



Third Party Inspections Agreement

Inspections Department Construction Division
One Exchange Plaza Suite 504, Raleigh, NC 27601 phone 919-516-2500 fax 919-516-2689

THIS AGREEMENT, in accordance with **North Carolina Administrative Code 107.4**, made and entered this _____ day of _____, 20____, by and between (name) _____ (address) _____, (phone) _____, the party of the first part; (name) _____ (address) _____, (phone) _____, the party of the second part; (name) _____ (address) _____, (phone) _____, (N.C. License #: _____), the party of the third part; (name) _____ (address) _____, (phone) _____, (N.C. License #: _____), the party of the fourth part; and the City of Raleigh, the party of the fifth part.

Witnesseth

THAT WHEREAS, the party of the first part is the owner of the property known as _____, located at _____, Subdivision or Map _____, Block _____, Lot _____; Deed Book _____, and Page _____.

WHEREAS, the party of the second part is the project contractor; and

WHEREAS, the party of the third part is an individual, partnership, or corporation registered in the State of North Carolina, who will perform inspections in the absence of the City Inspector; and

WHEREAS, the project engineer, registered in the State of North Carolina, is the party of the fourth part; and

WHEREAS, the party of the first part and the party of the second part desire the use of an approved third party inspection agency to perform required inspections in the absence of the City Inspector; and

WHEREAS, the party of the first part and party of the second part both attest:

That the Contractor will continue to schedule the required inspections with the Inspections Department; and

That the work to be inspected by the Third Party Agency is for the following purpose: (Give detailed description)

That the Third Party Inspection Agency will be utilized if, and only if, the City Inspector cannot be present for the above-described work; and

That if the Third Party Inspection Agency is utilized that they will provide sealed reports weekly to the Inspections Department; and

That upon termination of this, the Third Party Agreement, the Inspections Department will be notified in writing prior to the termination.

WHEREAS, the party of the fourth part has reviewed this Agreement and attests to its accuracy and intent.

NOW, THEREFORE, if the terms of this agreement are violated, the Inspections Department shall consider the inspections made in violation of this document and this document null and void.

IN TESTIMONY THEREOF, the party of the first part, the party of the second part, the party of the third part, and the party of the fourth part, have hereunto set their hand and seal the day and year first above written.

Attest

<p>Property Owner _____ Date _____</p> <p>Corporate Secretary _____</p>	<p>SEAL</p>
<p>Project Contractor _____ Date _____</p> <p>Corporate Secretary _____</p>	<p>SEAL</p>
<p>Third Party Inspection Agency _____ Date _____</p> <p>Corporate Secretary _____</p>	<p>SEAL</p>
<p>Project Engineer _____ Date _____</p> <p>Corporate Secretary _____</p>	<p>SEAL</p>

Property Owner use 1 of 3 below	
Individual	SEAL
<p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	
Partnership	SEAL
<p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, general partner of _____, personally appeared before me this day and acknowledged the execution, with proper authorization, of the foregoing instrument, all in accordance with partnership instruments recorded in Book _____ Page _____ in the _____ County Registry and that the instrument is the act and deed of the partnership.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	
Corporate	SEAL
<p>State of North Carolina County of _____</p> <p>This is to certify that on the _____ day of _____, 20_____, before me personally came _____, with whom I am personally acquainted, who, being by me duly sworn, says that (s)he is the (assistant) secretary, and _____ is the (vice) president of _____, the corporation described in and which executed the foregoing instrument; that (s)he knows the common seal of said corporation; that the seal affixed to the foregoing instrument is said common seal, and the name of the corporation was subscribed thereto by the said (assistant) secretary, and that the said (assistant) secretary and (vice) president subscribed their names thereto, and said common seal was affixed, all by order of the Board of Directors of said corporation, and that the said instrument is the act and deed of said corporation.</p> <p>WITNESS my hand and official seal this the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	

Project Contractor use 1 of 3 below	
Individual	SEAL
<p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	
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<p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, general partner of _____, personally appeared before me this day and acknowledged the execution, with proper authorization, of the foregoing instrument, all in accordance with partnership instruments recorded in Book _____ Page _____ in the _____ County Registry and that the instrument is the act and deed of the partnership.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	
Corporate	SEAL
<p>State of North Carolina County of _____</p> <p>This is to certify that on the _____ day of _____, 20_____, before me personally came _____, with whom I am personally acquainted, who, being by me duly sworn, says that (s)he is the (assistant) secretary, and _____ is the (vice) president of _____, the corporation described in and which executed the foregoing instrument; that (s)he knows the common seal of said corporation; that the seal affixed to the foregoing instrument is said common seal, and the name of the corporation was subscribed thereto by the said (assistant) secretary, and that the said (assistant) secretary and (vice) president subscribed their names thereto, and said common seal was affixed, all by order of the Board of Directors of said corporation, and that the said instrument is the act and deed of said corporation.</p> <p>WITNESS my hand and official seal this the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	

Third Party Inspection Agency use 1 of 3 below	
<div style="text-align: center; background-color: #cccccc; padding: 2px;">Individual</div> <p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	SEAL
<div style="text-align: center; background-color: #cccccc; padding: 2px;">Partnership</div> <p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, general partner of _____, personally appeared before me this day and acknowledged the execution, with proper authorization, of the foregoing instrument, all in accordance with partnership instruments recorded in Book _____ Page _____ in the _____ County Registry and that the instrument is the act and deed of the partnership.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	SEAL
<div style="text-align: center; background-color: #cccccc; padding: 2px;">Corporate</div> <p>State of North Carolina County of _____</p> <p>This is to certify that on the _____ day of _____, 20_____, before me personally came _____, with whom I am personally acquainted, who, being by me duly sworn, says that (s)he is the (assistant) secretary, and _____ is the (vice) president of _____, the corporation described in and which executed the foregoing instrument; that (s)he knows the common seal of said corporation; that the seal affixed to the foregoing instrument is said common seal, and the name of the corporation was subscribed thereto by the said (assistant) secretary, and that the said (assistant) secretary and (vice) president subscribed their names thereto, and said common seal was affixed, all by order of the Board of Directors of said corporation, and that the said instrument is the act and deed of said corporation.</p> <p>WITNESS my hand and official seal this the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	SEAL

Project Engineer use 1 of 3 below	
Individual	SEAL
<p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, personally appeared before me this day and acknowledged the due execution of the foregoing instrument.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	
Partnership	SEAL
<p>State of North Carolina County of _____</p> <p>I _____, A Notary Public do hereby certify that _____, general partner of _____, personally appeared before me this day and acknowledged the execution, with proper authorization, of the foregoing instrument, all in accordance with partnership instruments recorded in Book _____ Page _____ in the _____ County Registry and that the instrument is the act and deed of the partnership.</p> <p>This the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	
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<p>State of North Carolina County of _____</p> <p>This is to certify that on the _____ day of _____, 20_____, before me personally came _____, with whom I am personally acquainted, who, being by me duly sworn, says that (s)he is the (assistant) secretary, and _____ is the (vice) president of _____, the corporation described in and which executed the foregoing instrument; that (s)he knows the common seal of said corporation; that the seal affixed to the foregoing instrument is said common seal, and the name of the corporation was subscribed thereto by the said (assistant) secretary, and that the said (assistant) secretary and (vice) president subscribed their names thereto, and said common seal was affixed, all by order of the Board of Directors of said corporation, and that the said instrument is the act and deed of said corporation.</p> <p>WITNESS my hand and official seal this the _____ day of _____, 20_____.</p> <p>Notary Public _____</p> <p>My commission expires _____</p>	

I have reviewed this Third Party Inspections Agreement for the property known as _____,
located at _____, and find it to be in compliance with the policies
of the Inspections Department of the City of Raleigh.

Building Inspector Supervisor _____ Date _____

Construction Inspection Administrator _____ Date _____