



## AGENDA

**DATE** Monday, April 16, 2018  
**TIME** 6 pm  
**LOCATION** Council Chambers, Raleigh Municipal Building  
222 W Hargett Street, Raleigh, NC 27601

### I. Introductions

### II. Approval of Minutes from Previous Meeting

### III. Public Comments

This is an opportunity for public comment on items or issues that are otherwise not on the agenda.  
Please limit comments to three minutes per speaker.

### IV. Staff Reports

### V. Committee & Member Reports

- Chair's Report
- Bicycle Planning Committee
- Community Outreach Committee
- Pedestrian Planning Committee

### VI. Old Business

- Raleigh Bike Month – Trung Vo, City of Raleigh Transportation

### VII. New Business

- Implementing a Vision Zero Program – Tracy Anderson, Institute for Transportation Research and Education
- [Avent Ferry Road Corridor Study](#) – Karli Stephenson, City of Raleigh Urban Design Center
- BPAC FY19 Work Plan Development

### VIII. Board Comments





## Raleigh Bicycle & Pedestrian Advisory Commission

### IX. Announcements

- Upcoming Events
  - [ADA Transition Plan Open House](#) on April 5, 5 to 8 pm, at the Raleigh Convention Center (Room 306)
  - [Avent Ferry Road Corridor Study](#) Pop-Up Open House on April 7, 9 am to 12 pm, at Lake Johnson Park
  - [Tour de Brew](#) on April 7 starting at Crank Arm
  - [Crank for a Cause](#) on April 14, 10 am to 8 pm, at Crank Arm
  - [Yonkers Road Improvements](#) Public Meeting on April 18, 6:30 to 7:30 pm, at Lions Park Community Center
  - Oaks & Spokes Bike Buddy Ride on April 21
  - [Smart Cycling Class](#) on April 28, 8 am to 6 pm, at Walnut Creek Wetland Center
  - [Raleigh Bike Month](#) and [Oaks & Spokes Festival](#) throughout the month of May
- Confirmation of Next BPAC Meeting – Monday, May 21, 2018

### X. Adjournment





## DRAFT MEETING MINUTES

**DATE** Monday, March 19, 2018  
**TIME** 6 pm  
**LOCATION** Council Chambers, Raleigh Municipal Building  
222 W Hargett Street, Raleigh, NC 27601

### PRESENT

#### Commission Members

Paul Nevill, Chair  
Susan Hatchell, Vice-Chair  
Dan Howe  
Nate Humphrey  
Dwight Otwell  
Rebecca Proudfoot  
Molly Stuart

#### Staff

Eric Lamb, Transportation Planning Manager  
Reyna Nishimura, Staff Assistant  
Deja Smith, Bicycle and Pedestrian Outreach  
Coordinator  
Trung Vo, Bicycle and Pedestrian Program  
Manager

### ABSENT

Nicole Bennett (excused)  
Aaron Peeler (excused)  
Mary Sell (excused)

### I. Introduction

Mr. Nevill called the meeting to order at 6:02 pm and asked everyone to introduce themselves.

### II. Approval of Minutes

Mr. Nevill requested that “New Leesville Road” be corrected to “New Leesville Boulevard” in the February 23, 2018 minutes. Ms. Hatchell moved for approval of the minutes which was properly seconded by Mr. Howe and was approved by unanimous voice vote.

### III. Public Comments

Molly McKinley of Oaks & Spokes requested that the commission continue pursuing a dockless bikeshare permitting program. Ms. McKinley suggested incentivizing biking and walking to attend City Council,



boards, and commissions meetings in addition to the free parking vouchers that the City is now providing for meeting attendees.

#### **IV. Staff Reports**

##### ***Staff Updates***

Mr. Lamb introduced the new City of Raleigh Transportation Director, Michael Moore, and newest Transportation Planner, Tara Hofferth. Mr. Lamb also discussed the recent spam that was sent to BPAC commissioners.

##### ***City Project Updates***

City staff have submitted to NCDOT the environmental document that will authorize funding for the purchase and installation of bikeshare station equipment. The City is still anticipating a July launch date and has initiated outreach and promotion.

##### ***City Council Updates***

Mr. Lamb stated that City Council affirmed all but two of the streets BPAC recommended for bike lanes in conjunction with the City's annual street resurfacing. City Council did not approve parking restrictions on Glen Eden Drive (between Ridge Road and Glenwood Avenue) or Spruce Tree Way. The marking plans will be finalized and resurfacing will take place from April to October.

#### **V. Committee & Member Reports**

##### ***Chair's Report***

Mr. Nevill mentioned that events described in the online version of the agenda are linked to the event they describe. It was confirmed that City Councilmember David Cox is now the BPAC liaison. Mr. Humphrey and Mr. Nevill are up for reappointment as BPAC members. The Raleigh Neighborhood College will be holding a class on transportation issues and Mr. Nevill will be presenting on issues relevant to BPAC the week of March 26.

##### ***Bicycle Planning Committee***

Mr. Humphrey reported that the committee discussed the implementation of the BikeRaleigh Plan and how it addressed dockless bikeshare, e-bikes, and wayfinding signage.



*Community Outreach Committee*

Ms. Proudfoot reported that the committee discussed meeting with public officials, public education for bikeshare, attendance at CAC meetings, community outreach in anticipation of Bike Month, and changing their meeting date. The April committee meeting date will not be affected.

*Pedestrian Planning Committee*

Ms. Hatchell reported that the committee discussed their work plan, the effect of construction zones on pedestrians, and crash data. Ms. Hatchell requested staff present information on Vision Zero at the April meeting. Mr. Lamb suggested the Vision Zero initiative be included in their draft work plan as it is a major policy change and would require City Council approval. The committee also suggested that the commission get involved with shops that host bike maintenance workshops during Bike Month.

**VI. Old Business**

None.

**VII. New Business**

Greenway Wayfinding, Kris Morley-Nikfar, City of Raleigh PRCR

Mr. Howe and Ms. Hatchell discussed options to incorporate wayfinding and greenways for both recreational and commuting use throughout the city.

Cross-Town Neighborhood Bikeway, Trung Vo, City of Raleigh Transportation

Mr. Vo presented on traffic calming, pavement marking, and intersection treatment options supplied by NACTO. There are currently 13 neighborhood bikeway priority projects in the 2016 BikeRaleigh Plan. Commissioners discussed implementing wayfinding as a comprehensive system instead of through individual projects. Mr. Lamb stated this project this would primarily be a marking and branding effort. The commission discussed greenway connectivity as construction on Capital Boulevard proceeds.

Raleigh Bike Month, Trung Vo, City of Raleigh Transportation

Mr. Vo presented a calendar of events and requested volunteer help from the commissioners.

**VIII. Board Comments**

Mr. Otwell and Ms. Stuart proposed disbanding the Open Streets Ad-Hoc Committee and recruiting outside assistance for planning an Open Streets event. Mr. Otwell advised he would utilize resources



suggested by Mr. Howe to obtain an estimate for a consultant. Ms. Stuart moved that the Open Streets Ad-Hoc Committee be terminated. Mr. Otwell seconded and the motion was passed by unanimous voice approval.

Mr. Otwell stated that the Pedestrian Planning Committee is considering asking City Council for funding for the purchase of bicycle/pedestrian volume data collection equipment. Mr. Vo stated that the Bicycle and Pedestrian Program is already investigating the creation of a continuous count program for this year.

Mr. Vo provided a recap on the Triangle Bicycle & Pedestrian Workshop. Ms. Burruss will present on dockless bikeshare regulation strategies at the next BPAC meeting.

## IX. Announcements

### *Upcoming Events*

- [North Carolina Safe Routes to School Conference](#) on March 21, 8:00 am to 4:30 pm, at Koury Convention Center, Greensboro
- [Gregg Museum Community Bike Ride](#) on March 24, 10:00 am to 1:00 pm, at Gregg Museum of Art & Design
- [St. Paddy's 4 Miler](#) on March 24, 10:30 am, at Raleigh Beer Garden
- [Avent Ferry Road Corridor Study](#) Public Meeting (Design Alternatives) on March 26, 6:30 pm to 8:30 pm, at McKimmon Center
- [Smart Cycling Class](#) on April 28, 8 am to 6 pm, at Walnut Creek Wetland Center, Raleigh

Mr. Nevill announced that the next BPAC meeting will take place on Monday, April 16, 2018. With no further business, the meeting adjourned at 7:50 pm.

Respectfully submitted,

Reyna Nishimura





## MEETING MINUTES

<b>DATE</b>	Tuesday, March 13, 2018
<b>TIME</b>	6:05 pm to 6:53 pm
<b>LOCATION</b>	Room 419, Raleigh Municipal Building 222 W Hargett Street, Raleigh, NC 27601
<b>MEMBERS</b>	Nate Humphrey (Chair), Dan Howe, and Dwight Otwell
<b>STAFF</b>	Deja Smith

The committee reviewed the BPAC FY18 Work Plan and started drafting the Bicycle Planning Committee initiatives for the FY19 Work Plan. Potential work plan items include researching and developing an On-Road Bicycle Wayfinding Plan; coordinating the On-Road Wayfinding and Signage Plan with the Greenway and Urban Trees Committee of the Parks, Recreation and Greenway Advisory Board; and reviewing and promoting the implementation of Raleigh's bikeshare program.

The next Bicycle Planning Committee meeting will be held on Tuesday, April 10, 2018 at 6 pm in Room 419 of the Raleigh Municipal Building (222 W Hargett Street).





## MEETING MINUTES

<b>DATE</b>	Thursday, March 8, 2018
<b>TIME</b>	6:05 pm to 6:50 pm
<b>LOCATION</b>	Room 419, Raleigh Municipal Building 222 W Hargett Street, Raleigh, NC 27601
<b>MEMBERS</b>	Rebecca Proudfoot (Chair), Paul Nevill, and Molly Stuart
<b>STAFF</b>	Fontaine Burruss

Commissioners debated moving the time and day of the Community Outreach Committee meetings to the second Monday of each month. A decision on the new time and day will be made shortly.

Commissioners discussed their continued efforts to speak with City Councilmembers to advocate for bicycling, walking, and transit in Raleigh. Ms. Stuart provided an overview of her conversation with Councilmember Mendell about BPAC's role in Raleigh. Mr. Nevill provided an overview of his conversation with Councilmember Crowder which included a discussion of BPAC's role and bikeshare. Mr. Nevill also reminded the committee that the new BPAC liaison is Councilmember Cox.

Commissioners expressed their excitement for upcoming Bike Month 2018 events, Raleigh Bikeshare, and the newly formed Open Streets Ad-Hoc Committee.

Commissioners discussed their continued interest in attending Citizens Advisory Council meetings to help increase community engagement with committee meetings.

The next Community Outreach Committee meeting will be held on Thursday, April 12, 2018 at 6:00 pm in Room 419 of the Raleigh Municipal Building (222 W Hargett Street).







## MEETING MINUTES

<b>DATE</b>	Thursday, March 8, 2018
<b>TIME</b>	1:30 pm to 2:25 pm
<b>LOCATION</b>	Room 419, Raleigh Municipal Building 222 W Hargett Street, Raleigh, NC 27601
<b>MEMBERS</b>	Mary Sell (Chair) and Susan Hatchell
<b>STAFF</b>	Trung Vo

The committee reviewed the BPAC FY18 Work Plan discussed drafting the Pedestrian Planning Committee initiatives for the BPAC FY19 Work Plan. Potential work plan items could include investigating best practices for pedestrian accommodations through work zones. Ms. Sell cited major concerns regarding the Capital Boulevard/Peace Street interchange reconstruction.

The committee also discussed evaluating high bicycle/pedestrian crash locations and identifying the intersections that are not slated to be improved through planned and funded projects. Commissioners developed a rough framework for data and analysis of each intersection to be improved for pedestrian safety. Discussion included the exploration of a Vision Zero program within the City of Raleigh.

The next Pedestrian Planning Committee meeting will be held on Thursday, April 4, 2018 at 12:30 pm in Room 405 of the Raleigh Municipal Building (222 W Hargett Street).

