

# Right-of-Way Services Permit Application



**DEVELOPMENT SERVICES DEPARTMENT**

Submit Application to: [rightofwayservices@raleighnc.gov](mailto:rightofwayservices@raleighnc.gov) | 1 Exchange Plaza, Suite 300 | Raleigh, NC 27601

FOR OFFICE USE ONLY		TRANSACTION NUMBER		GROUP NUMBER		
<b>APPLICANT INFORMATION</b>						
Applicant Name		Company Name				
Applicant Email		Company Address				
On-Site Contact Name		On-Site Contact Phone #				
On-Site Contact Company Name		On-Site Contact Email				
Performance Bond #						
Approved General Liability Certificate of Insurance and Bond on file?		YES	NO	If NO, permits cannot be issued. Please contact your Insurance Company and submit documents		
<b>PROJECT INFORMATION</b>						
Parcel Address: <a href="#">Imaps Link</a>		Work Times (permissible hours per <a href="#">Right-of-Way Provisions</a> only): Day                      Night                      Weekend				
If multiple streets are affected, a separate list of public street names must be included with this Application (no private streets)						
Project Description:						
Project affects what portion(s) of the right-of-way? Select all that apply:      Street                      Sidewalk                      Shoulder						
WORK TYPES		QUANTITY		INSTALLATION TYPE		SUBMITTAL ITEMS
Driveway Repair		Number of Driveways:		Commercial	Residential	Please see our <a href="#">Webpage</a> for submittal requirements.
Asphalt Repair		Number of cuts:		Patching	Overlay	
Sidewalk / Curb and Gutter Repair		Linear Feet:		Sidewalk	Curb & Gutter	
Telecommunication		Linear Feet:		Underground	Aerial                      Service	
Power Installation		Linear Feet:		Underground	Aerial                      Service	
Gas Installation		Linear Feet:		Main Installation	Retirement                      Service	
<b>RIGHT-OF-WAY OBSTRUCTION REQUEST</b>						SUBMITTAL ITEMS
Sidewalk Obstruction/Detour		Date(m/d/yy) FROM:		TO:	Duration(days):	Please see our <a href="#">Webpage</a> for submittal requirements.
Lane Obstruction		Date(m/d/yy) FROM:		TO:	Duration(days):	
Full Street Closure		Date(m/d/yy) FROM:		TO:	Duration(days):	
Timed or paid Parking space		Date(m/d/yy) FROM:		TO:	Duration(days):	
Dumpster		Date(m/d/yy) FROM:		TO:	Duration(days):	
Portable Storage Device		Date(m/d/yy) FROM:		TO:	Duration(days):	
<b>CHECKLIST</b>						INITIAL
I agree to comply with all applicable Local, State and Federal Regulations, including, but not limited to, the Raleigh Street Design Manual, City of Raleigh Unified Development Ordinance and Raleigh City Code.						
I have read and understand the <a href="#">City of Raleigh Right of Way Provisions</a> and will comply therewith. An approved Permit Card must be on site						
I understand that non-compliance with the City of Raleigh Right-of-Way Provisions or any applicable laws and regulations may result in the assessment of civil penalties and could potentially affect permits, inspections, plan approvals and/or continued work for this project, including the issuance of Stop Work orders.						
I understand that as the Applicant, I will be responsible for any assessed civil penalties, fees or fines.						
I understand it is unlawful, and a violation of the Raleigh City Code, to give false information or misrepresentations in any application or permit required by the Code. Failure to provide full disclosure of requested information may be grounds for denial or revocation of a Right of Way Services Permit.						
All Street, Lane and Sidewalk Closures and Detours will be in compliance with <a href="#">PROWAG</a> , <a href="#">ADA</a> , and <a href="#">MUTCD</a> requirements.						
All fees must be paid prior to plan review and permit approval when required. Please see the <a href="#">Development Fee Schedule</a> for current Fees						

APPLICANT/PERMITTEE SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_