



**City of Raleigh**

# **Neighborhood Improvement Funds Level I**

## **FY-17 Application**



**Housing and Neighborhoods Department  
Community Engagement Division  
919-996-6100  
[www.raleighnc.gov](http://www.raleighnc.gov)**

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## Note To Neighborhood Groups

We encourage you to call the City of Raleigh Community Engagement Division before you prepare your application. We can offer guidance and assistance to help you submit a successful application.

Housing and Neighborhoods Department  
Community Engagement Division  
919-996-6100  
310 W. Martin St., Suite 201  
Raleigh, NC 27601

Thank you for your interest in Level I Neighborhood Improvement Funds. The City of Raleigh is making these funds available to help jumpstart your neighborhood or community improvement projects, activities and events. We encourage you to get together with your neighbors to plan and implement a great community-building project!

# NEIGHBORHOOD IMPROVEMENT FUNDS – LEVEL I

## Application

Level I funds are open to neighborhood and grassroots community groups, including groups of neighbors who are not part of an organization. Level I funds provide up to \$250 for community-driven projects that enhance and strengthen a neighborhood.

**\*\*You may receive only one grant per fiscal year, regardless of level. Funds will not be approved for the continuation or duplication of the same project (i.e. any type of festival, celebration or gathering), even if it's submitted in a different fiscal year.**

### Instructions:

- Please read Level I information packet first.
- If guidance is needed Community Engagement Division encourages applicants to contact the program coordinator Aracelys Torrez at 919-996-5717 or [aracelys.torrez@raleighnc.gov](mailto:aracelys.torrez@raleighnc.gov).
- Fill out the application form.
- Provide an estimate of expenses. After the project is complete, send a list of final expenses and receipts.
- Any unspent funds must be returned to the City of Raleigh.

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Your Name: \_\_\_\_\_ Title (if any) \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Neighborhood/Community: \_\_\_\_\_

How did you hear about Neighborhood Improvement Funds? \_\_\_\_\_

If you represent a neighborhood organization, please provide the name of the organization: \_\_\_\_\_

If you are not part of an organized group, please list the names and addresses of others working with you on this project. To qualify for Level I Neighborhood Improvement Funds, representatives of at least three households must be involved in your project.

Name	Address

Name of event, activity or project: \_\_\_\_\_

Date of event: \_\_\_\_\_

Address/location of event, activity or project: \_\_\_\_\_

If you are planning an event or activity, what is the expected attendance?

Number households represented: \_\_\_\_\_ Number of residents expected: \_\_\_\_\_

Describe the positive effect this project or event will have on your

neighborhood/community: \_\_\_\_\_

\_\_\_\_\_

**Description of expenditures**

**Estimated expense**

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Amount you are seeking in Level I Funds (maximum allowable is \$250): \_\_\_\_\_

What dollar amount of other funds is being provided for this project? \_\_\_\_\_

Is this a new event/activity/project? Yes \_\_\_\_ No \_\_\_\_

If this is not a new event/activity/project, how will you use Neighborhood Improvement Funds to expand or broaden its scope, outreach, public involvement, and community benefit?

\_\_\_\_\_  
\_\_\_\_\_

Has your neighborhood received Neighborhood Improvement Funds in the past?

Yes \_\_\_\_ No \_\_\_\_ If yes, how much? \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applications may be submitted:

- In person to the Community Engagement Division (310 West Martin Street, Suite 201)
- By fax: 919-996-7013 • By email: Aracelys Torrez [aracelys.torrez@raleighnc.gov](mailto:aracelys.torrez@raleighnc.gov)
- By mail: Housing and Neighborhoods Department  
Community Engagement Division, PO Box 590, Raleigh, NC 27602.