



Form-502
City of Raleigh Engineering Services
Stormwater SCM Annual Inspection Report Summary

For City Staff Use:
Date Received:
Date Accepted:
By:
Next Report Due:

Section A - Project Information

Project Name	N-File	N-	
Project Address			
City	State	Zip	

Section B - Property Information

Property Owner's Name	Email	Phone	
Property Owner's Address	City	State	Zip
Recorded book and page of lot of each required stormwater control facility and required open space areas			

Section C - SCM Information

Additional pages are necessary to complete this stormwater SCM annual inspection report. The following items are to be included for each SCM; *initial* by each item as indication of inclusion:

- Narrative of site/device condition confirming maintenance has been completed per maintenance manual.**
- SCM Type**
- Circle Device(s) - (Bioretention, Infiltration, Permeable Pavement, Cisterns, Other: _____)**
- Disclosure of completed repairs**
- Site specific inspection charts/logs from the approved maintenance manual**
- Photographs (in color) of SCM inspected**

All above listed items must be included. Submittals may be in the form of an electronic copy emailed to scminspections@raleighnc.gov. Submit the report as one single PDF file. Confirmation will be sent out within 5 days of receipt. If there is no contact from city staff by the 5th day, please make contact to be sure the City of Raleigh received the inspection. Paper copies are no longer required.

Section D - Property Owner, Surveyor, Engineer, or Landscape Architect Attestation

By signing this document, you are affirming that a thorough inspection was conducted of this site to ensure all required stormwater control facilities including open space areas are performing properly and are in compliance with the approved stormwater control plan, the applicable maintenance manual required by Unified Development Ordinance (UDO) Sect 9.2.2(D) and the Raleigh Stormwater Control and Watercourse Buffer Manual. No sampling of pollutant loading is required as part of the inspection. All information provided is correct to the best of my knowledge.

Name	Title		
Email (if different from above)	Phone number (if different from above)		
Address (if different from above)	City	State	Zip
Property Owner Signature	Date	Telephone	

Annual Inspection Reports: Per Unified Development Ordinance 9.2.2(A) & (H) An original inspection report of all required stormwater SCMs, including open spaces, shall be filed with the City; due on the anniversary of the initial as-built certification date. Annual Inspection reports shall be accompanied by City provided 'Stormwater SCM Annual Inspection Report Summary' Form-502.

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