



AGENDA

DATE Monday, May 21, 2018
TIME 6 pm
LOCATION Council Chambers, Raleigh Municipal Building
222 W Hargett Street, Raleigh, NC 27601

I. Introductions

II. Approval of Minutes from Previous Meeting

III. Public Comments

This is an opportunity for public comment on items or issues that are otherwise not on the agenda. Please limit comments to three minutes per speaker.

IV. Staff Reports

V. Committee & Member Reports

- Chair's Report
- Bicycle Planning Committee
- Community Outreach Committee
- Pedestrian Planning Committee

VI. Old Business

- BPAC FY19 Work Plan Development

VII. New Business

- [Durham Vision Zero](#) – Anne Phillips, City of Durham Transportation
- [Old Wake Forest Road Widening](#) and [Pleasant Valley Road Widening](#)– Brennon Fuqua, City of Raleigh Engineering Services
- [Tryon Road Widening](#) and [Yonkers Road Widening](#) – Amy Billing, Raleigh Engineering Services

VIII. Board Comments

IX. Announcements

- Upcoming Events
 - [Raleigh Bike Month](#) and [Oaks & Spokes Festival](#) throughout the month of May
- Confirmation of Next BPAC Meeting – Monday, June 18, 2018

X. Adjournment





DRAFT MEETING MINUTES

DATE Monday, April 16, 2018
TIME 6 pm
LOCATION Council Chambers, Raleigh Municipal Building
222 W Hargett Street, Raleigh, NC 27601

PRESENT

Commission Members

Paul Nevill, Chair
Susan Hatchell, Vice-Chair
Nicole Bennett
Dan Howe
Nate Humphrey
Dwight Otwell
Aaron Peeler
Rebecca Proudfoot
Mary Sell
Molly Stuart

Staff

David Cox, City Councilmember
Fontaine Burruss, Bikeshare Coordinator
Eric Lamb, Transportation Planning Manager
Reyna Nishimura, Staff Assistant
Trung Vo, Bicycle and Pedestrian Program
Manager

I. Introduction

Mr. Nevill called the meeting to order at 6:00 pm and asked everyone to introduce themselves.

II. Approval of Minutes

Mr. Nevill brought to Ms. Nishimura's attention that the previous minutes incorrectly listed the month of his speaking engagement with the Raleigh Neighborhood College. Ms. Hatchell moved for approval of the minutes with the correction, which was properly seconded by Mr. Humphrey and was approved by unanimous voice vote.

III. Public Comments

None.





IV. Staff Reports

Staff Updates

Mr. Lamb announced that Mr. Vo will be vacating his position at the end of April. Ms. Burruss stated that bikeshare implementation will be delayed until later in the summer. Ms. Burruss recently attended a dockless bikeshare round table in Austin, TX. Discussion included electric scooters and user privacy. Ms. Burruss will speak with the Development Services Department about these concerns and will then present to the commission.

City Project Updates

Mr. Vo updated the commission on the West Street CycleTrack project. The design is anticipated to include bicycle signals and exclusive bike phases. City staff update the commission and ask BPAC to provide a recommendation to City Council including codification of the bike lane, relocation of a materials loading zone, revised time restrictions for parking, and installation of recognition placards. Mr. Nevill asked when the City of Raleigh could reapply for Bike Friendly City status. Mr. Vo stated that the status designation lasts for a period of 4 years, with the City of Raleigh's expiring in 2019. The City can reapply at any time. However, with forthcoming bicycle-related improvements in 2018, Mr. Vo feels it would be prudent to wait until 2019 to reapply. Mr. Lamb explained that a higher level Bicycle Friendly Community status is less about policy and infrastructure and more about ridership and demonstrated usage.

V. Committee & Member Reports

Chair's Report

Mr. Nevill stated that City Council will proclaim May as Raleigh Bike Month at their April 17 meeting.

Bicycle Planning Committee

Mr. Humphrey reported that the committee finalized their work plan and reviewed the Avent Ferry Corridor Study materials.

Community Outreach Committee

Ms. Proudfoot reported that the committee revised their work plan and wished to narrow focus on their outreach projects. One proposed project is a speaker series focusing on transportation and equity.



Pedestrian Planning Committee

Ms. Sell reported that the committee discussed incorporating a Vision Zero policy into their work plan, evaluating the City's current policies regarding work zone accommodations for pedestrians, and improving dangerous intersections.

Mr. Peeler inquired about the status of the temporary markings on Cameron Street. Mr. Lamb stated the City wanted to restripe the street from four lanes to three lanes with bike lanes as part of a resurfacing project for 2 blocks. The restriping was met with contention by the owner of Cameron Village, so the City is using temporary markings until an agreement can be reached. Mr. Peeler explained the issue to Councilmember Cox. Mr. Peeler made a motion to support the three-lane configuration on Cameron Street. Ms. Hatchell seconded and the motion passed by unanimous voice vote. Councilmember Cox will speak with Councilmember Crowder about the issue, which is in her district.

Mr. Peeler suggested making a motion to have both a Bicycle Coordinator position and Pedestrian Coordinator position. Mr. Lamb stated that Bicycle and Pedestrian Program Manager position is a supervisory one and the intention was to have a separate bicycle position and pedestrian position under them. The Transportation Department is in the process of making the Bicycle and Pedestrian Outreach Coordinator full time. Ms. Hatchell was in favor of Mr. Peeler's motion. Councilmember Cox confirmed that the commission is asking for two full time staff positions; one managing the Bicycle Program and the other managing the Pedestrian Program. Mr. Peeler made the motion and Ms. Hatchell seconded. Mr. Nevill clarified that the motion would be to make the Bicycle and Pedestrian Outreach Coordinator full time and create a Pedestrian Program Manager position. The motion passed by unanimous voice vote.

VI. Old Business

Mr. Vo referenced bikeraleigh.org and provided details on Raleigh Bike Month activities.

VII. New Business

Implementing a Vision Zero Program, Tracy Anderson, Institute for Transportation Research & Education

The commission discussed ways to utilize ITRE's resources, commonalities between cities with Vision Zero programs, program elements, and how to initiate this program in Raleigh.



Avent Ferry Road Corridor Study, Matthew Klem, City of Raleigh Planning

Mr. Klem provided an update on the Avent Ferry Road Corridor Study and communicated that public input so far has heavily emphasized improving bicycle and pedestrian infrastructure along the street.

BPAC FY19 Development

Mr. Nevill stated that each committee should have their recommendations at next month's meeting so they can be voted on and presented to City Council in June. The Bicycle Planning Committee's recommendations have already been submitted to the Chair. Ms. Sell and Ms. Hatchell discussed removing the Joint Bicycle and Pedestrian Planning Committee section from the work plan. Mr. Nevill suggested voting on that issue at the next month's meeting.

VIII. Board Comments

Mr. Vo stated that staff will not be putting out an external call for volunteers for Bike Month. However, he encouraged the commission to participate in the Capital City Bike Ride.

Mr. Lamb stated they hope to have the Bicycle & Pedestrian Program Manager position filled by July 1.

Mr. Peeler and Ms. Sell remarked that there are A-frame signs blocking actuators and crosswalks. Mr. Lamb requested they forward the information onto him to communicate to Code Enforcement.

IX. Announcements

Upcoming Events

- [Yonkers Road Improvements](#) Public Meeting on April 18, 6:30 to 7:30 pm, at Lions Park Community Center
- Oaks & Spokes Bike Buddy Ride on April 21
- [Smart Cycling Class](#) on April 28, 8 am to 6 pm, at Walnut Creek Wetland Center
- [Raleigh Bike Month](#) and [Oaks & Spokes Festival](#) throughout the month of May

Mr. Nevill announced that the next BPAC meeting will take place on Monday, May 21, 2018. With no further business, the meeting adjourned at 7:32 pm.

Respectfully submitted,
Reyna Nishimura





MEETING MINUTES

DATE Tuesday, April 10, 2018
TIME 6:05 pm to 6:58 pm
LOCATION Room 419, Raleigh Municipal Building
222 W Hargett Street, Raleigh, NC 27601
MEMBERS Nate Humphrey (Chair) and Dwight Otwell
STAFF Deja Smith

The commissioners finalized their initiatives for the BPAC FY19 work plan.

Commissioners began discussing policy recommendations concerning an ordinance for dockless bikeshare.

Commissioners reviewed the bicycle improvements and recommendations for the Avent Ferry Corridor Study.

The next Bicycle Planning Committee meeting will be held on Tuesday, May 8, 2018 at 6 pm in Room 419 of the Raleigh Municipal Building (222 W Hargett Street).





MEETING MINUTES

DATE	Thursday, April 12, 2018
TIME	6:05 pm to 6:50 pm
LOCATION	Room 419, Raleigh Municipal Building 222 W Hargett Street, Raleigh, NC 27601
MEMBERS	Rebecca Proudfoot (Chair), Paul Nevill, Nicole Bennett, and Molly Stuart
STAFF	Fontaine Burruss

Commissioners reviewed work plan for 2018 and made updates as needed. Topics included outreach to community group and community events, and development of a speaker series.

The next Community Outreach Committee meeting will be held on Monday, May 14, 2018 at 6:00 pm in Room 419 of the Raleigh Municipal Building (222 W Hargett Street).





MEETING MINUTES

DATE	Thursday, April 5, 2018
TIME	12:31 pm to 1:15 pm
LOCATION	Room 405, Raleigh Municipal Building 222 W Hargett Street, Raleigh, NC 27601
MEMBERS	Mary Sell (Chair) (phone), Susan Hatchell (phone), and Aaron Peeler
STAFF	Trung Vo

The committee further reviewed the BPAC FY18 Work Plan and discussed drafting the Pedestrian Planning Committee initiatives for the BPAC FY19 Work Plan. New initiatives might include:

- Pedestrian accommodations through work zones
- Increased focus on crash data
- The creation of a Vision Zero program
- More coordination with PRGAB
- Greater involvement in the Wake Transit Plan

The committee requested that City staff provide a list of intersections programmed for the implementation of leading pedestrian intervals (LPIs) and information regarding the prioritization of those intersections. The discussion also included the basics of Vision Zero and the critical steps for implementation of a local program.

The committee agreed to suggest to the whole BPAC the following motions:

1. Restripe Cameron Street with three travel lanes and bike lanes on both sides
2. Increase the number of staff positions in the Bicycle and Pedestrian Program

The next Pedestrian Planning Committee meeting will be held on Thursday, May 10, 2018 at 1:30 pm in Room 419 of the Raleigh Municipal Building (222 W Hargett Street).

