



Meeting Minutes

Project: *Dr. Martin Luther King Jr. Memorial Gardens Expansion*
Subject: *Public Meeting: Review schematic design*
Meeting Date: *June 13, 2013 6:00PM – 7:30PM*
Location: *Walnut Creek Wetland Center
950 Peterson Street – Raleigh, NC 27610*

Attendance (Sign-in sheet attached):

1. Bruce Lightner – PLG Chair, MLK Committee
2. Interested citizen
3. Dennis Pitts – McNeely Associates (Consultant)
4. Dan Huffman – Dan Huffman Architecture (Consultant)
5. Fred Rash – The Wooten Company (Consultant)
6. Diane Sauer – Raleigh Parks and Recreation, Dept. Head (Staff)
7. Lora Greco – Raleigh Parks and Recreation, Design Development (Staff)
8. Shawsheen Baker – Raleigh Parks and Recreation, Design Development (Staff)

Lora Greco (LG) began by welcoming guests and introducing the design team

Dennis Pitts (DP) indicated the purpose of today's meeting is to briefly review the project history and present the Schematic Design. By PowerPoint presentation, DP then quickly reviewed the:

- A. Location
- B. Original Concept Sketch
- C. Site Analysis
- D. Mission Statement (see revision requested by Bruce Lightner (BL) below)
- E. Site Study C
- F. Approved Master Plan (November, 2012)
- G. Schedule Review and Update
- H. Current Schematic Plan
- I. Grading Plan
- J. Comfort Station and Shelter (presentation by Dan Huffman (DH) who then described the architecture – the Comfort Station and covered area, explaining that the front wall of the Comfort Station will be a curved brick wall to relate to the existing curved brick walls of the existing memorial garden.
- K. Plan at Comfort Station (DH)
- L. Bird's Eye Perspective of the memorial gardens

DP noted that the Schematic Plans were in accordance with the approved Master Plan.

Specific discussion was held regarding:

1. Location of the flagpole – It was decided the 25’ high flagpole would remain as shown in the current location and be “lighted” so the flag could remain in place overnight.
2. There was discussion about adding the words “the citizens of Raleigh” before the people of NC in the mission statement.
3. Automatic locks would be provided at the comfort station (not just raceways).
4. BBQ Grills (similar to those used at the other parks) one single and one double size would be added near the shelter.
5. A nearby community center (to be determined) will become the contact for the expanded memorial and assume responsibility for the shelter rentals.
6. Revised Mission Statement:
 - a. To honor Dr. Martin Luther King, Jr.’s legacy and contributions to peace, justice, equality, human dignity and education by expanding and enhancing the MLK Memorial Gardens, providing a unique historic and educational destination for **the citizens of Raleigh**, the people of North Carolina and the Nation.

LG indicated the next step for the project was to go before the PRGAB on June 20 and requested that all of those supporting the project should attend.

Reported by: Dennis Pitts and Lora Greco Cc: All design team and Staff in attendance; project file

Please inform the reporter if any statement herein is inconsistent with your own notes or recollections.

