

# LOWER LONGVIEW LAKE DAM REHABILITATION

## **MANDATORY PRE-BID CONFERENCE AGENDA**

Wednesday, August 10, 2016  
PB, Conference Room 8<sup>th</sup> Floor 9:00am-11:00am

**Meeting Attendees:** Blair Hinkle, PE, COR – Stormwater Program Mgr.  
Veronica High, PE, COR – Infrastructure Projects Mgr.  
Gilles Bellot, PE, COR –Project Mgr.  
Robert Best, COR – Const. Project Coordinator  
Scott Bryant, PE COR- Sr. Engr./ Strategic Planning  
John Verdejo, Admin. Assistant  
Kevin Register, COR – Sr. Stormwater Inspector  
Jerry Robblee, PE Schnabel Engineering South PC

1) **Introductions:** Gilles B. to introduce the City and consultant staff.

2) **Items to be discussed by PM Gilles Bellot:**

- a) All bidders must be registered on the project's official bidders list. Complete all necessary bid forms and/or provide required bid documents as outlined in the bid package for bid to be considered responsive. Bid Opening will be on Monday, September 12, 2016 at 10:00 am in this room. Bids are to be submitted to Stormwater Management, 127 W. Hargett St. Suite 800, Raleigh NC 27601.
- b) Any questions regarding specifications, plans and or contract to be answered after this meeting must be submitted to Gilles Bellot NLT than COB Friday, August 19, 2016 exclusively by email at [gilles.bellot@ralighnc.gov](mailto:gilles.bellot@ralighnc.gov) . Answers to all question/queries will be made by email to every bidder listed on pre-Bid Conference Sign Up sheet.
- c) MWBE Requirements:
  - i-Reference – See pages BD-31 through BD-42 in bid documents.
  - ii-Pages BD-35, BD-36 and/or BD-37 to be submitted with bid.
- d) Contract time: 365 Calendar days from the Notice to Proceed date.
- e) Liquidated damages set as \$1000.00/day. See SGP-3 and GC-57.
- f) Work days will be Monday through Friday; working hours are 7:00am-6:00pm. No work on Sat/Sun and/or City Holidays (SGP-18 and GC-29).

- g) Inspection of work to be performed by both City and Schnabel Engineering. Contractor to report daily labor, materials and equipment used on project (SGP-24).
- h) Staging area: City will make property located at 2541 Albemarle Ave. (NE corner of dam) available to contractor for staging area during construction on the condition that property will be well maintained and restored upon completion of project.
- i) Bid proposal, item 2.1 Mobilization and Demobilization. Cannot exceed 5% of sum of all other items (2.2 through 2.27). See SGP-17
- j) Bidder's Qualifications – refer to pages BQ1-BQ5: must be submitted with bid. Not doing so may warrant bid to be considered unresponsive.
- k) Subcontracted work: not to exceed 40% (GC-13)
- l) Materials Testing:
  - City will decide what testing company to use on project.
  - Testing to be paid for by City.
  - Contractor to set up all testing through City Inspector.
  - City pays for passing tests only. All retests to be paid for by contractor; testing cancellation and delays to be responsibility of contractor.
  - Contractor will be also responsible for all costs for (additional) testing requested by him and/or required by contract.
- m) Final walkthrough/inspection to be done prior to reopening Albemarle Ave to traffic to allow for possible corrective work to be performed (before actual reopening) as per GC-52.
- n) Fish handling and fish restocking to be responsibility of Contractor. See SGP 44 & 45.
- o) Dredging: The City will be performing partial dredging of Lower Longview Lake while the lake is drained at some point during construction under a **separate contract** (to be bid and awarded at a later date); the contractor will have the opportunity to bid for that work.

**3) Discussion of Private and Public Utilities by Robert Best (COR)**

**4) Discussion of (technical) items related to design and construction by Jerry Robblee (Schnabel)**

*PowerPoint presentation*

**5) Floor Opening to Questions from Bidders/Contractors.**

**6) Meeting adjournment - Mandatory site visit to be conducted.**