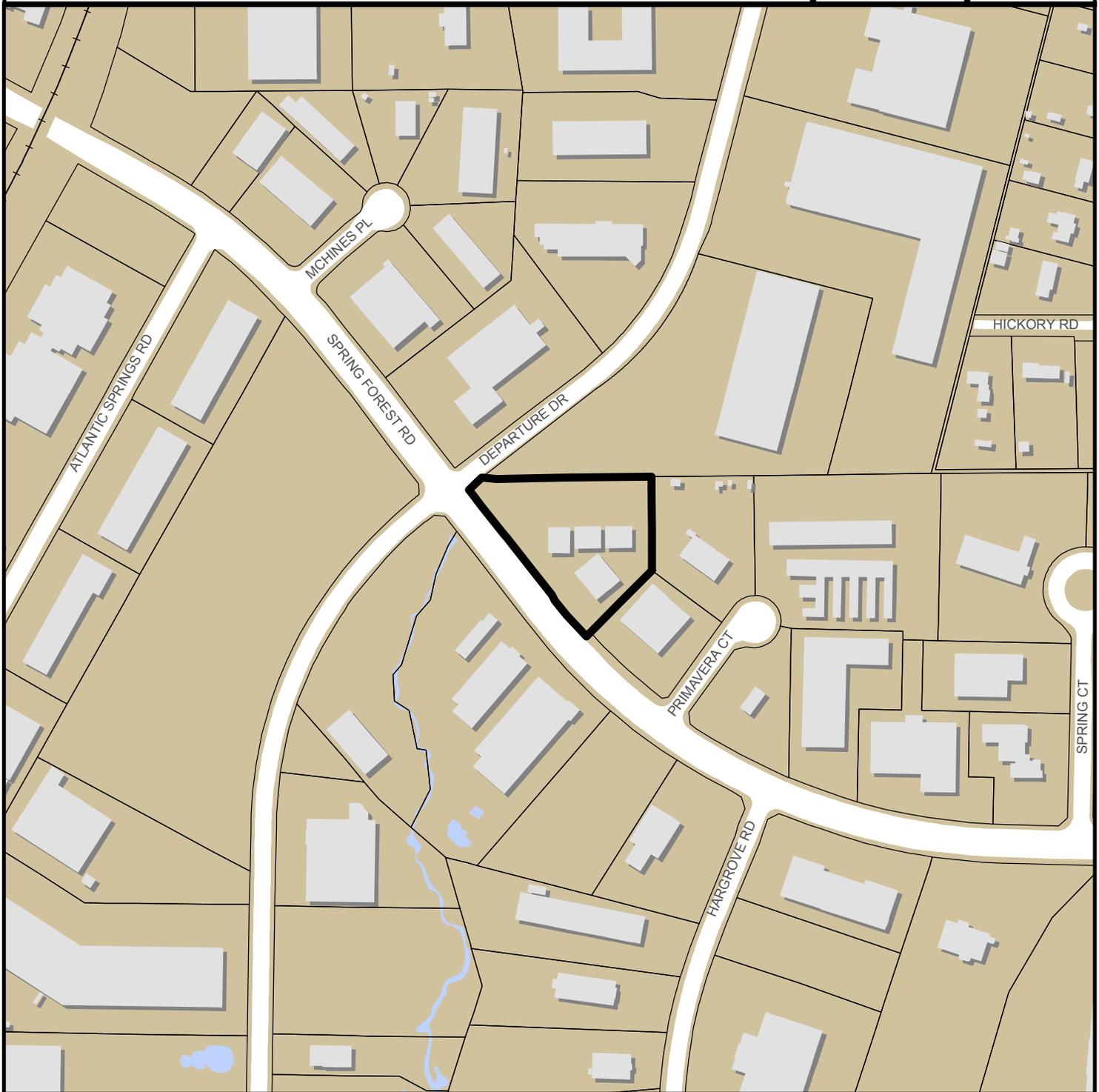


HARVEST BIBLE CHAPEL NORTH RALEIGH SR-39-2016



0 300 600 Feet

Zoning: **IX-3-PK**

CAC: **North**

Drainage Basin: **Marsh Creek**

Acreage: **2.26**

Units/Lots sq. ft.: **23,589**

Planner: **Meade Bradshaw**

Phone: **(919) 996-2664**

Applicant: **Jon Frazier**

Phone: **919-610-1051**



Administrative Site Review Application (for UDO Districts only)



**DEVELOPMENT
SERVICES
DEPARTMENT**

Development Services Customer Service Center | 1 Exchange Plaza, Suite 400 | Raleigh, NC 27601 | 919-996-2495 | fax 919-996-1831
Litchford Satellite Office | 8320 - 130 Litchford Road | Raleigh, NC 27601 | 919-996-4200

When submitting plans, please check the appropriate building type and include the Plan Checklist document.

| | | | |
|--|---|---|--------------------------------|
| BUILDING TYPE | | FOR OFFICE USE ONLY | |
| <input type="checkbox"/> Detached <input type="checkbox"/> Attached <input type="checkbox"/> Apartment <input type="checkbox"/> Townhouse | <input checked="" type="checkbox"/> General <input type="checkbox"/> Mixed Use <input type="checkbox"/> Open Lot | Transaction Number 512-3914 475676 Assigned Project Coordinator Assigned Team Leader | |
| Has your project previously been through the Due Diligence or Sketch Plan Review process? If yes, provide the transaction # | | | |
| GENERAL INFORMATION | | | |
| Development Name Harvest Bible Chapel North Raleigh | | | |
| Zoning District IX-3-PL | Overlay District (if applicable) N/A | Inside City Limits? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| Proposed Use Office and church | | | |
| Property Address(es) 2817 Spring Forest Road | | Major Street Locator: Spring Forest Road | |
| Wake County Property Identification Number(s) for each parcel to which these guidelines will apply: | | | |
| P.I.N. 1726075143 | P.I.N. | P.I.N. | P.I.N. |
| What is your project type? <input type="checkbox"/> Apartment <input type="checkbox"/> Elderly Facilities <input type="checkbox"/> Hospitals <input type="checkbox"/> Hotels/Motels <input type="checkbox"/> Office <input type="checkbox"/> Mixed Residential <input type="checkbox"/> Non-Residential Condo <input type="checkbox"/> School <input type="checkbox"/> Shopping Center <input type="checkbox"/> Banks <input type="checkbox"/> Industrial Building <input type="checkbox"/> Duplex <input type="checkbox"/> Telecommunication Tower <input checked="" type="checkbox"/> Religious Institutions <input type="checkbox"/> Residential Condo <input type="checkbox"/> Retail <input type="checkbox"/> Cottage Court <input type="checkbox"/> Other: If other, please describe: _____ | | | |
| WORK SCOPE | Per City Code Section 10.2.8.D.1, summarize the project work scope. For additions, changes of use, or occupancy (per Chapter 6 of the UDO), indicate impacts on parking requirements. The existing site contains four (4) office buildings. One (1) building will undergo a change of use to church. The site contains 90 parking stalls. Currently, 59 are required for the the existing office uses, and due to the change of use, all 90 will be required for the office and church uses. | | |
| DESIGN ADJUSTMENT OR ADMIN ALTERNATE | Per City Code Chapter 8, summarize if your project requires either a design adjustment, or Section 10 - Alternate Administrative AE N/A | | |
| CLIENT/DEVELOPER/ OWNER | Company Harvest Bible Chapel | | Name (s) Timothy Horton |
| | Address 8604 Canoe Court, Raleigh, NC 27615 | | |
| | Phone 919-600-2300 | Email tim.horton@harvestnorthraleigh.org | Fax N/A |
| CONSULTANT (Contact Person for Plans) | Company FLM Engineering, Inc. | | Name (s) Jon Frazier |
| | Address PO Box 91727, Raleigh, NC 27675 | | |
| | Phone 919-610-1051 | Email jfrazier@flmengineering.com | Fax N/A |

DEVELOPMENT TYPE & SITE DATA TABLE (Applicable to all developments)

| Zoning Information | Building Information |
|---|--|
| Zoning District(s) IX-3-PL | Proposed building use(s) Office and church |
| If more than one district, provide the acreage of each: | Existing Building(s) sq. ft. gross 23,589 SF |
| Overlay District N/A | Proposed Building(s) sq. ft. gross 0 |
| Total Site Acres Inside City Limits <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 2.26 AC | Total sq. ft. gross (existing & proposed) 23,589 SF |
| Off street parking: Required 90 Provided 90 | Proposed height of building(s) Per existing |
| COA (Certificate of Appropriateness) case # N/A | # of stories Per existing |
| BOA (Board of Adjustment) case # A- N/A | Ceiling height of 1 st Floor Per existing |
| CUD (Conditional Use District) case # Z- N/A | |

Stormwater Information

| | |
|---|---|
| Existing Impervious Surface 1.27 AC/55,105 SF acres/square feet | Flood Hazard Area <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Proposed Impervious Surface 1.27 AC/55,151 SF acres/square feet | If Yes, please provide: |
| Neuse River Buffer <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Wetlands <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Alluvial Soils Included Flood Study N/A FEMA Map Panel # 3720172600J |

FOR RESIDENTIAL DEVELOPMENTS

| | |
|---|--|
| 1. Total # Of Apartment, Condominium or Residential Units | 5. Bedroom Units: 1br 2br 3br 4br or more |
| 2. Total # Of Congregate Care Or Life Care Dwelling Units | 6. Infill Development 2.2.7 |
| 3. Total Number of Hotel Units | 7. Open Space (only) or Amenity |
| 4. Overall Total # Of Dwelling Units (1-6 Above) | 8. Is your project a cottage court? <input type="checkbox"/> Yes <input type="checkbox"/> No |

SIGNATURE BLOCK (Applicable to all developments)

In filing this plan as the property owner(s), I/we do hereby agree and firmly bind ourselves, my/our heirs, executors, administrators, successors and assigns jointly and severally to construct all improvements and make all dedications as shown on this proposed development plan as approved by the City.

I hereby designate Jon Frazier to serve as my agent regarding this application, to receive and respond to administrative comments, to resubmit plans on my behalf and to represent me in any public meeting regarding this application.

I/we have read, acknowledge and affirm that this project is conforming to all application requirements applicable with the proposed development use.

Signed Timothy D. Horton Date 6/9/16

Printed Name TIMOTHY D. Horton

Signed _____ Date _____

Printed Name _____

2.26 ac

| TO BE COMPLETED BY APPLICANT | | | TO BE COMPLETED BY CITY STAFF | | |
|---|-------------------------------------|-------------------------------------|-------------------------------|----|----------------------------|
| | YES | N/A | YES | NO | N/A |
| General Requirements | | | | | |
| 1. Filing Fee for Plan Review – Payments may be made by cash, Visa, Master Card or check made payable to the City of Raleigh | <input checked="" type="checkbox"/> | | 93.11 | | |
| 2. Administrative Site Review Application completed and signed by the property owner(s) | <input checked="" type="checkbox"/> | | ✓ | | |
| 3. Client must complete and adhere page 1 and 2 of the Administrative Site Review Application to the plan cover sheet | <input checked="" type="checkbox"/> | | ✓ | | |
| 4. I have referenced the Administrative Site Review Checklist and by using this as a guide, it will ensure that I receive a complete and thorough first review by the City of Raleigh | <input checked="" type="checkbox"/> | | ✓ | | |
| 5. Provide the following plan sheets: | <input checked="" type="checkbox"/> | | | | |
| a) Cover sheet: includes general notes, owner's name, contact's name, telephone number, mailing address and email address | <input checked="" type="checkbox"/> | | ✓ | | send in 7 intent paperwork |
| b) Existing Conditions Sheet, including, but not limited to, structures, buildings, utilities, infrastructure, and vegetation | <input checked="" type="checkbox"/> | | ✓ | | |
| c) Proposed Site Plan | <input checked="" type="checkbox"/> | | | | |
| d) Proposed Grading Plan | <input checked="" type="checkbox"/> | | | | |
| e) Proposed Stormwater Plan, including preliminary stormwater quantity and quality summary and calculations package. If not required, provide City Code section on front cover. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | ✓ |
| f) Proposed Utility Plan, including Fire | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | ✓ |
| g) Proposed Tree Conservation Plan – For secondary Tree Conservation Areas, include two copies of the tree cover report completed by a certified arborist, North Carolina licensed landscape architect, or North Carolina register forester. If not required, provide City Code section on front cover. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | ? | | note on cover |
| h) Proposed Landscape Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | |
| i) Building elevations that show existing and/or proposed building height. If demolition, do not include buildings to be demolished. | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | ✓ |
| j) Transportation Plan | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | ✓ |
| 6. Ten (10) sets of proposed plans to engineering scale (1" = 20', 1" =100', etc.), and date of preparation. For re-submittals – include all revision dates | <input checked="" type="checkbox"/> | | ✓ | | |
| 7. Minimum plan size 18"x24" not to exceed 36"x42" | <input checked="" type="checkbox"/> | | ✓ | | |
| 8. A vicinity map no smaller/less than 1"=500' and no larger than 1"=1000' to the inch, showing the position of the plan with its relation to surrounding streets and properties, and oriented in the same direction as the preliminary plan | <input checked="" type="checkbox"/> | | ✓ | | |
| 9. Include sheet index and legend defining all symbols with true north arrow, with north being at the top of the map | <input checked="" type="checkbox"/> | | ✓ | | |
| 10. Digital copy of only the plan and elevations. Label the CD or flash drive with the plan name, case file number, and indicate the review cycle #. | <input checked="" type="checkbox"/> | | ✓ | | |
| 11. Wake County School Form, if dwelling units are proposed | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | ✓ office church |
| 12. If applicable, zoning conditions adhered to the plan cover sheet | <input type="checkbox"/> | <input checked="" type="checkbox"/> | | | ✓ |

