



## AGENDA

**DATE** Monday, June 18, 2018  
**TIME** 6 pm  
**LOCATION** Council Chambers, Raleigh Municipal Building  
222 W Hargett Street, Raleigh, NC 27601

### I. Introductions

### II. Approval of Minutes from Previous Meeting

### III. Public Comments

This is an opportunity for public comment on items or issues that are otherwise not on the agenda. Please limit comments to three minutes per speaker.

### IV. Staff Reports

- Staffing Update
- Bikeshare Update
- Resurfacing Projects Update

### V. Committee & Member Reports

- Chair's Report
- Bicycle Planning Committee
- Community Outreach Committee
- Pedestrian Planning Committee

### VI. Old Business

- FY2019 Work Plan

### VII. New Business

- Dockless Bikeshare Strategy – Fontaine Burruss, City of Raleigh Transportation

### VIII. Board Comments

### IX. Announcements

- Upcoming Events
- Confirmation of Next BPAC Meeting – Monday, July 16, 2018

### X. Adjournment





## DRAFT MEETING MINUTES

**DATE** Monday, May 21, 2018  
**TIME** 6 pm  
**LOCATION** Council Chambers, Raleigh Municipal Building  
222 W Hargett Street, Raleigh, NC 27601

### PRESENT

#### Commission Members

Paul Nevill, Chair  
Susan Hatchell, Vice-Chair  
Nate Humphrey  
Dwight Otwell  
Aaron Peeler  
Mary Sell  
Molly Stuart

#### Staff

Eric Lamb, Transportation Planning Manager  
Reyna Nishimura, Staff Assistant  
Deja Smith, Bicycle and Pedestrian Outreach  
Coordinator

#### Council Liaison

David Cox, City Council

### ABSENT

Nicole Bennett (excused)  
Dan Howe (unexcused)  
Rebecca Proudfoot (excused)

### I. Introduction

Mr. Nevill called the meeting to order at 6:02 pm and asked everyone to introduce themselves.

### II. Approval of Minutes

Mr. Peeler moved for approval of the minutes which was properly seconded by Ms. Stuart and was approved by unanimous voice vote.

### III. Public Comments

None





## Raleigh Bicycle & Pedestrian Advisory Commission

### **IV. Staff Reports**

#### ***Staff Updates***

The Bicycle & Pedestrian Program Manager position has been advertised and will end on 5/23/18. Staff is looking to have the position filled by 7/1/18. Mr. Lamb thanked members of the staff and commission for their contributions to Bike Month activities.

### **V. Committee & Member Reports**

#### ***Chair's Report***

Mr. Nevill gave thanks to Mr. Lamb and the city staff for the involvement and coordination with Bike Month and the Capital City Bike Ride.

#### ***Bicycle Planning Committee***

Mr. Humphrey stated the monthly meeting was cancelled, however, their committee work plan has been submitted.

#### ***Community Outreach Committee***

Ms. Stuart stated they worked on their work plan, with a major focus on getting the public involved in the committee meetings and hosting an equity speaker series.

#### ***Pedestrian Planning Committee***

Ms. Sell stated they finalized their work plan and discussed leading pedestrian intervals at traffic signals with City staff.

Mr. Nevill inquired about the status of the temporary pavement markings on Cameron Street at Cameron Village. The commission previously recommended that the three-lane marking configuration be discussed with the City Council. Mr. Lamb stated the temporary markings have been refreshed, however, the City is waiting for feedback from Council members who have had discussions with the shopping center owner to determine a resolution. Councilmember Cox indicated he would discuss the matter with Councilmember Crowder.





## VI. Old Business

### *BPAC FY19 Work Plan Development*

Mr. Lamb stated once the individual committees' recommendations are received the draft work plan would be presented at the June meeting and then would go to City Council at the first meeting in July. The Bicycle Planning Committee has submitted their finalized work plan. The Community Outreach and Pedestrian Planning Committees will send their work plans to Mr. Nevill and Mr. Lamb. A consensus was made to keep the general commission initiatives as they are. The support for a Vision Zero program and coordination with the Parks, Recreation Greenway Advisory Board on use of greenways for transportation and special events were also incorporated into the general commission initiatives. The decision was made to do away with the Joint Bicycle & Pedestrian Planning Committee.

## VII. New Business

### *Durham Vision Zero presentation*

Anne Phillips, City of Durham Transportation, gave a presentation regarding the Durham's efforts to create a Vision Zero program. The presentation was received as information.

### *Pleasant Valley Road Improvements and Old Wake Forest Road Widening Project Review*

Brennon Fuqua, City of Raleigh Engineering Services, gave an overview of the proposed capital project along Pleasant Valley Road from Duraleigh Road to Glenwood Avenue. Ms. Sell made a motion to endorse the project, with the addition of restriping the crosswalk intersecting the western side of Pleasant Valley Road with Duraleigh Road, where there is a bus stop. Ms. Hatchell seconded and the motion passed by unanimous voice vote.

Mr. Fuqua then provided an overview of the proposed Old Wake Forest Road Widening project from Spring Forest Road to Capital Boulevard. After a discussion, Mr. Nevill made a motion to remove the recommended bike lanes to expand the multiuse path on the north side to 12 feet, add additional landscaping, and widen the south side sidewalk to eight feet. Ms. Stuart seconded and the motion passed by unanimous voice vote.

### *Tryon Road and Yonkers Road Widening Project Review*

Mr. Nevill made a motion to recuse Ms. Hatchell due to a potential conflict of interest regarding these two projects. Mr. Otwell seconded and the motion passed by unanimous voice vote. Amy Billings, City of Raleigh Engineering Services, gave an overview of the proposed improvements along Yonkers Road from



Capital Boulevard to New Bern Avenue. After reviewing the project, Ms. Stuart made a motion to accept the improvements for Yonkers Road as presented. Mr. Otwell seconded and the motion passed by unanimous voice vote.

Ms. Billings then provided a review of the proposed City capital project along Tryon Road from Lake Wheeler Road to the Norfolk-Southern railroad bridge. After a discussion of the project, Ms. Sell made a motion to accept the improvements for Tryon Road as presented. Mr. Peeler seconded and the motion passed by unanimous voice vote.

### **VIII. Board Comments**

Mr. Peeler stated his interest in the NCDOT project at Wake Forest Road and 440. Mr. Lamb gave a brief overview of the project scope and timeline for construction.

Ms. Sell introduced the idea of coordinating with Oak City Cycling in their monthly bike repair workshops. Ms. Sell will follow up with them to provide the next workshop date.

### **IX. Announcements**

#### *Upcoming Events*

- Raleigh History Tour Bike Ride, May 26, 10:00 am starting at the City of Raleigh Museum on Fayetteville Street
- Neon Art Bike Ride on May 26, 7:00 pm starting at Market Plaza to Dorothea Dix Park
- Rock 'n Ride Raleigh fundraiser on June 3, starting at 10:00 am at the NC State Fairgrounds

Mr. Nevill announced that the next BPAC meeting will take place on Monday, June 18, 2018.

Mr. Lamb mentioned that City Council will begin holding work session meetings on Mondays in June, and there is a possibility that the Council Chambers will be occupied just prior to the BPAC meeting.

With no further business, the meeting adjourned at 8:04 pm.

Respectfully submitted,  
Reyna Nishimura





## MEETING MINUTES

<b>DATE</b>	Monday, May 14, 2018
<b>TIME</b>	6:02 pm to 6:56 pm
<b>LOCATION</b>	Room 419, Raleigh Municipal Building 222 W Hargett Street, Raleigh, NC 27601
<b>MEMBERS</b>	Rebecca Proudfoot (Chair), Paul Nevill, Nicole Bennett, and Molly Stuart
<b>STAFF</b>	Fontaine Burruss; Michael Moore

The committee revised the 2018-19 workplan for approval before June 21<sup>st</sup> Bicycle and Pedestrian Advisory Commission meeting. Work plan items include: promoting public participation; visiting and presenting to community groups; initiating a speaker series; and promoting Safe Walk to School, Bike to School, and Walk to School initiatives.

Work plan items “enhance existing social media and advertising of BPAC meetings” and “participant and track and close work plan items with completed” were removed. Work plan item “create a coalition of community groups to hold and open streets event and/or drive creation of a cultural trail; promote equal access for all Raleigh communities” was removed to be considered for general BPAC work plan.

Work plan item “follow up with follow-up with organizations and participants to sustain involvement; solicit feedback from public” was changed to “support public involvement and improve accessibility to BPAC committee materials and meetings”. Commissioners discussed how to get the public more engaged in BPAC meetings. Committee inquired on the possibility of livestreaming committee meetings to increase public participation. Request was made to City of Raleigh staff to look into the feasibility of this.

Commissioners shared ideas for a speaker’s series. Possible speakers include: Jennifer Dill from Portland State University; Susan Handy from UC Davis, Lisa Riegel with AARP; Mitchell Silver, Parks Commissioner of New York City; Don Kostelec; and Chuck Marohn of StrongTowns. Further research into cost and logistics is needed. Committee will develop series format during June committee meeting.

Upcoming events include Bike to Workday on Friday, May 18<sup>th</sup>. Commissioners will be volunteering at various Bike To Work Day Pit Stops.





**BICYCLE & PEDESTRIAN ADVISORY COMMISSION**  
COMMUNITY OUTREACH COMMITTEE

Ms. Proudfoot will absent next committee meeting. Ms. Stuart was designated as stand-in chair for the meeting. The next Community Outreach Committee meeting will be held on Monday, June 11<sup>th</sup>, 2018 at 6:00 pm in Room 419 of the Raleigh Municipal Building (222 W Hargett Street).



## MEETING MINUTES

**DATE** May 10, 2018

**PRESENT** Mary Sell, Susan Hatchell and Aaron Peeler

**STAFF** Deja Smith, Brandie Crawford, Jed Niffenegger and Michael Moore

**LOCATION** Raleigh Municipal Building – Room 419 (222 West Hargett Street)

**START TIME** 1:38 pm

Mr. Niffenegger updated the committee on initiatives and projects that they are working on, including Lead Pedestrian Intervals, crosswalk designs, and HAWK signals.

Mrs. Crawford provided an update on bicycle and pedestrian crash data to committee.

The commissioners finalized the Pedestrian Planning Committee portion of the BPAC FY19 Work Plan.

The next Pedestrian Planning Committee meeting will be held on Thursday, June 7, 2018 at 1:30 pm in Room 419 of the Raleigh Municipal Building (222 West Hargett Street).

**END TIME** 2:35 pm

