



City Of Raleigh
NORTH CAROLINA

August 5, 2013

Re: Simmons Branch Drainage Improvement Project – Phase 2 (Pineview and Swift Drive Culvert Improvements)

Greetings Simmons Branch Resident,

I hope you have had a wonderful summer so far. The City of Raleigh has been very busy trying to wrap up the construction of Phase 1 of the Simmons Branch Drainage Improvement Project. Phase 1 of the project consisted of replacing three culverts: 1) Swift Drive culvert near its intersection of Octavia Street, 2) Lail Court culvert, and 3) Kaplan Drive culvert near the Kaplan Drive Park. I am writing because you will be directly impacted by improvements the City's Stormwater Utility Division would like to make as a part of Phase 2 of our project. Phase 2 consists of constructing two culvert sections. The culverts are 1) Swift Drive culverts between Pineview Drive and Merwin Road, and 2) Pineview Drive culvert.

The City of Raleigh will begin the easements acquisition process very soon. In order to begin this process, the City and our survey contractor will need to survey and stake the project easements associated with the construction on your property. **The City will begin the survey work approximately 30 days from today.** The City will install temporary stakes which will correspond with our easement exhibits. The staking will not only help the City of Raleigh but will also provide assistance with the private utility companies (Duke Energy, AT&T, Time Warner Cable, PSNC Energy, etc.) as they are working on utility relocation plans for the project. We ask that you please do not remove the stakes until you have signed the final easement document with our Real Estate representative. Our Real Estate representative will mail you additional information around the time of the survey staking work.

I will continue to serve as the project manager for this phase of the project. All of the staking work will take place in the front yards of your properties. If there are concerns due to pets or access on your property that the City should know about please contact me **in writing prior to September 2, 2013**. All construction-related questions or concerns can be directed to my attention at (919) 996-3940 main office, (919) 996-4018 direct, or email at veronica.high@raleighnc.gov. Our City's Real Estate representative will mail a letter to you very soon and will be the contact person for all easement negotiation questions and concerns. Thank you in advance for your patience and consideration as we move forward with Phase 2 of the Simmons Branch Drainage Improvement Project.

Sincerely,

Veronica High

Veronica High, EI
Project Manager

cc: File

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