



## Raleigh Neighborhood Registry

### Sign-up Form

#### Instructions:

- Please provide up-to-date contact information for your organization. Keeping your information current helps the City provide your organization with timely information.
- Print or type. Use the back of the form if you need more space.
- Attach a map showing the boundaries of the area your organization represents. The map can be hand-drawn or it can be a photocopy with boundaries highlighted. Call the Community Engagement Division at 919-996-4300 if you need assistance developing a map.
- For assistance or information, call 919-996-4300.

Name of organization \_\_\_\_\_ Date formed \_\_\_\_\_

Which Citizens Advisory Council (CAC) represents your neighborhood? (If you do not know, the Community Engagement Division can help. Call 919-996-4300.) \_\_\_\_\_

Approximate number of people represented by the organization \_\_\_\_\_ Number of homes \_\_\_\_\_

#### Main contact person for your organization: (Persons listed here will receive CAC newsletters.)

Name \_\_\_\_\_ Title \_\_\_\_\_

Mailing address \_\_\_\_\_

Day Phone \_\_\_\_\_ Email address \_\_\_\_\_

Which is the best way to receive information? (Please check one.) Email \_\_\_\_\_ U.S. Postal Service \_\_\_\_\_

#### Other representatives or officers:

Name \_\_\_\_\_ Title \_\_\_\_\_

Mailing address \_\_\_\_\_

Day Phone \_\_\_\_\_ Email address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Mailing address \_\_\_\_\_

Day Phone \_\_\_\_\_ Email address \_\_\_\_\_

When does your organization elect officers? (For example, the first Thursday in January.) \_\_\_\_\_

**This organization is a:**

- \_\_\_\_\_ Neighborhood Association
- \_\_\_\_\_ Special interest neighborhood group
- \_\_\_\_\_ Homeowners Association
- \_\_\_\_\_ Community Watch
- \_\_\_\_\_ Other (Please specify) \_\_\_\_\_

**How often does the organization meet?**

- \_\_\_\_\_ Approximately once a month
- \_\_\_\_\_ At least quarterly
- \_\_\_\_\_ At least once a year
- \_\_\_\_\_ Currently inactive

Is membership open to anyone who lives or owns property in the neighborhood, regardless of race, religion, color, sex, age, national origin or physical or mental ability? Yes \_\_\_\_\_ No \_\_\_\_\_

(If no, please explain) \_\_\_\_\_

Provide a brief statement of your organization's objectives and goals \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are the major activities of your organization? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of person completing this form \_\_\_\_\_ Title \_\_\_\_\_

Please sign below to authorize the City of Raleigh to place your contact information on its website. Having this information on the website will improve your ability to network with residents of your neighborhood and other neighborhood groups.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return form and related documents by mail, email or fax. Upon acceptance into the Registry, your organization will receive a Registered Raleigh Neighborhood Certificate.**

**Mail:**

Raleigh Neighborhood Registry  
Community Engagement Division  
City of Raleigh  
P.O. Box 590, Raleigh, N.C. 27602

**Email:** [Michelle.Bandklayder@raleighnc.gov](mailto:Michelle.Bandklayder@raleighnc.gov)

**Fax:** 919-996-7982

*Note: All information you provide is a public record under the N.C. Public Records Law.*