Development
- Shifts in Technology
- Housing
- Improved Communications

Office of Economic Development and Innovation

Mission

To function as the primary economic development agency for the City to assure continued growth and investment in Raleigh.

Department Overview

The Office of Economic Development and Innovation works to maintain and grow a diverse economy, supporting large and small business and providing employment opportunities for all citizens.

The office's economic development efforts are focused in three areas: innovation, recruiting new business and existing industry support. The office works to support and sustain Raleigh's startup culture by connecting entrepreneurs with community resources and each other. This program also provides an entry point for innovative ideas, working with internal and external partners to develop and implement solutions to community challenges and leveraging our entrepreneurial culture to solve problems. By supporting and growing businesses that already call Raleigh home, the existing industry program ensures the city remains a good place to do business. Marketing and promoting Raleigh to new talent and businesses across the country provides opportunities to attract new economic opportunities to the City.

Additional information regarding the Office of Economic Development and Innovation may be obtained by contacting James Sauls, Economic Development Manager, at (919) 996-2707 or via email at James.Sauls@raleighnc.gov.

Budget Highlights

- The Minority and Women-owned Business Enterprise (MWBE) program, including two positions, was transferred mid-year FY16 to the Housing and Neighborhoods Department to align that program with other neighborhood revitalization and enrichment efforts.
- A Staff Analyst position ($65,000) is included to support data gathering, request for proposal responses from site selection consultants, and other marketing opportunities.
- A new Senior Business Assistance Program Manager ($60,000) will focus on developing and implementing a citywide retail strategy and work with partner organizations to coordinate retail recruitment efforts.
- Funding is provided to support expanded recruitment and marketing efforts ($30,000). This funding will allow staff to market and promote Raleigh at additional trade shows, conferences and other events.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14***	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Office of Economic Development and Innovation	0	6	6	6	0
TOTAL	**0**	**6**	**6**	**6**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	409,889	453,480	405,747	(10.5%)
Employee Benefits	0	102,013	115,368	116,937	1.4%
Operating Expenditures	0	42,545	62,492	104,892	67.8%
TOTAL	**$0**	**$554,447**	**$631,340**	**$627,576**	**(0.6%)**

*Prior to FY15, the Office of Economic Development and Innovation was a part of the Planning and Development Department.

Key Initiatives

- Continue to develop, refine and obtain Council approval for policies and programs as part of the economic development tool kit, including the proposed Business Upfit Grant. This new grant program is funded in the five-year Capital Improvement Program at $500,000 annually. *(Economic Development & Innovation, Objective 3)*
- Host industry cluster roundtable meetings to promote collaboration on economic development opportunities. *(Economic Development & Innovation, Objective 2)*
- Pursue joint ventures with North Carolina State University, HQ Raleigh and other partners to support innovation and provide opportunities for startup growth and development. *(Economic Development & Innovation, Objective 2)*
- Promote the City at key events across the country with a focus on attracting workforce and recruiting businesses in key industry sectors including manufacturing, information technology, biotechnology and pharmaceuticals, design and creative industries, and financial services.

Economic Development Fund

Overview

The Economic Development Fund provides support for economic development activities that benefit Raleigh. In addition to general fund support, interlocal funds pass through this fund for City/County-approved projects including the Saint Augustine's University Stadium project.

The budget continues funding for the economic development initiatives of Greater Raleigh Chamber of Commerce and the Triangle J Council of Governments and the Innovation Fund. Also funded are economic incentives for downtown employment efforts by Red Hat and tax base increases associated with Green Square. The City continues to support economic development partner agencies in downtown Raleigh, the Hillsborough Street business district, and southeast Raleigh. Raleigh-based nonprofit partners are also supported through free access to a web-based grant locator service.

Additional information regarding the Economic Development Fund may be obtained by contacting James Sauls, Economic Development Manager, at (919) 996-2707 or via e-mail at James.Sauls@raleighnc.gov.

Budget Highlights

- Reappropriates previously unspent fund balance from the Innovation Fund ($170,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
	2013-14	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
INCENTIVE GRANTS					
Citrix Economic Incentive	0	0	66,000	80,000	21.2%
PNC Arena Economic Incentives	150,000	150,000	150,000	150,000	0.0%
Green Square Economic Incentive	0	0	100,000	120,000	20.0%
Red Hat Incentive Grant	100,000	164,190	150,000	150,000	0.0%
INTERLOCAL FUNDING					
Green Square Interlocal Funding	0	0	400,000	0	(100.0%)
St Aug Stadium Interlocal Funding	0	0	100,000	100,000	0.0%
DUES	0	0	0	0	0.0%
RDU Airport Authority	0	12,500	12,500	12,500	0.0%
Triangle J COG	124,462	121,120	115,000	125,000	8.7%
OFFICE OF ECONOMIC DEVELOPMENT AND INNOVATION					
Innovation Fund	0	30,000	100,000	270,000	170.0%
Event Sponsorships	1,500	0	30,000	30,000	0.0%
OTHER					
Small Business Loan Program	2,729	0	0	0	0.0%
Grant Locator Service	5,939	2,990	3,500	3,500	0.0%
To Sidewalk Fund	0	27,500	0	0	0.0%
Contractual Services	0	32,791	0	0	0.0%
TO ARTS					
Capital City Band Expo	1,350	See Agencies	See Agencies	See Agencies	
Wakefield Band Expo	1,350	See Agencies	See Agencies	See Agencies	
OTHER OUTSIDE AGENCIES*	676,380	511,078	559,944	505,792	(9.7%)
TOTAL	**$1,063,710**	**$1,052,169**	**$1,786,944**	**$1,546,792**	**(13.4%)**

*See Other Outside Agency Grants budget page for details.

Office of Emergency Management and Special Events

Mission

The Office of Emergency Management and Special Events provides leadership and coordination on affairs that cross traditional organizational boundaries. The guidance encourages a collaborative approach to special event planning, disaster response and the execution of unique projects and programs.

Department Overview

The Office of Emergency Management and Special Events is one of four independent offices organizationally housed within the City Manager's Office with cross-departmental responsibilities. Primary responsibilities include special event management, emergency planning and the management of other unique programs and projects within the organization.

Additional information regarding the Office of Emergency Management and Special Events may be obtained by contacting Derrick Remer, Emergency Management and Special Events Manager, at (919) 996-2200 or via email at Derrick.Remer@raleighnc.gov.

Budget Highlights

- Adds an Emergency Management Planner position to aid in City hazard mitigation planning, which includes plan development for emergency operations, disaster recovery and training for City staff and the public ($65,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14***	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Office of Emergency Management and Special Events	0	3	4	5	1
TOTAL	**0**	**3**	**4**	**5**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	138,976	185,819	246,708	32.8%
Employee Benefits	0	44,932	60,509	85,504	41.3%
Operating Expenditures	0	9,860	46,897	48,397	3.2%
Capital Equipment	0	0	3,500	3,500	0.0%
TOTAL	**$0**	**$193,768**	**$296,725**	**$384,109**	**29.4%**

*During FY14, the Office of Emergency Management and Special Events, which was previously a program within the City Manager's budget, was established as an office within the City Manager's Office. The employees of this office were previously calculated within the City Manager's Office employee totals.

Key Initiatives

- Establish an Emergency Operations Center in the new Central Communications Center, which serves as a permanent command post for use during city-wide disasters. *(Safe, Vibrant & Healthy Community, Objective 1)*

- Streamline emergency and special event information sharing and coordination within city departments and partner agencies that actively play a role or that may otherwise be affected in some aspect by an event or its associated road closures. *(Safe, Vibrant & Healthy Community, Objective 1; Organizational Excellence, Objective 2)*
- Develop emergency response plans and evaluate critical resources for special events, marches and other high-profile incidents. *(Safe, Vibrant & Healthy Community, Objective 1)*
- Work interdepartmentally on the evaluation and implementation of a new event management system. The new system will streamline the permitting process and associated financial management through the replacement of outdated and inefficient computer programs. *(Organizational Excellence, Objective 3)*
- Work with the IT Department to improve communication among other city departments, event coordinators, and citizens specifically as it relates to special events. Examples include communication about special event details to the public via an online GIS map system, allowing easy, up-to-the-minute visual access to road closure information.
- Initiate a Community Feedback Forum program with local representatives from both residential and business sectors in downtown Raleigh. *(Organizational Excellence, Objective 1)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
Hazard Mitigation	**2013-14**	**2014-15**	**2015-16**	**2016-17**
Number of new hazard specific plans developed	0	0	1	2
Number of staff committed to all-hazards planning	1	1	1	2
Special Events				
Total number of events	NA	345	369	383
Overall event attendance	NA	1,246,415	1,333,123	1,383,702

Office of Internal Audit

Mission

The Office of Internal Audit provides independent, objective assurance and consulting activities designed to add value and improve City operations. Internal Audit brings a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Department Overview

Internal Audit conducts audits of City departments, divisions and programs. Additional information regarding the Office of Internal Audit may be obtained by contacting Martin Petherbridge, Internal Audit Manager, at (919) 996-3162 or via email at Martin.Petherbridge@raleighnc.gov.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14***	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Office of Internal Audit	0	4	4	4	0
TOTAL	**0**	**4**	**4**	**4**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	233,781	241,795	316,615	319,717	1.0%
Employee Benefits	61,182	65,331	86,068	87,525	1.7%
Operating Expenditures	89,468	127,439	121,630	121,630	0.0%
TOTAL	**$384,431**	**$434,565**	**$524,314**	**$528,871**	**0.9%**

*During FY14, the Office of Internal Audit moved from the Finance Department to the City Manager's Office. The employees of this office were previously calculated within the Finance Department's employee totals.

Key Initiatives

- Monitor the construction of Union Station in 2016. Focus areas will include the validity of the expenditures of the project and effectiveness of project management.
- Rebrand the Employee Hotline, which provides an opportunity to anonymously report instances of fraud, waste and abuse. Rebranding will help raise employee awareness of the hotline as a communication option.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Number of audits performed	6	7	7	8
Number of follow-ups performed on prior audit recommendations	3	1	2	2

Office of Sustainability

Mission

The Office of Sustainability works to save resources and create efficiencies, through testing new technologies and encouraging new ways of thinking that positively impact the environment, our local economy and all who live, work and play in Raleigh. The innovative leadership will make Raleigh a resilient city, better positioned to manage inevitable natural, social and economic challenges.

Department Overview

The Office of Sustainability is uniquely positioned in the City Manager's Office to work collaboratively with all City departments to prioritize sustainability at an individual, organizational and community-wide level that is critical to retain the city's recognized national leadership in this area.

Additional information regarding the Office of Sustainability may be obtained by contacting Megan Anderson, Sustainability Manager, at (919) 996-4658 or via email at Megan.Anderson@raleighnc.gov.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14***	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Office of Sustainability	0	5	4	4	0
TOTAL	**0**	**5**	**4**	**4**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	405,640	393,489	382,416	(2.8%)
Employee Benefits	0	97,120	93,610	83,922	(10.3%)
Operating Expenditures	0	27,495	108,883	108,883	0.0%
TOTAL	**$0**	**$530,255**	**$595,981**	**$575,221**	**(3.5%)**

*During FY14, the Office of Sustainability, which was previously a program within the City Manager's budget, was established as an office within the City Manager's Office. The employees of this office were previously calculated within the City Manager's Office employee totals.

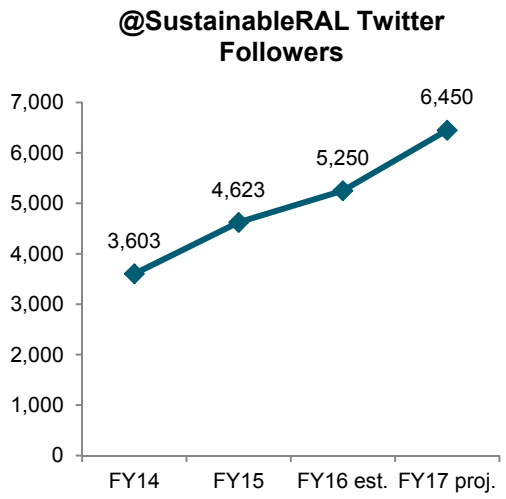
Key Initiatives

- Serve as the clearinghouse for pilot projects, smart city applications and innovative solutions. Through community engagement, collaboration and by serving as a resource, the Office of Sustainability encourages practices that make Raleigh a more sustainable city. *(Economic Development and Innovation, Objective 2; Growth and Natural Resources, Objectives 3*)
- Guide the conversation, build capacity internally and in the community, and support the continued development of initiatives and pilots that support resiliency for the Raleigh community.
- Use Sustainability Tools for Assessing and Rating (STAR) framework to help prioritize and realign efforts toward improving Raleigh's achievements in the goal areas of Climate and Energy, Equity and Empowerment, and Built Environment. *(Organizational Excellence, Objective 1)*
- Provide support for the newly developed green infrastructure/low impact development (GI/LID) program and assist with implementation education. *(Growth and Natural Resources, Objective 3)*
- Transition Sustainable Home Raleigh to resiliency engagement program. *(Growth and Natural Resources, Objective 3)*

- Advance the Climate Energy Action Plan by expanding Business Case Evaluation Training to train additional City staff. Additional tasks include the implementation of the Fuel and Fleet Plan, refinement of the renewable energy process, tracking of additional energy and greenhouse gas emissions data. *(Growth and Natural Resources, Objective 3)*
- Serve as catalyst and resource for comprehensive food systems thinking and development for the Raleigh community. *(Growth and Natural Resources, Objective 3)*

Performance Indicators

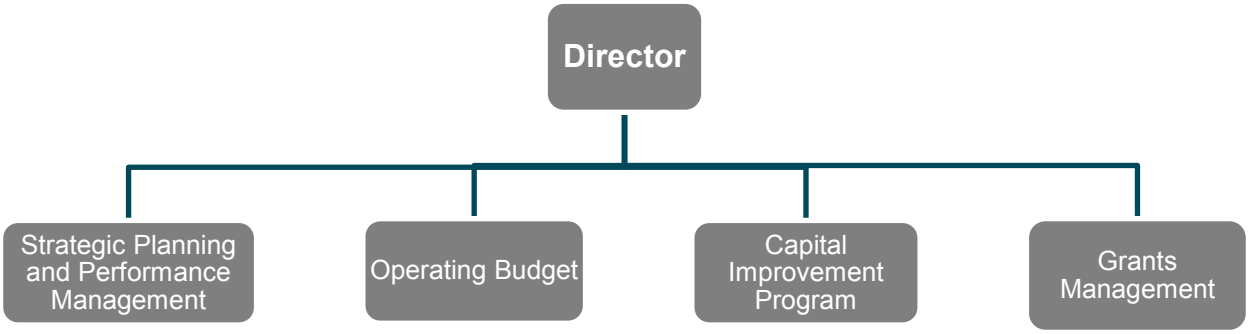
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Sustainable Raleigh & Environmental Advisory Board subscribers	1,668	2,390	2,950	3,590
Web traffic: Sustainable Raleigh landing page	2,929	3,079	3,377	3,650
Web traffic: Sustainable Raleigh blog	NA	NA	1,000	5,000



Budget and Management Services

Mission

The Budget and Management Services Department ensures effective and efficient allocation of city resources to enable the City Council, City manager and City departments to provide quality public services. The department is responsible for the development and oversight of the City's annual operating budget, five-year capital improvement program, strategic plan and performance measurement. The department also performs targeted program evaluations and management analyses.



Department Overview

The Budget and Management Services Department (BMS) is a direct arm of the City Manager and provides budgeting and other management services in support of the larger City organization.

Additional information regarding the Budget and Management Services Department may be obtained by contacting Ben Canada, Interim Budget and Management Services Director, at (919) 996-4274 or via email at Benjamin.Canada@raleighnc.gov.

Budget Highlights

- Includes funding for the citizen survey, which will aid strategic planning data collection and benchmarking efforts.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16***	**2016-17**	**FY16 to FY17**
Budget & Management Services	17	18	12	12	0
TOTAL	**17**	**18**	**12**	**12**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,171,098	1,241,601	921,985	1,019,896	10.6%
Employee Benefits	300,304	321,214	217,623	258,781	18.9%
Operating Expenditures	81,775	112,685	247,045	247,550	0.2%
Special Programs and Projects	10,708	0	0	0	0.0%
Capital Equipment	0	5,080	0	0	0.0%
TOTAL	**$1,563,885**	**$1,680,579**	**$1,386,653**	**$1,526,227**	**10.1%**

*In FY16, the Real Estate Division moved from Budget and Management Services to the Department of City Planning.

Key Initiatives

- Implement the new citywide budgeting and resource planning system. The new system will provide a more user-friendly experience, integrate data from other financial systems and forecast future year budget scenarios.
- Develop and implement a citizen survey distributed to Raleigh citizens. BMS will lead the effort to develop and conduct this survey, intended to provide relevant, useful feedback that will have a direct impact on decision making and service delivery. *(Organizational Excellence, Objective 1)*
- Lead the City's performance measurement development. BMS will work with strategic plan core teams and other City staff to refine performance measures, implement data collection systems where needed and organize performance information in a manner useful for decision-making. BMS staff will also explore software systems that will meet the City's long-term needs for that performance data organization and reporting.
- Coordinate the staff planning for a centralized City campus. In partnership with City Planning and other departments, BMS staff will coordinate the efforts to develop a centralized City campus. Master planning during FY2017 will include setting goals for customer service, sustainability, security and other facility aspects. It will also include soliciting feedback from employees and citizens while carefully managing expectations about the new campus. *(Organizational Excellence, Objective 2)*

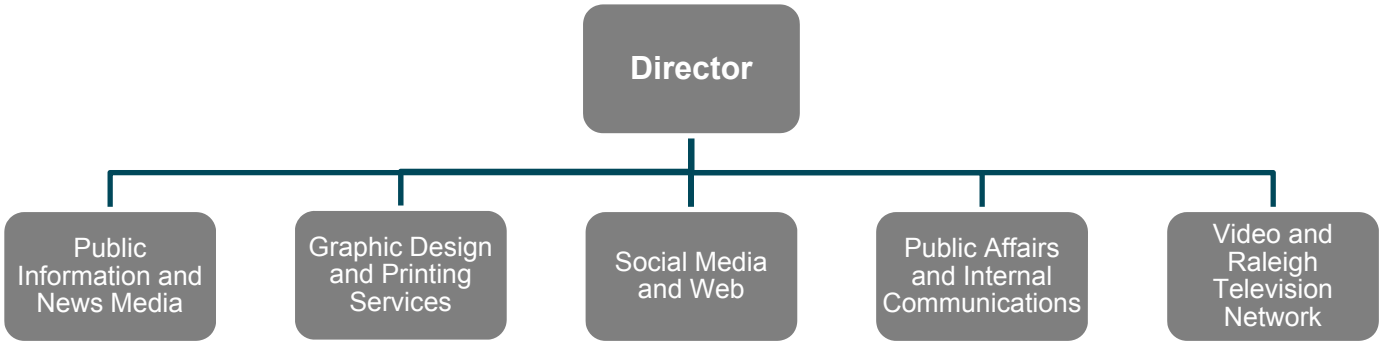
Performance Indicators

	ACTUAL 2013-14	ACTUAL 2014-15	ESTIMATE 2015-16	PROJECTION 2016-17
General Fund budget appropriation spent	97%	96%	97%	97%
Departments submitting budget request materials by due date	83%	54%	75%	90%
Satisfaction score from survey of department staff	88%	91%	93%	95%

Communications

Mission

The Communications Department provides innovative and creative communications solutions to promote the City's core services, initiatives and mission.



Department Overview

The Communications Department (formerly Public Affairs) serves as the City's media liaison, facilitating media conferences, fielding direct media inquiries and populating the City's website, intranet site and social media platforms. The department produces shows, such as the Oak City music series, and stand-alone programming on Raleigh Television Network (RTN).

The Communications Department includes the Print Services Division, which is responsible for on-site design and purchasing of printing services. The department also manages the City's mail and delivery services in an effort to realize greater efficiencies and economies of scale.

Additional information regarding the Communications Department may be obtained by contacting Damien Graham, Communications Director, at (919) 996-3002 or via email at Damien.Graham@raleighnc.gov.

Budget Highlights

- Includes one-time funds to hire a consulting firm to assist in the research, design and implementation of a new brand for the City ($250,000). The strategic plan provides direction for the City to develop and implement a comprehensive communications policy and plan.
- Adds a new Graphic Designer position to provide design services support for web, print and social media efforts ($51,000).
- Adds a new RTN Studio Engineer position that will provide professional engineering support for the City's television production facilities ($56,000). The production use by RTN staff and community producers has grown to where a second technical person is needed.
- In order to better align communications and graphic design services throughout the city, staff providing support to City Planning, Development Services and Economic Development and Innovation are transferred from the City Planning Department ($300,000).
- Funds the Oak City Sessions music series that features local artists, which will position Raleigh as an entertainment, cultural and tourism destination ($70,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Public Affairs	12	12	14	18	4
Raleigh Television Network (RTN)	8	8	8	9	1
TOTAL	**20**	**20**	**22**	**27**	**5**
DIRECT EXPENDITURES BY DIVISION					
Public Affairs	1,102,643	1,064,402	1,303,291	2,029,404	55.7%
Raleigh Television Network (RTN)	588,797	647,244	694,549	857,652	23.5%
TOTAL	**$1,691,439**	**$1,711,646**	**$1,997,840**	**$2,887,056**	**44.5%**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,127,053	1,137,841	1,318,419	1,704,838	29.3%
Employee Benefits	313,981	331,748	366,730	529,329	44.3%
Operating Expenditures	215,174	219,048	302,691	640,689	111.7%
Special Programs and Projects	11,683	885	0	200	0.0%
Capital Equipment	23,549	22,124	10,000	12,000	(100.0%)
TOTAL	**$1,691,439**	**$1,711,646**	**$1,997,840**	**$2,887,056**	**44.5%**

Key Initiatives

- Develop a formal Crisis Communication Plan that clarifies the roles and responsibilities for communicating to the media, public and other City employees during an emergency *(Organizational Excellence, Objective 4).*
- Create a comprehensive communications policy and plan, which includes developing Raleigh's brand to effectively tell the City's story.*(Organizational Excellence, Objective 1)*
- Revisit the City's website and all electronic communications platforms to improve civic engagement and develop proactive message strategies for City initiatives.
- Use the Raleigh Television Network to produce engaging and entertaining content such as the Oak City Sessions music series, "A Few Minutes with the Mayor" and the "Raleigh All Stars".
- Find the right solutions to promote better communication throughout the City. Develop a communications roundtable comprised of communications staff from each department, continuing to build upon internal communications professional relationships and work products.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
RTN Government meetings	NA	112	100	100
RTN Staff produced programs	NA	100	75	100
Print Services jobs produced annually	NA	759	600	700

Finance

Mission

To demonstrate excellence in our financial services to the city organization and our customers through a commitment to continuously improving within our philosophy of "People Helping People."

Department Overview

The Finance Department provides support services for City Council, city management, departments and Raleigh citizens. Services provided include treasury, accounting and financial reporting, purchasing, payroll, revenue management, and risk management. The Finance Department ensures the integrity and accuracy of the city's financial transactions in accordance with applicable accounting standards, city ordinances, state statutes, federal laws.

Additional information regarding the Finance Department may be obtained by contacting Perry E. James III, Chief Financial Officer, at (919) 996-4930 or via email at Perry.James@raleighnc.gov.

Budget Highlights

- Adds one Procurement Officer and one Contract Administrator recommended in the recent Procurement Study recommendations to improve the purchasing process ($205,000).
- Converts existing contractual service funds to add two Procurement Specialist positions.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Accounting & Fin Reporting	20	20	21	20	(1)
Finance Administration	3	3	3	4	1
Finance Internal Audit Office	3	0	0	0	0
Payroll	5	5	5	5	0
Purchasing	7	7	7	11	4
Revenue	17	16	15	15	0
Treasury Office	5	5	4	4	0
TOTAL	**60**	**56**	**55**	**59**	**4**
DIRECT EXPENDITURES BY DIVISION					
Accounting & Fin Reporting	1,745,129	1,802,226	2,021,234	1,979,430	(2.1%)
Finance Administration	446,506	527,576	531,164	639,558	20.4%
Finance Internal Audit Office	0	2,275	0	0	
Payroll	438,019	466,265	497,028	505,402	1.7%
Purchasing	588,040	610,230	702,049	1,028,535	46.5%
Revenue	1,296,077	1,293,492	1,268,996	1,293,086	1.9%
Treasury Office	500,232	372,181	553,138	530,419	(4.1%)
Utility Billing Svcs	83,706	0	0	0	
TOTAL	**$5,097,709**	**$5,074,245**	**$5,573,610**	**$5,976,429**	**7.2%**
DIRECT EXPENDITURES BY TYPE					
Personnel	3,401,074	3,462,995	3,702,665	4,073,875	10.0%
Employee Benefits	890,710	894,763	1,003,054	1,185,790	18.2%
Operating Expenditures	766,626	705,649	867,091	715,964	(17.4%)
Special Programs and Projects	39,163	0	0	0	
Capital Equipment	134	10,838	800	800	0.0%
TOTAL	**$5,097,709**	**$5,074,245**	**$5,573,610**	**$5,976,429**	**7.2%**

Key Initiatives

- Maintain city's AAA general obligation bond rating from all three rating agencies. Maintain AAA rating from S&P and Fitch on revenue bonds and seek to improve current rating to AAA from Moody's.
- Complete FY16 Comprehensive Annual Financial Report (CAFR) with an unqualified opinion from the independent auditors and submit FY16 CAFR to Government Finance Officer Association (GFOA) for consideration of the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Continue to lead ongoing user fee studies with Parks, Recreation and Cultural Resources (PRCR) and Development Services departments. Completion and receipt of final user fee policies for PRCR and development services user fee studies is expected during FY17. Management Accounting Division will work with city management and departments to review priorities for the next user fee studies.
- Communicate, review and implement Procurement Study recommendations surrounding purchasing organizational structure, roles and responsibilities, and internal control documentation.
- Implement debt tracking software to assist Treasury Division with upcoming debt payments, projections and summaries to be used for management review and decision-making

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Vendor Invoices	72,874	74,506	75,500	76,000
Revenue Payments	1,775,265	1,802,167	1,838,210	1,874,974
Service Contracts	N/A	1,306	1,371	1,440
Purchase Orders	13,514	15,134	16,950	18,984

Risk Management Fund

Department Overview

The Risk Management program provides risk management services to protect the City's interest with respect to property and general liability exposures, as well as its workers compensation program. Although funded within the Risk Management Fund organizationally, the personnel in this office fall within the larger Finance Department. Workers' compensation claim costs are allocated to departments based upon actuarial claims cost projections and payroll cost projections. Property insurance premiums are allocated to departments responsible for the property based upon the insured values of the properties, as determined by appraisal. General liability and auto liability costs are allocated within individual departments based upon claims experience and actuarial claims cost projections.

Additional information regarding the Risk Management program may be obtained by contacting Robin Rose, Deputy Financial Officer, at (919) 996-4960 or via email at Robin.Rose@raleighnc.gov.

Budget Highlights

- Includes one-time rebate of unspent premiums collected in previous years ($5.8 million).

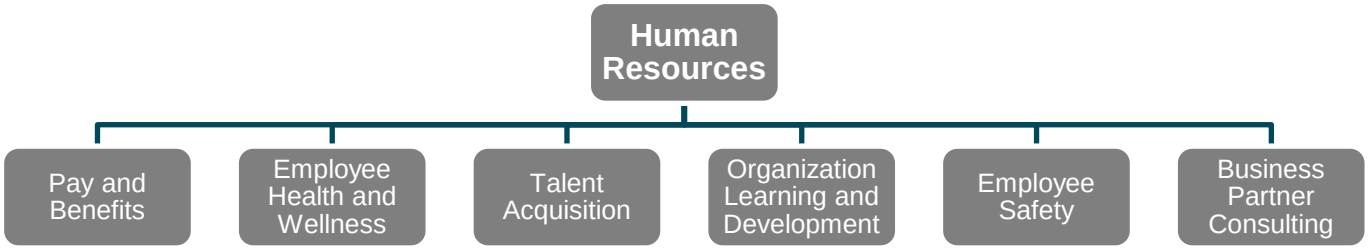
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Risk Management	5	5	6	6	0
TOTAL	**5**	**5**	**6**	**6**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	259,376	290,404	351,027	354,108	0.9%
Employee Benefits	89,763	116,161	137,028	135,961	(0.8%)
Operating Expenditures	394,187	308,280	487,300	522,300	7.2%
Special Programs and Projects	5,488,030	5,787,598	8,201,300	7,947,700	(3.1%)
Interfund Transfers	5,054,463	5,005,263	988,048	5,819,747	489.0%
TOTAL	**$11,285,819**	**$11,507,705**	**$10,164,703**	**$14,779,816**	**45.4%**

Human Resources

Mission

To serve as a resource and consultant to the organization to identify, develop, implement and administer policies, practices and programs to best support our human capital and to ensure that every current, former and prospective employee is afforded equal opportunity in all employment related situations and issues.



Department Overview

The Human Resources Department facilitates and coordinates the development, implementation and administration of the appropriate people processes that comply with local, state and federal laws and regulations to attract, motivate, reward and retain a diverse, high performing workforce.

Additional information or questions regarding the Human Resources Department may be obtained by contacting Steve Jones, Human Resources Director at (919) 996-4708 or by email at C.Stephen.Jones@raleighnc.gov.

Budget Highlights

- Includes funding to review and update the City's medical plan and health insurance trust documents and comply with Affordable Care Act reporting requirements ($50,000).
- Expands the City's Health Risk Assessment program to allow for spouse participation ($45,000).
- Adds a Compliance Manager position ($76,000) to maintain personnel policies and manage employment related regulatory requirements.

Budget Detail

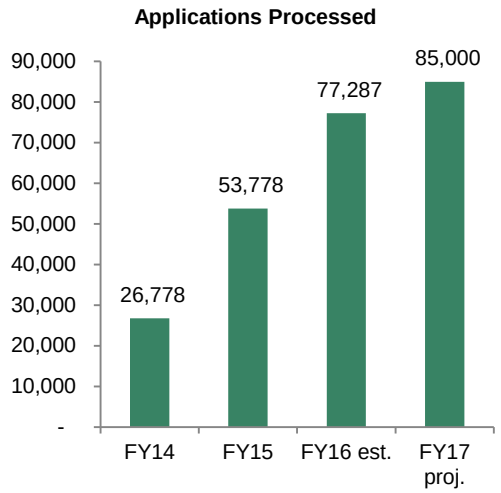
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Human Resources	29	29	30	31	1
TOTAL	**29**	**29**	**30**	**31**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,955,667	2,014,348	2,107,811	2,406,712	14.2%
Employee Benefits	534,846	541,361	594,386	682,386	14.8%
Operating Expenditures	727,630	917,944	1,518,007	1,566,734	3.2%
Special Programs and Projects	28,562	18,465	13,000	22,000	69.2%
Capital Equipment	0	0	0	3,000	
TOTAL	**$3,246,704**	**$3,492,118**	**$4,233,203**	**$4,680,831**	**10.6%**

Key Initiatives

- Develop targeted and expanded recruiting strategies to improve the overall diversity of our employee population to better reflect the greater Raleigh community. *(Organizational Excellence, Objective 4)*
- Continue to facilitate the Compensation System Study and monitor the evolving needs of the City to ensure the anticipated outcomes of the project are adapted to meet the needs of the City. *(Organizational Excellence, Objective 4)*
- Establish a Compliance division that focuses on regulatory compliance, including updating and maintaining HR policies and procedures. *(Organizational Excellence, Objective 4)*

Performance Indicators

	ACTUAL 2013-14	ACTUAL 2014-15	ESTIMATE 2015-16	PROJECTION 2016-17
Turnover Rate of Employees	4.6%	5.2%	5.7%	5.8%
Jobs Filled	375	417	550	570
Participation in HRA Process - Active Employees	91%	92%	96%	96%
Participation in HRA Process – Retirees	43%	45%	30%	28%



Health/Dental and OPEB Trust Funds

Department Overview

The Health/Dental Trust Fund provides for the payment of the City's self-funded health and dental costs for current employees and dependents. The City established the Other Post-Employment Benefits (OPEB) Trust in FY08 to fund post-employment benefit costs (health insurance, Medicare supplement, and life insurance), as well as the future retiree benefit liability of current employees. Annually, the City engages an actuary to calculate the Annual Required Contribution (ARC) to fully fund the OPEB trust.

Budget Highlights

- The City is converting to a January through December plan year from the current October through September plan year. In FY17 there will be one-time costs of $950,000 for the health/dental trust and $350,000 for the OPEB trust as deductibles and out of pocket maximums will be extended to 15 months.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
HEALTH/DENTAL TRUST COSTS BY TYPE	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Employee Health Claims/Wellness	$29,336,485	$30,825,624	$31,850,000	$38,170,000	19.8%
Dental Claims	2,132,738	2,861,895	2,840,000	2,886,000	1.6%
Administrative Charges	2,179,174	1,903,979	2,230,000	2,175,000	(2.5%)
Stop Loss Fees	1,210,021	1,079,803	1,250,000	1,350,000	8.0%
Fiduciary Fees	32,363	36,900	40,000	35,000	(12.5%)
TOTAL	**$34,890,781**	**$36,708,202**	**$38,210,000**	**$44,616,000**	**16.8%**
OPEB TRUST COSTS BY TYPE					
Retiree Health Claims/Wellness	$10,621,305	$11,728,887	$10,925,000	$14,465,000	32.4%
Retiree Life Insurance	134,751	145,804	150,000	131,000	(12.7%)
Retiree Medicare Supplement	989,572	1,056,884	950,000	1,272,000	33.9%
Administrative Charges	523,055	453,710	500,000	500,000	0.0%
Stop Loss Fee	291,899	268,898	270,000	327,000	21.1%
Fiduciary Fees	83,636	75,747	80,000	80,000	0.0%
Reserve for Prior Liability	0	0	3,000,000	0	(100.0%)
TOTAL	**$12,644,218**	**$13,729,931**	**$15,875,000**	**$16,775,000**	**5.7%**

Information Technology

Mission

The Information Technology Department promotes technology to improve economic development, social growth and efficiencies in the delivery of City services as a basic citizen expectation.

Department Overview

The Information Technology Department provides technology services and information systems that deliver business value to the City and the greater Raleigh community. As the demand for technology evolves, the IT organization must provide services to align IT investment with citywide goals. The Information Technology Department extends beyond the traditional operational model with its focus on civic engagement, information transparency and the promotion of constituent-facing programs to support a highly technological region.

Additional information regarding the Information Technology Department may be obtained by contacting Darnell Smith, Chief Information Officer, at (919) 996-5456 or via email at Darnell.Smith@raleighnc.gov.

Budget Highlights

- Includes funds for annual hosting and licensing expenses for the City's new Enterprise Land Management system ($646,000) and equipment leases for the new Central Communications Center ($228,000). *(Economic Development, Objective 3)*
- The budget funds a new GIS Specialist position that will expand support for new technology and expanding applications with GIS foundations ($51,000).
- The IT department will transfer four positions to other City departments. Three Digital Connectors program staff positions and related expenses will be transferred to the Parks, Recreation and Cultural Resources Department. A Senior Staff Support Specialist position will be transferred to the City Clerk's Office ($271,000).
- Two Center of Excellence (CoE) staff and operational costs will be transferred into the IT department from the City Manager's Office ($282,000). The CoE consists of technical and business resources that support the Enterprise Resource Planning (ERP) system through ongoing activities such as software upgrades and refinements to existing software and processes.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Information Technology Administration	6	7	10	9	(1)
IT Application Support	30	28	30	31	1
IT Customer Relationship Management	10	9	9	10	1
IT Enterprise Infrastructure Management	24	23	21	21	0
IT Strategy & Planning	8	11	11	9	(2)
TOTAL	**78**	**78**	**81**	**80**	**(1)**
DIRECT EXPENDITURES BY DIVISION					
Information Technology Administration	947,634	1,022,784	1,471,936	1,594,460	8.3%
IT Application Support	4,262,130	4,566,890	4,930,869	6,079,860	23.3%
IT Customer Relationship Management	1,813,859	1,775,839	1,607,450	1,678,497	4.4%
IT Enterprise Infrastructure Management	6,202,271	6,425,813	6,503,672	7,014,676	7.9%
IT Strategy & Planning	2,150,121	2,232,273	3,172,257	3,041,533	(4.1%)
TOTAL	**$15,376,015**	**$16,023,599**	**$17,686,183**	**$19,409,025**	**9.7%**
DIRECT EXPENDITURES BY TYPE					
Personnel	5,397,471	5,607,020	6,145,381	6,583,268	7.1%
Employee Benefits	1,530,121	1,585,708	1,750,943	1,881,059	7.4%
Operating Expenditures	8,370,033	8,823,371	9,769,860	10,944,697	12.0%
Special Programs and Projects	78,390	7,500	20,000	0	(100.0%)
TOTAL	**$15,376,015**	**$16,023,599**	**$17,686,183**	**$19,409,025**	**9.7%**

Key Initiatives

- Continue the implementation of the Enterprise Land Management application for permitting, planning, inspections, code enforcement and other land-based business systems.
- Collaborate with internal and external partners to facilitate high-speed fiber deployments.
- Continue enterprise Cityworks implementation for Public Utilities Department.
- Implement mobile device management strategy.
- Develop a PeopleSoft roadmap in coordination with the ERP Center of Excellence.
- Continue coordination and facilitation of technology governance structures.
- Partner with the Finance Department on data compliance and security policies.

Special Appropriations

The City of Raleigh Special Appropriations budget reflects services or functions that are not specifically associated with a particular department. These functions are grouped into six categories: Employee Benefits, Intergovernmental Payments, Non-departmental Expenses, Risk Management, Transfers to Other Funds and Municipal Service Districts.

Employee Benefits: The Employee Benefits category budgets the city's contribution toward health and life insurance for retirees, workers compensation and unemployment.

Intergovernmental Payments: Intergovernmental payments include items such as tax billing and collections and the municipal service districts in downtown Raleigh and along Hillsborough Street.

Non-Departmental Expenses: Non-departmental expenses include operating costs not associated with a specific department. These include postage, safety shoes, Council contingency and the maintenance and operations reserve.

Risk Management: The risk management accounts fund a portion of the Risk Management Internal Service Fund. As in the past, direct expenses of risk management will be paid from the Internal Service Fund.

Transfers to Other Funds: Transfers to Other Funds include transfers made from the General Fund to other funds. Transfers to the General Debt Service Fund, Technology Fund, General Public Improvements Capital Projects Fund and Park Improvement Fund represent the General Fund contributions to the city's debt service and five-year capital program. Transfers are also made to Public Transit, Parking Operations, Convention and Performing Arts Center, Solid Waste Services and Community Development funds. These funds are operated as business-like enterprise funds, but are partially supported with General Fund dollars.

Municipal Service Districts: There are two municipal service districts (MSD) in the City including the Downtown MSD and the Hillsborough Street MSD. In September 2015, the State of NC adopted legislation impacting the process by which cities contract with private agencies to provide services within a municipal service district. To comply with the state legislation, the City determined the scope of service and criteria, provided for an RFP process, provided opportunities for public input and, with the FY17 budget, will put in place reporting requirements for each district service provider.

Through the City's newly developed MSD RFP process, Downtown Raleigh Alliance (DRA) was selected to provide services in the Downtown MSD and Hillsborough Street Community Services Corporation (HSCSC) was selected to provide services in the Hillsborough Street MSD. The scope of services to be delivered in both MSDs address clean and safe environment, economic development, targeted visitor and marketing communications and conflict resolution and consensus building services for all MSD residents and property owners. Starting Fall 2017, the City will perform the tasks associated with the clean environment scope of service for the Downtown MSD. All other scope of service tasks will be performed by the service providers selected for a four-year term, which the contract length approved by Council. With the annual budget process, Council will adopt a tax rate and budget for each district.

For FY17 the tax rate for the Downtown MSD is $.0629 per $100 of assessed property value and the contract

amount for DRA is $1,122,199. This incorporates an adjustment for clean environment scope tasks that will be performed by City staff for three-quarters of the fiscal year. The DRA also receives city funding from the Parking Fund for safety ambassadors (which totaled approximately $470,000 in FY16) and an Other Outside agency grant for economic development ($108,450). In total, the DRA will receive approximately $1,700,649, from the City in FY17.

The approved FY17 tax rate for Hillsborough Street MSD $.15 per $100 of assessed property value and the budget for HSCSC is $611,900. The HSCSC also receives other outside agency grant funding for economic development, event and ongoing service and program support ($125,513). In total, the HSCSC will receive $737,413 from the City in FY17.

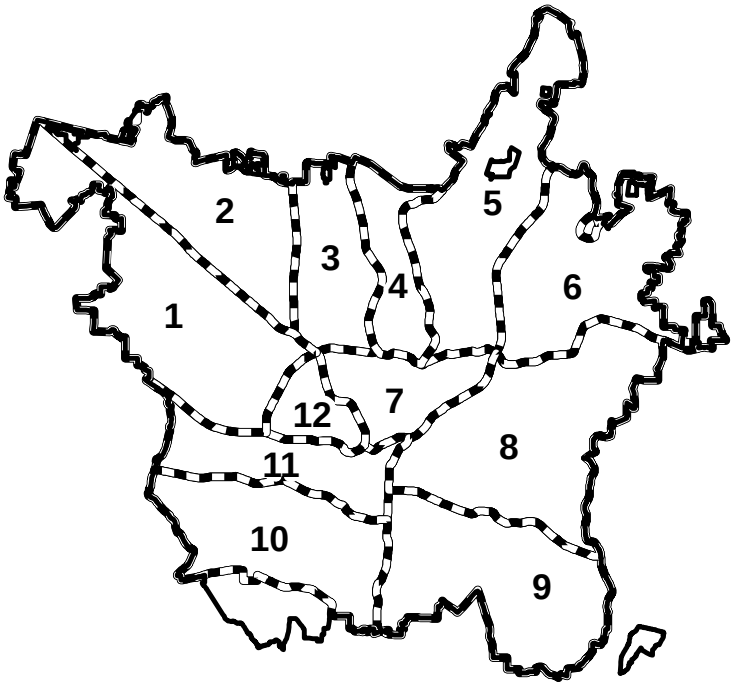
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 To FY17**
Employee Benefits					
Post-Employment Benefits	9,763,381	9,840,379	9,984,033	10,099,183	1.2%
Unemployment	1,030,061	0	122,754	120,000	(2.2%)
Intergovernmental Payments					
City Co Tax B & C	821,209	1,033,769	1,109,000	1,109,000	0.0%
Elections	128,792	73,358	250,000	0	(100.0%)
Penalty Payments Due WCPSS	521,268	648,053	500,000	500,000	0.0%
Municipal Service Districts					
Hillsborough Street MSD	160,888	338,490	326,510	611,900	87.4%
Downtown MSD	1,178,272	1,208,813	1,282,250	1,122,199	(12.5%)
Non-departmental Expenses					
City Records Management	46,120	0	0	0	
Contractual Services	69,840	0	0	0	
Postage	412,907	176,067	189,975	190,000	0.0%
Safety Shoes	88,696	96,911	103,810	103,810	0.0%
Building Repairs	0	251,106	0	0	
Event Sponsorships	0	1,000	0	100,000	
Utility Bill Assistance	0	0	0	200,000	
Council Contingency	0	0	100,000	100,000	0.0%
Maintenance & Operations Reserve	0	0	733,529	658,226	(10.3%)
Special Projects & Programs	62,612	97,280	90,000	90,000	0.0%
Risk Management					
Misc. Insurance Premiums	484,492	488,092	488,092	490,069	0.4%
To ISF-Prop/Liability Claims	0	44,583	33,147	32,031	(3.4%)
To ISF-Excess Prop/Liability Premium	0	63,002	0	0	
To ISF-Prop/Liability Premium	0	21,388	66,553	69,456	4.4%
To ISF-WC Excess Premium	0	0	20,607	20,995	1.9%
To ISF-Other Insurance Services	959,839	959,839	959,839	957,347	(0.3%)
To ISF-Workers Comp	0	232,474	241,602	240,116	(0.6%)
Transfers to Other Funds					
To 110 Economic Development	1,316,008	1,030,696	1,281,190	1,271,038	(0.8%)
To 190 Debt Service	40,757,568	46,562,000	56,149,950	62,570,595	11.4%
To 251 Equipment Replacement	4,324,626	1,540,000	0	0	
To 360 Solid Waste Services	11,020,702	11,628,083	9,890,508	7,616,835	(23.0%)
To 410 Transit	18,127,728	18,570,271	18,574,238	18,870,602	1.6%
To 442 Parking	1,000,000	500,000	500,000	500,000	0.0%
To 501 Technology Capital	4,159,408	4,000,000	4,000,000	3,999,126	(0.0%)
To 505 General Public Projects	4,150,000	3,000,000	4,000,000	5,040,000	26.0%
To 515 Sidewalk	3,442,850	0	0	661,000	
To 525 Street Improvement	4,934,150	10,417,000	10,496,000	9,911,000	(5.6%)
To 531-Street Bond Fund 1999	3,040,000	0	0	0	
To 625 Parks Capital	3,092,520	3,500,000	3,675,000	3,825,000	3.4%
To 642 Convention Center	1,891,481	1,926,756	1,913,948	1,874,857	(2.0%)
To 646 Performing Arts Capital				25,000	
To 735 Housing Operations	1,225,231	1,197,533	979,363	1,265,157	29.2%
To 736 Housing Projects	0	0	0	5,700,000	
TOTAL	**$ 118,210,649**	**$ 119,446,944**	**$ 128,061,898**	**$ 139,944,542**	**9.3%**

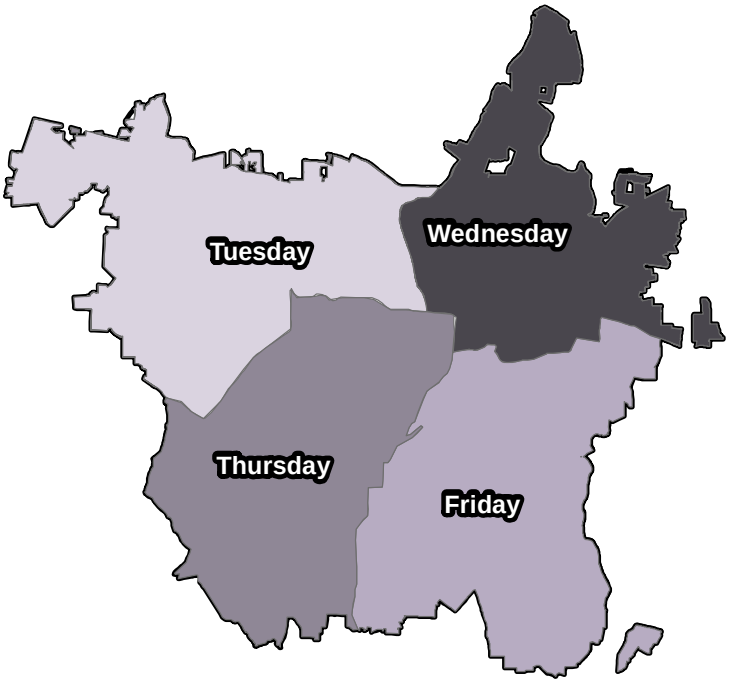
Budget Highlights

- Includes a $5.7M increase in the General Fund transfer to debt service related to Dorothea Dix property acquisition. One cent of property tax revenue is allocated to funding the debt service. *(Arts & Cultural Resources, Objective 2)*
- Increases transfer to housing to expand the City's inventory of affordable rental units. This is funded by one cent of property tax revenue allocated to affordable housing ($5.7M). *(Safe, Vibrant & Healthy Community, Objective 2)*
- Increases transfers to capital improvement program to fund maintenance and improvements at general government and public safety facilities ($1M) and parks and recreation facilities ($150k).
- Newly established bill assistance program funding is included to offer financial support to economically distressed utility customers ($200k).
- Reduces transfer to Solid Waste Services by $2.3M to continue progress towards 80% cost recovery target.
- Funding for biennial elections have been removed for FY17 and will be restored in FY18 (-$250k).

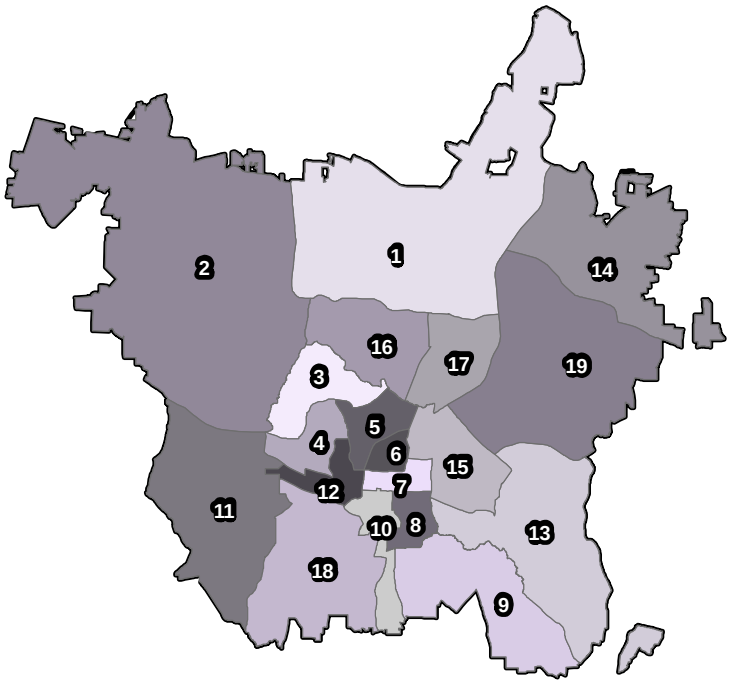
Leaf Collection Zones



Trash Collection Zones



Citizen Advisory Council Districts

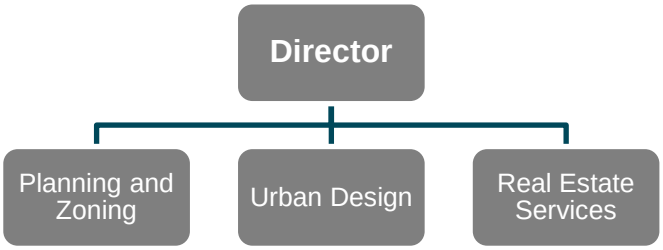


Atlantic (17)	Glenwood (3)	North Central (7)	Southeast (13)
Central (10)	Hillsborough (12)	Northeast (19)	Southwest (18)
East (15)	Midtown (16)	Northwest (2)	Wade (4)
Five Points (5)	Mordecai (6)	South (9)	West (11)
Forestville (14)	North (1)	South Central (8)	

City Planning

Mission

To guide development and conservation for a healthy and prosperous Raleigh.



Department Overview

The Department provides three main planning services: comprehensive planning, design and implementation and regulation. Comprehensive planning, including corridor, area and neighborhood planning processes, supports community involvement and visioning for future growth and development throughout the City. Design and implementation focuses on bringing these planning efforts to fruition through design services and project planning. By managing requests for zoning map changes, variances from development standards, annexations and other regulatory processes, the department ensures that current development meets standards identified in the zoning ordinance. Real Estate Services provides property acquisition and disposition, deed research and real property lease management services to the city.

Additional information regarding City Planning may be obtained by contacting Kenneth Bowers, City Planning Director, at (919) 996-2633 or via email at Kenneth.Bowers@raleighnc.gov.

Budget Highlights

- Following the reorganization of the Public Works Department, the Transportation Planning program (8 positions) is transferred from City Planning to the newly formed Department of Transportation.
- In order to better align communications services throughout the city, staff providing support to City Planning, Development Services and Economic Development and Innovation are realigned with the Communications Department (3 positions).
- Funding for an architectural survey ($20,000), National Register Nominations ($40,000) and one Planner II is added ($64,000) to support the historic preservation program. The survey provides matching funds for a grant to identify neighborhoods that may be eligible for listing in the National Register of Historic Places or designation as local historic districts. The Planner II will support increasing Certificate of Appropriateness (COA) application review needs for development in local historic districts.
- One Planner II ($64,000) is added to support civic design and implementation. This program, under the Urban Design Center, supports major public projects by providing design support and expertise.
- Additional consultant funding ($200,000) will provide specialized support to several upcoming planning efforts. Consultants with specialized expertise will augment staff resources devoted to small area plans and other planning efforts.
- Funding is included for the development of a Falls of Neuse small area plan ($30,000).

Budget Detail

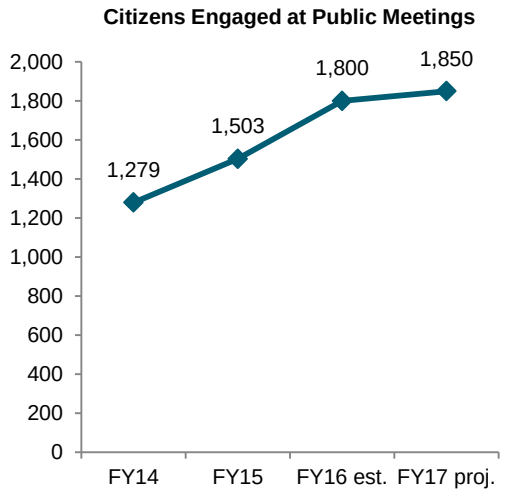
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
City Planning	64	58	57	48	(9)
TOTAL	**64**	**58**	**57**	**48**	**(9)**
DIRECT EXPENDITURES BY TYPE					
Personnel	3,817,346	3,406,053	3,717,237	3,026,421	(18.6%)
Employee Benefits	1,075,073	982,541	1,071,941	924,604	(13.7%)
Operating Expenditures	588,702	690,868	666,816	862,777	29.4%
Special Programs and Projects	47,534	4,227	0	0	0.0%
Capital Equipment	0	58	0	0	0.0%
Capital Project Expense	0	32,973	25,000	0	0.0%
Interfund Transfers	223,763	167,722	223,994	0	0.0%
TOTAL	**$5,752,419**	**$5,284,444**	**$5,704,988**	**$4,813,802**	**(15.6%)**

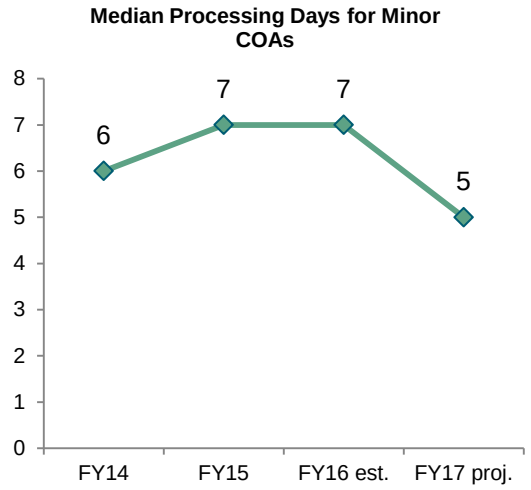
Key Initiatives

- Complete the first major update to the 2030 Comprehensive Plan and develop a coordinated land use and transit vision amendment to incorporate into the plan.
- Initiate the Capital Boulevard North corridor study, complete a corridor plan for Avent Ferry Road and support planning efforts in other city departments including Dix Park planning and a city facility master plan. *(Growth & Natural Resources, Objective 4)*
- Conduct an architectural survey update of Raleigh's historic resources, addressing neighborhoods which may be eligible for the National Register of Historic Places, as well as areas annexed since the last survey.
- Improve support and outreach to Citizens Advisory Councils (CAC) by attending all CAC meetings where zoning cases are reviewed.
- Complete a strategy for disposition of city-owned real property in downtown. *(Economic Development & Innovation, Objective 3)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Median days from rezoning filing to decision	124	142	139	130
Private Use of Public Spaces (PUPS) permits issued	432	568	403	500
Properties/easements acquired	162	248	267	300
Properties/easements acquired without condemnation	88.3%	98.8%	81.3%	90.0%

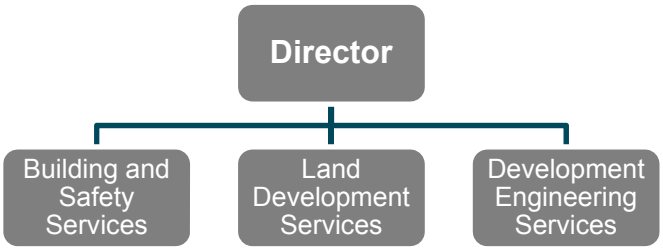




Development Services

Mission

To build a better Raleigh by promoting and ensuring quality, safety, usability, sustainability and compliance in the built environment.



Department Overview

The Development Services Department works to promote and ensure quality, safety, usability, compatibility, sustainability, predictability and compliance in the built environment. Through plan review, field inspections and customer service the department ensures that development projects meet all applicable code and standards, from the Unified Development Ordinance (UDO) and Raleigh Street Design manual to all applicable state and federal building codes. By providing central intake functions for development projects, coordinating inter-departmental services and providing project oversight, the department works to ensure a high quality development process with flexible, cost effective solutions and excellent customer service.

Additional information regarding Development Services may be obtained by contacting Thomas Hosey, Development Services Director, at (919) 996-2701 or via email at Thomas.Hosey@raleighnc.gov.

Budget Highlights

- As part of the Public Works reorganization, 20 positions in Development Engineering Services are transferred to the Development Services Department. Moving the unit, which provides services for all proposed development and construction within public rights-of-way, aligns this work with similar review and inspections services provided by the Development Services Department. An additional Project Engineer I ($54,000) is included in this program to address increased right-of-way development review needs.
- Transferred three Conservation Foresters positions mid-year to Parks, Recreation and Cultural Resources. Transferred one Development Services Technician and two Zoning Inspectors from the City Planning Department.
- Two additional Senior Multi-Trade Code Enforcement Inspectors ($138,000) will complete a new major projects inspections team that will be dedicated to large, complex projects. By providing this focused guidance from beginning to end, code compliance issues will be addressed earlier, helping development projects to maintain their timelines and more efficiently using staff resources.
- A new project advocacy program was created in FY16 to provide additional customer support developing approval timelines, track projects and work with customers as a single point of contact. One Project Coordinator ($76,000) is added to fully implement this program.
- Workload for preliminary plan review is anticipated to increase substantially when the UDO is fully implemented. One new Planner II will support this need, while an additional Zoning Inspector will ensure adequate staffing to provide next-day inspection services ($130,000).

- Additional funding in several areas will provide resources for the department to improve services and meet service expectations. Technology enhancements to upgrade equipment utilized during reviews and implement an electronic review pilot program ($185,000) will provide a higher level of customer service. Funding for uniforms, inspection tools, additional workstations and strategically located inspection vehicle parking will improve professionalism and efficiency within the department ($116,000). With increased overtime and part time funding ($50,000), the department will be better poised to respond to service demands that fluctuate with the development market without the need for additional full time staff.

Budget Detail

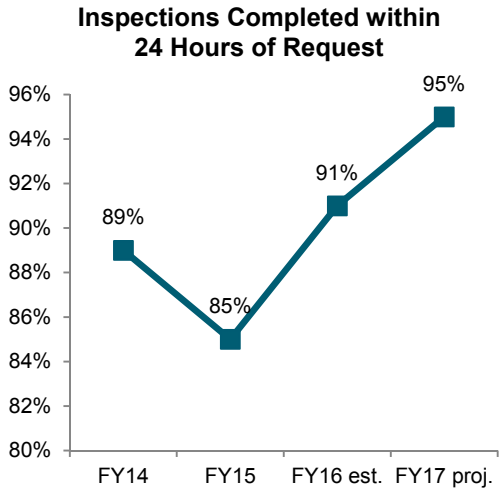
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Administration	0	0	0	7	7
Building & Safety Services	86	57	69	76	7
Land Development Services	41	42	52	43	(9)
Development Engineering Services	0	0	0	21	21
TOTAL	**127**	**99**	**121**	**147**	**26**
DIRECT EXPENDITURES BY DIVISION					
Administration	0	0	0	631,698	0.0%
Building & Safety Services	7,092,456	4,995,068	5,962,201	7,206,072	20.9%
Land Development Services	3,248,674	3,067,491	4,262,354	3,729,826	(12.5%)
Development Engineering Services	0	0	0	1,757,815	0.0%
TOTAL	**$10,341,129**	**$8,062,558**	**$10,224,555**	**$13,325,411**	**30.3%**
DIRECT EXPENDITURES BY TYPE					
Personnel	7,093,894	5,590,990	6,983,910	8,859,406	26.9%
Employee Benefits	2,028,236	1,600,891	2,063,846	2,720,705	31.8%
Operating Expenditures	1,121,636	772,070	997,160	1,573,299	57.8%
Special Programs and Projects	87,310	98,710	92,139	107,851	0.0%
Capital Equipment	10,071	0	12,500	64,150	0.0%
Capital Project Expense	0	0	75,000	0	0.0%
TOTAL	**$10,341,147**	**$8,062,662**	**$10,224,555**	**$13,325,411**	**30.3%**

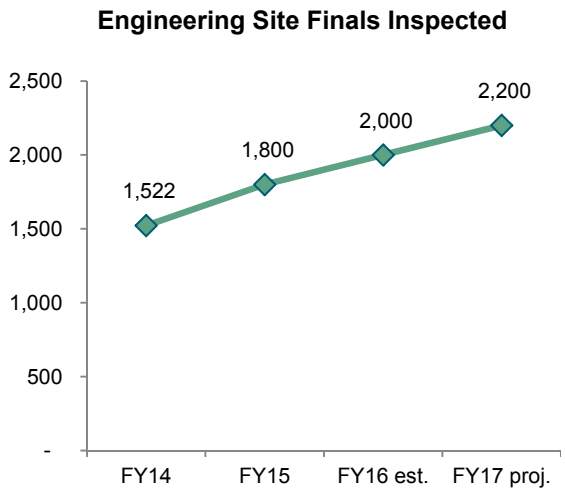
Key Initiatives

- Continue to adjust the department structure to enhance customer service and efficiency, a process that began with the reorganization of the Planning and Development Department and hiring a new Development Services Director during Fiscal Year 2016.
- Complete a comprehensive fee study and bring forth an implementation strategy to ensure a fair, equitable, proportional development fee structure. *(Economic Development & Innovation, Objective 3)*
- Continue to refine and expand opportunities to combine review services, reducing the total number of required submissions and overall project review time. *(Economic Development & Innovation, Objective 3)*
- Implement technology improvements to improve efficiency including electronic plan submittal and review opportunities. *(Economic Development & Innovation, Objective 3)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Single Family/Duplex plan reviews completed within 8 days	99%	98%	97%	98%
Standard Commercial/Group Housing/Mixed-Use plan reviews completed within 10 days	87%	92%	94%	95%
Interior Fit-Ups/Alteration/Repairs plan reviews completed within 10 days	95%	97%	98%	98%
Average call wait time less than 3 minutes	Not collected	Not collected	98%	100%
Average walk-in wait time less than 10 minutes	Not collected	Not collected	98%	100%





Engineering Services

Department Overview

The Engineering Services Department is responsible for overseeing the design and construction of roadway, stormwater and city facility improvement projects to ensure the safety and sustainability through diligent review and thorough inspections as well as cost effective maintenance of existing system components. Engineering Services includes Facility Construction Management, Street Design/Construction, Facility and Operations, Vehicle Fleet Services and Stormwater Management.

Additional information regarding Engineering Services may be obtained by contacting Richard L. Kelly, Engineering Services Director, at (919) 996-4093 or via email at Richard.Kelly@raleighnc.gov.

Budget Highlights

- The Engineering Services Department was created as part of the reorganization of the former Public Works Department. Portions of Public Works and Parks, Recreation, and Cultural Resources were transferred (126 positions).
- Includes full year funding for maintenance and operations of the Central Communications Center, Northeast Remote Operations and the Central Operations Facility ($385,000).
- Adds two Maintenance Mechanic III positions, one for Police facility maintenance and one for the new Thomas G. Crowder Woodland Center at Lake Johnson Park ($140,000).
- Adds one Project Engineer II position for continued roadway design program implementation ($69,000).
- Includes partial year funding for one position to manage the facility maintenance and operation for the new Union Station facility ($15,000).

Budget Detail

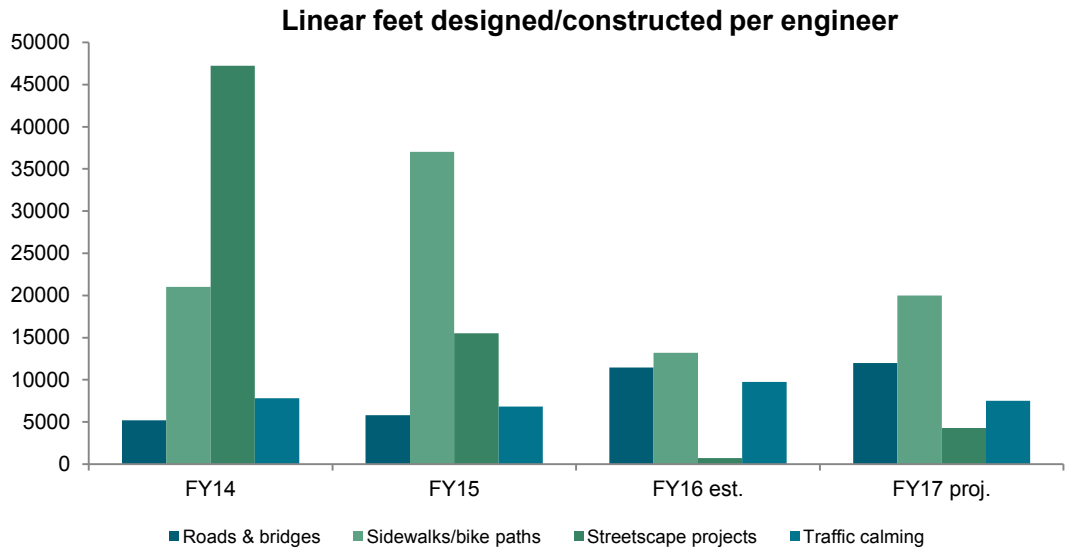
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Engineering Services	0	0	0	44	
Construction Mgmt-Eng Svcs	0	0	0	14	
Design Development-Eng Svcs	0	0	0	1	
Facilities Maint-Eng Svcs	0	0	0	47	
Park Facility Maintenance	0	0	0	24	
TOTAL	**0**	**0**	**0**	**130**	
DIRECT EXPENDITURES BY DIVISION					
Construction Mgmt-Eng Svcs	0	0	0	1,387,068	
Design Development-Eng Svcs	0	0	0	99,144	
Engineering Services	0	0	0	4,272,270	
Facilities Maint-Eng Svcs	0	0	0	9,032,875	
Park Facility Maintenance	0	0	0	2,823,331	
TOTAL	**$0**	**$0**	**$0**	**$17,614,688**	
DIRECT EXPENDITURES BY TYPE					
Personnel	0	0	0	7,267,392	
Employee Benefits	0	0	0	2,432,476	
Operating Expenditures	0	0	0	7,054,806	
Special Programs and Projects	0	0	0	394,133	
Capital Equipment	0	0	0	343,515	
Interfund Transfers	0	0	0	122,366	
TOTAL	**$0**	**$0**	**$0**	**$17,614,688**	

Key Initiatives

- In alignment with the City Strategic Plan and 2030 Comprehensive Plan, continue accelerating the design and construction for the capital improvement program in FY 2017. *(Growth & Natural Resources, Objective 3)*
- Continue to apply the project prioritization model across the Street and Facility Program for capital improvement project evaluation and rankings. *(Growth & Natural Resources, Objective 3)*
- Begin the dialogue with key stakeholders on the contractor performance issues and develop a policy for Council consideration.
- Initiate a joint venture agreement between the City, Catholic Diocese Church, and North Carolina State University to design and construct Pullen Road extension between Western Blvd and Centennial Parkway.
- Utilize tablet technology among field crews to obtain accurate data collection and maximize performance.

Performance Indicators

	ACTUAL 2013-14	ACTUAL 2014-15	ESTIMATE 2015-16	PROJECTION 2016-17
Percent of facility construction project completed on time and on budget	65%	75%	80%	90%



Stormwater Management

Mission

Manage stormwater to preserve and protect life, support healthy natural resources, and complement sustainable growth for the vibrant Raleigh community.

Department Overview

The Stormwater Management Division delivers services to the citizens of Raleigh through the city's Stormwater Utility, including drainage and water quality assistance programs, capital improvement projects and the water quality program mandated by the Federal Clean Water Act. The division also provides private development review and inspection to ensure conformance to stormwater, soil erosion, and floodplain management requirements, public outreach and public involvement programs and responds to citizen inquiries regarding services and programs.

Additional information regarding the Stormwater Management Division may be obtained by contacting Blair Hinkle, Stormwater Program Manager, at (919) 996-4011 or via email at Blair.Hinkle@raleighnc.gov.

Budget Highlights

- Implements $1 per Single Family Equivalent Unit (SFEU) monthly fee increase. Additional revenues will be used to enhance capital project implementation ($4,175,000) and add two additional Stormwater Street crews (12 positions) to increase project delivery timelines ($1,400,000). The additional crews, located in the Department of Transportation, will be utilized in both planned project delivery and to address some stormwater event remediation.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Stormwater Management	48	54	56	56	0
TOTAL	**48**	**54**	**56**	**56**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,579,394	2,984,176	3,391,453	3,519,457	3.8%
Employee Benefits	884,840	1,042,547	1,179,559	1,258,321	6.7%
Operating Expenditures	493,013	501,544	877,532	749,074	(14.6%)
Special Programs and Projects	155,427	169,694	108,865	128,916	18.4%
Capital Equipment	236,558	0	6,000	0	(100.0%)
Capital Project Expense	22,938.14	264,438.96	100,000.00	101,738	1.7%
Interfund Transfers	10,788,197	11,193,695	12,085,279	17,957,665	48.6%
TOTAL	**$15,160,367**	**$16,156,096**	**$17,748,688**	**$23,715,171**	**33.6%**

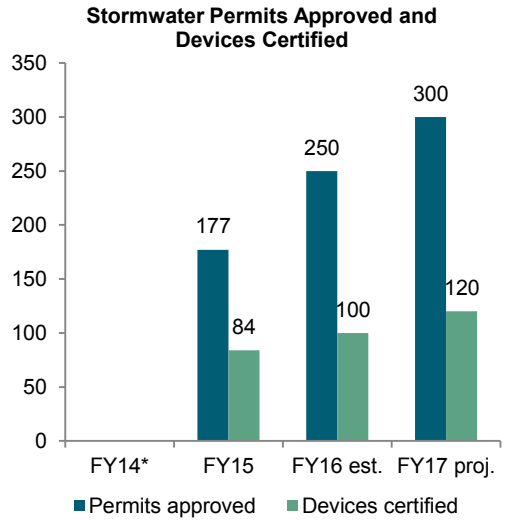
Key Initiatives

- In alignment with the City Strategic Plan and 2030 Comprehensive Plan, continue increasing level of service for the Drainage Assistance program in FY 2017. The program will also continue to evaluate ways for expediting construction of small drainage repair projects through the use of unit price/on-call construction agreements across multiple small-scale drainage repair categories. The projects will include minor CIP stormwater projects, private petition issues and point-repair stormwater maintenance and right-of-way drainage issues. *(Growth & Natural Resources, Objective 3)*

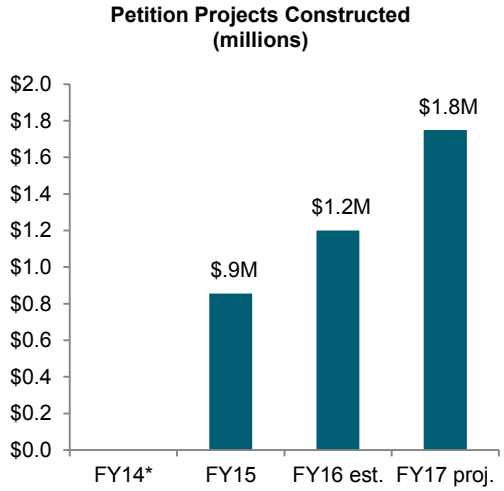
- With enhanced staffing resources in place, continue aggressive implementation of the Stormwater Capital Improvement Program with approximately $30 million of projects pending final design and construction within the next three to five years.
- Continue implementation of the Integrated Stormwater Project Prioritization Model across the Stormwater Management Program for capital improvement project evaluation and rankings.

Performance Indicators

	ACTUAL 2013-14	ACTUAL 2014-15	ESTIMATE 2015-16	PROJECTION 2016-17
Stormwater drainage complaints investigated	700	476	350	500
Active petition projects	70	74	55	60
Stormwater petition projects constructed	0	13	22	25
Active construction sites in compliance	NA	97%	97%	98%
Accepted annual inspection of permanent stormwater devices	NA	67%	80%	95%



*FY 14 Data Not Available



*FY 14 Data Not Available

Vehicle Fleet Services

Mission

To provide high quality, and cost effective fleet management services for all City vehicles and motorized equipment to keep City departments operational.

Department Overview

Vehicle Fleet Services works to meet the transportation and equipment needs of the City by providing cost effective maintenance and repair services, vehicles and equipment, managing fuel operations and operating the City motor pool. As an internal service fund, Vehicle Fleet Services provides the ability to manage and track fleet needs across all City departments.

Additional information regarding Vehicle Fleet Services may be obtained by contacting Travis Brown, Vehicle Fleet Services Superintendent, at (919) 996-5616 or via email at Travis.Brown@raleighnc.gov.

Budget Highlights

- Fund a comprehensive, consultant-led fleet study to analyze operations including vehicle replacement, fuel management, information systems and labor costs ($100,000).
- Fleet right-sizing efforts, fuel efficient vehicle purchases and alternative fuel use have reduced fuel consumption across the city ($142,000).

Budget Detail

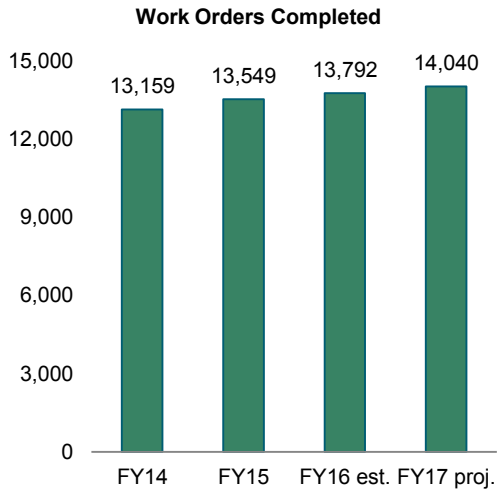
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Vehicle Fleet Services	65	72	77	77	0
TOTAL	**65**	**72**	**77**	**77**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,648,141	2,907,928	3,592,530	3,737,585	4.0%
Employee Benefits	964,505	1,232,589	1,474,708	1,612,743	9.4%
Operating Expenditures	10,829,589	9,227,713	12,354,236	12,327,179	(0.2%)
Special Programs and Projects	138,527	0	0	0	0.0%
Capital Equipment	86,802	27,464	119,410	121,600	1.8%
Interfund Transfers	82,714	95,854	87,728	100,085	14.1%
TOTAL	**$14,750,278**	**$13,491,548**	**$17,628,612**	**$17,899,191**	**1.5%**

Key Initiatives

- Continue to promote the use of alternative fuels, especially E85 ethanol fuel blend, by increasing access at strategically located fueling stations. *(Growth & Natural Resources, Objective 3)*
- Replace motor pool software as support for current solution is being phased out.
- Replace natural gas station at the Heavy Vehicle Equipment Shop. This 13-year-old station has had significant maintenance issues and replacement should ensure more consistent service.
- Review costs associated with permitting, maintenance and testing of fueling infrastructure to evaluate future funding opportunities for these rising costs.

Performance Indicators

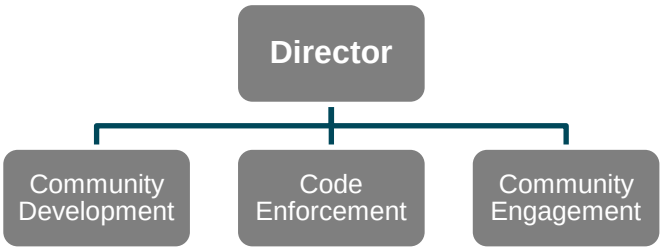
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Service requests completed within 24 hours	46%	48%	51%	51%
Vehicles and equipment maintained	4,176	4,298	4,379	4,460
Average daily fleet availability	96.97%	97.14%	96.70%	97.00%



Housing and Neighborhoods

Mission

A safe, vibrant, diverse and engaged community providing affordable housing choice and social equity.



Department Overview

The Housing and Neighborhoods Department provides funding for the creation and preservation of affordable housing and for services and programs benefitting low to moderate income persons. The Department enforces codes to ensure safe and decent housing and carries out neighborhood revitalization and community engagement and enrichment activities.

Additional information regarding the Housing and Neighborhoods Department may be obtained by contacting Larry Jarvis, Housing and Neighborhoods Director at (919) 996-4330 or via email at Larry.Jarvis@raleighnc.gov.

Budget Highlights

- Transfers the Minority and Woman-owned Business (MWBE) Program from the Office of Economic Development and Innovation to Housing and Neighborhoods (2 positions). A Senior Business Assistance Program Manager position ($85,000) is added to support the program.
- Funding for a new leased space ($500,000) and related up-fit costs ($300,000) that will allow for all three divisions of the Housing and Neighborhoods Department to be collocated is included in the Engineering Services Department.
- The FY2017 budget allocates one cent of property tax revenue to provide a permanent funding source to expand the City's affordable housing program in the capital budget. This additional funding will enable us to increase output by over 60%, to roughly 325 units per year.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Housing and Neighborhood Admin	0	0	2	5	3
Community Development	23	23	21	21	0
Community Engagement	15	15	17	17	0
Community Engagement Grant Positions	3	3	1	1	0
Code Enforcement	0	32	32	32	0
TOTAL	**41**	**73**	**73**	**76**	**3**

Budget Detail (continued)

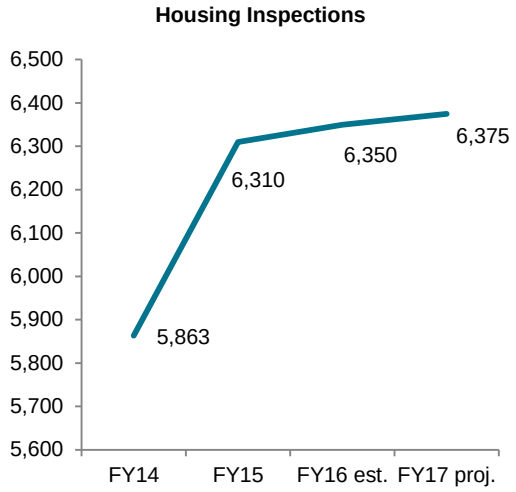
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY DIVISION	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Housing and Neighborhood Admin	0	0	224,457	512,753	128.4%
Community Development	2,248,821	2,150,671	1,343,630	1,587,557	18.2%
Community Engagement	1,688,871	1,634,146	1,931,873	1,984,741	2.7%
Code Enforcement	0	2,537,654	2,653,948	2,747,138	3.5%
Community Development Block Grant	3,189,599	3,109,949	3,965,369	4,318,661	8.9%
HOME Grant	2,634,465	2,903,338	1,703,842	1,758,570	3.2%
Emergency Solutions Grant	190,168	188,206	239,845	239,845	0.0%
TOTAL	**$9,951,925**	**$12,523,963**	**$12,062,964**	**$13,149,265**	**9.0%**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,348,572	3,954,064	4,362,531	4,654,247	6.7%
Employee Benefits	670,364	1,256,548	1,261,864	1,467,320	16.3%
Operating Expenditures	1,198,792	1,424,589	1,036,605	1,338,382	29.1%
Special Programs and Projects	1,775,549	3,851,776	4,528,641	4,133,139	(8.7%)
Capital Equipment	0	181	2,647	2,647	0.0%
Capital Project Expense	2,577,700	1,033,344	313,500	823,000	162.5%
Interfund Transfers	1,380,948	1,003,461	557,175	730,531	31.1%
TOTAL	**$9,951,925**	**$12,523,963**	**$12,062,963**	**$13,149,265**	**9.0%**

Key Initiatives

- Complete guidelines and operationalize new programs included in the 2016-2020 Affordable Housing Improvement Plan. *(Safe, Vibrant & Healthy Community, Objective 2)*
- Finalize operating model, complete construction and open Oak City Center as a multi-purpose intake facility serving the homeless and those at risk. *(Safe, Vibrant & Healthy Community, Objective 2)*
- Implement the new Land Management software to further streamline operations and enhance collaboration with other departments. *(Organizational Excellence, Objective 2)*

Performance Indicators

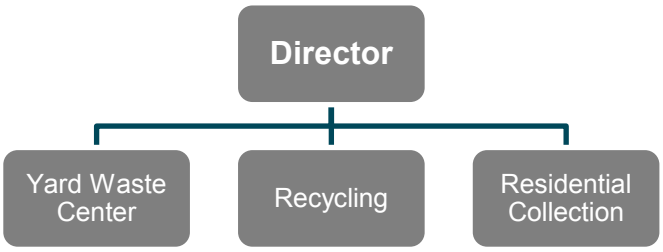
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Affordable Rental Units Created	148	190	207	320
Homebuyer Loans Closed	54	85	66	75
Complaints Completed/Received	85%	99%	93%	94%
Students Served by Foster Grandparent Program	82	93	102	102
Youth Certified in “Bring Your A-Game to Work”	53	61	65	65



Solid Waste Services

Mission

To create a safe, efficient and effective waste management, disposal and recycling system that protects the natural environment while supporting the City of Raleigh's vision to achieve a sustainable future.



Department Overview

Solid Waste Services provides safe and efficient garbage, recycling and yard waste collection and disposal services across the city, including specialized services in the central business district and at special events. Additional programs including Geographical Information System (GIS), training and development, safety and code enforcement support the departmental operations. Education and public outreach efforts focus on increasing community awareness of solid waste services and programs. The Yard Waste Center recycles and sell yard waste materials that are prohibited by state law to be disposed of in landfills.

Additional information regarding the Solid Waste Services Department may be obtained by contacting Frederick Battle, Solid Waste Services Director, at (919) 996-6867 or via email at Frederick.Battle@raleighnc.gov.

Budget Highlights

- A $0.75 per month residential garbage collection fee increase. This fee increase funds growing service needs and continues to move Solid Waste Services towards its 80% cost recovery goal.
- One administrative position is transferred to Public Utilities to support the mid-year FY16 customer support and billing service transition from a contract vendor to Public Utilities ($36,000).
- Three new Equipment Operator III positions ($131,000) in the Residential Collection Division will provide staffing flexibility to rebalance existing routes and increase route efficiency. Additional service positions have not been added for collections since FY13.
- Two additional Equipment Operator III positions ($88,000) are included to supplement staffing at the Yard Waste Center, allowing the Center to operate fully staffed six days a week. Reductions in part time and overtime funding will offset the new position costs.

Budget Detail

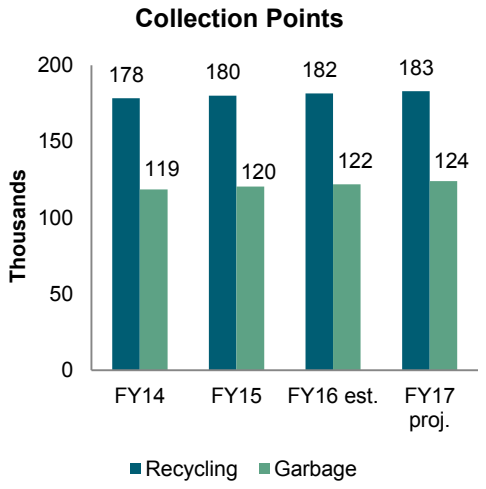
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Administration	25	28	26	29	3
Recycling Collection	47	44	45	43	(2)
Residential Collection	121	124	127	128	1
Yardwaste Center	9	6	6	8	2
TOTAL	**202**	**202**	**204**	**208**	**4**
DIRECT EXPENDITURES BY DIVISION					
Administration	8,666,328	9,110,923	10,914,731	9,293,267	0.0%
Recycling Collection	4,570,765	4,924,297	5,205,972	4,607,329	(11.5%)
Residential Collection	16,497,658	15,515,441	17,405,183	18,756,539	7.8%
Yardwaste Center	1,353,225	1,352,024	2,549,291	2,196,842	0.0%
TOTAL	**$31,087,976**	**$30,902,686**	**$36,075,176**	**$34,853,977**	**(3.4%)**
DIRECT EXPENDITURES BY TYPE					
Personnel	8,167,639	7,917,605	9,057,380	9,106,985	0.5%
Employee Benefits	3,319,702	3,140,606	3,497,161	3,732,060	6.7%
Operating Expenditures	13,599,435	13,559,533	16,467,493	16,119,670	(2.1%)
Special Programs and Projects	534,357	508,283	476,962	432,996	0.0%
Capital Equipment	255,677	495,317	1,253,951	615,858	0.0%
Capital Project Expense	54,930	89,028	0	0	0.0%
Interfund Transfers	5,156,237	5,192,324	5,322,229	4,846,408	0.0%
TOTAL	**$31,087,976**	**$30,902,696**	**$36,075,176**	**$34,853,977**	**(3.4%)**

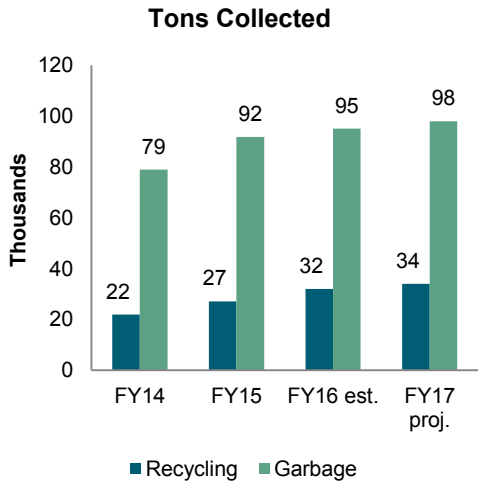
Key Initiatives

- Develop an implementation strategy for Waste Reduction Task Force recommendations presented to City Council in FY16. *(Growth & Natural Resources, Objective 3)*
- Continue to partner with internal and external stakeholders to implement service enhancements to improve cleanliness in the downtown area. *(Safe, Vibrant & Healthy Community, Objective 4)*
- Leverage investments in new technology to establish service goals and evaluate operational efficiency., including Automatic Vehicle Location (AVL) software, Radio Frequency Identification (RFID) readers, routing software and a work order system.
- Continue to improve employee relations through expanding training, providing career development opportunities and implementing operational enhancements recommended by employee advisory committees.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
# Yardwaste Center Sales Transactions	12,337	10,039	11,000	12,000
Total Residential Tons Collected (Garbage)	78,918	91,786	95,000	98,000





Transportation

Department Overview

The Department of Transportation will consolidate all aspects of transportation, including planning, maintenance and operations to optimize service delivery and position the city for ongoing growth.

The Department of Transportation includes the Transportation Planning, Transportation Operations, Transportation Field Services, and Highway Maintenance functions. The Department also oversees GoRaleigh transit services and downtown parking services.

Budget Highlights

- The Department of Transportation was created from the reorganization of the former Public Works Department. Portions of Public Works, City Planning and Parks, Recreation, and Cultural Resources were transferred into the new department (223 positions).
- Includes 15 positions for two crews dedicated to Downtown cleanliness. Also includes one position to serve as the Downtown Coordinator for support of this service ($850,000). The two crews will have responsibility for Downtown cleanliness in the area currently maintained by the Downtown Raleigh Alliance.
- Includes 12 positions for two new stormwater crews for the completion of stormwater projects and emergency remediation ($1,390,000).
- Adds one Bike Share Coordinator funded for a partial year for implementation of the bike share program ($35,000).
- Adds Union Station Manager to manage the new facility, scheduled to open in FY18 ($35,000).
- Adds Engineering Inspections Coordinator for additional inspections of completed work in expanded resurfacing program ($66,000).

Budget Detail

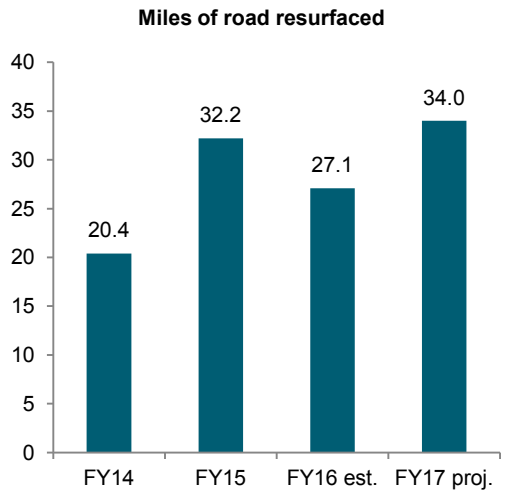
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Transportation Services	0	0	0	199	
Stormwater St Maint-Tran Svcs	0	0	0	53	
Safelight-Tran Svcs	0	0	0	1	
TOTAL	**0**	**0**	**0**	**253**	
DIRECT EXPENDITURES BY DIVISION					
Safelight-Tran Svcs	0	0	0	899,129	
Stormwater St Maint-Tran Svcs	0	0	0	4,514,830	
Transportation Services	0	0	0	24,888,142	
TOTAL	**$0**	**$0**	**$0**	**$30,302,100**	
DIRECT EXPENDITURES BY TYPE					
Personnel	0	0	0	10,694,489	
Employee Benefits	0	0	0	3,837,493	
Operating Expenditures	0	0	0	15,308,592	
Special Programs and Projects	0	0	0	52,694	
Capital Equipment	0	0	0	180,993	
Interfund Transfer	0	0	0	227,771	
TOTAL	**$0**	**$0**	**$0**	**$30,302,100**	

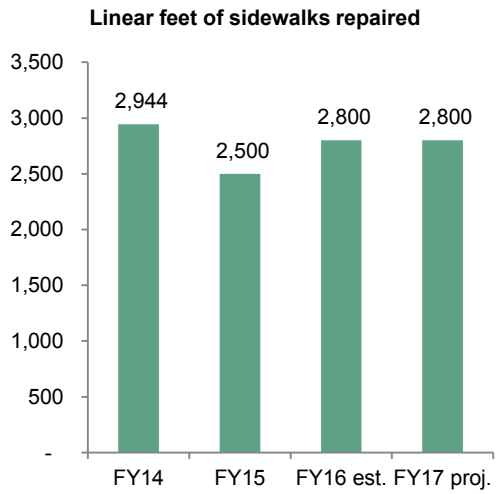
Key Initiatives

- Replace city street lights with high efficiency LED fixtures to create a safer environment and decrease energy consumption.
- Continue a multi-year signal optimization for approximately 100 corridor sections to reduce travel time by 10%.
- Apply the project prioritization model across the Street and Facility Program for capital improvement project evaluation and rankings. *(Transportation & Transit, Objective 1)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
Traffic Engineering	**2013-14**	**2014-15**	**2015-16**	**2016-17**
Traffic Signal Study Requests	41	57	65	75
New traffic signs installed	745	583	650	650
Average response time for traffic signal requests (days)	35	40	40	40
Transportation Field Services				
Percent of Utility Cuts Repaired within 24 Hours	63	75	80	84
Asphalt failures and potholes repaired	5,544	5,000	5,800	6,000
Percent of reported asphalt failures/potholes repaired within 24 hours	75	80	83	85
Percent of reported sidewalk repairs made within 30 days	100	100	100	100





Capital Area Metropolitan Planning Organization

Department Overview

The Capital Area Metropolitan Planning Organization (CAMPO) serves as the coordinating agency among local governments, the North Carolina Department of Transportation and the Federal Highway Administration. CAMPO is comprised of three parts: a Transportation Advisory Committee (TAC), a Technical Coordinating Committee (TCC) and a staff that serves the members of these boards. The organization carries out an annual work program approved by the TAC, a portion of which includes updating the Metropolitan Transportation Improvement Program (a seven-year project programming schedule) and the Long-Range Transportation Plan (a minimum twenty-year forecast of projects and programs).

Additional information regarding CAMPO may be obtained by contacting Chris Lukasina, CAMPO Manager, at (919) 996-4402 or via email at Chris.Lukasina@campo-nc.us.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Capital Area Metropolitan Planning Organization	12	13	13	13	0
TOTAL	**12**	**13**	**13**	**13**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	712,361	855,184	920,559	925,189	0.5%
Employee Benefits	215,808	297,517	312,439	319,315	2.2%
Operating Expenditures	940,404	1,965,492	1,640,491	1,688,984	3.0%
Capital Equipment	20,056	25,000	8,000	8,000	0.0%
Interfund Transfers	86,349	100,000	100,000	100,000	0.0%
TOTAL	**$1,974,978**	**$3,243,193**	**$2,981,489**	**$3,041,488**	**2.0%**

Parking

Mission

To deliver parking products and services geared to the needs of all patrons, while operating an efficient business plan and maintaining valuable City assets.

Department Overview

ParkLink, the City of Raleigh parking enterprise, administers both the on-street and off-street parking programs. Off-street parking is provided in eight parking decks and six surface lots in the downtown area. The on-street program manages street parking spaces including enforcement, fine collection, meter maintenance and residential permit parking.

Additional information regarding ParkLink may be obtained by contacting Gordon Dash, Parking Administrator, at (919) 996-4041 or via email at Gordon.Dash@raleighnc.gov.

Budget Highlights

- One Transportation Analyst is included to respond to increased customer service needs from downtown businesses, development projects and adjacent neighborhoods ($45,000). The position will expand capacity to complete requested research and field assessments for parking related issues.
- Initial funding for replacement of the Parking Access and Revenue Control System (PARCS) is included ($500,000). This upgrade will modernize the gating systems in parking decks, providing enhanced customer service and reduced operational costs. The project should be completed by summer 2017.
- The following off-street parking rates are increased:
    - Increased monthly reserve rates from $153 to $160 per month in the Municipal, Wilmington Street, Moore Square, Cabarrus and Blount Street Decks.
    - Increased monthly reserve rates from $167 to $173 per month in the City Center and Convention Center Decks.

Budget Detail

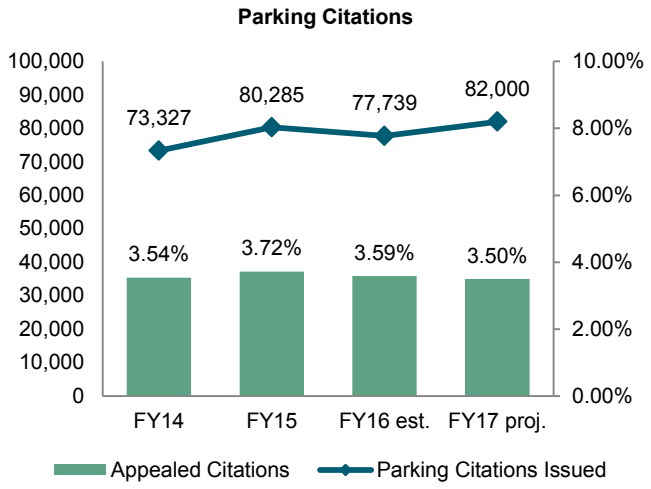
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Parking	35	38	38	39	1
TOTAL	**35**	**38**	**38**	**39**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,238,727	1,292,638	1,455,291	1,598,882	9.9%
Employee Benefits	443,327	510,994	558,204	624,223	11.8%
Operating Expenditures	3,550,319	3,404,498	6,386,440	5,599,334	(12.3%)
Special Programs and Projects	96,490	160,884	180,635	183,541	1.6%
Capital Equipment	3,823	0	1,500	11,500	666.7%
Interfund Transfers	6,942,788	8,932,818	9,267,545	8,149,716	(12.1%)
TOTAL	**$12,275,474**	**$14,301,832**	**$17,849,615**	**$16,167,197**	**(9.4%)**

Key Initiatives

- Complete a consultant-led study of parking conditions in downtown Raleigh to recommend service enhancements, public-private partnership opportunities and identify potential sites for new parking decks. This study will ensure an appropriate supply of parking is available to meet the current and future needs of development, residents, businesses and visitors. *(Economic Development & Innovation, Objective 4)*
- Monitor the impact of additional resources from night and weekend parking revenue dedicated to maintaining cleanliness of off-street parking facilities.
- Maintain and upgrade off-street parking facilities including converting to LED lighting and expanding the CCTV system at Wilmington Street Station and completing repairs at the Moore Square, Municipal, Charter Square and Convention Center decks.

Performance Indicators

	ACTUAL 2013-14	ACTUAL 2014-15	ESTIMATE 2015-16	PROJECTION 2016-17
Pay Station Occupancy	48%	51%	52%	55%
Monthly Deck Accounts	4,602	5,092	5,657	6,000



Transit

Mission

To improve mobility for Raleigh residents and visitors by providing safe, affordable and customer-oriented transportation while proactively promoting economic opportunity, intermodal connection and sustainable regional development.

Department Overview

GoRaleigh, Raleigh's public transportation system, carries more than 21,000 riders per weekday. GoRaleigh operates 29 fixed routes and 9 express / regional routes. In addition, GoRaleigh operates seven express routes for GoTriangle and a circulator route for the Town of Wake Forest. With a fleet of 98 revenue vehicles, GoRaleigh serves the major commercial, employment, educational and medical centers within the City of Raleigh. GoRaleigh buses run seven days a week to serve the needs of Raleigh citizens. Coordination with GoTriangle and C-Tran provide connections to other transit systems that enable residents to travel across the Triangle.

Raleigh residents with disabilities who are unable to use regular GoRaleigh services may apply for eligibility under the GoRaleigh Access program. The GoRaleigh Access program provides subsidized curb-to-curb transportation service through 34 participating taxi companies and one prime contractor, performing over 400,000 passenger trips each year. GoRaleigh Access contracts with GoTriangle to provide regional trips originating in the GoRaleigh service area.

Additional information regarding GoRaleigh Transit may be obtained by contacting David Eatman, Transit Administrator, at (919) 996-4040 or via email at David.Eatman@raleighnc.gov.

Budget Highlights

- Includes a new Customer Service Specialist to supervise the GoRaleigh Access call center ($54,000).
- Adds a Construction Projects Coordinator to ensure compliance of FTA funded projects. This position is 80% federally funded with a 20% city match ($14,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
GoRaleigh Access	5	5	6	7	1
Transit Operations	3	3	3	3	0
Grant-Funded Positions	7	7	8	9	1
TOTAL	**15**	**15**	**17**	**19**	**2**
DIRECT EXPENDITURES BY DIVISION					
GoRaleigh Access	7,982,811	8,333,618	8,162,350	8,565,364	4.9%
Transit Operations	18,287,108	19,894,123	21,101,974	21,537,798	2.1%
TOTAL	**$26,269,919**	**$28,227,741**	**$29,264,324**	**$30,103,162**	**2.9%**
DIRECT EXPENDITURES BY TYPE					
Personnel	376,956	446,916	436,869	484,588	10.9%
Employee Benefits	174,409	176,305	176,231	206,848	17.4%
Operating Expenditures	24,757,503	26,924,368	27,797,660	28,471,382	2.4%
Special Programs and Projects	50,234	21,467	36,711	35,292	(3.9%)
Interfund Transfers	910,817	658,685	816,853	905,052	10.8%
TOTAL	**$26,269,919**	**$28,227,741**	**$29,264,324**	**$30,103,162**	**2.9%**

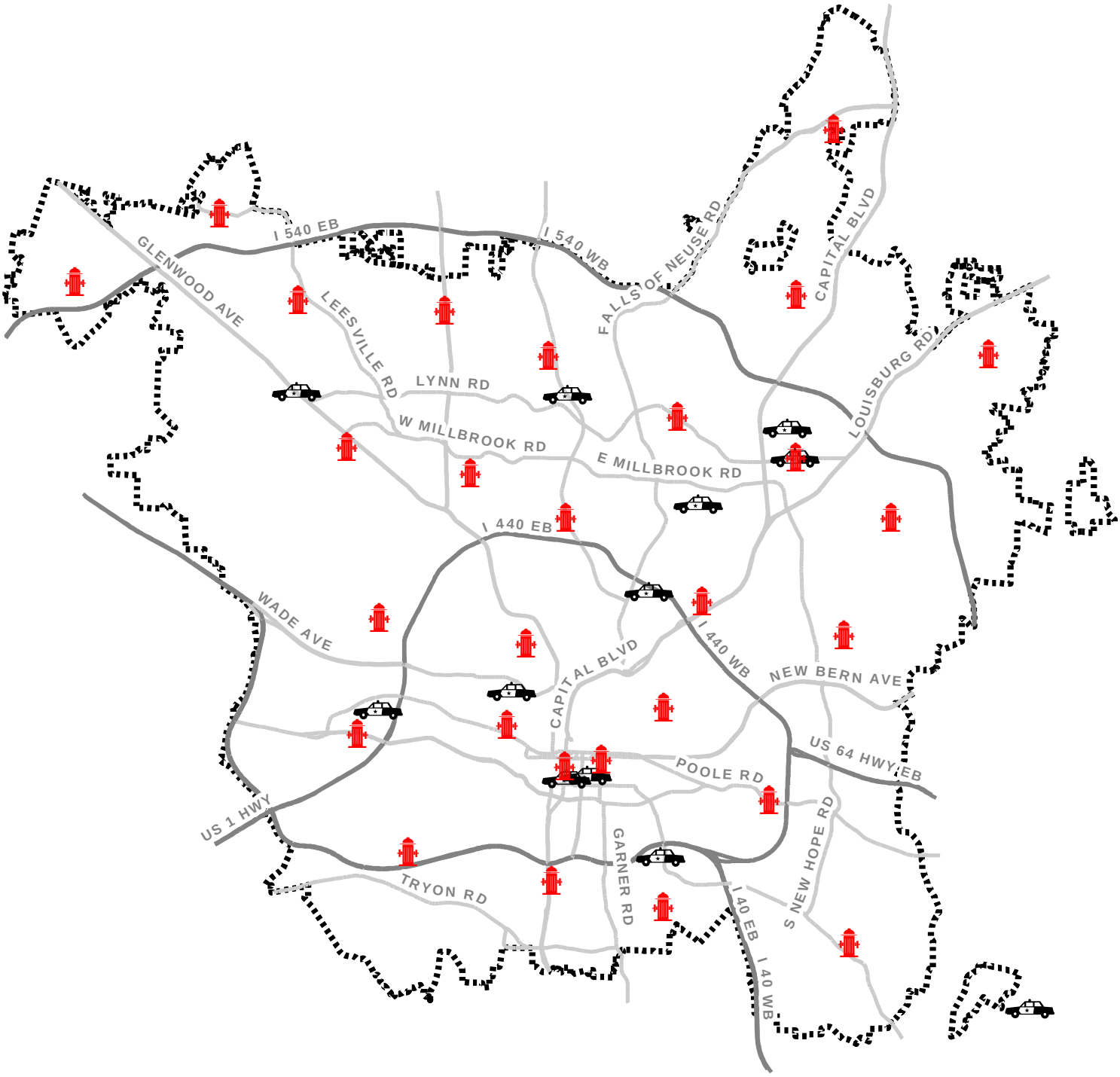
Key Initiatives

- Deploy tablets capable of documenting GoRaleigh Access vehicle location and on time performance for all brokered taxis by the end of FY2017. This effort is 80% funded through federal grants.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
GoRaleigh	**2013-14**	**2014-15**	**2015-16**	**2016-17**
Unlinked Passenger Trips	6,186,694	5,587,587	5,500,000	5,750,000
Passengers per Service Hour	29	24	22	24
GoRaleigh Access				
Unlinked Passenger Trips	409,341	418,709	431,270	420,000
Revenue Passenger Miles	3,663,273	3,548,220	3,600,000	3,500,000
Cost Per Trip	19.39	19.87	20.37	20.88

City of Raleigh
Public Safety Facilities



Major Roads

Fire Stations

Raleigh ETJ

Police Stations

1 inch = 2.5 miles

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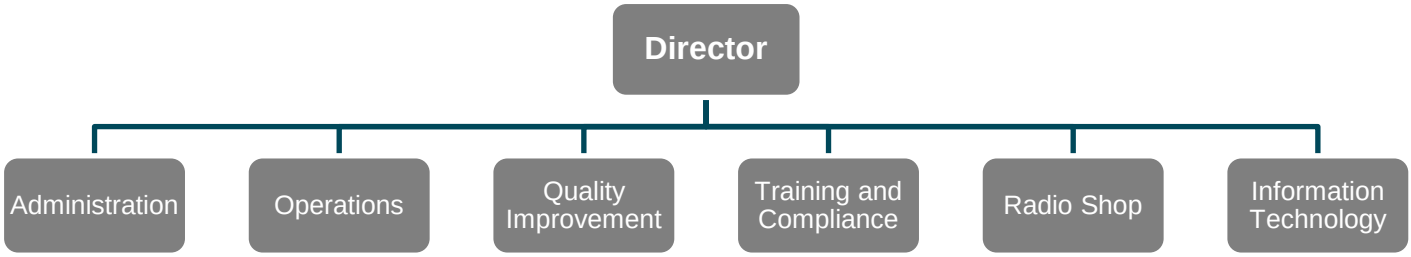
Map Created by COR GIS
Updated May 2016

Emergency Communications

Mission

The Raleigh-Wake Emergency Communications Center is the true first responder to all emergencies. Our mission is to act as a vital and critical link between our public safety agencies and the citizens they protect and serve. We strive to ensure the preservation of life and property by treating all who use our services with professionalism, courtesy and compassion and by relaying accurate information in a timely and efficient manner.



Department Overview

The Raleigh-Wake Emergency Communications Center processes emergency and non-emergency calls for police, fire and EMS for the City of Raleigh and the majority of Wake County. The department also provides dispatching and centralized communications and coordinates the development, implementation, maintenance, security and administration of public safety information technology and radio systems.

Additional information for Emergency Communications may be obtained by contacting Dominick Nutter, Emergency Communications Director, at (919) 996-5015 or via email at Dominick.Nutter@raleighnc.gov.

Budget Highlights

- Adds 10 Call Taker positions ($412,000) to reduce the answering time of emergency calls.
- Two Telecommunications Supervisor positions ($132,000) added to meet span of control guidelines and ensure efficiency of call taking and dispatch operations.
- Operating costs for new hardware and software maintenance ($80,000) related to move to the newly opened Central Communications Center.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Emergency Communications	108	108	108	120	12
Emergency Telephone System Fund	7	7	7	7	0
TOTAL	**115**	**115**	**115**	**127**	**12**

Budget Detail (continued)

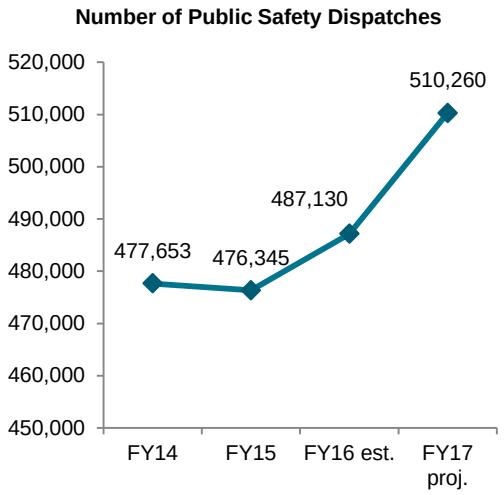
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Personnel	4,745,666	4,662,821	5,604,163	6,128,851	9.4%
Employee Benefits	1,472,887	1,593,586	1,907,654	2,173,647	13.9%
Operating Expenditures	596,523	403,639	604,409	644,087	6.6%
Special Programs and Projects	57,889	0	0	0	0.0%
Capital Equipment	4,019	1,653	5,506	5,506	0.0%
TOTAL	**$6,876,983**	**$6,661,700**	**$8,121,732**	**$8,952,091**	**10.2%**

Key Initiatives

- Improve the hiring and selection process along with documentation during the training process that will improve retention of quality employees. *(Organizational Excellence, Objective 4)*
- Meet requirements for re-accreditation with the relevant national boards and organizations.
- Hire new Call Taker positions to assist with separating the dispatch and call taking functions. This new operational model will remove telephone responsibilities for main dispatch stations and increase operational efficiency. *(Safe, Vibrant & Healthy Community, Objective 1)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
911 Calls Processed	580,465	597,245	611,087	716,097
911 Calls Answered in 10 Seconds or Less	90.8%	99.3%	85.9%	90.0%
Time from Call Answer to Call Dispatch (in Minutes)	4.0	4.5	4.4	3.7



Emergency Telephone System Fund

Department Overview

The Emergency Telephone System Fund encompasses the annual disbursement made to the city by the State 911 Board in support of the emergency telephone system (911). The Emergency Communications Center estimates eligible expenses based on the guidelines distributed by the Board. The personnel and operating expenditures associated with this fund are managed as part of the annual operating budget for the larger Emergency Communications Department.

Additional information regarding the Emergency Telephone System Fund may be obtained by contacting Dominick Nutter, Emergency Communications Director, at (919) 996-5015 or via email at Dominick.Nutter@raleighnc.gov

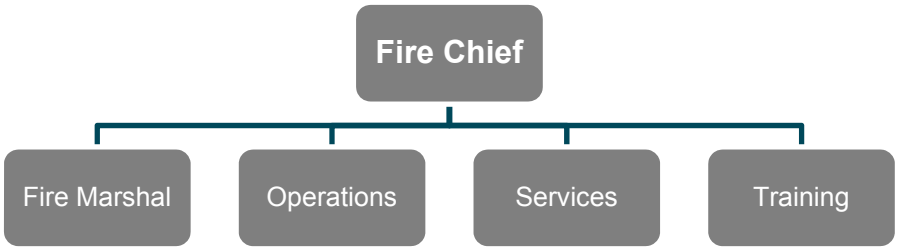
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Emergency Communications	7	7	7	7	0
TOTAL	**7**	**7**	**7**	**7**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	362,436	387,819	414,212	473,332	14.3%
Employee Benefits	99,648	102,434	101,488	143,883	41.8%
Operating Expenditures	1,607,963	1,624,565	2,741,536	2,379,118	(13.2%)
Capital Equipment	22,683	23,001	23,400	23,400	0.0%
TOTAL	**$2,092,731**	**$2,137,819**	**$3,280,636**	**$3,019,732**	**(8.0%)**

Fire

Mission

The mission of the City of Raleigh Fire Department is Unselfish Dedicated Service. Our vision is to anticipate and prepare, while growing and empowering.



Department Overview

The Fire Department is responsible for fire prevention, fire inspections, fire suppression, rescue, hazardous materials response and life safety education for the citizens and visitors of Raleigh.

Additional information regarding the Fire Department may be obtained by contacting Department Head, Fire Chief John T. McGrath, at (919) 996-6115 or via email at John.McGrath@raleighnc.gov.

Budget Highlights

- Initiates new fire apparatus replacement schedule to replace aging fleet. Funding is included to replace two engines and one ladder ($450,000).
- One Deputy Fire Marshals is added ($93,000) to provide additional plan review capacity and to complete state mandated fire inspections in new and existing commercial buildings. The position is partially funded with anticipated inspection revenue.
- Converts part-time funding to create a full-time Senior Staff Support Specialist ($42,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Fire Administration	10	9	9	10	1
Fire Operations	516	544	544	543	(1)
Fire Support Services	11	12	12	12	0
Fire Training	6	8	8	9	1
Hazmat Operations	1	0	0	0	0
Office of the Fire Marshall	33	34	36	37	1
TOTAL	**577**	**607**	**609**	**611**	**2**
DIRECT EXPENDITURES BY DIVISION					
Fire Administration	2,382,431	2,480,036	2,593,947	2,667,523	2.8%
Fire Operations	40,134,236	41,899,372	43,092,456	43,968,177	2.0%
Fire Support Services	4,045,447	4,127,561	4,712,201	4,943,169	4.9%
Fire Training	1,310,605	1,339,587	1,415,001	1,550,960	9.6%
Hazmat Operations	59,450	69,440	84,000	89,000	6.0%
Office of the Fire Marshall	3,043,207	3,286,134	3,571,999	3,707,473	3.8%
TOTAL	**$ 50,975,376**	**$ 53,202,130**	**$ 55,469,604**	**$ 56,926,303**	**2.6%**

Budget Detail (continued)

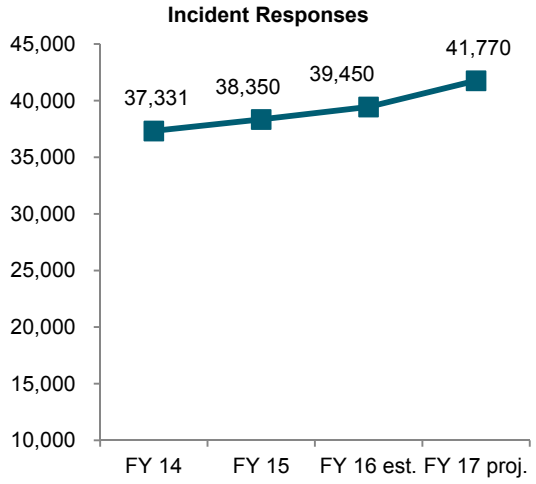
DIRECT EXPENDITURES BY TYPE	ACTUALS 2013-14	ACTUALS 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
Personnel	33,793,209	35,661,844	36,618,566	36,803,949	0.5%
Employee Benefits	10,259,071	10,873,346	11,104,599	11,905,808	7.2%
Operating Expenditures	5,620,630	5,456,829	6,523,926	6,980,012	7.0%
Special Programs and Projects	1,215,602	1,022,675	1,017,820	1,046,734	2.8%
Capital Equipment	10,100	98,559	107,800	97,800	(9.3%)
Interfund Transfers	76,764	88,878	96,892	92,000	(5.0%)
TOTAL	**$ 50,975,376**	**$ 53,202,130**	**$ 55,469,604**	**$ 56,926,303**	**2.6%**

Key Initiatives

- Establish a fleet management program, including but not limited to baseline specifications in alignment with industry standards and a multi-year replacement schedule, to procure and maintain a fleet that meets the department's evolving needs.
- Improve the physical and functional condition of legacy fire facilities via a systematic process that utilizes a multi-year programmed capital budget. *(Safe, Vibrant & Healthy Community, Objective 1)*
- Implement and sustain an organization-wide Career Development Program. *(Organizational Excellence, Objective 4)*
- Pioneer an innovative Community Outreach Program that identifies a flexible system for public safety education, use of various communication mediums, and marketing.

Performance Indicators

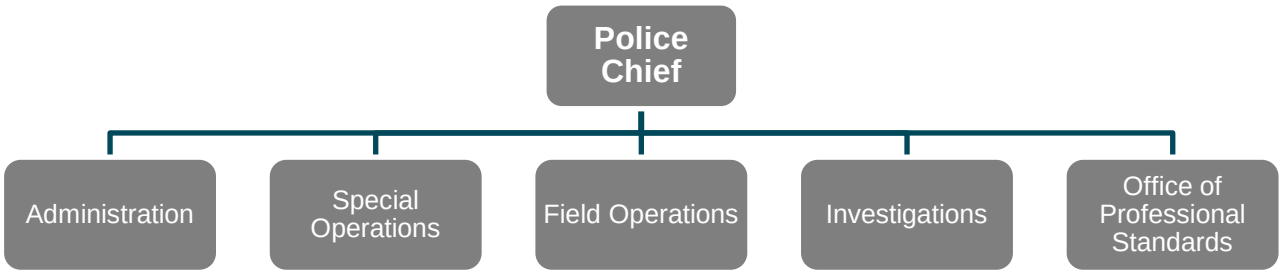
	ACTUAL 2013-14	ACTUAL 2014-15	ESTIMATE 2015-16	PROJECTION 2016-17
Percent of responses in which 1st alarm arrives < 8 minutes	96.6%	96.4%	96.5%	96.4%
Percent of responses that are first responder/EMS	61.9%	60.8%	61.2%	59.0%
Fires investigated	265	251	260	270
Permits issued	1,796	1,828	1,860	1,892



Police

Mission

In the spirit of service, the Raleigh Police Department exists to preserve and improve the quality of life, instill peace and protect property through unwavering attention to our duties in partnership with the community.



Department Overview

The Police Department works in partnership with the community to identify and address conditions that give rise to crime. The Department employs a policing approach that emphasizes the importance of maintaining a full range of enforcement priorities, including quality-of-life issues and violations that breed more serious crime. Through the dedicated service of officers and civilians, district policing, innovative programs, effective technology use, and enhanced relationships between citizens and the police, the Department is confronting crime in Raleigh and making the City an even better place to live, work, visit and conduct business.

Additional information regarding the department may be obtained by contacting Cassandra Deck-Brown, Chief of Police, at (919) 996-3385 or via e-mail at Cassandra.Deck-Brown@raleighnc.gov.

Budget Highlights

- Funding to implement a body worn camera pilot is included ($1,440,000). The program is expected to produce numerous benefits, including increased public trust, higher efficiency in investigating complaints and increased quality of evidence collection.
- Adds two Computer Systems Specialist positions ($112,000) to support implementation of body worn cameras and technology supports needs.
- Adds a Police Officer ($71,000) position to focus on the Department's recruiting efforts.
- Budget includes $643,000 in appropriation from asset forfeiture reserves. The funding will be used for three approved purposes in FY17; converting vehicles for the Vice Unit ($250,000), purchase of a bomb diffusing robot ($186,000), and the fourth year of the DWI squad grant match ($207,000). Any unspent funds for these purposes will revert back to the asset forfeiture reserve.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Police Administrative Services	65	68	70	75	5
Police Chiefs Office	27	28	28	28	0
Police Detective Division	201	199	197	195	(2)
Police Field Operations	499	506	514	515	1
Police Special Operations	84	89	89	89	0
TOTAL	**876**	**890**	**898**	**902**	**4**

Budget Detail (continued)

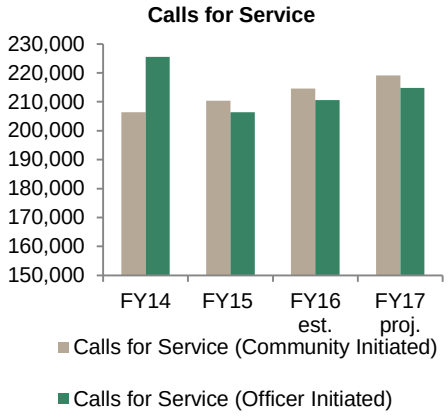
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY DIVISION	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Police Administrative Services	18,485,302	19,372,295	18,898,851	20,210,382	6.9%
Police Chiefs Office	2,650,332	2,678,427	2,774,497	2,841,721	2.4%
Police Detective Division	18,743,505	18,182,781	19,153,427	19,846,493	3.6%
Police Field Operations	38,601,084	39,061,846	43,461,396	44,138,645	1.6%
Police Special Operations	9,270,357	9,401,322	9,297,788	9,540,848	2.6%
TOTAL	**$87,750,580**	**$88,696,671**	**$93,585,958**	**$96,578,089**	**3.2%**
DIRECT EXPENDITURES BY TYPE					
Personnel	50,378,209	50,767,246	54,690,643	54,844,783	0.3%
Employee Benefits	20,190,272	19,772,510	20,819,547	22,205,331	6.7%
Operating Expenditures	13,417,211	12,938,016	13,639,404	14,984,149	9.9%
Special Programs and Projects	3,062,120	3,017,671	3,145,463	3,347,509	6.4%
Capital Equipment	674,838	2,091,736	1,267,180	1,176,719	(7.1%)
Interfund Transfers	27,929	109,492	23,722	19,598	(17.4%)
TOTAL	**$87,750,580**	**$88,696,671**	**$93,585,958**	**$96,578,089**	**3.2%**

Key Initiatives

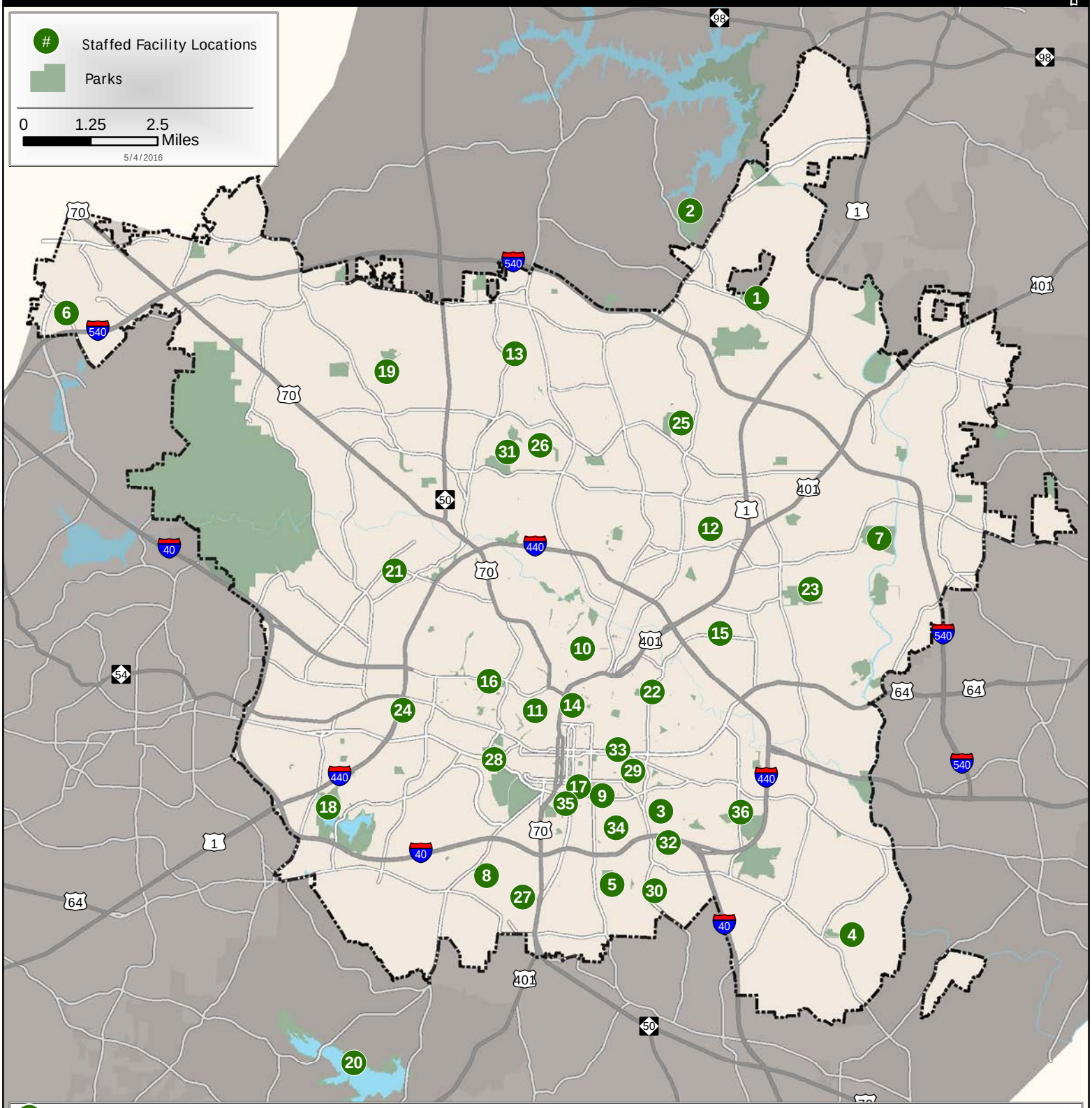
- Initiate a body worn camera pilot by developing policies and procedures and procuring and implementing a system with 100 cameras before expanding in future years. *(Safe, Vibrant & Healthy Community, Objective 1)*
- Enhance community policing efforts in each of the six Field Operations Division districts. These personnel will work with the community to address a variety of crime problems and quality-of-life issues. *(Safe, Vibrant & Healthy Community, Objective 1)*
- Engage the community in conversation to help bolster public trust by attending community meetings designed to provide the public with an opportunity to dialogue with law enforcement. The Chief's "Face to Face" series of community meetings held in December 2015 provided a setting for members of the public to discuss a number of topics with police personnel.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2013-14	**2014-15**	**2015-16**	**2016-17**
Traffic Collision - Injuries	3,928	4,346	4,389	4,432
Traffic Collision - Fatalities	35	34	34	33



Locations with Staffed Facilities



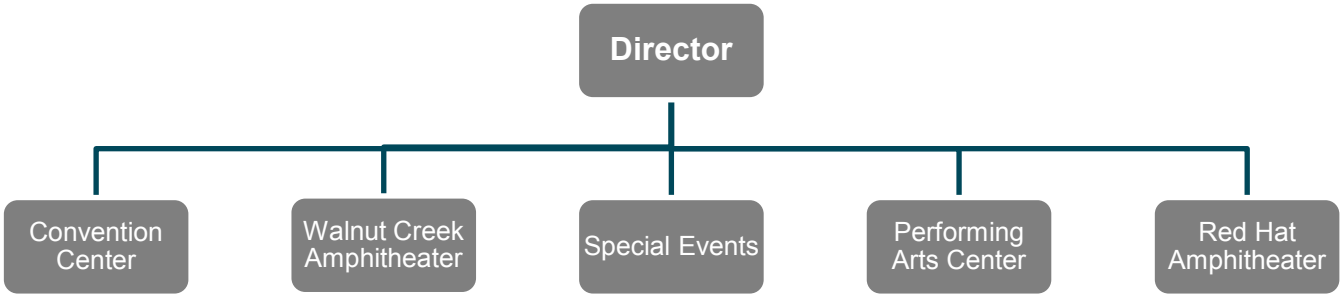
#	Location	#	Location	#	Location
1	Abbotts Creek	13	Greystone Recreation Center	25	Millbrook-Exchange
2	Annie Louise Wilkerson, MD Nature Preserve	14	Halifax	26	Optimist
3	Apollo Heights	15	Hill Street	27	Peach Road
4	Barwell Road	16	Jaycee	28	Pullen
5	Biltmore Hills	17	John P Top Greene	29	Roberts
6	Brier Creek	18	Lake Johnson	30	Sanderford Road
7	Buffaloe Road Athletic	19	Lake Lynn	31	Shelley Lake - Sertoma
8	Carolina Pines	20	Lake Wheeler	32	Southgate
9	Chavis	21	Laurel Hills	33	Tarboro Road
10	Five Points Center for Active Adults	22	Lions	34	Walnut Creek Wetland Center
11	Fred Fletcher	23	Marsh Creek	35	Walnut Terrace
12	Green Road	24	Method	36	Worthdale

Convention and Performing Arts Complex

Mission

Through the professional actions of our Convention Center staff, we will provide our guests with a distinctive level of service excellence while maintaining a fiscally responsible, self-sustaining operation that contributes economic benefits to the people of the City of Raleigh.

Duke Energy Center strives to provide entertainment, education and a great overall experience for all patrons. Assisting our resident companies to produce stimulating content, innovative shows and profitable experiences. Duke Energy Center for the Performing Arts hopes to enrich the Triangle with live entertainment for many years to come.



Department Overview

The Convention and Performing Arts Complex Department operates the Raleigh Convention Center (RCC), the Duke Energy Center for the Performing Arts (PAC), the Red Hat Amphitheater and the physical and capital maintenance of the Walnut Creek Amphitheater. The RCC provides meeting space for conventions, meetings, banquets, trade shows and other assembly events. The PAC provides space for concerts, plays and festivals and is the home venue for the North Carolina Symphony, Theatre Raleigh, the North Carolina Theatre and the Carolina Ballet. Additionally, the PAC produces and presents national and international touring productions and concerts, doing business as Broadway Series South. The Red Hat Amphitheater presents a variety of outdoor entertainment activities in the downtown area. The Complex presents Special Events that are held primarily on Fayetteville Street, which have included the Annual Raleigh Wide Open, in 2011 the NHL All-Star Wide Open event and July 4th Street Celebration.

Additional information regarding the Convention and Performing Arts Complex may be obtained by contacting Doug Grissom, Convention Center Director, at (919) 996-4651 or via email at Doug.Grissom@raleighnc.gov.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
RCC Facility	61	61	63	63	0
Performing Arts Center	37	37	37	37	0
RCC Downtown Amphitheatre	6	6	4	4	0
TOTAL	**104**	**104**	**104**	**104**	**0**
DIRECT EXPENDITURES BY DIVISION					
Performing Arts Center	6,350,099	6,826,404	7,416,063	7,021,184	(5.3%)
RCC Downtown Amphitheatre	1,616,595	1,559,462	2,373,567	1,914,475	(19.3%)
RCC Facility	8,006,553	8,046,667	8,407,455	8,984,755	6.9%
RCC/PAC Special Events	336,101	429,967	454,188	436,327	(3.9%)
TOTAL	**$16,309,347**	**$16,862,500**	**$18,651,273**	**$18,356,741**	**(1.6%)**
DIRECT EXPENDITURES BY TYPE					
Personnel	6,029,052	6,266,378	6,430,482	6,554,564	1.9%
Employee Benefits	1,811,275	1,890,888	1,944,320	2,119,941	9.0%
Operating Expenditures	3,593,900	3,663,933	4,053,182	4,556,165	12.4%
Special Programs and Projects	3,031,462	3,058,808	4,273,755	3,312,506	(22.5%)
Capital Equipment	0	13,530	20,000	20,000	0.0%
Interfund Transfers	1,843,657	1,968,963	1,929,534	1,793,565	(7.0%)
TOTAL	**$16,309,347**	**$16,862,500**	**$18,651,273**	**$18,356,741**	**(1.6%)**

Key Initiatives

- Pursue certifications in LEED, Accredited Professional, Facility Management Sustainability, Certified Meeting planning, and certified Facility Executive. Continue to send staff to Service Gold training and certifying security personnel to state standards to be better prepared.
- Work with area high schools utilizing internship programs that students use for community service points towards graduation, exposing them to our work environment and allowing them to obtain related life skills.
- Replace outdated water heaters at the Convention Center with a more energy efficient On Demand system that promotes a 98% efficiency rating (currently 77%). Older lighting fixtures will be converted to newer energy efficient LED fixtures throughout the complex where possible.
- Survey patron base on expectations of the patron experience and determine implementation of survey results.

Walnut Creek Amphitheater

Department Overview

The Walnut Creek Amphitheater is a concert and performance venue owned by the City of Raleigh and operated by Live Nation. In FY14, the City created the Walnut Creek Amphitheater Operating Fund to properly budget, account for and report the operating expenses the facility. Prior to FY14, the facility only had a capital budget. The Convention Center and Performing Arts Complex staff monitors general facility maintenance and performs capital maintenance at Walnut Creek Amphitheater when needed. Amphitheater rental revenue, generated from the operating agreement with Live Nation, exclusively funds operating and capital needs. Staff coordinates with Live Nation to identify and prioritize capital needs, and all approved capital projects are incorporated into the City's capital improvement plan.

Additional information regarding the Walnut Creek Amphitheater may be obtained by contacting Doug Grissom, Convention Center Director, at (919) 996-4651 or via email at Doug.Grissom@raleighnc.gov.

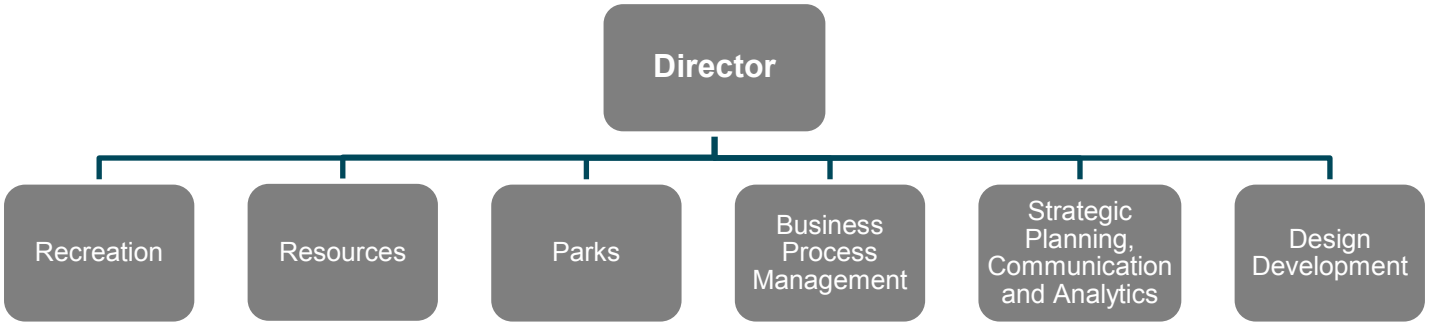
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Personnel	97,048	91,022	71,163	73,608	3.4%
Employee Benefits	26,011	30,274	23,462	23,992	2.3%
Operating Expenditures	16,420	99,926	100,000	100,000	0.0%
Interfund Transfers	1,000,000	1,000,000	1,000,000	1,000,000	0.0%
TOTAL	**$1,139,479**	**$1,221,222**	**$1,194,625**	**$1,197,600**	**0.2%**

Parks, Recreation and Cultural Resources

Mission

Together we connect and enrich our community through exceptional experiences.



Department Overview

The Parks, Recreation and Cultural Resources Department (PRCR) plays a leading role in determining the quality of life and character of the Capital City. With nearly 10,000 acres of parkland, 117 miles of greenway trails and over 1.2 million square feet of facilities, the department provides a wide range of creative programming opportunities that promote the social, cultural, mental and physical well-being of citizens. The city's vision for its parks, recreation and cultural resources system is "bringing people to parks and parks to people."

The department is comprised of six divisions: Business Process Management, Design and Development, Parks, Recreation, Resources and Strategic Planning, Communications and Analytics. Additional information regarding PRCR may be obtained by contacting Diane Sauer, PRCR Director, at (919) 996-4815 or via email at Diane.Sauer@raleighnc.gov.

Budget Highlights

- With the Public Works Department reorganization, the Facilities and Operations division and one position in construction management is transferred to the Engineering Services Department. Additionally, the Highway Maintenance division and four construction positions are transferred to the Department of Transportation.
- Partial year funding and four positions for the operations of the renovated Moore Square Park is included ($300,000).
- Operating and programming costs for the Thomas G. Crowder Woodland Center at Lake Johnson Park (two positions), Forest Ridge Park (four positions), and Horseshoe Farm Nature Preserve (one position) are included ($821,000).
- Three Conservation Foresters were transferred mid-year from Development Services.
- Four positions and operating costs were approved mid-year for Dix Park maintenance.
- Three positions and operating costs from IT transferred for the Digital Connectors program.
- Funding for Dorothea Dix Park master planning is included ($50,000).
- A maintenance position related to the maintenance of FY14 Parks Bond playgrounds ($70,000), an Exhibits Curator position ($51,000), a Customer Service Specialist ($43,000), and a Planning Technician ($49,000) are added.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
PRCR - Business Process Mgmt	24	16	12	12	0
PRCR - F&O - City Fac Maint	32	34	45	0	(45)
PRCR - F&O - Park Fac Maint	28	27	29	0	(29)
PRCR - Parks - Cemetery Maint	4	4	4	4	0
PRCR - Parks - Greenway Maint	32	32	32	32	0
PRCR - Parks - Highway Maint	28	29	29	0	(29)
PRCR - Parks - Urban Trees	15	15	15	17	2
PRCR - Parks -Park Maintenance	118	117	121	134	13
PRCR - Recreation	124	113	120	123	3
PRCR - Recreation-School Based	8	13	13	12	(1)
PRCR - Resources	0	44	45	53	8
PRCR - Strategic Plan & Devel	20	28	30	30	0
PRCR - Arts Office	11	0	0	0	0
TOTAL	**444**	**472**	**495**	**417**	**(78)**
DIRECT EXPENDITURES BY DIVISION					
PRCR - Business Process Mgmt	3,334,754	2,385,581	2,385,690	2,337,387	(2.0%)
PRCR - F&O - City Fac Maint	4,579,123	4,735,030	7,339,771	0	(100.0%)
PRCR - F&O - Park Fac Maint	5,475,907	5,712,196	5,958,503	0	(100.0%)
PRCR - Parks - Cemetery Maint	262,435	240,229	264,204	276,357	4.6%
PRCR - Parks - Greenway Maint	1,669,121	1,826,300	1,934,937	2,128,553	10.0%
PRCR - Parks - Highway Maint	1,733,804	1,788,504	1,956,859	0	(100.0%)
PRCR - Parks - Urban Trees	1,301,958	1,387,491	1,456,209	1,705,425	17.1%
PRCR - Parks -Park Maintenance	7,818,305	7,850,658	9,073,667	11,242,008	23.9%
PRCR - Recreation	15,549,998	12,778,173	14,278,216	16,474,516	15.4%
PRCR - Recreation-School Based	1,685,576	1,502,373	1,539,463	1,824,109	18.5%
PRCR - Resources	0	4,705,696	5,355,749	6,369,838	18.9%
PRCR - Strategic Plan & Devel	2,098,335	1,694,946	2,920,611	2,629,494	(10.0%)
PRCR - Arts Office	836,623	11	0	0	
TOTAL	**$46,345,939**	**$46,607,188**	**$54,463,879**	**$44,987,687**	**(17.4%)**
DIRECT EXPENDITURES BY TYPE					
Personnel	25,368,668	25,810,883	29,028,819	26,033,687	(10.3%)
Employee Benefits	6,484,213	6,861,506	7,838,882	7,272,450	(7.2%)
Operating Expenditures	12,447,942	11,713,834	15,579,000	9,932,429	(36.2%)
Special Programs and Projects	956,245	887,217	905,524	841,161	(7.1%)
Capital Equipment	221,383	334,213	238,900	89,641	(62.5%)
Interfund Transfers	867,488	999,535	872,754	818,319	(6.2%)
TOTAL	**$46,345,939**	**$46,607,188**	**$54,463,879**	**$44,987,687**	**(17.4%)**

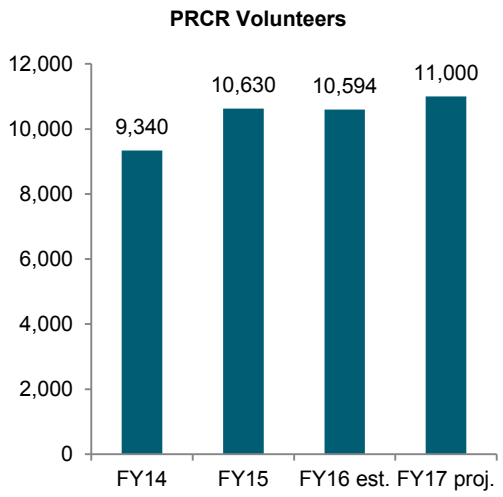
Key Initiatives

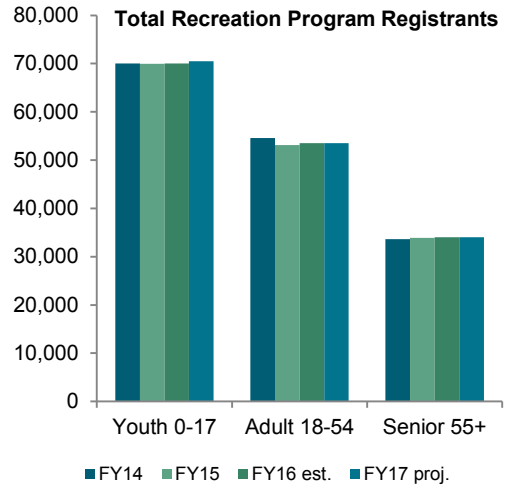
- Downtown Raleigh's renaissance continues with the revitalization of two historic parks. Slated for a grand opening celebration during the famous World of Bluegrass celebration in September 2017, Moore Square will provide amenities for visitors and residents alike and will catalyze economic development in the surrounding blocks. Construction of Phase One designs for John Chavis Memorial Park will also kick off in FY17 culminating in a vibrant neighborhood park with unique features and amenities.
- The Comprehensive Development Master Plan process for Dorothea Dix Park will begin in FY17. Featuring collaboration with stakeholders, this process provides a framework for how the park will develop. *(Arts & Cultural Resources, Objective 2)*
- Both the Woodland Center at Lake Johnson Park and Forest Ridge Park are slated to open in FY17. With a focus on environmental education and healthy lifestyles, the Woodland Center serves as the doorway to the outdoors and will provide enhanced management capacity for the nature preserve on the south side of the lake. Forest Ridge Park, the largest parkland site in Raleigh, will feature sustainable mountain bike trails, access to forest and walking trails to promote healthy living.

- Increasing greenway connectivity will be a major area of interest in FY17. PRCR will collaborate with other city departments, private developers and non-profits to increase connections to parks and greenways. The designs for the Crabtree Creek Greenway connection west to William B. Umstead State Park and the Town of Cary, considered to be the most important connection in the greenway system, will be completed in FY17.

Performance Indicators

	ACTUAL 2013-14	ACTUAL 2014-15	ESTIMATE 2015-16	PROJECTION 2016-17
Total Park and Greenway Acreage	9,470	10,194	9,885	9,885
Total Greenway Mileage	103	113	117	117
% of Program Evaluations Satisfactory or Higher	92%	92%	92%	92%
Total Tickets Sold at Pullen Park Amusements	795,447	784,567	785,000	785,000





Revolving Fund

Department Overview

The Revolving Fund consists of self-sustaining programs, primarily in the Parks, Recreation, and Cultural Resources Department. Programs include classes, workshops and camps held at community centers and parks. Participant fees make up the majority of the revenues, and programs are expected to recover or exceed program costs. A portion of the fees collected are returned to the General Fund to support the overall PRCR budget.

The Revolving Fund includes a number of non-recreational programs and activities that are also expected to recover or exceed program costs through fees and/or contributions. Programs include classes offered by the Raleigh Television Network (RTN) and the Inspections training program. Other departments with programs in this fund receive contributions used to purchase community watch signs and to support special Police programs.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Environmental Awards Program	8,528	10,010	9,500	9,500	0.0%
Public Affairs Ctv Equipment	70,672	51,366	448,000	424,000	(5.4%)
Appearance Commission	1,147	1,831	8,000	3,000	(62.5%)
Ral Historic District Loan Fund	0	0	23,610	200,000	747.1%
Inspections Training Program	3,150	1,321	1,400	1,400	0.0%
Citizen Involvement	3,310	5,283	30,000	30,000	0.0%
Community Watch Signs	834	3,341	4,940	4,940	0.0%
Police Donations	22,839	17,296	24,000	24,000	0.0%
Fire-Reg Resp Team #4 Revolving	37,658	59,955	300,000	300,000	0.0%
Fire-Usar Team Expd	117,957	104,976	176,381	162,403	(7.9%)
PR Program Fee Assistance	1,373	13,647	16,000	20,000	25.0%
Arts Commission	0	0	85,535	85,848	0.4%
Arts Office	0	9,423	0	3,015	
Fletcher Award Program	2,089	0	0	740	
Parks Donations	14,512	21,397	55,000	55,000	0.0%
Adventure Camps	40,214	35,584	90,315	64,200	(28.9%)
Anderson Point	21,345	23,758	45,000	45,000	0.0%
Aquatic Instruction Programs	372,898	380,162	496,700	496,600	(0.0%)
Community Center Equipment	185,727	111,863	463,600	515,600	11.2%
Athletics	205,518	197,173	257,000	210,000	(18.3%)
ESL Program	877	2,186	8,500	14,800	74.1%
General Recreation	172,247	63,880	0	0	
Golden Years	181,064	142,974	280,000	336,000	20.0%
Neighborhood Street Trees	10,958	28,647	60,000	35,000	(41.7%)
Parks & Rec Automation	334,940	266,729	264,790	318,645	20.3%
Parks & Rec Marketing	262,637	201,730	285,000	287,000	0.7%
Parks & Rec Sports Consortium	43,809	38,719	79,000	79,000	0.0%
Abbotts Creek Center	0	0	80,000	97,500	21.9%
Barwell Road Comm Center	64,224	64,868	122,000	120,200	(1.5%)
Biltmore Hills Center	36,120	35,009	67,000	67,000	0.0%
Borden Building	22,559	24,531	45,000	91,000	102.2%
Brier Creek Comm Center	123,159	93,807	190,000	170,000	(10.5%)
Camp Ranoca	165,067	134,839	140,000	3,001	(97.9%)
Carolina Pines Center	39,979	32,296	76,000	80,000	5.3%
Chavis Center	51,684	40,562	60,000	63,000	5.0%
Courtney Johnson Center	8,703	17,736	30,000	34,500	15.0%
Green Road Center	143,990	125,867	223,500	209,000	(6.5%)
Greyston Rec Center	95,640	96,703	135,000	110,000	(18.5%)
Halifax Center	1,106	25,570	37,590	67,250	78.9%
Hill Street Neighborhood Center	1,940	1,823	10,380	13,100	26.2%
Durant Nature Preserve	0	970	40,500	59,000	45.7%
Jaycee Center	113,038	100,916	142,500	123,500	(13.3%)
Lake Johnson Nature Center	19,463	12,283	39,500	74,600	88.9%
Lake Lynn Center	137,259	83,422	163,000	123,900	(24.0%)
Lake Wheeler	9,417	11,253	47,500	33,500	(29.5%)

Budget Detail (continued)

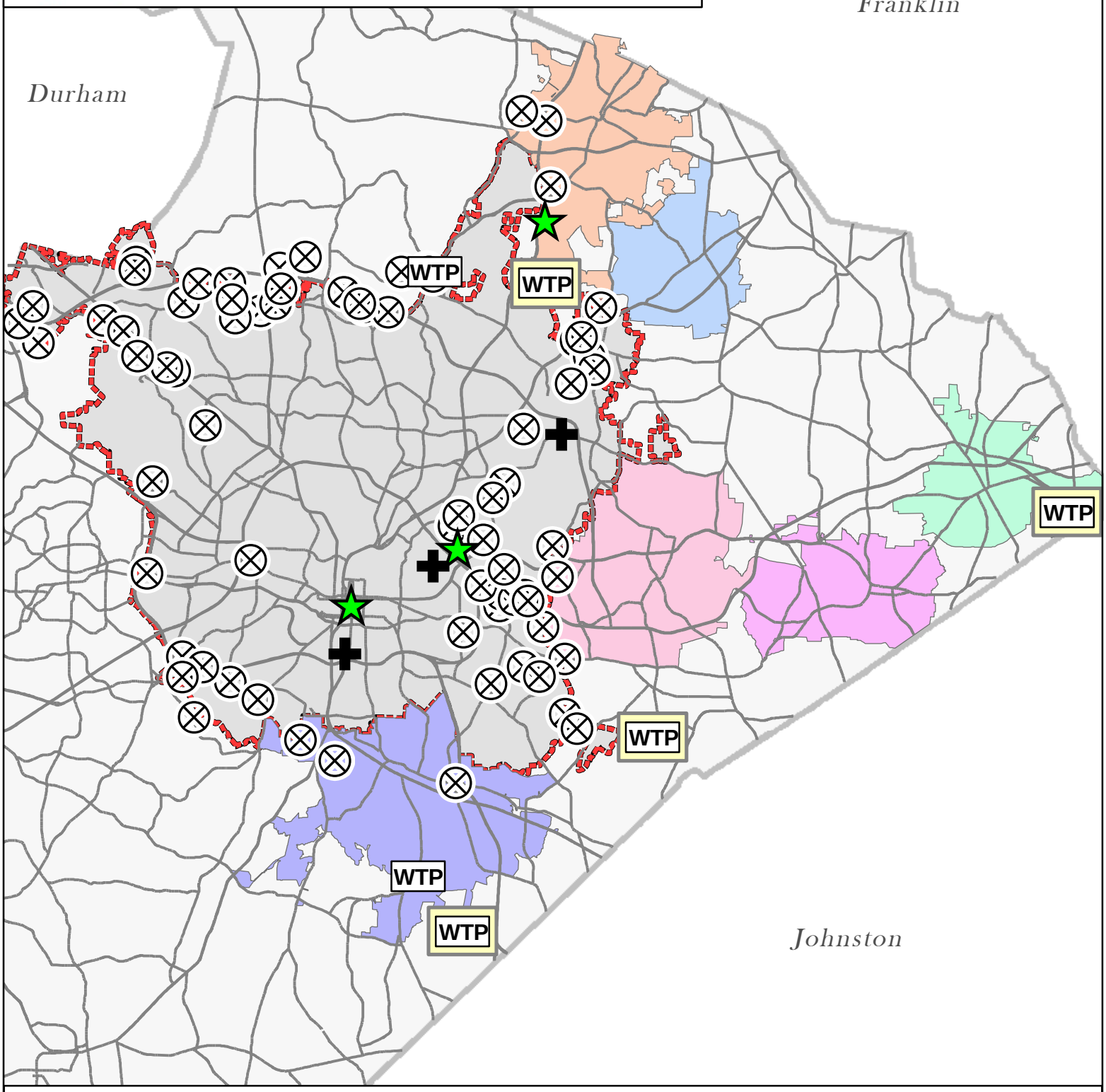
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Laurel Hills Center	101,452	98,712	206,000	205,000	(0.5%)
Lions Park	14,259	24,548	45,000	21,700	(51.8%)
Marsh Creek Center	90,164	99,614	121,700	140,500	15.4%
Method Center	49,300	40,541	84,500	81,000	(4.1%)
Millbrook Center	75,716	72,746	107,000	125,000	16.8%
Mordecai Park	74,567	78,608	165,000	212,000	28.5%
Nature Camp	19,907	6,935	42,000	47,000	11.9%
Optimist Center	74,155	62,312	84,000	77,500	(7.7%)
Peach Road Community Center	5,517	8,047	26,000	24,200	(6.9%)
Pullen Amusement	84,554	111,982	200,000	279,000	39.5%
Pullen Art Center	223,510	216,783	252,000	236,000	(6.3%)
Pullen Community Center	57,522	63,228	98,000	89,700	(8.5%)
Raleigh City Museum	15,762	33,026	97,000	95,000	(2.1%)
Ralph Campbell Center	4,652	7,349	8,500	7,000	(17.6%)
Roberts Park	24,301	23,668	27,650	24,000	(13.2%)
Sanderford Road Center	5,461	18,358	37,200	30,100	(19.1%)
Sertoma Arts Center	163,911	200,552	255,830	215,000	(16.0%)
Specialized Recreation Service	109,745	143,156	288,300	347,500	20.5%
Tarboro Road Center	32,090	15,509	33,000	30,000	(9.1%)
Top Greene Center	6,194	27,870	30,000	30,000	0.0%
Walnut Creek Wetland Center	6,176	8,489	49,800	60,200	20.9%
Walnut Terrace	90	0	6,500	0	(100.0%)
Wilkerson Nature Preserve Park	0	692	9,000	16,000	77.8%
Worthdale Center	22,388	17,375	36,000	36,000	0.0%
Raleigh Youth Council	4,135	5,710	26,000	23,500	(9.6%)
Youth Programs	370,595	736,576	550,000	665,000	20.9%
Teen Programs	89,767	111,727	375,000	442,000	17.9%
Tennis	390,728	392,915	413,000	435,500	5.4%
Third Party Events	0	192	20,737	20,000	(3.6%)
Tucker Mansion	26,696	18,824	35,000	28,000	(20.0%)
Visual/Hearing Impaired	8,384	24,067	57,000	0	(100.0%)
TOTAL	**$ 5,301,348**	**$5,365,818**	**$ 8,948,458**	**$ 9,309,142**	**4.0%**

CITY OF RALEIGH

ESTABLISHED 1792

NORTH CAROLINA

City of Raleigh
Public Utilities Facilities



Major Roads

Raleigh ETJ

Odor Facilities

Pump Stations

Administrative Offices

WTP Water Treatment Plant

WTP Wastewater Treatment Plant

1 inch = 3.9 miles

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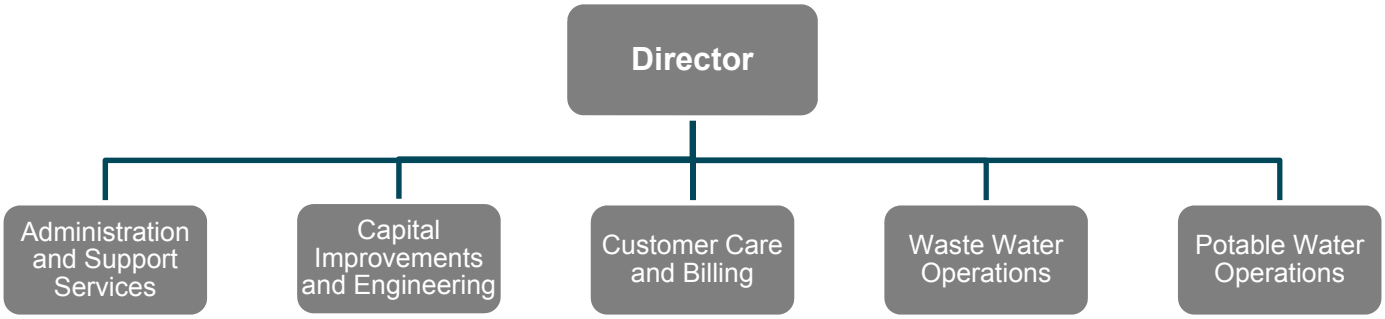
Map Updated by COR GIS
May 2016

Public Utilities

Mission

To provide safe, sustainable water services for our customers while protecting public health and contributing to the economic, environmental and social vitality of our communities.



Department Overview

The City of Raleigh Public Utilities Department provides water and sanitary sewer service to approximately 179,000 metered water and sewer customers and a service population of approximately 530,000 people in Raleigh, Garner, Wake Forest, Rolesville, Knightdale, Wendell, and Zebulon areas.

Additional information regarding the Public Utilities Department may be obtained by contacting Robert Massengill, Public Utilities Director, at (919) 996-4540 or via email at Robert.Massengill@raleighnc.gov.

Budget Highlights

- The Department recommends no increase to the water and sewer administrative charges, an increase in the water and sewer volumetric rates by 2%, and an increase in the water and sewer infrastructure replacement charges from $1.25 to $1.50 per month and $3.25 to $4.25 per month, respectively, on a 5/8" meter. For a 5 CCF per month customer bill, this is an approximate increase of $1.99 per month, or 3.8%. The fee increases will aid in aging infrastructure replacement within the Water Distribution and Waste Water Systems.
- Addition of four new Customer Services Specialists dedicated to the expansion of the Customer Care and Billing Division ($174,000). The department also received an administrative services position from the Solid Waste Services department to assist with customer care needs ($36,000).
- Addition of two Inventory Supervisors in support of the Department's organizational needs ($94,000).
- Addition of three Utility Technicians to provide utility locates support for the Google Fiber project ($131,000).
- Addition of two Service Specialists to provide general maintenance at the Smith Creek and Little Creek Waste Water Treatment Plants ($74,000).
- Increase of $150,000 in construction costs related to Falls Lake as negotiated with the Army Corps of Engineers.
- Increase of $220,000 in bio-solids hauling due to an increase of solids production at the Neuse River Resource Recovery Facility.

- The Department recommends a $120 annual fee, billed at $10 per month, for all food service establishments and Fats, Oils and Grease (FOG) generators in the utility service area. This increase is comparable to fees enacted in surrounding municipalities and the revenue generated will recoup 85% of the FOG's full program costs.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Public Utilities Administration	43	43	46	41	(5)
PU Capital Improvement Management	27	27	32	39	7
PU Water Plant	89	87	90	91	1
Neuse River Resource Recovery Facility	112	108	104	107	3
PU Customer Care and Billing	56	56	56	66	10
PU Sewer Maintenance	120	118	117	123	6
PU Water Distribution	103	103	106	100	(6)
PU Meters	79	77	76	72	(4)
PU Facilities Support	13	13	13	13	0
TOTAL	**642**	**632**	**640**	**652**	**12**
DIRECT EXPENDITURES BY DIVISION					
Public Utilities Administration	8,843,363	7,479,684	7,882,294	8,719,600	10.6%
PU Capital Improvement Management	2,436,338	2,509,248	3,587,081	3,835,717	6.9%
PU Water Plant	17,979,796	17,541,360	20,802,273	21,390,376	2.8%
Neuse River Resource Recovery Facility	19,889,082	21,847,108	22,256,439	22,977,740	3.2%
PU Re-use Operations	1,032,071	9,502	0	0	0.0%
PU Customer Care and Billing	4,922,485	4,944,512	5,896,899	6,750,146	14.5%
PU Sewer Maintenance	8,646,133	9,268,768	12,074,135	12,933,887	7.1%
PU Water Distribution	8,756,142	9,829,821	11,952,516	11,366,061	(4.9%)
PU Meters	4,775,906	4,746,165	5,915,450	5,883,935	(0.5%)
PU Facilities Support	1,180,481	1,599,815	2,583,930	2,517,865	(2.6%)
PU Special Appropriations	104,226,211	99,454,272	145,044,851	137,667,187	(5.1%)
TOTAL	**$182,688,008**	**$179,230,256**	**$237,995,866**	**$234,042,515**	**(1.7%)**
DIRECT EXPENDITURES BY TYPE					
Personnel	27,194,899	28,924,890	33,693,034	35,823,757	6.3%
Employee Benefits	10,804,288	11,195,514	12,324,436	13,438,907	9.0%
Operating Expenditures	37,289,212	38,027,246	52,627,853	54,866,495	4.3%
Special Programs and Projects	3,144,477	2,892,454	3,457,431	3,400,792	(1.6%)
Capital Equipment	937,629	549,535	803,490	981,190	0.0%
Capital Project Expense	2,700,868	1,135,209	10,000	10,000	0.0%
Interfund Transfers	100,616,634	96,505,409	135,079,623	125,521,373	(7.1%)
TOTAL	**$182,688,008**	**$179,230,256**	**$237,995,866**	**$234,042,515**	**(1.7%)**

Key Initiatives

- Improve employee retention and training levels through a formalized supervisor training and new employee orientation. *(Organizational Excellence, Objective 4)*
- Continuing operational efficiencies through implementation of management systems. *(Organizational Excellence, Objective 4)*
- Improve customer satisfaction levels with an enhanced and expanded customer call center and customer web self-service. *(Organizational Excellence, Objective 3)*
- Implement a Bill Assistance Program for economically distressed utility customers.
- Maintain 100% compliance for National Pollution Discharge Elimination System (NPDES) Permits. *(Growth and Natural Resources, Objective 1)*

- Continue the implementation of the Urban Pipe Replacement Reimbursement Program. *(Economic Development & Innovation, Objective 3)*
- Continue long-range planning for waste water treatment capacity, water supply and treatment along with underground infrastructure expansion for anticipated growth. *(Economic Development & Innovation, Objective 4)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
Water Treatment	**2013-14**	**2014-15**	**2015-16**	**2016-17**
Drinking water compliance rate	100%	100%	100%	100%
Total average water production, MGD[1]	47.9	49.2	49.0	50.0
Resource Recovery				
NPDES compliance rate[2]	97%	100%	100%	100%
Amount of water treated, MGD	46.70	48.19	49.41	50.97
Sewer Maintenance				
Sanitary Sewer Overflows (SSO)[3]	57	44	51	0
Water Distribution				
Hydrant inspections	15,618	25,456	25,000	25,000
Meters Service				
Total number of meters installed/repaired annually	7,141	9,572	13,414	15,559

[1] Millions of gallons per day (MGD).

[2] NPDES Compliance - National Pollution Discharge Elimination System (NPDES) Compliance and Enforcement Program of the Clean Water Act, regulates point source discharges to the nation's waters. NPDES permits can be issued to individual dischargers or can be issued for a group of dischargers (i.e., general permits). Both individual and general permits contain requirements for controlling pollutant dischargers, monitoring discharges and reporting compliance.

[3] Sanitary Sewer Overflow (SSO) is a condition in which untreated sewage is discharged from a sanitary sewer into the environment prior to reaching sewage treatment facilities.

Water and Sewer/Reuse Infrastructure Funds

Overview

Established in FY15, an Infrastructure Replacement Charge will help fund replacement of aging infrastructure within the Water Distribution and Waste Water Systems. Billed monthly, the Infrastructure Replacement Charge is based on each individual meter size. Infrastructure Replacement Charges are collected in two operating funds: one to account for water infrastructure and a second to account for sewer/reuse infrastructure. Amounts collected in these funds are transferred to support cash infrastructure replacement capital projects. Infrastructure replacement projects are labeled with specific program codes so they can be identified within pay-go (cash) capital funds 320 and 325.

Budget Highlights

- Council has provided pre-budget approval for changes to the Infrastructure Replacement Charges: a $0.25 monthly increase to the Water Infrastructure fee and a $1.00 increase to the Sewer/Reuse Infrastructure fee. Fees support the ongoing maintenance of the Water Distribution and Waste Water Systems. The Infrastructure Replacement Charge is billed monthly based on individual meter size.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2013-14[1]**	**2014-15[2]**	**2015-16**	**2016-17**	**FY16 to FY17**
Water Infrastructure	0	627,400	3,720,000	5,440,000	46.2%
Sewer Infrastructure	0	738,918	8,535,000	11,220,000	31.5%
TOTAL	**$0**	**$1,366,318**	**$12,255,000**	**$16,660,000**	**35.9%**

[1] Both the Water and Sewer/Reuse Infrastructure Fees were established in FY15.

[2] Revenue fees will accrue in a fund until they are transferred into a capital fund to pay for water and sewer/reuse infrastructure projects. Therefore, Actuals reflect the revenue transferred, not collected, to fund projects within a given fiscal year.

Watershed Protection Fee Fund

Overview

Established in FY11, the Watershed Protection Program works to protect natural areas in the City's drinking supply watersheds. The Watershed Protection Fee is billed monthly to Raleigh, Garner, Rolesville and Wake Forest water customers.

Beginning in FY16, the City budgeted fee revenue in a separate operating fund. The funds are used to pay for the Upper Neuse Clean Water Initiative, as well as additional drinking water quality improvements to the treatment system, and for protective restoration projects. Watershed Protection projects will be labeled with specific program codes so they can be identified within pay-go (cash) capital fund 320.

Budget Highlights

- No fee change is proposed for FY17.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Watershed Protection	0	0	2,250,000	2,250,000	0.0%
TOTAL	**$0**	**$0**	**$2,250,000**	**$2,250,000**	**0.0%**

Annual Grants

The City of Raleigh receives several annual grants. Historically, these grants were appropriated via mid-year Council action. Starting with the FY16 budget, annual grants are adopted through the budget process. The actuals columns for both FY14 and FY15 reflect actual expenditures for all grant awards received by departments, whether one-time or recurring (annual) grant awards. For FY17 budgeting purposes, some of annual grant revenues and expenditures are estimated based on prior year grant awards.

Additional information regarding these grants may be obtained by contacting Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4276 or via e-mail at Kirsten.Larson@raleighnc.gov.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY DIVISION	**2013-14**	**2014-15**	**2015-16**	**2016-17**	**FY16 to FY17**
Housing & Neighborhoods - Comm Engage	498,440	510,970	0	361,403	0.0%
Fire Adm	63,637	75,335	0	69,000	0.0%
Planning	9,000	46,938	0	0	0.0%
Transportation - CAMPO	1,974,978	0	0	0	0.0%
Police Administrative Services	119,715	216,684	0	0	0.0%
Police Special Operations	397,919	388,827	387,240	0	(100.0%)
PRCR - Business Process Mgmt	619,226	512,427	121,355	121,355	(0.0%)
PRCR - Recreation	0	114	24,124	0	(100.0%)
Public Utilities Admin	7,204	87,647	0	0	0.0%
Solid Waste Admin	34,876	0	0	0	0.0%
Transportation Services - Transit	1,788,627	828,034	1,085,276	1,464,574	34.9%
TOTAL	**$5,513,623**	**$2,666,976**	**$1,617,995**	**$2,016,332**	**24.6%**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,505,088	1,021,820	672,814	690,354	2.6%
Employee Benefits	401,273	270,931	174,667	182,730	4.6%
Operating Expenditures	2,478,626	621,682	461,876	903,273	95.6%
Special Programs and Projects	333,043	319,567	308,638	239,976	(22.2%)
Capital Equipment	235,438	74,082	0	0	0.0%
Capital Project Expense	473,806	358,892	0	0	0.0%
Interfund Transfers	86,349	0	0	0	0.0%
TOTAL	**$5,513,623**	**$2,666,976**	**$1,617,995**	**$2,016,332**	**24.6%**

Annual Grant Descriptions by Department/Division

Housing & Neighborhoods – Community Engagement
Foster Grandparent Program – This program partners special and exceptional needs elementary, middle, and high school students with "foster grandparents" who help them with schoolwork and serve as mentors.

Fire
Emergency RRT4 (Regional Response Team) – The department maintains and operates a hazardous materials team that responds within the City and contracted areas in Wake County and the State of North Carolina. Hazardous Materials incident mitigation, outreach training programs, equipment purchasing and review and development of response policies encompasses the program's mission.

Parks, Recreation and Cultural Resources
Juvenile Crime Prevention Council – Funds from this grant are used to operate the Teen Outreach Program (TOP), which is a free drop-in after-school program for youth aged 12-18 that is conducted by the department at several local community centers.

Transportation Services - Transit
Transportation Demand Management – Funding from this grant pays 50% of salary costs for two full-time coordinators of the City's transportation demand management program, along with marketing and outreach costs in the targeted areas. Areas of concentration currently include Downtown Raleigh and major employment and commercial properties within the I-440 beltline.

Federal Transit Metropolitan Planning – This grant pays salary and training costs for seven planning positions within the Transit Division. The funding also supports transit planning for making transit investment decisions in metropolitan areas. Activities include annual data collection, special transit planning studies, transit related National Environmental Policy Act (NEPA), and support of the Triangle Regional Model and Short Range Transit Planning efforts.

City Agency Grants Programs

The City of Raleigh provides grant funding to not-for-profit agencies through four primary grant programs: 1) Arts, 2) Human Services, 3) Community Enhancement, and 4) Other Outside Agencies. The following pages summarize each of these four programs and funding adopted for FY17.

The City Council requires all outside agencies seeking financial support from the City to apply for grant funding by submitting and application and following the designated process. In addition, Council policy limits the amount of funding that can be awarded an agency to a maximum of 25% of the agency's prior year actual operating expenditure.

In some cases, there are agencies that receive funding from multiple sources including certain human service agencies that receive additional General Fund support. In FY17, the following agencies are allocated funding from multiple sources:

	FY17 Funding Sources					
Agency Name	**General Fund Support**	**Human Svc Agency Grant**	**Other Outside Agency Grant**	**Arts Agency Grant**	**Community Enhancement Grant**	**Total FY17 Funding**
CASA	84,000	5,000	0	0	0	89,000
Healing Transitions	95,000	5,000	0	0	0	100,000
Interact	70,000	5,000	0	0	0	75,000
Interfaith Food Shuttle	95,000	5,000	0	0	31,000	131,000
Legal Aid Of North Carolina	45,000	5,000	0	0	0	50,000
Tammy Lynn Ctr	95,000	5,000	0	0	0	100,000
Raleigh Little Theatre*	85,680	0	0	23,505	0	109,185
Advance Community Health	0	25,000	50,000	0	0	75,000
Boys & Girls Club	0	15,000	76,463	0	0	91,463
Step Up Ministry	0	22,000	0	0	43,000	65,000
Transitions Life Care	0	25,000	62,500	0	0	87,500
Triangle Family Services	0	35,000	50,000	0	0	85,000
Wake Enterprises	0	8,000	0	5,783	0	13,783

**General Fund Support provided is for a lease agreement.*

Arts Agency Grants

Overview

The City of Raleigh arts grant program is the official vehicle for municipal support to the City's arts organizations, providing support for a diverse range of opportunities, including city arts festivals, live theatre, dance and music performances, visual arts exhibitions and youth arts programs. The arts grant program has been critical to the development of many of Raleigh's cultural organizations, helping to bring stability to the city's arts community and providing leverage for groups to seek business, foundation and other agency matching grants. Arts and culture-related industries (collectively known as "creative industries") have provided direct economic benefits to Raleigh by creating jobs, attracting new investments, generating tax revenues and stimulating tourism and consumer purchases.

The current per capita allocation for arts is $5.00 which, based on a population of 439,896, brings the total arts per capita funding level for FY17 to $2,199,480, an increase of 2% over FY16. Arts per capita funding is disbursed by the Raleigh Arts Commission, and a portion of the funding supports three positions in the Parks, Recreation & Cultural Resources budget: a Public Art Coordinator, an Arts Grant Program Coordinator, and a Curator. In addition to the per capita allocation, an additional $575,970 is provided for through existing lease or operating agreements between the City and the following performing arts organizations: Carolina Ballet, North Carolina Symphony, Raleigh Little Theatre, and Theatre in the Park. A 2% increase is included for agreements with Raleigh Little Theatre and Theatre in the Park. This reflects a periodic adjustment to help cover increased utility costs, as covered under both organizations' agreements with the City.

Adopted budget information as well as grant funding amounts requested by each agency for FY17 appears on the following page. Please note the following:

- Marbles Kids Museum, funded in FY16, did not submit requests for FY17 funding.
- For the second year in a row, Raleigh Review has not requested arts grant funding.

A multi-year history of grant awards is available from the Office of Raleigh Arts.

Additional information regarding arts agency appropriations may be obtained by contacting Sarah Corrin, Arts Grant Coordinator, at (919) 996-4686 or via e-mail at Sarah.Corrin@raleighnc.gov.

Budget Detail

	ADOPTED 2014-15	ADOPTED 2015-16	REQUESTED 2016-17	ADOPTED 2016-17	CHANGE FY16 to FY17
Arts Per Capita Funding					
Arts Access	14,595	16,496	18,000	16,037	(2.8%)
Arts Together	147,013	150,209	174,050	164,603	9.6%
Artspace	167,316	171,563	175,000	168,355	(1.9%)
Artsplosure	175,000	168,319	174,831	169,516	0.7%
Burning Coal Theatre Company	89,762	84,515	120,000	91,722	8.5%
Chamber Music Raleigh (formerly Ral. Ch. Music)	32,638	33,650	31,162	26,917	(20.0%)
Classical Voice Of NC	11,054	10,416	20,000	14,049	34.9%
Community Music School	36,450	38,133	43,000	39,630	3.9%
Contemporary Art Foundation	129,071	113,875	175,000	152,124	33.6%
El Pueblo, Inc.	24,125	22,670	25,000	23,514	3.7%
International Focus, Inc.	21,027	21,898	24,500	14,423	(34.1%)
Justice Theater Project	42,659	53,923	66,500	66,500	23.3%
Marbles Kids Museum	14,394	13,880	0	0	0.0%
Meredith College	0	0	15,000	0	0.0%
NC Master Chorale	57,026	49,169	62,000	53,581	9.0%
NC Museum of History Foundation	24,036	24,327	25,000	23,389	(3.9%)
NC Opera	150,200	152,240	175,000	159,724	4.9%
NC State University Theatre	13,939	12,177	20,000	15,224	25.0%
NC Theatre	168,687	168,563	175,000	160,755	(4.6%)
North Raleigh Arts & Creative Theatre	15,736	20,312	24,999	20,469	0.8%
Nuv Yug Cultural Organization	14,105	13,640	18,000	14,522	6.5%
Performance Edge	7,400	6,314	10,000	7,037	11.5%
Philharmonic Association	17,803	14,888	25,000	23,007	54.5%
PineCone	98,126	108,900	165,000	165,000	51.5%
Raleigh Boychoir	22,063	21,094	30,000	25,473	20.8%
Raleigh Civic Symphony Association	6,182	5,982	8,500	8,016	34.0%
Raleigh Dance Theatre	4,789	0	7,900	6,059	0.0%
Raleigh Little Theatre	23,569	23,991	25,000	23,505	(2.0%)
Raleigh Review	4,750	0	0	0	0.0%
Raleigh Ringers	19,843	20,357	24,000	18,430	(9.5%)
Raleigh St. Patrick's Day Parade Committee	0	0	10,300	0	0.0%
Raleigh Symphony Orchestra	20,452	18,034	21,466	18,421	2.1%
Triangle Lebanese American Center	0	0	8,000	0	0.0%
Visual Art Exchange	86,704	96,003	98,000	97,145	1.2%
Wake Enterprises, Inc.	6,729	4,977	6,500	5,783	16.2%
Subtotal Arts Agency Grants	**$1,667,243**	**$1,660,515**	**$2,001,708**	**$1,792,930**	**8.0%**
City of Raleigh Arts Commission Programs	274,644	279,301	170,286	170,286	(39.0%)
Arts Commission Staff Support	174,008	218,914	236,264	236,264	7.9%
Total Arts Per Capita	**$2,115,895**	**$2,158,730**	**$2,408,258**	**$2,199,480**	**2%**
Other Arts Agency Appropriations					
Carolina Ballet	250,000	250,000	250,000	250,000	0.0%
NC Symphony	200,000	200,000	200,000	200,000	0.0%
Raleigh Little Theatre	84,000	84,000	85,680	85,680	2.0%
Theatre In The Park	39,500	39,500	40,290	40,290	2.0%
Wakefield Band Expo	1,350	0	0	0	0.0%
Total Other Arts Agencies	**$574,850**	**$573,500**	**$575,970**	**$575,970**	**0.4%**
TOTAL ALL ARTS FUNDING	**$2,690,745**	**$2,732,230**	**$2,408,258**	**$2,775,450**	**1.6%**

Human Service Agency Grants

The Human Relations Commission (HRC) awards annual grants to nonprofit organizations that provide services to Raleigh residents who belong to five targeted groups: the elderly, youth, persons with disabilities, substance abusers, and homeless individuals. Council policy adopted in January 2015 increases the HRC grant funding allocation annually by the same rate as the arts per capita. In FY17, the allocation for human service grants is $520,000, a 2% increase over FY16.

Funding for Human Service Agency grants totals $1,019,000 in FY17. This includes $520,000 in grants awarded by the HRC and $499,000 in additional General Fund support for agencies historically supported by City Council. In FY17, additional General Fund support is included for the following agencies: CASA ($84,000), Healing Transitions/Healing Place ($95,000), Interfaith Food Shuttle ($95,000), Legal Aid ($45,000), Tammy Lynn Center ($95,000), and InterAct ($70,000) to bring their total City grant funding in FY17 to be equal to the funding the agencies received from the City in FY16.

For the FY17 human service grant process, InterAct submitted a funding request for $275,000 through the human service grant process. The HRC Grants Committee recommended $5,000 for this agency. This $5,000 recommendation was $20,000 below the $25,000 amounts awarded annually the past three years. In addition to the human service grant allocation, InterAct historically received a General Fund allocation in the amount of $50,000. This brought the total proposed human service funding allocation for InterAct to $55,000, which was $20,000 less than the $75,000 in funding it has received annually since FY14. In early June, the agency submitted a separate funding request for $70,000 to the Other Outside Agency Grants process. InterAct staff noted the intent of the request was to restore funding to $75,000. In June 2016, during budget deliberations, Council allocated an additional $20,000 in General Fund support bringing total funding allocated to InterAct in FY17 to $75,000.

Also, in FY17, General Fund support is included for Southeast Wake Adult Daycare ($15,000). The agency requested $72,800 through the human service grant process. The HRC recommended no funding for this agency as the agency submitted an application that did not meet the guidelines for a human service grant. The agency has historically received funding from the HRC. In June 2016, during budget deliberations, Council allocated $15,000 in General Fund support for the agency.

The following agencies did not request human services grant funding in FY17: Communities in Schools of Wake County, Uniting NC, AIDS Service Agency, Guiding Lights, HopeLine, Love in Action, and Phi Lambda Educational Foundation. A multi-year history of grant awards is available from the Housing & Neighborhoods Department.

A detailed list of funding to human service agencies appears on the following page. Adopted budget information, as well as grant funding amounts requested by agency for FY17, is included.

Additional information regarding human service agency grants may be obtained by contacting Marionna Poke-Stewart, Volunteer/Human Services Division Program Manager, at (919) 996-5726 or via e-mail at Marionna.Poke-Stewart@raleighnc.gov.

Budget Detail

	ADOPTED 2014-15	ADOPTED 2015-16	REQUESTED 2016-17	ADOPTED 2016-17	CHANGE FY16 to FY17
HUMAN RELATIONS COMMISSION					
Communities in Schools of Wake Co	5,000	0	0	0	0.0%
Uniting NC	10,000	0	0	0	0.0%
Advance Community Health	20,000	0	45,600	25,000	
Aids Service Agency	14,000	14,000	0	0	0.0%
Aventwest Community Dev Corp	12,500	12,500	25,179	15,000	20.0%
Boys & Girls Club	0	0	60,000	15,000	
CASA	5,000	5,000	89,000	5,000	0.0%
Community Partnerships	8,000	8,000	37,046	9,000	12.5%
Community Success Initiative	0	5,000	40,000	15,000	200.0%
Fellowship Home of Raleigh	0	5,000	35,000	8,500	70.0%
Filling In Gaps	10,000	10,000	12,000	12,000	20.0%
Garner Rd Community Center	11,500	12,000	20,000	15,000	25.0%
Guiding Lights	0	2,500	0	0	0.0%
Haven House	25,000	25,000	25,000	25,000	0.0%
Healing Transitions	0	5,000	125,000	5,000	0.0%
Hope Center	10,000	12,000	50,000	15,000	25.0%
HopeLine Inc.	0	5,000	0	0	0.0%
Transitions LifeCare	25,000	25,000	35,000	25,000	0.0%
Interact	25,000	25,000	275,000	5,000	(80.0%)
Inter-Faith Food Shuttle	5,000	5,000	100,000	5,000	0.0%
Legal Aid Of North Carolina	5,000	5,000	50,000	5,000	0.0%
Lesbian, Gay, Bisexual, Transgender	5,000	5,000	7,000	6,000	20.0%
Love In Action	0	1,000	0	0	0.0%
Meals On Wheels	35,000	35,000	45,000	36,000	2.9%
NC Theatre	0	5,000	11,250	0	0.0%
Nessie Foundation	10,000	13,000	16,250	15,000	15.4%
Pan Lutheran Ministries	25,000	25,000	25,000	25,000	0.0%
Phi Lambda Educational Foundation	0	1,000	0	0	0.0%
Prevent Blindness Of NC	7,000	7,000	8,750	7,000	0.0%
Resources For Seniors	25,000	25,000	45,000	26,500	6.0%
RLCB	0	0	10,000	5,000	
St Matthew Baptist Church CDC	0	0	3,603	0	0.0%
Safechild	22,000	25,000	30,000	25,000	0.0%
SE Wake Adult Daycare	25,000	25,000	72,800	0	0.0%
Southlight	18,000	25,000	32,822	27,000	8.0%
Step Up Ministry	22,000	22,000	22,000	22,000	0.0%
Tammy Lynn Ctr	5,000	5,000	126,056	5,000	0.0%
Triangle Family Services	32,000	32,000	101,575	35,000	9.4%
Urban Ministry Ctr	30,000	30,000	30,000	30,000	0.0%
Wake Enterprises	8,000	8,000	8,000	8,000	0.0%
Wake Interfaith Hosp Network	15,000	15,000	30,000	18,000	20.0%
Windows of Opportunity	0	0	5,400	0	0.0%
Womens Center	25,000	25,000	30,000	25,000	0.0%
Total Human Relations Commission	**$500,000**	**$510,000**	**$1,684,331**	**$520,000**	**2.0%**
Human Service Agencies – Gen Fund Support					
SE Wake Adult Daycare	0	0	0	15,000	0.0%
CASA	84,000	84,000	0	84,000	0.0%
Healing Transitions	100,000	95,000	0	95,000	0.0%
InterAct*	50,000	50,000	70,000	70,000	40.0%
Interfaith Food Shuttle	95,000	95,000	0	95,000	0.0%
Legal Aid Of North Carolina	45,000	45,000	0	45,000	0.0%
Tammy Lynn Ctr	95,000	95,000	0	95,000	0.0%
Total Human Service Agencies – Gen Fund	**$469,000**	**$464,000**	**$0**	**$499,000**	**7.5%**
TOTAL HUMAN SERVICE AGENCY FUNDING	**$969,000**	**$974,000**	**$1,684,331**	**$1,019,000**	**4.6%**

Human Service Agencies – Combined Funding Totals	**ADOPTED 2014-15**	**ADOPTED 2015-16**	**ADOPTED 2016-17**
SE Wake Adult Daycare	25,000	25,000	15,000
CASA	89,000	89,000	89,000
Healing Transitions	100,000	100,000	100,000
InterAct	75,000	75,000	75,000
Interfaith Food Shuttle	100,000	100,000	100,000
Legal Aid Of North Carolina	50,000	50,000	50,000
Tammy Lynn Center	100,000	100,000	100,000

**$70,000 requested through the Other Outside Agency grant process.*

Community Enhancement Grants

Annually, the City of Raleigh receives federal Community Development Block Grant (CDBG) funding. The City allocates a portion of this funding through a Request for Proposal process to non-profit organizations serving low- and moderate-income persons or areas. $175,000 in CDBG funds were made available for this year's program. Eight proposals were received, with requests totaling $376,251. Proposals were evaluated by City staff from the Community Development and Community Engagement Divisions of the Housing & Neighborhood Department. Five agencies are recommended for Community Enhancement Grant funding in FY17: Families Together (formerly PLM Families Together), Interfaith Food Shuttle, StepUp Ministry, Communities in Schools of Wake County, and The Green Chair Project.

Additional information regarding Community Enhancement Grants may be obtained by contacting George Adler, Community Enhancement Coordinator, at (919) 996-6963 or via e-mail at George.Adler@raleighnc.gov.

Budget Detail

	ADOPTED	ADOPTED	REQUESTED	ADOPTED	CHANGE
	2014-15	**2015-16**	**2016-17**	**2016-17**	**FY16 to FY17**
Community Success Initiative	13,500	0	0	0	0.0%
Families Together (*formerly PLM Families Together*)	0	0	28,600	22,500	
Habitat for Humanity of Wake County	17,500	0	0	0	0.0%
InterAct	35,000	0	0	0	0.0%
Interfaith Food Shuttle	0	0	40,000	31,000	
Literacy Council of Wake County	20,000	0	0	0	0.0%
StepUp Ministry	35,000	0	60,000	43,000	
Guiding Lights	12,000	0	24,080	0	0.0%
Passage Home	0	0	53,690	0	0.0%
Wake Interfaith Hospitality Network	35,000	0	0	0	0.0%
Communities in Schools Wake County	0	47,537	60,000	51,600	0.0%
Lucy Daniels Center	0	42,000	60,000	0	8.5%
The Green Chair Project	0	36,738	49,881	26,900	0.0%
The Hope Center at Pullen	0	48,725	0	0	(26.8%)
TOTAL COMMUNITY ENHANCEMENT	**$168,000**	**$175,000**	**$376,251**	**$175,000**	0.0%

Other Outside Agency Grants

Through its Other Outside Agency grants process, the City of Raleigh provides funding to non-profit organizations for programs and projects that fall outside the parameters of the City's established Arts, Human Services or Community Enhancement grant programs. Fifteen agencies applied for other outside agency funding in FY17 totaling $2,235,316. Of the fifteen agencies applying in FY17, twelve were funded at a total of $1,116,858. An Other Outside Agency Reserve of $60,096 is included in the FY17 budget. Total Other Outside Agency grant funding, with the reserve, is $1,176,954.

The following recurring agencies are funded at the same level in FY17 as they were funded in FY16: Chamber of Commerce, Downtown Raleigh Alliance, Hillsborough Street Community Services Corporation, DHIC, Catholic Charities, Passage Home and Transitions LifeCare. Transitions LifeCare is in the second year of four-year capital grant allocation. Their application was received and they were awarded funding with the FY16 budget process. Their final year of funding will occur in FY19.

Below is further information regarding the new requests funded in this category:

- Food Bank of Eastern & Central NC receives $75,000 per year for five years (FY17-FY21) to support the agency's move to a larger facility.

- Boys & Girls Club receives $76,463 in one-time support to purchase a vehicle to transport hot and cold meals to Clubs throughout Raleigh. The agency also requested $60,000 in funding through the human service grant process in FY17 to provide intensive tutoring and academic intervention programming. They were awarded $15,000.

- Advance Community Health receives $50,000 per year for five years (FY17-FY21) to fund a portion of a new $13 million medical building. The agency also requested $45,600 in funding through the human service grant process in FY17 to provide high quality primary health care services to homeless women at the Women's Center of Raleigh. They were awarded $25,000.

- Triangle Family Services receives $50,000 in one-time support to provide in-depth financial stability services and education programs to financially-challenged individuals and/or families. The agency also submitted an application for $101,575 through the human service grant process to provide mental health treatments. They were awarded $35,000.

Two agencies receiving continued support from the City, African American Cultural Festival (AACF) and Southeast Raleigh Assembly (SERA), remain part of a funding strategy that puts them in compliance with the City's 25% maximum grant funding policy by FY18. Policy adopted in January 2015 states the *maximum level of city grant funding to any agency is no more than 25% of the agency's total actual operating expenses for last completed fiscal year.* The funding strategy for AACF and SERA began with the FY16 budget and continues over a three-year period by spreading the "percentage gap" in excess of the policy evenly across the three years. Funding allocated to these agencies in FY17 is reflective of this strategy. The table illustrates the maximum percentage of each agency's prior fiscal year actual expenditures that may be awarded as a grant from the City in FY16, FY17 and FY18.

	Current %	Annual % Reduction	FY16 Max %	FY17 Max %	FY18 Max %
Southeast Raleigh Assembly	95.9%	23.6%	72.3%	48.6%	25.0%
African American Cultural Festival	54.1%	9.7%	44.4%	34.7%	25.0%

Additional information regarding the other outside agency grants program may be obtained by contacting Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4726 or via e-mail at Kirsten.Larson@raleighnc.gov.

Budget Detail

	ADOPTED	ADOPTED	REQUESTED	ADOPTED	CHANGE
	2014-15	**2015-16**	**2016-17**	**2016-17**	**FY16 to FY17**
No Funding Requested in FY17 - Econ Dev					
Blue Ridge Alliance	50,000	0	0	0	0.0%
New Bern Alliance	50,000	0	0	0	0.0%
Recurring Agencies - Economic Development					
Chamber of Commerce	170,000	170,000	170,000	170,000	0.0%
Downtown Raleigh Alliance	108,450	108,450	131,250	108,450	0.0%
Hillsborough Street CSC	131,000	125,513	133,000	125,513	0.0%
SE Raleigh Assembly	207,000	155,981	150,000	101,829	(34.7%)
Recurring Agencies - Other					
African American Cultural Festival	75,000	61,547	48,103	48,103	(21.8%)
DHIC	108,000	108,000	108,000	108,000	0.0%
Catholic Charities	51,000	51,000	51,000	51,000	0.0%
Passage Home	90,000	90,000	100,000	90,000	0.0%
Transitions Life Care**	0	62,500	62,500	62,500	0.0%
New Agency Requests in FY17					
Boys & Girls Club*	50,000	50,000	76,463	76,463	52.9%
Nessie Foundation	0	0	180,000	0	0.0%
Advance Community Health***	0	0	450,000	50,000	0.0%
The Daniel Center for Math & Science	0	0	25,000	0	0.0%
Triangle Family Services	0	0	50,000	50,000	0.0%
Food Bank of Central & Eastern NC****	0	0	500,000	75,000	0.0%
Other Outside Agency Reserve	0	197,500	0	60,096	(69.6%)
TOTAL OTHER OUTSIDE AGENCIES	**$1,090,450**	**$1,180,491**	**$2,305,316**	**$1,176,954**	**(0.3%)**

NOTES:

**FY16 was the final year of a five-year commitment. FY17 funds a new one-time request.*

***Four-year commitment of $62,500 per year*

****Five-year commitment of $50,000*

*****Five-year commitment of $75,000*

Long-Term Debt Program

The City of Raleigh continues to construct, upgrade and maintain its infrastructure to a highly satisfactory level. The use of federal grants in earlier years along with regular use of pay-as-you-go current resources and debt financing for capital improvements has allowed this high level of facility and public improvement work to be done. The incremental incurrence of debt by the City has supplemented other capital resources, providing sufficient funding to permit necessary improvements to the infrastructure. The payback of borrowed funds over multiple years allows the cost of the asset to be spread equally over the life of the item.

The City of Raleigh manages its debt program along with its 10 year Capital Improvement Program (CIP) on a long-term basis in order to have the opportunity to structure debt events well in advance of specific need. This process also allows for a proper funding plan for debt service requirements before maturities must be met. In so doing, specific revenue sources are identified and dedicated to the debt retirement program, including new property taxes as appropriate. The objective realized is the avoidance of spontaneous funding of debt service and consequently, a much smoother channeling of funds to debt and related annual taxation adjustments.

The general obligation debt of the City is composed of both general and utility debt obligations. The full faith and credit of the tax base of the city secures this debt. However, the debt service funding resources for the general debt are the general revenues of the City, including property taxes, while the utility debt is funded totally from water and sewer service revenues. Part of the general debt is for parking improvements and is funded mostly by parking fees of the off-street and on-street programs.

The City has also issued water and sewer revenue bonds. The net revenues of the combined utility enterprise system are the security for the revenue bonds.

The legal debt limit imposed by State Statute is 8% of assessed valuation. For the fiscal year 2015-16, the assessed valuation was projected at $53,563,827,450 yielding a legal debt limit of $4,285,106,196. As a matter of internal policy, the City maintains a debt position far below its legal debt limit. At December 31, 2015, the City's net debt position was $1,117,483,344 (net of allowable deductions) or approximately 2% of assessed valuation. A significant portion of the City's debt matures within 10 years and the retirement of debt naturally creates more capacity.

Also included in the gross debt obligation amount noted above are the City's outstanding principal obligations for various installment purchases, certificates of participation, State Bond Loan and State Revolving Loans.

At this time, additional debt activity anticipated for 2016-17 includes the issuance of additional Combined Enterprise System Revenue Bonds and a biennial financing of the City's rolling stock equipment needs.

The City has earned a AAA credit rating on its general obligation debt since 1973 and currently is rated Aaa by Moody's, AAA by Standard and Poor's, and AAA by Fitch, IBCA. The City's utility revenue debt is rated Aa1 by Moody's, AAA by Standard and Poor's and AAA by Fitch. There is good reason to believe that such ratings will continue into the foreseeable future.

Capital Debt Service Funds

This category is comprised of **General, Public Utilities, Solid Waste, Parking and Convention Center Funds** debt service payments (principal and interest payments on bond issues and installment-purchase payments) for large capital improvement projects financed on a long-term basis. While current revenues provide funding for some capital projects, a portion of the City's capital program is funded through the issuance of general obligation bonds, revenue bonds, certificates of participation or other installment financing. This type of long-term borrowing must be repaid annually with principal and interest payments.

The City of Raleigh has issued long-term debt for a variety of purposes in recent years. Since 2000, the following debt has been approved for issuance either through voter referendum or other authorization allowed by state statutes:

Nov 2000	$45,000,000 Street Improvements, $16,000,000 Parks, and $14,000,000 Housing General Obligation Bonds (voter approved)
Nov 2000	$10,445,000 Parking Facility Certificates of Participation (Council approved)
Jan 2001	$22,670,000 Water and Sewer Revenue Bonds (Council approved)
Apr 2001	$15,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
May 2002	$9,700,000 Public Improvement General Obligation Bonds (two-thirds authorization)
Dec 2002	$2,900,000 Public Improvement General Obligation Bonds (two-thirds authorization)
Apr 2003	$16,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
Aug 2003	$47,250,000 Parks & Recreation General Obligation Bonds (voter approved)
Feb 2004	$55,000,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
Apr 2004	$108,980,000 Water and Sewer Revenue Bonds (Council approved)
Aug 2004	$23,530,000 Downtown Improvement—Fayetteville Street, Progress Energy Deck, & CTV Equipment Certificates of Participation (Council approved)
Aug 2004	$10,140,000 Downtown Improvement—One Exchange Plaza Certificates of Participation (Council approved)
Jan 2005	$28,515,000 Downtown Improvement—Hotel Underground Parking Deck Certificates of Participation (Council approved)
Jan 2005	$188,425,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
Aug 2005	$10,600,000 Street Improvements General Obligation Bonds (two-thirds authorization)
Oct 2005	$34,850,000 Capital Improvements Project – Equipment Acquisition Fund; Barwell Road/Brier Creek Park Sites; Utilities Operation Center Certificates of Participation (Council approved)
Oct 2005	$60,000,000 Street Improvements and $20,000,000 Housing General Obligation Bonds (voter approved)
Sep 2006	$241,175,000 Water and Sewer Revenue Bonds (Council approved)
Jun 2007	$39,634,215 Equipment Installment Financing (Council approved)
Sep 2007	$28,930,000 Downtown Improvement COPS (Council approved)

Oct 2007	$88,600,000 Parks and Recreation Bonds (voted approved)
Dec 2007	$10,114,000 Land Installment Financing (Council approved)
Jun 2008	$150,000,000 Water and Sewer Revenue Bonds (Council approved)
Jun 2008	$30,000,000 ERP Installment Financing (Council approved)
Aug 2008	$14,015,000 Parking Deck COPs (Council approved)
Nov 2008	$33,500,000 One Year Note (Council approved)
Feb 2009	$11,130,000 Public Improvements General Obligation Bonds (two-thirds authorization)
Nov 2009	$47,630,000 Limited Obligation Bonds (Council approved)
Aug 2010	$46,425,000 Limited Obligation Bonds (Council approved)
Jan 2011	$108,340,000 Water and Sewer Revenue Bonds (Council approved)
May 2011	$11,694,432 Equipment Installment Financing (Council approved)
Oct 2011	$40,000,000 Transportation Bonds and $16,000,000 Housing General Obligation Bonds (voter approved)
Apr 2012	$7,500,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
Apr 2012	$1,500,000 Land Acquisition Bonds (two-thirds authorization)
Apr 2013	$75,000,000 Water and Sewer Revenue Bonds (Council Approved)
May 2013	$34,526,906 Equipment Installment Financing (Council approved)
May 2013	Drawdown Program – not to exceed $25,300,000 over a three year period to be taken out by permanent financing (Council Approved)
Sep 2013	$66,480,000 Limited Obligation Bonds (Council Approved)
Jun 2014	$12,600,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
Jun 2014	$2,700,000 Fire Station Bonds (two-thirds authorization)
Aug 2014	$66,715,000 Limited Obligation Bonds (Council Approved)
Apr 2015	$47,815,000 Water and Sewer Revenue Refunding Bonds (Council Approved)
Jun 2015	$31,850,676 Equipment Installment Financing (Council approved)
Jun 2015	$5,050,000 Street Improvement Bonds (two-thirds authorization)
Jun 2015	$20,000,000 Parks and Recreation Bonds (voter approved)
Jun 2015	$10,000,000 Taxable Housing Bonds (voter approved)
Jul 2015	$52,000,000 Installment Financing – Dix Park Acquisition (Council Approved)
Dec 2015	$49,860,000 Water and Sewer Revenue Refunding Bonds (Council Approved)
Feb 2016	$44,850,000 Limited Obligation Bonds and Refunding Bonds (Council Approved)
Mar 2016	$118,105,000 General Obligation Refunding Bonds (Council Approved)
Mar 2016	$6,000,000 Taxable Housing Bonds (voter approved)

After the long-term debt has been authorized, the actual issuance of the debt may take place in several future increments. Debt service requirements on the individual debt issues begin at the time of issuance. The debt service requirement on most long-term debt is generally paid with property tax revenues or other dedicated general revenues of the City. However, water and sewer debt is funded by user fees charged to water and sewer customers.

	ADOPTED	ADOPTED	CHANGE
	2015-16	**2016-17**	**FY16 to FY17**
General Debt Service Fund (190)	76,486,722	72,988,324	(4.6%)
Utility Debt Service Fund (315)	58,179,115	59,500,000	2.3%
Solid Waste Debt Service Fund (362)	2,038,000	2,007,006	(1.5%)
Parking Debt Service Fund (444)	7,025,000	7,155,000	1.9%
Convention Center Debt Service Fund (644)	18,497,920	18,508,532	0.1%
TOTAL	**$162,226,757**	**$160,158,862**	**(1.3%)**

	PRINICIPAL	INTEREST	TOTAL
FY2016-17 Capital Debt Service Requirements (Issued Debt)	$81,706,701	$63,828,025	$145,534,726

General Debt Service Fund

The General Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities. State statutes require full funding for debt service obligations in the budget. The majority of general governmental debt has been issued as fixed rate debt.

Budget Detail

	ACTUALS 2013-14	ACTUALS 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
DEBT SERVICE BY PURPOSE					
G.O. Public Improvement	34,491,430	37,048,500	44,429,927	35,580,268	(19.9%)
Installment Financing Agreements	12,428,461	20,320,100	30,621,795	28,514,633	(6.9%)
Other Installment Obligations	58,147	78,700	50,000	50,000	0.0%
Other Expenses	874,160	1,385,000	1,385,000	1,440,475	4.0%
Biannual Budget Reserve	0	0	0	7,402,948	
TOTAL	**$47,852,198**	**$58,832,300**	**$76,486,722**	**$72,988,324**	**(4.6%)**

	PRINICIPAL	INTEREST	TOTAL
FY2016-17 General Fund Debt Service Requirements (Issued Debt)	$41,547,539	$22,597,362	$64,144,901

Utility Debt Service Fund

The Utility Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the water and wastewater systems. Revenues for this fund are generated from the provision of water and sewer services.

Budget Detail

	ACTUALS 2013-14	ACTUALS 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
DEBT SERVICE BY PURPOSE					
G.O. Water & Sewer Improvement	1,178,560	1,133,036	1,039,410	105,000	(89.9%)
Rev Bond Water & Sewer Improvement	44,102,719	49,573,344	50,803,658	53,240,315	4.8%
Other Installment Finance Agreements	4,719,368	3,963,875	4,169,047	3,771,750	(9.5%)
Other Expenses	1,504,388	900,381	1,067,000	2,305,000	116.0%
Biannual Budget Reserve	0	0	1,100,000	77,935	(92.9%)
TOTAL	**$51,505,035**	**$55,570,636**	**$58,179,115**	**$59,500,000**	**2.3%**

	PRINICIPAL	INTEREST	TOTAL
FY2016-17 Utility Debt Service Requirements (Issued Debt)	$24,960,000	$32,157,065	$57,117,065

Solid Waste Debt Service Fund

The Solid Waste Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the Solid Waste Services function. Revenues for this fund are generated from the Solid Waste Services Operating Fund.

Budget Detail

	ACTUALS 2013-14	ACTUALS 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
DEBT SERVICE BY PURPOSE					
Certificates of Participation	584,281	585,013	626,000	362,400	(42.1%)
Other Installment Finance Agreements	1,477,863	1,440,379	1,412,000	1,644,306	16.5%
Biannual Budget Reserve	0	0	0	300	100.0%
TOTAL	**$2,062,144**	**$2,025,392**	**$2,038,000**	**$2,007,006**	**(1.5%)**

	PRINICIPAL	INTEREST	TOTAL
FY2016-17 Solid Waste Debt Service Requirements (Issued Debt)	$1,316,706	$690,000	$2,006,706

Parking Debt Service Fund

The Parking Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt associated with parking decks and other parking projects.

Budget Detail

	ACTUALS 2013-14	ACTUALS 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
DEBT SERVICE BY PURPOSE					
G.O. Refunding	565,049	541,890	397,071	305,635	(23.0%)
Installment Financing Agreements	5,707,291	5,746,805	6,103,600	6,200,337	1.6%
Other Expenses	389,791	423,048	524,329	649,028	23.8%
TOTAL	**$6,662,131**	**$6,711,743**	**$7,025,000**	**$7,155,000**	**1.9%**

	PRINICIPAL	INTEREST	TOTAL
FY2016-17 Parking Debt Service Requirements (Issued Debt)	$3,818,175	$2,687,797	$6,505,972

Convention Center Debt Service Fund

The Convention Center Debt Service Fund provides for the payment of principal, interest, and other expenses related to the issuance of approximately $200 million in Certificates of Participation for the construction of the convention center facility in downtown Raleigh. $188.425 million of the Certificates of Participation were issued in conjunction with a forward starting fixed rate swap. $55 million of Certificates of Participation were issued as weekly reset variable rate debt.

Budget Detail

	ACTUALS 2013-14	ACTUALS 2014-15	ADOPTED 2015-16	ADOPTED 2016-17	CHANGE FY16 to FY17
DEBT SERVICE BY PURPOSE					
Certificates of Participation	8,283,352	15,565,033	16,834,000	16,865,032	0.2%
Other Expenses	1,310,398	1,281,659	1,663,920	1,643,500	(1.2%)
TOTAL	**$9,593,750**	**$16,846,692**	**$18,497,920**	**$18,508,532**	**0.1%**

	PRINICIPAL	INTEREST	TOTAL
FY2016-17 Convention Center Debt Service Requirements (Issued Debt)	$8,040,000	$8,825,032	$16,865,032

CITY OF RALEIGH

ESTABLISHED 1792

NORTH CAROLINA

Glossary

Account: The detailed record of a particular asset, liability, owners' equity, revenue or expense.

Accrual Basis of Accounting (or Full Accrual): Accounting method for proprietary funds that recognizes revenues in the accounting period in which they are earned and recognizes expenses in the period incurred.

Ad Valorem Tax (or Property Tax): Levied on real and personal property according to the property's valuation and tax rate.

Appropriation: A legal authorization by City Council to incur obligations and make expenditures for specific purposes.

Assessed Value: The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes. (Note: Wake County establishes property values.)

Authorized Bond: Bonds that have been legally approved but may or may not have been sold.

Balanced Budget: Expenditures equal revenues. N.C. state statute requires the adoption of a balanced budget.

Base Budget: Those resources necessary to meet an established and existing service level.

Bond Agency Fees: Fees charged by bond agencies for services related to debt issuance.

Bond Covenant: Provision in a bond or debt contract which require the debt issuer to meet certain standards or do certain things.

Bond Rating: Grade indicating a unit's investment qualities; ratings range from AAA (highest) to D (lowest). The City of Raleigh maintains the highest investment ratings available from each of the rating agencies: Standard and Poor's, Moody's, and Fitch.

Bond: A written promise to repay a specific amount of money with interest within a specific time period, usually long-term.

Budget Amendment: A legal procedure used by the City staff and the City Council to revise a budget appropriation or recognize new revenues and expenditures to amend the operating budget. Results in an overall budget increase or decrease.

Budget Message: A written overview of the proposed or adopted budget from the City Manager to the Mayor and City Council that discusses the major budget items and changes and the City's present and future financial condition.

Budget Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Capital Expenditure (or outlay): Expenditures that create future benefits, incurred when a business spends money to buy fixed assets or to add to the value of existing fixed assets with a useful life that extends beyond one year.

Capital Improvement Program (CIP): A multi-year plan for the construction or acquisition of major capital items.

Certificates of Participation (COPs): A security created as a part of a lease-purchase agreement. The lender, the holder of the certificate, owns a right to participate in periodic lease payments (interest and return of principal) as they are paid.

City Council: The governing board elected by districts and at large.

City Manager: An individual appointed by the Mayor and City Council to serve as the chief administrative officer of the City.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Cost Allocations: A process that shares the costs of a central service provider with the internal departments that consume the service.

Debt Service Funds: Funds used for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt.

Depreciation: The process of estimating and annually recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and must be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to the reserve to replace the item at the end of its useful life.

Designated Fund Balance: Monies over the years that remain unspent after all budgeted expenditures have been made, but which are reserved for specific purposes and are unavailable for appropriation.

Effectiveness Measures: A performance measure describing the results achieved and the quality of the service (ex. timeliness, customer satisfaction). They indicate whether the program is achieving its mission.

Efficiency Measure: A performance measure identifying inputs used per unit of output, or unit costs (ex. cost per ton of yard waste/leaves collected).

Employee Benefits: Benefits beyond salary compensation including healthcare, retirement, disability, life insurance, etc.

Encumbrance: A financial commitment or earmark for services, contracts, or goods that have not as yet been delivered. An encumbrance typically occurs when a purchase order or contract is approved and budget is obligated for the future payment.

Enterprise Fund: A fund that accounts for governmental activities supported wholly or partially with user fees or charges and is operated using business principles. Examples include the Stormwater, Public Utilities and Solid Waste Services funds.

Fiscal Year: A declared accounting 12-month time period, not necessarily a calendar year. The fiscal year for the City of Raleigh is July 1 – June 30.

Fixed Asset: An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing $5,000 or more with an expected life of more than one year. Examples are land, buildings, furniture, and other equipment.

Fund Balance: Amounts shown as fund balance represent a running total of monies over the years that remain unspent after all expenditures have been made. N.C. General Statutes require general fund balance reserves of at least 8% of expenditures at the end of the fiscal year; City Council requires a minimum of 14% General Fund unassigned fund balance reserve.

General Fund: The main operating fund accounting for governmental functions supported by general taxes and revenues, and financial resources that legal requirements do not require to be accounted for in another fund. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

General Obligation Bonds (GO Bonds): Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Indirect Cost: The component of the total cost for a service provided by and budgeted within another department or division.

Internal Service Fund: A fund that may be used to account for any activity that provides goods or services to other departments or funds within the same government such as Vehicle Fleet Services.

Liability: A loan, expense, or other form of claim on the assets of an entity that must be paid or otherwise honored by that entity.

Modified Accrual Basis of Accounting: Accounting method for governmental funds that recognizes revenues in the accounting period in which they become available. Expenditures are recognized in the period the fund liability is incurred, except for unmatured interest on (and principal of) general long-term debt, which should be recognized when due.

Net Assets: The difference between total assets and current liabilities including non-capitalized long-term liabilities.

Operating Expenditures: Portion of the budget pertaining to the daily operations.

Ordinance: A legal document adopted by a governing body setting policy and procedures, adopted by the City Council.

Pay-As-You-Go: Financial policy that finances capital outlays from current revenues rather than borrowing.

Per Capita: Per unit of population; per person; equally to each individual.

Performance Measurement: The regular collection of quantifiable information regarding the results of city services.

Powell Bill Funds: Funding from state-shared gasoline taxes restricted for use on maintenance of local streets and roads.

Proprietary Funds: Funds used to separate, control, and track financial resources of business-type activities carried out by a government. The two proprietary fund types include enterprise funds and internal service funds.

Reappraisal (or Revaluation): The process of revaluing a jurisdiction's real property in order to adjust the tax value to the market value. By North Carolina law, a revaluation must be conducted at a minimum of every eight years.

Reclassification: A change in the classification and corresponding job title of an existing position, which results from a major change in assigned responsibilities.

Reserve: An account designated for a portion of the fund balance that is to be used for a specific purpose.

Revenue bonds: Bond secured by and repaid from specific and limited revenues. The pledged revenues are most often net revenues or earnings from a self-supporting enterprise. Such revenue sources include special assessments and water/sewer fees.

Tax Levy: Revenue produced by applying the tax rate to a property's assessed, or tax, value.

Unassigned Fund Balance: The amount of fund balance available for future appropriations.

User Fee/Charge: Payment for direct receipt of a service by the party who benefits from the service.

Workload Measure: A performance measure identifying how much or how many products or services were produced (ex. number of yard waste/leaf collection points served).

CITY OF RALEIGH

ESTABLISHED 1792

NORTH CAROLINA

ORDINANCE NO. 2016 – 599

Budget Ordinance for Fiscal Year 2016-17

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, according to the following schedules:

General Fund			
Revenues:			
Property Taxes	$ 242,875,000		
Sales Tax Revenues	91,085,000		
From Interfund Revenue Reimbursement	25,579,626		
Intergovernmental Revenues	50,226,897		
Licenses, Fees and Other Revenues	40,827,595		
From Fund Balance	14,105,463		
Interest Income	1,607,000		
General Fund Revenue Total		**$**	**466,306,581**
General Fund Expenditure Total		**$**	**466,306,581**
Economic Development Fund			
Revenues:			
From General Fund	$ 1,271,038		
Appropriation from Prior Year	270,000		
Interest on Investments	5,754		
Economic Development Fund Revenue Total		**$**	**1,546,792**
Economic Development Fund Expenditure Total		**$**	**1,546,792**
Revolving Fund			
Revenues:			
From Fees, Contributions and Reserves	$ 5,715,964		
From Fund Balance	3,593,178		
Revolving Fund Revenue Total		**$**	**9,309,142**
Revolving Fund Expenditure Total		**$**	**9,309,142**
General Debt Service Fund			
Revenues:			
From General Fund	$ 62,570,595		
From Technology Capital Project Fund	3,081,387		
From Street Facility Fee Fund	3,039,796		
From Park Acquisition Facility Fee Fund	1,597,300		
From Housing Bond Fund	400,000		

From Convention Center Complex Fund	164,946		
From Walnut Creek Amph Operating Fund	1,000,000		
From Housing Development Fund	28,684		
Interest on Investments	1,105,616		
General Debt Service Fund Revenue Total		**$**	**72,988,324**
General Debt Service Fund Expenditure Total		**$**	**72,988,324**
<u>Public Utilities Fund</u>			
Revenues:			
User Fees	$ 205,859,956		
Other Revenues	397,600		
Interest Income	1,110,000		
Appropriations from Prior Year	24,872,000		
From Other Funds	1,802,959		
Public Utilities Fund Revenue Total		**$**	**234,042,515**
Public Utilities Fund Expenditure Total		**$**	**234,042,515**
<u>Water Infrastructure Fund</u>			
Revenues:			
From Infrastructure Renewal Fees	$ 5,440,000		
Water Infrastructure Fund Revenue Total		**$**	**5,440,000**
Water Infrastructure Fund Expenditure Total		**$**	**5,440,000**
<u>Sewer/Reuse Infrastructure Fund</u>			
Revenues:			
From Infrastructure Renewal Fees	$ 11,220,000		
Sewer/Reuse Fund Revenue Total		**$**	**11,220,000**
Sewer/Reuse Fund Expenditure Total		**$**	**11,220,000**
<u>Watershed Protection Fund</u>			
Revenues:			
From Watershed Protection Fees	$ 2,250,000		
Watershed Protection Fund Revenue Total		**$**	**2,250,000**
Watershed Protection Fund Expenditure Total		**$**	**2,250,000**
<u>Utility Debt Service Fund</u>			
Revenues:			
From Public Utility Fund	$ 59,500,000		
Utility Debt Service Fund Revenue Total		**$**	**59,500,000**
Utility Debt Service Fund Expenditure Total		**$**	**59,500,000**

Solid Waste Fund

Revenues:			
Residential Solid Waste Fees	$ 18,489,652		
From General Fund	7,616,835		
Recycling Revenues	5,933,647		
Yard Waste Center Revenues	410,000		
From Fund Balance	506,068		
Other Income	1,897,775		
Solid Waste Fund Revenue Total		**$**	**34,853,977**
Solid Waste Fund Expenditure Total		**$**	**34,853,977**

Solid Waste Debt Service Fund

Revenues:			
Miscellaneous Revenues	$ 524,083		
From Solid Waste Fund	1,482,923		
Solid Waste Debt Service Fund Revenue Total		**$**	**2,007,006**
Solid Waste Debt Service Fund Expenditure Total		**$**	**2,007,006**

Public Transit Fund

Revenues:			
Grant Funding	$ 3,527,581		
From General Fund	18,870,602		
Farebox Fees and Passenger Revenues	6,785,144		
From Fund Balance	700,000		
Other Income	219,835		
Public Transit Fund Revenue Total		**$**	**30,103,162**
Public Transit Fund Expenditure Total		**$**	**30,103,162**

Parking Facilities Fund - Operating

Revenues:			
Parking Fees and Other Charges	$ 14,933,737		
From General Fund	500,000		
From Fund Balance	672,499		
Interest Income	23,000		
From Fund 230	37,961		
Parking Facilities Fund Revenue Total		**$**	**16,167,197**
Parking Facilities Fund Expenditure Total		**$**	**16,167,197**

Parking Debt Service Fund				
Revenues:				
Interest Income	$	25,000		
From Parking Operations		6,200,000		
Appropriation from Prior Year		930,000		
Parking Debt Service Fund Revenue Total			**$**	**7,155,000**
Parking Debt Service Fund Expenditure Total			**$**	**7,155,000**
Stormwater Utility Fund				
Revenues:				
From Interest Income	$	25,000		
From Other Funds		46,829		
Stormwater Utility Fees		21,164,792		
Other Fees and Penalties		569,058		
Appropriation from Prior Year		1,909,492		
Stormwater Utility Fund Revenue Total			**$**	**23,715,171**
Stormwater Utility Fund Expenditure Total			**$**	**23,715,171**
Street Facility Fees Fund				
Revenues:				
From Street Facility Fees	$	6,539,796		
Appropriations from Prior Year		1,000,000		
Street Facility Fees Fund Revenue Total			**$**	**7,539,796**
Street Facility Fees Fund Expenditure Total			**$**	**7,539,796**
Park Acquisition – Facility Fees Fund				
Revenues:				
From Park Acquisition Facility Fees	$	2,647,300		
Facility Fee Fund Revenue Total			**$**	**2,647,300**
Facility Fee Fund Expenditure Total			**$**	**2,647,300**
RCCC/PAC Operations Fund				
Revenues:				
Intergovernmental	$	1,000,000		
Interest Income		17,003		
From General Fund		1,874,857		
From Conv Ctr Financing Fund		3,018,750		
From Other Funds		77,264		
Program Income & Fees		12,368,867		
RCCC & PAC Operations Revenue Total			**$**	**18,356,741**
RCCC & PAC Operations Fund Expenditure Total			**$**	**18,356,741**

New Convention Center Debt Service Fund				
Revenues:				
Interest Income	$	21,000		
Appropriations from Prior Year		11,749		
From Conv Ctr Financing Fund		18,475,783		
Convention Center Debt Service Fund Revenue Total			**$**	**18,508,532**
Convention Center Debt Service Fund Expenditure Total			**$**	**18,508,532**
Walnut Creek Amphitheatre Operating Fund				
Revenues:				
Amphitheatre Rent	$	1,197,600		
Walnut Creek Amphitheatre Operating Fund Revenue Total			**$**	**1,197,600**
Walnut Creek Amphitheatre Operating Fund Expenditure Total			**$**	**1,197,600**
Emergency Telephone System Fund				
Revenues:				
Raleigh/Wake Emergency Telephone	$	2,026,804		
Appropriations from Prior Year		987,818		
Interest on Investments		5,110		
Emergency Telephone System Fund Revenue Total			**$**	**3,019,732**
Emergency Telephone System Fund Expenditure Total			**$**	**3,019,732**
Convention Center Financing Fund				
Revenues:				
Occupancy/Food Tax	$	28,213,771		
Interest Income		1,189,301		
Convention Center Financing Fund Revenue Total			**$**	**29,403,072**
Convention Center Financing Fund Expenditure Total			**$**	**29,403,072**
Housing Development – Operating Fund				
Revenues:				
Rental Income	$	280,400		
Other Income		42,000		
From General Fund		1,265,157		
Housing Development-Operating Fund Revenue Total			**$**	**1,587,557**
Housing Development-Operating Fund Expenditure Total			**$**	**1,587,557**
Community Development Block Grant Fund				
Revenues:				
From Federal Grants	$	2,809,629		
Proceeds from Sale of Property		1,203,802		

Program Income & Fees		284,700	
Rental Income		20,530	
Community Development Block Grant Fund Revenue Total			**$ 4,318,661**
Community Development Block Grant Fund Expenditure Total			**$ 4,318,661**
<u>HOME Grant Fund</u>			
Revenues:			
From Federal Grants	$ 1,015,443		
Program Income		489,000	
Rental Income		38,678	
From Other Funds		215,449	
Home Grant Fund Revenue Total			**$ 1,758,570**
Home Grant Fund Expenditure Total			**$ 1,758,570**
<u>Emergency Shelter Grant Fund</u>			
Revenues:			
From Federal Grants	$ 239,845		
Emergency Shelter Grant Fund Revenue Total			**$ 239,845**
Emergency Shelter Grant Fund Expenditure Total			**$ 239,845**
<u>Grants Fund</u>			
Revenues:			
County Grants	$ 93,350		
State Grants		69,000	
State Match		132,168	
Federal Grants		1,292,106	
In Kind Contribution – City		44,585	
From Fund 100 for Grants Match		94,285	
From Fund 410 for Transit Operations		290,838	
Grants Fund Revenue Total			**$ 2,016,332**
Grants Fund Expenditure Total			**$ 2,016,332**
<u>Transit CAMPO Fund</u>			
Revenues:			
From Federal Grants	$ 2,157,190		
State Match		150,000	
Other Match		524,577	
From General Fund		209,721	
Transit CAMPO Fund Revenue Total			**$ 3,041,488**
Transit CAMPO Fund Expenditure Total			**$ 3,041,488**

<u>Section 2.</u> That all appropriations included in the following Capital Project and other multi-year project funds be approved for the financing life of each project, which may extend beyond one fiscal year.

Water Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	29,760,000		
From Water Infrastructure Fund		5,440,000		
From Other Funds		2,250,000		
Water Capital Projects Fund Revenue Total			**$**	**37,450,000**
Water Capital Projects Fund Expenditure Total			**$**	**37,450,000**
Sewer Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	24,112,000		
From Other Funds		11,220,000		
Sewer Capital Projects Fund Revenue Total			**$**	**35,332,000**
Sewer Capital Projects Fund Expenditure Total				**35,332,000**
Parking Facilities Fund – Projects				
Revenues:				
From Parking Operations	$	812,000		
Appropriations from Prior Year		358,000		
Parking Facilities Fund Projects Revenue Total			**$**	**1,170,000**
Parking Facilities Fund Projects Expenditure Total			**$**	**1,170,000**
Stormwater Utility Capital Projects Fund				
Revenues:				
From Stormwater Utility Fund	$	10,232,000		
Appropriations from Prior Year		431,000		
Drainage Petition Fees		75,000		
Interest on Investments		168,000		
Stormwater Utility Capital Projects Fund Revenue Total			**$**	**10,906,000**
Stormwater Utility Capital Projects Fund Expenditure Total			**$**	**10,906,000**
Housing Development – Projects Fund				
Revenues:				
From General Fund	$	5,700,000		
Housing Development-Projects Fund Revenue Total			**$**	**5,700,000**
Housing Development-Projects Fund Expenditure Total			**$**	**5,700,000**
Technology Capital Projects Fund				
Revenues:				
From General Fund	$	3,999,126		
From Solid Waste Fund		262,688		

From Transit Fund		12,767		
From Parking Operations		31,331		
From Convention Center Operations		126,467		
From Community Development Fund		34,077		
From Vehicle Fleet Services Fund		72,035		
From Public Utilities Fund		1,841,470		
From Stormwater Services Fund		164,039		
Technology Capital Projects Fund Revenue Total			**$**	**6,544,000**
Technology Capital Projects Fund Expenditure Total			**$**	**6,544,000**
<u>Capital Projects - Miscellaneous</u>				
Revenues:				
From General Fund	$	5,040,000		
Appropriations from Prior Year		565,000		
Interest Income		100,000		
Capital Projects - Misc. Fund Revenue Total			**$**	**5,705,000**
Capital Projects - Misc. Fund Expenditure Total			**$**	**5,705,000**
<u>Disaster Recovery Fund</u>				
Revenues:				
Appropriations from Prior Year	$	500,000		
Disaster Recovery Fund Revenue Total			**$**	**500,000**
Disaster Recovery Fund Expenditure Total			**$**	**500,000**
<u>Sidewalk Fund</u>				
Revenues:				
From General Fund	$	661,000		
Sidewalk Fund Revenue Total			**$**	**661,000**
Sidewalk Fund Expenditure Total			**$**	**661,000**
<u>Street Improvement Fund</u>				
Revenues:				
Interest Income	$	100,000		
Permit Fees		825,000		
From Street Facilities Fees		4,500,000		
From General Fund		9,911,000		
Appropriations from Prior Year		760,000		
Street Improvement Fund Revenue Total			**$**	**16,096,000**
Street Improvement Fund Expenditure Total			**$**	**16,096,000**

Park Improvement Fund			
Revenues:			
From Revolving Fund	$ 100,000		
From General Fund	3,825,000		
From Park Acquisition Facility Fees Fund	1,050,000		
Interest Income	50,000		
Fee-in-Lieu Street Trees	50,000		
Park Improvement Fund Revenue Total		**$**	**5,075,000**
Park Improvement Fund Expenditure Total		**$**	**5,075,000**
Walnut Creek Capital Improvement Fund			
Revenues:			
Amphitheater Rent	$ 200,000		
Walnut Creek Capital Improvement Fund Revenue Total		**$**	**200,000**
Walnut Creek Capital Improvement Fund Expenditure Total		**$**	**200,000**
Conv Ctr/Mem Aud Project Fund			
From General Fund	$ 25,000		
Conv Ctr/Mem Aud Project Fund Revenue Total		**$**	**25,000**
Conv Ctr/Mem Aud Project Fund Expenditure Total		**$**	**25,000**
New Conv Ctr Complex Fund			
From Convention Center Financing Fund	$ 2,709,000		
New Conv Ctr Complex Fund Revenue Total		**$**	**2,709,000**
New Conv Ctr Complex Fund Expenditure Total		**$**	**2,709,000**
Housing Bond Reserve Fund 6/96			
Revenues:			
Program Income	$ 500,000		
Appropriations from Prior Year	2,000,000		
Housing Bond Reserve Fund Revenue Total		**$**	**2,500,000**
Housing Bond Reserve Fund Expenditure Total		**$**	**2,500,000**

Section 3. That there is hereby levied the following rates of tax on each one hundred dollars ($100.00) valuation of taxable property as listed for taxes as of **January 1, 2016,** for the purpose of raising the revenue from current year's property tax to finance the foregoing appropriations:

GENERAL FUND
Total rate per $100 of valuation of taxable property: **$ 0.4183**

Such rates of tax are based on an estimated total assessed valuation of property for purposes of taxation of $57,407,000,000 and an estimated rate of collection of ninety-nine point five percent (99.5%).

Section 4. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2016,** for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Municipal Service District as Established in Resolution No. 2009-795.
Total rate per $100 of valuation of taxable property: **$ 0.0629**

Section 5. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2016**, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Hillsborough Municipal Service District as Established in Resolution No. 2008-614.
Total rate per $100 of valuation of taxable property: **$ 0.1500**

Section 6. That the Mayor shall have the authority to execute the orders directing the respective tax collectors to collect taxes in accordance with G.S. 105-321 for the City of Raleigh, Wake County, and Durham County.

Section 7. That appropriations equal to the amounts of outstanding purchase orders in annually budgeted accounts at June 30th be reappropriated in order to properly account for the payments against the fiscal year in which they were paid.

Section 8. That effective **July 1, 2016,** the Pay & Classification Plan is amended to incorporate all personnel actions such as reclassifications and pay modifications recommended by the Human Resources department and approved by the City Manager, including pay and salary, compensation for vehicles, clothing and other related items. Funding for the Plan and compensation items is included in the various departments as appropriate.

Section 9. That water and sewer rates are hereby authorized as set forth in Ordinance No. 2016-602 establishing a schedule of rates, charges and rents for water and sewer services.

Section 10. That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

Section 11. That solid waste fees are hereby authorized as set forth in Ordinance No. 2016-603 establishing a schedule of fees for solid waste services.

Section 12. This ordinance shall become effective on July 1, 2016.

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Audits:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2016 – 600

Internal Service Fund Ordinance for FY 2016-17
City of Raleigh

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. These financial plans are hereby established in accordance with G.S. 159-13.1 for the purpose of accounting for the City of Raleigh Internal Service Funds.

Section 2. The City Manager, or his designee, is hereby authorized to carry out this financial plan as approved.

Section 3. The following revenue and expenditure accounts are hereby established:

Internal Service Fund – Risk Management

Revenues:				
User Charges-Risk Mgmt./Workers Compensation	$	4,975,000		
User Charges-Risk Mgmt./Other Insurance		4,325,816		
Appropriation from Prior Year		5,290,000		
Interest of Investments		189,000		
Risk Management Revenue Total			**$**	**14,779,816**
Risk Management Expenditure Total			**$**	**14,779,816**

Internal Service Fund – Health/Dental Trust

Revenues:				
City Contribution-All Funds: Health Trust	$	33,152,000		
Employees Contribution-Health Trust		7,354,000		
Hospital Interest		1,000		
City Contribution-All Funds: Dental Trust		2,577,000		
Employees Contribution-Dental Trust		582,000		
Disaster Recovery Fund		500,000		
From Fund Balance		450,000		
Health/Dental Trust Revenue Total			**$**	**44,616,000**
Health/Dental Trust Expenditure Total			**$**	**44,616,000**

Internal Service Fund – Other Post Employment Benefits Trust

Revenues:				
City Contribution Health-All Funds	$	13,327,000		
Retiree Contribution Health		1,800,000		
City Contribution Group Life-All Funds		149,000		
City Contribution Medicare Supplement-All Funds		608,000		
From Self Insurance		350,000		
Retiree Contribution Medicare Supplement		541,000		
Other Post Employment Benefits Trust Revenue Total			**$**	**16,775,000**
Other Post Employment Benefits Trust Expenditure Total			**$**	**16,775,000**

Internal Service Fund – Equipment Funds

Revenues:			
Equipment Use Charges	$	16,316,313	
Appropriation from Prior Year		277,964	
Parking Operations		500,000	
Bond Proceeds		17,825,970	
Equipment Fund Revenue Total			**$ 34,920,247**
Equipment Fund Expenditure Total			**$ 34,920,247**

Internal Service Fund – Vehicle Fleet Services

Revenues:			
Maintenance and Operation	$	17,533,191	
From Parking Fund		140,000	
Auction Sales		103,000	
Appropriation from Prior Year		100,000	
Miscellaneous Revenues		23,000	
Vehicle Fleet Services Revenue Total			**$ 17,899,191**
Vehicle Fleet Services Expenditure Total			**$ 17,899,191**

Section 4. Copies of these financial plans shall be furnished to the City Clerk and to the Chief Finance Officer to be kept on file by them for their direction in the disbursement of City funds.

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2016 – 601

Budget Ordinance for Bond Projects for FY 2016-17
City of Raleigh

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the following amounts are hereby appropriated for bond projects from previously unobligated bond funding for the fiscal year beginning July 1, 2016 and ending June 30, 2017 in accordance with the City Capital Improvement Program.

Section 2. Authorized project expenditures represent appropriations necessary for the completion of projects and therefore do not require reappropriation in any subsequent fiscal year.

Water Revenue Bond Fund				
Revenues:				
Bond Proceeds	$	660,000		
Water Revenue Bond Fund Revenue Total			**$**	**660,000**
Expenditures:				
DEBWTP New6 MGD Pump	$	60,000		
North South Basin Rehabilitation		300,000		
Zebulon WTP Basin Demolition		300,000		
Water Revenue Bond Fund Expenditure Total			**$**	**660,000**
Sewer Revenue Bond Fund				
Revenues:				
Bond Proceeds	$	5,050,000		
Sewer Revenue Bond Revenue Total			**$**	**5,050,000**
Expenditures:				
E. South Street Gravity Sewer Replacement		350,000		
NRWWTP Anaerobic Digestors		4,000,000		
Perry Creek/Neuse River Interceptor		450,000		
Wendell Lake Glad Road Demo		250,000		
Sewer Revenue Bond Expenditure Total			**$**	**5,050,000**
Street Bond Fund				
Revenues:				
Bond Proceeds	$	13,632,000		
Interest on Investments		100,000		
Street Bond Fund Revenue Total			**$**	**13,732,000**
Expenditures:				
Blue Ridge Road Widening		1,250,000		
Neighborhood Traffic Management - Minor		175,000		
Streetscape Program		400,000		
Microgap Sidewalk		162,000		
Neighborhood Traffic Calming Projects		1,640,000		
New Hope Road Improvements		1,250,000		
Old Wake Forest Road North Widening		2,450,000		

Pleasant Valley Widening		950,000	
Poole Road Widening		1,030,000	
Six Forks Road Widening		1,850,000	
Tryon Road Part C		2,575,000	
Street Bond Fund Expenditure Total			**$ 13,732,000**
<u>Performing Arts Center Bond Fund</u>			
Revenues:			
Bond Proceeds	$	2,625,000	
Performing Arts Center Fund Revenue Total			**$ 2,625,000**
Expenditures:			
Life Safety and Security		2,625,000	
Performing Arts Center Bond Fund Expenditure Total			**$ 2,625,000**
<u>Parks Capital Bond Fund</u>			
Revenues:			
Bond Proceeds	$	19,375,000	
Parks Capital Bond Fund Revenue Total			**$ 19,375,000**
Expenditures:			
ADA Facility Upgrades		500,000	
Apollo Heights Park Improvements		100,000	
Brentwood Park Improvements		150,000	
Comfort Station Improvements		400,000	
Eastgate Park Improvements		100,000	
Greenway Improvements		2,000,000	
Historic Property Improvements		1,000,000	
Kiwanis Park Improvements		100,000	
Neighborhood Connections		250,000	
Park Lighting		3,500,000	
Park Site Acquisition		5,000,000	
Parks Building Maintenance		675,000	
Playground Improvements		375,000	
Pullen Arts Center		575,000	
Walnut Creek Softball Complex		4,500,000	
Walnut Creek Wetland Park Improvements		150,000	
Parks Capital Bond Fund Expenditure Total			**$ 19,375,000**

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Internal Audit:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	

ORDINANCE NO. 2016-602

An Ordinance Adopting the Rates, Charges and Rents for Water and Sewer Utility Service for the City of Raleigh, North Carolina

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH:

Section 1. That the following is the official schedule of rates, charges, and rents for water, sewer and reuse water utility billed on or after July 1, 2016 regardless of the date of delivery of service, for the Raleigh, Garner, Rolesville and Wake Forest service delivery areas. (Reference Section 2-3001, Raleigh City Code.)

I. Retail Service

A. Water (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 5.98	$ 11.96	$ 1.50
3/4	8.12	16.24	2.25
1	12.40	24.80	3.75
1-1/2	23.11	46.22	7.50
1-1/2 Fire*	5.98	NA	7.50
2 Fire*	5.98	NA	12.00
2	35.96	71.92	12.00
3	70.23	140.46	24.00
4	108.79	217.58	37.50
6	215.88	431.76	75.00
8	344.38	688.76	120.00
10	494.31	988.62	172.50

* Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
Consumption 0 to 4 CCF	$ 2.47	$ 4.94
Consumption 5 to 10 CCF	4.12	8.24
Consumption 11 CCF and greater	5.49	10.98

3. Non-residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$3.20	$6.40

4. Irrigation Rate

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$5.49	$10.98

5. A surcharge of $0.1122 per CCF of potable water consumed shall be assessed to all Raleigh, Garner, Rolesville and Wake Forest service delivery areas water customers paying inside city limits or outside city limits rates.

B. Sewer (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 6.56	$ 13.12	$ 4.25
3/4	8.96	17.92	6.38
1	13.75	27.50	10.63
1-1/2	25.72	51.44	21.25
1-1/2 Fire*	6.56	NA	4.25
2 Fire*	6.56	NA	4.25
2	40.09	80.18	34.00
3	78.40	156.80	68.00
4	121.50	243.00	106.25
6	241.23	482.46	212.50

8	384.90	769.80	340.00
10	552.52	1,105.04	488.75

* Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Consumption Charges

Water Consumption (CCF/Month)	Unit Rate Per CCF of Water Inside City Limits	Outside City Limits
All Usage	$4.32	$8.64

3. Rates (including billing charges) for residential units without metered water (per dwelling unit):

Inside City Limits $41.05/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

Outside City Limits $77.85/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

C. Industrial Surcharges

Treatment

(1)	Applicable to all flow, with no allowance for BOD or SS	$0.2417/CCF of sewage
(2)	Applicable to all BOD	$0.335/Lb of BOD
(3)	Applicable to all SS	$0.218/Lb of SS
(4)	Applicable to all TN	$1.847/Lb of TN
(5)	Applicable to all TP	$1.456/Lb of TP

D. Reuse Water

1. Monthly Service Charge and Infrastructure Replacement same as retail water service meter size charge.
2. Reuse with Associated Sewer Consumption Charge is 50% of non-residential retail water consumptive unit price in CCF. Sewer consumptive rates as listed in Section B (above) will be applied to all usage in this category.
3. Irrigation Consumption Charge is 50% of irrigation water consumptive unit price in CCF.

E. Fats, Oils and Grease Non Significant Industrial Users

Administration Sampling and Inspecting Monthly Service Charge $10.00

II. Contract Service

A. Water

1. Operations and Maintenance Charges

Applicable to all water used	$2.009/CCF

2. Capital Charges – General Facilities

Applicable to all water used	$1.052/CCF

3. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1980	$9,403/MGD/Month

4. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1984	$31,572/MGD/Month

5. Emergency Interconnection Retail Rate

Applicable to all water used	$2.47/CCF

B. Sewer

1. Operations and Maintenance Charges

a. Treatment

See Industrial Surcharges under sewer retail rates

b. Transportation

(1) Applicable to all flow	$0.1134/CCF of sewage

2. Capital Charges

a. Treatment

(1) Applicable to capacity reserved by contractual agreement within plant facility capacity as of 1980.

Peak reserve flow	$68.15/MGD/Month
Average reserve flow	$1,081.52/MGD/Month

b. Transportation

(1) Applicable to capacity reserved by contractual agreement within Neuse River Outfall facility capacity as of 1980.

$107.60/MGD/Mile/Month

(2) Applicable to capacity reserved by contractual agreement within Walnut Creek Outfall, from Sunnybrook Road to Neuse River Outfall facility capacity as of 1980.

$68.15/MGD/Mile/Month

(3) Applicable to capacity reserved by contractual agreement within Crabtree Creek Outfall, from Old Crabtree Creek Pump Station, to Neuse River Outfall facility capacity as of 1980.

$88.58/MGD/Mile/Month

Section 2. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 3. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. This ordinance shall become effective on July 1, 2016.

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Public Utilities:	Jennifer Alford, Nicole Brown, Stephen Balmer
	Audits:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2016 – 603

Solid Waste Services Fee Ordinance
City of Raleigh
Fiscal Year 2016-17

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH THAT:

Section 1. The following is the official schedule of rates and charges for solid waste service, effective July 1, 2016. (Reference Section 7-2006, Raleigh City Code.)

I.	**Residential Curbside Service (including approved businesses in primarily residential areas)**	
	A. Solid Waste Collection Fee	$12.20 per month
	B. Recycling Collection Fee	$2.60 per month
	C. Special Load Fee (available to residential customers only)	$50 per load
II.	**Central Business District Service**	
	A. Solid Waste Collection Fee	
	6 day solid waste collection with recycling	$88.80 per month
	7 day solid waste collection with recycling	$103.60 per month
	1 day solid waste collection with recycling	$14.80 per month
	B. Recycling Collection Fees	
	6 day recycle only	$50 per month
	7 day recycle only	$58 per month
	1 day recycle only	$2.60 per month
III.	**Tax Exempt Property (grandfathered non-profit, state, and county property)**	
	A. Solid Waste Collection Fee	$12.20 per month
	B. Recycling Collection Fee	$2.60 per month
VI.	**Other Fees**	
	A. Yard Waste Center Tip Fee	$25 per ton*
	*Residential tip fee $6.25 minimum, Contractor tip fee $12.50 minimum	
	B. Rollout Garbage Cart (first residential cart is free)	$40.00
	C. Roll Cart/65 gallon Recycling Cart (first residential cart is free)	$42.00
	D. Roll Cart/95 gallon Recycling Cart (first residential cart is free)	$48.00
	E. Recycling Bin	$6.00
	F. Compost (before sales tax)	$30.00 per 2.5 yards or $3.00 per bag
	G. Mulch or Wood Chips (before sales tax)	$25.00 per 2.5 yards or $2.00 per bag
	H. Colored Wood Chips	$50.00 per 2.5 yards or $5.00 per bag

Adopted: June 20, 2016

Effective: July 1, 2016

Distribution:		
	Budget:	Budget and Management Services
	Finance:	Robin Rose, Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Solid Waste Svcs:	David Scarborough
	Utility Billing:	Susan Decker
	Information Tech:	Jackie Taylor
	Department Heads	

Note: A $0.75 increase in the Residential Solid Waste Collection Fee equates to Central Business District Solid Waste Collection Fee increase as shown above.

ORDINANCE NO. 2016 – 604

An Ordinance To Amend The City of Raleigh Code of Ordinances, Part 1, General Government, Chapter 1, Mayor and Council, Article C, Council Meetings and Procedure, To Increase Mayor And City Council Compensation

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA THAT:

Section 1. Pursuant to Ordinance No. 2012 – 69 adopted June 18, 2012 and effective July 1, 2012, Raleigh City Code Section 1-1024(a) is hereby amended by deleting the language "nineteen thousand dollars ($19,000.00)" and substituting in lieu thereof the language "twenty thousand dollars ($20,000.00)."

Said section is further amended by deleting the language "one thousand five hundred eighty-three dollars and thirty-three cents ($1,583.33)" and substituting in lieu thereof the language "one thousand six hundred sixty-six dollars and sixty-seven cents ($1,666.67)."

Section 2. Pursuant to Ordinance No. 2012 – 69 adopted June 18, 2012 and effective July 1, 2012, Raleigh City Code Section 1-1024(b) is hereby amended by deleting the language “sixteen thousand dollars ($16,000.00)" and substituting in lieu thereof the language "seventeen thousand dollars ($17,000.00)."

Said section is further amended by deleting the language "one thousand three hundred thirty-three dollars and thirty-three cents ($1,333.33)" and substituting in lieu thereof the language "one thousand four hundred sixteen dollars and sixty-seven cents ($1,416.67)."

Section 3. Pursuant to Ordinance No. 2012 – 69 adopted June 18, 2012 and effective July 1, 2012, Raleigh City Code Section 1-1024(c) is hereby amended by deleting the language "fourteen thousand dollars ($14,000.00)" and substituting in lieu thereof the language “fifteen thousand dollars ($15,000.00)."

Said section is further amended by deleting the language "one thousand one hundred sixty-six dollars and sixty-seven cents ($1,166.67)" and substituting in lieu thereof the language "one thousand two hundred fifty dollars ($1,250.00)."

Section 4. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 5. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to that end the provisions of this ordinance are declared to be severable.

ADOPTED:	June 20, 2016	
EFFECTIVE:	July 1, 2016	
DISTRIBUTION:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Payroll:	Denise Pickover
	Human Resources:	Steve Jones
	City Attorney:	Jeanne Hargrove-Bailey
	Department Heads	
	Information Tech:	Jackie Taylor

ORDINANCE NO. 2016 – 606

An Ordinance To Amend The City of Raleigh Code of Ordinances, Part 9, Parks, Recreation and Cultural Affairs, Chapter 10, Arts Commission, Article B, Public Art, To Increase the Percentage for Public Art from Eligible Capital Projects

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BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA THAT:

Section 1. Pursuant to Ordinance No. 2009 – 563 adopted March 17, 2009 and effective July 1, 2009, Raleigh City Code Section 9-10007 is hereby amended by deleting the language "one half (1/2) of one (1) per cent" and substituting in lieu thereof the language "one (1) per cent)."

Section 2. Pursuant to Ordinance No. 2009 – 563 adopted March 17, 2009 and effective July 1, 2009, Raleigh City Code Section 9-10008 is hereby amended by deleting the language "one half (1/2) of one (1) per cent" and substituting in lieu thereof the language "one (1) per cent)."

Section 4. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 5. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to that end the provisions of this ordinance are declared to be severable.

ADOPTED: June 20, 2016
EFFECTIVE: July 1, 2016

DISTRIBUTION:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Payroll:	Clancy Hamrick
	Human Resources:	Steve Jones
	City Attorney:	Jeanne Hargrove-Bailey
	Department Heads	
	PRCR:	Scott Payne
	Information Tech:	Jackie Taylor

RESOLUTION NO. 2016 – 320

A Resolution of the City Council of the City of Raleigh, North Carolina, Revising the Schedule of Rates, Charges, Tiers and Credits for City of Raleigh Stormwater Utility by Revising Resolution No. 2008 – 540

WHEREAS, the City Council of the City of Raleigh enacted Part 6, Chapter 3 of the City Code which places upon the City Council the obligation to establish by resolution the Single-family Equivalent Unit (SFEU), which means the median impervious surface area of single-family (detached home) on developed land located within the City, the SFEU Rate (base rate), which means the stormwater management service charge applied to other residential and nonresidential developed land per SFEU, the Single-Family Tiers, which means the variable assignment of SFEUs for customers of single-family developed property, and late fees; and

WHEREAS, the City Manager has recommended rates as set forth herein; and

WHEREAS, the City Council has evaluated the recommendations and has determined that the standard fees and charges set forth herein below are reasonably necessary and are in accordance with the provisions of Part 6 Chapter 3 of the City Code; and

WHEREAS, the City Council has determined it to be appropriate to implement the rates set forth herein as of the effective date of this resolution,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA that:

Section 1. **SFEU Established.** The single-family equivalent unit (SFEU) is hereby established to be 2,260 square feet of impervious surface area.

Section 2. **SFEU Rate Established.** The single-family equivalent unit rate for stormwater management service charges applied to other residential and nonresidential developed land is hereby established to be $5.00 per month for each single-family equivalent unit (SFEU) or portion of a single-family equivalent unit on the parcel.

Section 3. **SFEU Calculation Established.** The single-family equivalent unit for each customer is established for other residential and nonresidential developed land by dividing the total impervious surface area of the property by the single-family equivalent unit (SFEU) rounded to the nearest tenth. But the minimum value shall not be less than the percentage of single-family equivalent unit applied to the lowest tier established for single-family developed land.

Section 4. **Single-family (SFU) Tiers Established.** The tier structure rate established for single-family developed land is as follows:

Impervious Area On Property (Square Feet)	Percentage of SFEUs Charged
1,000 or less	40%
1,001 to 3,870	100%
3,871 to 6,620	170%
6,621 to 9,500	290%
9,501 or more	Billed at the rates established in Section above for each SFEU

Section 5. **Late Fee.** Stormwater management service charges are due at the collection office within the time period stated on the bill. Bills not paid within this time period shall be charged a late fee of $5.00.

Section 6. This Resolution shall apply to all stormwater management service charges beginning July 1, 2016.

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Audits:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	

RESOLUTION NO. 2016 – 321

Resolution Adopting the Capital Improvement Program City of Raleigh Fiscal Years 2016-17 Through 2020-21

WHEREAS, a Proposed Capital Improvement Program for Fiscal Years 2016-17 through 2020-21 was presented to the City Council on May 17, 2016; and

WHEREAS, the Proposed Capital Improvement Program described major capital projects, funding schedules, and a capital financing plan recommended by the City Administration; and

WHEREAS, the Capital Improvement Program provides a comprehensive framework for accomplishing needed public improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RALEIGH:

Section 1. That the document titled "*Proposed Capital Improvement Program FY2017-FY2021*" is amended as follows.

In the Parks and Recreation element, the Master Plans & Studies project is funded at $75,000 in FY2017.

Section 2. That the document titled "*Proposed Capital Improvement Program FY2017-FY2021*" is adopted as a policy to guide capital budgeting, financial planning, project schedules, and other activities related to the accomplishment of capital projects.

Section 3. That the adopted Capital Improvement Program supersedes all previously adopted Capital Improvement Programs.

Section 4. Authorized project expenditures for FY2016-2017 represent appropriations necessary for the completion of projects and therefore do not require re-appropriation in any subsequent fiscal year.

Section 5. That the adopted Capital Improvement Program may be amended by the City Council with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Capital Improvement Programs.

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Audits:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

RESOLUTION NO. 2015 – 322

Operating Budget for Municipal Service Districts
City of Raleigh
Fiscal Year 2016-17

WHEREAS, Article 23 of Chapter 160A of the North Carolina General Statutes, entitled "The Municipal Service District Act of 1973," authorizes the City Council of any city within North Carolina to define one or more service districts for the purposes enumerated in that Act and pursuant to the procedure therein prescribed; and

WHEREAS, the City Council of the City of Raleigh, North Carolina has established the Municipal Service District as defined in Resolution 2009-795 and 2014-919 for the purpose of pursuing urban revitalization projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Municipal Service District for Fiscal Year 2016-17 is hereby approved:

REVENUE	**AMOUNT**
Downtown Municipal Service District	$ 1,122,199
Hillsborough Street Municipal Service District	$ 611,900

EXPENDITURES	**AMOUNT**
Downtown Municipal Service District	$ 1,122,199
Hillsborough Street Municipal Service District	$ 611,900

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Audits:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Downtown Raleigh Alliance	
Hillsborough Community Services Corporation	

RESOLUTION NO. 2016 – 323

Operating Budget for the Greater Raleigh Convention and Visitors Bureau City of Raleigh Fiscal Year 2016-17

WHEREAS, the General Assembly of North Carolina adopted House Bill 703, entitled "An Act to Authorize Wake County to Levy a Room Occupancy Tax and a Prepared Food and Beverage Tax," during the 1991 Session; and

WHEREAS, said Act requires certain distribution of a portion of the proceeds from these taxes to the Greater Raleigh Convention and Visitors Bureau; and

WHEREAS, said Act further requires the Greater Raleigh Convention and Visitors Bureau to submit an annual budget to the Raleigh City Manager and Wake County Manager for processing and approval through the regular budget procedures of the City and the County; and

WHEREAS, the Greater Raleigh Convention and Visitors Bureau has submitted a proposed budget for Fiscal Year 2016-17 to the Raleigh City Manager and Wake County Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Greater Raleigh Convention and Visitors Bureau for Fiscal Year 2016-17 is hereby approved:

REVENUE	**AMOUNT**
Hotel Occupancy Tax	$5,476,017
Prepared Food and Beverage Tax	675,000
Convention Center Marketing	100,000
Annual Meeting	43,000
Other Program Revenue	416,500
Dividends, Interest and Reserves	408,500
TOTAL REVENUES	$7,119,017

EXPENDITURES	**AMOUNT**
Greater Raleigh Convention and Visitors Bureau	$7,119,017

Adopted: June 20, 2016
Effective: July 1, 2016

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Internal Audit:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Greater Raleigh Convention and Visitors Bureau	
Wake County Manager	