



AGENDA

DATE Monday, November 19, 2018
TIME 6 pm
LOCATION Council Chambers, Raleigh Municipal Building, 222 W Hargett Street, Raleigh, NC 27601

I. Introductions

II. Approval of Minutes from Previous Meeting

III. Public Comments

This is an opportunity for public comment on items or issues that are otherwise not on the agenda.
Please limit comments to three minutes per speaker.

IV. Staff Reports

- Staffing Update
- Council Update
- Bikeshare Update
- Projects Update

V. Committee & Member Reports

- Chair's Report
- Bicycle Planning Committee
- Community Outreach Committee
- Pedestrian Planning Committee

VI. Old Business

- None

VII. New Business

- Uptown Charlotte Pop-Up Bicycle Projects – Todd Delk, Stewart

VIII. Board Comments

IX. Announcements

- Upcoming Events
- Confirmation of Next BPAC Meeting – Monday, December 17, 2018

X. Adjournment





DRAFT MEETING MINUTES

DATE Monday, October 15, 2018
TIME 6:00 pm
LOCATION Council Chambers, Raleigh Municipal Building
222 W Hargett Street, Raleigh, NC 27601

PRESENT

Commission Members

Susan Hatchell, Chair
Nate Humphrey, Vice-Chair
Nicole Bennett
Dan Howe
Paul Nevill
Dwight Otwell
Rebecca Proudfoot
Mary Sell
Molly Stuart

Staff

Paul Black, Bicycle and Pedestrian Program
Manager
Fontaine Burruss, Bikeshare Coordinator
Eric Lamb, Transportation Planning Manager
Reyna Nishimura, Staff Assistant
Deja Smith, Bicycle and Pedestrian Outreach
Coordinator

Council Liaison

David Cox, City Council

ABSENT

I. Introduction

Ms. Hatchell called the meeting to order at 6:00 pm and asked everyone to introduce themselves and state which committee they serve on.

II. Approval of Minutes

Mr. Humphrey moved for approval of the minutes which was properly seconded by Mr. Otwell and was approved by unanimous voice vote.

III. Public Comments

Andy Landes is with the Mayor's Committee for Persons with Disabilities and runs a free, wheelchair tennis program for physically disabled persons. Mr. Landes requested that if anyone knew of resources that could lend themselves to donating or renting wheelchairs, to contact him or Council Member Cox.





IV. Staff Reports

Staff Updates

Mr. Lamb stated that Deja Smith has accepted employment with the Triangle Land Conservancy and this will be her last BPAC meeting.

City Council Updates

The commission's recommendations for the City's dockless bikeshare program will be presented at the 10/16/18 City Council meeting; not the 10/2/18 meeting as previously recorded.

Bikeshare Updates

Mr. Lamb stated the City was working with Bewegen to get the 30 bikeshare stations online and were working with the bicycle management vendor and GoTriangle for day-to-day management and warehousing.

City Project Updates

Mr. Lamb stated that the Buck Jones Road Widening Project was recently completed. The Blount Street-Person Street Project received one bid and the City will decide within the next two weeks whether to award the bid or re-advertise to pursue other bids. Mr. Lamb stated that capital projects are having difficulty receiving multiple bids on projects or receiving over budget bids due to shrinking work force and growing demand. The City met with the project team for the Gorman Street Connector Project two weeks ago to discuss a design element issue dealing with grading and the footprint of the road. There is currently no estimated completion date on this project. The City is aiming to have the West Street Project completed by the end of the year. Mr. Lamb will provide more updates at the next BPAC meeting.

Ms. Hatchell inquired whether the data from the installed counters on the greenway was available. Mr. Lamb stated that the data is still unavailable. Mr. Black continued that it is an effort of 3 organizations (City of Raleigh, ITRE and CAMPO) to coordinate the data and ensure it is being reported to the rightful place. ITRE has been working to scrub the data before its release, resulting in a delay in its reporting. Mr. Otwell requested a rider report update. Mr. Lamb will provide a status update at a later meeting.

V. Committee & Member Reports

Chair's Report

Ms. Hatchell attended the Poole Road public meeting and hoped to have the consultant provide feedback





Raleigh Bicycle & Pedestrian Advisory Commission

of the meeting. Ms. Hatchell attended the last Bicycle Planning and Pedestrian Planning meetings. Ms. Hatchell led the NCMA Walktober event; there were 13 signed up and 4 attended. Ms. Hatchell recommended placing Molly Stuart in the Pedestrian Planning Committee. Ms. Hatchell presented former chair, Paul Neville, with a plaque for his service as the previous year's chair.

Bicycle Planning Committee

Mr. Humphrey stated that the committee reviewed and discussed the UDO, specifically street design as there is currently not a prescription for separated facilities in Raleigh. At their November 13th meetings the committee plans to review rough sketches based on their discussions and bring their thoughts to the commission for the December BPAC meeting. The adopted Bicycle Plan is not in alignment with the UDO and their hope is to update the text of the UDO and integrate it into the Bicycle Plan. Mr. Otwell stated they also discussed Old Wake Forest Road and clarifying their vision for that project.

Community Outreach Committee

Ms. Proudfoot stated the committee did not meet in October. The Shop Local Raleigh Walk will be outside Raleigh Union Station on 10/20/18. The Sustainability Walk will be held on 10/27/18 at the Raleigh Convention Center. The Oakwood Cemetery Walk will be held on 10/28/18. Their next meeting is scheduled for November 8th.

Pedestrian Planning Committee

Ms. Sell stated that the committee reviewed the sidewalk project prioritization spreadsheet, which will eventually be brought to the general commission for a discussion. They also discussed Walktober event promotion platforms and incorporating walk to school events for next year. The committee reviewed the Tucker Street/Glenwood Avenue cross section. The committee will continue to review the staff supplied listing of the City's high accident intersections and make recommendations. The next meeting is scheduled for November 8th.

Walk/Bike/Places 2018 Conference, Mary Sell

Ms. Sell highlighted discussion held at the conference spotlighting piloting projects to hinder procrastination, the regular updating of bike plans, multimodal investment, using greenways to connect the economic corridors for commuters, bikeshare strategies and tying transportation into climate goals. Recommendations made by Ms. Sell included participation in Walk/Bike/Places Conferences, looking at peer cities for benchmark activity, addressing climate goals, and elevating the voice of the advocacy





Raleigh Bicycle & Pedestrian Advisory Commission

community. There was discussion regarding the City of Raleigh Bicycle Plan with what New Orleans is instituting, benchmarking efforts for Bicycle Friendly status, incorporating data from peer communities, setbacks in modeshare that the City is currently experiencing and the City's stance on climate goals. Mr. Howe suggested having staff from the Sustainability Office present on this. Council Member Cox added that the City has not set climate goals; however, staff has been directed to work with the Sierra Club to institute using clean, renewable energy by 2035. Mr. Lamb was agreeable to adding the topic of climate change added to the agenda.

VI. Old Business

None

VII. New Business

Adopted Work Plan Review

Mr. Lamb stated the action items in the adopted work plan need to be prioritized items for future agendas or assigned to a sub-committee to work on.

- **Action Item: Coordinate and participate in the annual Triangle Bicycle & Pedestrian Workshop**
Update: The commission will be informed once the workshop details have been announced
- **Action Item: Provide input on the proposed Comprehensive Plan Update**
Update: The Planning Department will be asked to present an update to the commission
- **Action Item: Promote the City's application for Walk Friendly Community designation**
Update: Mr. Black will address this action item
- **Action Items: Promote improving the City's current bronze-level Bike Friendly City designation**
Update: The next application for this will be completed in 2019
- **Action Item: Receive quarterly reports on bicycle and pedestrian crash data**
Update: City staff will work on developing reports on a more regular basis
- **Action Item: Build capacity and public support for an Open Streets event**
Update: Ms. Sell agreed to have this item become an initiative for the Pedestrian Planning Committee. A status update can be expected in a few months. Mr. Howe suggested





Raleigh Bicycle & Pedestrian Advisory Commission

recommending this to City Council, so they are aware it is an item BPAC is working on.

- **Action Item: Stay in touch with the Raleigh Police Liaison and receive updates**
Update: Mr. Lamb stated the City is working on finding a liaison and identifying the type of interaction that would be expected.
- **Action Item: Coordinate access to transit initiatives with GoRaleigh and GoTriangle to promote sidewalk and bus stop amenity improvements and receive ongoing updates on transit planning**
Update: Transit initiatives will be discussed under the next agenda item.
- **Action Item: Work with City of Raleigh to move toward implementation of a Vision Zero policy to improve safety for all road users**
Update: Ms. Sell has accepted incorporating this action item into the Pedestrian Planning Committee's initiatives with the caveat it will need to not be housed solely in that committee. Mr. Lamb stated that the commission's responsibility is to review the program, discern if it is something that is needed/feasible and then make recommendations to the City Council.
- **Action Item: Continue coordination with Parks, Recreation and Greenway advisory board to promote greenways for transportation and special events**
Update: Mr. Lamb will work on organizing a meeting between the Bicycle Planning Committee and the Parks, Recreation and Greenway Advisory Committee. Mr. Howe stressed the need to revive wayfaring discussion. Mr. Otwell inquired on the process to have the Bicycle Plan recommendations addressing greenway use for transportation adopted. Mr. Lamb will request a status update from the Urban Trees Committee.
- **Action Item: Review and advise for the Downtown Raleigh transportation plan with focus on creation of a Downtown Loop trail; and promote equal access for all Raleigh communities**
Update: City staff were in the process of proposing a downtown mobility plan to study how bus rapid transit routes are integrated into the downtown framework.

Mr. Lamb requested each committee provide a brief update and prioritization update on their initiatives for the next BPAC meeting.





Sidewalk and Streetscape Project Prioritization Update

Mr. Lamb provided a handout to the commission that detailed sidewalk prioritization methodology based off need and demands. The methodology was established in 2012 and revised in 2015. The City is looking to update the methodology criteria to complement transit initiatives. Mr. Lamb posed the question to the commission if the methodology is simplified enough or should a higher weight be placed on the transit element and if so; are the transit elements to be given a higher score weight or are transit projects given priority above others and graded amongst each other? Mr. Lamb stated the expectation was not to have a motion that evening but rather review the item in committees. Mr. Neville inquired what other transit factors could be added to a demand analysis. Mr. Lamb stated that priority should be given to factors that would create access along and to high frequency corridors. Mr. Otwell confirmed that this is for City initiated projects, not petition projects. Ms. Hatchell inquired about the budget associated with the projects. Mr. Lamb stated this will be generations of funding, so the current objective is prioritization. Mr. Humphrey asked about zoning for densely populated areas for transit. Mr. Lamb stated that will organically come with the prioritization. Ms. Hatchell suggested considering non-English speaking population as a factor; since age diversity is already listed as criteria. Ms. Sell proposed this item be moved to the Pedestrian Planning Committee.

Mr. Lamb provided detail on streetscapes and the adopted streetscape prioritization methodology. Mr. Lamb inquired if the commission felt the methodology should be revised. Ms. Sell stated the item could be moved to the Pedestrian Planning Committee. Mr. Lamb stated neither Sidewalk Prioritization nor Streetscape Prioritization have a deadline.

VIII. Board Comments

Ms. Proudfoot thanked Deja Smith for all her help and expressed disappointment in losing City staff due to non-sustainable positions.

Mr. Otwell inquired about the Old Wake Forest Project design and any confusion City Council members had. Council Member Cox clarified that City Council was looking for feedback from staff to explain if they were proposing BPAC's recommendations in lieu of the UDO. Mr. Lamb requested giving staff time to develop recommendations before replying to Council. Mr. Otwell stated the committees should use that time to discuss the best way to accomplish their recommendations. Council Member Cox questioned if a narrow bike lane made more aggressive cyclists use a separate bike path and if not, whether a wide outside lane necessary. Mr. Neville stated the use of a separate facility was designed around safety; not





use. Ms. Hatchell introduced the topic of scooters into that discussion.

Ms. Sell stated that Oakes & Spokes is livestreaming the BPAC meeting on their Facebook page. Mr. Lamb discussed which social media platform the city could use that would lend itself to BPAC addressing community questions/comments during the public comments of each meeting. Ms. Bennett stated this topic was an initiative for the Community Outreach Committee.

Mr. Humphrey stated that he had accepted a position outside of the City of Raleigh and will be relocating to Washington. He will attend the November BPAC meeting; however, it will be his last. Mr. Lamb asked that Mr. Humphrey communicate his resignation and effective date to the City Clerk. Ms. Hatchell confirmed that the election for a new Vice Chair will take place in December.

Mr. Otwell stated City Council is asking for the commission's stance on scooters. The commission unanimously agreed that they are in support of an encroachment agreement for scooters. Council Member Cox will refer the commission's feedback onto other City Council members.

Ms. Hatchell stated that closing the Wade Avenue bridge was causing side streets in Raleigh to become gridlocked and dangerous for bike and pedestrians because vehicles are turning right on red. She stressed the responsibility of drivers and the education element that may be lacking.

Ms. Proudfoot will not be present for the November meeting but will be present in December. Ms. Sell mentioned that Oakes and Spokes is currently having a Fall Festival with several events. Ms. Bennett stated that she was unable to attend the NACTO conference as previously stated.

IX. Announcements

Upcoming Events

- Raleigh Connect Lecture Series featuring Mark Fenton, October 25 at Wake Med-Raleigh
- BikeWalkNC Annual Meeting, October 19-20 at the Raleigh Convention Center
- AIDS Walk and 5K run, October 20, 9:00 am at Dix Park
- Octoberfest 4 Mile run, October 20, 10:30 am at the Raleigh Beer Garden
- NCBC Fall Bike Rally, October 21, 9:00 am at CBC in Holly Springs
- Bike in Movie (Oakes & Spokes Fall Festival), October 22, 6:00 pm at the Alamo Drafthouse
- Gail Parkins Cancer Walk and Run, October 27, 9:00 am at the Sertoma Arts Center





Raleigh Bicycle & Pedestrian
Advisory Commission

- Dark Raleigh Walking Tour, October 30, three different times at the City of Raleigh Museum
- Light Up Halloween Costume Ride (Oakes & Spokes Fall Festival), October 31, 6:30 pm at Crank Arm Brewery
- Day of the Dead-Haunted History Ride (Oakes & Spokes Fall Festival), November 1, 6:00 pm at Crank Arm Brewery

Mr. Lamb passed out cards with links that provided updates to the Wake County Transit Plan.

Ms. Hatchell announced that the next BPAC meeting will take place on Monday, November 19, 2018.

With no further business, the meeting adjourned at 8:04 pm.

Respectfully submitted,

Reyna Nishimura





MEETING MINUTES

DATE	Wednesday, October 9, 2018
TIME	4:35 pm to 5:14 pm
LOCATION	Room 419, Raleigh Municipal Building 222 W Hargett Street, Raleigh, NC 27601
MEMBERS	Nate Humphrey (Chair), Dwight Otwell, Susan Hatchell, Paul Nevill
STAFF	Eric Lamb, Paul Black, Fontaine Burruss

Fontaine Burruss opened the meeting with an update on the bikeshare project, noting that Bewegen received one bid. Bewegen is reviewing the bid so that we can prepare the supplemental agreement. In the meantime, the City staff are working on the right of way certifications from NCDOT--batching the easy stations first so they can move ahead and doing the remaining stations as a second batch. The bikes themselves are ready for delivery and we are lining up the warehouse space for them. Eric then went over a key milestone meeting with Bewegen held last week and added that getting a bid in the current market was a big deal in terms of keeping the project on track. Duke Power's ability to respond to hookup requests is a big unknown, since hurricane Florence has pulled a significant chunk of their resources elsewhere. Staff went over timeline (expected from Bewegen next week); we are looking at a December opening target, with January being possible..

Eric Lamb gave a UDO standards presentation, followed by discussion about suburban/rural vs urban standard, development code, and holding city projects to same standard as private development. Then there were some hypothetical examples given and talk about asymmetry and fairness to developers and property owners on both sides of the street—and how Cary uses easements as one way to address it.

Then Commissioner Otwell asked about process to update the UDO recommendation with the Bike Plan Update. Mr. Lamb noted that Council already adopted Bike plan (newer than UDO) and it points to need to update UDO, and the streetscape plans as exceptions to UDO.

The homework timeline for November was discussed; talk through specific cross sections to focus on and have them sketched up by December meeting and going to full BPAC in December as well.

The next Bicycle Planning Committee meeting will be held on Tuesday, November 13, 2018 at 6:00 pm in Room 420 of the Raleigh Municipal Building (222 W Hargett Street).





MEETING MINUTES

DATE Thursday, October 11, 2018
TIME 6:00 – Canceled
LOCATION Room 419, Raleigh Municipal Building
222 W Hargett Street, Raleigh, NC 27601
MEMBERS Rebecca Proudfoot (Chair), Paul Nevill, Nicole Bennett
STAFF Fontaine Burruss

Community Outreach Committee meeting was canceled due to inclement weather.

The next Community Outreach Committee meeting will be held on Monday, November 5th, 2018 at 6:00 pm in Room 419 of the Raleigh Municipal Building (222 W Hargett Street).





MEETING MINUTES

DATE October 11, 2018

PRESENT Commissioner Susan Hatchel, Commissioner Mary Sell, Commissioner Molly Stuart (phone)

STAFF Fontaine Burruss, Paul Black, Eric Lamb, Jill Reyes

LOCATION Raleigh Municipal Building – Room 419 (222 West Hargett Street)

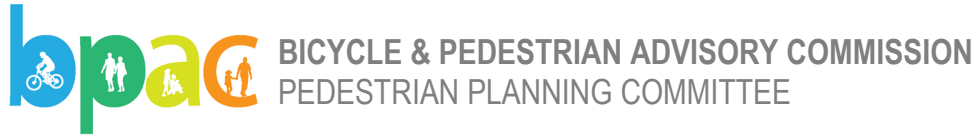
START TIME 1:30 pm

Commissioner Sell started the meeting asking about outreach for Walktober--deployment of promotional posters, event sign ups, social media posts, Walk to School Day, et cetera. Other than just being added to Eventbrite as an administrator, Mr. Black said he did not know enough to comment. He noted there were 13 people (as of the meeting) signed up for the event. Both Commissioner Sell and Commissioner Hatchell added that we needed to do more promotion for the remainder of the month.

Mr. Black introduced the existing sidewalk project prioritization methodology and went over the different scoring inputs--mostly based around trip attractors/generators, social factors (low-income, age), and other GIS data (data about the adjacent street, pedestrian crashes). Commissioner Hatchell asked about a stronger linkage to the transit initiatives, and Molly asked about coordination with the Transit Oriented Development work City Council is doing. Mr. Lamb gave some additional background to the existing methodology and noted that one of the questions we had for the committee (and ultimately the BPAC) was if we wanted to make transit a bigger influence on the scoring. There was additional discussion about different data inputs required for the current scoring scheme, and Mr. Black noted that he would like to look at consolidating some of the individual categories, like putting museums, sports arenas, and similar uses into "special generators" or something like that. Commissioner Hatchell asked about next steps, and Mr. Black added that this was just step one--making the committee aware, and the same would go for the BPAC next week. The staff is just trying to get some very general sense of what we wanted to see before doing work that might be unnecessary if we decide to use something more general.

Fontaine then joined to give a more detailed update on Walktober events and promotion- noting the 13 signed up for this weekend's event, but also the numbers for the other events, including 25 for the historic tour.





Then the committee looked at the intersection of Glenwood and Tucker--it needs a pedestrian crash analysis (note pedestrian ages--adjacent senior housing, R-Line). Commissioner Sell asked if we could we entertain a leading pedestrian interval. She also noted issues with the short timing, outdated pedestrian signal equipment, times of sun glare, and left turns off of Tucker Street. Commissioner Hatchell added that the striping was quite worn, and we should get updated zebra crossings instead of current striping. Mr. Black said he would check the prioritization, schedule to see if this area has an existing project in the queue.

Commissioner Sell noted the Downtown planning process--Mr. Black needs to be involved if he isn't already.

The next Pedestrian Planning Committee meeting will be held on Thursday, February 1, 2018 at 1:30 pm in Room 419 of the Raleigh Municipal Building (222 West Hargett Street).

END TIME 2:30 pm

