



# Planning & Development

Customer Service Center  
 One Exchange Plaza, Suite 400  
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## Coordinated Team Review Application

Transaction Number ( <i>staff only</i> )
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<b>Select Type of Coordinated Team Review</b>			
<input type="checkbox"/> New Construction <input type="checkbox"/> Site Review <input type="checkbox"/> New Construction w/site <input type="checkbox"/> Addition <input type="checkbox"/> Change of Use <input type="checkbox"/> Infrastructure Construction Plans <input type="checkbox"/> Recorded Maps			
Project			
Address		Suite Number	
Description of the proposed work/special conditions			
Approved Development Plan Number			
Contact Person		Company	
Phone Number	Fax Number	Mobile Number	
Email			
Requested date for review		Confirmed date ( <i>staff only</i> )	

**List all Design Professionals for this project (all must be NC licensed).**

Optional: Only the contact person is required to attend. Design professionals are encouraged to attend so that technical issues may be addressed.

Architectural	Design Coordinator
Structural	Owner/Agent
Electrical	Site Engineering
Plumbing	Site Utilities
Mechanical	Land Disturbing
Fire Suppression	Landscaping
Fire Alarm	Truss or Pre-Cast
Wake Environmental Services	
Applicable Code <input type="checkbox"/> Rehab Code <input type="checkbox"/> 2009 (IBC) w/ 2012 NC Amendments	
Occupancy Class <input type="checkbox"/> Assembly <input type="checkbox"/> Business <input type="checkbox"/> Mercantile <input type="checkbox"/> Educational   *Storage Occupancy requires MSDS sheets, quantities, storage height and type, (i.e. rack, bin, pile)	
Number of Stories	Sq. ft. overall building
	Sq. ft. to be reviewed
Type of Construction <input type="checkbox"/> I-A <input type="checkbox"/> I-B <input type="checkbox"/> II-A <input type="checkbox"/> II-B <input type="checkbox"/> III <input type="checkbox"/> IV-A <input type="checkbox"/> IV-B <input type="checkbox"/> V-A <input type="checkbox"/> V-B	
Signature	Date

**NOTE: Permits will not be issued following the Coordinated Team Review. Clients seeking permits must either schedule an [Express Permitting Review](#) or [Standard Commercial Review](#) following the team review.**