Monday, July 17, 2017, 6:00 p.m.
Council Chambers, Raleigh Municipal Building
222 West Hargett Street, Raleigh NC 27601

AGENDA

I. Introductions
II. Approval of Minutes from June 19, 2017 Meeting
III. Public Comments
   This is an opportunity for public comment on items or issues that are otherwise not on the agenda. Please limit comments to three minutes per speaker.
IV. Staff Reports
   • City Project Updates
   • Staffing Updates
   • City Council Updates
   • 2017 Transportation Bond
V. Committee & Member Reports
   • Chair’s Report
   • Bicycle Planning Committee
   • Community Outreach Committee
   • Pedestrian Planning Committee
VI. Old Business
   • BPAC 2017-2018 Work Plan: Prioritization of General Commission Initiatives
VII. New Business
   • Crosswalk Enforcement Operations on Driver Yielding Behavior at Unsignalized Mid-Block Crosswalks – Sarah Searcy, ITRE
   • Comprehensive Plan Update – Bynum Walter, City of Raleigh
   • Chavis Bike Workshop 101 – Jennifer Delcourt, Active Routes to School
   • Walktober Events
VIII. Board Comments
IX. Announcements
   • Upcoming Events
   • Confirmation of Next BPAC Meeting – Monday, August 21, 2017
X. Adjournment
DRAFT Meeting Minutes – June 19, 2017

The City of Raleigh Bicycle & Pedestrian Advisory Commission met on Monday, June 19, 2017 at 6:00 pm in the Council Chambers of the Raleigh Municipal Building, 222 West Hargett Street, Raleigh, NC with the following members and staff present:

**Commission Members**
- Paul Nevill, Vice Chair
- Nicole Bennett
- Dan Howe
- Nate Humphrey
- Rebecca Proudfoot
- Mary Sell
- Molly Stuart

**Staff**
- Eric Lamb, Transportation Planning Manager
- Reyna Nishimura, Staff Assistant
- Trung Vo, Bicycle and Pedestrian Program Manager

Absent:
- Aaron Peeler, Chair (excused)
- Susan Hatchell (excused)
- Amy Simes (excused)

I. Introduction
Mr. Nevill called the meeting to order at 6:05 pm and asked everyone to introduce themselves. This was Ms. Bennett’s first meeting.

II. Approval of Minutes
Mr. Nevill asked to amend the Community Outreach Committee minutes to state that Ms. Proudfoot submitted a list of speakers for the proposed speaker series before the meeting. With the correction, Mr. Humphrey moved for approval of the minutes which was properly seconded by Mr. Howe and approved by unanimous voice vote.

III. Public Comments
Mr. Terry Rekeweg has created an 864-mile bike route that he calls the Appalachian Bikeway. The inaugural ride will take place in August/September 2017. He invited the BPAC members to participate in the portion of the ride through North Carolina.

IV. Staff Reports
City Projects Updates:
Mr. Lamb reported that a number of bike lanes will be installed as resurfacing projects occur. Phase 2 of the Hillsborough Street Project will change traffic patterns as improvements on the north side begin. The Sandy Forks Road project will see final pavement markings and bicycle lanes installed as the project nears completion. The South Street and Lenoir Street two-way conversion is nearly complete.
Staffing Updates:
Mr. Lamb and Mr. Vo reported that are in the process for the hiring of the new Bikeshare Coordinator position. This position will report to Trung Vo and their anticipated role includes working with the bikeshare vendor, promoting the program, planning for new stations, and providing daily oversight.

City Council Updates:
At Councilor Branch’s request, a preliminary map of bikeshare stations can be found on the bikeraleigh.org website. City Council approved a $206.7 million transportation bond package, allowing for programs with bicycle and pedestrian components, sidewalk funding, streetscape, and NCDOT betterment projects. City Council will move forward with selecting a bond committee. The municipal elections and bond approval is currently slated for October, but could take place in September.

V. Committee & Member Reports
Chair’s Report:
None.

Bicycle Planning Committee:
Mr. Humphrey reported that the Bicycle Planning Committee discussed bikeshare, the West Street Cycle Project, Mr. Howe’s wayfinding presentation and integration with the Gorman Street connector, the Ride Report mobile application, and text changes needed for the BikeRaleigh Plan regarding the East Coast Greenway.

Community Outreach Committee:
Mr. Nevill stated the Community Outreach Committee would like to put on a speaker series on transportation issues. The committee has developed a list of potential speakers. The committee also discussed Walktober and the role that BPAC members played last year. Ms. Stuart mentioned that there will be a meeting at Citrix tomorrow (June 20, 2017) regarding the West Street Cycle Track Pilot Project for potential stakeholders.

Pedestrian Planning Committee:
Ms. Sell described the Pedestrian Planning Committee discussion on how to improve and update the content on the Pedestrian Program page on the City of Raleigh website.

VI. Old Business
The BPAC 2017-2018 Work Plan was adopted by City Council on June 6, 2017. Mr. Nevill advised that each committee prioritize their work plan initiatives.

VII. New Business
None.
VIII. Board Comments
The BPAC members discussed Bike Month events. The Bike to Work Day Pit Stops saw a total of 186 riders. There were about 80 participants in the Capital City Bike Ride. Mr. Vo stated the desire to identify metrics to gauge success of each Bike Month event. Mr. Vo is working on a draft summarizing Bike Month 2017 in Raleigh.

Ms. Stuart suggested the creation of promotional videos for Bike to Work day. Ms. Sell stated that GoTriangle has a marketing team that might be able to assist. A suggestion for next year would be to gain more partnerships with restaurants or have the City incentivize riders to participate by providing food at the pit stops or establishing promotional pit stops. Mr. Howe suggested earlier promotion of the Bike Month events. Mr. Nevill stated he was disappointed by the turnout for the Ride of Silence. Mr. Howe recommends using the Communications Department to advertise and promote the ride in the future. Ms. Proudfoot was commended for dealing with the flooding on the Neuse River Greenway during the Bike MS Picnic. Group discussion followed regarding an app or programs that could potentially show when greenways are closed or flooded, similar to current field reporting. Mr. Lamb expressed gratitude towards Oaks and Spokes, BPAC members, and City staff for their work on Bike Month events.

IX. Announcements
Upcoming Events:

- **Capital Area Ride for Safety (CARS)**
  - Mr. Joe Whitehouse will be at the next meeting to promote the CARS ride which will take place in September.

- **Comprehensive Plan Update – Public Meeting on Transportation**
  - Tuesday, 6/27/17 at 7:00 pm at the Method Community Center
  - Mr. Lamb will be there for the Q&A session.

- **Upcoming Rides**
  - **Cup and Cone Ride** - 7/29/17 - Panther Creek High School, Cary
  - **Bull Moon Ride** - 7/29/17 - 309 Blackwell Street, Durham
  - **4th of July Firecracker Ride** - 7/4/17 - 140 Thomas Mill Road, Holly Springs

Mr. Nevill announced that the next BPAC meeting will take place at 6:00 pm on Monday, July 17. With no further business, the meeting adjourned at 6:49 pm.

Respectfully submitted,
Reyna Nishimura
PEDESTRIAN PLANNING COMMITTEE MEETING MINUTES

DATE: July 6, 2017

PRESENT: Susan Hatchell, Mary Sell, and Amy Simes

STAFF: Deja Smith and Trung Vo

LOCATION: Raleigh Municipal Building – Room 419 (222 West Hargett Street)

START: 1:34 pm

The committee reviewed the City of Raleigh’s Comprehensive Pedestrian Plan and discussed potential updates for the next iteration. The City of Raleigh will contract with a consultant to update the Comprehensive Pedestrian Plan in the fall of 2018.

The committee discussed the Pedestrian Program page on the City of Raleigh website and agreed to provide updated content to Mr. Vo by the next committee meeting.

The next Pedestrian Planning Committee meeting will be held on Thursday, August 3, at 1:30 pm in Room 419 of the Raleigh Municipal Building (222 West Hargett Street).

END: 2:30 pm
BICYCLE PLANNING COMMITTEE MEETING MINUTES

DATE: July 11, 2017

PRESENT: Dan Howe and Nate Humphrey

STAFF: Deja Smith

LOCATION: Raleigh Municipal Building – Room 419 (222 West Hargett Street)

START: 6:09 pm

Mr. Humphrey and Mr. Howe discussed how the BikeRaleigh Plan could be amended to reference and support the East Coast Greenway. Specifically, Chapter 5 (Bicycle Routes/Wayfinding) and Chapter 7 (Policies) could be updated to show the ECG route through Raleigh.

The next Bicycle Planning Committee meeting will be held on Tuesday, August 8, at 6:00 pm in Room 419 of the Raleigh Municipal Building (222 West Hargett Street).

END: 6:40 pm
COMMUNITY OUTREACH COMMITTEE MEETING MINUTES

DATE: July 13, 2017

PRESENT: Paul Nevill, Rebecca Proudfoot, and Molly Stuart
Joe Whitehouse (President of Creative Urban Environments Inc.)

STAFF: Trung Vo

LOCATION: Raleigh Municipal Building – Room 309 (222 West Hargett Street)

START: 6:06 pm

Mr. Whitehouse presented details of this year’s CARS (Capital Area Ride for Safety) ride. Registration will be $20. The proceeds of the ride will go to BikeWalk NC, the statewide bicycle and pedestrian advocacy group. The ride will start at Wakefield High School, pause at Halifax Mall, and then return to Wakefield High School. There will also be a 5-mile route in addition to the main 28-mile route. The ride will take place on Sunday, September 24. Mr. Whitehouse asked for the committee’s help with promoting the event.

Ms. Stuart described the West Street Cycle Track Pilot Project stakeholder meeting that took place on June 20 at Citrix. Mr. Vo provided a brief update on City staff efforts.

Ms. Proudfoot proposed walking tours for Walktober (October) similar to last year’s. This year’s tours could include a walk through Oakwood Cemetery in addition to a makers walk, a sustainability walk, and walk through South Park.

The commissioners brainstormed potential topics and speakers for the transportation speaker series.

Mr. Nevill proposed volunteering BPAC members to paint the tunnels along Walnut Creek Trail at Rock Quarry Road and State Street to improve safety. Mr. Vo will coordinate with Parks, Recreation and Cultural Resources staff to determine the feasibility of this volunteer work.

The next Community Outreach Committee meeting will be held on Thursday, August 10, at 6:00 pm in Room 309 of the Raleigh Municipal Building (222 West Hargett Street).

END: 7:00 pm
Adopted BPAC 2017-2018 Work Plan

General Commission Initiatives:

- Coordinate and participate in the annual Triangle Bicycle & Pedestrian Workshop
- Provide input on the proposed Comprehensive Plan Update
- Promote the City’s application for Walk Friendly Community designation
- Promote improving the City’s current bronze-level Bike Friendly City designation
- Receive quarterly reports on bicycle and pedestrian data
- Build capacity and public support for an Open Streets event
- Stay in touch with the Raleigh Police Liaison and receive updates
- Coordinate access to transit initiatives with GoRaleigh and GoTriangle to promote sidewalk and bus stop amenity improvements (benches, shelters, bike racks, sidewalk gaps, etc.), and receive ongoing updates on transit planning

Community Outreach Committee:

- Promote public participation and interaction with bike/pedestrian initiatives, such as Bike Month activities, bikeshare, Walktober, sidewalk funding and expansion processes, and Open Streets events
- Partner with local schools, government agencies and advocacy groups that promote Safe Routes to School initiatives and attend Bike to School and Walk to School activities.
- Enhance existing social media and advertising of BPAC meetings and activities
- Visit and present to community groups of various types throughout the year
- Create a coalition of community groups to hold an Open Streets event and/or drive creation of a Cultural Trail; promote equal access for all Raleigh communities
- Initiate a Speaker Series of national experts to discuss strategic and innovative transportation topics, including transit, bicycling and walking
- Follow-up with organizations and participants to sustain involvement; solicit feedback from the public and track and close Work Plan items when they are completed

Bicycle Planning Committee:

- Review and support the bicycle parking program
- Develop an On-Road Bicycle Wayfinding & Signage Plan that enhances existing infrastructure, improves the usability of the bicycle network, and encourages short bicycle trips
- Promote the implementation of a bike share program in Raleigh
- Promote the ongoing implementation of the 2016 BikeRaleigh Plan
- Coordinate with the Greenway and Urban Trees Committee of the Parks, Recreation and Greenway Advisory Board and the East Coast Greenway Alliance to amend the BikeRaleigh Plan to reference and include support for the East Coast Greenway
Pedestrian Planning Committee:

- Promote WalkRaleigh Brand; support staff efforts to update website.
- Identify and expand the use of leading pedestrian interval signals at (three) additional high traffic locations.
- Advocate for more targeted crosswalk enforcement campaigns through the City in conjunction with the Watch For Me NC Campaign.
- Coordinate with City staff to develop a sidewalk maintenance outreach campaign that may include:
  - Promote access to pedestrian safety outreach and walkability audits to identify repairs and improvements.
  - Promote SeeClickFix reporting for sidewalk and pedestrian improvements.
  - Get updates on sidewalk maintenance expenditures and projects throughout the city.
- Advocate for the implementation, and assist with the updating of the City’s various Corridor and Master Plan Studies, including Gateways, Transit, Parks, etc. (Ongoing).
- Promote October as “Walktober” by creating and promoting a calendar of walking events, as well as conducting three walking related events in and around the city.
- Promote pedestrian facts and figures to share with everyone we meet, promote the city’s efforts (Ongoing).
- Identify other city committees for opening up cross communication to create synergy for pedestrian issues.

Joint Bicycle & Pedestrian Planning Committee:

- Promote implementation of the NCDOT “WalkBike, NC” master plan in Raleigh.
- Monitor NCDOT Complete Streets implementation to ensure future street projects are designed and constructed for all modes.
- Monitor Unified Development Ordinance implementation and promote bicycle and pedestrian friendly policies and standards.
- Continue coordinating with the Parks, Recreation & Greenways Advisory Board on greenways and special event impacts.