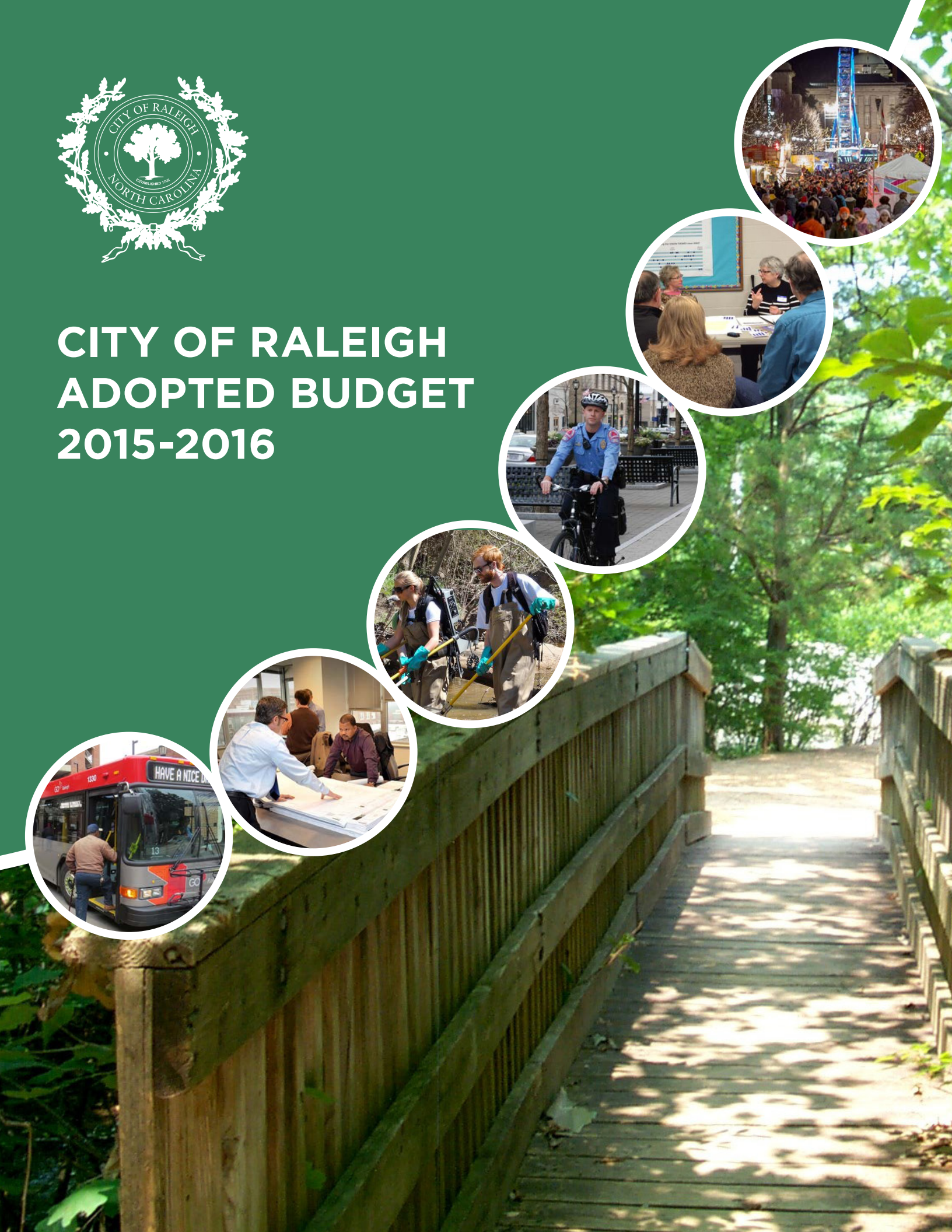
CITY OF RALEIGH ADOPTED BUDGET 2015-2016



Annual Budget
City of Raleigh, North Carolina
Fiscal Year Beginning July 1, 2015

Recommended to the City Council by the City Manager .....May 19, 2015
Adopted by the City Council .....June 15, 2015

The City Council

Nancy McFarlane, Mayor

John Odom, Mayor Pro Tem
Mary-Ann Baldwin
Kay Crowder
Bonner Gaylord
Wayne Maiorano
Russ Stephenson
Eugene Weeks

Executive Staff

Ruffin L. Hall.....City Manager
Marchell Adams David .....Assistant City Manager
James S. Greene, Jr. .....Assistant City Manager
Tansy Hayward .....Assistant City Manager
Louis Buonpane ..... Chief of Staff
Perry E. James, III.....Chief Financial Officer
Joyce L. Munro..... Budget & Management Services Director
Amber Smith ..... Operating Budget Manager
Ben Canada .....Capital Improvement Program Manager
Kirsten Larson ..... Grants Program Administrative Manager
Marianne Sweden .....Strategic Planning and Performance Manager
Taylor Floyd .....Budget Analyst
Bo Gattis.....Budget Analyst
Clayton Hainline .....Budget Analyst
Kathryn Hertel .....Budget Analyst
Tonya Walton .....Budget Analyst

The following individuals, whose assistance and contributions to the annual budget development process are immeasurable, are hereby acknowledged:

Allison Bradsher ..... Assistant Financial Officer
David Erwin ..... Senior Management Accountant
Tyrone Williamson.....Management Accountant

Cover Design by Allison Martin, Public Affairs Department

TABLE OF CONTENTS - UPDATE

INTRODUCTION
Adopted Budget Message A-1
Proposed Budget Message A-3
Alternative Decision Package A-12
Reader's Guide A-14
Budget and Fiscal Framework A-18
Financial Policies A-19
Budget Guide A-21
City Council Information A-22
City of Raleigh Six Key Focus Areas A-23
Profile of City of Raleigh A-24
Urban Measures A-25
Organization Chart A-32

BUDGET SUMMARY
Revenue & Expenditure Summary B-1
Total Budget Summary B-2
General Fund Summary B-4
Appropriations by Fund B-6
General Fund -- Appropriations by Division B-18
General Fund -- Appropriations by Type B-21
Statement on Fund Balance B-22
Position Summary B-23
Position Classification Changes B-28

REVENUE
Revenue Summary C-1
Revenue Estimates C-2
Tax Values, Rates and Collections C-14

GENERAL GOVERNMENT
City Council D-1
City Clerk D-2
City Attorney D-3
City Manager D-4
Office of Internal Audit D-6
Office of Economic Development D-7
Economic Development Fund D-9
Office of Sustainability D-10
Office of Emergency Management and Special Events D-11
Budget & Management Services D-13
Finance D-15
Risk Management Fund D-18
Human Resources D-19
Health/Dental Trust and OPEB Trust Funds D-21
Information Technology D-22
Public Affairs D-25
Special Appropriations D-27

INFRASTRUCTURE AND PUBLIC SERVICES

Infrastructure Services Map E-1
City Planning E-2
Capital Area Metropolitan Planning Organization E-5
Development Services E-6
Housing and Neighborhoods E-9
Public Works E-13
Parking Facilities Fund E-17
Stormwater Utility Fund E-19
Public Transit Fund E-21
Vehicle Fleet Services – Internal Service Fund E-23
Solid Waste Services Fund E-25

PUBLIC SAFETY

Public Safety Station Map F-1
Emergency Communications F-2
Emergency Telephone System Fund F-4
Fire F-5
Police F-8

LEISURE SERVICES

Leisure Services Map G-1
Convention Center Complex Fund G-2
Walnut Creek Amphitheater Operating Fund G-5
Parks, Recreation and Cultural Resources G-6
Revolving Fund G-13

PUBLIC UTILITIES

Public Utilities Map H-1
Public Utilities Fund H-2
Water and Sewer Infrastructure Fund H-7
Watershed Protection Fee Fund H-8

ANNUAL AND AGENCY GRANTS

Annual Grants I-1
City Agency Grants Programs I-3
Arts Agency Grants I-4
Human Service Agency Grants I-6
Community Enhancement Grants I-8
Other Outside Agency Grants I-9

DEBT SUMMARY

Long Term Debt Program J-1
Capital Debt Service Funds J-2
General Debt Service Fund J-4
Utility Debt Service Fund J-5
Solid Waste Debt Service Fund J-6
Parking Debt Service Fund J-7
Convention Center Debt Service Fund J-8

APPENDIX

Glossary K-1

ORDINANCES AND RESOLUTIONS

City Of Raleigh

North Carolina

June 15, 2015

Mayor Nancy McFarlane
Mayor Pro Tem John Odom
Council Member Mary-Ann Baldwin
Council Member Kay Crowder
Council Member Bonner Gaylord
Council Member Wayne K. Maiorano
Council Member Russ Stephenson
Council Member Eugene Weeks

Dear Mayor and Council members:

Presented in this document is the Adopted Fiscal Year 2015-2016 Operating Budget for the City of Raleigh, as approved by City Council on June 15, 2015. Net of interfund transfers, the combined capital and operating budgets for the fiscal year beginning July 1, 2015 totals $833,627,661.

The budget message for the Proposed FY16 Operating Budget that immediately follows this letter was originally presented May 19, 2015, and does not reflect adjustments made by City Council prior to formal adoption of the budget.

Outlined below is a summary of changes made to the proposed budget during Council deliberations.

- Invasive Plant Management Pilot Program ($62,500)
- Summer Youth Employment Program – 10 additional positions ($22,600)
- Curator of Exhibitions and Collections position ($53,631)
- Decrease Arts per Capita to fund Curator of Exhibitions and Collections position (-$53,631)
- Increase Watershed Protection fee from $.10 per 1,000 gallons to $0.15 per 1,000 gallons ($750,000)
- Appropriate watershed protection fund balance to support watershed quality program ($411,000)
- Transitions LifeCare (Hospice) facility expanision – year 1 of 4 ($62,500)
- Decrease FY16 Other Outside Agency Reserve (-$22,600)
- Decrease Parks, Recreation, and Cultural Resources Contractual Services (-$125,000)

As part of budget deliberation, Council funded Sister Cities ($1,300) and Marbles Kids Museum Master Planning ($25,000) from FY15 Council contingency.

Changes to the Proposed Budget via technical corrections and budget adjustments were adopted by Council during budget work sessions. These changes are outlined below:

- The following reclassifications were omitted inadvertently from the proposed operating budget document and will be incorporated into the final operating budget document:

Current		Proposed	
Position	Grade	Position	Grade
Police			
Crime Analyst (2)	31	Staff Support Specialist (2)	23
Crime Analyst	31	Senior Staff Support Specialist	25
Information Response Technician	27	Senior Staff Support Specialist	25
Information Response Technician (2)	27	Police Records Specialist (2)	24
Information Response Technician	27	Administrative Assistant	31
Information Response Technician	27	Inventory Assistant	25
Senior Police Records Specialist	25	Senior Staff Support Specialist	25
Fire			
Senior Staff Support Specialist	25	Administrative Support Specialist	27

- The list of Solid Waste Services reclassifications listed on page B-30 of the proposed operating budget document will be replaced with the following:

Current		Proposed	
Position	Grade	Position	Grade
Solid Waste Services			
Crew Supervisor (4)	30	SWS Crew Leader (4)	30
SWS Equipment Operator II (2)	26	SWS Crew Leader (2)	30
Service Specialist (2)	23	SWS Crew Leader (2)	30
Crew Supervisor (4)	30	SWS Operations Supervisor (4)	32
Service Specialist	23	SWS Operations Supervisor	32

There is no budget impact from these corrections.

City administration is prepared to implement the policies and programs contained within the City Council's FY16 budget work plan for the City of Raleigh.

Sincerely,

Ruffin L. Hall
City Manager

City Of Raleigh
North Carolina

May 19, 2015

Mayor Nancy McFarlane
Mayor Pro Tem John Odom
Council Member Mary-Ann Baldwin
Council Member Kay Crowder
Council Member Bonner Gaylord
Council Member Wayne K. Maiorano
Council Member Russ Stephenson
Council Member Eugene Weeks

Dear Mayor and Council members:

I am pleased to present the Proposed Budget for the City of Raleigh for the fiscal year beginning July 1, 2015 and ending June 30, 2016.

Raleigh's consistently strong national reputation as an exceptional place to live and work means thousands of new residents join our community annually and new and existing businesses invest and thrive in our local economy. This resulting growth presents both opportunities and unique challenges that require thoughtful consideration, planning and response.

At a high level, three themes emerge from the FY16 budget proposal, which are reflective of Raleigh's dynamic, growing and changing community:

- Increasing service demands resulting from population and development activity growth outpace Raleigh's projected revenue growth;
- Smart strategies are necessary to align new and existing resources to address the community's highest priority needs; and
- Future strategic investments in the areas of economic development, affordable housing, transportation and parks and cultural amenities will further define the city's character and identity and are critical elements of sustaining Raleigh's high quality of life in the long term.

While this budget reflects the continued growth and development in Raleigh, the repeal of the business privilege license tax impacts our ability to respond fully to increasing service demands from population growth and prior commitments. In developing this budget, city staff evaluated current operating resources to identify opportunities for resource reallocation and strategic realignment. This proposal continues providing a high level of service to the citizens, increases efficiency in service delivery and addresses resource needs in the highest priority areas.

Maintain Strong Financial Position

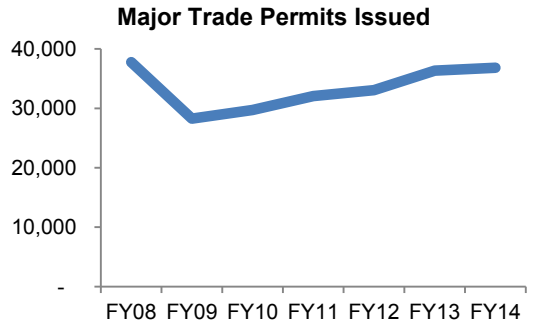
The FY16 budget represents projected financial results that continue Raleigh's excellent Aaa/AAA/AAA general credit rating and full actuarial funding for law enforcement and civilian retirement plans. Raleigh has earned an AAA credit rating on its general obligation bond debt since 1973 and maintains AAA utility revenue bond debt ratings with two of the national credit rating firms and an AA1 with the third. Various appropriation-based debt issues, such as certificates of participation and limited obligation bonds, are also highly rated at mid-AA levels.

High credit ratings provide us low interest rates and ensure our debt is always financed at competitive rates. We strive to maintain these quality ratings since they save money, enhance financing opportunities and boost economic development.

Continued Revenue Growth

Financial projections for FY16 show continued positive revenue growth, particularly in sales tax receipts and property tax. The strong revenue growth is tempered by the loss of $7.1 million from the business privilege license tax repeal. The significant revenue components affecting the FY16 budget are noted below and are presented in greater detail in the revenue section of the proposed budget document:

- Current year **property tax revenues** are budgeted to increase 1.5% ($3.1 million) over FY15 projections based on continued growth. Additionally, Park bonds approved in the November 2014 referendum increase the tax rate by 1.72 cents per $100 of tax valuation ($8.8 M). Raleigh's general debt continues to be well under North Carolina's statutory limit, and the transfer to the General Debt Service Fund for principal and interest represents only 12.9% of the General Fund's budget. Within the General Fund, debt service allocations increase by $9.6 million (20.6%) from $46.6 million in FY15.
- **Sales tax revenue** is estimated to increase 4% ($3.3 million) over FY15 projections. Gross county sales tax collections continue to improve, in line with macro-economic trends, and as a result of the expanded sales tax base from state legislative changes. Additionally, internet sales tax collection, specifically from Amazon, has contributed to this growth.
- **Development revenues** are projected to increase 3% ($340,000) from increasing permits and economic development activity. Mixed use, commercial and multi-family development is continuing to accelerate in Raleigh.
- The **Solid Waste Services** garbage fee is proposed to increase by $0.75 per month (5.6%) for residential customers, moving the enterprise toward recovering a higher percentage of its expenses through user charges ($1.1M). A proportionate increase for Central Business District customers is also included. Current financial models project reaching the 80% cost recovery within three years through incremental fee increases and operational efficiencies.



- **Public Utilities** incorporates a water and sewer rate structure driven by its financial model, which is designed to supply adequate revenue to maintain fiscal integrity. Council provided pre-budget approval for a 6% increase in water and sewer volumetric rates, as well as increases to the water and sewer infrastructure replacement fees, which fund replacement of aging infrastructure of the Water Distribution and Waste Water

Systems. These and other changes were designed to add approximately 6.8% across-the-board increase in revenue to improve the financial condition of the enterprise as articulated to credit rating agencies and as forecasted in the Public Utilities rate sufficiency model. A single family residential customer using five CCF of water monthly will experience an increase of $3.24 per month.

- The **Parking Enterprise** incorporates modest monthly increases in the unreserved and reserved rates for the downtown parking decks and surface lots effective July 1, 2015. In order to better support the maintenance and cleanliness of the decks, a flat $5 night and weekend parking fee is included in the budget and will take effect December 31, 2015. This new fee will fund a dedicated cleaning crew, equipment upgrades, and additional staffing for the parking attendant booths. City staff has been working with downtown stakeholders to facilitate a smooth transition.

  There are some events held in the downtown during which the Parking Enterprise has historically recommended charging parking fees to account for impact to the parking structures and to encourage alternative forms of transportation, such as the 4th of July festivities and other major downtown events and holiday celebrations. Parking fees will still be charged for those events until December 31 when the standard rates will take effect.

- **One-time revenue** adds $523,000 capacity to enterprise funds' operating budget appropriation from excess fund balance. These one-time revenues are directed to support one-time projects, equipment replacement and capital reinvestment.

Overview for Fiscal Year 2015-2016

The net operating and capital budget for FY16 is $832,466,661, which includes a General Fund total operating budget of $434,926,973. In the proposed FY16 budget, we sustain the city's long tradition of financial strength and flexibility, balanced with reinvestment in the infrastructure and services that support economic development and a high quality of life for residents. The primary differences between the FY15 adopted expenditure budget and the FY16 proposed expenditure budget are summarized below:

Respond to Increasing Development Activity

Since 2009, when development in the city was at its lowest in years, permit and inspections requests have steadily increased. Both activities are on pace to exceed pre-recession levels for the first time this year. Development growth impacts workloads in many departments engaged in plans review and code enforcement activities. User fees are charged to help offset the cost of the additional staff and resources needed to meet the service demands.

Plan Review and Inspections

In conjunction with the growth in development activity, an increase in large-scale, complex development projects continues to strain staffing resources throughout the city. In response to this activity, new positions have been added to address development review and inspection needs. The additional staffing will better position the city to maintain public safety and guarantee a reasonable and predictable schedule for requested reviews and inspections.

Express Review – Staffing dedicated to this high-demand, face-to-face review and approval service will increase service availability and drive additional revenue to partially offset costs. Five positions are added ($300,000).

Building Inspections –Four Code Enforcement Inspector III positions were overhired during FY15, and two additional positions are included in the FY16 budget to address increased demand ($500,000).

Solid Waste Services –Two new Code Enforcement Officers will respond to plan review and inspections demands, provide more consistent enforcement of solid waste related city codes and identify unrecognized revenue through billing audits ($145,000).

Fire – Two Deputy Fire Marshals are added ($188,000) to provide additional plan review capacity and to complete state mandated fire inspections in new and existing commercial buildings.

Development Support Services

In addition to the direct services provided to the development community, land and building development activity growth has ripple effects across the city organization, driving workload increases in several areas.

City Planning – An additional Senior Planner is added to respond to increasing demands for area and corridor planning, support long range planning processes and provide qualitative and quantitative analysis for plan initiation. Following the recent department reorganization, an Assistant Director is also included to oversee the long range planning and zoning functions, providing additional support for the City Council, Planning Commission, Board of Adjustment, regional partners and the general public ($190,000).

Legal and Real Estate Support –The FY16 budget adds one Attorney and one Real Estate Specialist to support development work, including property acquisition and disposition and contract review ($185,000).

Meet Public Safety Needs

Police – The proposed budget responds to increasing service demands for effective public safety response. Eight sworn police officer positions are added to create a specialized unit that provides flexible and timely response to public safety issues that arise in areas such as multi-modal transportation, entertainment, and the food and beverage industry. These resources will ensure effective police coverage is consistently retained throughout the city's districts and promote a safe environment that invites access to community amenities ($619,000).

School Crossing Guards – Additionally, funding is included to add 21 school crossing guards, which will provide one guard for each elementary and middle school where previously requested ($140,700).

Fire – Increased operational funding is included ($320,000) for the new Fire Station #29 in Northwest Raleigh, which is scheduled to open in June 2015.

Address Community Growth Pressures

Since FY08, Raleigh has gained nearly 40,000 new residents. In that time, the city has added 53 new roadway miles and experienced a 13% increase in public safety dispatches, a 40% increase in public transit ridership, and a 9% increase in solid waste residential collection. As a result, the city must address a number of community growth challenges.

Parks, Recreation and Cultural Resources Facilities – The city will open or expand three facilities in FY16, including Abbotts Creek Park, Dr. Martin Luther King, Jr. Memorial Gardens and Phase 1 of the Horseshoe Farm Nature Preserve. These facilities will offer residents greater access to park, recreation and cultural amenities and programming in north, northeast, and southeast Raleigh. Seven positions are added to support the ongoing operations of these facilities ($840,000).

Special Events - Since the beginning of FY15, the Office of Emergency Management and Special Events has processed more than 300 applications for special events, races, parades and block parties. An Events Manager position is added to meet the needs of the increasing workload and fulfill the goals of safe, quality events while minimizing disruption to the public and residents. This position will assist in event coordination, attend events to ensure compliance with city codes and policies and act as a liaison among the event organizer, impacted citizens and departmental staff ($56,000).

Parking Study – As our downtown attracts more visitors, residents and business activity, parking needs will outpace our current supply. In FY16, staff will engage in a study of current parking inventory and future parking needs, both in terms of space and geographic location within the downtown area. Recommendations will be brought forward on how best to meet the needs of our vibrant downtown ($200,000).

Public Utilities – Continued growth in our customer base and establishing a new program focused on asset management have highlighted areas where additional resources are needed to effectively and efficiently meet demands for utility services. This year's budget adds capacity in project management and implementation, utility locating and staff development services with eight new positions.

Agency Grant Funding – Funding for Arts, Human Services, Community Enhancement and Other Outside Agencies grants is included in the budget. In FY16, the allocation for human service grants is $510,000, a 2% increase over FY15 according to Council policy that increases Human Relations Commission (HRC) allocation annually by the same rate as arts per capita. An additional $464,000 is included as a supplement to HRC grants for human services agencies historically supported by City Council. The budget also includes an agency reserve of $220,000 that comes from the proposed reduction in funding for three agencies relative to the 25% funding policy, an increment of funding to align with FY15 other agency funding levels and a small amount of growth. These funds are available for City Council to allocate.

Invest in Human Capital – Requires Competitve Pay & Benefits

Employee Pay and Benefits – The proposed budget incorporates a merit pay increase for full time employees in line with both regional public sector and broader national averages based on a review of other North Carolina municipalities' as well as data from the World at Work salary survey. Full time employees whose salary falls below the midpoint of their pay range will be eligible for up to a 3.5% merit increase. Those over the midpoint, but below the maximum, will be eligible for up to a 2.5% increase. Employees currently at the top of the pay range will receive a one-time lump sum payment equivalent to 2.5%. This recommendation results in an average merit based pay increase of 2.9% with a cost of approximately $5.7 million and maintains our competitiveness with private and public sector organizations in our market area. The FY16 budget also incorporates the reclassification of a number of positions to more closely align related classifications across the organization and to update classification of positions where job responsibilities have significantly changed.

Active employee health and dental insurance program expenses increase by 4.2% ($1.6M) over FY15. Costs for dependent spousal coverage are increasing at a greater rate than those of the individual employee or their children. To address these rising costs, employee premiums for Family coverage will increase by $17-$24 per month and Employee + Spouse coverage will increase by $11-$16 per month, depending on the plan selected. The City last increased employee health insurance premiums in FY13. Plan enhancements for the FY16 budget include a telemedicine program and a cap on member annual pharmacy out-of-pocket expenses (currently uncapped). Additionally, a study will be conducted to determine if there are sufficient benefits to establish on site employee health clinics.

Retiree health insurance costs continue to trend higher than our active employee population, with retiree health claims anticipated to increase 9% compared to the FY15 budget. The city established an Other Post Employment Benefits (OPEB) Trust in FY08 to fund the current post-employment benefit costs (health insurance, Medicare supplement and life insurance), as well as future retiree benefit liability of current employees based on an annual actuarial study. The proposed budget fully funds the Annual Required Contribution (ARC) identified in the study. All retirees opting for a health plan that carries a premium will see a premium increase ranging from $5-$48 per month, depending on the plan and

coverage tier selected. Retirees under the age of 65 who qualify for health insurance will continue to have an option for individual coverage at no cost.

The city will transition to a calendar year benefit plan from the current October through September plan year. This transition will occur by extending the 2015-16 plan year by three additional months and the additional one-time costs will be built into the FY17 budget.

Compensation and Pay Structure Study – Over the next two years, the city will conduct a comprehensive review to evaluate our compensation, pay processes and employee performance evaluation systems. This study will provide recommendations to enhance our human resources management systems and position the city to effectively recruit and retain a talented and diverse workforce ($500,000).

Improve Service Efficiency and Business Processes

Reallocated Resources – Recognizing the city's loss of business privilege license tax revenue will impede our ability to meet all of the service demand increases in the upcoming year, staff carefully evaluated existing operating resources to identify opportunities to realign with higher priorities. Citywide, staff reduced operating budgets by more than $3 million and reallocated these resources to address key needs in a number of areas. Ten new positions were funded through these efforts, adding additional capacity in capital project implementation, facility and infrastructure maintenance, information technology, communication and staff development.

Central Operations Facility – We are excited to open the Central Operations Facility, formerly Downtown Remote Operations, in early FY16. Designed to promote efficiency, a variety of city services will be located at this facility, moving out of aged, inadequate space. Five new positions are added for additional support of vehicle service and equipment maintenance. This will reduce staff downtime and improve overall fleet utilization ($740,000).

Central Communications Center – We are also looking forward to the opening of the Central Communications Center, which will house a diverse staff comprised of employees from Emergency Communications, Public Works, Emergency Management and Special Events, and Information Technology. This facility, previously known as the Critical Public Safety Center, will accommodate equipment and resources to ensure the ongoing safety of our residents and provide reliable, secure operations across the organization. Five positions and operational funding are included in the FY16 budget ($1.2M).

Traffic Signal/Fiber Network – In FY16, we will double our fiber optic cable to a total of just over 300 miles. This network of cable enables the connection of 615 signalized traffic intersections which supports the efficient flow of traffic throughout high traffic areas. Two Network Maintenance Technicians are added to maintain and repair the fiber optic cable ($150,000). The budget also includes funding to operate a high-speed, institutional fiber network to serve several city facilities. Fiber optic cable connections will result in a secure, resilient network that will provide high speed, high bandwidth connections and allow the city to deploy innovative technology solutions in the future ($135,000).

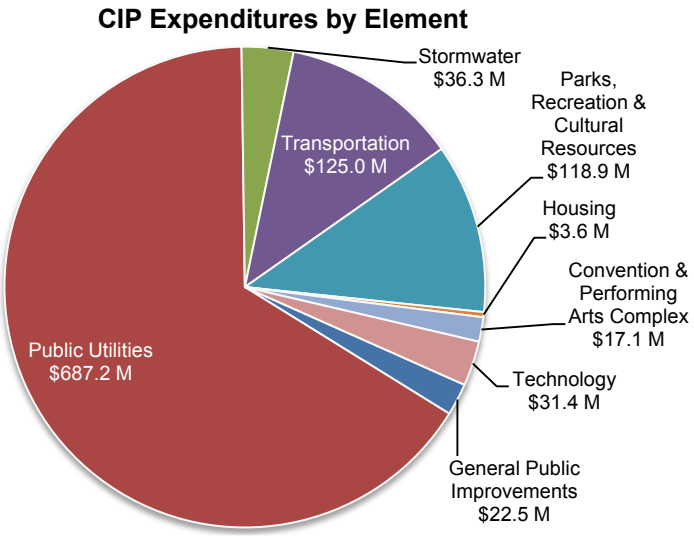
Customer Service Consolidation – The Public Utilities Department will operate a consolidated customer service center for all municipal services billed through the monthly water bill, replacing the currently separate departmental customer call centers in Solid Waste Services, Public Utilities and Stormwater. This effort reduces duplication of services in the city and provides a single point of contact for citizen customer service needs.

CityWorks – An Applications Integration Developer is added to manage the technical integration of the city's work order management system, which allows staff across multiple departments to track work order requests from inception to completion ($75,000).

Stormwater – Two new Senior Engineering Inspectors will provide in-house inspection services for Stormwater capital improvement projects, saving an estimated $500,000 over contracted inspection services in FY16 ($102,000).

Five-Year Capital Improvement Program

The FY16-FY20 Capital Improvement Program (CIP) totals $1.04 billion, including $215.6 million in FY16. The five-year capital improvement program concentrates on deferred maintenance of city buildings and infrastructure, but also funds new facilities to support growing demand for city services.



Capital Maintenance

As part of each year's General Fund budget, the city transfers funds to capital projects that support ongoing maintenance and renovations. These transfers (or "paygo" sources) support maintenance of public safety, parks, transportation, and other assets.

The five-year plan includes $10.3 million to maintain and improve fire stations and police facilities. This includes structural improvements at the police headquarters on Six Forks Road and maintenance projects at the city's oldest fire stations. Parks, recreation, and cultural facilities will be maintained and improved with $27.3 million in funding, largely supported by General Fund transfers and open space facility fees. The transportation element of the CIP continues long-term funding for street resurfacing, sidewalk repair, traffic lights, and other ongoing infrastructure maintenance. Roughly $4.1 million is included for the Performing Arts Center which will be combined with the $17.7 million, programmed in FY13, to continue making life safety improvements and interior renovations. Funding to maintain the City Plaza on Fayetteville Street, a heavily used public space, is also included in FY16 ($300,000)

In addition to these general improvements, the CIP funds maintenance and replacement of technology, including $4 million for the city's share of replacing our aging computer-aided dispatch system (CAD). Motorola is phasing out its support for this critical system. Wake County will contribute $3 million to shared system costs and participate in the new system's design. To more comprehensively plan our investments, staff will soon revisit our internal processes for identifying, assessing, and prioritizing technology needs. The highest priority technology investments will be included in next year's FY17-FY21 capital plan.

The city's enterprise fund-supported capital programs also heavily emphasize infrastructure maintenance. Within the public utilities element, the city will invest $142.5 million over the next five years to replace aging water and sewer mains and other infrastructure. The stormwater capital element totals $36.3 million to support drainage system maintenance, stream restoration, and flood mitigation projects.

Improve and Expand Infrastructure

In October 2014, citizens approved a $92 million bond referendum supporting improvements at existing facilities and several new facilities. Major investments include substantial renovations to John Chavis Memorial Park, a new Lineberry Neighborhood Park, and a new greenway connecting the Crabtree Creek Trail to Umstead Park. Staff will also use bond funds to improve playgrounds, historic and aquatic facilities across the city.

The capital plan continues implementing the 2013 transportation bond package, which totaled $75 million. FY16 funds the widening of Buck Jones Road, Mitchell Mill Road, and Sandy Forks Road and includes design funding for roadways across the city including Pleasant Valley Road and New Bern Avenue.

Planning for the Future

City staff will consider several large-scale investments to ensure the city's infrastructure will support future service demands. The newly adopted City of Raleigh Strategic Plan will serve as the primary guide to identify and prioritize future investments. Staff will develop business cases for these needs that clarify the service benefits and operating costs each opportunity brings. A performance measurement system, incorporating performance targets, benchmarking and citizen survey data, will build our capacity in this area, allowing us to align our data collection and decision-making with the Strategic Plan.

Economic Development

We are continuing to evaluate and refine strategies and resources to capitalize on Raleigh's economic vitality. The economic development toolkit will provide opportunities to grow our local businesses and attract new companies. New opportunities will be available for citizens starting new businesses at the former Raleigh Business and Technology Center.

Longer term, staff are exploring options for municipal facilities in the downtown area. This initiative could improve access to city services, provide sufficient office space for city employees well into the future, and provide new economic development opportunities at city-owned sites. A property disposition study to be completed in FY16 will help the city to more strategically capitalize on current and future real estate investments.

Council and staff will consider alterntive uses of a one-time resource, $1.5 million in two-thirds bond authority, previously targeted toward acquisition of the former Trailways site. The current property owner has indicated they are not interested in pursuing a sale of this property to the city. The existing bond order allows the city to use the proceeds for land acquisition for a community development purpose. With additional Council action, the bond authority can be broadened to fund other city projects traditionally eligible for two-thirds bonds.

Affordable Housing and Community Development

City staff is currently working on a new vision and long-term plan to improve and expand affordable housing programs. Although changes are not included in the proposed budget, staff expects to bring City Council a draft affordable housing plan this summer. Once approved, staff will incorporate the new plan into the five-year CIP. The city is partnering with The Raleigh/Wake Partnership to End and Prevent Homelessness and Wake County to fund construction of a new facility that will be a single point of entry for homeless support services. The city's $1.6 million contribution, one-third of the total capital funding, in included in the CIP.

Transportation

The groundbreaking for Raleigh Union Station was an exciting step forward in continued work with federal, state and regional partners to meet transportation needs in our growing city. The city is also participating in the development of the Wake County Transit Plan, a focused civic engagement process to determine ridership and coverage priorities for public transportation. The plan will provide analysis and stakeholder input on transportation infrastructure options, as well as the capital and operating costs of these options. Once completed, we anticipate recommendations that will require significant investments in our regional public transportation infrastructure.

Parks

Funding from the FY14 Parks Bond brings needed updates to existing facilities and expands recreational services in growing areas. Once the city and state successfully complete the sale of the Dorothea Dix property, staff will begin to plan necessary capital and operating investments. Environmental remediation and demolition of select buildings, along with a robust public participation process and exploration of private sector fundraising opportunities, are likely first steps in a long term strategy to forge Dix into a world-class destination.

City staff are considering infrastructure and other investments that will meet the needs of our growing community. With a population projected by the Capital Area Metropolitan Planning Organization to approach 600,000 in the next 15 years, strategic investments in transportation, affordable housing, economic development and recreational opportunities will be key to maintaining Raleigh's strong economy and reputation. City staff are working to identify strategies that will grow our dynamic economy, and to plan future investments that will both improve current services and accommodate future residents.

Alternative Decision Package

In light of the loss of business privilege license revenue, the proposed FY16 budget leaves service and project needs unfunded in three general areas: development and growth pressures, requests considered by City Council during FY15 and economic development. These additional needs, totaling $5.1 million and 37 new positions, are included in the accompanying "Alternative Decision Package." The cost of this unfunded package is approximately equivalent to a one cent property tax rate increase. Details of the package are provided on the next page for City Council's consideration during budget deliberations in June.

Raleigh: A Community of Excellence

Raleigh is one of the fastest-growing cities in the country. Our consistent and significant outpacing of growth across the country is a testament to the quality of life, diversity of experience and economic opportunities our city provides. Meeting the ever increasing and changing needs of a growing city requires efficient and effective business processes to maximize our existing resources. This budget reflects Raleigh's growth story, balancing the new revenue generated from community growth with investments to address the increasing service demands this growth brings.

I look forward to working with each of you through the upcoming budget process. Thank you for your service to the community.

Sincerely,

Ruffin L. Hall
City Manager

Alternative Decision Package

Request Title	Need	Expense	Positions
Development and Growth Pressues			
Attorney	Add one Attorney position in response to increased development related work, including property acquisition and disposition and contract review	130,000	1
Plan Review and Inspections	Increased development activity and larger, more complex development projects are straining existing resources and creating a need for additional plans review and inspections staff. Add two Deputy Fire Marshals ($200k), five Building Inspectors ($440k), two Urban Forestry Inspectors ($200k) and two Engineering Inspectors ($150k) to more efficiently and effectively meet citizen and developer requests.	990,000	11
Private Use of Public Space (PUPS) Program	Add one position dedicated to the PUPS permit processing for better alignment of staffing resources and future program expansion. The Urban Design Center is currently completing a review of the PUPS program and will provide recommendations based on a survey of similar programs across the country and community interest in expanding the program beyond the downtown area. Currently, staff resources are not available to manage this program citywide.	60,000	1
Civic Design and Implementation Program	Add one position to meet increased demand for design and planning services and more effectively implement projects recommended in adopted plans and studies. This position will support the newly established Civic Design and Implementation program and will provide the city with greater professional architect and construction management skills.	75,000	1
Expand Urban Design Center (UDC)	Add two Planner positions to expand UDC work as an in-house design consulting studio for departmental planning efforts. Accommodate demand for research related to urban design, civic engagement on community design, increased production of planning and urban design reports, and graphics and renderings that allow stakeholders to visualize transformed spaces	130,000	2
Long-Range Planning and Rezoning	Add a Planner position and administrative support position to enable the city to respond to the growing number of area and corridor planning requests, increase citizen engagement opportunities for upcoming or ongoing planning initiatives and convey information about rezoning and other requests to stakeholders. Expanding administrative capacity will address growth in requests for Minor Certificates of Appropriateness and violations, reduce delays in processing and violation resolutions and support the Raleigh Historic Development Commission.	130,000	2
Walnut Terrace Neighborhood Center	Add operational and part-time salary funding to support daily business operations, afterschool program and summer camp at the Walnut Terrace Neighborhood Center, which opened in FY15.	80,000	-

Alternative Decision Package

Request Title	Need	Expense	Positions
Development and Growth Pressues			
Park and City Facility Maintenance	Add three building maintenance positions in response to a 42% increase in building square footage since FY08. Ensuring adequate preventive maintenance and repairs increases life expectancy of building systems and reduces future operating costs. Add one full-time and one-part position to address increased workload from recent park expansions, including MLK Jr. Gardens.	305,000	4
Project Engineers	Add two Project Engineers positions to assist in expediting capital improvement projects from the 2013 bond, and any future bonds that may be approved.	100,000	2
Requests Considered by Council During FY15			
Stormwater Maintenance and Repair Crews	Add two 6-person crews to assist in Stormwater maintenance and construction. The two crews would be dedicated full-time to large, in-depth projects that would ordinarily require a contractor to perform, resulting in faster completion, lower costs and reduced administrative burden ($1.2M). Fund balance would be used to pay for the crews for the first two years, and a rate increase would be required in FY18. These staff members will also assist with seasonal leaf collection (see request below).	-	12
Leaf Collection Equipment	Four automated leaf trucks and four tow-behind leaf collectors to allow staff to address growth pressures (89% increase in leaves collected since FY10). Additional resources will allow for the first pass to be completed by the end of the calendar year barring any unforeseen weather circumstances. Staffing for this request is contingent on approval of the Stormwater crews.	315,000	-
Bike Share	Funds a portion ($225k) of program to operate up to 30 bike share stations across Downtown and West Raleigh (NCSU) and a position responsible for managing this initial phase of the program. Total program costs would be funded equally by user fees, sponsorship/advertising revenue, and city support. If approved, $425k in capital funding will be reallocated from the sidewalk repair to install the bike share stations.	285,000	1
Economic Development			
Targeted Economic Development Infrastructure	City staff are currently developing new economic development policies and approaches, including the new economic development toolkit. These approaches can include dedicated funding for infrastructure improvements (e.g. streetscape improvements such as curb, gutter, sidewalks, crosswalks, lighting, etc.) in economically disadvantaged areas. If approved, staff will develop a framework for allocating these funds to industrial or commercial infrastructure, as well as community-based proposals.	2,500,000	-
Total		**$ 5,100,000**	**37**

Reader's Guide

Key Financial Documents

The budget document is the annual financial plan for City operations for the period covering one fiscal year. The City of Raleigh's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Program (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the City's financial plans and financial status each year.

The annual budget shows the funding plan for how the City's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the year-end fiscal condition of the City overall, including the status of fund balance in all fund types.

Organizational Structure

The operations of the City are grouped into different funds, each with its own source of revenues. Within each fund are one or more departments, with a department being an organizational unit which provides a major type of public service, such as the Police Department or Public Utilities Department.

City departments are frequently comprised of one or more divisions (i.e., the Utilities Construction Division of the Public Utilities Department). Divisions may be comprised of one or more programs, which are smaller functional units responsible for performing specific activities (i.e., the Maintenance Program within the Water Plant Division of the Public Utilities Department).

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The City's budget preparation involves detailed budget planning and review at the program line item level.

Interfund Transfers

Interfund transfers, also known as interfund appropriations, involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund. For example, the General Fund transfers money to the Transit Fund to support transit services.

When reviewing the budget, it is more accurate to use a figure which excludes appropriations to other funds. This prevents counting the transfer amounts twice - once in the sending fund and once in the receiving fund.

Most of the fund summary tables in the front of this document reflect both total appropriations as well as appropriations net of (or excluding) transfers. The departmental summary pages in this budget document reflect total appropriations only.

General Statute Requirements

In accordance with the North Carolina General Statutes, the City is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available. Expenditures are recognized in the accounting period in which the goods and services are received (except for unmatured interest on general long-term debt, which is recognized when due). The City's accounting records for general governmental operations are reported on the modified accrual basis. The City's enterprise, internal service and pension trust operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

Overview

The City of Raleigh prepares and adopts an Annual Budget consisting of the Operating Budget and the Capital Budget. The City further prepares a separate Capital Improvement Program (CIP), setting forth planned capital investments over the ensuing five years. The first year of the CIP becomes the Capital Budget component of the Annual Budget. What follows is a description of the process used in the preparation of these documents, including a calendar of activities.

Operating Budget Process

The process begins in October with a staff workshop on budget preparation and distribution of the budget manual. The workshop outlines the requirements of the budget process and specific areas of emphasis for the upcoming budget.

In November and December, City departments prepare their operating budget requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental operating budgets are submitted in mid-December.

A pre-budget hearing is held in January to allow the public an opportunity to give input on the upcoming budget. During January and February, Budget & Management Services (BMS) staff review and analyze the operating budget requests with each department. Revenue forecasts are further refined during this period.

Once the budget staff review is finalized, executive work budgets are prepared for the City Manager's review. From February through mid-April, the City Manager reviews the work budgets, meets with departments, considers available revenues and reaches decisions necessary to prepare a proposed budget. During this time, the Council holds work sessions at which the City Manager or his designee from various departments presents additional information to Council, prior to the formalized proposed budget. Work sessions allow Council to become more familiar with the scope and operations of departments and the needs of the community and serve to facilitate discussion between Council and department staff.

In May, the City Manager presents the Proposed Budget to the City Council. A public presentation is made before the City Council, staff, members of the press and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the City Clerk and made available for public inspection. Through June 30, the City Council meets to review and discuss the Proposed Budget.

In accordance with the Budget and Fiscal Control Act, the City Council holds a public hearing on the Proposed Budget prior to the adoption of the budget ordinance, generally in the evening on the first Tuesday in June. On or prior to July 1, the City Council adopts the five-year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures and sets the tax rate for the next fiscal year.

Capital Budget and Capital Improvement Program (CIP) Process

A separate Capital Improvement Program (CIP) is prepared each year containing the expenditures and funding sources planned for capital projects over the upcoming five-year period. As noted above, the first year of the CIP is the Capital Budget component of the Annual Budget and provides appropriation authority for capital projects.

Projects included in the CIP are generally defined as physical assets with a useful life of at least ten years and an initial cost of at least $25,000. Vehicles and heavy equipment (funded through the Operating Budget) are excluded. New building construction funding includes additional equipment directly associated with the building. Examples of capital projects include new roads, park land acquisition and development and waste treatment plant improvements.

The CIP is updated annually as projects are added, deleted and modified. Funding sources are reviewed and updated and a feasible funding plan, matching project requirements and available funding sources is prepared. The full five year plan is balanced with anticipated funding sources. This process begins in October when instructions and guidelines are issued to departments, and proposed projects are submitted to the BMS in December. The requests are then reviewed, discussions are held with agencies

and adjustments are made as appropriate. The City Manager's proposals are then included in the Proposed CIP presented to the City Council in May.

The City Council adjusts the CIP as it deems appropriate and adopts the CIP by resolution at the same time it adopts the Annual Operating Budget by ordinance.

Operating Budget and CIP Calendar

Month	Operating Budget	CIP Budget
October	Staff Workshop Call for budget requests	Call for CIP requests
November/ December	Departments prepare requests Initial revenue estimates prepared	Departments prepare requests
December	Budget requests submitted to BMS	CIP requests due to BMS Funding review
January	City Council pre-budget hearing Department & BMS discussions	Review/adjustment of proposals
February	Department & BMS discussions conclude City Manager working budget prepared	Review of proposals/update funding
March/ April	City Manager & department review Council Budget Work Sessions Revenue estimates finalized Balance operating budget and integrate capital budget impacts	City Manager review Council Budget Work Sessions Funding sources determined Balance CIP
Mid-May	Present to City Council	Present to City Council
June	Council review Public hearing Adoption of annual budget ordinance	Council review Public hearing Approve CIP by resolution

Implementation

During the month of July, BMS staff prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the City Council. At the start of the new fiscal year in July, the City Manager provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

Budget Amendments and Transfers

Throughout the fiscal year, adjustments to the original budget ordinance may become necessary to meet changing circumstances, better carry out planned programs and provide for new Council initiatives. Two types of changes can occur — budget amendments and budget transfers. Such changes are required at the line-item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases the revenue and expenditures of an appropriated fund (this may involve decreases or increases in revenue and expenditures or shifting of monies between funds). Budget amendments, in accordance with North Carolina Statute 159-15, require the approval of City Council. Amendment requests are submitted to the BMS and approved by the City Manager prior to submittal to City Council.

A budget transfer changes line-item appropriations within a particular fund without changing the fund total. All transfer actions are reviewed by the BMS. Transfer authority is as follows: (1) department heads may approve transfers up to $10,000, (2) transfer requests between $10,000 and $50,000 require the approval of the City Manager or designee, and (3) transfers over $50,000 require the approval of the City Council.

Capital project contract change orders generally require budget amendments or transfers of funds. Such requests go through an approval process very similar to that described above.

Budget and Fiscal Framework

The City of Raleigh prepares its annual budget and carries out its fiscal affairs within a framework of state law, accounting standards, best practices and local policy. This section discusses how the City's accounting and budgetary system is organized and key financial policies that guide budget development.

Basis of Budgeting

Keeping within state law, the budget is prepared and accounted for on a modified accrual basis for the general fund, enterprise operating funds and new convention center financing fund. All other funds including capital project funds adopt multi-year project budgets.

In keeping with Generally Accepted Accounting Principles, financial statements for proprietary funds are prepared on a full accrual basis. A reconciliation of the full accrual basis to modified accrual basis (budgetary basis) is included in the annual financial statements for enterprise funds.

Fund Structure/Service Functions Relationship

The chart below reflects the interaction of the service functions of the City and the City's operating budget fund structure, showing the funds which provide resources to each function.

	General Government	Infrastructure & Public Services	Public Safety	Leisure Services	Public Utilities	Debt Service
General Fund	X	X	X	X		X
Economic Development Fund	X					
Public Utilities Fund					X	
Utility Infrastructure Funds					X	
Solid Waste Operations Fund		X				
Stormwater Utility Fund		X				
RCCC/PAC Operations				X		
Walnut Creek Amp. Operations				X		
Revolving Fund	X	X	X	X		
Public Transit Fund		X				
Parking Facilities Fund		X				
Emergency Telephone Sys Fund			X			
Housing Development Funds		X				
Community Development Funds		X				
General Debt Service Fund						X
Utility Debt Service Fund						X
Parking Debt Service Fund						X
Solid Waste Debt Service Fund						X
Housing Bond Reserve Fund						X
Convention Center Financing Fund						X
RCC/PAC Debt Svc Fund						X

Financial Policies

These policies provide direction and serve as guidelines for preparation of the annual budget and capital improvement program. They derive from North Carolina law, the recommendations of the Local Government Commission and local decisions, and they serve to guide the overall financial management of the City.

Operating Budget and Capital Improvement Program Policies

In keeping with the Local Government Budget and Fiscal Control Act, the City Manager will present a balanced budget to the City Council no later than June 1 of each year. Continuing practice in Raleigh is to present the budget in mid-May of each year.

A balanced budget is defined under state law as one in which the sum of estimate net revenues and appropriated fund balance is equal to appropriations. (NC statutes 159-8)

The budget ordinance will cover a fiscal year beginning on July 1 and ending on June 30.

The City Council shall adopt a balanced budget ordinance making appropriations and levying taxes by July 1 of each year.

As provided by NC statues section 159-26(d), the City will maintain encumbrance accounts as “budgetary accounts.” At the end of each fiscal year, encumbrances outstanding are those amounts of expenditures estimated to be incurred as a result of the fulfillment of unperformed contracts/purchases in process at year-end. Such encumbrances are reported as “reserved for encumbrances” against fund balance and are charged to the subsequent year’s budget.

The City Manager will prepare a recommended Capital Improvement Program (CIP) each year to be presented at the same time as the annual operating budget. The CIP will address the capital needs of the City over a five year period. The first year of the CIP will be the Capital Budget and will be adopted as a part of the annual budget.

The City Council will adopt the CIP by resolution.

A Capital Improvement (project) is defined as a physical asset constructed or purchased which has a useful life of at least 10 years and a minimum cost of $25,000.

Debt or bond financing will not be used to finance current expenditures.

The City may establish one or more internal service funds. At the same time as the budget is presented and adopted, a financial plan for each internal service fund will be provided. The financial plan will be balanced when estimated expenditures do not exceed estimated revenues.

Revenue Policies

The City will seek to develop and maintain a diversified and sustainable revenue system in order to avoid short-term service level fluctuations.

Revenues are to be conservatively estimated based on a review of historic collections, current and anticipated changes in legal requirements and rates, percentage change over time and in consultation with external assessment and collection authorities, where applicable.

General government fees and charges shall be reviewed annually. Revenues supporting the Revolving Fund shall be set annually so as to recover the full cost of providing those programs and activities.

Utility rates and charges will be reviewed periodically considering net revenue requirements, realistic sales forecasts, bond covenants and debt management policies, utility conservation goals, capital program requirements and reimbursement of indirect costs to the General Fund.

The City will pursue opportunities for grant funding for activities and projects consistent with the City’s long range plans and goals. Grants are adopted by City Council upon recommendation of the City Manager and are approved as balanced project ordinances (estimated expenditures do not exceed estimated revenues) within the appropriate fund.

The City intends that non-recurring revenues be used for capital outlay and one-time expenditures which do not materially increase recurring operating expenditures.

Fund Balance Policy

The Local Government Budget and Fiscal Control Act requires that appropriated fund balance in any fund not exceed the sum of cash and investments minus the sum of liabilities, encumbrances and deferred revenues arising from cash receipts at the end of the fiscal year next preceding the budget year.

The Local Government Commission recommends that governments maintain a minimum undesignated general fund balance of 8% of revenues for cash flow purposes. The City of Raleigh seeks to maintain an undesignated General Fund balance of approximately 14% of subsequent year's budget. This level is considered adequate to protect against emergencies and natural disasters, provide adequate cash flow so as to avoid short-term borrowing, and to contribute to the maintenance of the City's bond rating. The City will seek to maintain fund balances in other governmental funds sufficient to the long-term stability of the fund.

Estimates of fund balances available shall be presented each year in the budget summary section of the operating budget.

Budget Guide

The City's budget is comprised of many different funds. Some funds are enterprise funds, some are capital funds but the most notable fund in the City of Raleigh's budget is the General Fund. The General Fund includes operating funds for the majority of city departments including, for example, Police, Fire, Parks, Recreation and Cultural Resources, Emergency Communications, and most of Public Works.

Details regarding department budgets are presented in the City's budget document. Department information includes accomplishments, budget highlights, and goals and objectives. Also included is the budget detail. An example of the budget detail is included with descriptions below to help readers gain a better understand the format.

Budget Detail

Includes any changes to the number of employees in a particular fiscal year.

This category lists expenditures by division.

There are different types of account codes within the city's budget. ***See below for additional information.****

Column indicates the change from one fiscal year to the next.

	UALS 12-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
EMPLOYEES					
Public Affairs	9	9	12	12	0
Public Affairs-Rtn	8	8	8	8	0
TOTAL	**17**	**17**	**20**	**20**	**0**
DIRECT EXPENDITURES BY DIVISION					
Public Affairs	936,24			1,172,433	9.3%
Public Affairs-Rtn	578,77			678,623	3.6%
TOTAL	**$1,515,022**	**$1,492,416**	**$1,727,752**	**$1,851,056**	**7.1%**
DIRECT EXPENDITURES BY TYPE					
Personnel	947,117	982,117	1,106,616	1,171,847	5.9%
Employee Benefits	281,172	276,601	308,101	323,289	4.9%
Operating Expenditures			288,		
Special Programs and Projects			7,		
Capital Equipment			17,		
TOTAL			**$1,727,**		

***Account Types Include the Following:**

Personnel Services – includes all salary accounts such as part-time, full-time, etc.

Employee Benefits – includes all benefit accounts such as social security, health insurance, etc.

Operating Expenditures – includes accounts needed for departmental operating needs such as office supplies, operational and maintenance supplies, computer lease, pest control services, professional services, organizational and development training, etc.

Special Programs and Projects – includes accounts used in unique situations when the full cost of the program or project needs to be segregated. Examples include appropriations for boards and commissions, agency appropriations, etc.

Capital Equipment – includes accounts used to purchase new capital equipment at a unit cost of $5,000 or more.

Interfund Transfers – includes accounts used for transferring funds from one fund to another.

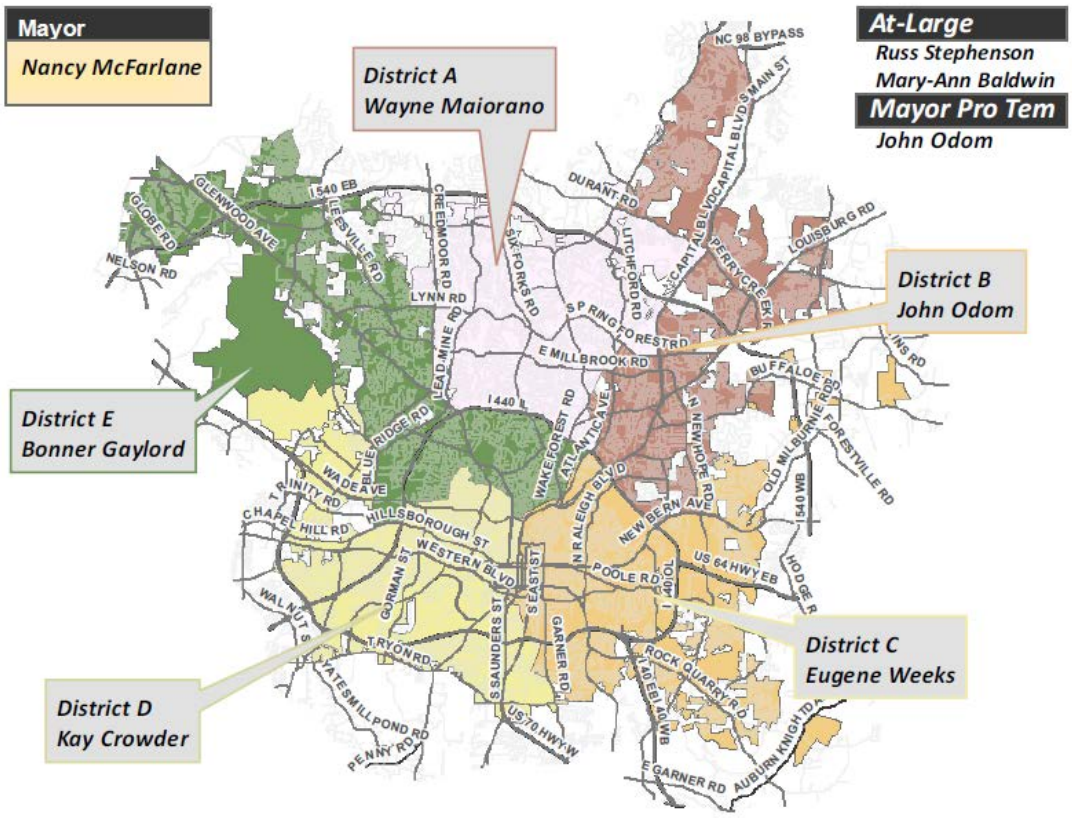
Raleigh City Council

Front Row:
Mary-Ann Baldwin
Mayor Nancy McFarlane
Kay Crowder

Middle Row:
Bonner Gaylord
Eugene Weeks
Mayor Pro Tem John Odom

Back Row:
Wayne Maiorano
Russ Stephenson

Find Your City Councilor



City of Raleigh Six Key Focus Areas

Raleigh City Council adopted the following six key focus areas as part of the city's strategic plan:

1. Safe, Vibrant & Healthy Community
Promote a clean, engaged community environment where people feel safe and enjoy access to community amenities that support a high quality of life.

2. Growth & Natural Resources
Encourage a diverse, vibrant built environment that preserves and protects the community's natural resources, while encouraging sustainable growth that complements existing development.

3. Transportation & Transit
Develop an equitable, citywide transportation network for pedestrians, cyclists, automobiles, and transit, which is linked to regional municipalities, rail, and air hubs.

4. Economic Development & Innovation
Maintain and grow a diverse economy through partnerships and innovation to support large and small businesses and entrepreneurs, while providing employment opportunities for all citizens.

5. Arts & Cultural Resources
Embrace Raleigh's diverse offerings of arts and cultural resources as iconic celebrations of our community that provide entertainment, community and economic benefit.

6. Organizational Excellence
Foster a transparent, nimble organization of employees challenged to provide high quality, responsive, and innovative services efficiently and effectively.

City of Raleigh Profile

Raleigh is situated in the heart of the state's Piedmont region, centered between the sandy Atlantic beaches and the Great Smoky Mountains. The City is both the county seat of Wake County and the capital of North Carolina; it covers an area of more than 144 square miles and has an estimated population of 444,489. Together with Chapel Hill and Durham, Raleigh forms the Research Triangle Park, which was founded in 1959 as a model for research, innovation, and economic development and is now the largest research park in the nation. The City is located in a metropolitan area consisting of Wake, Durham, Orange, Franklin, Chatham and Johnston counties. The population for this area is estimated to be 1.7 million.

The City was named for Sir Walter Raleigh, who was granted a charter by Queen Elizabeth I in 1584 for land that is now North Carolina. In November 1776, North Carolina representatives gathered in Halifax to write its first state constitution. Raleigh's site was originally chosen as the location of North Carolina's state capital in 1788, and it was officially established in 1792 as both the new county seat and the new state capital. It is among the few cities in the United States that was planned and built specifically to serve as a state capital and its original boundaries were formed by North, East, West and South streets. The North Carolina General Assembly first met in Raleigh in December 1794, and within one month, the legislators officially granted the City a charter, with a board of seven appointed commissioners (elected by the City after 1803) and an "Intendant of Police" (which would eventually become the office of Mayor) to govern it.

The City has utilized a council-manager form of government since 1947. The Mayor and two Council members are elected at-large, and the remaining five Council members are elected from five districts within the City. The Mayor and Council members serve two-year terms and all have an equal vote. The City Council sets policies, enacts ordinances and appoints the City Manager. The City Manager administers the daily operations and programs of the City through the department heads, other staff members and employees.

The City provides a full range of governmental services, including police and fire protection, street construction and maintenance, a comprehensive solid waste program, water and sanitary sewer services, and parks, recreation and cultural services. Extended planning on the City's infrastructure needs occurs on an ongoing basis.

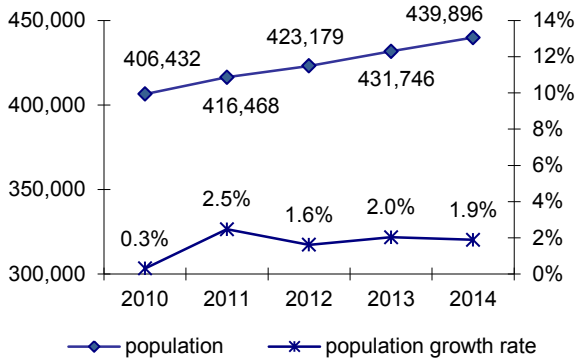
The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It is also empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing council. The annual budget serves as the foundation of the City's financial planning and control.

Urban Measures

Urban system measures help gauge the quality of the basic urban system of the community. In many instances, the city does not have total control over the results of these performance measures, but city policies and actions can affect the outcomes. These measures are organized in five categories: Demographics, Public Safety, Housing & Economy, Development, and Environment.

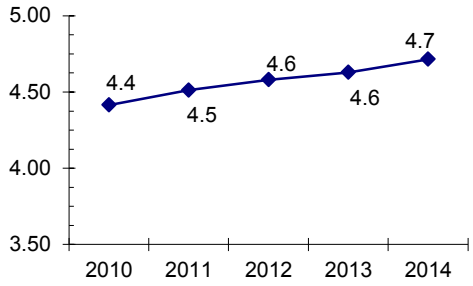
Demographics

Population Within the City Limits & Population Growth Rate



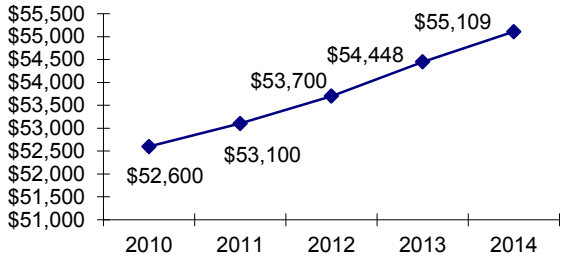
Population within the city limits and population growth rate: Based on 2013 American Community Survey (ACS) census and 2014 ACS County projections. 2014 is a projected number based on previous amounts provided by the Department of City Planning.

Population Density (population per acre)



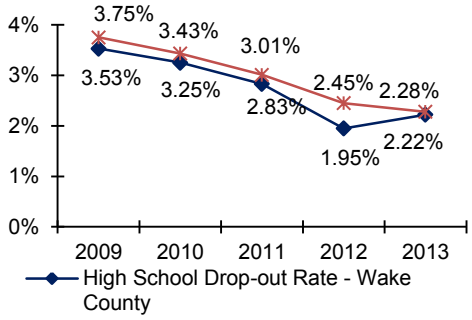
Population density: The total population of the city divided by the total acres within the city limits. Acreage as of January 1 of each year.

Median Household Income



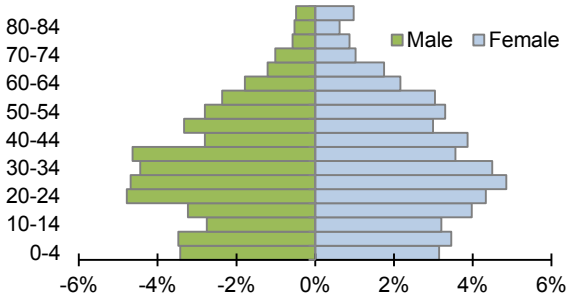
Median household income: Data from American Community Survey. Previously this measure was presented as median family income.

High School Drop-out Rate



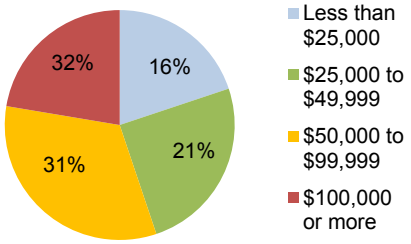
High school drop-out rate: For grades 7-12. Data from Wake County Public Schools System is released in July for the previous school year.

% of Population by Age and Gender



% of Population by Age and Gender: Based on 2013 statistics for Raleigh from American Community Survey 2009-2013 (5-Year

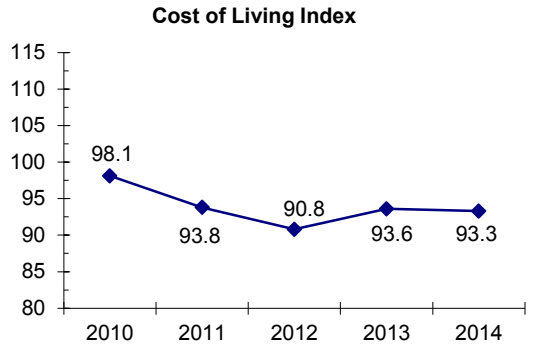
Household Income Distribution



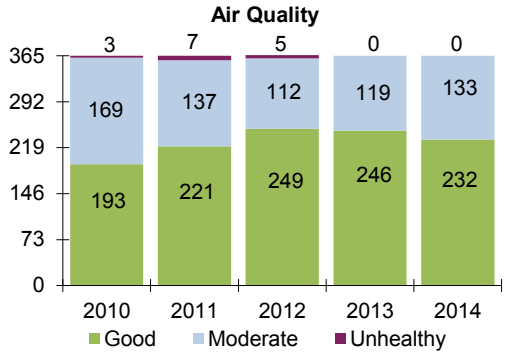
Household Income Distribution: Based on 2013 statistics for Raleigh from American Community Survey

Urban Measures

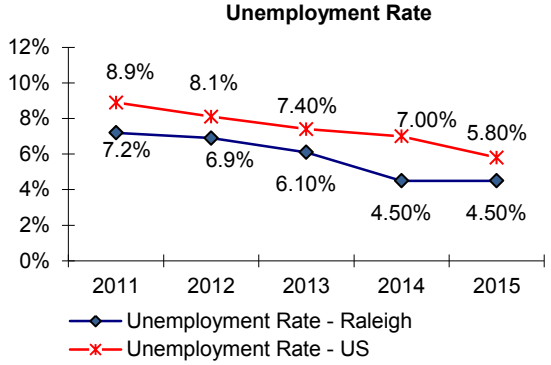
Housing and Economy



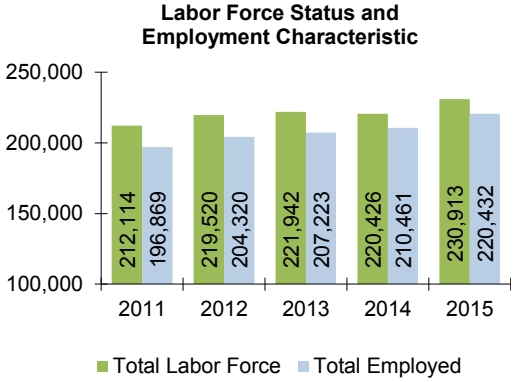
Cost of Living Index: From national marketing firm ACCRA for Triangle MSA. Based on nationwide price comparisons. "100" represents nationwide average; a number below 100 indicates a slightly lower cost of living. Data is from the fourth quarter of the year.



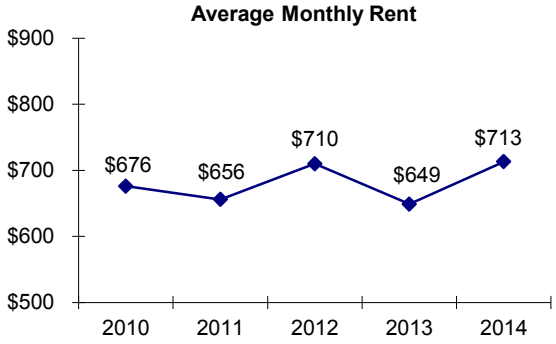
Air quality: From the US Environmental Protection Agency. For Raleigh-Cary area. Based on a scale of "good", "moderate", and "unhealthful".



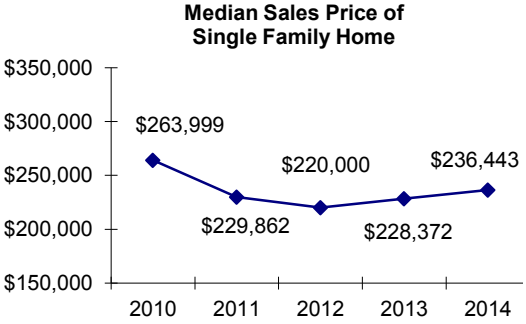
Unemployment rate: Unemployment rates for the nation and for the City of Raleigh as of March each year. Data provided by the Employment Security Commission.



Labor Force Status and Employment: Number within city who are employed compared to total city labor force available as of April each year. Source: US Department of Labor Bureau of Labor Statistics.



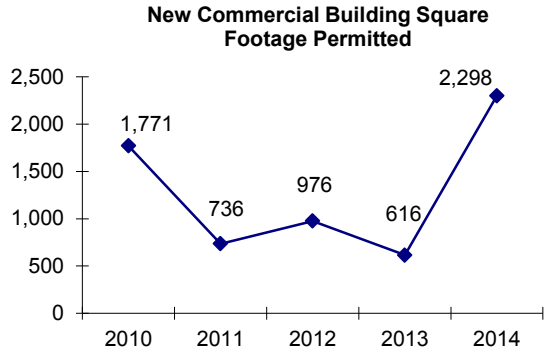
Average rent: From national marketing firm, ACCRA, for Triangle MSA. Based on a two-bedroom apartment.



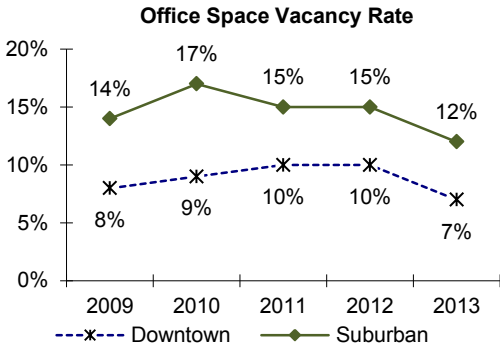
Median sales price of single-family home: Median price of single-family residential properties purchased in the city limits.

Urban Measures

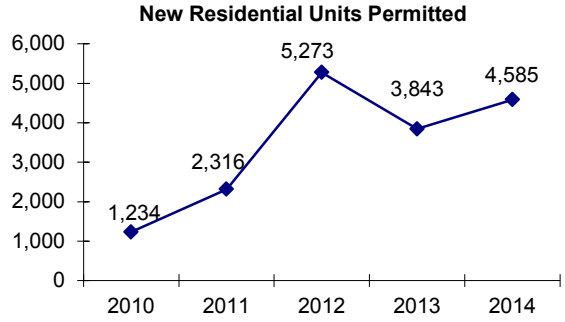
Development



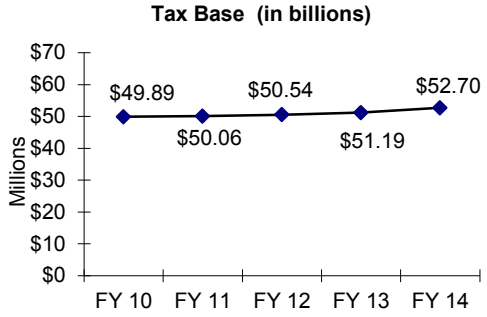
New commercial building sq ft permitted (in thousands): Data from building permits approved by Development Services. Includes new commercial construction, and commercial additions. Does not include group housing.



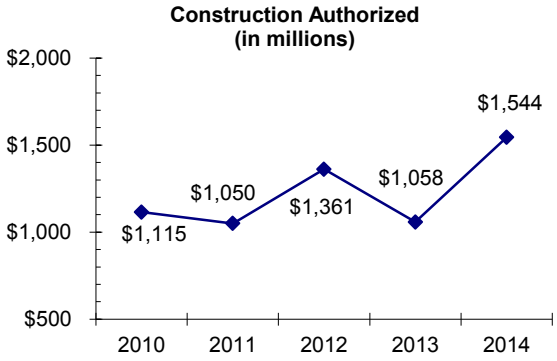
Office space vacancy rate: For suburban and downtown Raleigh. Based on office vacancy data from Carolantic Realty - Triangle Commercial Real Estate Report. 2014 data has not



New residential units permitted: Based on data from building permits approved by the Development Services Department.



Residential and commercial tax base: The city's total assessed property (real, personal and state certiified) tax valuation. From audited city financial statements.

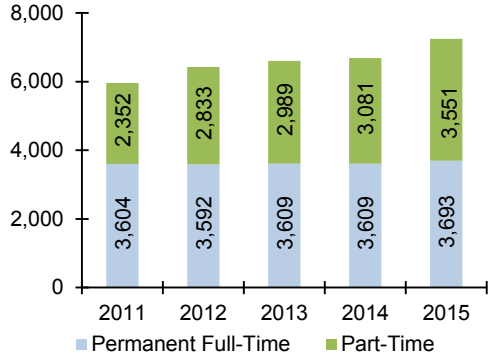


New construction authorized: Data from building permits approved by Development Services. Includes value of new residential and commercial (private and publicly owned) construction, residential and commercial alterations and additions, and others (such as demolitions).

Municipal Workforce Measures

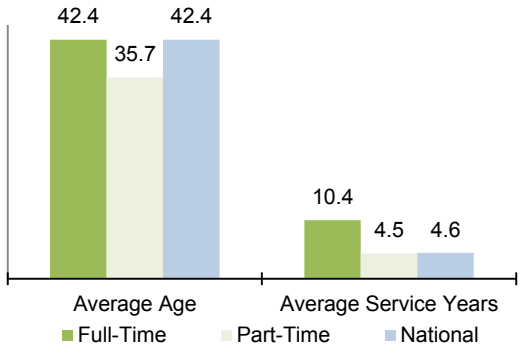
Municipal workforce measures show trends for City of Raleigh employees, part-time and full. Additional metrics are available within the Human Resources budget section.

Employee Count



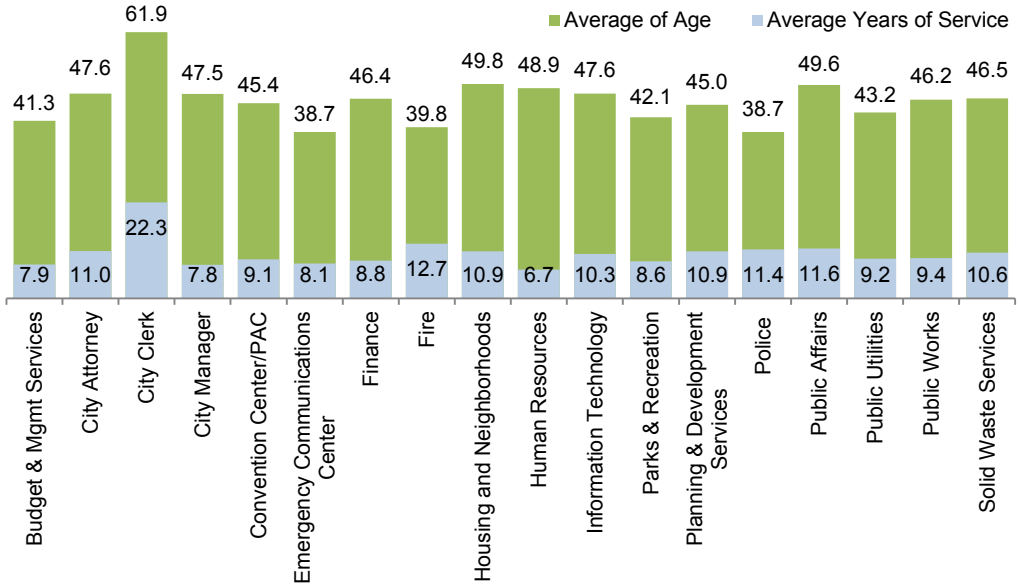
Employee Count: Total number of employees as of July 1 each year, except for 2015 which is February 1.

Average Age and Years of Service



Average Age and Years of Service: Average full-time employee age and years of employment as of February 2014. National data from BLS as of September 2014, most recent

Average Age and Years of Service
By Department For Full-time Employees

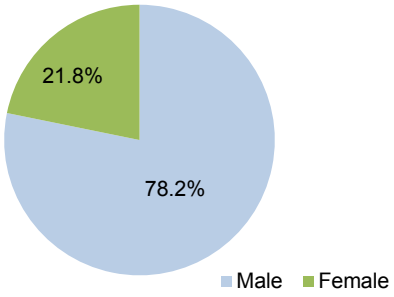


Average Age and Years of Service: Mean age and years of service with the City of Raleigh as of May 2014.

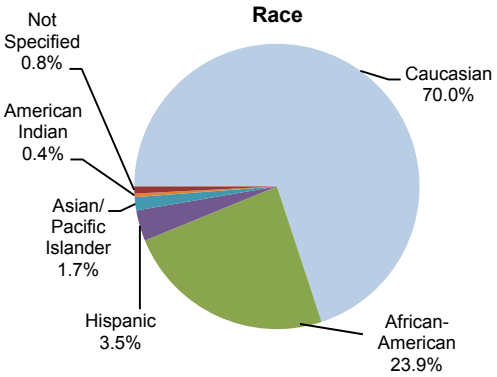
Municipal Workforce Measures

Full-Time Employees

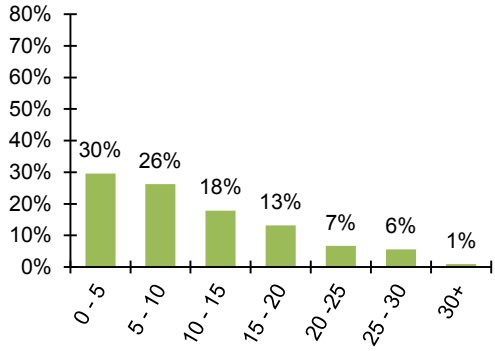
Gender



Race

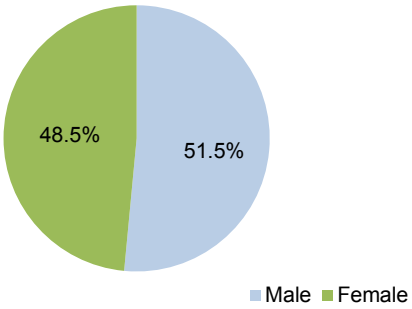


Years of Service

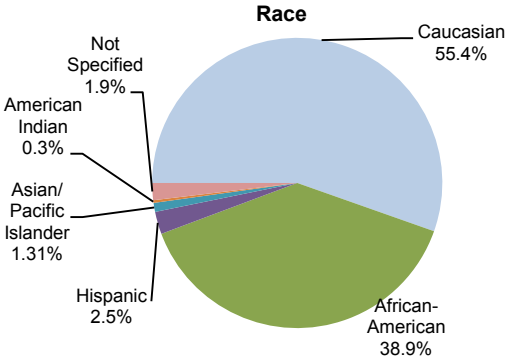


Part-Time Employees

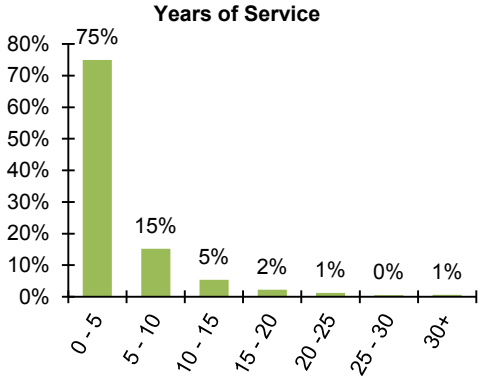
Gender



Race



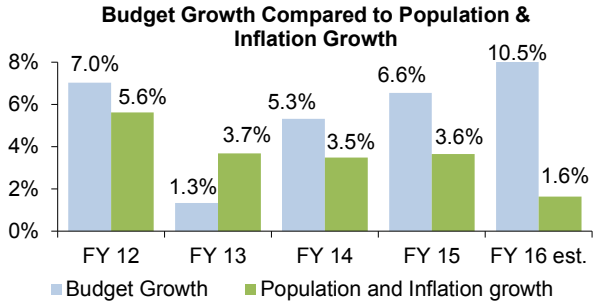
Years of Service



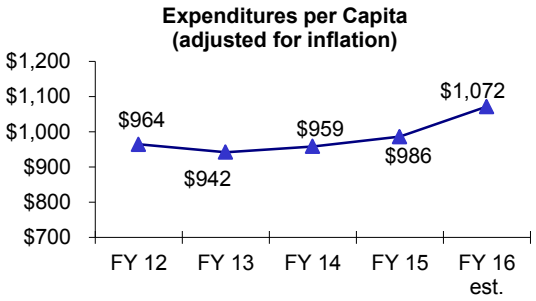
Years of Service: As the city sees a steady increase in the number of retirees, the number of employees with less than five years of service will continue to increase.

City Organization Measures

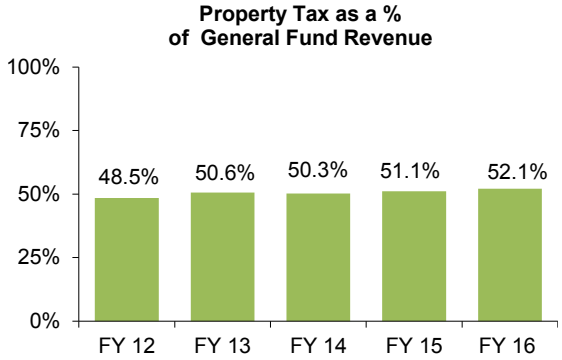
City Organization Measures show trends within the City of Raleigh organization. Many of these measures relate to changes in revenues, expenditures and personnel. They show the effects of policy and management decisions.



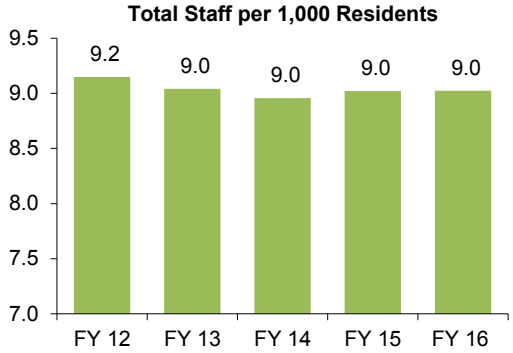
Budget growth compared to population & inflation: Percent growth in net operating and capital budgets compared to a composite of city population growth and inflation. FY16 inflation is estimated.



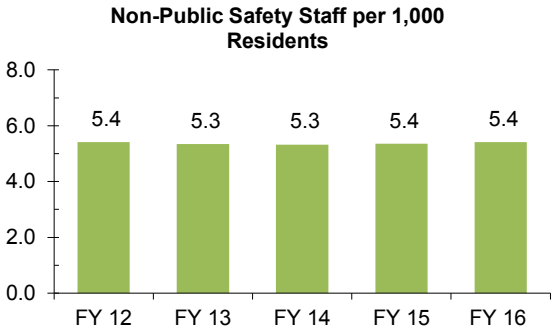
Expenditures per capita: Total annual budgeted expenditures, including operating and capital costs, divided by city population. FY16 inflation is estimated.



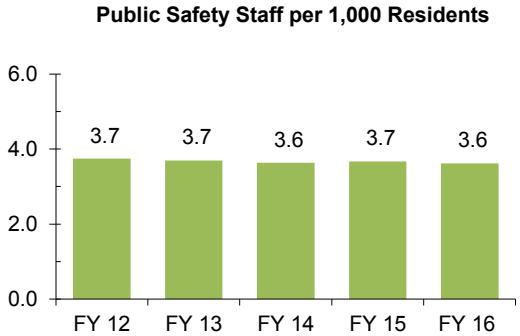
Property tax as a % of general fund revenue: The budgeted amount of revenue from ad valorem property taxes as a percent of total budgeted general fund revenue.



Total staff per 1,000 residents: Total number of authorized full-time positions for every 1,000 residents.

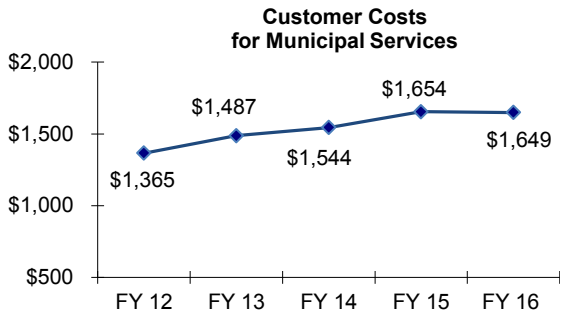


Non-public safety staff per 1,000 residents: Total number of authorized full-time positions not related to public safety operations for every 1,000 residents.

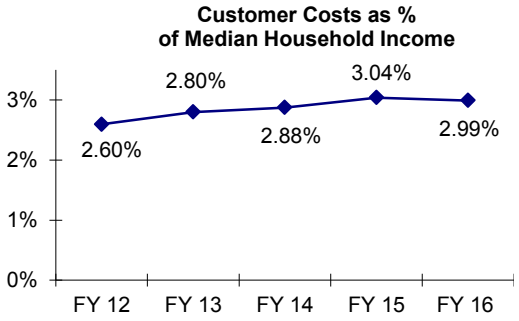


Public safety staff per 1,000 residents: Total number of authorized full-time positions related to public safety operations for every 1,000 residents.

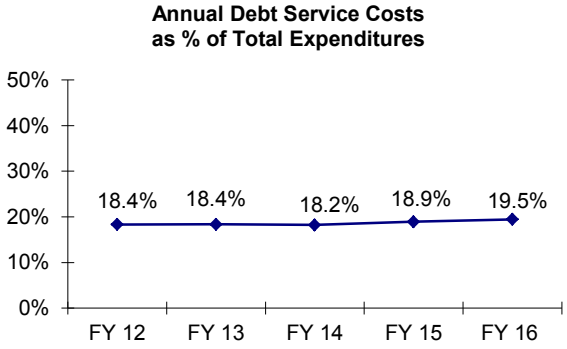
City Organization Measures



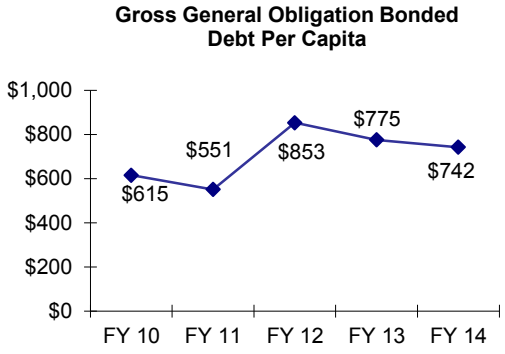
Customer costs for municipal services: $190,809, the median value of a City of Raleigh home as of January 1, 2014. Annual water and sewer consumption is declining. Annual water and sewer charges are based on 5 CCF per month beginning in FY16. A prior average of 6 CCF per month is used in preceding years.



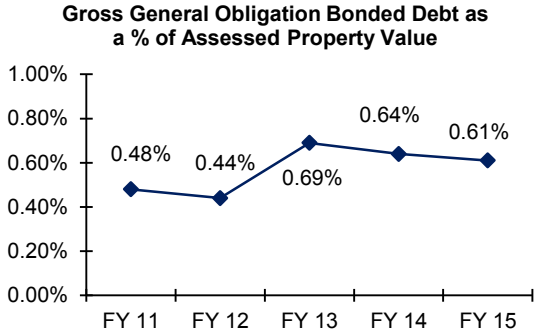
Customer costs as a % of median household income: Customer costs for municipal services as a percentage of the prior year median family income for the Triangle Metropolitan Statistical Area (MSA). Income data from U.S. Census Bureau.



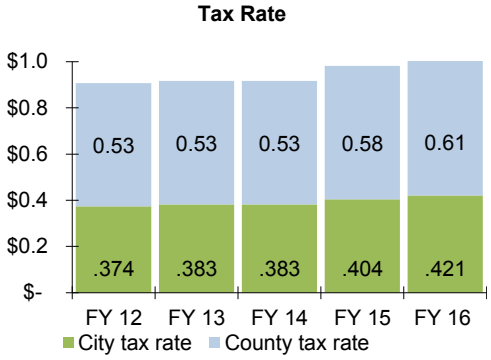
Annual debt service costs as a % of total expenditures: Annual budgeted debt service costs as a percentage of annual budgeted expenditures. Includes debt service for the General Fund and enterprises.



Gross General Obligation bonded debt per capita: Debt as of last day of the fiscal year. Gross General Obligation bonded debt is the amount of outstanding bonded debt. Shown as debt divided by the total city population. This chart does not include revenue bonds. FY15 data will be available with the FY15 CAFR.

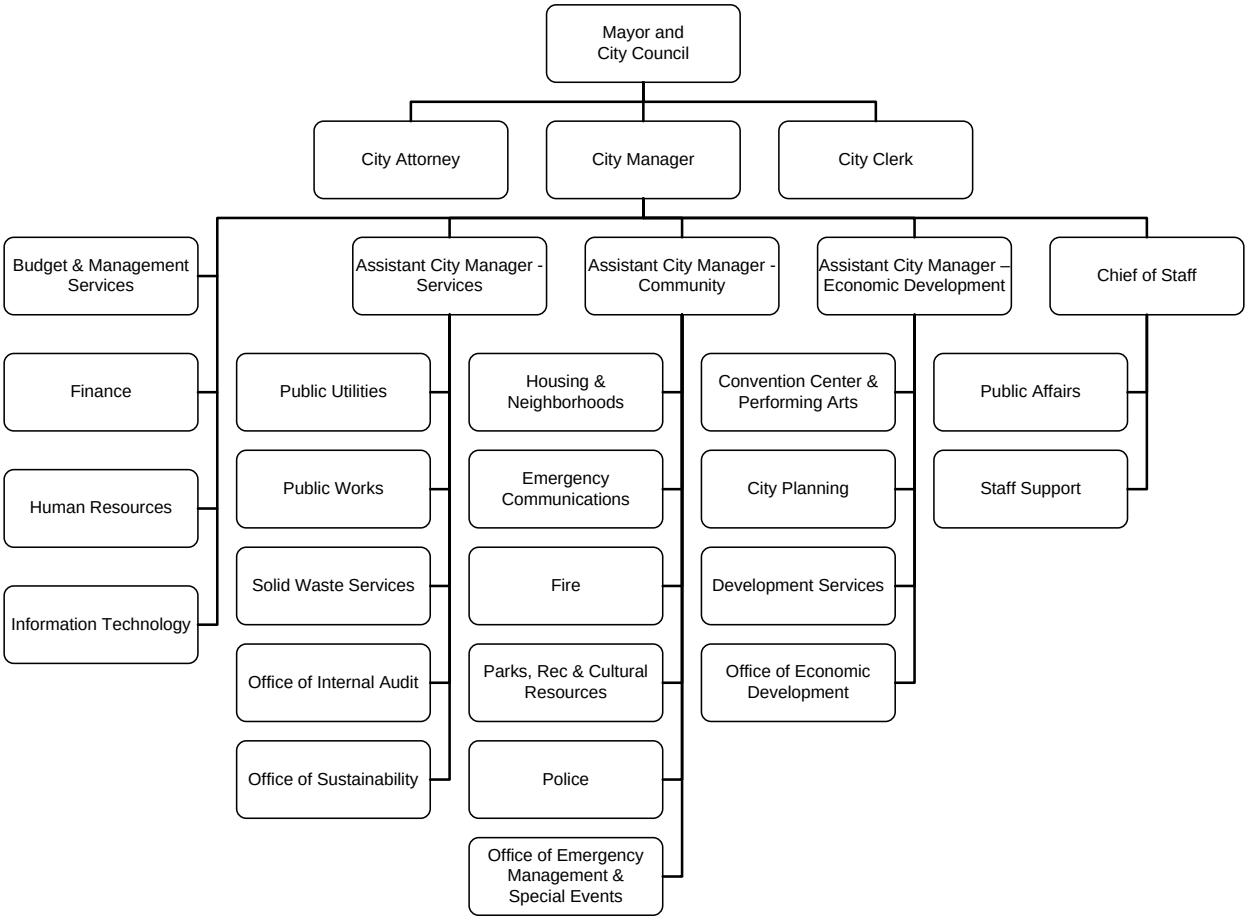


Gross General Obligation bonded debt as % of assessed property value: Debt as of last day of the fiscal year. Gross GO bonded debt shown as % of assessed value of taxable property in the city. The legal debt limit imposed by state statute is 8% of assessed value. Does not include revenue bonds. FY16 data will be available with the CAFR.



Tax rate: City and Wake County tax rates. Property tax rate per $100 of proporty valuation.

City of Raleigh Organization Chart



Revenue and Expenditure Summary

	REVENUES			EXPENDITURES		
	Total Revenues	Less Approp Fr Other Fds	NET Revenues	Total Expenditures	Less Approp To Other Fds	NET Expenditures
GENERAL FUNDS						
General Fund	$434,926,973	$21,936,151	$412,990,822	$434,926,973	$112,761,353	$322,165,620
Economic Dev Fund	1,786,944	1,281,190	505,754	1,786,944	-	1,786,944
Revolving Fund	8,948,458	-	8,948,458	8,948,458	100,000	8,848,458
General Debt Service Fund	76,486,722	65,379,867	11,106,855	76,486,722	-	76,486,722
Walnut Creek Amph Oper Fund	1,194,625	-	1,194,625	1,194,625	1,000,000	194,625
Housing Development Funds	1,343,630	979,363	364,267	1,343,630	274,158	1,069,472
SUBTOTAL	**$524,687,352**	**$89,576,571**	**$435,110,781**	**$524,687,352**	**$114,135,511**	**$410,551,841**
SPECIAL REVENUE FUNDS						
Emergency Telephone Sys Fd	$3,280,636	-	$3,280,636	$3,280,636	-	$3,280,636
Convention Center Fin. Fund	24,941,936	-	24,941,936	24,941,936	22,559,745	2,382,191
Housing Bond Rsv Funds	2,048,000	-	2,048,000	2,048,000	400,000	1,648,000
Community Develop Funds	5,909,056	216,721	5,692,335	5,909,056	217,273	5,691,783
Grants Fund	1,617,995	331,692	1,286,303	1,617,995	-	1,617,995
CAMPO Fund	2,981,488	223,994	2,757,494	2,981,488	100,000	2,881,488
SUBTOTAL	**$40,779,111**	**$772,407**	**$40,006,704**	**$40,779,111**	**$23,277,018**	**$17,502,093**
GENERAL CAPITAL PROJECT FUNDS						
Technology Fund	$11,461,000	$6,238,949	$ 5,222,051	$11,461,000	$3,134,187	$8,326,813
Capital Projects Fund	4,100,000	4,000,000	100,000	4,100,000	-	4,100,000
Sidew alk Fund	425,000	425,000	-	425,000	-	425,000
Street Improvement Fund	17,032,000	16,071,000	961,000	17,032,000	-	17,032,000
Street Facility Fees Fund	8,951,100	-	8,951,100	8,951,100	8,951,100	-
Park Facility Fees Fund	4,051,000	-	4,051,000	4,051,000	3,601,000	450,000
Park Improvement Fund	5,925,000	5,825,000	100,000	5,925,000	-	5,925,000
Walnut Creek Amph Fund	200,000	-	200,000	200,000	-	200,000
SUBTOTAL	**$52,145,100**	**$32,559,949**	**$19,585,151**	**$52,145,100**	**$15,686,287**	**$36,458,813**
ENTERPRISE OPERATING FUNDS						
Public Utilities Fund	$237,995,866	$1,734,044	$236,261,822	$237,995,866	$135,074,623	$102,921,243
Utility Infrastructure Funds	12,255,000	-	12,255,000	12,255,000	12,255,000	-
Watershed Protection Fee Fund	2,250,000	-	2,250,000	2,250,000	2,250,000	-
Utility Debt Service Fund	58,179,115	57,100,000	1,079,115	58,179,115	-	58,179,115
Solid Waste Operating Fund	36,075,176	9,890,508	26,184,668	36,075,176	5,322,229	30,752,947
Solid Waste Debt Service Fund	2,038,000	1,516,000	522,000	2,038,000	-	2,038,000
Public Transit Fund	29,264,324	18,574,238	10,690,086	29,264,324	816,853	28,447,471
Parking Facilities Operating Fd	17,849,615	517,440	17,332,175	17,849,615	9,267,545	8,582,070
Parking Debt Service Fund	7,025,000	7,000,000	25,000	7,025,000	-	7,025,000
Stormw ater Utility Fund	17,748,688	405,029	17,343,659	17,748,688	12,085,279	5,663,409
RCCC/PAC Operations	18,651,273	4,844,773	13,806,500	18,651,273	1,929,534	16,721,739
Conv Center Debt Svc Fund	18,497,920	18,476,920	21,000	18,497,920	-	18,497,920
SUBTOTAL	**$457,829,977**	**$120,058,952**	**$337,771,025**	**$457,829,977**	**$179,001,063**	**$278,828,914**
ENTERPRISE CAPITAL PROJECT FUNDS						
Water Capital Projects Fund	$22,681,000	$21,770,000	$911,000	$22,681,000	-	$22,681,000
Sew er Capital Projects Fund	58,735,000	58,735,000	-	58,735,000	-	58,735,000
Parking Facilities Projects Fund	1,718,000	1,718,000	-	1,718,000	-	1,718,000
Stormw ater Utility Cap Proj Fd	6,000,000	5,757,000	243,000	6,000,000	-	6,000,000
Conv Ctr Complex Cap Proj Fd	1,152,000	1,152,000	-	1,152,000	-	1,152,000
SUBTOTAL	**$90,286,000**	**$89,132,000**	**$ 1,154,000**	**$90,286,000**	-	**$90,286,000**
TOTAL ALL FUNDS	**$1,165,727,540**	**$332,099,879**	**$833,627,661**	**$1,165,727,540**	**$332,099,879**	**$833,627,661**

Total Budget Summary

(net of interfund transfers)

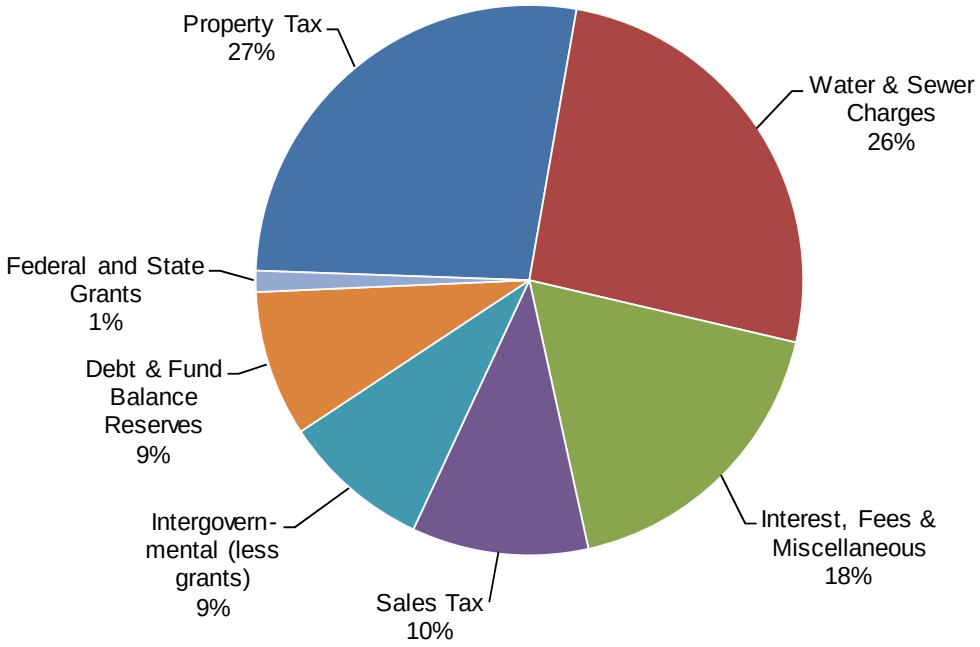
	ADOPTED 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
REVENUES				
Property Tax	$ 203,363,787	$ 212,857,000	$ 226,696,250	6.5%
Water & Sewer Charges	190,066,136	201,592,337	215,453,922	6.9%
Interest, Fees & Miscellaneous	134,857,411	140,807,586	149,265,130	6.0%
Sales Tax	74,232,347	79,700,000	86,713,000	8.8%
Intergovernmental (less grants)	60,630,902	64,153,623	72,977,581	13.8%
Debt and Fund Balance Reserves[1]	37,762,032	45,644,749	72,128,355	58.0%
Federal and State Grants	6,922,159	9,453,196	10,393,423	9.9%
	$ 707,834,774	**$ 754,208,491**	**$ 833,627,661**	**10.5%**
EXPENDITURES				
Public Safety	$ 152,075,943	$ 157,606,251	$ 160,337,316	1.7%
Capital Debt Service	129,115,034	142,737,400	162,226,757	13.7%
Public Utilities	99,037,440	111,370,804	102,921,243	(7.6%)
Capital Improvements	74,435,096	77,121,000	130,775,004	69.6%
Leisure Services	71,683,386	75,704,390	79,355,948	4.8%
Public Works & Public Transit	66,161,756	69,363,473	73,627,502	6.1%
General Gov't & External Agencies	40,294,623	39,168,230	40,278,326	2.8%
Solid Waste Services	27,445,013	30,127,562	30,752,947	2.1%
Planning & Neighborhoods	24,706,148	28,297,463	30,092,826	6.3%
Information Technology	17,080,681	17,282,990	17,686,183	2.3%
Financial Management	5,799,655	5,428,928	5,573,610	2.7%
	$ 707,834,775	**$ 754,208,491**	**$ 833,627,661**	**10.5%**

1. A significant proportion of the increase from FY15 to FY16 is attributable to an additional $22 million fund balance appropriation for Public Utilities' asset management projects.

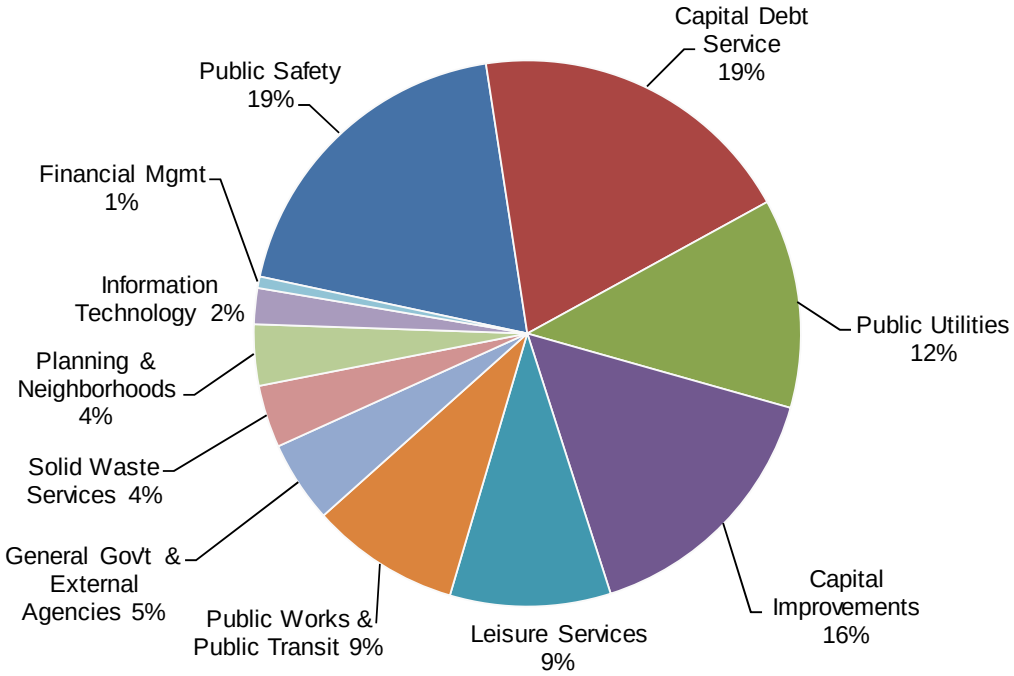
Total Budget Summary

(net of interfund transfers)

REVENUES



EXPENDITURES



General Fund Summary

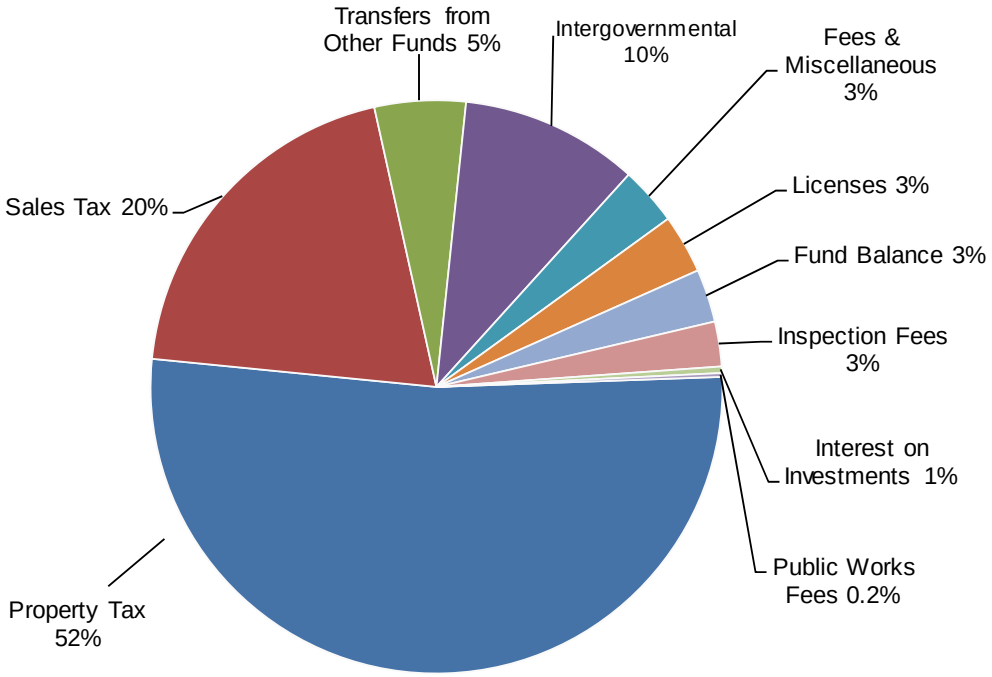
(including interfund transfers)

	ADOPTED 2013-2014	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
REVENUES				
Property Tax	$ 203,363,787	$ 212,857,000	$ 226,696,250	6.5%
Sales Tax	74,232,347	79,700,000	86,713,000	8.8%
Transfers from Other Funds	25,621,449	25,159,501	22,400,999	(11.0%)
Intergovernmental	38,967,848	39,366,926	43,833,368	11.3%
Fees & Miscellaneous	24,310,648	14,359,984	14,321,020	(0.3%)
Licenses	13,698,244	21,251,000	14,435,612	(32.1%)
Fund Balance	13,403,396	13,000,000	13,004,124	0.0%
Inspection Fees	9,846,975	9,474,987	11,009,600	16.2%
Interest on Investments	1,054,881	1,220,000	1,573,000	28.9%
Public Works Fees	273,500	316,000	940,000	197.5%
	$ 404,773,075	**$ 416,705,398**	**$ 434,926,973**	**4.4%**
EXPENDITURES				
Public Safety	$ 149,510,067	$ 155,087,867	$ 157,177,294	1.3%
Leisure Services	50,614,000	52,637,920	56,377,827	7.1%
Public Works & Public Transit	47,467,246	49,174,858	50,026,840	1.7%
Appropriation to Capital Debt	40,757,568	46,562,000	56,149,950	20.6%
General Government	31,703,775	32,890,739	34,046,714	3.5%
Appropriation to Capital Program	27,232,928	22,457,000	22,171,000	(1.3%)
Planning & Neighborhoods	19,715,359	19,695,276	21,719,184	10.3%
Information Technology	17,080,681	17,282,990	17,686,183	2.3%
Solid Waste Services	11,020,702	11,628,083	9,890,508	(14.9%)
Financial Management	5,799,655	5,428,928	5,573,610	2.7%
External Agencies	3,871,094	3,859,737	4,107,863	6.4%
	$ 404,773,075	**$ 416,705,398**	**$ 434,926,973**	**4.4%**

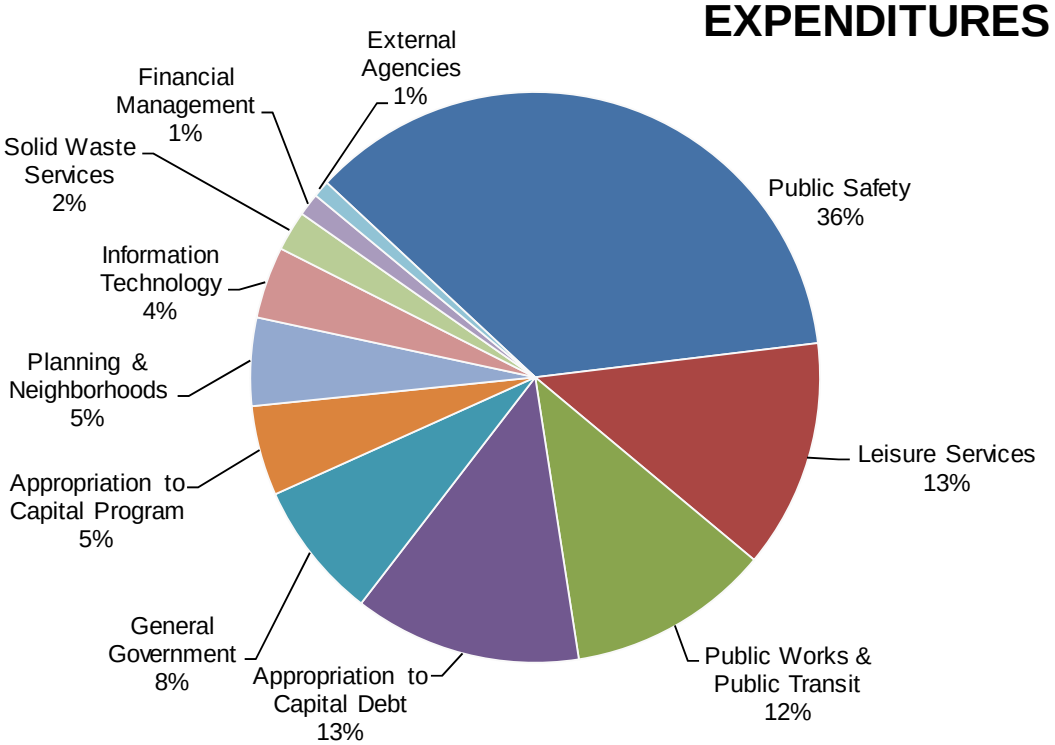
General Fund Summary

(including interfund transfers)

REVENUES



EXPENDITURES



General Funds

The City of Raleigh has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

The **General Fund (100)** is the principal operating fund for the City of Raleigh. It was established to account for all financial resources except those required by state law, local ordinance, and generally accepted accounting principles to be accounted for in another fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, licenses, permits and fees. The major operating activities include general government, police, fire, public works, development services, parks and recreation and other governmental service functions.

The **Economic Development Fund (110)** was established in FY94 to provide a focal point for the City's economic development program. Funding is provided in this budget for selected external organizations that promote growth and development in the Raleigh area. This fund is supported by transfers from the General and Public Utilities Funds.

The **Revolving Fund (130)** was established primarily to account for various year-round recreational activities that are self-supporting with revenues equaling or exceeding expenditures. The Revolving Fund also includes a number of non-recreational self-sustaining programs and activities, including the Sustainability Environmental Awards and classes offered by the Raleigh Television Network.

The **General Debt Service Fund (190)** provides for the payment of principal, interest and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities.

The **Walnut Creek Amphitheater Operating Fund (652)** was established in FY14 to separate the operating and capital expenses related to maintaining the Walnut Creek Amphitheater. The fund is supported entirely by rental revenue from the facility.

The **Housing Development Funds (735-736)** receive revenue primarily from City tax dollars which are collected in the General Fund and appropriated to the Housing Development Funds. This funding supports various programs to provide more affordable housing to low and moderate income residents.

General Funds

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To 16
GENERAL FUND (100)	$ 416,705,398	$434,926,973	4.4%
Less Appropriation to Other Funds	(103,283,428)	(112,761,353)	
NET GENERAL FUND (100)	$ 313,421,970	$322,165,620	2.8%
ECONOMIC DEV FUND (110)	$ 1,935,950	$ 1,786,944	(7.7%)
Less Appropriation to Other Funds	(27,500)	-	
NET ECONOMIC DEV FUND (110)	$ 1,908,450	$ 1,786,944	(6.4%)
REVOLVING FUND (130)	$ 9,292,916	$ 8,948,458	(3.7%)
Less Appropriation to Other Funds	(160,000)	(100,000)	
NET REVOLVING FUND (130)	$ 9,132,916	$ 8,848,458	(3.1%)
GENERAL DEBT SERVICE FUND (190)	$ 58,832,300	$ 76,486,722	
Less Appropriation to Other Funds	-	-	
NET GEN DEBT SERVICE FUND (190)	$ 58,832,300	$ 76,486,722	30.0%
WALNUT CREEK AMPH OPERATING FD (652)	$ 1,255,817	$ 1,194,625	(4.9%)
Less Appropriation to Other Funds	(1,000,000)	(1,000,000)	
NET WALNUT CREEK AMPH OPER FUND (652)	$ 255,817	$ 194,625	(23.9%)
HOUSING DEVELOPMENT FUNDS (735-736)	$ 2,045,033	$ 1,343,630	(34.3%)
Less Appropriation to Other Funds	(795,861)	(274,158)	
NET HOUSING DEVELOPMENT FUNDS (735-736)	$ 1,249,172	$ 1,069,472	(14.4%)
TOTAL GENERAL FUNDS	**$ 490,067,414**	**$524,687,352**	**7.1%**
Less Appropriation to Other Funds	(105,266,789)	(114,135,511)	
NET GENERAL FUNDS	**$ 384,800,625**	**$410,551,841**	**6.7%**

Special Revenue Funds

The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources that are restricted by law or administrative action for specific purposes. Revenue sources accounted for through the City's special revenue funds include:

The **Emergency Telephone System Fund (712)** is comprised of the Emergency Communication Center's allocation of the state's wireless fund. The fund covers wireless eligible costs involved in operating and maintaining a wireless enhanced 9-1-1 system. Wireless eligible costs are those costs incurred from when a wireless customer dials 9-1-1 until the call taker/telecommunicator receives the call and locates the caller.

The **Convention Center Financing (715)** accounts for hotel and motel occupancy taxes collected by the County and remitted to the City per an interlocal agreement to fund the financing of the Convention Center.

The **Housing Bond Funds (720 & 723)** accounts for City housing development programs which are financed by general obligation bond issues.

The **Community Development Funds (741-781)** are primarily supported by federal grant funds allocated to the City for community development programs which are targeted primarily to inner-city areas. In addition to the Community Development Block Grant, revenues in this fund include rental income and loan repayments.

The Grants Fund (810) receives City several grants on an annual basis. FY16 will be the first year that these grants are adopted with the City budget; historically, they have been adopted throughout the year as they are received. The Adopted 2014-2015 column reflects this history of not adopting grants with the budget.

The **CAMPO Fund (811)** supports the Capital Area Metropolitan Planning Organization (CAMPO) activities. Funding comes from federal grants and partner agencies.

Special Revenue Funds

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To 16
EMER. TELEPHONE SYSTEM FUND (712)	$ 2,634,874	$ 3,280,636	
Less Appropriation to Other Funds	-	-	
EMER. TELEPHONE SYSTEM FUNDS	$ 2,634,874	$ 3,280,636	24.5%
CONVENTION CENTER FINANCING FUND (715)	$ 29,318,000	$ 24,941,936	
Less Appropriation to Other Funds	(24,768,000)	(22,559,745)	
NET CONVENTION CTR FINANCING FUND (715)	$ 4,550,000	$ 2,382,191	(47.6%)
HOUSING BOND RESERVE FUNDS (720 & 723)	$ 500,000	$ 2,048,000	309.6%
Less Appropriation to Other Funds	(400,000)	(400,000)	
NET HOUSING BOND FUND (720 & 273)	$ 100,000	$ 1,648,000	1548.0%
COMMUNITY DEVELOP FUNDS (741-781)	$ 5,596,223	$ 5,909,056	5.6%
Less Appropriation to Other Funds	(188,868)	(217,273)	
NET COMMUNITY DEVELOP FUNDS (741-781)	$ 5,407,355	$ 5,691,783	5.3%
GRANTS FUND (810)	$ -	$ 1,617,995	
Less Appropriation to Other Funds	-	-	
NET GRANTS FUND (810)	$ -	$ 1,617,995	
CAMPO FUND (811)	$ 3,243,193	$ 2,981,488	(8.1%)
Less Appropriation to Other Funds	$ (100,000)	$ (100,000)	
NET CAMPO FUND (811)	$ 3,143,193	$ 2,881,488	(8.3%)
TOTAL SPECIAL REVENUE FUNDS	**$ 41,292,290**	**$ 40,779,111**	**(1.2%)**
Less Appropriation to Other Funds	(25,456,868)	(23,277,018)	
NET SPECIAL REVENUE FUNDS	**$ 15,835,422**	**$ 17,502,093**	**10.5%**

General Capital Project Funds

The purpose of the General Capital Projects Funds is to account for the financial resources segregated for the acquisition or construction of major general capital assets and facilities. The budgets within these funds are adopted for the life of the project. Under the project accounting concept, project expenditures, and the revenues used to fund them, are accumulated until the year the project is completed. General projects accounted for within the general capital projects funds include street projects, park improvements, technology projects, major public facilities and other miscellaneous capital projects.

The **Technology Fund (501)** accounts for long-term technology projects as recommended by the City's technology governance process. These projects are financed from general fund resources.

The **Capital Projects Fund (505)** accounts for all capital improvement costs not applicable to other capital improvement programs. These improvements are financed from nonbond resources.

The **Sidewalk Fund (515)** accounts for capital project costs for the construction of sidewalks within the City.

The **Street Improvement Fund (525)** accounts for all street improvement programs to be financed from applicable street assessment proceeds and other non-bond street improvement resources.

The **Street Facility Fees Funds (545) and Park Facility Fees Fund (610)** accounts for facility fees collected from developers to be expended for street and park capital purposes within designated zones in the City.

The **Park Improvement Fund (625)** accounts for transfers from the general fund and other revenues and allocations, and all project costs in the construction of park improvements as well as park land and greenway acquisition.

The **Walnut Creek Amphitheater Fund (650)** accounts for capital projects costs of the Amphitheater financed by a portion of the Amphitheater rent.

General Capital Project Funds

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To 16
TECHNOLOGY FUND (501)	$ 6,625,000	$ 11,461,000	73.0%
Less Appropriation to Other Funds	(3,187,000)	(3,134,187)	
NET TECHNOLOGY FUND (501)	$ 3,438,000	$ 8,326,813	142.2%
CAPITAL PROJECTS FUND (505)	$ 3,100,000	$ 4,100,000	
Less Appropriation to Other Funds	-	-	
NET CAPITAL PROJECTS FUND (505)	$ 3,100,000	$ 4,100,000	32.3%
SIDEWALK FUND (515)	$ 585,000	$ 425,000	
Less Appropriation to Other Funds	-	-	
NET SIDEWALK FUND (515)	$ 585,000	$ 425,000	(27.4%)
STREET IMPROVEMENT FUND (525)	$ 12,507,000	$ 17,032,000	
Less Appropriation to Other Funds	-	-	
NET STREET IMPROVEMENT FUND (525)	$ 12,507,000	$ 17,032,000	36.2%
STREET FACILITY FEES FUND (545)	$ 4,365,000	$ 8,951,100	105.1%
Less Appropriation to Other Funds	(4,365,000)	(8,951,100)	
NET STREET FACILITY FEES FUND (545)	$ -	$ -	
PARK FACILITY FEES FUND (610)	$ 2,656,000	$ 4,051,000	52.5%
Less Appropriation to Other Funds	(2,656,000)	(3,601,000)	
NET PARK FACILITY FEES FUND (610)	$ -	$ 450,000	
PARK IMPROVEMENT FUND (625)	$ 4,850,000	$ 5,925,000	
Less Appropriation to Other Funds	-	-	
NET PARK IMPROVEMENT FUND (625)	$ 4,850,000	$ 5,925,000	22.2%
WALNUT CREEK AMPH. CAPITAL FUND (650)	$ 475,000	$ 200,000	
Less Appropriation to Other Funds	-	-	
NET WALNUT CREEK AMPH. CAPITAL FUND (650)	$ 475,000	$ 200,000	(57.9%)
TOTAL GENERAL CAPITAL PROJECT FUNDS	**$ 35,163,000**	**$ 52,145,100**	**48.3%**
Less Appropriation to Other Funds	(10,208,000)	(15,686,287)	
NET GENERAL CAPITAL PROJECT FUNDS	**$ 24,955,000**	**$ 36,458,813**	**46.1%**

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public be recovered through user charges; or where the governing body has decided that periodic determinations of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The **Public Utilities Fund (310)** provides for water and sewer operations of the City of Raleigh. This fund is supported primarily by user charges and customer fees, and provides for all operating costs associated with the City's water and sewer systems. The **Utility Infrastructure Funds (311-312), Watershed Protection Fee Fund (313), Utility Debt Service Fund (315)** and **Water and Sewer Capital Projects Funds (320 and 325)** account for capital costs associated with the City's water and sewer operations.

The **Solid Waste Services Operating Fund (360)** and the **Solid Waste Debt Service Fund (362)** have been established to fund the operational and capital needs of the City's Solid Waste Services Department which oversees the residential collection, recycling and yard waste programs. The fund is supported by user fees and charges and by a subsidy from the general fund.

The **Public Transit Fund (410)** is supported by user charges, federal grant contributions and the City's General Fund. Expenditures in this fund support the operation of GoRaleigh and for the City program for disabled residents, Accessible Raleigh Transit (ART).

The **Parking Facilities Operating Fund (442), Parking Debt Service Fund (444)** and the **Parking Facilities Project Fund (446)** provide for the operational, maintenance and capital costs for the Municipal, Cabarrus, City Center, Convention Center and Moore Square parking decks. Cleaning and maintenance costs for the Moore Square Transit Station and the Downtown Police Substation are also included. These funds are supported by parking deck user fees, parking violation revenue and interest income.

The **Stormwater Utility Fund (460)** and **The Stormwater Utility Capital Project Fund (470)** provide for stormwater operations in the City of Raleigh. These funds are supported by revenue generated from a stormwater fee charged to residential and commercial residents of Raleigh.

The **Raleigh Convention Center and Performing Arts Center Operations Fund (RCCC/PAC) (642)** has been established to separate the operations of the City's Convention Center and the Performing Arts Center. The fund is supported partially by ticket sales, user fees and charges. Operating deficits are supported by an appropriation from the General Fund.

The **Convention Center Debt Service Fund (644)** and the **Convention Center Complex Fund (648)** account for the capital costs at the Convention Center and Performing Arts Center.

Enterprise Funds

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To 16
OPERATING			
PUBLIC UTILITIES FUND (310)	$ 207,656,634	$ 237,995,866	
Less Appropriation to Other Funds	(96,285,830)	(135,074,623)	
NET PUBLIC UTILITIES FUND (310)	$ 111,370,804	$ 102,921,243	(7.6%)
UTILITY INFRASTRUCTURE FUNDS (311 & 312)	$ 9,000,511	$ 12,255,000	36.2%
Less Appropriation to Other Funds	(9,000,511)	(12,255,000)	
NET UTILITY INFRASTRUCTURE FDS (311&312)	$ -	$ -	
WATERSHED PROTECTION FEE FUND (313)	$ -	$ 2,250,000	
Less Appropriation to Other Funds	-	(2,250,000)	
NET WATERSHED PROTECTION FEE FUND (313)	$ -	$ -	
UTILITY DEBT SERVICE FUND (315)	$ 55,631,100	$ 58,179,115	
Less Appropriation to Other Funds	-	-	
NET PUBLIC UTILITIES FUND (315)	$ 55,631,100	$ 58,179,115	4.6%
SOLID WASTE OPERATIONS FUND (360)	$ 35,298,517	$ 36,075,176	2.2%
Less Appropriation to Other Funds	(5,170,955)	(5,322,229)	
NET SOLID WASTE OPERATIONS FUND (360)	$ 30,127,562	$ 30,752,947	2.1%
SOLID WASTE DEBT SVC FUND (362)	$ 2,066,000	$ 2,038,000	
Less Appropriation to Other Funds	-	-	
NET SOLID WASTE DEBT SVC FUND (362)	$ 2,066,000	$ 2,038,000	(1.4%)
PUBLIC TRANSIT FUND (410)	$ 27,280,014	$ 29,264,324	7.3%
Less Appropriation to Other Funds	(575,099)	(816,853)	
NET PUBLIC TRANSIT FUND (410)	$ 26,704,915	$ 28,447,471	6.5%
PARKING FACILITIES OPERATING FUND (442)	$ 16,017,224	$ 17,849,615	11.4%
Less Appropriation to Other Funds	(8,939,984)	(9,267,545)	
NET PARKING FACILITIES FUND (442)	$ 7,077,240	$ 8,582,070	21.3%
PARKING DEBT SERVICE FUND (444)	$ 7,725,000	$ 7,025,000	
Less Appropriation to Other Funds	-	-	
NET PARKING DEBT SERVICES FUND (444)	$ 7,725,000	$ 7,025,000	(9.1%)
STORMWATER UTILITY FUND (460)	$ 16,688,476	$ 17,748,688	6.4%
Less Appropriation to Other Funds	(11,193,695)	(12,085,279)	
NET STORMWATER UTILITY FUND (460)	$ 5,494,781	$ 5,663,409	3.1%

Enterprise Funds (continued)

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To 16
OPERATING (CONTINUTED)			
RCCC/PAC OPERATIONS FUND (642)	$ 18,358,729	$ 18,651,273	1.6%
Less Appropriation to Other Funds	(1,937,687)	(1,929,534)	
NET RCCC/PAC OPERATIONS FUND (642)	$ 16,421,042	$ 16,721,739	1.8%
CONVENTION CENTER DEBT SRV (644)	$ 18,483,000	$ 18,497,920	
Less Appropriation to Other Funds	-	-	
NET CONVENTION CENTER DEBT SRV FUND (644)	$ 18,483,000	$ 18,497,920	0.1%
CAPITAL PROJECTS			
WATER CAPITAL PROJECTS FUND (320)	$ 18,700,000	$ 22,681,000	
Less Appropriation to Other Funds	-	-	
NET WATER CAPITAL PROJECTS FUND (320)	$ 18,700,000	$ 22,681,000	21.3%
SEWER CAPITAL PROJECTS FUND (325)	$ 20,700,000	$ 58,735,000	
Less Appropriation to Other Funds	-	-	
NET SEWER CAPITAL PROJECTS FUND (325)	$ 20,700,000	$ 58,735,000	183.7%
PARKING FACILITIES FUND - PROJ (446)	$ 670,000	$ 1,718,000	
Less Appropriation to Other Funds	-	-	
NET PARKING FACILITIES FUND (446)	$ 670,000	$ 1,718,000	156.4%
STORMWATER UTILITY CAP PROJ (470)	$ 5,000,000	$ 6,000,000	
Less Appropriation to Other Funds	-	-	
NET STORMWATER UTILITY CAP PROJ (470)	$ 5,000,000	$ 6,000,000	20.0%
CONV CTR COMPLEX FD (648)	$ 2,446,000	$ 1,152,000	
Less Appropriation to Other Funds	-	-	
NET CONV CTR COMPLEX FD (648)	$ 2,446,000	$ 1,152,000	(52.9%)
TOTAL ENTERPRISE FUNDS	**$ 463,452,022**	**$ 548,115,977**	**18.3%**
Less Appropriation to Other Funds	(134,103,761)	(179,001,063)	
NET ENTERPRISE FUNDS	**$ 329,348,261**	**$ 369,114,914**	**12.1%**
NET OPERATING AND CAPITAL BUDGET	**$ 754,208,491**	**$ 833,627,661**	**10.5%**

Bond Funds

The purpose of the bond funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.

The bond funds are substantially identical in nature to the capital project funds. The main difference between the funds is the primary revenue source. Funding for capital projects, using bond funds, comes primarily from the issuance of long-term debt.

These funds are accounted for separately from the capital project funds to avoid double-counting the debt costs. The cost of the City's long-term debt is captured in the capital debt service funds as the debt is paid rather than in the bond funds as the debt is issued.

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To 16
WATER REVENUE BOND FUND (348)	$ 1,270,000	$ 9,667,000	661.2%
SEWER REVENUE BOND FUND (349)	$ 13,600,000	$ 32,052,000	135.7%
CAPITAL PROJECTS BOND FUND (506)	$ 6,799,000	$ -	(100.0%)
STREET BOND FUND (531)	$ 39,548,000	$ 23,950,000	(39.4%)
PARK BOND FUND (636)	$ -	$ 18,150,000	
PERFORMING ARTS CENTER BOND FUND (646)	$ 7,819,000	$ 1,437,000	(81.6%)
HOUSING BOND FUNDS (720-725)	$ 3,750,000	$ 1,648,000	(56.1%)
TOTAL BOND FUNDS	**$ 72,786,000**	**$ 86,904,000**	**19.4%**

Internal Service Funds

These funds provide a mechanism by which specific operations can be accounted for and charged to departments on a cost of service basis.

The **Risk Management Fund (230)** includes all expenditures for the City's self-supporting workers' compensation and property/liability insurance programs. The fund also includes the insurance premiums for other types of insurance coverage. The primary sources of revenue are the General Fund and Utility Fund.

The **Health/Dental Trust Fund (240)** includes all expenditures to provide self-supporting health insurance and dental insurance programs for City employees and retirees. The sources of revenue in this fund include contributions from the City, contributions from employees, and contributions from retirees.

The **Governmental Equipment Fund (251)** and **Enterprise Equipment Funds (252-253)** were established to reduce spikes in annual operating budgets due to equipment purchase and to finance these items in the most beneficial way for the City. Costs for the acquisition of equipment and vehicles costing over $10,000 are budgeted in these funds. The sources of revenue to balance the funds are the sum of departmental equipment use charge accounts.

The **Vehicle Fleet Services Fund (260)** was established to provide a mechanism by which the City's Vehicle Fleet Services operation could be reflected in the budget on a full cost basis. Employee salaries and associated operating and equipment costs are budgeted in this fund. The source of revenue to balance the fund is the sum of departmental maintenance and operation (M&O) accounts.

Internal Service Funds

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To 16
RISK MANAGEMENT FUND (230)	$ 14,020,699	$ 10,164,703	(27.5%)
Less Appropriation to Other Funds	(5,005,263)	(988,048)	
NET RISK MANAGEMENT FUND	$ 9,015,436	$ 9,176,655	1.8%
HEALTH/DENTAL TRUST FUND (240)	$ 36,660,000	$ 38,210,000	
Less Appropriation to Other Funds	-	-	
NET HEALTH/DENTAL TRUST FUND	$ 36,660,000	$ 38,210,000	4.2%
GOVERNMENTAL EQUIPMENT FUND (251)	$ 17,729,414	$ 13,449,897	
Less Appropriation to Other Funds	-	-	
NET GOVERNMENTAL EQUIPMENT FUND	$ 17,729,414	$ 13,449,897	(24.1%)
ENTERPRISE EQUIPMENT FUNDS (252-253)	$ 14,187,703	$ 17,767,588	
Less Appropriation to Other Funds	-	-	
NET ENTERPRISE EQUIPMENT FUNDS	$ 14,187,703	$ 17,767,588	25.2%
VEHICLE FLEET SERVICES FUND (260)	$ 17,686,886	$ 17,628,612	(0.3%)
Less Appropriation to Other Funds	(106,134)	(87,728)	
NET VEHICLE FLEET SERVICES FUND	$ 17,580,752	$ 17,540,884	(0.2%)
TOTAL INTERNAL SERVICE FUNDS	**$ 100,284,702**	**$ 97,220,800**	**(3.1%)**
Less Appropriation to Other Funds	(5,111,397)	(1,075,776)	
NET INTERNAL SERVICE FUNDS	**$ 95,173,305**	**$ 96,145,024**	**1.0%**

General Fund

Appropriations by Division

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
General Government			
City Council	$ 282,485	$ 314,691	11%
City Clerk	534,399	545,785	2%
City Attorney	2,987,075	3,261,909	9%
Special Appropriations	42,158,547	42,467,839	1%
City Manager	2,299,371	2,375,382	3%
Internal Audit Office	516,904	524,314	1%
Office of Economic Development	618,238	631,340	2%
Office of Sustainability	658,422	595,981	(9%)
Office of Emerg Mgmt & Spec Events	219,455	296,725	35%
Public Affairs	1,181,128	1,303,291	10%
Raleigh TV Network	683,717	694,549	2%
Subtotal, General Government	**$ 52,139,742**	**$ 53,011,806**	**2%**
Budget & Management Services[1]	**$ 1,850,984**	**$ 1,386,653**	**(25%)**
Human Resources	**$ 3,783,768**	**$ 4,233,203**	**12%**
Finance			
Administration	$ 521,805	$ 531,164	2%
Treasury	669,719	553,138	(17%)
Revenue	1,316,355	1,268,996	(4%)
Purchasing	575,523	702,049	22%
Accounting and Financial Reporting	1,863,405	2,021,234	8%
Payroll	482,120	497,028	3%
Subtotal, Finance	**$ 5,428,928**	**$ 5,573,610**	**3%**
Information Technology			
IT Administration	$ 1,149,042	$ 1,471,936	28%
IT Strategy and Planning	2,360,272	3,172,257	34%
Enterprise Infrastructure Management	7,204,702	6,503,672	(10%)
Enterprise Bus. Application Support	4,523,240	4,930,869	9%
Customer Relationship Management	2,045,734	1,607,450	(21%)
Subtotal, Information Technology	**$ 17,282,990**	**$ 17,686,183**	**2%**
Public Works			
Public Works	$ 14,383,483	$ 14,622,623	2%
Construction Management	1,323,933	1,420,974	7%
Stormwater Maintenance	$ 2,980,897	$ 3,089,160	4%
Street Maintenance	10,638,026	11,077,223	4%
Safelight	778,248	742,622	(5%)
Subtotal, Public Works	**$ 30,104,587**	**$ 30,952,602**	**3%**

1. Effective FY16, Real Estate Services will move to the Department of City Planning from the Budget and Management Services.

General Fund

Appropriations by Division

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
City Planning [2]			
Planning	$ 5,290,346	$ 5,480,994	4%
CAMPO	231,431	223,994	(3%)
Subtotal, City Planning	**$ 5,521,777**	**$ 5,704,988**	**3%**
Development Services [2]	**$ 8,551,656**	**$ 10,224,555**	**20%**
Housing & Neighborhoods			
Community Services	$ 1,874,722	$ 1,931,873	3%
Housing & Neighborhood Admin.	$ -	$ 224,457	-
Housing & Neighborhood Preservation	$ 2,549,587	$ 2,653,948	4%
Subtotal, Housing & Neighborhoods	**$ 4,424,310**	**$ 4,810,277**	**9%**
Police			
Administration	19,966,431	18,898,851	(5%)
Police Chief's Office	2,728,042	2,774,497	2%
Special Operations	9,206,925	9,297,788	1%
Field Operations	42,412,000	43,461,396	2%
Detective Operations	18,921,556	19,153,427	1%
Subtotal, Police	**$ 93,234,954**	**$ 93,585,958**	**0%**
Fire			
Administration	2,556,740	2,593,947	1%
Fire Prevention	3,298,680	3,571,999	8%
Fire Operations	42,100,059	43,092,456	2%
Support Services	4,532,715	4,712,201	4%
Hazmat Operations	84,292	84,000	(0%)
Training	1,317,856	1,415,001	7%
Subtotal, Fire	**$ 53,890,343**	**$ 55,469,604**	**3%**
Emergency Communications	**$ 7,962,570**	**$ 8,121,732**	**2%**

2. Effective FY16, Planning and Development Services will become two separate departments: City Planning and Development Services.

General Fund

Appropriations by Division

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Parks, Recreation & Cultural Resources			
Administration	$ 2,644,721	$ 2,385,690	(10%)
Parks	8,469,397	9,073,667	7%
Highway Maintenance	1,907,500	1,956,859	3%
Cemeteries	285,820	264,204	(8%)
Urban Trees	1,423,598	1,456,209	2%
Greenway	1,839,173	1,934,937	5%
Recreation	13,320,340	14,278,216	7%
P&R Schools Based Programs	1,528,300	1,539,463	1%
Resources	5,111,465	5,355,749	5%
Design & Development	2,860,992	2,920,611	2%
Park Facility Maintenance	5,808,073	5,958,503	3%
Building Maintenance	5,511,785	7,339,771	33%
Subtotal, Parks & Recreation	**$ 50,711,165**	**$ 54,463,879**	**7%**
General Fund Special Programs			
Agency Appropriations	3,859,737	4,107,863	6%
Public Transit & ART	18,570,271	18,574,238	0%
Solid Waste Services Appropriation	11,628,083	9,890,508	(15%)
Housing Appropriations	1,197,533	979,363	(18%)
Capital Debt Service Appropriation	46,562,000	56,149,950	21%
Subtotal, Special Programs	**$ 81,817,624**	**$ 89,701,922**	**10%**
TOTAL GENERAL FUND	**$ 416,705,398**	**$ 434,926,973**	**4.4%**
Less Approp to Other Funds	(103,283,428)	(112,761,353)	9.2%
NET GENERAL FUND	**$ 313,421,970**	**$ 322,165,620**	**2.8%**

General Fund

Appropriations by Type

	ADOPTED 2014-15	% OF TOTAL	ADOPTED 2015-16	% OF TOTAL	CHANGE FY15 To FY16
Salaries & Related Services [1]	$ 228,946,418	55%	$ 237,530,898	55%	3.7%
Operating Expenditures	76,085,966	18%	78,629,916	18%	3.3%
Capital Equipment [2]	2,681,008	1%	1,697,533	0%	(36.7%)
Appropriations to Other Operating Funds	35,649,103	9%	32,651,455	8%	(8.4%)
Appropriations to Capital Debt Service	46,562,000	11%	56,149,950	13%	20.6%
Appropriations to Capital Programs	22,843,756	5%	24,084,948	6%	5.4%
Appropriations to External Organizations	3,937,147	1%	4,182,273	1%	6.2%
TOTAL	**$ 416,705,398**		**$ 434,926,973**		**4.4%**

1. Salaries and Related Services includes the salary cost for all full-time, part-time, temporary and seasonal employees, the cost of employee benefits including social security, retirement, health and dental insurance, and all costs associated with administering employee benefit programs.

2. The capital equipment category includes items costing more than $1,000, with lower cost equipment items included in the operating expenditures category.

Fund Balance

The unassigned General Fund balance of the City was $73,079,992 on June 30, 2014, which is 16.6 percent of the FY15 general fund budget. At this point in the fiscal year, the estimated unassigned General Fund balance as of June 30, 2015 is projected to be near the $65.1 million level. The City seeks a fund balance level of approximately 14% of the subsequent year's budget to assure necessary resources to meet unanticipated emergencies, provide adequate cash flow and provide the needed measure of financial position to best assure maintenance of the AAA/Aaa credit ratings for the City.

The FY16 adopted budget includes the appropriation of $13.0 million of General Fund fund balance expected from FY15 operations. Appropriations of this amount, which is consistent with prior years, should still allow the June 30, 2015 unassigned fund balance to be maintained at an approximate level of 14% of the FY16 budget.

The following chart reports the amount of appropriated fund balance and unassigned fund balance amounts for the previous five years. Generally, the actual annual operating revenues themselves have been sufficient to meet the level of operating expenditures, thus allowing the continuing fund balance appropriations.

Fiscal Year	Appropriated General Fund Balance [1]	% of General Fund [1]	Actual Unassigned General Fund Balance	% of Subsequent Years General Fund Budget
2008-09	$ 13,000,000	4%	$ 61,492,519	15%
2009-10	$ 13,000,000	4%	$ 59,929,840	15%
2010-11	$ 13,846,859	4%	$ 58,175,900	14%
2011-12	$ 13,000,000	4%	$ 62,813,434	15%
2012-13	$ 13,000,000	3%	$ 67,990,448	16%
2013-14	$ 13,403,396	3%	$ 73,079,992	17%
2014-15	$ 13,000,000	3%	$ 65,060,491 [2]	14%
2015-16	$ 13,000,000	3%		

1. Operating General Fund only — does not include debt service fund or other funds consolidated for financial statement purposes.
2. Projected.

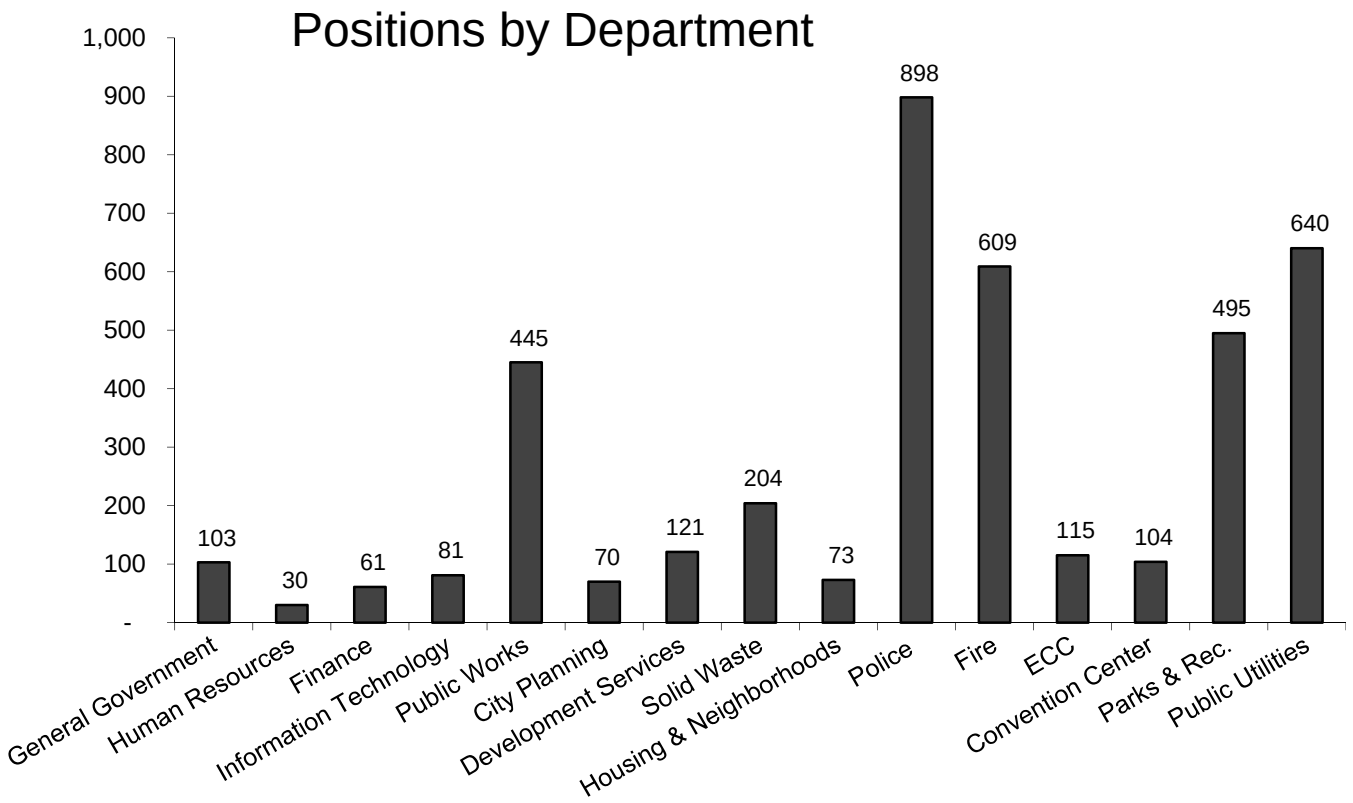
Adopted Budget Position Summary

	Adopted July 1, 2013		Adopted July 1, 2014		Adopted July 1, 2015	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
General Government						
City Council	8	-	8	-	8	-
City Clerk	5	-	5	-	5	-
City Attorney	21	-	21	-	22	-
City Manager	19	-	15	-	16	-
Internal Audit Office	-	-	4	-	4	-
Office of Economic Development	-	-	6	-	6	-
Office of Sustainability	-	-	5	-	4	-
Office of Emerg Mgmt & Spec Ev	-	-	3	-	4	-
Public Affairs	20	-	20	-	22	-
Human Resources	29	-	30	-	30	-
Budget & Mgmt Services[2]	17	-	18	-	12	-
Finance	60	5	56	5	55	6
Information Technology	78	-	78	-	81	-
Infrastructure and Public Services						
Public Works	240	163	251	179	257	188
Planning & Development[1]	191	12	156	13	-	-
City Planning[2]	-	-	-	-	57	13
Development Services[2]	-	-	-	-	121	-
Solid Waste Services	-	200	-	202	-	204
Housing and Neighborhoods[1]	-	-	47	26	51	22
Community Services[1]	15	3	-	-	-	-
Community Development[1]	-	23	-	-	-	-
Public Safety						
Police	876	-	885	5	893	5
Fire	577	-	607	-	609	-
ECC	108	7	108	7	108	7
Leisure Services						
Convention Center/PAC	-	104	-	104	-	104
Parks, Recreation, and Cultural Resources	443	-	472	-	495	-
Public Utilities						
Public Utilities	-	642	-	632	-	640
Total	2,707	1,159	2,795	1,173	2,860	1,189
Mid-Year Additions	5	2	3	13	*14*	-
Reallocations	-	-	27	-	*11*	-
Eliminations	(4)	(8)	(1)	(10)	*(1)*	-
Net Transfers	(44)	44	-	-	*3*	*(3)*
Additions with Budget	29	17	59	11	*38*	*19*

[1] The FY15 budget moved Community Services, Community Development and the Housing and Neighborhood Preservation program from Planning and Development to the new Housing and Neighborhoods Department.

[2] The FY16 budget splits the Planning and Development Department into Planning and Development Services. Real Estate Services also moves from Budget and Management Services to Planning.

Adopted Budget Position Summary



Adopted Budget Position Summary

Department	Change	Position Title	Action
Budget & Mgmt Services	-6	Real Estate Services	To Planning
City Attorney	1	Attorney	FY16 Addition
City Manager	1	Enterprise Technical Training Manager	FY16 Reallocation
City Planning	6	Real Estate Services	From Budget and Mgmt Services
	1	Real Estate Specialist	FY16 Addition
	1	Assistant Planning Director	FY16 Addition
	1	Senior Planner	FY16 Addition
Development Services	2	Code Enforcement Inspector III	FY16 Addition
	1	Development Services Project Coordinator	FY16 Addition
	1	DS Technician III	FY16 Addition
	3	Senior Building Plans Examiner	FY16 Addition
	4	Code Enforcement Inspector III	Mid-Year Addition
	2	DS Technician II	Mid-Year Addition
Emergency Communications	1	ECC Systems Manager	Mid-Year Addition
	-1	Telecommunicator I	FY16 Deletion
Finance	-1	Insurance Analyst	To Risk Management Fund
	1	Insurance Analyst	From General Fund
Fire	2	Deputy Fire Marshal	FY16 Addition
Housing and Neighborhoods	-1	Housing & Neighborhoods Director	To General Fund
	-1	Staff Assistant	To General Fund
	-1	Community Specialist	To General Fund
	-1	Community Services Assistant	To General Fund
	1	Housing & Neighborhoods Director	From Community Development Fund
	1	Staff Assistant	From Community Development Fund
	1	Community Specialist	From Community Development Fund
	1	Community Services Assistant	From Community Development Fund
Information Technology	1	IT Security Manager	FY16 Reallocation
	1	Information Technology Analyst	FY16 Reallocation
	1	Application Integration Developer	FY16 Addition
Office of Sustainability	-1	Public Information Manager	To Public Affairs

Adopted Budget Position Summary

Department	Change	Position Title	Action
Office of Em Mgmt & Spec Ev	1	Events Manager	FY16 Addition
Parks, Recreation, and Cultural Resources	1	Recreation Facilities and Program Supervisor II	Mid-Year Addition
	1	Facility Operations Manager	Mid-Year Addition
	1	Maintenance Mechanic III	Mid-Year Addition
	2	Maintenance Mechanic I	Mid-Year Addition
	1	Building Automation System Specialist	FY16 Reallocation
	1	Staff Assistant	FY16 Reallocation
	1	Inventory Supervisor	FY16 Reallocation
	1	Planning Technician	FY16 Reallocation
	1	Invasive Plant Management Coordinator	FY16 Addition
	1	Curator	FY16 Addition
	2	Facility Operations Manager	FY16 Addition
	3	Maintenance Mechanic III	FY16 Addition
	1	Maintenance Worker I	FY16 Addition
	2	Maintenance Worker III	FY16 Addition
	1	Recreation Facilities & Program Supervisor II	FY16 Addition
	1	Recreation Facilities & Program Supervisor III	FY16 Addition
	1	Recreation Program Specialist	FY16 Addition
	1	Senior Gardener	FY16 Addition
Police	8	Police Officer	FY16 Addition
Public Affairs	1	Social Media Manager	FY16 Reallocation
	1	Public Information Manager	From Sustainability
Public Utilities	1	Training Specialist	FY16 Addition
	1	PU Construction Projects Administrator	FY16 Addition
	1	Senior Engineering Inspector	FY16 Addition
	1	Project Engineer I	FY16 Addition
	1	Project Engineer II	FY16 Addition
	3	Utilities Technician	FY16 Addition
Public Works	2	Network Maintenance Technician	FY16 Addition
	1	Senior Project Engineer	FY16 Reallocation
	1	Senior Traffic Signs Graphic Technician	FY16 Reallocation

Adopted Budget Position Summary

Department	Change	Position Title	Action
Public Works (continued)	2	Transportation Inspector	Mid-Year Addition
	1	Assistant Vehicle Fleet Services Superintendent	FY16 Addition
	1	Automotive Parts Technician	FY16 Addition
	1	Garage Supervisor	FY16 Addition
	1	Motor Equipment Mechanic	FY16 Addition
	1	Senior Automotive Services Technician	FY16 Addition
	1	Customer Service Representative	FY16 Addition
	2	Senior Engineer Inspector	FY16 Addition
	1	Travel Demand Management Coordinator	FY16 Addition
Solid Waste	2	SWS Code Enforcement Officer	FY16 Addition

Position Changes FY15 through FY16	
Mid-Year Additions	14
Mid-Year Eliminations	0
Adopted FY16 Additions	58
Adopted FY16 Reallocations	10
Adopted FY16 Deletions	-1
Net Total	81

FY16 Budget Position Changes	
Additions General Fund	39
Reallocations in General Fund	10
Transfers to General Fund	4
Deletions General Fund	1
Additions Other Funds	19
Transfers to Other Funds	1

Adopted Position Classification Changes

The FY 2015-16 Budget includes the following pay grade and/or title reclassifications as well as new position classifications:

Classification Changes

Position	Grade	Position	Grade
Administrative Support Specialist	27	Administrative Support Specialist	28
Capital Improvement Program Manager	40	Budget Manager	41
City Safety Specialist	35	City Safety Specialist	36
Civil Engineer	35	Project Engineer I	36
Computer Systems Specialist	31	Senior Computer System Specialist	32
Engineering Technician	32	Engineering Technician	33
Equipment Operator I	25	Equipment Operator I	26
Equipment Operator II	26	Equipment Operator II	27
Equipment Operator III	27	Equipment Operator III	28
Inventory Supervisor	28	Inventory Supervisor	30
Operating Budget Manager	40	Budget Manager	41
PR&CR Marketing Administrator	37	PR&CR Communication & Marketing Administrator	38
PR&CR Safety Coordinator	34	Safety Coordinator	35
Public Information Manager	37	Communication Administrator	38
RCCC Fiscal Manager	40	Departmental Fiscal Manager	41
Senior Staff Support Specialist	25	Senior Staff Support Specialist	26
Service Specialist	23	Service Specialist	24
SWS Equipment Operator I	25	SWS Equipment Operator I	26
SWS Equipment Operator II	26	SWS Equipment Operator II	27
SWS Equipment Operator III	27	SWS Equipment Operator III	28
Staff Support Specialist	23	Staff Support Specialist	24

New Classifications

Position	Grade	Position	Grade
Application Integration Developer	40	Senior Arborist	29
Assistant Planning Director	43	Senior RTN Studio Engineer	36
Assistant Vehicle Fleet Services Superintendent	38	Signs and Markings Manager	38
Development Review Manager	40	Social Media Manager	35
DS Customer Service Supervisor	32	Sr. Traffic Signs Graphic Technician	27
Emergency Management and Special Events Coordinator	42	Street Superintendent	39
IT Security Manager	42	SWS Crew Leader	30
Network Maintenance Technician	34	SWS Operations Supervisor	32
Plant Process Engineer	40	Training Specialist	33
PR&CR Marketing Communications Coordinator	36		

Adopted Position Classification Changes

INDIVIDUAL CHANGES

(Classifications in which not every employee within the class may be affected by the change. If more than one is affected by the change, the number affected appears in parentheses)

Current		Adopted	
Position	**Grade**	**Position**	**Grade**
City Manager			
Economic Development Manager	43	Economic Development Manager	44
Emergency Management & Special Events Office Manager	41	Emergency Management and Special Events Coordinator	42
Development Services			
DS Field Services Supervisor	32	DS Customer Service Supervisor	32
DS Tech II (2)	31	DS Technician III (2)	33
Planning Technician (3)	31	Planner I (3)	33
Zoning Enforcement Administrator	38	Senior Planner	38
Zoning Specialist	32	DS Technician III	33
Zoning Technician	29	DS Technician I	30
Emergency Communications Center			
Telecommunicator (3)	CC	Assistant Telecommunications Supervisor (3)	CF
Finance			
Payroll Manager	40	Payroll and Payables Administrator	40
Fire			
Firefighter (3)	FA	Fire Lieutenant (3)	FD
Senior Staff Support Specialist	25	Administrative Support Specialist	28
Information Technology			
ERP Systems Administrator	41	IT Manager	41
Parks, Recreation and Cultural Resources			
Administrative Assistant	31	Staff Assistant	34
Assistant Crew Supervisor	28	Gardener	27
PR&CR Marketing Coordinator	35	PR&CR Marketing Communications Coordinator	36
Tree Trimmer (2)	27	Senior Arborist (2)	29
City Planning			
Planning Technician	31	Planner I	33
Police			
Crime Analyst (2)	31	Staff Support Specialist (2)	24
Crime Analyst	31	Senior Staff Support Specialist	26
Information Response Technician	27	Senior Staff Support Specialist	26
Information Response Technician (2)	27	Police Records Specialist (2)	24
Information Response Technician	27	Administrative Assistant	31
Information Response Technician	27	Inventory Assistant	25
Senior Police Records Specialist	25	Senior Staff Support Specialist	26
Public Affairs			
RTN Studio Engineer	34	Senior RTN Studio Engineer	36

Adopted Position Classification Changes

INDIVIDUAL CHANGES (continued)

Current		Adopted	
Position	**Grade**	**Position**	**Grade**
Public Works			
Engineering Manager	39	Development Review Manager	40
Sr. Staff Support Specialist	25	Customer Service Representative	26
Stormwater Monitoring Technician	31	GIS Specialist	33
Street Services Supervisor	37	Street Superintendent	39
Support Services Supervisor	37	Street Superintendent	39
Transportation Engineer II	37	Signs and Markings Manager	38
Public Utilities			
Administrative Assistant	31	Training Specialist	33
Assistant Utility Field Operations Supervisor (4)	29	Utilities Supervisor I (4)	31
Customer Service Representative	26	UB Customer Service Supervisor	32
Customer Service Representative (2)	26	UB Customer Service Supervisor (2)	32
Customer Service Representative (4)	26	Customer Service Specialist (4)	28
Environmental Monitoring Technician	30	Utilities Supervisor I	31
Planner II	32	PU Senior Systems Administrator	39
Plant Maintenance Mechanic	30	Plant Process Engineer	40
Project Engineer II	38	Development Review Manager	40
PU Service Specialist	24	Senior Systems Analyst/Programmer	37
Senior Plant Maintenance Mechanic	32	Plant Maintenance Supervisor	35
Sewer Monitoring Supervisor II	31	Utility Supervisor III	34
Staff Support Specialist	23	Customer Service Specialist	28
Utilities Supervisor II (3)	33	Utility Supervisor III (3)	34
Utilities Supervisor I	31	Utility Supervisor III	34
Water Meter Mechanic	27	Senior Systems Analyst/Programmer	37
Solid Waste Services			
Crew Supervisor (4)	30	SWS Crew Leader (4)	30
SWS Equipment Operator II (2)	26	SWS Crew Leader (2)	30
Service Specialist (2)	23	SWS Crew Leader (2)	30
Crew Supervisor (4)	30	SWS Operations Supervisor (4)	32
Service Specialist	23	SWS Operations Supervisor	32

Revenue Summary

		ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 to FY16
GENERAL FUNDS				
100	General Fund	416,705,398	434,926,973	4.4%
110	Economic Development Fund	1,935,950	1,786,944	(7.7%)
130	Revolving Fund	9,292,916	8,948,458	(3.7%)
190	General Debt Service Fund	58,832,300	76,486,722	30.0%
652	Walnut Creek Amph Operating Fund	1,255,817	1,194,625	(4.9%)
735-736	Housing Development Funds	2,045,033	1,343,630	(34.3%)
	SUBTOTAL	**$ 490,067,414**	**$ 524,687,352**	**7.1%**
SPECIAL REVENUE FUNDS				
712	Emergency Telephone System Fund	2,634,874	3,280,636	24.5%
715	Convention Center Financing Fund	29,318,000	24,941,936	(14.9%)
720-723	Housing Bond Reserve Funds	500,000	2,048,000	309.6%
741-781	Community Development Funds	5,596,223	5,909,056	5.6%
810	Grants Fund	-	1,617,995	0.0%
811	CAMPO Fund	3,243,193	2,981,488	(8.1%)
	SUBTOTAL	**$ 41,292,290**	**$ 40,779,111**	**(1.2%)**
GENERAL CAPITAL PROJECT FUNDS				
501	Technology Fund	$ 6,625,000	$ 11,461,000	73.0%
505	Capital Projects Fund	3,100,000	4,100,000	32.3%
515	Sidewalk Fund	585,000	425,000	(27.4%)
525	Street Improvement Fund	12,507,000	17,032,000	36.2%
545	Street Facility Fees Fund	4,365,000	8,951,100	105.1%
610	Park Facility Fees Fund	2,656,000	4,051,000	52.5%
625	Park Improvement Fund	4,850,000	5,925,000	22.2%
650	Walnut Creek Amph Fund	475,000	200,000	(57.9%)
	SUBTOTAL	**$ 35,163,000**	**$ 52,145,100**	**48.3%**
ENTERPRISE OPERATING FUNDS				
310	Public Utilities Fund	$ 207,656,634	$ 237,995,866	14.6%
311-312	Utility Infrastructure Funds	9,000,511	12,255,000	36.2%
313	Watershed Protection Fee Fund	-	2,250,000	0.0%
315	Utility Debt Service Fund	55,631,100	58,179,115	4.6%
360	Solid Waste Services Oper Fund	35,298,517	36,075,176	2.2%
362	Solid Waste Debt Service Fund	2,066,000	2,038,000	(1.4%)
410	Public Transit Fund	27,280,014	29,264,324	7.3%
442	Parking Facilities Operating Fund	16,017,224	17,849,615	11.4%
444	Parking Debt Service Fund	7,725,000	7,025,000	(9.1%)
460	Stormwater Utility Fund	16,688,476	17,748,688	6.4%
642	RCCC/PAC Operations Fund	18,358,729	18,651,273	1.6%
644	Conv Center Debt Service Fund	18,483,000	18,497,920	0.1%
	SUBTOTAL	**$ 414,205,205**	**$ 457,829,977**	**10.5%**
ENTERPRISE CAPITAL FUNDS				
320	Water Capital Projects Fund	$ 18,700,000	$ 22,681,000	21.3%
325	Sewer Capital Projects Fund	20,700,000	58,735,000	183.7%
446	Parking Facilities Projects Fund	670,000	1,718,000	156.4%
470	Stormwater Utility Cap Proj Fund	5,000,000	6,000,000	20.0%
648	Conv Ctr Complex Capital Proj Fund	2,446,000	1,152,000	(52.9%)
	SUBTOTAL	**$ 47,516,000**	**$ 90,286,000**	**90.0%**
TOTAL ALL FUNDS		**$1,028,243,909**	**$1,165,727,540**	**13.4%**
LESS: Interfund Transfers		(274,035,418)	(332,099,879)	
NET OPERATING & CAPITAL BUDGET		**$ 754,208,491**	**$ 833,627,661**	**10.5%**

Revenue Estimates

The revenue estimates for the FY16 budget have been made carefully in accordance with city practice. It is city practice to prudently estimate revenues because of the need to be assured that resources will be available to meet operating, debt, and capital needs pursuant to "no deficiency" budget requirements imposed by state statute. Significant revenue sources within the various funds are as follows:

I. GENERAL FUND

FUND 100 GENERAL FUND

A. Ad Valorem Taxes $226,696,250

Tax Base

The property tax base is the combination of annually updated values assigned to real, personal and state certified properties by the Wake County Tax Assessor. The following table indicates growth over the past ten years along with projections for the current and following year in thousands of dollars.

(in thousands of dollars)

Fiscal Year		Gross Tax Value		Growth Rate		Tax Rates	Rate Change	
FY 04-05		$30,669,500		4.4%		**0.395**	0.0100	
FY 05-06		$32,216,124		5.0%		**0.395**	-	
FY 06-07		$33,613,013		4.3%		**0.435**	0.0400	
FY 07-08		$35,109,178		4.5%		**0.435**	-	
FY 08-09		$48,694,989	**	38.7%	*	**0.3735**	0.0418	*
FY 09-10		$49,308,966	**	1.3%		**0.3735**	-	
FY 10-11		$49,700,795		0.8%		**0.3735**	-	
FY 11-12		$50,163,468		0.9%		**0.3735**	-	
FY 12-13		$50,793,876		1.3%		**0.3826**	0.0091	
FY 13-14		$51,460,499		1.3%		**0.3826**	-	
FY 14-15	(Projected)	$52,491,329		2.0%		**0.4038**	0.0212	***
FY 15-16	(Projected)	$53,563,827		2.0%		**0.421**	0.0172	****

* *Revaluation year - Revenue Neutral Tax Rate of 33.17 cents plus 4.18 cent*

** *FY09, FY10 collections offset some by higher rebates due to revaluation*

*** *1.12 cents (2013 streets infrastructure project referendum), 1 cent for operations*

**** *1.72 cents (2014 parks project referendum)*

Projected tax base components for FY 15-16 compared with the projected final FY 14-15 amounts in thousands of dollars are as follows:

(in thousands of dollars)

	Projected FY 14-15	Projected FY 15-16	Percent of Change
Real	$45,672,448	$46,565,000	2.0%
Personal	6,103,722	6,278,827	2.9%
State Certified	715,159	720,000	0.7%
Totals	**$52,491,329**	**$53,563,827**	**2.0%**

The following are descriptions of the various components of the tax base real, personal and public service values:

1. Real Property Values: The FY16 projected real property tax base of land, buildings and residences reflects a net growth factor of 2.0% based upon continuing growth.

2. Personal Property Values: This category includes business personal property and all re-licensed motor vehicles that are taxed under state law enacted in FY94.

3. State Certified Values: The State of North Carolina annually certifies the values of public utilities and transportation organizations whose asset base extends into many governmental jurisdictions across the state. Examples include Duke Energy, BellSouth, CSX Transportation, freight carriers, etc. The projected value for FY16 is $720,000,000.

Ad Valorem Tax Revenue - Current

The ad valorem tax revenue estimate reflects a $.4210 tax rate per $100 applied to a projected net tax base of $53,563,827,000 with a collection rate of 99.2%, for an estimated total of $222,994,000.

Municipal Service Districts – Ad Valorem Tax

The Downtown Municipal Service District, a separate tax district within the City was established in FY03 to provide a higher service level for the downtown corridor district. The FY16 tax rate is $.0786 per $100 of assessed property value. The estimated total revenue for the service district is $1,282,250. The Hillsborough Street Municipal Service District, a separate tax district within the City was established in FY09 to provide a higher service level for the Hillsborough Street corridor district. The FY16 tax rate is $.15 per $100 of assessed property value. The revenue estimated for this service district is $280,000.

Other Ad Valorem Tax

The City receives back-taxes and penalties for collections on prior year levies and also receives a collection for property in Durham County boundaries. For FY16, the anticipated total is $2,140,000.

B. Intergovernmental Revenues $ 43,833,368

North Carolina Franchise Tax

The state collected revenue source combines: (1) the traditional franchise tax distributed to local governments on the basis of actual receipts of electric service within governmental jurisdictions; (2) an excise tax on piped natural gas, begun in FY00; and (3) a sales tax on telecommunication services begun in 2001 that replaced the utility franchise tax on local telephone service. Effective July 1, 2014, the general sales tax rate is applied to the sale of electricity and piped natural gas, with each municipality receiving a share of state collections using FY14 amounts as a baseline and any leftover/short funds being distributed pro-rata to municipalities on an ad valorem basis. The sales tax on telecommunication is distributed based on each municipality's past share of the old telephone franchise tax. The FY16 revenue estimate of $25,594,694 is based upon projected levels of revenue from these sources.

North Carolina Beer and Wine Tax

The North Carolina beer and wine tax is a state collected revenue distributed to local governments on the basis of population among all jurisdictions making such sales. While growth was legislatively restored to this revenue source in FY96, real growth has remained very moderate. A budget projection of $1,978,097 is estimated for FY16.

ABC Revenue

The Wake ABC tax revenues are distributed to all units within the county. This distribution occurs on the basis of ad valorem tax valuation. The estimate for FY16 is $1,657,000.

North Carolina Fire Reimbursement

The state reimburses a portion of the cost of providing fire protection to state-owned property. In FY98, the legislature approved an increase from the previous $296,320, FY16 reimbursements are estimated to be $1,009,688.

Payments in Lieu of Taxes

The City budgets payments in lieu of taxes from the Raleigh Housing Authority ($255,000) and the Raleigh Entertainment and Sports Arena Complex ($947,228). The total estimated for FY16 is $1,202,228.

Powell Bill

The Powell Bill revenue ($10,407,330) is a distribution of the per gallon state gasoline tax based in part on local state system street mileage and in part on population.

Other Intergovernmental Revenues

The City receives annual revenues from Wake County for the Hazmat, School Resource Officers, EMT, heavy equipment rental tax, Interlocal Agreement Support and from the Federal Government for forfeitures. Those intergovernmental revenues for FY16 are projected at $1,984,331.

C. Sales Tax $86,713,000

The City of Raleigh participates in the county 2 cent local option sales tax as governed by General Statute 105 - Articles 39, 40 & 42. As legislative purposes have dictated changes in sales tax distributions to local governments, efforts to hold municipalities "harmless" pass on additional distributions as a result of the repeal of 1/2 cent of Article 44 sales tax (repealed as of January, 2010 distribution). The distribution of the local sales tax levied is presented in the table below.

Net Distribution Basis (Articles 39, 40, 42 & Hold Harmless)	Sales Tax Levy
Arts. 39 & 42 distributed on *Point of Delivery* (Local Economy)	1 ½ cent
Art. 40 distributed on Statewide *Per Capita* (Statewide Economy)	½ cent
Hold Harmless – (municipal adjustments for ½ cent Art. 44 repeal) adds ~ ¾ cent Art. 40, deducts ~ ¼ cent Art. 39	

Local Option Sales Tax (1 cent: Article 39)

The Local Option Sales tax is distributed to each county on the basis of point of delivery (1 cent point of delivery – local economy) and further distributed on the basis of either the ad valorem tax levy or population within the county, at the option of the Board of County Commissioners. The Wake Commissioners elected the population basis. An estimate for FY16 of $40,270,000 is budgeted.

Supplemental Sales Tax (two taxes of ½ cents: Articles 40 & 42)

For Article 40, the Wake County Commissioners authorized the assessment of the supplemental (half-cent) sales tax beginning July 1, 1984. This half-cent sales tax is collected by the state and remitted to counties and cities on a statewide population basis (1/2 cent per capita – statewide economy).

Article 42, a second half-cent sales tax was levied October, 1986. The basis of this half-cent sales tax is point of delivery (1/2 cent point of delivery – local economy) as of October 1, 2009.

Hold Harmless (for ½ cents Art. 44 repeal)

The municipal "hold harmless" provision accounts for prior legislative changes in local sales tax distributions by passing through additional sales tax to municipalities as a result of the half-cent Art. 44 sales tax repeal. State Department of Revenue uses a formula which redistributes a share of county sales tax among the cities. This redistribution calculates off of Article 39 and 40 allocations.

The "hold harmless" provision is budgeted along with the Supplemental Sales Tax Articles 40 & 42 with an estimate for FY16 of $46,443,000 budgeted.

The following is a chart reflecting amounts of total sales tax received for the last nine years plus current projected. Economic conditions will continue to have an impact on amounts paid.

Fiscal Year	Total Amount Received	% of Change
05-06	61,496,257	9.9%
06-07	67,178,544	9.2%
07-08	70,312,998	4.7%
08-09	62,442,230	-11.2%
09-10	58,650,643	-6.1%
10-11	61,775,981	5.3%
11-12	67,827,670	9.8%
12-13	71,115,246	4.8%
13-14	76,003,994	6.9%
14-15 (Projected)	83,378,342	9.7%
15-16 (Projected)	86,713,000	4.0%

D. Licenses **$14,435,612**

Automobile License Tax

The state legislature has authorized an automobile license tax of $30 per vehicle. This tax is expected to generate total collections of $9,740,000 for FY16.

Cablevision Franchise

Deregulation of the cable industry essentially ended the franchise fee and Public Educational Government (PEG) fee structure on December 31, 2006. The addition of new providers in the Raleigh market along with the sales tax fee on cable and video services has increased the allocation of video tax payments to the City. This revenue source will continue to be monitored closely. The projection of the franchise fee is $4,685,612 for FY16.

Other Licenses

The City also collects for taxi licenses. The estimated amount for FY16 is $10,000.

E. Interest on Investments **$1,573,000**

The City invests 100% of its available cash. In recent years, yields have been small on shorter term instruments. In an effort to increase earnings, the City has purchased some longer term instruments. An amount of $1,573,000 is estimated for FY16.

F. Inspection Fees **$11,009,600**

Inspection fees reflect revenues from permitting and inspection services for construction and development activity in Raleigh. The local economy, population trends, permit fee rates and the bank lending environment are all factors which contribute to permitting and inspection. While there were no fee increases included in this year's budget, increases in commercial and residential activity are anticipated. Our projection for inspection fees is $11,009,600 for FY16.

G. Highway Maintenance Refunds **$1,100,000**

In past years, the State of North Carolina has reimbursed the City for road maintenance work done on state-maintained streets. The work under the agreement in effect during FY16 is done by Public Works. Levels of reimbursement have adjusted in recent years. The annual level of support for FY16 is projected at $1,100,000.

H. Parks and Recreation Revenues $5,757,360

The city collects various athletic fees, community center program fees, and other revenues in the General Fund. An estimated total of $5,757,360 is projected for FY16 based on historical trends.

I. Public Works Fees $940,000

The City collects various fees for engineering inspections and permits. An estimated total of $940,000 is projected for FY16 with a large portion coming from anticipated Google Fiber permitting.

J. Penalty Revenues $432,975

The enforcement section in the City's Inspection Department assesses penalties for violations related to housing, construction, zoning, conservation, street and other municipal codes. Only 10% of these revenues are retained by the City for administrative costs, the remaining 90% are required to be remitted to the Wake County Public School system. The estimated remittance is reflected in the expenditure section. An estimated total for penalty revenues of $432,975 is projected for FY16.

K. Miscellaneous Fees and Charges $7,030,685

A variety of other revenues are shown within the miscellaneous fees and charges. These include ECC support from Wake County ($2,356,400), proceeds from the safe light program ($739,875), and miscellaneous income ($521,728). The total estimated for all accounts for FY16 is $7,030,685.

L. Transfer/Reimbursements from Other Funds $6,360,116

Appropriations include transfers in from the Risk Management Fund, and indirect cost transfers from Parking, Solid Waste, and other funds.

M. General Fund Balance Appropriation $13,004,124

The appropriation from fund balance for FY16 is $13,004,124. Such appropriations result from the expected budget variances from operating results for FY15 and appropriation of other available reserves. This level is considered available for appropriation in FY16 without adversely affecting the City's financial position, which is critical to the maintenance of the City's AAA/Aaa credit ratings.

N. Reimbursements from Utility Fund $10,250,115

The Utility Fund reimburses the General Fund for direct and indirect charges that are expensed in the General Fund for the Utilities enterprise. These include reimbursement of amounts calculated in the City's indirect cost allocation plan for the Public Utilities Department and water and sewer street cuts. The estimated amount reimbursable in FY16 is $10,250,115.

O. Reimbursements from Stormwater Fund $5,790,768

The Stormwater Fund reimburses the General Fund for direct and indirect charges that are expensed in the General Fund for the Stormwater enterprise. These include reimbursement for street maintenance and amounts calculated in the city's indirect cost allocation plan for the Stormwater enterprise. The estimated reimbursable amount in FY16 is $5,790,768.

Total Fund 100 General Fund $434,926,973

FUND 110 ECONOMIC DEVELOPMENT FUND

A. Transfers & Other Revenues $1,786,944

Transfers from the General Fund and interlocal agreement support constitute the major funding sources for the Economic Development Fund.

Total Fund 110 Economic Development Fund $1,786,944

FUND 130 REVOLVING FUND

A. Fees, Sales & Other Misc. Revenues $5,532,698

A variety of fees, sales proceeds and other miscellaneous revenues from many of the over 60 "self-funded" activities recorded in this fund provide funding for budgeted programs. The estimated revenues from these sources are $5,532,698 for FY16. While most of the Revolving Fund activities are recreational in nature, others that receive self-supporting fees and sales include community television promotions and art commission activities.

B. Appropriation of Prior Year Revenues $3,415,760

Activities and programs budgeted in this fund must have collected revenues before they are allowed to make expenditures. This often results in excess collected revenues and interest income being carried forward for budgeting and use in subsequent periods. The carry forward revenue amount budgeted for FY16 is $3,415,760.

Total Fund 130 Revolving Fund $8,948,458

FUND 190 GENERAL DEBT SERVICE FUND

A. Transfers from Other Funds $65,379,867

The major sources of revenue for making the FY16 annual debt service payments on obligations of the City is the General Fund transfer ($56,149,950). This transfer is inclusive of property tax dedications for major capital projects - 2¢ (2005 referendum pre-revaluation basis), 1.68¢ (various projects in FY2009 capital improvement plan), 0.91¢ (2011 referendum), 1.02¢ (2013 referendum) and 1.72¢ (2014 referendum). Facility fee revenue transfers totaling $4,502,100 provides support to this fund. Other funds having direct benefit from projects financed with general long-term resources also make annual contributions ($4,727,817) to the debt service fund.

B. Other Revenues $11,106,855

Other revenues used to fund the annual debt service program include interest income ($280,600) and appropriation of fund reserves ($10,826,255).

Total Fund 190 General Debt Service Fund $76,486,722

FUND 652 WALNUT CREEK AMPHITHEATRE FUND

A. Amphitheatre Rent $1,194,625

Operating lease revenue ($1,194,625) is the major revenue source for this fund.

Total Fund 652 Walnut Creek Amphitheatre Fund $1,194,625

FUND 735 - 736 HOUSING DEVELOPMENT FUNDS

A. Transfers from Other Funds **$979,363**

An annual transfer is made from the General Fund to support the housing programs in this fund.

B. Other Revenues **$364,267**

Other revenues include various program income generated in the housing program and fund reserves.

Total 735-736 Housing Development Funds **$1,343,630**

TOTAL GENERAL FUND ***$524,687,352***

II. SPECIAL REVENUE FUNDS

FUND 712 Emergency Telephone System Fund

A. Wireless Fees **$3,280,636**

The fund is used to account for Emergency Communication's portion of the state wireless telecommunications tax. These funds are utilized to cover eligible operating and infrastructure cost associated with responding to inbound 9-1-1 calls that are received from a wireless telecommunications device. In 2007 the state law modified the distribution method for 9-1-1 fees. Per the amendment to the City of Raleigh/Wake County 9-1-1 Funding Intergovernmental Agreement, the City now receives 9-1-1 state distributed revenue and is responsible for associated phone line costs.

Total Fund 712 Emergency Telephone System Fund **$3,280,636**

FUND 715 Convention Center Financing Fund

A. Occupancy/Food Taxes **$23,887,002**

The fund is used to account for occupancy and food taxes collected by the County and remitted to the City per an interlocal agreement. These funds are used for the Convention Center facility with the majority of the funding allocated to debt service and capital.

B. Other Revenues **$1,054,934**

Other revenues in the Convention Center Financing Fund include interest income and appropriation of fund reserves.

Total Fund 715 Convention Center Financing Fund **$24,941,936**

FUND 720 -723 Housing Bond Reserve Funds

A. Other Revenues **$2,048,000**

Other revenues used to support the Housing Bond reserve fund are loan repayment program income ($100,000) and appropriation of fund reserves ($1,948,000).

Total Fund 720-723 Housing Bond Reserve Funds **$2,048,000**

FUND 741 - 781 COMMUNITY DEVELOPMENT FUNDS

A. Federal Grants **$4,064,917**

Federal grants make up the majority of revenues for the Community Development programs. Funding includes the CDBG Block Grant ($2,809,629), HOME Grants ($1,015,443) and Emergency Shelter Grants ($239,845).

B. Other Revenues **$1,844,139**

Other revenues in the Community Development Fund include program income and proceeds from the sale of property.

Total 741-781 Community Development Funds **$5,909,056**

FUND 810 GRANTS FUND

A. Grants and Matching Funds **$1,215,345**

The Grants budget is primarily comprised of Federal grants ($976,316), State match ($145,679) and County grants ($93,350).

B. Transfers **$402,650**

Other revenues in the Grants Fund include in kind city contributions and transfers from the General Fund and the Transit fund ($402,650).

Total 810 Grants Fund **$1,617,995**

FUND 811 CAMPO FUND

A. Grants and Matching Funds **$2,702,494**

The Capital Area Metropolitan Planning Organization (CAMPO) budget is primarily comprised of Federal grants ($2,297,190) and matching funds ($405,304).

B. Other Revenues **$278,994**

Other revenues in the CAMPO Development Fund include transfers from the General Fund and miscellaneous revenues ($278,994).

Total 811 CAMPO Fund **$2,981,488**

TOTAL SPECIAL REVENUE FUNDS ***$40,779,111***

III. GENERAL CAPITAL PROJECT FUNDS

Revenues within the Capital Project Funds primarily include facility fees and other revenues.

A. Facility Fees **$10,202,100**

Estimated street facility fees ($6,951,100) and open space facility fees ($3,251,000) are revenue sources funding a variety of eligible street and parks/greenway projects in the applicable facility fee zones of the city.

B. Other Revenues **$41,943,000**

Other resources budgeted in the capital projects funds include general fund transfers ($22,171,000), other interfund transfers ($10,439,702), appropriations of prior year revenues ($5,036,298) and other miscellaneous revenues ($4,296,000). The total estimated for all accounts for FY16 is ($41,943,000).

TOTAL GENERAL CAPITAL PROJECT FUNDS ***$52,145,100***

IV. ENTERPRISE FUNDS

FUND 310 UTILITY OPERATING FUND

A. Utility Sales **$201,762,019**

The primary revenues from sales of water and wastewater service are projected with some growth over FY15 expected results as well as adherence to sufficiency model rates. Water and sewer rate adjustments in line with prior utility advisory task force recommendations are proposed for resource requirements of ongoing operations, capital maintenance and infrastructure for utility services. Revenues also include sales related to current municipal contracts with area local governments, regional mergers and a nutrient reduction fee used to fund debt service and utility capital projects.

Sales to the retail customer base for FY16 are projected at $181,102,475. Another $20,659,544 is projected from wholesale customers and for other utility services.

B. Other Revenues **$36,233,847**

The City also projects other non-operating revenues such as interest income ($1,030,000) and prior year revenue appropriation ($34,464,887). The total other revenues for FY16 are estimated at ($738,960).

Total Fund 310 Utility Operating Fund **$237,995,866**

FUND 311 - 313 UTILITY INFRASTRUCTURE FUNDS

A. Utility Sales **$14,505,000**

These new funds are established to help fund replacement of aging infrastructure within the Water Distribution and Waste Water Systems. The Infrastructure Replacement Charges will be billed monthly and are based on each individual meter size. One fund accounts for monthly billed water infrastructure fees ($3,720,000), a second accounts for sewer/reuse infrastructure fees ($8,535,000) and a third account for watershed protection agreement revenue ($2,250,000). Amounts collected in these funds will be transferred to support infrastructure replacement capital projects.

Total Fund 311-313 Utility Infrastructure Fund **$14,505,000**

FUND 315 UTILITY DEBT SERVICE FUND

A. Transfers from Other Funds **$57,100,000**

The major revenue source for the utility debt service program for FY16 is the annual transfer from the Public Utilities Fund ($57,100,000).

B. Other Revenues **$1,079,115**

Other revenues funding the utility debt service program include interest income ($15,000), appropriation of fund reserves ($137,715), and assessments and other miscellaneous receipts ($926,400).

Total Fund 315 Utility Debt Service Fund **$58,179,115**

FUND 360 SOLID WASTE OPERATING FUND

A. Residential Solid Waste Fees $22,427,674

The FY16 solid waste refuse fee increments $0.75 to $11.45 per month ($16,722,267). In addition, a monthly residential recycling fee of $2.60 is charged ($5,705,407) for a combined monthly fee of $14.05 per month.

B. Transfers from Other Funds $10,003,868

Appropriations from the General Fund provide funding for the balance of the Solid Waste Services Operating Funds after residential fee revenue and other solid waste revenues.

C. Other Revenues $3,643,634

Other solid waste revenue accounts are county landfill partnership rebates ($1,284,654), recycling contract revenues ($785,280), yard waste center revenues ($637,500) and revenue and fees from other miscellaneous services ($936,200).

Total Fund 360 Solid Waste Operating Fund $36,075,176

FUND 362 SOLID WASTE DEBT SERVICE FUND

A. Transfers from Other Funds $1,516,000

The major revenue source for the solid waste debt service program for FY16 is the transfer from the Solid Waste Operating Fund ($1,516,000).

B. Other Revenues $522,000

Other revenue funding the solid waste debt service program includes reimbursement from the Wake County Landfill Partnership for the city's annual debt service related to the transfer station ($522,000).

Total Fund 362 Solid Waste Debt Service Fund $2,038,000

FUND 410 PUBLIC TRANSIT FUND

A. Passenger Revenues $6,919,254

Estimated fare box and contracted route revenues ($6,119,254) and passenger ART ticket purchases ($800,000) constitute 24% of budgeted operating activities for the two programs in FY16.

B. Grants $2,909,321

Federal grant funding totals $540,328 for FY16. State grant funding ($2,368,993) constitutes 8.1% of funded transit operating activities for FY16.

C. Transfers from Other Funds $18,582,958

Appropriations from the General Fund provide funding for the balance of the transit operating program and ART program after passenger revenues, state funding and miscellaneous receipts.

D. Other Revenues $852,791

Several revenue sources including advertising revenues ($125,000), prior year revenues available for appropriation ($722,791) and other miscellaneous receipts ($5,000) provide supplemental funding for the transit operation in FY16.

Total Fund 410 Public Transit Fund $29,264,324

FUND 442 PARKING FACILITIES OPERATING FUND

A. Parking Fees **$11,567,731**

Parking fees at city-owned parking facilities are estimated at $11,567,731 for FY16. The amounts are based upon parking fee rate schedules and terms of the combined parking management contract.

B. Other Revenues **$6,281,884**

Other revenues of the parking facilities fund for FY16 include parking violation penalties ($2,405,157), meter revenue ($1,410,639), appropriations from the General Fund and prior year parking revenues ($2,221,512) and other miscellaneous sources ($244,576).

Total Fund 442 Parking Facilities **$17,849,615**

FUND 444 PARKING DEBT SERVICE FUND

A. Transfers from Other Funds **$7,000,000**

The major revenue source for the parking debt service program for FY16 is the annual transfer from the Parking Facilities Fund ($7,000,000).

B. Other Revenues **$25,000**

Other revenue funding the parking debt service program includes interest income ($25,000).

Total Fund 444 Parking Debt Service Fund **$7,025,000**

FUND 460 STORMWATER OPERATING FUND

A. Fees **$16,706,248**

The City began collecting fees for stormwater services in the spring of 2004. The total revenues generated from the fees in FY16 are estimated at $16,706,248.

B. Other Revenues **$1,042,440**

Miscellaneous revenues such as interest on investments and soil erosion control fees make up the other revenues for the Fund.

Total Fund 460 Stormwater Operating Fund **$17,748,688**

FUND 642 CONVENTION CENTER OPERATIONS FUND

A. Convention Center Fees and Charges **$12,771,620**

A variety of fees and charges associated with the revenue generating facilities of the convention center, performing arts center and amphitheater are used to recover a major portion of the expenses incurred by the various revenue producing operations. Such fees, estimated at $12,771,620 for FY16 include sources such as facility rental fees, staff services, and box office services.

B. Transfers from Other Funds **$4,879,653**

Most of the transfers are comprised of annual appropriations from the General Fund and the Convention Center Financing Fund. Total transfers provide approximately 26% of the funding.

C. Interlocal Agreement Support **$1,000,000**

An annual distribution from the Hotel/Motel tax is provided to the City by Wake County.

Total Fund 642 Convention Center Operations Fund **$18,651,273**

FUND 644 CONVENTION CENTER DEBT SERVICE FUND

A. Other Revenues **$18,497,920**

This fund was established to segregate the debt service associated with the City's Convention Center. Revenues to fund the debt service program include transfers from other funds ($18,476,920) and interest income ($21,000).

Total Fund 644 Convention Center Debt Service Fund **$18,497,920**

TOTAL ENTERPISE OPERATING FUNDS ***$457,829,977***

V. ENTERPRISE CAPITAL PROJECT FUNDS

Revenues within the enterprise capital project funds are primarily interfund transfers from respective enterprise operating funds.

A. Transfers from Other Funds **$89,132,000**

Capital transfers from enterprise operating and special revenue funds are as follows: from Public Utilities ($80,505,000), from Stormwater ($5,757,000) and from other enterprise and special revenue funds ($2,870,000).

B. Other Revenues **$1,154,000**

Additional resources budgeted within the enterprise project funds are prior year revenues available for appropriation ($911,000) and other miscellaneous revenues ($243,000).

TOTAL ENTERPRISE CAPITAL PROJECT FUNDS ***$90,286,000***

TOTAL ALL FUNDS **$1,165,727,540**

TOTAL ALL FUNDS (NET OF INTERFUND TRANSFERS) **$833,627,661**

Tax Values, Rates and Collections

City of Raleigh
Report of Current and Back Tax Collections
(Wake County Only)

Tax Year	Total Levy [1]	Tax Rate	% Chg	Fiscal Year Ending	Amount Collected End of F/Y	% Collected End of F/Y	Amount Collected as of 06/30/14 [2]	% Collected as of 06/30/14
2013	FY14	0.3826	1.2%	$197,991,376	$196,084,171	99.04%	$196,084,171	99.04%
2012	FY13	0.3826	1.3%	$205,055,387	$200,908,102	97.98%	$203,954,796	99.46%
2011	FY12	0.3735	0.9%	$197,986,506	$194,128,041	98.05%	$197,174,323	99.59%
2010	FY11	0.3735	0.8%	$195,461,570	$191,501,187	97.97%	$194,819,416	99.67%
2009	FY10	0.3735	1.3%	$193,845,823	$189,857,297	97.94%	$193,276,698	99.71%
2008 [3]	FY09	0.3735	38.7%	$190,754,877	$186,304,670	97.67%	$190,154,079	99.69%
2007	FY08	0.4350	4.5%	$159,287,474	$155,080,943	97.36%	$158,648,369	99.60%
2006	FY07	0.4350	4.3%	$150,578,513	$147,016,916	97.63%	$150,071,755	99.66%
2005	FY06	0.3950	5.0%	$131,123,542	$128,361,329	97.89%	$130,756,006	99.72%

1. Wake County total levy includes Current Year Raleigh, Current Year Special District and Vehicle Taxes billed.
2. For FY14 and prior, amounts represents current and delinquent collections.
3. Revaluation Year. Tax rate reflects the Revenue Neutral Tax Rate plus 4.18 cents.

City Council

The City Council is Raleigh's governing body, consisting of eight citizens elected to serve two-year terms. Three of the members are elected by the entire city, including the Mayor, and the other five members are elected by districts. The Mayor, a member of the Council, is the presiding officer.

The City of Raleigh has operated under the council-manager form of government since 1947. The City Manager is responsible for the day-to-day operations of the city. The Council sets city policy, enacts ordinances as required by law and adopts all public service programs to maintain an orderly, healthy, and safe environment for Raleigh citizens. The Council appoints members to city boards, commissions, and committees, approves certain licenses and permits, adopts the annual budget and sets the tax rate. The City Council also appoints and removes the City Manager, City Clerk and City Attorney.

Additional information regarding the City Council may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at Louis.Buonpane@raleighnc.gov.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
City Council	8	8	8	8	0
TOTAL	**8**	**8**	**8**	**8**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	112,619	118,927	127,441	135,441	6.3%
Employee Benefits	45,686	50,230	51,551	63,517	23.2%
Operating Expenditures	51,205	68,110	100,993	110,733	9.6%
Special Programs and Projects	672	1,931	0	0	0.0%
Capital Equipment	55	0	2,500	5,000	100.0%
TOTAL	**$210,237**	**$239,198**	**$282,485**	**$314,691**	**11.4%**

Highlighted Budget Changes (July 2015 – June 2016)

- Includes a $1,000 salary increase for all Council members. In FY13, Council authorized a $1,000 salary increase each year from FY13 through FY17 to bring compensation for elected officials in line with officials in comparable municipalities. FY16 is the fourth year of the increase.
- Additional funding is provided for training and travel needs.

City Clerk

The City Clerk's Office prepares and maintains an accurate and permanent record of all City Council proceedings, as well as meetings of each Council committee. The Clerk's Office acts as the custodian of all legal documents relating to the City, prepares and publishes ordinances and resolutions, maintains and updates the City Code, provides clerical and administrative support to Council committees, boards and commissions, and provides information and research assistance to staff and the public on all aspects of City laws and Council actions.

Additional information regarding the City Clerk's Office may be obtained by contacting Gail Smith, City Clerk, at (919) 996-3040 or via email at Gail.Smith@raleighnc.gov.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
City Clerk	5	5	5	5	0
TOTAL	**5**	**5**	**5**	**5**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	292,076	296,363	331,881	340,862	2.7%
Employee Benefits	73,131	73,037	86,856	89,080	2.6%
Operating Expenditures	80,327	73,097	113,663	113,843	0.2%
Special Programs and Projects	2,108	3,394	0	0	0.0%
Capital Equipment	1,954	0	2,000	2,000	0.0%
TOTAL	**$449,596**	**$445,890**	**$534,399**	**$545,785**	**2.1%**

City Attorney

The City Attorney and staff advise the City Council and City administration on the legal aspects of City activities. The City Attorney's Office administers the City's legal program, represents and advocates the City's legal interest, prepares court documents, ordinances, legislation and other legal memoranda, and provides legal information to the public, the media, City staff and other governmental entities.

Additional information regarding the City Attorney's Office may be obtained by contacting Thomas McCormick, City Attorney, at (919) 996-6560 or Tom.McCormick@raleighnc.gov.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
City Attorney	20	21	21	22	1
TOTAL	**20**	**21**	**21**	**22**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,688,234	1,913,414	2,135,045	2,300,497	7.7%
Employee Benefits	441,323	484,524	535,753	585,243	9.2%
Operating Expenditures	146,964	193,523	314,277	349,168	11.1%
Special Programs and Projects	11,614	18,637	0	0	0.0%
Capital Equipment	347	45	2,000	2,000	0.0%
Capital Project Expense	0	0	0	25,000	0.0%
TOTAL	**$2,288,482**	**$2,610,144**	**$2,987,075**	**$3,261,909**	**9.2%**

Highlighted Budget Changes

- An Attorney (PG 46) is added to support the increasing workload related to infrastructure and development needs.
- $25,000 is included for construction to create additional offices from existing space.

City Manager's Office

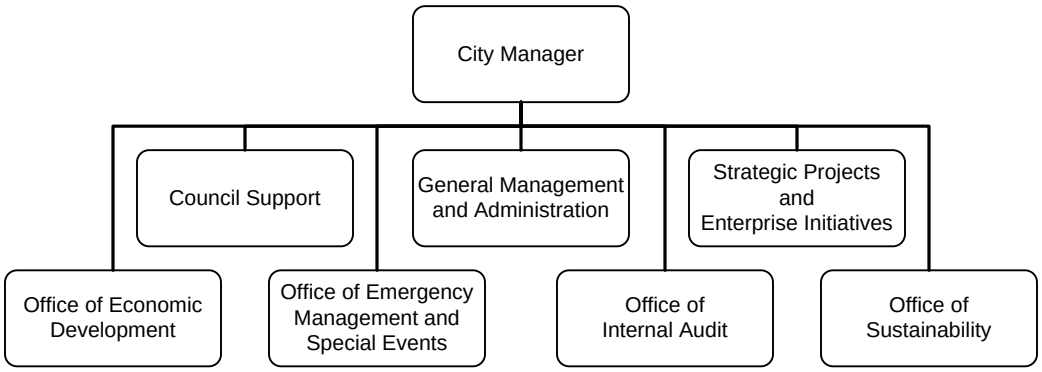
The City Manager's Office is the organizational and administrative epicenter of the city organization. In addition to coordinating and overseeing the activities of all city departments, the City Manager's Office also provides direct staff assistance to the City Council and Council committees, leads the financial and budget management processes for the city and directs the city's efforts to plan for the future.

The City Manager's Office includes the Office of Sustainability, Office of Emergency Management and Special Events, Office of Economic Development and Office of Internal Audit. Also, much of the city's interaction with outside organizations, including federal, state, and local government relations and initiatives, local colleges and universities, and numerous external nonprofit agencies, is coordinated through the City Manager's Office.

Additional information regarding the City Manager's Office may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at Louis.Buonpane@raleighnc.gov.

Mission

To build an organization in which control gives way to empowerment, direction gives way to participation and routine gives way to creativity.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
City Manager	19	19	15	16	1
TOTAL	**19**	**19**	**15**	**16**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,637,516	1,850,381	1,425,381	1,530,253	7.4%
Employee Benefits	390,929	410,201	364,711	421,197	15.5%
Operating Expenditures	245,479	419,254	509,279	423,932	(16.8%)
Special Programs and Projects	10,732	16,218	0	0	0.0%
Capital Equipment	1,335	28,584	0	0	0.0%
TOTAL	**$2,285,990**	**$2,724,637**	**$2,299,371**	**$2,375,382**	**3.3%**

*On April 15, 2014, the Offices of Sustainability, and Emergency Management and Special Events, which were previously programs within the City Manager's budget, were established as divisions within the City Manager's Office. The employees of these officers were previously calculated within the City Manager's Office employee totals. In addition, staff from the Small, Disadvantaged, Minority and Women Owned Business program within the City Manager's Office were moved to the newly-created Office of Economic Development to combine with economic development staff previously in the Planning and Development Department.

Highlighted Budget Changes (July 2015 – June 2016)

- Operating expenses were reduced within the budget in order to fund a training position (PG 37) to provide a comprehensive and consistent focus on staff training.

FY16 Anticipated Accomplishments that further City Council Mission

- Continue adjustments to the organizational structure to improve efficiency and work flow within the organization and align leadership around the City Council's key strategic focus areas.
- Continue progress on the upgrade of the Financial and Human Resource modules of the citywide enterprise resource planning system with an anticipated completion in FY16.

Office of Internal Audit

The Office of Internal Audit is an independent, objective assurance and consulting function designed to add value and improve City's operations. The Office helps the City accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. The Office conducts audits of City departments, divisions and programs.

Additional information regarding the Office of Internal Audit may be obtained by contacting Martin Petherbridge, Internal Audit Manager, at (919) 996-3162 or via email at Martin.Petherbridge@raleighnc.gov.

Mission

The mission of the Office of Internal Audit is to evaluate the effectiveness of the City's risk management, control, and governance processes by auditing City policies, practices and operations.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Internal Audit Office	0	0	4	4	0
TOTAL	**0**	**0**	**4**	**4**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	233,781	310,621	316,615	1.9%
Employee Benefits	0	61,182	84,652	86,068	1.7%
Operating Expenditures	0	89,468	121,630	121,630	0.0%
TOTAL	**$0**	**$384,431**	**$516,904**	**$524,314**	**1.4%**

*Internal Audit moved from the Finance Department to the City Manager's Office mid-year FY14.

FY16 Anticipated Accomplishments that further City Council Mission

- Develop an approach to auditing the validity and reliability of performance measures agreed to in the strategic planning process.
- Ensure audit processes are performed according to Government Auditing Standards by passing a quality assurance review.
- Rebrand and promote the hotline for reporting of employee fraud.

Office of Economic Development

The Office of Economic Development functions as the primary economic development agency for the City to ensure continued growth and investment in Raleigh. The Office focuses on business retention, business recruitment, marketing, public relations and product development.

Additional information regarding the Office of Economic Development may be obtained by contacting James Sauls, Economic Development Manager, at (919) 996-2707 or via email at James.Sauls@raleighnc.gov

Mission

Maintain and grow a diverse economy through partnerships and innovation to support large and small businesses and entrepreneurs, while providing employment opportunities to all citizens.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Office of Economic Development	0	0	6	6	0
TOTAL	**0**	**0**	**6**	**6**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	0	446,813	453,480	1.5%
Employee Benefits	0	0	111,278	115,368	3.7%
Operating Expenditures	0	0	60,147	62,492	3.9%
TOTAL	**$0**	**$0**	**$618,238**	**$631,340**	**2.1%**

*On April 15, 2014, the Office of Economic Development was established as a division within the City Manager's Office. The Office was created by moving the Economic Development Office from the Planning and Development Department to the City Manager's Office, combining with the staff of the Small, Disadvantaged, Minority and Women Owned Business group who were already located within the City Manager's Office.

FY16 Anticipated Accomplishments that further City Council Mission

- Continue to promote the economic development elements of the City of Raleigh Strategic Plan and the 2030 Comprehensive Plan.
- Partner with Wake Tech, Raleigh Chamber and Capital Area Workforce Development Board to undertake a local labor force profile and analysis.
- Partner with NC State Incubator Lab by funding space for lab-based startups.
- Partner with the Citrix and Red Hat Accelerator by providing office space in partnership with HQ Raleigh.
- Create the Business Investment Grant policy as part of the economic development tool kit.
- Target identified clusters for business recruitment and retention.
- Perform existing industry visits with targeted companies.
- Host small business expo that includes a focus on minority and women-owned businesses.
- Register minority and women-owned businesses as qualified vendors with the City.
- Partner with Raleigh Convention and Visitors Bureau and the Raleigh Convention Center on recruitment of conferences and conventions.
- Implement a comprehensive economic development marketing program.

Horizon Items

- With the continued focus on economic development, the ability to provide adequate services will require continuous assessment of staffing and service levels.
- The Office will begin creation of the economic development tool kit containing policies and programs such as loans, innovation funding and small business assistance that support business recruitment, development and retention.

Economic Development Fund

The Economic Development Fund provides support for economic development activities that benefit Raleigh. In addition to general fund support, interlocal funds pass through this fund for City/County-approved projects including the Green Square and St. Augustine Stadium projects.

The budget continues funding for the economic development initiatives of Greater Raleigh Chamber of Commerce and the Triangle J Council of Governments and the Entrepreneurship Start-Up Program. Also funded are economic incentives for downtown employment efforts by Red Hat and tax base increases associated with Green Square. The City continues to support economic development partner agencies in downtown Raleigh, the Hillsborough Street business district, and southeast Raleigh. Raleigh-based nonprofit partners are also supported through free access to a web-based grant locator service.

An increase of $20,000 in event sponsorships is included for the marketing of the first round of the NCAA basketball tournament, which will be held in Raleigh in 2016.

Additional information regarding the Economic Development Fund may be obtained by contacting James Sauls, Economic Development Manager, at (919) 996-2707 or via e-mail at James.Sauls@raleighnc.gov

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
INCENTIVE GRANTS					
Citrix Economic Incentive	-	-	52,000	66,000	26.9%
PNC Arena Economic Incentives	150,000	150,000	150,000	150,000	0.0%
Green Square Economic Incentive	-	-	100,000	100,000	0.0%
Red Hat Incentive Grant	100,000	100,000	100,000	150,000	50.0%
INTERLOCAL FUNDING					
Green Square Interlocal Funding	800,000	-	400,000	400,000	0.0%
St. Aug Stadium Interlocal Fundng	100,000	-	100,000	100,000	0.0%
DUES					
RDU Airport Agreement	12,500	12,500	12,500	12,500	0.0%
Triangle J Cog	100,338	124,462	115,000	115,000	0.0%
OFFICE OF ECONOMIC DEVELOPMENT FUNDING					
Entrepreneurship Start-Up Program	-	-	100,000	100,000	0.0%
Event Sponsorships	-	1,500	10,000	30,000	200.0%
Downtown Loan Pool	177,174	-	-	-	0.0%
OTHER					
Small Business Loan Program	2,226	2,729	-	-	0.0%
Grant Locator Service	15,053	5,939	2,500	3,500	40.0%
Rsv - Econ Dev Projects	431,559	-	-	-	0.0%
TO ARTS					
Capital City Band Expo	1,350	1,350	See Agencies	See Agencies	
Wakefield Band Expo	1,350	1,350	See Agencies	See Agencies	
OTHER OUTSIDE AGENCIES*	834,950	676,380	793,950	559,944	(29.5%)
TOTAL	**$2,714,001**	**$1,063,710**	**$1,935,950**	**$1,786,944**	**(7.7%)**

**See "Other Outside Agency Grants" budget page for details.*

Office of Sustainability

The Office of Sustainability is uniquely positioned in the City Manager's Office to work collaboratively with all city departments to prioritize sustainability at an individual, organizational and community-wide level that is critical to regain the City's recognized national leadership in this area.

Additional information regarding the Office of Sustainability may be obtained by contacting Megan Anderson, Sustainability Manager, at (919) 996-4658 or via email at Megan.Anderson@raleighnc.gov.

Mission

The Office of Sustainability works to save resources through testing new technologies and encouraging new ways of thinking that positively impact the environment, our local economy and all who live, work and play in Raleigh. Our innovative leadership will make Raleigh a resilient city, better positioned to manage inevitable natural and economic challenges.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Office of Sustainability	0	0	5	4	(1)
TOTAL	**0**	**0**	**5**	**4**	**(1)**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	0	447,764	393,489	(12.1%)
Employee Benefits	0	0	101,776	93,610	(8.0%)
Operating Expenditures	0	0	108,883	108,883	0.0%
TOTAL	**$0**	**$0**	**$658,422**	**$595,981**	**(9.5%)**

*On April 15, 2014, the Office of Sustainability, which was previously a program within the City Manager's budget, was established as a division within the City Manager's Office. The employees of this office were previously calculated within the City Manager's Office employee totals.

Highlighted Budget Changes (July 2015 – June 2016)

- A Public Information Manager (PG 37) position moved from the Office of Sustainability to the Public Affairs Department.

FY16 Anticipated Accomplishments that further City Council Mission

- Further the objectives of the City Of Raleigh Strategic Plan, particularly focusing on community resiliency planning and analysis of findings from the STAR (Sustainability Tools for Assessing & Rating Communities) Community Rating System.
- Bring new initiatives, ideas and processes forward in the year ahead. Goals include offsetting costs, financial savings, resource conservation, development of community relationships and partnerships.
- Continue public engagement, education and outreach, providing information through social media outlets, events, and direct programs such as the Sustainable Home Raleigh program.
- Continue progress on the Climate Energy Action Plan (CEAP) and Greenhouse Gas inventory updates, considering implementation of the plan initiatives and recommendations. Additional Business Case Evaluation training for City staff is anticipated to assist in prioritizing projects.

Office of Emergency Management and Special Events

The Office of Emergency Management and Special Events is one of four independent offices with cross-departmental responsibilities.

The Office manages the City's Emergency Operations Center (EOC) and is responsible for leading the City through the disaster planning, response and recovery phases. Considerable time is spent on coordination with partner agencies including utility providers, weather forecasting offices and federal, state and local government entities.

The special events function guides event organizers through the City's application process to ensure proper permitting and compliance with Raleigh City Code and Special Event Policy and to provide coordination between event organizers, city departments and other agencies. The Office manages an events schedule and public calendar and distributes informational email updates to community members.

Additional information regarding the Office of Emergency Management and Special Events may be obtained by contacting Derrick Remer, Emergency and Special Events Manager, at (919) 996-2200 or via email at Derrick.Remer@raleighnc.gov.

Mission

The emergency management mission is to establish and maintain a strategic framework aligning policy, people and activities into a comprehensive integrated all-hazard program; to efficiently guide critical information and City resources; and to coordinate external resources in collaboration with governmental and private sector partners before, during and after major emergencies or disasters.

The special events mission is to enhance the quality of life and economic prosperity of Raleigh through the support of special events while balancing the needs of the residents and business owners affected by these events.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Office of Emerg Mgmt & Spec Ev	0	0	3	4	1
TOTAL	**0**	**0**	**3**	**4**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	0	136,267	185,819	36.4%
Employee Benefits	0	0	45,121	60,509	34.1%
Operating Expenditures	0	0	38,067	46,897	23.2%
Capital Equipment	0	0	0	3,500	0.0%
TOTAL	**$0**	**$0**	**$219,455**	**$296,725**	**35.2%**

*On April 15, 2014, the Office of Emergency Management and Special events, which was previously a program within the City Manager's budget, was established as a division within the City Manager's Office. The employees of this officer were previously calculated within the City Manager's employee totals.

Highlighted Budget Changes (July 2015 – June 2016)

- An Event Manager (PG 34) is added to facilitate and manage the growing number of events in the city.

FY16 Anticipated Accomplishments that further City Council Mission

- Focus on training and exercises for the EOC personnel to ensure readiness during a disaster.

- Prepare for changes in the EOC as the city completes the new public safety facility opening in 2016.
- Refine special events policies to balance the desire for culturally diverse and engaging events with the needs of those affected by such events.
- Reduce the City's liability, while encouraging safe and quality events through compliance monitoring and on-site inspections.

Horizon Items

- Continued growth in the city, as well as in the number and diversity of events, will impact the ability of staff to build partnerships and conduct compliance checks.

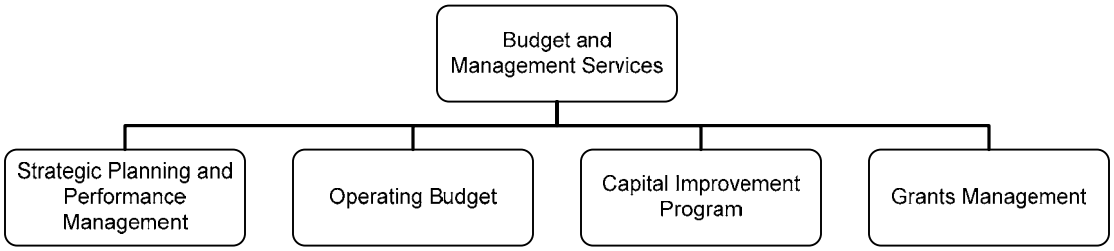
Budget and Management Services

The Budget and Management Services Department is a direct arm of the City Manager and provides budgeting and other management services in support of the larger city organization.

Additional information regarding the Budget and Management Services Department may be obtained by contacting Joyce Munro, Budget and Management Services Director, at (919) 996-4273 or via email at Joyce.Munro@raleighnc.gov.

Mission

The Budget and Management Services Department ensures effective and efficient allocation of city resources to enable the City Council, city manager and city departments to provide quality public services. The department is responsible for the development and oversight of the City's annual operating budget, five-year capital improvement program, strategic plan and performance measurement. The department also performs targeted program evaluations and policy and management analysis.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Budget & Management Services	14	17	18	12	(6)
TOTAL	**14**	**17**	**18**	**12**	**(6)**
DIRECT EXPENDITURES BY DIVISION					
Budget & Management Services	1,402,113	1,563,885	1,850,984	1,386,653	(25.1%)
TOTAL	**$1,402,113**	**$1,563,885**	**$1,850,984**	**$1,386,653**	**(25.1%)**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,078,980	1,171,098	1,341,912	921,985	(31.3%)
Employee Benefits	246,677	300,304	342,506	217,623	(36.5%)
Operating Expenditures	69,722	81,775	166,567	247,045	48.3%
Special Programs and Projects	6,733	10,708	0	0	0.0%
TOTAL	**$1,402,113**	**$1,563,885**	**$1,850,984**	**$1,386,653**	**(25.1%)**

*The Real Estate Services Division moved to the Department of City Planning – prior year positions and funding included in this section.

Highlighted Budget Changes (July 2015 – June 2016)

- The Real Estate Services division has transferred to the City Planning Department.
- Funding included for professional services to assist with the development of city-wide performance measures and targets and training to develop competencies related to data driven decision making.
- Funding included for continued participation in national and regional benchmarking programs and initiation of a citizen's survey.

FY16 Anticipated Accomplishments that further City Council Mission

- Drive more informed decision-making through higher quality information and analysis. Budget and Management Services will continue to work with other City stakeholders to improve budget processes and analysis so that staff better understand city-wide challenges, departmental needs, and available options that must be considered when deciding whether to commit city funds to a project, program or service.
- Continue implementing enhanced analytical requirements to identify the full financial impacts of new capital projects. City staff will better understand the impacts of opening new facilities and launching new software systems. Identifying long-term operating impacts better enables city staff to plan financially for staffing and other operating costs.
- Adapt and improve the capital budgeting process to better address city-wide strategic needs, facilitate discussion among key stakeholders and provide the City Manager with higher quality information and analysis.
- Provide ongoing leadership with the City of Raleigh Strategic Plan implementation. Facilitate operations of implementation teams. Develop and implement performance measures to demonstrate progress on strategic plan initiatives.
- Successfully conclude an upgrade to the PeopleSoft Commitment Control (budget controls) module to ensure appropriate budgetary expenditure controls while also providing departments with the tools and flexibility to efficiently manage their resources.
- Oversee implementation of inaugural Citizen's Survey which will provide valuable baseline data regarding citizens' perspectives on quality of life and city services.
- Initiate project to replace the City's existing budget planning system, which is no longer being enhanced or supported by the vendor.
- Continue improving the city grants program to ensure effective management of both grants the City receives and grants the City awards to external agencies.

Horizon Issues

- Implementation of performance management and dashboard technology system to support accountability for and reporting of organization's strategic plan progress and results.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Budget				
Minimum 14% Year End Fund Balance Target Met	Yes	Yes	Yes	Yes
Tax Rate (per $100 of value)	0.3735	0.3826	0.4038	0.4210
# of Budget Transfers and Amendments Processed	2,071	1,871	1,828	1,750
Grants				
New grants received/value	40/$20.1M	29/$17.5M	32/$47.6M	20/$29.5M
Total grants managed/value	85/$118.4M	89/$119.7M	93/$104.2M	120/$96.5M
New grants funded by public agency/private agency	37/3	27/2	22/3	9
New grants support capital/operating	30/10	19/10	12/10	19
% grants awarded	83%	81%	83%	82%

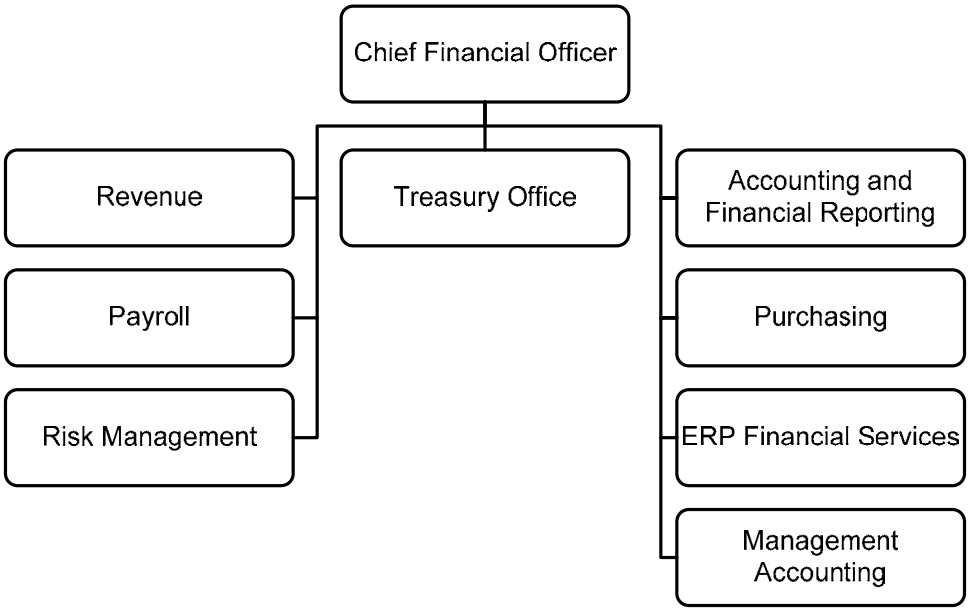
Finance

The Finance Department provides support services for City Council, city management, departments and Raleigh citizens. Services provided include treasury, accounting and financial reporting, purchasing, payroll, revenue management, and risk management. The Finance Department insures the integrity and accuracy of the city's financial transactions in accordance with applicable accounting standards, city ordinances, state statutes, federal laws.

Additional information regarding the Finance Department may be obtained by contacting Perry E. James III, Chief Financial Officer, at (919) 996-4930 or via email at Perry.James@raleighnc.gov.

Mission

To demonstrate excellence in our financial services to the city organization and our customers through a commitment to continuously improving within our philosophy of "People Helping People."



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Finance Administration	3	3	3	3	0
Finance Internal Audit Office	3	3	0	0	0
Treasury Office	5	5	5	4	(1)
Revenue	17	17	16	15	(1)
Utility Billing Svcs	44	0	0	0	0
Purchasing	7	7	7	7	0
Accounting & Fin Reporting	19	20	20	21	1
Payroll	8	5	5	5	0
TOTAL	**106**	**60**	**56**	**55**	**(1)**

Budget Detail (continued)

DIRECT EXPENDITURES BY DIVISION	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Finance Administration	462,531	446,506	521,805	531,164	1.8%
Finance Internal Audit Office	339,131	0	0	0	0.0%
Treasury Office	566,787	500,232	669,719	553,138	(17.4%)
Revenue	1,268,393	1,296,077	1,316,355	1,268,996	(3.6%)
Utility Billing Svcs	5,290,692	83,706	0	0	0.0%
Purchasing	561,597	588,040	575,523	702,049	22.0%
Accounting & Fin Reporting	1,623,217	1,745,129	1,863,405	2,021,234	8.5%
Payroll	619,318	438,019	482,120	497,028	3.1%
TOTAL	**$10,731,667**	**$5,097,709**	**$5,428,928**	**$5,573,610**	**2.7%**
DIRECT EXPENDITURES BY TYPE					
Personnel	5,827,887	3,401,074	3,623,049	3,702,665	2.2%
Employee Benefits	1,539,977	890,710	987,940	1,003,054	1.5%
Operating Expenditures	3,326,585	766,626	815,938	867,091	6.3%
Special Programs and Projects	37,218	39,163	0	0	0.0%
Capital Equipment	0	134	2,000	800	(60.0%)
TOTAL	**$10,731,667**	**$5,097,709**	**$5,428,928**	**$5,573,610**	**2.7%**

Highlighted Budget Changes (July 2015 – June 2016)

- During FY15, organizational changes were made to enhance traditional financial support services and increase the department's capacity to support the growing analytical and financial planning needs of city operations. While no additional resource requirements are proposed during this first full year of this reorganization, it is anticipated that the changes will provide greater support to Finance Divisions, City Management and Departments. Included in this change is the transfer of one position to the Risk Management Fund.
- Includes part time purchasing expenditures associated funded by procurement card rebate ($125,000).
- A procurement study to provide an organizational structure review in line with best practices to support operational excellence within the city ($50,000).

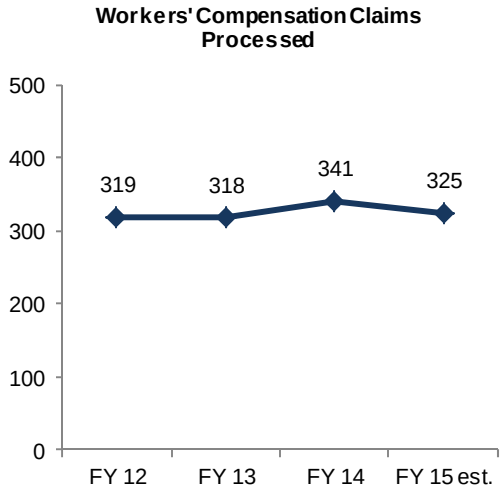
FY16 Anticipated Accomplishments that further City Council Mission

- Complete FY15 Comprehensive Annual Financial Report (CAFR) with an unqualified opinion from the independent auditors and submit CAFR to Government Finance Officers Association (GFOA) for certificate of achievement consideration.
- Enhance financial system modules and upgrades to improve financial accountability and reporting. Continue to refine financial system functionality to improve process and system efficiency for the benefit of system end users and the data and reporting audience. Support the PeopleSoft 9.2 Upgrade technology project which is targeted for go live in early FY16.
- Leverage purchasing metrics obtained from the procurement system to negotiate more favorable vendor contracts.
- Maintain AAA general obligation bond rating from all three rating agencies, as well as Aa1 and AAA ratings on revenue bonds. Continue GFOA financial assessment to measure performance of the City's finance organization against best public sector practices.
- Complete debt issuances and refundings in support of key city projects at lowest possible cost.
- Complete Citizen's Annual Financial Report to provide citizens an easy to read review of the city's finances and highlight key fiscal areas of interest to citizens.

- Continue to centralize invoicing and collection of smaller departmental accounts receivables to reduce processing costs and improve collection rates.
- Complete user fee study to establish formal user fee policy including fee benchmarking and fee update process.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Vendor Invoices	53,370	62,098	72,874	74,000
Liability/Property damage claims processed	222	232	361	360
Government Finance Officer Association Certification for CAFR	100%	100%	100%	100%
Bond rating (Desire: AAA)	AAA	AAA	AAA	AAA



Risk Management Fund

The Risk Management program provides risk management services to protect the City's interest with respect to property and general liability exposures, as well as its workers compensation program. Although funded within the Risk Management Fund, organizationally, the personnel in this office fall within the larger Finance Department.

Workers' compensation claim costs are allocated to departments based upon actuarial claims cost projections and payroll cost projections. Property insurance premiums are allocated to departments responsible for the property based upon the insured values of the properties, as determined by appraisal. General liability and auto liability costs are allocated within individual departments based upon claims experience and actuarial claims cost projections.

Additional information regarding the Risk Management program may be obtained by contacting Robin Rose, Deputy Financial Officer, at (919) 996-4960 or via email at Robin.Rose@raleighnc.gov.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Risk Management	5	5	5	6	1
TOTAL	**5**	**5**	**5**	**6**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	243,046	259,376	265,727	351,027	32.1%
Employee Benefits	88,116	89,763	102,809	137,028	33.3%
Operating Expenditures	390,557	394,187	535,600	487,300	(9.0%)
Special Programs and Projects	5,021,875	5,488,030	8,111,300	8,201,300	1.1%
Interfund Transfers	77,185	5,054,463	5,005,263	988,048	(80.3%)
TOTAL	**$5,820,779**	**$11,285,819**	**$14,020,699**	**$10,164,703**	**(27.5%)**

* Due to positive claims experience and full actuarial funding, transfers were made to departments as one-time revenues in FY14 and FY15. For FY16, $523,000 was transferred to departments.

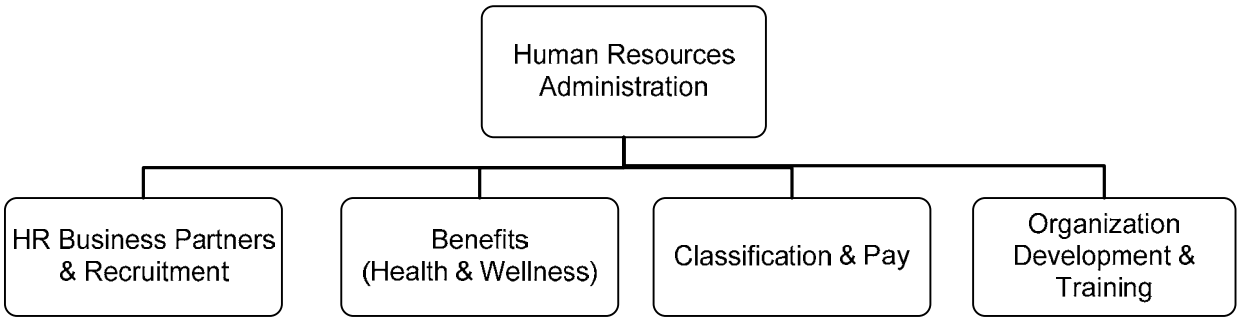
Human Resources

The Human Resources Department is responsible for the development, implementation and administration of policies and programs focused on the processes to recruit, train, develop, motivate, reward and retain a qualified workforce.

Additional information or questions regarding the Human Resources Department may be obtained by contacting Steve Jones, HR Director at 919-996-4708 or by email at C.Stephen.Jones@raleighnc.gov.

Mission

The Human Resources Department provides support to all City of Raleigh employees and departments by facilitating, coordinating and administering the appropriate people processes to attract, motivate, reward and retain a quality workforce that delivers services to the public at a high level. This includes developing, implementing and administering organization policies, program and practices that comply with local, state and federal laws and regulations.



Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
EMPLOYEES					
Human Resources	25	29	30	30	0
TOTAL	**25**	**29**	**30**	**30**	**0**
DIRECT EXPENDITURES BY DIVISION					
Human Resources	2,676,208	3,246,704	3,783,768	4,233,203	11.9%
TOTAL	**$2,676,208**	**$3,246,704**	**$3,783,768**	**$4,233,203**	**11.9%**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,586,045	1,955,667	2,065,171	2,107,811	2.1%
Employee Benefits	420,983	534,846	590,080	594,386	0.7%
Operating Expenditures	651,815	727,630	1,124,517	1,518,007	35.0%
Special Programs and Projects	17,365	28,562	4,000	13,000	225.0%
TOTAL	**$2,676,208**	**$3,246,704**	**$3,783,768**	**$4,233,203**	**11.9%**

Highlighted Budget Changes (July 2015 – June 2016)

- $500,000 of one-time funding for contractual services to assist with a compensation and performance plan analysis.

FY16 Anticipated Accomplishments that further City Council Mission

- Initiate a project to analyze and assess our pay structure resulting in recommendations to improve our ability to attract, retain, motivate and reward a qualified workforce.
- Conduct a training needs assessment across the organization to determine training priorities and implement a plan to address identified needs.

- Expand the wellness plan to include engagement of covered spouses in wellness programs and activities.
- Develop a departmental strategic plan that aligns with the City of Raleigh Strategic Plan.
- Establish standard metrics for the department to determine efficiency and effectiveness and benchmark results for continuous improvement.
- Assess for opportunities to automate, increasing efficiency and reducing costs.
- Assess the Employee Performance Evaluation system to identify a standardized approach that will encourage continuous improvement and support the organizational objectives.
- Continue to assess the overall cost and competiveness of benefits package to identify opportunities for efficiency and effectiveness.
- Conduct an audit of the HR department to assess compliance with applicable regulatory and legal requirements.
- Implement a department structure that improves support and service to the organization.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
% Net turnover rate of employees (less retirements, death, and medical related	4.7%	4.8%	4.6%	4.6%
Applications processed	10,712	12,693	18,501	48,454
Jobs filled	471	522	558	790
Grievances filed	10	11	8	10
General in-house training programs offered	129	170	239	290
Visits to employee Health Center	6,276	5,365	4,283	5,308
% participation in HRA (Active Employees)	91%	96%	91%	92%
% participation in HRA process (Retirees)	21%	36%	43%	45%
Classification reviews completed*	101	252	144	166
Injury Frequency Ratio (IFR)	6.77	7.00	7.20	7.30

*Information on a calendar year

Safety Benchmarks

	Raleigh	Local Government	State (All Industries)
Days Away Restricted or Transferred (DART)	4.49	2.20	1.60
Injury Frequency Ratio (IFR)	7.30	4.60	3.10

Health/Dental and OPEB Trust Funds

The Health/Dental Trust Fund provides for the payment of the city's self-funded health and dental costs for current employees and dependents. The city established the Other Post Employment Benefits (OPEB) Trust in FY08 to fund post-employment benefit costs (health insurance, Medicare supplement, and life insurance), as well as the future retiree benefit liability of current employees. Annually, the city engages an actuary to calculate the Annual Required Contribution (ARC) to fully fund the city's OPEB trust.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 TO FY16
Health/Dental Trust	$ 31,468,450	$ 34,890,781	$ 36,660,000	$ 38,210,000	4.2%
OPEB (Retiree Benefits) Trust	10,915,230	12,644,218	15,754,000	15,875,000	0.8%
TOTAL EXPENDITURES	**$ 42,383,681**	**$ 47,534,999**	**$ 52,414,000**	**$ 54,085,000**	**3.2%**
HEALTH/DENTAL TRUST COSTS BY TYPE					
Employee Health Claims/Wellness	$ 26,534,787	$ 29,336,485	$ 30,750,000	$ 31,850,000	3.6%
Dental Claims	1,734,017	2,132,738	2,400,000	2,840,000	18.3%
Administrative Charges	1,999,562	2,179,174	2,220,000	2,230,000	0.5%
Stop Loss Fees	1,174,956	1,210,021	1,250,000	1,250,000	0.0%
Fiduciary Fees	25,129	32,363	40,000	40,000	0.0%
TOTAL	**$ 31,468,450**	**$ 34,890,781**	**$ 36,660,000**	**$ 38,210,000**	4.2%
OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST COSTS BY TYPE					
Retiree Health Claims/Wellness	$ 9,060,562	$ 10,621,305	$ 10,040,000	$ 10,925,000	8.8%
Retiree Life Insurance	130,354	134,751	130,000	150,000	15.4%
Retiree Medicare Supplement	891,355	989,572	900,000	950,000	5.6%
Administrative Charges	481,404	523,055	500,000	500,000	0.0%
Stop Loss Fee	282,616	291,899	270,000	270,000	0.0%
Fiduciary Fees	68,940	83,636	84,000	80,000	(4.8%)
Reserve for Prior Liability	-	-	3,830,000	3,000,000	(21.7%)
TOTAL	**$ 10,915,230**	**$ 12,644,218**	**$ 15,754,000**	**$ 15,875,000**	**0.8%**

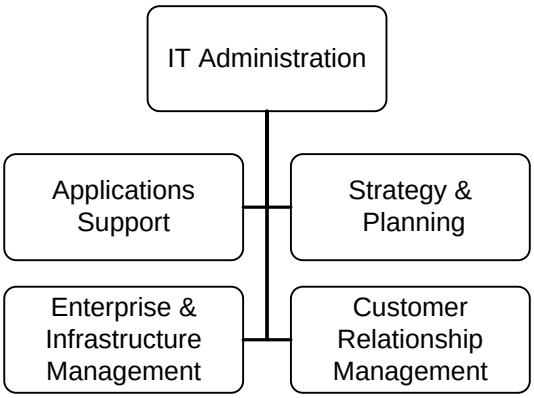
Information Technology

The Information Technology Department provides technology services and information systems that deliver business value to the City and the greater Raleigh community. As the demand for technology evolves, the IT organization must provide services to align IT investment with citywide goals. The Information Technology Department extends beyond the traditional operational model with its focus on civic engagement, information transparency and the promotion of constituent-facing programs to support a highly technological region.

Additional information regarding the Information Technology Department may be obtained by contacting Beth Stagner, Interim Chief Information and Community Relations Officer, at 919-996-3045 or via email at Beth.Stagner@raleighnc.gov.

Mission

To promote technology solutions that improve economic development, civic engagement and efficiencies in the delivery of City services as a basic citizen expectation.



Budget Details

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Information Technology Administration	6	6	7	10	3
IT Strategy & Planning	8	8	11	11	0
IT Enterprise Infrastructure Mgt	24	24	23	21	(2)
IT Application Support	30	30	28	30	2
IT Customer Relationship Mgt	11	10	9	9	0
TOTAL	**79**	**78**	**78**	**81**	**3**
DIRECT EXPENDITURES BY DIVISION					
Information Technology Administration	996,606	947,634	1,149,042	1,471,936	28.1%
IT Strategy & Planning	2,037,790	2,150,121	2,360,272	3,172,257	34.4%
IT Enterprise Infrastructure Mgt	5,851,789	6,202,271	7,204,702	6,503,672	(9.7%)
IT Application Support	5,893,488	4,262,130	4,523,240	4,930,869	9.0%
IT Customer Relationship Mgt	1,741,625	1,813,859	2,045,734	1,607,450	(21.4%)
TOTAL	**$16,521,298**	**$15,376,015**	**$17,282,990**	**$17,686,183**	**2.3%**

Budget Detail (continued)

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DIRECT EXPENDITURES BY TYPE					
Personnel	5,291,297	5,397,471	5,876,974	6,145,381	4.6%
Employee Benefits	1,398,048	1,530,121	1,639,161	1,750,943	6.8%
Operating Expenditures	9,787,371	8,370,033	9,766,855	9,769,860	0.0%
Special Programs and Projects	44,582	78,390	1	20,000	1999900.0%
TOTAL	**$16,521,298**	**$15,376,015**	**$17,282,990**	**$17,686,183**	**2.3%**

Highlighted Budget Changes (July 2015 – June 2016)

- A new IT Security Manager (PG 42) is responsible for the development and implementation of Citywide information security programs and ongoing activities to preserve the availability, integrity and confidentiality of City data in compliance with applicable security policies and standards.
- Two new staff positions will address the growing application management needs within the City. An Information Technology Analyst (PG 42) will maintain the City's enterprise Oracle databases (PeopleSoft, City Works, GIS, etc.) and oversee database administration integration. An Applications Integration Developer (PG 40) will manage the technical integration of the Cityworks program.
- Through public-private partnerships, the City will receive $20,000 in donations to support the Raleigh Digital Connectors program.
- Cost-saving efficiencies from telecommunications and temporary staff reductions will fund pressing department needs including contract increases for software licenses ($223,000) and the implementation of a new IT Service Management Program ($130,000), which will align IT service delivery with the City's business needs.

FY16 Anticipated Accomplishments that further City Council Mission

- The City of Raleigh will build a high-speed, next generation Institutional Fiber Network that will begin servicing several City facilities. Fiber optic cable connections will result in a secure, resilient network that will provide high speed, high bandwidth connections positioning the deployment of innovative technology solutions in the future.
- Continue the Mobility Management program enabling city employees to access applications and data from any computing device easily and securely.
- The EnerGov assessment phase will conclude in FY15 and transition into the implementation phase. The EnerGov Land Management System will replace an in-house developed permitting and inspection system with an enterprise-wide software platform for all land development activities. The platform creates a unified and interconnected system for all business areas involved in land development planning, building code regulation and enforcement, business licensing, municipal code compliance processes, and other regulatory functions.
- In 2015, the development of a Digital Inclusion Plan will be developed for city-wide adoption. In addition to community programming, the Community Digital Inclusion Survey is a pilot project that seeks to examine digital inclusion within the City of Raleigh. This initial data collection will identify factors that contribute to technology use and adoption, develop a sustainable database to inform future youth and resident programming, and promote citizen participation within Raleigh's digital economy.

- Anticipated program outcomes of the IT Service Management Program include improved customer service and increased IT asset and cost visibility. The first phase is currently underway and includes implementation of a new employee help desk process in the fall 2015.

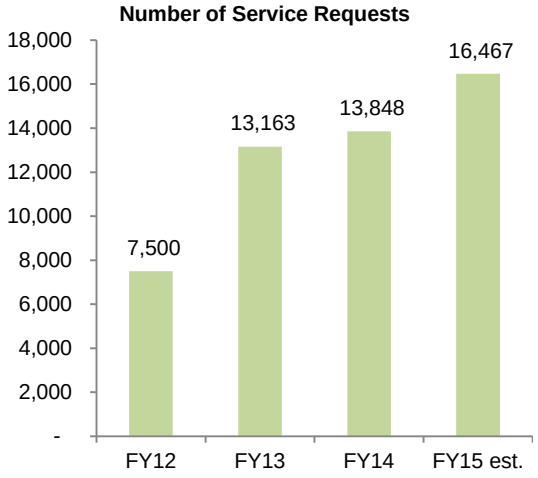
Horizon Items

- Continue facilitation of the Raleigh Digital Connectors training program for youth ages 14 through 21 from diverse communities within Raleigh city limits. Raleigh Digital Connectors are dedicated to improving their communities and themselves through technology and community service. Participants learn 21st century technology skills, develop professional life skills, participate in open data projects, explore workplace pathways, and serve their communities. The City of Raleigh sustains the program through collaborative strategic public and private partnerships.
- Explore the migration of existing applications to the cloud and a managed services approach. The change would outsource application management, allow IT staff to drive business initiatives and improve service level agreements. The decision will be based on resource availability, technical proficiency, and potential cost avoidance and application complexity.
- Identify opportunities to consolidate laptops and mobile devices to lightweight tablet/laptop hybrids, while reviewing the total cost of ownership for lease verses purchasing technology assets. Exploration of new desktop operating system upgrades, including options for moving to cloud-based solutions for email and desktop productivity.

Performance Indicator

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Customer Support Center calls per day	175	150	75	66
Active devices maintained - servers, laptops, desktops and peripherals	7,600	7,525	7,901	8,020
Amount of collections through eTransactions*	27,316,996	46,700,000	43,532,463	49,951,133
Total eTransactions*	327,864	387,343	453,115	494,146

*Transactions are for Public Utilities' Utility Billing only.



Public Affairs

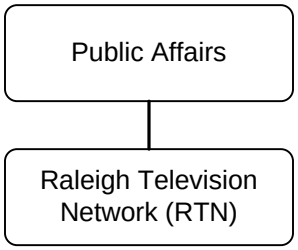
The Public Affairs Department develops materials, opportunities and resources used to market and communicate City services, policies and procedures to the public and the media. The department serves as the City's media liaison, facilitating media conferences, fielding direct media inquiries, populating the City's website and intranet site, and social media Facebook and Twitter resources. Public Affairs produces monthly "City Shows," quarterly "Under Construction" and "Firewatch" programming and stand-alone programming on Raleigh Television Network (RTN).

The Public Affairs Department includes the Print Services Division, which is responsible for on-site design and purchasing of printing services. The department also manages the City's mail and delivery services in an effort to realize greater efficiencies and economies.

Additional information regarding the Public Affairs Department may be obtained by contacting the Public Affairs Director, Damien Graham, at (919) 996-3002 or via email at Damien.Graham@raleighnc.gov.

Mission

The City of Raleigh Public Affairs Department develops and markets information about City services, through a variety of avenues, to improve Raleigh's quality of life and to increase understanding of, and participation and trust in government.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Public Affairs	12	12	12	14	2
Public Affairs-RTN	8	8	8	8	0
TOTAL	**20**	**20**	**20**	**22**	**2**
DIRECT EXPENDITURES BY DIVISION					
Public Affairs	977,137	1,102,643	1,181,128	1,303,291	10.3%
Public Affairs-RTN	532,878	588,797	683,717	694,549	1.6%
TOTAL	**$1,510,015**	**$1,691,439**	**$1,864,845**	**$1,997,840**	**7.1%**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,046,329	1,127,053	1,197,235	1,318,419	10.1%
Employee Benefits	296,633	313,981	332,383	366,730	10.3%
Operating Expenditures	148,949	215,174	318,227	302,691	(4.9%)
Special Programs and Projects	7,213	11,683	0	0	0.0%
Capital Equipment	10,891	23,549	17,000	10,000	(41.2%)
TOTAL	**$1,510,015**	**$1,691,439**	**$1,864,845**	**$1,997,840**	**7.1%**

Highlighted Budget Changes (July 2015 – June 2016)

- Includes a new Social Media Manager position to guide City's social media presence ($68,000).
- Transfers one Public Information Manager (PG 37) from the Office of Sustainability to Public Affairs.

FY16 Anticipated Accomplishments that further City Council Mission

- Enhance City's social media presence to implement a full-fledged social media program, as recommended in the communications study.
- Provide internal and external public information support for implementation of the City of Raleigh Strategic Plan.
- Serve on Local Organizing Committee, Signature Event Committee and Media Committee for the 2015 World of Bluegrass, as well as a co-liaison to Technology and Communications Committee.
- Enhance the City's website and intranet site, increasing efficiencies and quality control of all City print communications.
- Further develop, enhance and increase City programming on Raleigh Television Network for telecast and sharing on City's Youtube site.

Special Appropriations

The City of Raleigh Special Appropriations budget reflects services or functions that are not specifically associated with a particular department. These functions are grouped into five categories: Employee Benefits, Intergovernmental Payments, Non-departmental Expenses, Risk Management and Transfers to Other Funds.

The Employee Benefits category budgets the city's contribution toward health and life insurance for retirees, workers compensation and unemployment.

Intergovernmental payments include items such as tax billing and collections and the municipal service districts in downtown Raleigh and along Hillsborough Street.

Non-departmental expenses include operating costs not associated with a specific department. These include postage, safety shoes, Council contingency and the maintenance and operations reserve.

The risk management accounts fund a portion of the Risk Management Internal Service Fund. As in the past, direct expenses of risk management will be paid from the Internal Service Fund.

Transfers to Other Funds include transfers made from the General Fund to other funds. Transfers to the General Debt Service Fund, Technology Fund, General Public Improvements Capital Projects Fund and Park Improvement Fund represent the General Fund contributions to the city's debt service and five-year capital program. Transfers are also made to Public Transit, Parking Operations, Convention and Performing Arts Center, Solid Waste Services and Community Development funds. These funds are operated as business-like enterprise funds, but are partially supported with General Fund dollars.

Budget Detail

DIRECT EXPENDITURES BY TYPE	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Employee Benefits					
Opeb- Post Employment Benefits	9,782,930	9,763,381	9,840,522	9,984,033	1.5%
Unemployment	174,569	1,030,061	128,667	122,754	(4.6%)
Intergovernmental Payments					
City Co Tax B & C	399,501	821,209	870,000	1,109,000	27.5%
Elections		128,792		250,000	
Penalty Pmts Due Wcpss (90% Of	361,555	521,268	678,000	500,000	(26.3%)
Rsv-Hillsborough MSD	165,994	160,888	267,000	326,510	22.3%
Rsv-Municipal Service District	1,188,288	1,178,272	1,210,000	1,282,250	6.0%
Non-departmental Expenses					
City Records Mgmt	(208)	46,120	0	0	
Contractual Svcs-Other	49,080	69,840			
Postage	359,235	412,907	189,975	189,975	0.0%
Safety Shoes	86,188	88,696	103,810	103,810	0.0%
Storm Water Utility Fees	0	0	10,000	0	
Repairs-Bldg/Structure	0	0	250,000	0	
Rsv-Contingency	0	0	75,626	100,000	32.2%
Rsv-M & O	0	0	726,618	733,529	1.0%
Special Projects & Programs	114,824	62,612	84,500	90,000	6.5%

Budget Detail (continued)

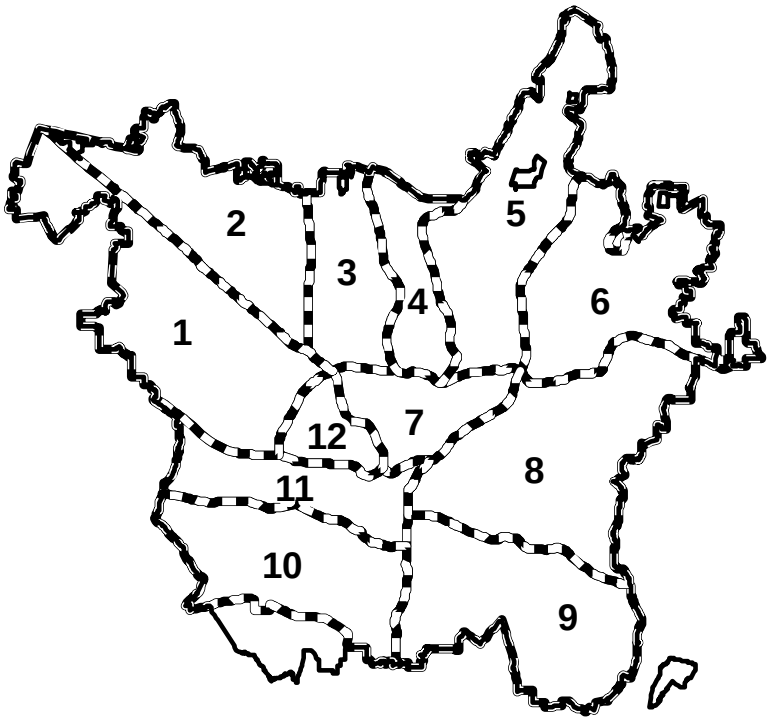
DIRECT EXPENDITURES BY TYPE	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Risk Management					
Misc Insurance Premiums	309,992	484,492	488,092	488,092	0.0%
Sir Prop/Liab Claims	955,811	0	0	0	
To ISF-Prop/Liab Claims	0	0	44,583	33,147	(25.7%)
To Isf-Excess Prop/Liab Prem	525,152	0	0	0	
To ISF-Prop/Liab Premium	0	0	63,002	66,553	5.6%
To ISF-WC Excess Premium	0	0	21,388	20,607	(3.7%)
To Isf-Other Insurance Svcs	932,495	959,839	959,839	959,839	0.0%
To Isf-Sir Workers Comp	0	0	232,474	241,602	3.9%
Transfers to Other Funds					
To 110 Economic Dev	1,223,102	1,316,008	1,030,696	1,281,190	24.3%
To 190 Debt Svc	41,935,177	40,757,568	46,562,000	56,149,950	20.6%
To 251 Equip Replacement-Gen G	0	4,324,626	1,540,000	0	
To 310 Public Utilities	47,278	0	0	0	
To 360 SWS Operations	11,380,030	11,020,702	11,628,083	9,890,508	(14.9%)
To 410 Transit Oper	10,811,600	11,340,654	11,760,182	11,759,062	(0.0%)
To 410 Access Ral Trans	6,890,429	6,787,074	6,810,089	6,815,176	0.1%
To 442 Parking Facility	2,031,145	1,000,000	500,000	500,000	0.0%
To 501 Technology Cap Proj	2,894,152	3,021,244	2,880,385	2,898,934	0.6%
To 501 ERP Debt Service	1,256,570	1,138,164	1,119,615	1,101,066	(1.7%)
To 505 Misc Capital Proj	2,837,844	4,150,000	3,000,000	4,000,000	33.3%
To 505 Misc Cap For Oep Bldg	3,730,000	0	0	0	
To 515 Sidewalk	0	2,784,000	0	0	
To 515 (Powell Bill)	0	658,850	0	0	
To 525 Street Impv	0	4,934,150	10,417,000	10,496,000	0.8%
To 531-Street Bond Fund 1999	0	3,040,000			
To 625 Park Impv	2,065,000	3,092,520	3,500,000	3,675,000	5.0%
To 642 Civic Ctr Renov	1,856,247	1,891,481	1,926,756	1,913,948	(0.7%)
To 646 Auditorium Renov	170,000	0	0	0	
To 735 Housing Operations	1,083,483	1,225,231	1,197,533	979,363	(18.2%)
To 736 Housing Projects	247,945	0	0	0	
TOTAL	**$ 105,865,409**	**$ 118,210,649**	**$ 120,116,435**	**$ 128,061,898**	**6.6%**

Highlighted Budget Changes (July 2015 – June 2016)

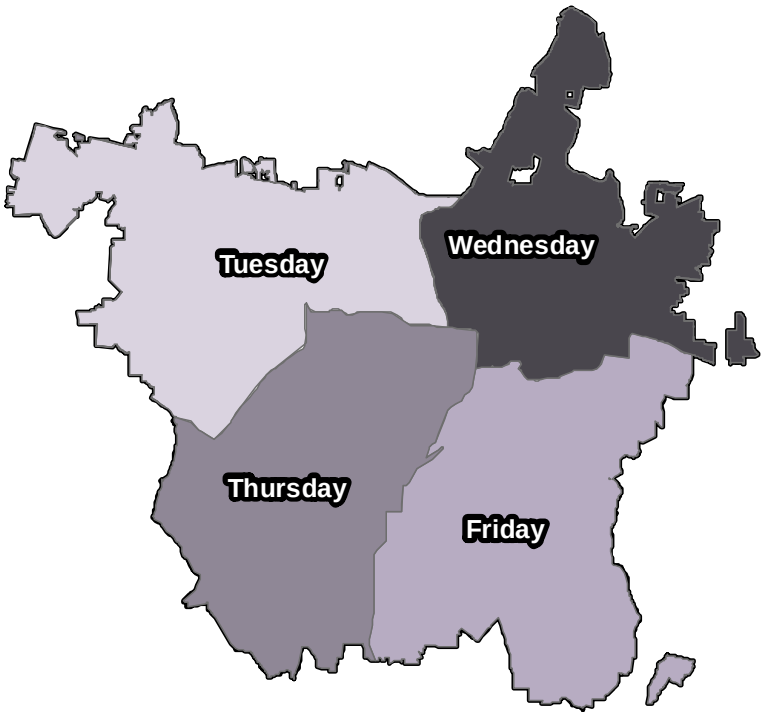
- Debt service increases by $9.6M related to the Parks bond approved through a November 2014 referendum and regularly programmed increases.
- Increases transfers to capital to fund maintenance and improvements at general government and public safety facilities ($1M) and parks and recreation facilities ($175,000).
- Transfer to the Economic Development Fund increases to continue support for entrepreneurship program and incentive grants ($250,000).
- Funding for biennial elections has been added for FY16 ($250,000).
- One-time transfer to the Equipment Fund for a ladder and engine truck to support the opening of Fire Station 29 in FY15 has been removed (-$1.54M).

.

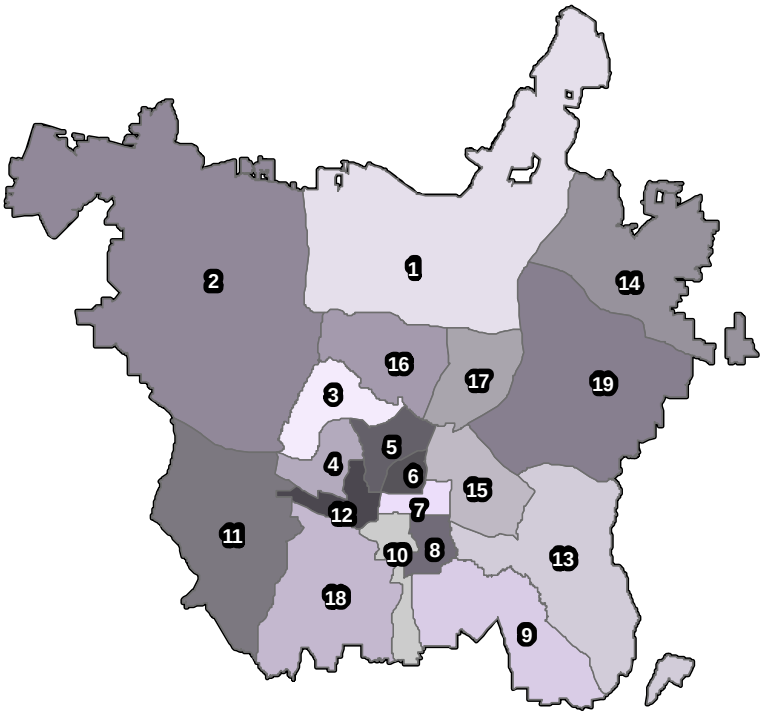
Leaf Collection Zones



Trash Collection Zones



Citizen Advisory Council Districts



Atlantic (17)	Glenwood (3)	North Central (7)	Southeast (13)
Central (10)	Hillsborough (12)	Northeast (19)	Southwest (18)
East (15)	Midtown (16)	Northwest (2)	Wade (4)
Five Points (5)	Mordecai (6)	South (9)	West (11)
Forestville (14)	North (1)	South Central (8)	

City Planning

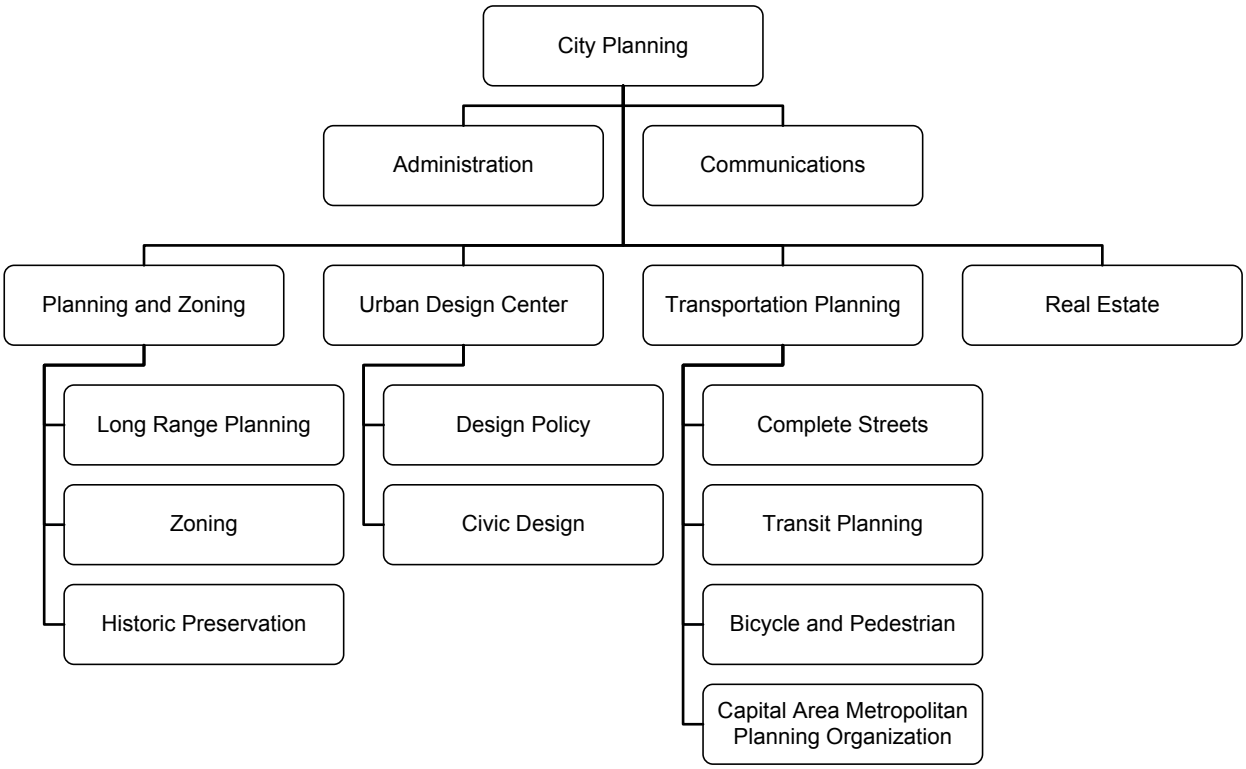
The Department of City Planning provides policy analysis, public engagement, guidance and support on matters of land use, transportation, urban design and growth management.

Primary functions include maintenance and implementation of the 2030 Comprehensive Plan, developing growth management strategies, conducting area and corridor plans, envisioning design solutions, and coordinating multi-modal transportation design and implementation. The department also provides administration, interpretation, and enforcement of the Unified Development Ordinance (UDO). Through workshops, lectures and a strong online presence, the department presents public education opportunities regarding growth and development issues, the development process, and the city's development regulations. Departmental staff support the Planning Commission, Board of Adjustment, Raleigh Historic Development Commission, Bicycle Pedestrian Advisory Commission, and the Appearance Commission.

Additional information regarding Planning and Development may be obtained by contacting Kenneth Bowers, City Planning Director, at (919) 996-2633 or via email at Kenneth.Bowers@raleighnc.gov.

Mission

The Department of City Planning provides guidance for the growth, preservation, and development of the City of Raleigh in order to maintain a community of lasting value by protecting the public health, safety and welfare, maintaining a strong economy, sustaining a well-connected transportation system, and offering urban design solutions.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Planning	58	64	58	57	(1)
TOTAL	**58**	**64**	**58**	**57**	**(1)**
DIRECT EXPENDITURES BY TYPE					
Personnel	3,586,699	3,817,346	3,550,076	3,717,237	4.7%
Employee Benefits	981,316	1,075,074	993,948	1,071,941	7.8%
Operating Expenditures	447,214	588,702	742,922	666,816	(10.2%)
Special Programs and Projects	24,443	47,534	3,000	0	(100.0%)
Capital Equipment	0	0	400	0	(100.0%)
Capital Project Expense	0	0	0	25,000	0.0%
Interfund Transfers	150,514	223,763	231,431	223,994	(3.2%)
TOTAL	**$5,190,185**	**$5,752,419**	**$5,521,777**	**$5,704,988**	**3.3%**

Highlighted Budget Changes (July 2015 – June 2016)

- The reorganization of the former Planning and Development Department transfers the Business Solutions Division (six positions) and some administrative staff (three positions) from Planning Administration to the new Development Services Department. To strategically evaluate public and private property as part of plan and project development, the city's Real Estate Services group (seven positions) joins the department from Budget and Management Services.
- Funding for a property disposition study will support the development of a strategic public property acquisition and disposition strategy ($100,000).
- The Urban Design Center focus expands to include a civic design function, providing a framework for design excellence in major city projects. This unit will focus on the implementation of adopted plans and studies and oversee the facility design of major public buildings and other projects.
- A new Assistant Planning Director (PG 43) will be responsible for the Long Range Planning and Zoning Enforcement divisions. In addition to supporting the department director, this position will coordinate management, interpretation and enforcement of the UDO.
- A new Senior Planner (PG 38) in Long Range Planning will oversee the division's community outreach efforts including Community Advisory Committee (CAC) support, and planning-related data analytics.
- Real Estate Services adds a new Real Estate Specialist (PG 35) to manage increased workload for land acquisitions associated with development and the Capital Improvement Program (CIP).
- Provides legal counsel to the Raleigh Historic Development Commission (RHDC) during its quasi-judicial public hearings for Certificates of Appropriateness ($10,000).

FY16 Anticipated Accomplishments that further City Council Mission

- Complete the five-year update of the 2030 Comprehensive Plan. This effort will reassess plan priorities and strategies, fulfill Council policies to prioritize capital improvement planning items, advance growth areas within the city and integrate return on investment assessments into long range city planning.
- Improve departmental support for CACs and establish new procedures that ensure effective and efficient CAC input into the rezoning process.
- Complete the Cameron Village and Hillsborough Street Small Area Plans, which will clarify an appropriate scale and character for future development and the role of transportation and parking in the development of that area.

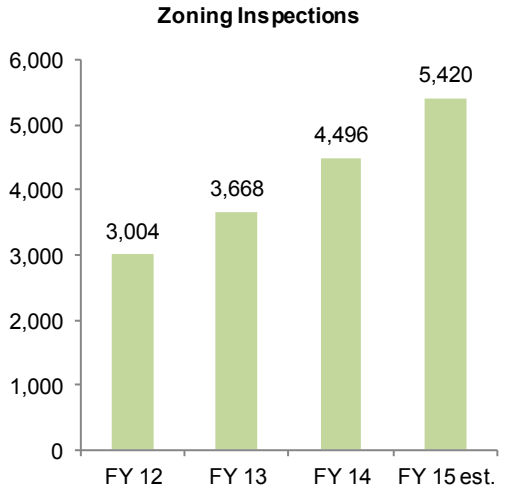
- Complete a corridor and area planning process for the Southern Gateway encompassing South Wilmington and South Saunders Streets.
- Adopt the UDO Official Zoning Map, which will conclude a multi-year effort to modernize the city's development code in support of the vision and policies of the 2030 Comprehensive Plan.
- Update the City's Bicycle Master Plan, the blueprint for on- and off-road cycling facilities citywide.
- Coordinate construction of Raleigh Union Station and related infrastructure.
- Support planning efforts for the Dorothea Dix property and its surroundings including multimodal transportation access, land use impacts, and planning for perimeter neighborhoods.

Horizon Items

- Ongoing high demand for area planning services to address urban form and infrastructure issues in high growth areas of the city will continue to put pressure on departmental staffing resources.
- Implementation of area plan infrastructure recommendations will place additional prioritization demands on the CIP. Approved plans such as Capital Boulevard Corridor Study, Blue Ridge Road District Study, and Southern Gateway Corridor Study contain significant capital investment proposals and will require extensive cross-departmental coordination.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Zoning - Cases Processed	14	21	18	22
Annexation - Voluntary Petitions Processed	15	28	37	40
Comprehensive Plan Amendments	4	6	5	7
Certificates of Appropriateness Processed	129	180	185	220
Sign Permits Issued	1,474	1,337	1,356	1,442
Zoning Permits Issued	2,159	2,544	3,732	5,012



Capital Area Metropolitan Planning Organization

The Capital Area Metropolitan Planning Organization (CAMPO) serves as the coordinating agency among local governments, the North Carolina Department of Transportation and the Federal Highway Administration. CAMPO is comprised of three parts: a Transportation Advisory Committee (TAC), a Technical Coordinating Committee (TCC) and a staff that serves the members of these boards. The organization carryies out an annual work program approved by the TAC, a portion of which includes updating the Metropolitan Transportation Improvement Program (a seven-year project programming schedule) and the Long-Range Transportation Plan (a minimum twenty-year forecast of projects and programs).

Additional information regarding CAMPO may be obtained by contacting Chris Lukasina, CAMPO Manager, at (919) 996-4402 or via email at Chris.Lukasina@campo-nc.us.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
CAMPO	11	12	13	13	0
TOTAL	**11**	**12**	**13**	**13**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	755,476	712,361	855,184	920,559	7.6%
Employee Benefits	264,076	215,808	297,517	312,439	5.0%
Operating Expenditures	983,388	940,404	1,965,492	1,640,491	(16.5%)
Capital Equipment	1,534	20,056	25,000	8,000	(68.0%)
Interfund Transfers	0	86,349	100,000	100,000	0.0%
TOTAL	**$2,004,473**	**$1,974,978**	**$3,243,193**	**$2,981,488**	**(8.1%)**

Development Services

The Development Services Department merges several functions from the former Planning and Development Department. Combining the Development Services and Inspections divisions with Business Solutions creates a single department focused on the review, permitting and inspection of development projects. Elevating these services and resources to a department level ensures customers will have an organization structured to meet their unique service needs.

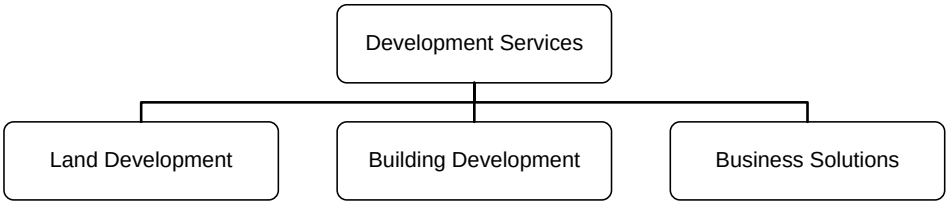
The Development Services Customer Support Center provides one point of contact for the submittal, oversight, review and approval of projects for citizens and the development community. The department also coordinates the Development Management Team (DMT), an interdepartmental group of managers who oversee plan review and permit issuance processes and personnel.

Departmental staff are responsible for the review and issuance of both land and building development permits. In addition to the review function, inspections staff ensure citizen safety through building code compliance and enforcement. The Business Solutions unit supports the record-keeping and information management needs of development review, permitting and inspections functions across the city.

Additional information may be obtained by contacting the Development Services Department at (919) 996-2495.

Mission

The Development Services Department protects the public health, safety and welfare by ensuring that all development within the city's jurisdiction complies will all applicable local, state and federal codes and ordinances, including the Unified Development Ordinance and North Carolina Building Code. Development Services cultivates a culture of customer service and partnership to ensure that clients within the development industry are able to progress projects through the review process in an efficient and timely manner.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Development Services	131	127	99	121	22
TOTAL	**131**	**127**	**99**	**121**	**22**
DIRECT EXPENDITURES BY TYPE					
Personnel	6,759,551	7,093,894	5,957,781	6,983,910	17.2%
Employee Benefits	1,951,949	2,028,236	1,662,441	2,063,846	24.1%
Operating Expenditures	909,652	1,121,636	826,125	997,160	20.7%
Special Programs and Projects	52,761	87,310	98,710	92,139	(6.7%)
Capital Equipment	11,265	10,071	6,600	12,500	89.4%
Capital Project Expense	0	0	0	75,000	0.0%
Interfund Transfers	27,870	0	0	0	0.0%
TOTAL	**$9,713,048**	**$10,341,147**	**$8,551,656**	**$10,224,555**	**19.6%**

*Effective with the FY15 budget, staff from the Housing and Neighborhood Preservation program in Inspections moved to the Housing and Neighborhoods Department.

Highlighted Budget Changes (July 2015 – June 2016)

- The reorganization of the former Planning and Development Department transfers the Business Solutions Division (six positions) and some administrative staff (three positions) from City Planning to Development Services.
- Significant development growth and an increase in large-scale, complex development projects continue to strain inspections staffing resources. Four Code Enforcement Inspector III (PG 34) positions were overhired during FY15, and two additional positions are included in the FY16 budget to meet this demand. Additional staffing will allow the department to maintain public safety and guarantee a reasonable and predictable schedule for requested inspections.
- The addition of three Senior Building Plans Examiners (PG 34) and a Development Services Technician III (PG 33) will add capacity to the Express Permitting Process, a high-demand, face-to-face review and approval service offered for a premium fee to the development community. A new Development Services Project Coordinator (PG 36) will coordinate and manage the service. Revenue generated by the increased capacity will partially offset the additional cost of this unit.
- City staff anticipate a workload increase related to requests for work in the City of Raleigh right-of-way. This increase is in large part related to fiber optic cable installations by telecommunications service providers. The addition of two Development Services Technician II (PG 31) positions mid-year in FY15 will allow the department to work directly with service providers to expedite permit processing for these projects. Permit fee revenue generated by this work will partially offset the cost of these positions.
- Equipment usage charges increase by nearly $60,000 due to the continued replacement of the department's aging vehicle fleet.
- Additional postage and printing funding is included for the new Expired Permits Program.

FY16 Anticipated Accomplishments that further City Council Mission

- Strengthen the role of the DMT in quickly resolving development project issues involving multiple review departments.
- Expand the availability of express and face-to-face review services.
- Continue to develop process improvements and streamline development practices in coordination with the Development Stakeholder Group and Development Services Advisory Committee.
- Complete implementation of the notification program to address expired permits and ensure customers maintain building code compliance moving forward.
- Increase citizen and development community communication through continued development of a departmental online presence, standardized public input tools, and increased use of video to convey complex key issues and ideas.

Horizon Items

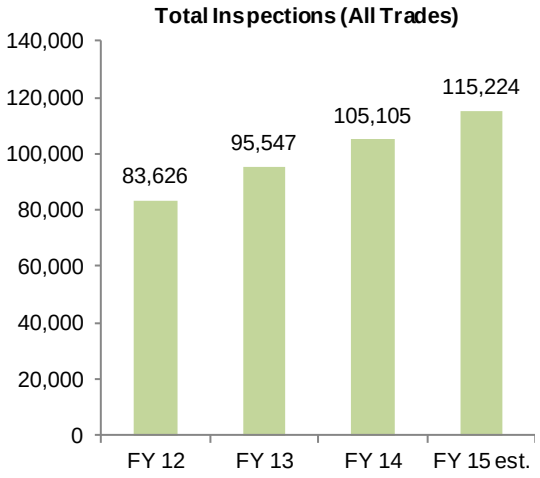
- As the Development Services Director and other departmental management positions are filled, continued review and modification of the existing organizational structure and business practices are likely.
- Anticipated growth in permitting and inspection activity along with increasing complexity and scale of development projects will continue to stretch departmental and citywide resources. Increasing interest from citizens and the development community in face-to-face services also places additional demands on departmental staff.

- Due to significant redevelopment in older parts of the city and more urban design in new development projects, there is interest in expanding the Private Use of Public Spaces (PUPS) program citywide. The Urban Design Center is currently working on improvements to the PUPS policy to address expansion and other issues. Current staff resources cannot adequately support citywide expansion.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Single Family Plan Reviews Completed within 8 Days	99%	99%	99%	96%
Standard Commercial Plan Reviews Completed within 10 Days	82%	74%	85%	86%
Residential Building Permits*	3,667	4,493	4,235	5,040
Commercial Building Permits	1,907	1,811	1,871	2,412
Land Distrubance Permits	947	1,033	916	1,077
Express Review/Permitting	482	373	427	525
Infrastructure Permits	5,872	8,297	7,511	10,083

* Residential building permits include single family, 2 unit living, multi-unit living, apartment, condominum and townhouse



Housing and Neighborhoods

The Housing and Neighborhoods Department leverages resources through the combination of the Community Development, Housing and Neighborhood Preservation and Community Services divisions.

Through the affordable housing and neighborhood revitalization programs, citizens have an opportunity to own their home and improve living conditions. The Community Development Division administers the City's housing and redevelopment programs, funded with both local and federal funds. Housing activities include citywide first-time homeownership loans, affordable rental housing, and rehabilitation of existing housing stock. Also included are housing initiatives for the homeless, economic development, public service activities, and neighborhood revitalization efforts in identified target areas.

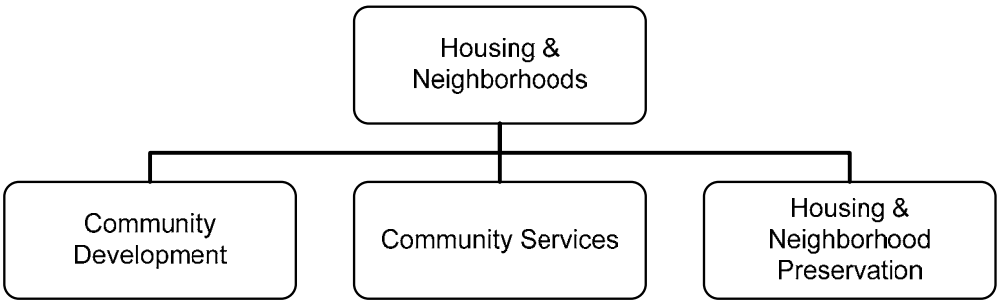
Professional staff and inspectors of the Housing and Neighborhood Preservation Division are tasked with overseeing the construction and maintenance of safe buildings and dwellings for owners and future tenants in Raleigh. The division provides effective and prompt enforcement of the current City Housing Code, holding owners responsible for keeping property clean, safe and free of potential health hazards. This division maintains the landlord Rental Registration program, making public records necessary for rental properties within the City of Raleigh.

Envisioning an engaged citizenry, thriving neighborhoods and flourishing communities throughout Raleigh, the Community Services Division facilitates neighborhood empowerment, citizen participation, human-capacity building and leadership development. The division also coordinates volunteer service programs, administers human services grants, and provides structured youth employment and empowerment opportunities.

Additional information regarding the Housing and Neighborhoods Department may be obtained by contacting Larry Jarvis, Housing and Neighborhoods Director at (919) 996-4330 or via email at Larry.Jarvis@raleighnc.gov.

Mission

To improve the quality of life for Raleigh's citizens through community and civic engagement and by increasing and improving the affordable housing stock, revitalizing older neighborhoods, and supporting related human services.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Housing and Neighborhood Admin	0	0	0	2	2
Community Development	23	23	23	21	(2)
Community Services	15	15	15	17	2
Community Services Grant Positions	3	3	3	1	(2)
Housing and Neighborhood Preservation*	0	0	32	32	0
TOTAL	**41**	**41**	**73**	**73**	**0**
DIRECT EXPENDITURES BY DIVISION					
Housing and Neighborhood Admin	-	-	-	224,457	0.0%
Community Development	2,795,524	2,248,821	2,045,033	1,343,630	(34.3%)
Community Services	1,543,747	1,688,871	1,874,722	1,931,873	3.0%
Housing and Neighborhood Preservation*	-	-	2,549,587	2,653,948	4.1%
Community Development Block Grant	3,551,243	3,189,599	3,653,899	3,965,369	8.5%
HOME Grant	2,176,220	2,634,465	1,725,309	1,703,842	(1.2%)
Emergency Solutions Grant	188,812	190,168	217,085	239,845	10.5%
TOTAL	**$ 10,255,547**	**$ 9,951,925**	**$ 12,065,636**	**$ 12,062,963**	**(0.0%)**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,267,022	2,348,572	4,227,278	4,372,764	3.4%
Employee Benefits	597,991	670,364	1,147,684	1,278,257	11.4%
Operating Expenditures	780,843	1,198,792	1,190,082	1,036,605	(12.9%)
Special Programs and Projects	2,531,253	1,775,549	3,849,963	4,502,016	16.9%
Capital Equipment	-	-	3,900	2,647	(32.1%)
Capital Project Expense	2,822,566	2,577,700	662,000	313,500	(52.6%)
Interfund Transfers	1,255,872	1,380,948	984,729	557,175	(43.4%)
TOTAL	**$ 10,255,547**	**$ 9,951,925**	**$ 12,065,636**	**$ 12,062,963**	**(0.0%)**

*With the FY15 budget, the Housing and Neighborhood Preservation program moved from the Inspections Division of Development Services - prior year positions and funding included in that section.

Highlighted Budget Changes (July 2015 – June 2016)

- The Housing and Neighborhoods Director and Staff Assistant positions move from the Community Development fund to the General Fund as these positions support all three divisions in the department (Community Development, Community Services and Neighborhood Preservation). These positions are budgeted in the new Housing and Neighborhoods Administration division.
- $19,000 is included for the Housing and Neighborhood Preservation's contract with Soft Designs to cover increased costs in licensing, customization and server fees. Soft Designs is the software program the division uses to collect, record, and maintain all inspection cases, complaints, and associated fees.
- Expansion of the Housing and Neighborhood Preservation's incentive program will provide financial incentives for inspectors to pursue and successfully attain advanced certification in any of the four trades.
- The Community Services Division supports the conversion of the federal grant-funded Retired Senior Volunteer Program to a city-funded volunteer program (Volunteer Raleigh). This conversion includes the movement of two positions from the Grant Fund to the General Fund in support this program.
- Additional part-time funding provides resources for the Community Development Division's Planning program.

- The total number of participants in the Raleigh Summer Youth Employment program will increase from 165 to 175.

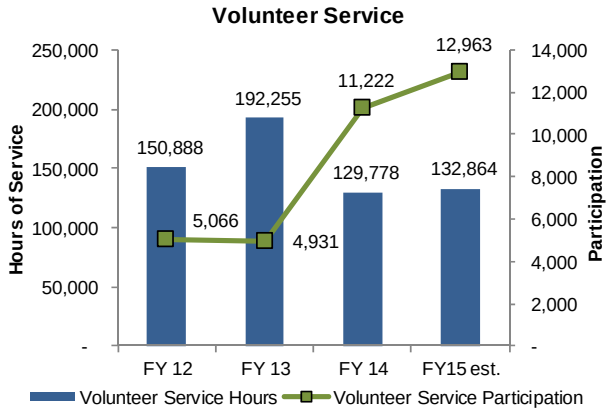
FY16 Anticipated Accomplishments that further City Council Mission

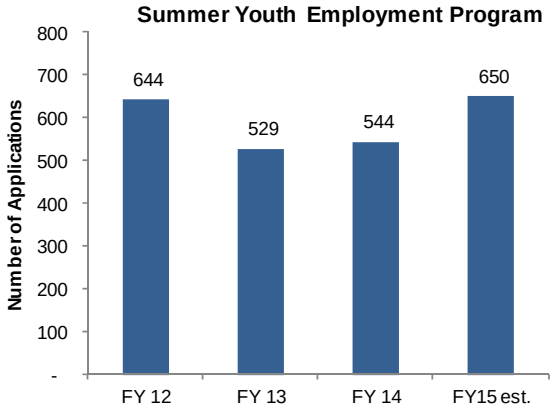
- Inspect approximately 700 dwelling units bring them into compliance with the City of Raleigh's Housing Code, and provide 60 low- to moderate-income homeowners with discounted forgivable loans to rehabilitate their existing residences, thus improving the housing stock for Raleigh homeowners.
- Replace the City's Scattered Site Policy with a new Affordable Housing Location Policy.
- Participate in redevelopment planning for the 245-unit Washington Terrace Apartments site and complete the planning process for the adjacent East College Park Neighborhood.
- Provide at least two private or nonprofit developers with low-interest gap financing in order to build at least 75 units of affordable rental housing. Provide at least one developer with favorable financing in order to construct up to 24 units of permanent supportive housing and provide favorable financing to acquire property for construction of single-family homes.
- Continue to support the work of the Ten Year Partnership to End and Prevent Homelessness, in partnership with Wake County, including the strategic initiative of planning for the proposed multi-service center for homeless persons. These efforts include site acquisition, legal and design costs.
- Infrastructure projects for East College Park will include the completion of three infill lots at the corner of Jones and Seawell Streets and the infill of the 100 block of Heck Street. The College Park and Idlewild area will see the first phase of infrastructure upgrades, including the replacement of all existing water and sewer mains and the storm drains in eight city blocks bordered by Oakwood Avenue, Waldrop Street, New Bern Avenue and Hill Street.
- Seventy-five percent of second-year Raleigh Summer Youth Employment Program (RSYEP) participants will be certified in the "Bring Your A-Game to Work" curriculum. This supports elements of the City of Raleigh Strategic Plan focus area of Economic Development and Innovation by providing local businesses with trained, experienced and highly skilled youth employees.
- Partner with more than 20 sites to engage 160 volunteers via the Volunteer Raleigh Program. This initiative supports the strategic plan focus areas of Economic Development and Innovation, Growth and Natural Resources, and Safe, Vibrant and Healthy Communities.
- Provide formal training for all boards and commissions staffed by Community Services as an initiative in the key focus area of Organizational Excellence.
- Increase the number of registered neighborhood-based organizations from 270 to 300 (or 11%) to promote safe, vibrant and healthy communities.

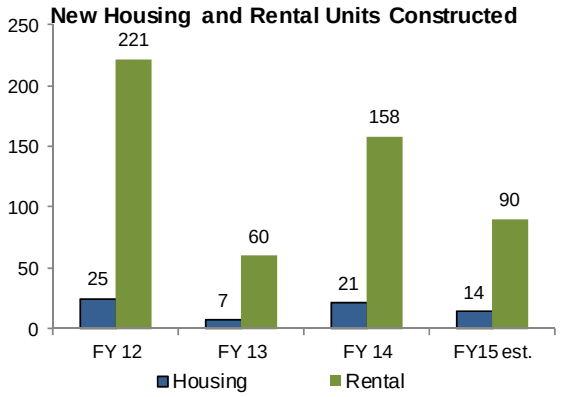
Horizon Items

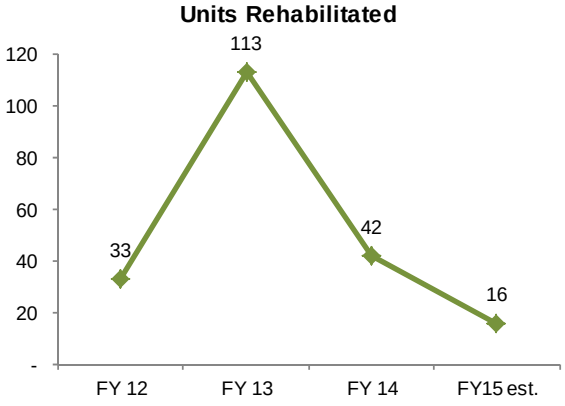
- Identifying the most efficient and cost-effective office space solution for having Community Development, Community Services and Housing & Neighborhood Preservation in one location.

Performance Indicators









Public Works

The general Public Works division provides support for the entire Public Works department. Staff design, construct, inspect, and maintain public infrastructure improvements completed as city funded projects, including street improvements and streetscapes. Staff completes survey and computer-aided design and drafting (CADD) services for Public Works and other city departments. The department administers the assessment program for streets, sidewalks, water, and sewer construction projects, traffic engineering, crash analysis and implementation of appropriate countermeasures. In addition, the department administers the neighborhood traffic management program and the street light program, maintains signalized intersections and computerized traffic signal system and manages the traffic signs and markings program.

The Construction Management division manages capital building and general improvement projects through the phases of conceptual planning and budgeting, site evaluation and acquisition, consultant evaluation and selection, project development and design, selection of construction delivery system, bidding, negotiating, awarding and administering contracts, acceptance of projects by the city, and administering warranty periods on new facilities and improvements. Projects include new construction, renovations and improvements to city-owned buildings and facilities.

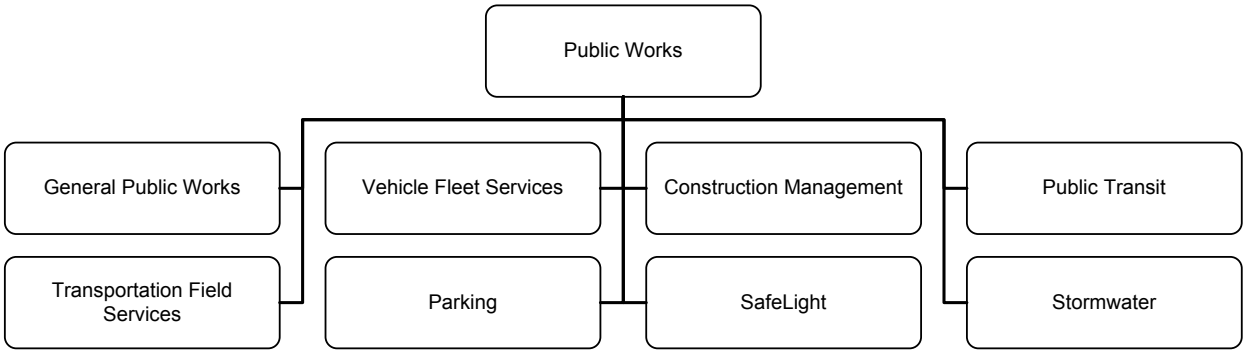
The Transportation Field Services division maintains 2,350 lane miles of streets and rights-of-way within the City limits, 1,881 miles of curb and gutter and more than 800 miles of sidewalk. Services include patching and resurfacing asphalt pavements, concrete repairs, storm drain and culvert repairs and inspections, street sweeping, snow and ice control, leaf collection, repairs to tree root damaged sidewalk and graffiti removal. The division also provides development review and engineering inspection services for public infrastructure improvements constructed as private development projects.

The SafeLight program works to decrease the number of severe crashes caused by red light running violations and to increase public awareness of safe driving. Any revenues in excess of program costs are distributed to Wake County Public Schools.

Additional information regarding the Public Works Department may be obtained by contacting Richard L. Kelly, P.E., Interim Public Works Director, at (919) 996-4093 or via email at Richard.Kelly@raleighnc.gov.

Mission

The Public Works Department strives to serve the best interests of the safety and welfare of the citizens and employees of the City of Raleigh as it administers the design, and construction of transportation, pedestrian, mass transit, stormwater, parking, general government facilities while at the same time maintaining many of these facilities in addition to the City's vehicle fleet.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Public Works	86	87	87	90	3
Construction Mgmt	14	14	14	14	0
Stormwater Street Maintenance	40	41	40	40	0
Transportation Field Services	96	97	109	112	3
PW-Safelight	1	1	1	1	0
TOTAL	**237**	**240**	**251**	**257**	**6**
DIRECT EXPENDITURES BY DIVISION					
Public Works	12,896,239	12,972,865	14,383,483	14,622,623	1.7%
Construction Mgmt	1,203,565	1,293,680	1,323,933	1,420,974	7.3%
Stormwater Street Maintenance	2,758,781	3,033,755	2,980,897	3,089,160	3.6%
Transportation Field Services	8,825,905	9,251,142	10,638,026	11,077,223	4.1%
PW-Safelight	883,958	795,624	778,248	742,622	(4.6%)
TOTAL	**$26,568,448**	**$27,347,065**	**$30,104,587**	**$30,952,602**	**2.8%**
DIRECT EXPENDITURES BY TYPE					
Personnel	10,676,517	11,296,858	12,054,100	12,609,319	4.6%
Employee Benefits	3,421,890	3,518,993	3,849,627	4,049,875	5.2%
Operating Expenditures	11,953,936	11,910,775	13,523,646	13,653,304	1.0%
Special Programs and Projects	363,899	516,326	607,664	582,054	(4.2%)
Capital Equipment	81,357	22,084	51,500	40,000	(22.3%)
Interfund Transfers	70,849	82,030	18,050	18,050	0.0%
TOTAL	**$26,568,448**	**$27,347,065**	**$30,104,587**	**$30,952,602**	**2.8%**

Highlighted Budget Changes (July 2015 – June 2016)

- Two Transportation Inspector positions (PG 31) were added mid-year to inspect telecommunications infrastructure work.
- Two Network Maintenance Technicians (PG 34) are added to repair city owned fiber optic network cables.
- The following positions are added due to reallocation of existing resources:
    - A Senior Project Engineer (PG 41) in the Design and Construction Division to meet the projected increase in work volume related to the two recent transportation bonds and the expedited sidewalk schedule as directed by City Council.
    - A Senior Traffic Signs Graphic Technician (PG 26) due to increased sign fabrication and design workload at Signs Shop for meeting Federal Highway Administration's minimum retro-reflectivity requirements.
- Includes the bi-annual bridge inspection ($70,000) as part of North Carolina Department of Transportation mandatory program.
- Transfers a Transportation Analyst position from Traffic Engineering to Development Review to manage the lane closure program.
- Includes school crossing guard sign and marking upfit program ($100,000).

FY16 Anticipated Accomplishments that further City Council Mission

- Complete construction on the Leesville Road widening, Lenoir Street/South Street two way conversions and traffic calming projects at Brookside Drive, Kaplan Drive, Glascock Street, and Milburnie Road.

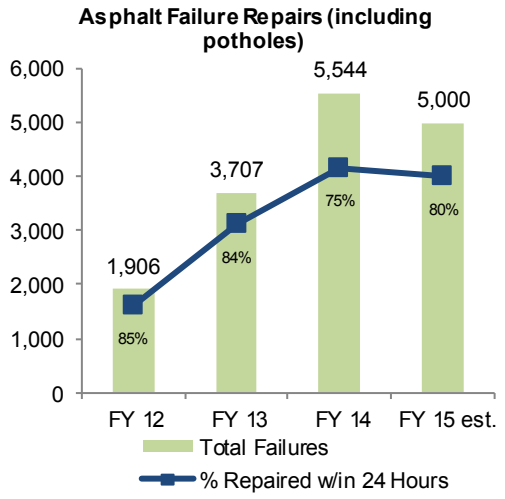
- Complete land acquisition and begin construction on the Buck Jones Road widening, Sandy Forks Road widening, Mitchell Mill Road widening, and two downtown streetscape projects at Hillsborough Street Phase 2 and Peace Street (West).
- Complete design of over 30 sidewalk capital improvement projects and complete construction on 18 sidewalk projects: Six Forks Road, I-40 Bridge Pedestrian Retrofits, Capital Boulevard, Green Road, Clark Avenue, Chapanoke Road, New Hope Church Road, Green Road, Poole Road, Millbrook Road, Raleigh Boulevard and Rock Quarry Road.
- Continue to implement new timing plans to improve the signal synchronization and decrease travel times.
- Continue development of new Union Station and replacement of Fire Stations 12 and 14.

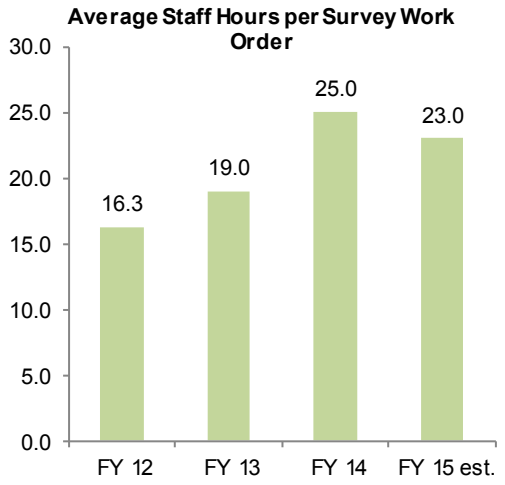
Horizon Items

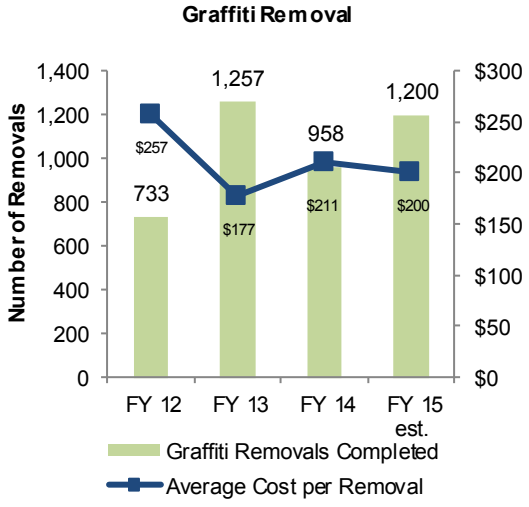
- Potential capital projects on the horizon that are not requested in FY16, but may have significant budget impacts in the next few years:
    - Marsh Creek Renovations
    - New Transit Facility at Union Station
    - Wilders Grove Phase II (Fleet Maintenance Facility)
    - Municipal Complex Development
    - Brier Creek Operations Facility
    - Public SafetyTraining Facility

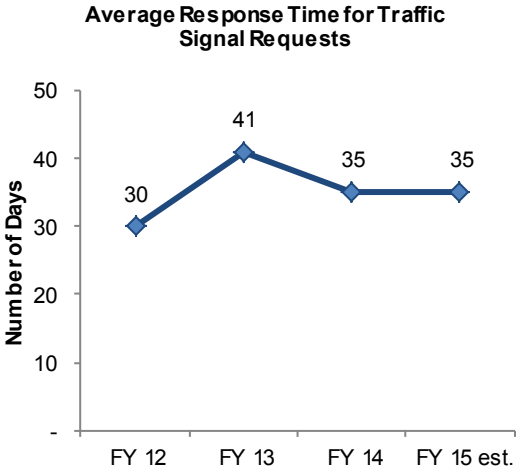
Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Utility cuts repaired	628	642	680	800
Necessary sidewalk repairs (linear feet)	2,441	4,556	2,924	2,500
Truck loads of leaves removed from city streets	4,191	3,901	4,132	4,000
Lane feet of public infrastructure inspected and accepted	135,540	145,000	116,078	145,000
Multiway stop request	49	55	89	80
Speed limit reduction request	55	81	45	50
Traffic calming request	141	171	174	150


Asphalt Failure Repairs (including potholes)
6,000
5,000
4,000
3,000
2,000
1,000
0
1,906
3,707
5,544
5,000
85%
84%
75%
80%
FY 12
FY 13
FY 14
FY 15 est.
Total Failures
% Repaired w/in 24 Hours


Average Staff Hours per Survey Work Order
30.0
25.0
20.0
15.0
10.0
5.0
0.0
16.3
19.0
25.0
23.0
FY 12
FY 13
FY 14
FY 15 est.


Graffiti Removal
Number of Removals
1,400
1,200
1,000
800
600
400
200
0
$300
$250
$200
$150
$100
$50
$0
733
1,257
958
1,200
$257
$177
$211
$200
FY 12
FY 13
FY 14
FY 15 est.
Graffiti Removals Completed
Average Cost per Removal


Average Response Time for Traffic Signal Requests
Number of Days
50
40
30
20
10
-
30
41
35
35
FY 12
FY 13
FY 14
FY 15 est.

Public Works – Parking

ParkLink, the City of Raleigh parking enterprise, is operated by the Public Works Department. ParkLink administers the off-street parking vendor as well as numerous other operational and service contracts, manages the placement of parking signage and provides maintenance for eight parking decks and eight surface lots. ParkLink also manages the on-street program including enforcement, fines collection, appeals, meter maintenance and revenue collection, and the residential permit program. ParkLink has modernized and expanded metered parking throughout the downtown core, with 199 multi-space pay stations and 1,238 metered spaces.

Additional information regarding the Public Works Department Parking Division may be obtained by contacting Gordon Dash, Parking Administrator, at (919) 996-4041 or via email at Gordon.Dash@raleighnc.gov.

Mission

The ParkLink Program will deliver parking products and services geared to the needs of stakeholders, client groups, and individual customers, while maintaining an efficient business operation and valuable City assets. ParkLink supports the City of Raleigh by overseeing and supervising the City's off-street and on-street parking programs.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Parking Operations	35	35	38	38	0
TOTAL	**35**	**35**	**38**	**38**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,107,401	1,238,727	1,463,399	1,455,291	(0.6%)
Employee Benefits	494,247	443,327	551,779	558,204	1.2%
Operating Expenditures	3,463,587	3,550,319	4,852,146	6,386,440	31.6%
Special Programs and Projects	71,000	96,490	181,907	180,635	(0.7%)
Capital Equipment	2,481	3,823	28,010	1,500	(94.6%)
Interfund Transfers	7,258,936	6,942,788	8,939,984	9,267,545	3.7%
TOTAL	**$12,397,652**	**$12,275,474**	**$16,017,224**	**$17,849,615**	**11.4%**

Highlighted Budget Changes (July 2015 – June 2016)

- Revenues in FY16 are projected to increase by approximately $1.5 million, including additional meter revenue ($100,000); Cabarrus Deck ($340,000); Moore Square Deck ($160,000); City Center Deck ($200,000); Wilmington Deck ($100,000); Convention Center Underground Deck ($180,000). Increases are attributed to new business growth as well as increased downtown activities and special events.
- The following off-street rate increases are included in FY16:
    - Increase monthly unreserved rates from $105 to $110, in the Municipal, Wilmington Station, Moore Square, Cabarrus, Blount Street and Performing Arts decks, and from $110 to $115 in the City Center and Convention Center decks.
    - Increase monthly reserved rates from $142 to $154 in the Municipal, Wilmington, Moore Square, Cabarrus, and Blount Street Decks and from $160 to $167 in the City Center and Convention Center decks.
    - Increase the monthly rates from $65 to $68 in the City Market lot, 305 Hillsborough lot and Dillon A and B lots, and by $5 per month from $40 to $45 in the East Hargett and East Martin lots.

- Charter Square Deck is expected to open January 2016 ($200,000).
- Implementation of night and weekend paid parking is expected to generate $950,000 in revenue during the initial six month period beginning December 31, 2015. This revenue will offset the cost of a dedicated janitorial crew to provide 24-hour coverage for cleaning and sanitizing the parking decks ($250,000 for first six months). Funds are also budgeted for increased contractual services to staff the parking decks during the night and weekend hours ($250,000) and to upgrade parking deck equipment and software ($450,000).

FY16 Anticipated Accomplishments that further City Council Mission

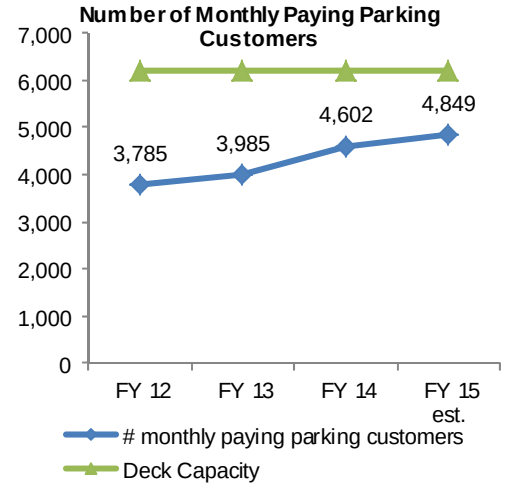
- Work with McLaurin Parking to sub-contract a janitorial crew of 12 workers dedicated to cleaning and sanitizing the parking decks to address the challenges of increased nighttime and special events activities in the decks.
- Begin priority structural repairs in the Wilmington Station, City Center, Cabarrus and Performing Arts Decks based on priorities identified in the 2013 Kimley-Horn Deck Assessment Report.
- Engage a consulting firm to conduct a parking study of current parking space inventory, space commitments and future obligations and provide recommendations for new deck locations and capacities on the east and west sides of downtown. This study is essential for the city to maintain an available parking supply that can accommodate the demands of new business development, downtown residential life and the increasing number of downtown activities.

Horizon Items

- New payment equipment in the parking decks will allow hourly parkers to pay on exit, allowing the gates to remain down at all times for “best practices” revenue control.
- Converting the existing lighting in Wilmington Station, Moore Square, Cabarrus, City Center, and Performing Arts Decks to cost-saving LED lighting will align with energy and cost saving goals.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Square Footage of Parking Facilities Maintained	2,975,836	2,975,836	3,023,943	3,023,943



Public Works – Stormwater Management

The Stormwater Management Division delivers services to the citizens of Raleigh through the City's Stormwater Utility, including drainage and water quality assistance programs, capital improvement projects and the water quality program mandated by the Federal Clean Water Act. The division also provides private development review and inspection to ensure conformance to stormwater, soil erosion, and floodplain management requirements, public outreach and public involvement programs and responds to citizen inquiries regarding services and programs.

Mission

The Stormwater Management Division's focus is to partner with the citizens of Raleigh to effectively manage flood control, erosion control, and environmental protection in our water bodies and ultimately the Neuse River by using proactive management techniques to plan, identify, maintain, monitor, design, inspect, and construct drainage systems to alleviate structural flooding, and preserve water quality. Protecting our waterways helps protect the environment and quality of life in Raleigh.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Stormwater Management	48	48	54	56	2
TOTAL	**48**	**48**	**54**	**56**	**2**
DIRECT EXPENDITURES BY DIVISION					
Non-Departmental	0	(2,110)	0	0	0.0%
Treasury Office	0	0	6,988	100,000	1331.0%
Stormwater Management	14,860,193	15,162,477	16,681,488	17,648,688	5.8%
TOTAL	**$14,860,193**	**$15,160,367**	**$16,688,476**	**$17,748,688**	**6.4%**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,620,056	2,579,394	3,266,218	3,391,453	3.8%
Employee Benefits	951,542	884,840	1,145,459	1,179,559	3.0%
Operating Expenditures	448,835	493,013	882,672	877,532	(0.6%)
Special Programs and Projects	121,674	155,427	192,444	108,865	(43.4%)
Capital Equipment	0	236,558	1,000	6,000	500.0%
Capital Project Expense	29,276	22,938	6,988	100,000	1331.0%
Interfund Transfers	10,688,810	10,788,197	11,193,695	12,085,279	8.0%
TOTAL	**$14,860,193**	**$15,160,367**	**$16,688,476**	**$17,748,688**	**6.4%**

Highlighted Budget Changes (July 2015 – June 2016)

- Two Senior Engineering Inspectors (PG 32) are added to provide in-house capital improvement program inspection services, resulting in annual estimated cost savings of $500,000.

FY16 Anticipated Accomplishments that further City Council Mission

- Work with the Stormwater Management Advisory Commission and City Council to create incentives to mitigate flooding hazards, improve water quality, and reduce stormwater related property damage.
- Work with the Stormwater Management Advisory Commission and City Council to advance Low Impact Development (LID) and Green Infrastructure (GI).
- Increase staff and contractor efficiencies to address a growing number of citizen drainage concerns and projects under the Drainage Assistance Policy.
- Initiate construction of seven major stormwater capital improvement projects totaling more than $8 million and construction of seven drainage petition projects totaling approximately $600,000.

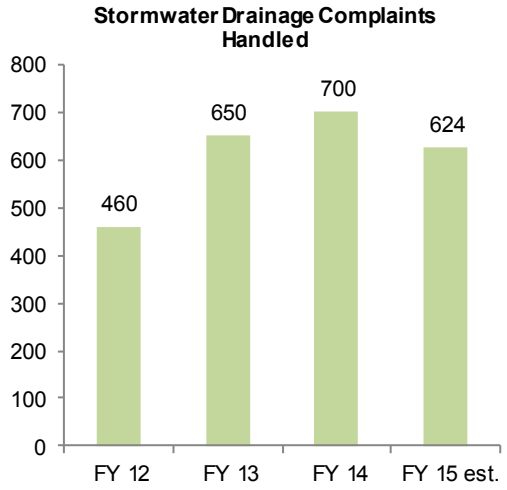
- Initiate two Federal Emergency Management Agency (FEMA) flood hazard mitigation projects totaling approximately $3 million.
- Implement the city's plan to reduce pollutants from existing development for the Upper Falls Lake water supply watershed.
- Work with Transportation Field Services to develop a coordinated drainage system assessment program to help identify future capital project needs on a more proactive basis.
- Continue ongoing capital improvement project and program coordination with Public Utilities.
- Inspect all National Pollutant Discharge Elimination System (NPDES) permitted private industrial sites and city facilities to improve water quality under the city's NPDES stormwater permit requirements.
- Pursue grants and opportunities for property acquisitions to reduce repetitive flood losses and increase the flow of flood prone creeks, furthering the goals of Raleigh's Hazard Mitigation and Stormwater Management programs.

Horizon Items

- The Stormwater Management Program is evaluating options with stakeholders for a more comprehensive program that can better address current and future needs by providing a higher level of responsiveness to aging infrastructure and drainage failures.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Projects reviewed	2,759	3,924	4,400	5,395
Inspections Completed	8,392	7,832	9,000	8,469
Number of permits approved	1,050	1,033	1,200	1,586



Public Works – Transit

Capital Area Transit (CAT), Raleigh's public transportation system, carries more than 21,000 riders per weekday. The system consists of 19 radial routes, nine connector routes, three express routes and the R-Line downtown circulator. In addition, CAT operates seven express routes for Triangle Transit and a circulator route for the Town of Wake Forest. With a fleet of 98 revenue vehicles, CAT serves the major commercial, employment, educational and medical centers within the City of Raleigh. CAT buses run seven days a week to serve the needs of Raleigh citizens. Coordination with Triangle Transit and C-Tran provide connections to other transit systems that enable residents to travel across the Triangle.

Raleigh residents with disabilities who are unable to use regular CAT services may apply for eligibility under the Accessible Raleigh Transportation (ART) program. The ART program provides subsidized curb-to-curb transportation service through 34 participating taxi companies and one prime contractor. The ART program contracts with Triangle Transit to provide regional trips originating in the CAT service area. ART performs approximately 400,000 passenger trips per year.

Mission

To improve mobility for Raleigh residents and visitors by providing safe, affordable and customer-oriented transportation while proactively promoting economic opportunity, intermodal connections, and sustainable regional development.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Transit Operations	3	3	3	3	0
Accessible Raleigh Transit	5	5	5	6	1
Grant-Funded Positions	6	7	7	8	1
TOTAL	**14**	**15**	**15**	**17**	**2**
DIRECT EXPENDITURES BY DIVISION					
Non-Departmental	21,976	0	0	0	0.0%
Transit Operations	17,653,957	18,287,108	19,220,032	21,101,974	9.8%
Accessible Raleigh Transit	7,970,730	7,982,811	8,059,982	8,162,350	1.3%
TOTAL	**$25,646,662**	**$26,269,919**	**$27,280,014**	**$29,264,324**	**7.3%**
DIRECT EXPENDITURES BY TYPE					
Personnel	386,767	376,956	412,996	436,869	5.8%
Employee Benefits	136,063	174,409	153,887	176,231	14.5%
Operating Expenditures	23,941,650	24,757,503	26,061,391	27,797,660	6.7%
Special Programs and Projects	14,214	50,234	76,641	36,711	(52.1%)
Interfund Transfers	1,167,969	910,817	575,099	816,853	42.0%
TOTAL	**$25,646,662**	**$26,269,919**	**$27,280,014**	**$29,264,324**	**7.3%**

Highlighted Budget Changes (July 2015 – June 2016)

- Includes a new Customer Service Representative (PG 26) to reduce call wait times for ART customers calling to make trip requests.
- Includes a new 50% state-grant funded Travel Demand Coordinator position to enable the City to coordinate travel demand initiatives in a larger area, specifically inside the City's beltline.

FY16 Anticipated Accomplishments that further City Council Mission

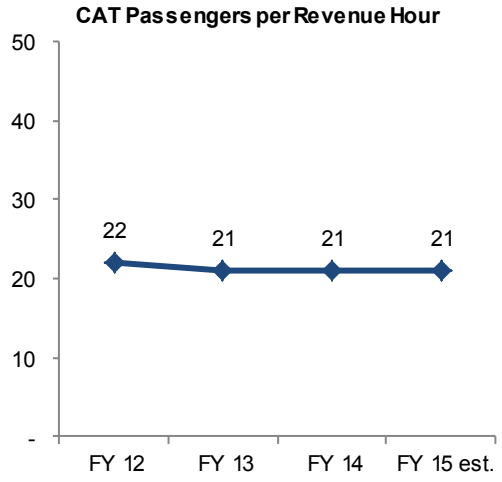
- Aid in the development of the Wake County Transit Investment Strategy to create a comprehensive vision for transit services in Wake County.

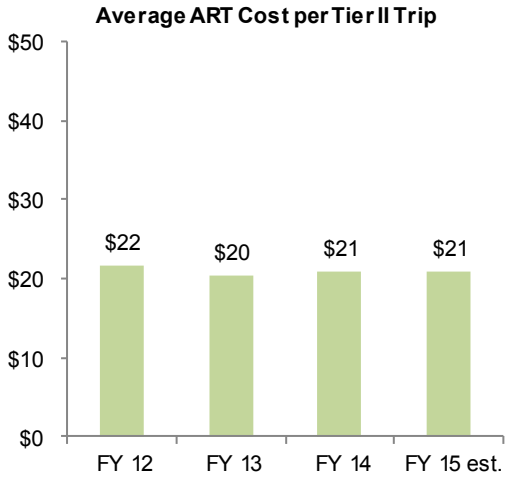
- Evaluate existing transit services for productivity, and reallocate services when needed to maximize ridership within existing financial resources.
- Improve existing capital infrastructure by renovating Moore Square Station and the paratransit facility located at 1430 South Blount Street.
- Program and construct shelters and benches when justified by the boarding policy adopted by the Raleigh Transit Authority.

Horizon Items

- The Transit Program may encounter fast growth if the Wake County Transit Investment Strategy leads to a successful half cent sales tax adoption in 2016.
- Evaluate fleet capacity and employee staffing and develop a plan of action to meet the demands created by rapid growth.
- The Raleigh Transit Authority will act on the results from evaluation criteria previously developed in order to gauge annual performance, system growth and overall state of the transit system.

Performance Indicators





Public Works – Vehicle Fleet Services

Vehicle Fleet Services (VFS) is a division of Public Works and provides maintenance, repair, and automotive service and support to City vehicles and motorized equipment.

An internal service fund, VFS serves to manage and track costs of the City's vehicle fleet service operations. Costs such as fuel, tires, repair parts, and preventive maintenance services are charged to respective City departments according to actual use.

Mission

To provide equipment replacement, scheduled and unscheduled maintenance repairs on all equipment for safe operation in the most efficient and cost effective manner for all City of Raleigh departments.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
PW - Vehicle Fleet	62	65	72	77	5
TOTAL	**62**	**65**	**72**	**77**	**5**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,663,198	2,648,141	3,248,772	3,592,530	10.6%
Employee Benefits	1,040,186	964,505	1,324,562	1,474,708	11.3%
Operating Expenditures	10,668,741	10,858,997	12,929,718	12,354,236	(4.5%)
Special Programs and Projects	100,318	138,526	0	0	0.0%
Capital Equipment	11,626	86,802	77,700	119,410	53.7%
Interfund Transfers	77,825	80,963	106,134	87,728	(17.3%)
TOTAL	**$14,561,893**	**$14,777,934**	**$17,686,886**	**$17,628,612**	**(0.3%)**

Highlighted Budget Changes (July 2015 – June 2016)

- The opening of Northeast Remote Operations and Central Operations enables VFS to improve service by decreasing equipment down time and travel time. To support the new facilities and VFS operations, five positions are added:
  - Assistant Vehicle Fleet Superintendent (PG 37)
  - Garage Supervisor (PG 32)
  - Senior Automotive Services Technician (PG 25)
  - Motor Equipment Mechanic (PG OMA)
  - Automotive Parts Technician (PG 27)
- Due to fleet right-sizing efforts, fuel efficient vehicle purchases, alternative fuel use and the projected decrease in fuel costs, the fuel purchasing account has been reduced by 7.7% ($688,000).
- Increasing complexity and new technology in the auto industry require more mechanical training to allow staff to properly perform their duties. The training and travel account has been increased ($43,500) to support technical training and proficiency in properly diagnosing and repairing equipment.
- With the increased shop space at Northeast Remote Operations and Central Operations and replacement of some older vehicles, staff is projecting a 3.9% ($35,000) decrease in the need for outsourced repair and maintenance work.
- Increasing costs for tire replacement require an additional 3.4% ($27,000).

FY16 Anticipated Accomplishments that further City Council Mission

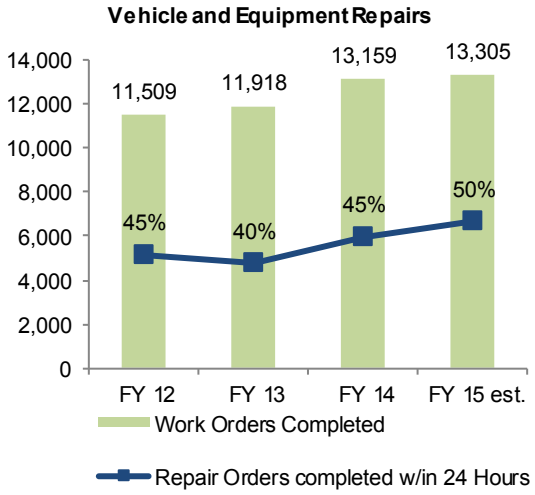
- Implement recommendations developed from the Climate Energy Action Plan (CEAP) Fuel and Fleet Transformation study completed in FY15, including the development of a multi-departmental team to design policies and procedures to guide fleet purchases and needs.
- Continue to encourage alternative fuels and fleet right-sizing to align with the CEAP goals.
- Provide decreased shop downtime and faster completion of repairs and maintenance through full utilization of the Northeast Remote Operations and Central Operations facilities.

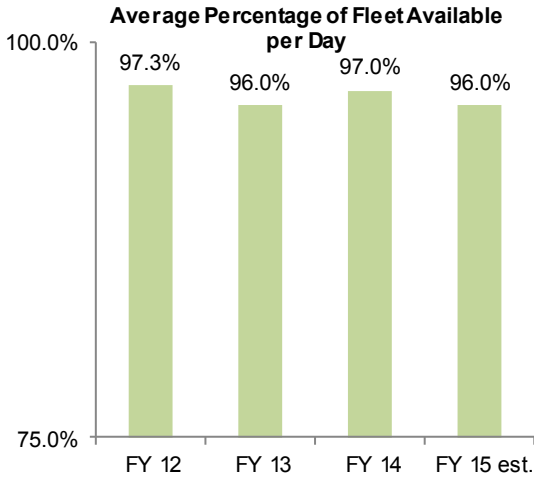
Horizon Items

- As vehicle and equipment technology increases and the fleet continues to grow – necessitating the addition of more VFS staff – the costs for training and educational needs for mechanics will also continue to increase.
- Monitor and maintain VFS software for possible upgrades and version updates including FASTER, FUEL MASTER, COMDATA, and INVERSE.
- Construction of a natural gas station at the Northeast Remote Operations may be needed in the future as usage of alternative fuels continues to grow.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
% Vehicles returning for repair after 30 days	7%	7%	0.8%	0.8%
% Vehicles receiving PM inspection as scheduled	88%	90%	90%	90%
% Mechanics hours billed to repairs	84%	68%	67%	70%
# equipment units per mechanic	110	107	99	92





Solid Waste Services

The Solid Waste Services (SWS) Department is responsible for the collection and disposal of solid waste within the City of Raleigh, as well as promoting the general cleanliness and health of the City through established administrative policies and guidelines consistent with approved solid waste collection and disposal practices. As an enterprise fund, SWS is supported by user charges, the General Fund and revenues generated through the sale of recyclables and yard waste materials.

The Solid Waste Services Department is organized in four divisions:

The Administration Division provides coordination and direction for the department, including planning, budget, financial and human resource management. Division staff also provide customer service support, staff training, public outreach and education. The division's Geographic Information System (GIS) group ensures operational efficiency through regular route analysis. The division is also monitors the city's closed Wilder's Grove Landfill to ensure compliance with state and federal regulations.

The Recycling Division provides comprehensive recycling programs for residents including curbside collections, drop off centers, and multi-family development collections. Additional recycling service is provided in the Central Business District and city parks. The division also operates a Swap Shop, where residents can donate and obtain reusable items, diverting them from the waste stream.

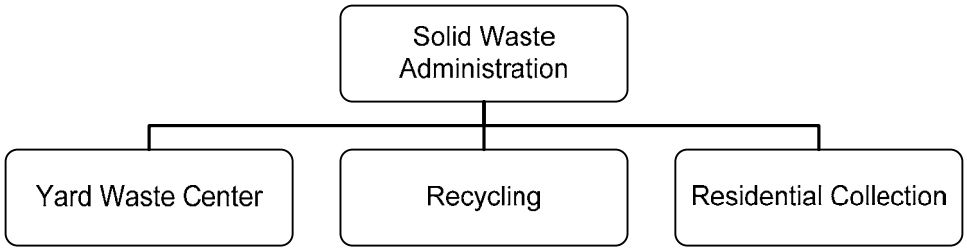
Residential Collection is responsible for the safe and efficient collection and disposal of residential solid waste. The division maintains general cleanliness through services including garbage collection, disposal facilities, bulky load collection and special load pick up. The department also provides residents with convenient weekly yard waste collection at the curb.

The Yard Waste Center accepts all yard waste collected by SWS crews, other city departments, and materials from the public for a fee. The materials are seasoned into mulch, compost and wood chips that are available for purchase.

Additional information regarding the Solid Waste Services Department may be obtained by contacting Frederick Battle, Solid Waste Services Director, at (919) 996-6867 or via email at Frederick.Battle@raleighnc.gov.

Mission

To pursue a safe, efficient and effective waste collection and disposal system that protects the natural environment while supporting Raleigh's vision to create a sustainable future for generations to come.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Solid Waste Admin	21	25	28	26	(2)
Solid Waste Recycling	54	47	44	45	1
Solid Waste Residential Collec	123	121	124	127	3
Solid Waste Yardwaste Ctr	6	9	6	6	1
TOTAL	**204**	**202**	**202**	**204**	**3**
DIRECT EXPENDITURES BY DIVISION					
Solid Waste Admin	9,926,363	8,666,328	9,603,260	10,914,731	13.7%
Solid Waste Recycling	4,467,306	4,570,765	5,234,118	5,205,972	(0.5%)
Solid Waste Residential Collec	15,437,538	16,497,658	18,061,548	17,356,308	(3.9%)
Solid Waste Yardwaste Ctr	1,466,780	1,353,225	2,399,591	2,598,166	8.3%
TOTAL	**$31,297,987**	**$31,087,976**	**$35,298,517**	**$36,075,176**	**2.2%**
DIRECT EXPENDITURES BY TYPE					
Personnel	7,848,263	8,167,639	8,558,742	9,057,380	5.8%
Employee Benefits	3,147,562	3,319,702	3,346,967	3,497,161	4.5%
Operating Expenditures	13,254,798	13,599,435	16,415,980	16,467,493	0.3%
Special Programs and Projects	619,669	534,357	508,273	476,962	(6.2%)
Capital Equipment	120,920	255,677	1,297,600	1,253,951	(3.4%)
Capital Project Expense	44,473	54,930	0	0	0.0%
Interfund Transfers	6,262,302	5,156,237	5,170,955	5,322,229	2.9%
TOTAL	**$31,297,987**	**$31,087,976**	**$35,298,517**	**$36,075,176**	**2.2%**

Highlighted Budget Changes (July 2015 – June 2016)

- A $0.75 per month residential garbage collection fee increase is included effective July 1, 2015. This fee increase raises total cost recovery from 67% to 72%, and current financial models project reaching the 80% cost recovery goal within three years through incremental fee increases and operational efficiencies.
- Completion of equipment installation onto departmental vehicles will provide data to improve collection services, monitor recycling participation, increase diversion of materials from disposal in the landfill and improve fleet efficiency ($220,000).
- Additional funding ($118,000) is included to support training needs and increase development opportunities for staff.
- Safety training and awareness of work-related injury prevention efforts has resulted in a reduction in the number of days away from work, from 85 in FY14 to 0 in FY15. Cases that required job transfers or restriction has dropped from 490 to 81. Total work injuries have decreased from 27 to 15.
- New vehicle replacements have led to fewer breakdowns and more efficient route production, driving continued reductions in maintenance and operations costs ($110,000).
- A reduction in overtime costs due to a realignment of Central Business District (CBD) service and adjusting the schedule for recycling collection in city parks ($100,000).
- Capital expenditures are reduced by $130,000 for FY16 due to the completion of the automatic recycling program phase-in and fewer multi-family recycling cart needs.
- A professional consultant will work with the department to plan and facilitate Waste Reduction Task Force meetings and continue departmental strategic planning efforts ($50,000).
- Two new Code Enforcement Officers are added to respond to plan review and inspections demands, provide more consistent enforcement of solid waste related city codes and identify unrecognized revenue through billing audits.

FY16 Anticipated Accomplishments that further City Council Mission

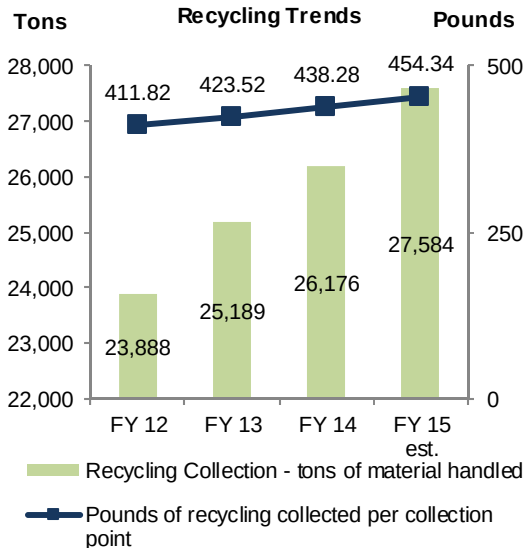
- The use of new technology on collection equipment will provide greater opportunities to improve service and efficiency. This data will enable better route analysis, help to correct missed collections, increase recycling participation rates, and identify focus areas for recycling education. A diversion of 17% of residential waste from local landfills and an increase in participation of 20% is anticipated once the program fully implemented. A 17% increase in recycling tonnage would equate to $127,500 in recycling revenues.
- The completion of the automated recycling collection program now provides opportunities to collect and analyze data on recycling patterns and efforts city-wide. The installation of Radio Frequency Identification (RFID) equipment on recycling trucks will enable this data collection activity, followed by educational programs to increase recycling program participation.
- Restructuring the operational division of SWS will provide more organizational oversight and attention to collection efforts. This is anticipated to improve overall efficiency, reduce missed collections, and result in fewer complaints.
- Review yard waste program operations to address employee compensation concerns and identify efficiency improvements.
- Increase systematic billing audits, resulting in a 10% increase in one-time additional revenues. In FY14 billing audits generated $65,000, for FY15 approximately $50,000 is estimated to be received.
- Continue work with Finance Department to achieve 20% decrease in repeat code violations by addressing administrative fees and civil penalties collection processes.
- Increase annual multi-family recycling tonnage by 27 tons (10%) through education and awareness programs.

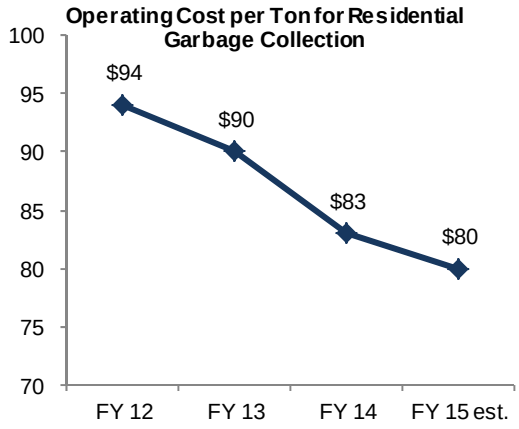
Horizon Items

- The efforts of the Waste Reduction Task Force will provide insight and analysis into potential changes in the current recycling program. The focus on increasing recycling material tonnage and reducing waste tonnage at the landfill could result in new programs being recommended for further analysis and implementation.
- Solid Waste Services currently utilizes two compressed natural gas (CNG) powered collection vehicles. The department will continue to evaluate the cost savings associated with this pilot project and explore potential future investment in a fueling station and maintenance operations facility.

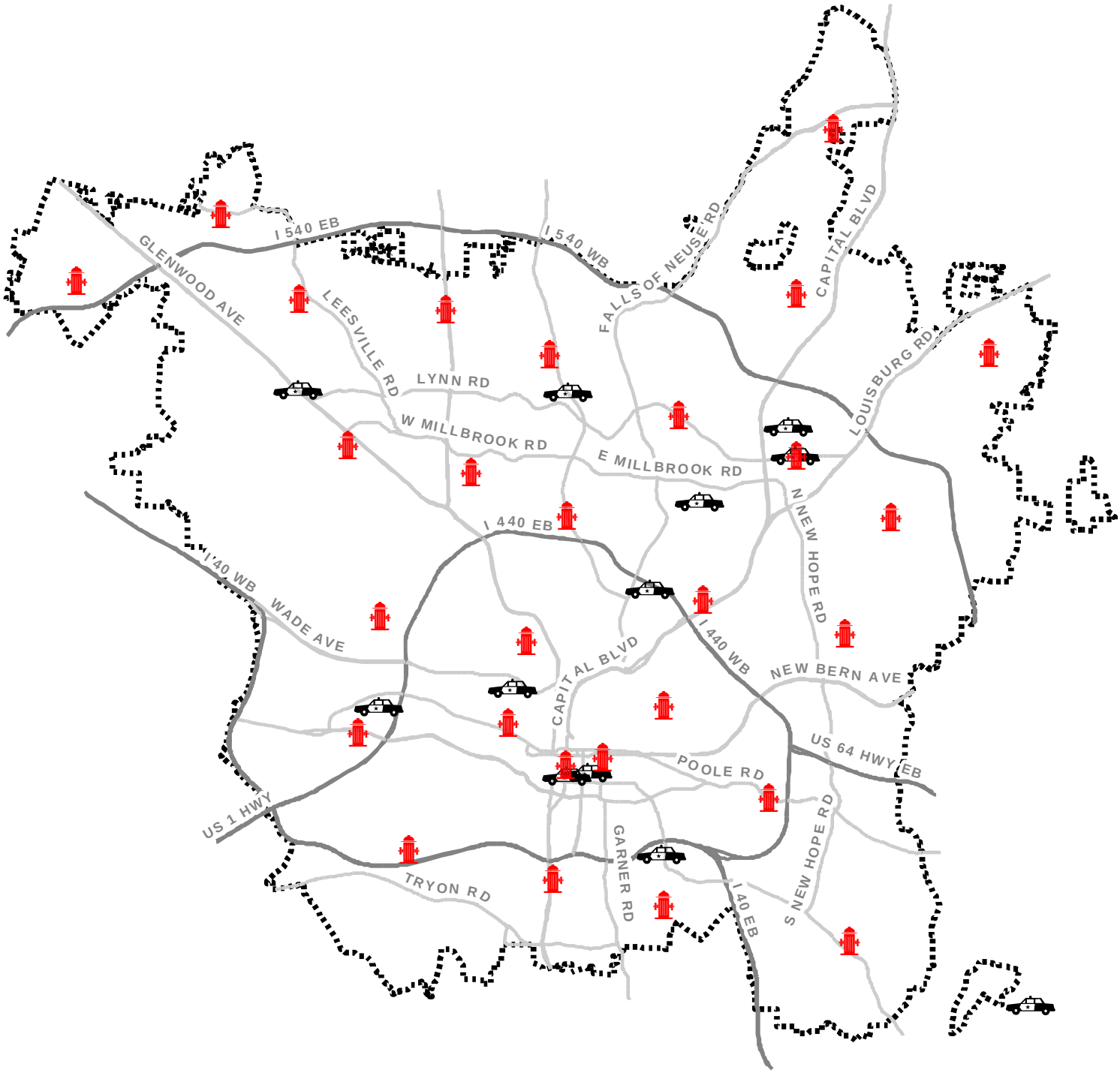
Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
RECYCLING COLLECTION				
Recycling collection - service pts/day/crew*	1,813	2,260	1,149	1,168
Recycling complaints per 1,000 households	6.02	5.44	10.53	5.70
*All routes bi-weekly effective 9/13				
RESIDENTIAL TRASH COLLECTION				
Residential Collection - tons of garbage/trash handled	85,864	84,582	87,068	92,812
Residential service points	116,011	117,535	119,448	121,424
Residential collection complaints per 1,000 households	8.82	6.18	13.49	6.7
Residential collection - service pts/day/crew	906	918	933	949


Tons
Recycling Trends
Pounds
28,000
27,000
26,000
25,000
24,000
23,000
22,000
500
250
0
411.82
423.52
438.28
454.34
23,888
25,189
26,176
27,584
FY 12
FY 13
FY 14
FY 15 est.
Recycling Collection - tons of material handled
Pounds of recycling collected per collection point


Operating Cost per Ton for Residential Garbage Collection
100
95
90
85
80
75
70
$94
$90
$83
$80
FY 12
FY 13
FY 14
FY 15 est.

City of Raleigh
Public Safety Facilities



Major Roads

Fire Stations

Raleigh ETJ

Police Stations

1 inch = 2.5 miles

N
W E
S

Map Created by COR GIS
Updated March 2015

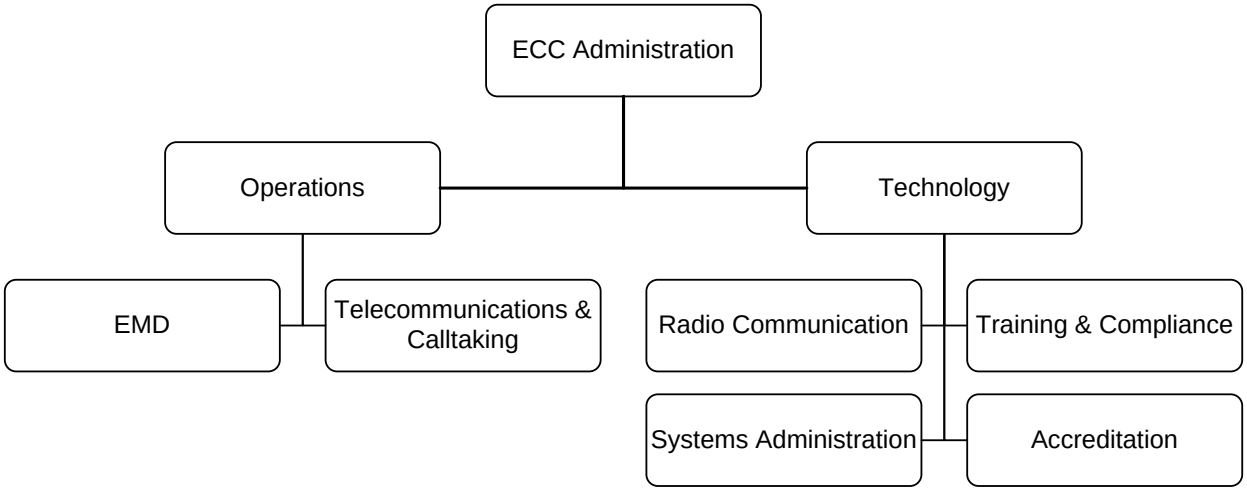
Emergency Communications

Emergency Communications is responsible for receiving 911 and ten-digit calls for assistance and dispatching the proper emergency responders for the City of Raleigh and the majority of Wake County.

Additional information for Emergency Communications may be obtained by contacting Dominick Nutter, Emergency Communications Director at (919) 996-5015 or via email at Dominick.Nutter@raleighnc.gov.

Mission

The Raleigh-Wake Emergency Communications Center is the primary means of citizen access to public safety services through the 9-1-1 emergency number. It provides technical, planning and direct support services for related mission critical tasks. The City of Raleigh Central Electronics Maintenance Shop (CEMS) is also part of this department and installs and maintains the fixed and mobile communications devices, including the certification of police radar.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Emergency Communications	103	108	108	108	0
Emergency Telephone System Fund	6	7	7	7	0
TOTAL	**109**	**115**	**115**	**115**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	4,600,909	4,745,666	5,567,570	5,604,163	0.7%
Employee Benefits	1,444,841	1,472,887	1,863,059	1,907,654	2.4%
Operating Expenditures	535,968	596,523	526,435	604,409	14.8%
Special Programs and Projects	31,378	57,889	0	0	0.0%
Capital Equipment	9,084	4,019	5,506	5,506	0.0%
TOTAL	**$6,622,180**	**$6,876,983**	**$7,962,570**	**$8,121,732**	**2.0%**

Highlighted Budget Changes (July 2015 – June 2016)

- An Emergency Communications Center Systems Manager position was added mid-year FY15 to support the systems and equipment at the Central Communications Center, anticipated to open in spring 2016, and design, build and operate a replacement computer aided dispatch (CAD) system.

- Three Telecommunicator positions are being reclassed as part of a restructuring to add a second Assistant Telecommunications Supervisor to each of the four operations crews in order to provide adequate support to employees as well as enhance training and quality control. As part of this restructuring one Telecommunicator position is being eliminated.
- Training and travel funds are augmented to support the new technical position and for site visits related to CAD procurement.

FY16 Anticipated Accomplishments that further City Council Mission

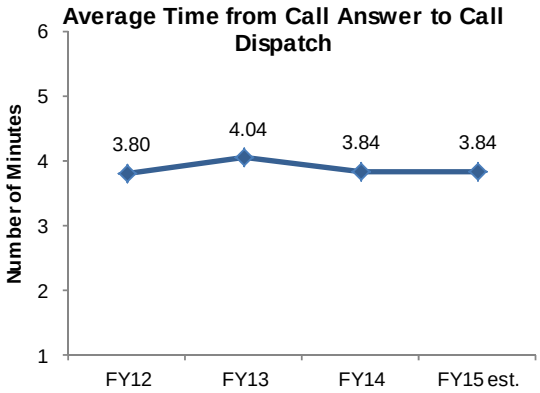
- Move the primary public safety answering point to the Central Communications Center and begin permanent operations at this facility.
- Complete the design and begin configuration of a replacement CAD system to serve all public safety agencies dispatched or associated with the Raleigh-Wake 911 Center.
- Begin operating the Electronics Maintenance Shop from the Central Operations facility.

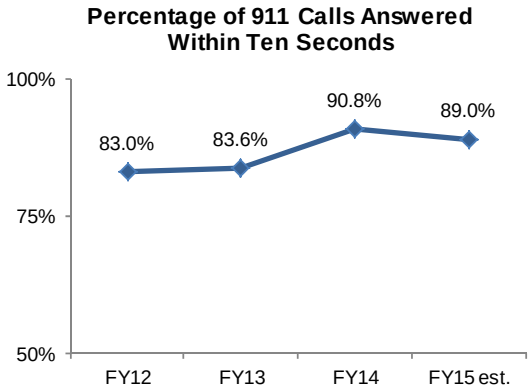
Horizon Items

- Replacement systems, such as CAD, and new technology, such as text-to-911, will require an investment in software and hardware. While these costs are eligible expenses to be paid by the NC 911 Board, 911 fees are limited and there is no assurance that the Board will increase the funding allocation to the Raleigh-Wake public safety answering point.
- The Central Communications Center will triple the amount of equipment in the current communications center, resulting in increased maintenance and replacement costs.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
911 Calls processed	547,531	608,770	580,465	594,618
Public safety dispatches	475,453	499,295	477,653	488,474
Non-public safety dispatches	10,212	10,983	11,080	11,177
Emergency Medical Service calls	82,574	85,075	86,453	87,831
% Of 911 calls answered within 30 seconds	99.0%	97.1%	98.2%	99.5%
Calls per telecommunicator per shift	47	52	50	51





Emergency Telephone System Fund

The Emergency Telephone System Fund encompasses the annual disbursement made to the city by the State 911 Board in support of the emergency telephone system (911). The Emergency Communication Center estimates eligible expenses based on the guidelines distributed by the board. The personnel and operating expenditures associated with this fund are managed as part of the annual operating budget for the larger Emergency Communications Department.

Additional information regarding the Emergency Telephone System Fund may be obtained by contacting Dominick Nutter, Emergency Communications Director at (919) 996-5015 or via email Dominick.Nutter@raleighnc.gov.

Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Emergency Communications	6	7	7	7	0
TOTAL	**6**	**7**	**7**	**7**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	333,177	362,436	399,894	414,212	3.6%
Employee Benefits	105,974	99,648	110,652	101,488	(8.3%)
Operating Expenditures	1,506,870	1,607,963	2,095,028	2,741,536	30.9%
Special Programs and Projects	0	0	900	0	(100.0%)
Capital Equipment	14,900	22,683	28,400	23,400	(17.6%)
TOTAL	**$1,960,921**	**$2,092,731**	**$2,634,874**	**$3,280,636**	**24.5%**

Fire

The Fire Department is responsible for fire prevention, fire suppression, rescue, hazardous materials response and life safety education for the citizens and visitors of Raleigh.

The Office of the Fire Chief provides administrative services and oversight necessary to conduct the day-to-day operations of the Fire Department. This includes finance management, information technology, grant applications, risk management, strategic planning and promoting good safety practices.

The Office of the Fire Marshal is the enforcement, educational and informational arm of the Raleigh Fire Department. The division performs site inspections, enforces all fire prevention codes and coordinates pre-fire planning for all major facilities within the City. It also conducts fire investigations to determine the origin and cause of fires.

The Fire Operations Division responds to fire calls, provides hazardous materials response service on behalf of the entire county, performs rescues and provides emergency medical services. The emergency medical service is a supplement to the Wake County Emergency Medical Service (EMS) and is often referred to as the First Responder program. Under this program, a unit is dispatched to any life-threatening emergency and begins administering care upon arrival. The Operations Division also provides search and rescue services and participates in a regional Urban Search and Rescue team.

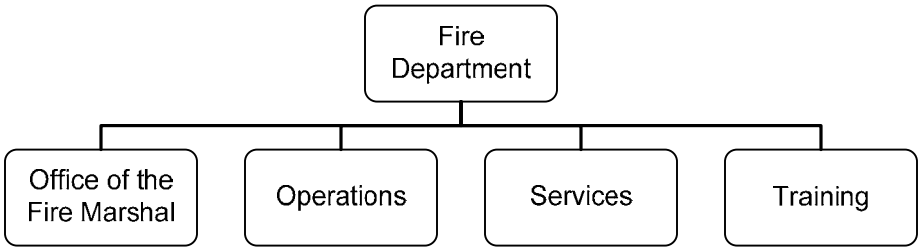
The Support Services Division provides necessary supplies, equipment, repair and replacement services, as well as all uniforms, turnout gear and specialty gear used by firefighters. The cost of operations, maintenance and repair services for 30 facilities are included in this division, as is the repair and maintenance of all fire vehicles, equipment, gear and fire apparatus. Funding is included for vehicle operating expenses such as fuel, lubricants, tires, repair parts and service testing of all pumping apparatus.

The Training Division provides all required firefighter, emergency medical, rescue, and driver training, as well as career development for members. Specialty team management for both the Regional Response Hazmat Team (RRT) and Urban Search and Rescue (USAR) teams originate from this Division. Training is also responsible for First Class, Lieutenant, Captain, and Battalion Chief promotional processes, as well as the hiring and recruiting of new sworn personnel for the Fire Department.

Additional information regarding the Fire Department may be obtained by contacting Department Head, Fire Chief John T. McGrath, at (919) 996-6115 or via email at John.McGrath@raleighnc.gov.

Mission

To contribute within appropriate authority to the maintenance and improvement of the quality of life in the City of Raleigh through fire prevention, fire suppression, rescue, emergency medical, and special services to all who live, visit, work or invest here.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Fire Adm	8	10	9	9	0
Office of the Fire Marshall	32	33	34	36	2
Fire Operations	517	516	544	544	0
Fire Support Svcs	11	11	12	12	0
Fire-Hazmat Operations	1	1	0	0	0
Fire Training	6	6	8	8	0
TOTAL	**575**	**577**	**607**	**609**	**2**
DIRECT EXPENDITURES BY DIVISION					
Fire Adm	2,054,421	2,382,431	2,556,740	2,593,947	1.5%
Office of the Fire Marshall	2,803,457	3,043,207	3,298,680	3,571,999	8.3%
Fire Operations	40,241,293	40,134,236	42,100,059	43,092,456	2.4%
Fire Support Svcs	3,706,993	4,045,447	4,532,715	4,712,201	4.0%
Fire-Hazmat Operations	175,161	59,450	84,292	84,000	(0.3%)
Fire Training	980,890	1,310,605	1,317,856	1,415,001	7.4%
TOTAL	**$49,962,215**	**$50,975,376**	**$53,890,343**	**$55,469,604**	**2.9%**
DIRECT EXPENDITURES BY TYPE					
Personnel	33,152,851	33,793,209	35,795,036	36,618,566	2.3%
Employee Benefits	10,288,516	10,259,071	10,702,441	11,104,599	3.8%
Operating Expenditures	5,178,868	5,620,630	6,162,999	6,523,926	5.9%
Special Programs and Projects	1,133,155	1,215,602	1,025,175	1,017,820	(0.7%)
Capital Equipment	147,016	10,100	107,800	107,800	0.0%
Interfund Transfers	61,808	76,764	96,892	96,892	0.0%
TOTAL	**$49,962,215**	**$50,975,376**	**$53,890,343**	**$55,469,604**	**2.9%**

Highlighted Budget Changes (July 2015 – June 2016)

- Two Deputy Fire Marshals are added ($188,000) to provide additional plan review capacity and to complete state mandated fire inspections in new and existing commercial buildings.
- Increases operational accounts for the maintenance and repair of new Fire Station #29 and the newly created engine and ladder companies for this facility ($320,000).
- Reduces the Training Division budget to absorb cost of 10-year maintenance to the training center drill and burn tower ($20,000).

FY16 Anticipated Accomplishments that further City Council Mission

- Conduct capital leadership and professional development training to ensure mid-level managers have the necessary leadership skills.
- Test and develop a promotional list of qualified applicants for the ranks of Captain, Lieutenant, and First Class Firefighter. Recruit, hire and train approximately 30 firefighters to maintain staffing levels due to attrition.
- Continue developing one of the nation's best hiring processes including the latest aptitude, agility and psychological testing procedures as efforts continue to hire a diverse workforce.
- Maintain the departmental computer network and update related equipment to the latest technology, replacing current equipment at the end of its useful life.
- Continue implementing a multi-year plan to refurbish departmental facilities by reconditioning three fire stations per year.

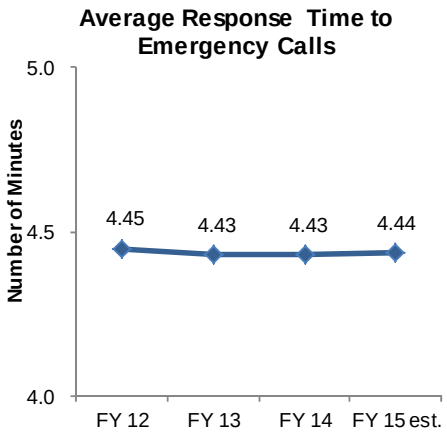
Horizon Items

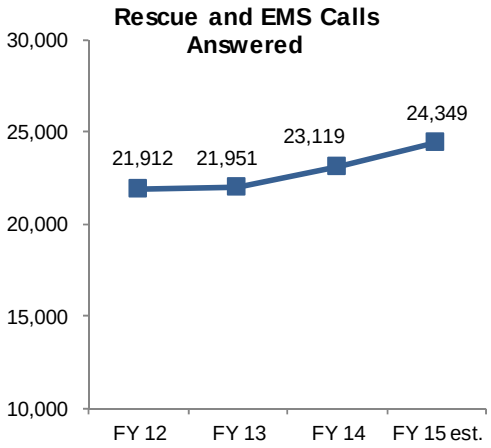
As the city continues growing, Fire will evaluate staffing and resource needs for the future. Particular areas to consider include:

- Administrative needs, including strategic planning, project management, procurement oversight, and budget preparation and analysis.
- Personnel training and certification requirements, as well as providing greater outreach to citizens about fire safety and education efforts.
- Effectively manage personnel, daily operations, and emergency incidents within accepted span of control levels.
- Address needs in facility and vehicle fleet repair, inventory control, and division management.
- Coordinate monthly operational training for line personnel and ensure Insurance Services Office (ISO) compliance for the department.
- Staff companies at National Fire Protection Association (NFPA) recommended levels and maintain response time levels.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Fire calls answered	1,354	1,077	1,133	1,192
Fires investigated	326	258	265	272
Permits issued - Existing	844	1,272	1,738	1,800
Average hours per fire call (hrs)	1.01	0.92	0.55	0.50
Average hours per EMS call (hrs)	0.33	0.33	0.20	0.20
% Annual inspections completed	99%	77%	100%	100%





Police

The Police Department works in partnership with the community to identify and address conditions that give rise to crime. The department employs a policing approach that emphasizes the importance of maintaining a full range of enforcement priorities, including quality-of-life issues and violations that breed more serious crime. Under the District Policing System officers are becoming more involved with and more closely linked to the citizens they serve and protect. Through the dedicated service of officers and civilians, district policing, innovative programs, effective technology use, and enhanced relationships between citizens and the police, the department is confronting crime in Raleigh and making the city an even better place to live, work, visit and conduct business.

The Chief's Office supervises and coordinates the operations of the entire department. Professional Standards (Internal Affairs Unit and Inspections Unit), Planning and Research, the Public Information and Fiscal Services are managed by the Chief's Office.

The Administrative Division provides support to field units, including computer and technology services, records maintenance, training, evidence management, personnel recruitment, the Quartermaster's Office and fleet management.

The Special Operations Division performs specialized police enforcement services for the department. These services include animal control, K-9, selective enforcement, special events, traffic and mounted patrols.

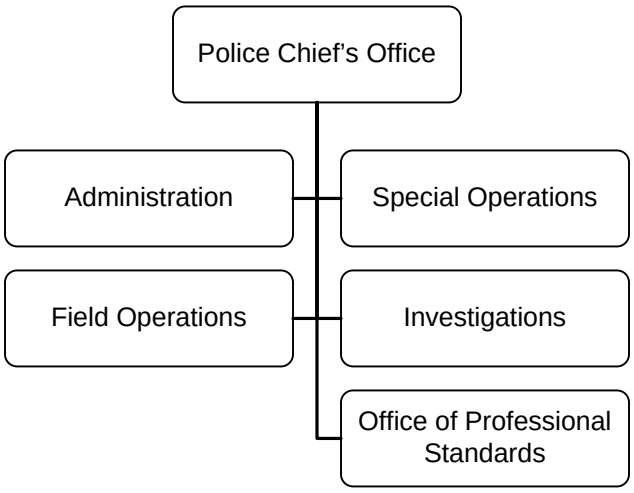
The Field Operations Division patrols all areas in the Raleigh city limits and responds to 911 calls for service. In addition, the division works with the community and provides crime prevention services.

The Detective Division conducts follow-up investigations, makes arrests and helps prosecute offenders. The division provides crime analysis and includes specialized units to target drug enforcement, domestic violence, school safety, fraud and forgery, robbery, homicides and aggravated assaults. In addition, the Youth and Family Services section provides a variety of outreach activities for youth in the city.

Additional information regarding the department may be obtained by contacting Cassandra Deck-Brown, Chief of Police, at (919) 996-3385 or via e-mail at Cassandra.Deck-Brown@raleighnc.gov.

Mission

In the spirit of service, the Raleigh Police Department exists to preserve and improve the quality of life, instill peace, and protect property through unwavering attention to our duties in partnership with the community.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Police Administrative Services	68	65	68	70	2
Police Chiefs Office	27	27	28	28	0
Police Field Operations	499	499	506	514	8
Police Special Operations	80	84	84	84	0
Police Detective Division	205	201	199	197	(2)
Grant Positions	0	0	5	5	0
TOTAL	**879**	**876**	**890**	**898**	**8**
DIRECT EXPENDITURES BY DIVISION					
Police Administrative Services	16,568,118	18,485,302	19,966,431	18,898,851	(5.3%)
Police Chiefs Office	2,367,190	2,650,332	2,728,042	2,774,497	1.7%
Police Field Operations	39,911,508	38,601,084	42,412,000	43,461,396	2.5%
Police Special Operations	9,071,779	9,270,357	9,206,925	9,297,788	1.0%
Police Detective Division	17,660,059	18,743,505	18,921,557	19,153,427	1.2%
TOTAL	**$85,578,654**	**$87,750,580**	**$93,234,954**	**$93,585,958**	**0.4%**
DIRECT EXPENDITURES BY TYPE					
Personnel	50,677,554	50,378,209	53,864,903	54,690,643	1.5%
Employee Benefits	18,986,518	20,190,272	20,244,749	20,819,547	2.8%
Operating Expenditures	12,445,109	13,417,211	13,820,068	13,639,404	(1.3%)
Special Programs and Projects	2,385,611	3,062,120	3,017,671	3,145,463	4.2%
Capital Equipment	811,086	674,838	2,267,965	1,267,180	(44.1%)
Interfund Transfers	272,776	27,929	19,598	23,722	21.0%
TOTAL	**$85,578,654**	**$87,750,580**	**$93,234,954**	**$93,585,958**	**0.4%**

Highlighted Budget Changes (July 2015 – June 2016)

- Funds 69 replacement vehicles and associated up-fit costs to meet critical needs ($250,000).
- Funds full year lease of the Greens Dairy Road site to accommodate the Northeast District Station, Youth and Family Services and a new DWI Intoxilyzer testing site.
- Adds eight sworn police officer positions to create a specialized unit that provides flexible and timely response dedicated to addressing emerging growth pressures contributing to a safe and vibrant environment that invites access to community amenities consistent with a high quality of life ($619,000).
- Adds 21 additional school crossing guards ($140,700).

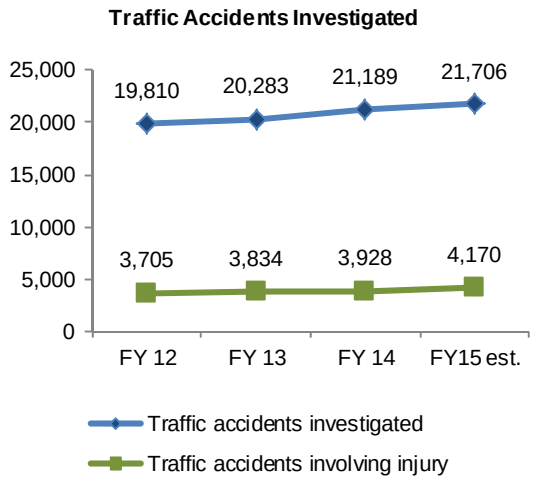
FY16 Anticipated Accomplishments that further City Council Mission

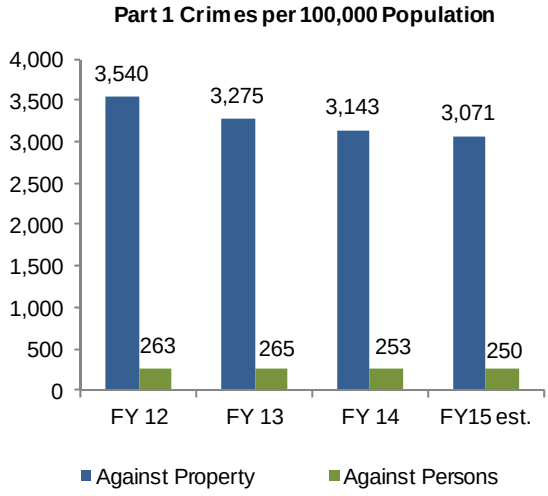
- Departmental transition to Performance Based Budgeting utilizing strategies from Intelligence Led Policing to gather and analyze performance measures, forecast future needs, and benchmark best practices for more informed decision making in budget planning and prioritization.
- Implement policing strategies and techniques to address the City's growth in multi-modal transit, focusing on Moore Square Transit Station.
- Provide more efficient and effective DWI enforcement using the new intoxilyzer room at the Northeast District Station site.
- Conduct reality-based training to enhance the safety and awareness for law enforcement officers.
- Explore alternative fuel opportunities to reduce dependency on traditional fuel, increase fuel efficiency and decrease carbon emissions.

- Expand intelligence-led policing, a decision-making framework that uses crime intelligence and data analysis to reduce and prevent crime through targeted enforcement strategies.
- Collaborate with other city stakeholders to respond to the anticipated growth of special events in the city.

Performance Indicators

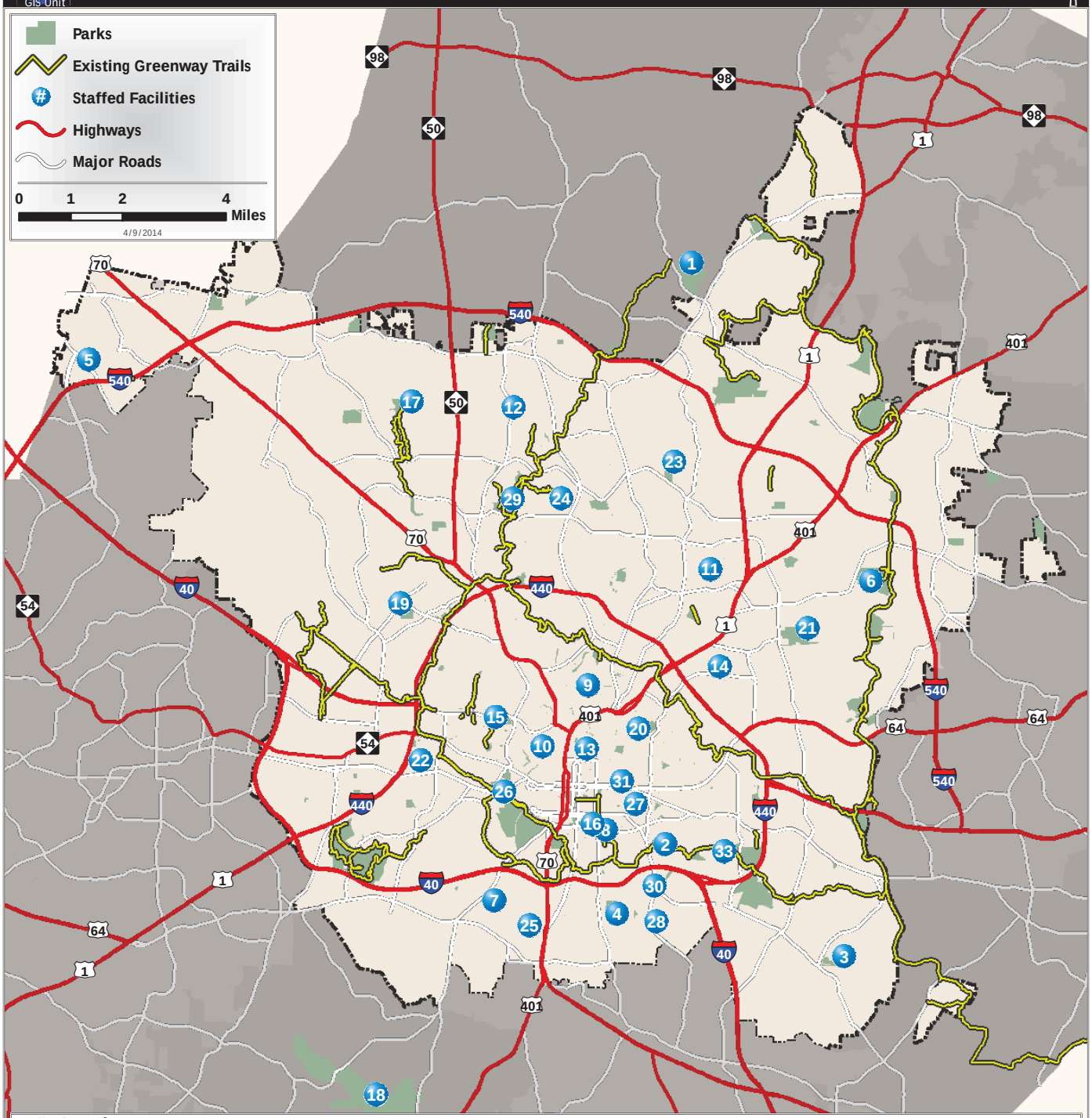
	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
Sworn Personnel per 1,000	1.86	1.83	1.81	1.79
Total Calls for Service	528,453	493,810	431,954	439,201
911 Responses per non-supervisory sworn officer	620	529	523	496
Part I crimes reported	15,839	14,980	14,662	14,680
Part II crimes reported	29,262	29,164	28,469	28,082
Arrests made	92,387	88,321	98,857	86,498





RALEIGH Parks Recreation and Cultural Resources GIS Unit

Locations With Staffed Facilities



#	Location				
1	Annie Louise Wilkerson, MD Nature Preserve	13	Greystone Recreation Center	24	Millbrook-Exchange
2	Apollo Heights	14	Halifax	25	Optimist
4	Barwell Road	15	Hill Street	26	Peach Road
5	Biltmore Hills	16	Jaycee	27	Pullen
6	Brier Creek	17	John P Top Greene	28	Roberts
7	Buffaloe Road Athletic	18	Lake Lynn	29	Sanderford Road
8	Carolina Pines	19	Lake Wheeler	30	Shelley Lake - Sertoma
9	Chavis	20	Laurel Hills	31	Southgate
10	Five Points Center for Active Adults	21	Lions	32	Tarboro Road
11	Fred Fletcher	22	Marsh Creek	33	Walnut Creek Wetland Center
12	Green Road	23	Method	34	Worthdale

Mini-Parks and Open Spaces are not shown

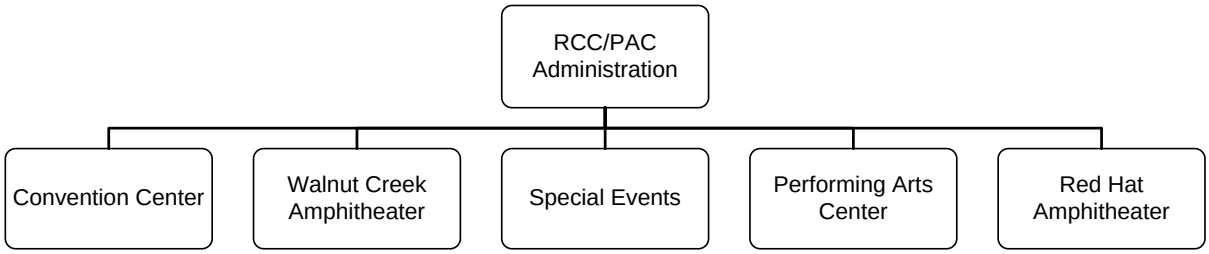
Convention and Performing Arts Complex

The Convention and Performing Arts Complex Department operates the Raleigh Convention Center (RCC), the Duke Energy Center for the Performing Arts (PAC), the Red Hat Amphitheater and the physical and capital maintenance of the Walnut Creek Amphitheater. The RCC provides meeting space for conventions, meetings, banquets, trade shows and other assembly events. The PAC provides space for concerts, plays and festivals and is the home venue for the North Carolina Symphony, Theatre Raleigh, the North Carolina Theatre and the Carolina Ballet. Additionally, the PAC produces and presents national and international touring productions and concerts, doing business as Broadway Series South. The Red Hat Amphitheater presents a variety of outdoor entertainment activities in the downtown area. The Complex presents Special Events that are held primarily on Fayetteville Street, which have included the Annual Raleigh Wide Open, in 2011 the NHL All-Star Wide Open event and July 4th Street Celebration.

Additional information regarding the Convention and Performing Arts Complex may be obtained by contacting Roger Krupa, Convention Center Director, at (919) 996-8500 or via email to Roger.Krupa@raleighconvention.com.

Mission

To provide citizens and visitors high quality general assembly spaces, performance venues and related customer services. The ambience of sound and light and other sensory and technical enhancements will be available for productions of all nature and should be enjoyed by the venue's customers and patrons.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
RCC Facility	62	61	61	63	2
Performing Arts Center	36	37	37	37	0
RCC Downtown Amphitheatre	6	6	6	4	(2)
TOTAL	**104**	**104**	**104**	**104**	**0**
DIRECT EXPENDITURES BY DIVISION					
RCC Facility	7,688,031	8,006,553	9,422,812	8,407,455	(10.8%)
Performing Arts Center	6,286,369	6,350,099	6,911,715	7,416,063	7.3%
RCC/PAC Special Events	119,082	336,101	326,789	454,188	39.0%
RCC Downtown Amphitheatre	1,416,078	1,616,595	1,697,413	2,373,567	39.8%
TOTAL	**$15,509,561**	**$16,309,347**	**$18,358,729**	**$18,651,273**	**1.6%**

*The total authorized position count of 104 is split between the divisions within the Convention and Performing Arts Complex and Walnut Creek Amphitheater. An equivalent of two full-time positions are allocated to Walnut Creek Amphitheater.

Budget Detail (continued)

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DIRECT EXPENDITURES BY TYPE					
Personnel	5,870,025	6,029,052	6,480,266	6,430,482	(0.8%)
Employee Benefits	1,763,825	1,811,275	1,762,031	1,944,320	10.3%
Operating Expenditures	3,473,681	3,593,900	4,881,539	4,053,182	(17.0%)
Special Programs and Projects	1,984,481	3,031,462	3,277,206	4,273,755	30.4%
Capital Equipment	1,105	0	20,000	20,000	0.0%
Interfund Transfers	2,416,443	1,843,657	1,937,687	1,929,534	(0.4%)
TOTAL	**$15,509,561**	**$16,309,347**	**$18,358,729**	**$18,651,273**	**1.6%**

Highlighted Budget Changes (July 2015 – June 2016)

- In FY16, Raleigh Convention Center will not budget the additional $1 million from the 2-for-1 Interlocal Agreement.

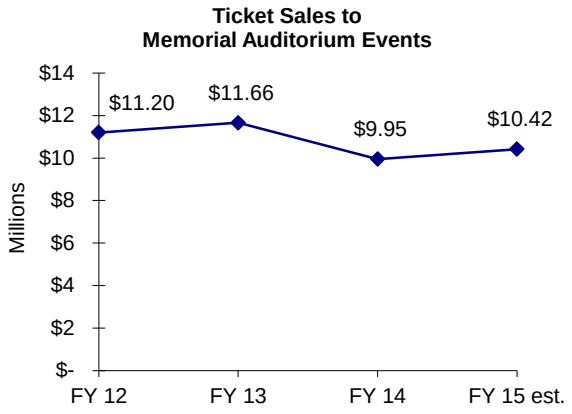
FY16 Anticipated Accomplishments that will further the City Council Mission

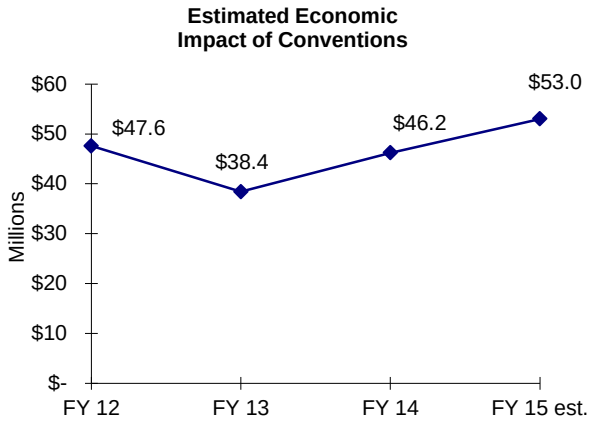
- Duke Energy Center for the Performing Arts staff continues to collaborate with local arts and theatrical companies. The collaborations strengthen the venue's ability to negotiate with national Broadway touring companies. Broadway Series South and North Carolina Theatre (NCT) will continue their partnership and offer seven major title shows for the 2015-16 season. PAC will also continue to work with Marbles Kids Museum to present kids theatrical productions. FY16 will include four shows in the series: one multi-week, self-produced show in Fletcher Theater and three touring shows.
- Raleigh Convention Center continues to host a variety of meetings, conventions, tradeshows, conferences, banquets and gatherings such as sporting events and graduations. Attendees continue to positively affect the economic impact to our community as they spend their dollars in restaurants, hotels and retail establishments.
- The Red Hat Amphitheater remains one of the most sought-after new venues in the U.S. for up and coming performers. Early indications are positive for tours going out seeking venues with a capacity similar to that of the venue. The venue anticipates that Live Nation, rentals, sponsored events and special events will result in 35 shows at the Red Hat Amphitheater.
- The Red Hat Amphitheater will continue to offer free events, including a "thank you" show recognizing the naming rights sponsor, Red Hat. Recently partnered with the Band Together charity to co-produce their feature show. Festivals and lifestyle shows will be continually pursued and evaluated as to their potential for revenue and value to the community. The Red Hat Amphitheater is more aggressive with booking strategies and strives to produce more variety in the venue.
- Provide coordination and assistance to Brewgaloo, Artsplosure, First Night Raleigh, Winterfest, Hopscotch Music Festival, Lebanese Festival, and SparkCon. Staff also produces and coordinates the Ray Price Bike Rally, July 4th Street Celebration, the International Bluegrass Music Association's Wide Open Bluegrass Festival. These events attract hundreds of thousands to downtown and require a high level of coordination with approximately 300 staff across many levels of City departments.
- The July 4th Street Celebration will return to downtown for the Fifth year. The Complex continues to seek sponsorships to grow the celebration.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
CONVENTION CENTER				
Conventions and trade shows	46	50	47	47
Delegates at conventions and conventions w/ trade shows	67,400	72,035	59,472	59,500
Meetings, banquets, other events/attendance	232/321,000	215/278,400	172/422,000	200/400,000
Economic impact of conventions* (in millions)	$47.6	$38.4	$46.2	$53.0
DUKE ENERGY CENTER FOR THE PERFORMING ARTS				
Theater Performances/attendance	49/69,900	63/46,500	54/44,451	60/50,000
Symphony Performances/attendance	91/93,800	106/100,100	100/92,211	100/100,000
Carolina Ballet Performances/attendance	80/49,504	74/50,200	61/44,630	65/50,000
Other performances & events/attendance	283/177,400	283/212,000	429/188,823	400/200,000
Ticket sales to Memorial Auditorium events (in millions)	$11.20	$11.66	$9.95	$10.42
RED HAT AMPHITHEATER				
Events/attendance	27/79,800	25/86,000	32/115,520	30/89,001
SPECIAL-OUTDOOR EVENTS				
Events/attendance	1/25,000	2/75,000	3/221,000	3/220,000

*Estimated amount spent throughout the community as a result of events with contracted room nights. Amount is based on a formula developed by the International Association of Convention and Visitors Bureaus.





Walnut Creek Amphitheater

In FY14, the City created the Walnut Creek Amphitheater Operating Fund to properly budget, account for and report the operating expenses for Walnut Creek Amphitheater. Prior to FY14, the facility only had a capital budget. The Convention Center and Performing Arts Complex staff monitors general facility maintenance and performs capital maintenance when needed. Amphitheater rental revenue, generated from the operating agreement with Live Nation, exclusively funds operating and capital needs. Staff will continue to work with Live Nation to identify and prioritize capital needs. All approved capital projects are incorporated into the City of Raleigh's Capital budget process and are managed by staff in accordance with City purchasing policies and guidelines.

Additional information regarding the Walnut Creek Amphitheater may be obtained by contacting Roger Krupa, Convention Center Director, at (919) 996-8500 or via email to Roger.Krupa@raleighconvention.com.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DIRECT EXPENDITURES BY TYPE					
Personnel	0	97,048	100,567	71,163	(29.2%)
Employee Benefits	0	26,011	33,250	23,462	(29.4%)
Operating Expenditures	0	16,420	122,000	100,000	(18.0%)
Interfund Transfers	0	1,000,000	1,000,000	1,000,000	0.0%
TOTAL	**$0**	**$1,139,479**	**$1,255,817**	**$1,194,625**	**(4.9%)**

FY16 Anticipated Accomplishments that will further the City Council Mission

- Staff will collaborate with Live Nation to identify potential name and title sponsors.

Parks, Recreation and Cultural Resources

The Parks, Recreation and Cultural Resources Department (PRCR) plays a leading role in determining the quality of life and character of the Capital City. With nearly 10,000 acres of parkland, 117 miles of greenway trails and over 1.2 million square feet of facilities, the department provides a wide range of creative programming opportunities that promote the social, cultural, mental and physical well-being of citizens. The city's vision for its parks, recreation and cultural resources system is "*bringing people to parks and parks to people."*

The department is comprised of seven divisions: Business Process Management, Design and Development, Facilities and Operations, Parks, Recreation, Resources and Strategic Planning, Communications and Analytics.

The Business Process Management Division provides centralized administrative, financial and business management services to all external and internal customers, including 142,000 families (296,000 individuals) registered for programs and activities, 477 full-time employees and over 2,000 part-time, temporary and seasonal employees. The division manages and oversees all departmental fiscal affairs, coordinates budget preparation, conducts audits, monitors cash handling, reconciles daily deposits, processes billing and payments, administers the fee assistance program, coordinates payroll processing, prepares and routes contracts, administers grants and oversees technology program expansions. The Recreation Business Office is a one-stop customer service center that processes registrations and manages customer payment plans, the fee assistance program, accounts receivable billing and refunds. Staff also reconciles daily deposits at over 50 department locations.

The Design and Development Division develops and implements capital projects through a process that actively engages both the public and staff to achieve outstanding projects that are environmentally and fiscally responsible. The Division administers the planning of both a system of services as well as specific sites to achieve quality leisure, recreational and cultural opportunities. Annual Capital Improvements Budgets and periodic Bond Programs are developed to undertake the development of a system of parks and leisure services that provide for the enhancement of the lives of our citizens utilizing best practice principles of public engagement. Professional and experienced staff is utilized to ensure compliance with health and safety codes, public laws and Council directives.

The Facilities and Operations Division is broken down into six integrated focus areas: Central Downtown Facility Maintenance, Downtown Remote Operations, Northeast Remote Operations, Energy Management, Design, Service and Construction, and Administration that provide full facility and system management for multiple departments throughout the city. The division achieves a quality level of service for both internal and external customers by managing and addressing city systems and assets, through rate analysis, audits, lifecycle cost replacements through engineering, system evaluations by performing preventive maintenance and unscheduled repairs, and by responding to security, emergency and space needs.

The Parks Division is organized into five functional areas of Parks, Highways, Cemeteries, Greenways and Urban Forestry, and manages a significant program of park volunteers. The Parks Division maintains 6,027 acres of parkland divided among six maintenance districts. Crews also maintain Fayetteville Street landscaping and several other properties in the central business district, Pullen Park, the Raleigh Rose Garden, Walnut Creek Softball Complex, Buffalo Road Athletic Park, 86 athletic fields, and 69 public playgrounds. Parks construction crews provide assistance in completion of capital projects. Volunteers contribute time and resources to help maintain city parks through the Adopt-A-Park program and through various volunteer events comprised of individuals, families, neighborhoods, civic organizations, schools, boy scouts, garden clubs and other groups. Staff identifies projects, recruit volunteers, track and evaluate the assistance provided by over 3,000 volunteers.

Highway maintenance crews are responsible for 171 linear miles of public right-of-way, primarily major thoroughfares assigned to the city for landscape maintenance through an agreement with NCDOT. This includes three miles of Beltline planter boxes on I-440. Maintenance includes work zone traffic control, litter and debris removal, mowing maintenance, weed control in plant beds, tree rings, concrete medians,

guardrails, and sidewalks, pruning, mulching, tree and shrub replacement and assisting Raleigh DOT with abatement of visual obstructions.

The Cemetery staff operates historic Mt. Hope Cemetery, including sale of grave sites, burial preparation, coordination with funeral homes and families and perpetual maintenance. They also maintain the historic City Cemetery, O'Rorke-Catholic Cemetery and eight other cemeteries located on park properties. Both Mt. Hope Cemetery and City Cemetery are on the National Register. O'Rorke-Catholic Cemetery is designated as a Raleigh Historic Property.

The Capital Area Greenway System includes 117 miles of trails and 3,750 acres of greenway property. Maintenance includes litter and debris removal, mowing and pruning, bridge and boardwalk inspection/repair, signage and site furniture maintenance, trail surface repair/replacement and construction of new trails. Paving crews assist in repair of asphalt parking lots and driveways on city park properties.

Urban Forestry maintains trees located on public rights-of-way and other city property. Crews oversee utility line clearance, conduct pruning and planting of city street trees, and do in-house tree pruning and removal to ensure tree health and public safety on over 2,592 frontage miles of public right-of-way and 9,777 acres of park and greenway property. The division also coordinates the planting of new trees through the NeighborWoods Program, Trees Across Raleigh and other volunteer efforts, as well as contractual replacement of trees within the Central Business District, in parks and along major thoroughfares.

The Recreation Division provides a diverse array of programs and services through 27 staffed community centers, two centers for active adults, St. Monica's Teen Center, five seasonal swimming pools, and four year-round pools. The division manages 112 public tennis courts and 86 athletic fields city-wide. The spectrum of recreation opportunities includes: aquatics, tennis, summer camps, before and after school activities, and track out. The division serves youth, teens, and adults of all abilities. Recreation Division core services include youth programming for grades K-12, active living programming, encouraging access to the outdoors and facilities as foundation to program delivery.

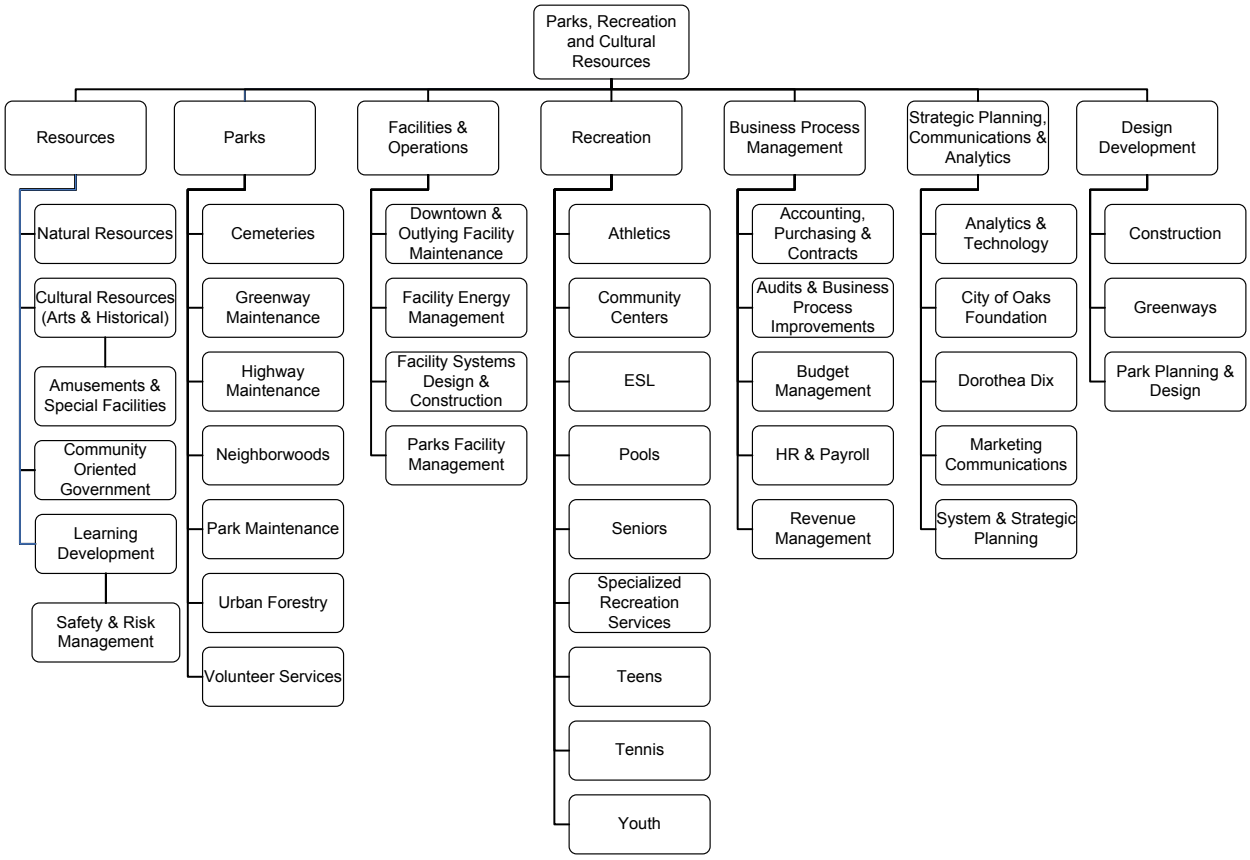
The Resource Division focuses on stewarding the unique natural resources of the City through science-based conservation practices while encouraging citizens to participate and enjoy the natural environment. The division enriches citizen's lives via access to the arts and engagement with the area's rich history, builds partnerships between citizens, non-profit and business communities as well as city government through civic engagement to address quality of life issues at the neighborhood scale. Staff also oversees departmental training to deliver the highest quality customer services in an efficient manner and proactively manage the risks and hazards of programs, facilities and natural spaces to protect and promote the health and safety of employees, patrons, and visitors.

The Strategic Planning, Communications and Analytics Division provides department-wide services in the areas of strategic planning, marketing, communications, technology and analytics. The Parks, Recreation and Cultural Resources System Plan sets the foundation and direction for strategic decision-making in alignment with the City of Raleigh Strategic Plan. Marketing and communications staff develops and implements communication strategy, brand management, media relations, and evaluation for PRCR programs and services. Technology and analytics staff integrates and deploys multiple forms of technology to improve service provision and inform decision-making. The division is involved in real estate transactions and collaborates with the department's 501(c)(3) partner, the City of Oaks Foundation.

Additional information regarding the Parks, Recreation and Cultural Resources Department may be obtained by contacting Diane Sauer, PRCR Director, at (919) 996-4815 or via email at Diane.Sauer@raleighnc.gov.

Mission

Together we connect and enrich our community through exceptional experiences.



Budget Detail

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
PRCR - Business Process Mgmt	24	24	16	12	(4)
PRCR-Arts Office	4	11	0	0	0
PRCR - Parks -Park Maintenance	116	118	117	121	4
PRCR - Parks - Highway Maint	28	28	29	29	0
PRCR - Parks - Cemetery Maint	4	4	4	4	0
PRCR - Parks - Greenway Maint	33	32	32	32	0
PRCR - Parks - Urban Trees	0	0	15	15	0
PRCR - Recreation	126	124	113	120	7
PRCR - Recreation-School Based	7	8	13	13	0
PRCR - Resources	0	0	44	45	1
PRCR-Urban Trees	15	15	0	0	0
PRCR - Strategic Plan & Devel	18	20	28	30	2
PRCR - F&O - Park Fac Maint	27	28	27	29	2
PRCR - F&O - City Fac Maint	26	32	34	45	11
TOTAL	**428**	**444**	**472**	**495**	**23**

Budget Detail (continued)

DIRECT EXPENDITURES BY DIVISION	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
PRCR - Business Process Mgmt	3,382,328	3,334,754	2,644,721	2,385,690	(9.8%)
PRCR-Arts Office	427,443	836,623	0	0	0.0%
PRCR - Parks -Park Maintenance	7,458,051	7,818,305	8,469,397	9,073,667	7.1%
PRCR - Parks - Highway Maint	1,481,516	1,733,804	1,907,500	1,956,859	2.6%
PRCR - Parks - Cemetery Maint	284,856	262,435	285,820	264,204	(7.6%)
PRCR - Parks - Greenway Maint	1,509,348	1,669,121	1,839,173	1,934,937	5.2%
PRCR - Parks - Urban Trees	0	0	1,423,598	1,456,209	2.3%
PRCR - Recreation	15,128,216	15,549,998	13,320,340	14,278,216	7.2%
PRCR - Recreation-School Based	1,581,037	1,685,576	1,528,300	1,539,463	0.7%
PRCR - Resources	0	0	5,111,465	5,355,749	4.8%
PRCR-Urban Trees	1,164,915	1,301,958	0	0	0.0%
PRCR - Strategic Plan & Devel	2,032,323	2,098,335	2,860,992	2,920,611	2.1%
PRCR - F&O - Park Fac Maint	5,033,476	5,475,907	5,808,073	5,958,503	2.6%
PRCR - F&O - City Fac Maint	3,795,975	4,579,123	5,511,785	7,339,771	33.2%
TOTAL	**$43,279,484**	**$46,345,939**	**$50,711,165**	**$54,463,879**	**7.4%**
DIRECT EXPENDITURES BY TYPE					
Personnel	24,020,671	25,368,668	27,284,290	29,028,819	6.4%
Employee Benefits	6,141,476	6,484,213	7,286,206	7,838,882	7.6%
Operating Expenditures	11,174,504	12,447,942	14,222,109	15,579,000	9.5%
Special Programs and Projects	1,070,283	956,245	889,873	905,524	1.8%
Capital Equipment	87,296	221,383	212,137	238,900	12.6%
Interfund Transfers	785,254	867,488	816,549	872,754	6.9%
TOTAL	**$43,279,484**	**$46,345,939**	**$50,711,165**	**$54,463,879**	**7.4%**

Highlighted Budget Changes (July 2015 – June 2016)

- Reallocates operating expenses to fund new facility needs ($284,000).
- Funding is included for new facilities opening in FY 16, including: Abbotts Creek Park, the Central Operations Facility, and the Central Communications Center. Provides one-time operating funds for the Oak City Outreach Center and 900 S. Wilmington Street.
- The FY16 budget adds 12 positions for the new facilities: one Recreation Facilities & Program Supervisor III (PG 35), one Recreation Facilities & Program Supervisor II (PG 33), one Recreation Program Specialist (PG 31), two Maintenance Worker III's (PG 27), one Maintenance Worker I (PG 25), one Senior Gardener (PG 28), three Maintenance Mechanic III's (PG 32) and two Facility Operations Manager (PG 34).
- Includes full year funding for five positions approved mid-FY15: one Recreation Facilities & Program Supervisor II (PG 33), one Facility Operations Manager (PG 34), one Maintenance Mechanic III (PG 32) and two Maintenance Mechanic I's (PG 30) positions.
- Reallocates contractual funding to fund four new positions: Building Automation System Specialist (PG 35), Staff Assistant (PG 34), Inventory Supervisor (PG 28) and Planning Technician (PG 31). Three of these positions result from a Facilities and Operations Division reorganization. The Planning Technician will work on the design and bid phases of capital projects, including those in the 2014 Parks Bond ($311,578).
- Converts $90,000 of existing part-time salaries to contractually provide officials for adult and youth baseball and football program.
- Increases funding for community centers to address limitations in facility coverage ($47,000).
- Replaces patrol boat at Lake Johnson to ensure safe boating experiences and assist EMS and RPD with on-water and on–shore services when required ($15,000).

- Adds an Invasive Plant Management Coordinator (PG 31) to lead a pilot program to address invasive plant species on park property.
- Reallocates arts per capita-funded contractual services to create a Curator of Exhibitions and Collections (PG 32) focused on Block Art Gallery exhibitions and the Municipal Art Collection.

FY16 Anticipated Accomplishments that further City Council Mission

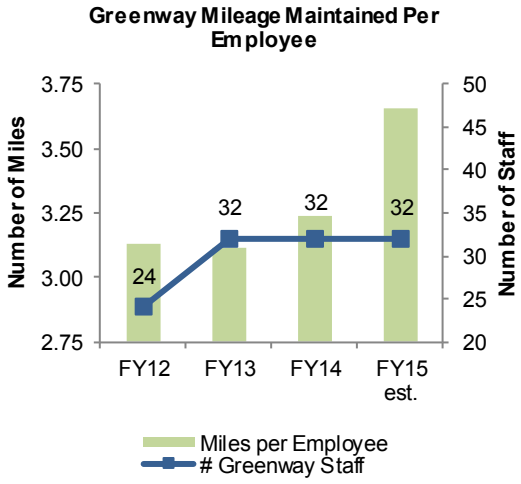
- Expand the use of citizen volunteers and engage neighborhoods to become more involved in maintaining, renovating and enhancing parks and facilities.
- To ensure all citizens have opportunity to participate, the department will continue the administration of its scholarship program. This program awards more than $161,600 in financial assistance to over 600 citizens for participation in department programs and services.
- Complete first “Experience-based” Park System Model and begin implementation.
- Increase recycling rates in city operations and in the community by partnering with Solid Waste Services in establishing additional public recycling opportunities in city parks. Expand the use of Big Belly trash and recycling units within city parks to enhance service efficiency.
- Begin the design process for Devereaux Meadows Park.
- Complete design and permitting for Moore Square renovations and begin construction.
- Provide programs and experiences that preserve, enhance and extend the rich history of Raleigh into the lives of citizens.
- Complete Raleigh’s first comprehensive Arts Plan.
- Maintain an additional 495,000 square feet of city facilities. This accounts for an estimated 23% increase in asset management by March 2016. Additional facility growth is also anticipated to continue in support of Fire, Police, Parks, Recreation and Cultural Resources, and Raleigh Union Station along with the special event growth relating to the eight City blocks on Fayetteville Street.
- Expand the Marketing Ambassador program allowing direct communication with citizens at local events and increasing awareness and engagement in PRCR programs and services. Expand social media engagement around identifying key influencers and improved content development.

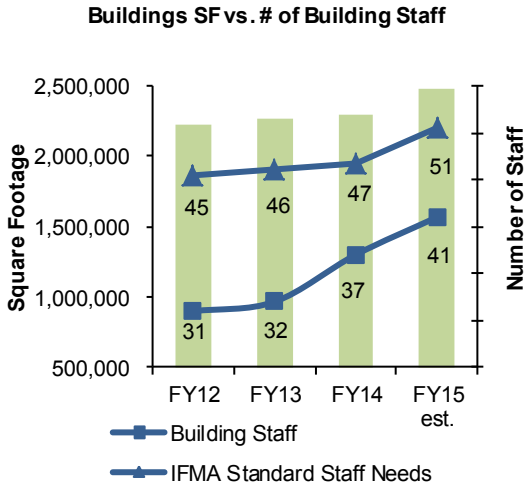
Horizon Items

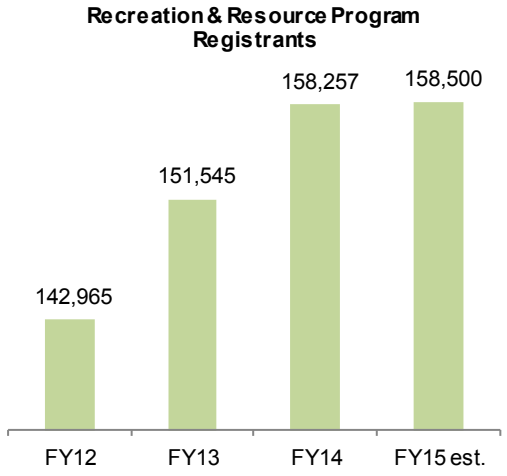
- It is anticipated that general trail maintenance frequencies on our greenway system will increase with the addition of approximately eight miles of new trails (Honeycutt Greenway Trail, Horseshoe Bend section of the Neuse River Trail and the recently completed Crabtree Creek East extension). Current 4-week mowing maintenance frequencies may extend to 6-week cycles in order to absorb the additional trail mileage. Likewise, bridge and boardwalk inspection and repairs cycles may need to be extended to account for 25 structures added to the system. Additional staff resources may need to be considered, especially if the greenway system is utilized as a transportation corridor.
- In FY16, the City of Raleigh will renew its five year contract with the North Carolina High School Athletic Association. The terms of this agreement include a 3% annual increase. Beyond FY16 additional funding will be needed for the next four fiscal years.
- As the half-percent for public art program continues to mature, the number and scale of projects has increased, placing additional pressures on delivery of public art through the Office of Raleigh Arts. To manage the program, maintain high curatorial standards, develop the next iteration of the Block2 Street Video Series and fully support the public art effort, additional staff resources may be needed.
- Invasive plant species management is rising as a topic of concern in the city. A coordinated effort to protect native flora and fauna will require a comprehensive strategy and additional resources.

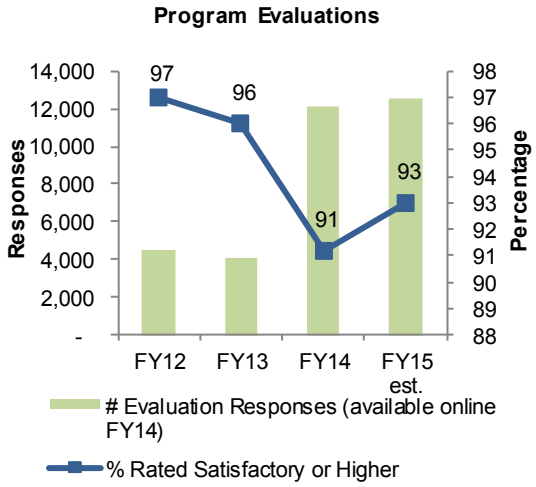
- The Business Process Review and Project Requirement Study will lay a solid foundation for the city to potentially transition to a new PRCR software platform. This is a significant undertaking that is going to take the collaboration of multiple departments beyond PRCR.
- The City of Raleigh's acquisition of the Dorothea Dix campus and future transition to a destination park constitutes a significant level of impact to the current PRCR system, both on operating and capital resources, and changes the framework for both operations and governance.
- Implementation of the 2014 Parks Bond projects will have operating impacts estimated at $1.4M over the next five years. These resources are included in the 1.72 cent proposed property tax increase.
- New facilities and greenway trail openings over the next two years include: Crabtree Creek West Greenway, Forest Ridge Park, Lake Johnson Woodland Center, Rosengarten Trail, and the Southeast Raleigh Tennis Center.

Performance Indicators

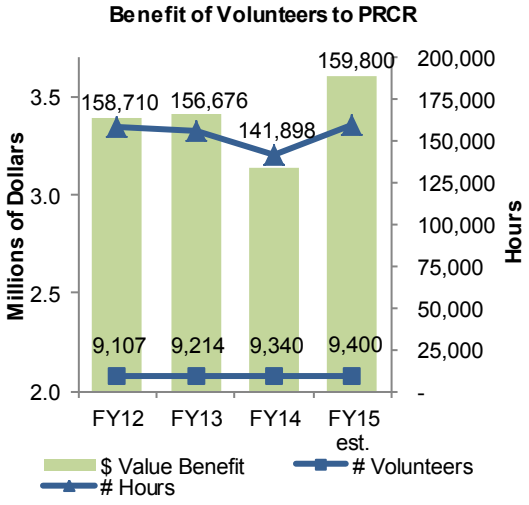


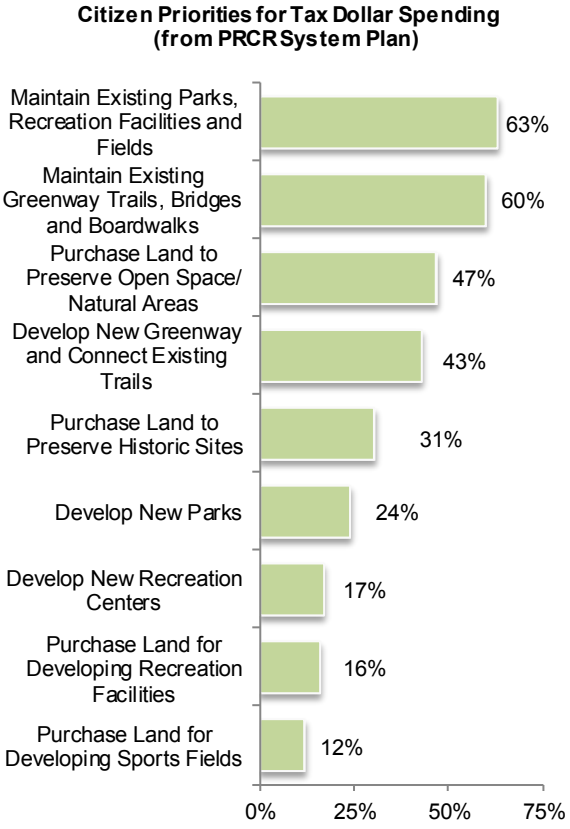






Performance Indicators (continued)





Revolving Fund

The Revolving Fund consists of self-sustaining programs, primarily in the Parks and Recreation Department. Programs include classes, workshops, and camps held at community centers and parks. Participant fees make up the majority of the revenues, and programs are expected to recover or exceed program costs. A portion of the fees collected are returned to the General Fund to support the overall Parks and Recreation Department budget.

The Revolving Fund includes a number of non-recreational programs and activities that are also expected to recover or exceed program costs through fees and/or contributions. Programs include classes offered by the Raleigh Television Network (RTN) and the Inspections training program. Other departments with programs in this fund receive contributions that are used to purchase community watch signs and to support special Police programs.

Budget Detail

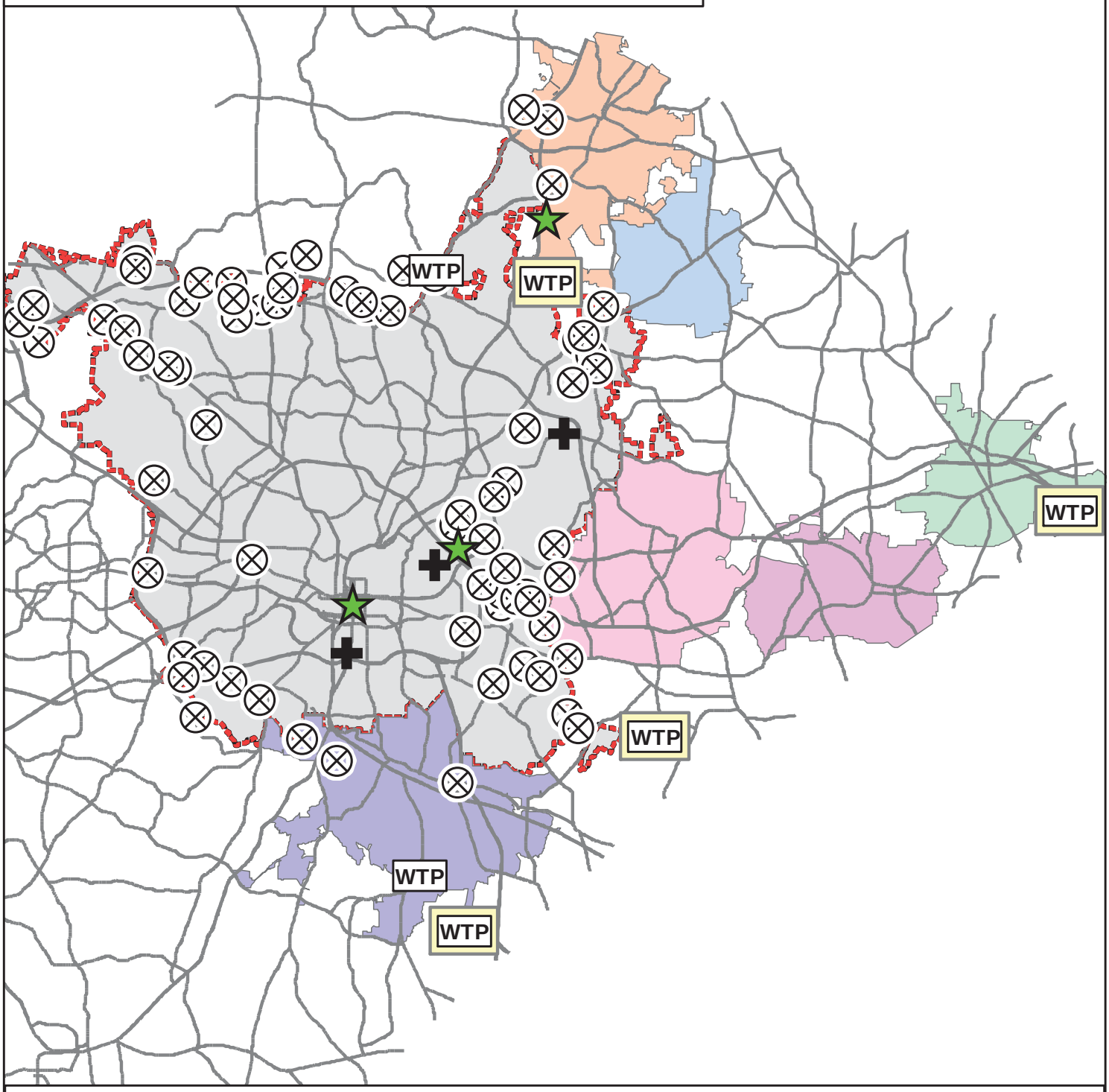
DIRECT EXPENDITURES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Transfers to Fd 100, 230, 625	207,166	0	0	0	
Environmental Awards Program	10,028	8,528	9,500	9,500	0%
Public Affairs Ctv Equipment	44,785	70,672	435,000	448,000	3%
Appearance Commission		1,147	2,000	8,000	300%
Ral Historic District Loan Fund	191,000			23,610	
Inspections Training Program	5,703	3,150	1,400	1,400	0%
Citizen Involvement	9,150	3,310	30,000	30,000	0%
Community Watch Signs	2,317	834	4,940	4,940	0%
Police Donations	31,586	22,839	4,000	24,000	500%
Fire-Reg Resp Team #4 Revolving	27,130	37,658	300,000	300,000	0%
Fire-Usar Team Expd	93,441	117,957	162,410	176,381	9%
SWS-Landfill Gas Recovery	648,488	0	0	0	
Wglf Maintenance & Repair	300,000	0	0	0	
PR Program Fee Assistance	0	1,373	35,000	16,000	(54%)
Arts Commission	0	0	85,535	85,535	0%
Fletcher Award Program	918	2,089	0	0	
Parks Donations	5,798	14,512	25,000	55,000	120%
Adventure Camps	31,241	40,214	105,350	90,315	(14%)
Anderson Point	18,869	21,345	45,000	45,000	0%
Aquatic Instruction Programs	359,032	372,898	519,900	496,700	(4%)
Community Center Equipment	167,864	185,727	290,000	463,600	60%
Athletics	187,874	205,518	290,000	257,000	(11%)
ESL Program	485	877	5,650	8,500	50%
General Recreation	240,232	172,247	278,500	0	(100%)
Golden Years	125,896	181,064	220,000	280,000	27%
Neighborhood Street Trees	30,303	10,958	63,000	60,000	(5%)
Parks & Rec Automation	331,097	334,940	385,000	264,790	(31%)
Parks & Rec Marketing	199,811	262,637	273,000	285,000	4%
Parks & Rec Sports Consortium	36,809	43,809	92,000	79,000	(14%)
Abbotts Creek Center	0	0	0	80,000	
Barwell Road Comm Center	51,205	64,224	122,000	122,000	(0%)
Biltmore Hills Center	34,516	36,120	67,000	67,000	0%
Borden Building	16,594	22,559	35,000	45,000	29%

(continues on next page)

Budget Detail (continued)

DIRECT EXPENDITURES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Brier Creek Comm Center	119,077	123,159	218,001	190,000	(13%)
Camp Ranoca	189,334	165,067	290,000	140,000	(52%)
Carolina Pines Center	48,266	39,979	75,000	76,000	1%
Chavis Center	53,070	51,684	61,000	60,000	(2%)
Courtney Johnson Center	2,513	8,703	37,200	30,000	(19%)
Green Road Center	124,194	143,990	260,000	223,500	(14%)
Greyston Rec Center	68,191	95,640	126,500	135,000	7%
Halifax Center	12,918	1,106	30,000	37,590	25%
Hill Street Neighborhood Center	882	1,940	7,501	10,380	38%
Durant Nature Preserve	0	0	39,600	40,500	2%
Jaycee Center	121,899	113,038	142,000	142,500	0%
Lake Johnson Nature Center	22,161	19,463	35,000	39,500	13%
Lake Lynn Center	96,938	137,259	198,000	163,000	(18%)
Lake Wheeler	22,093	9,417	43,000	47,500	10%
Laurel Hills Center	87,558	101,452	207,999	206,000	(1%)
Lions Park	16,388	14,259	42,000	45,000	7%
Marsh Creek Center	73,093	90,164	146,500	121,700	(17%)
Method Center	53,175	49,300	114,500	84,500	(26%)
Millbrook Center	64,054	75,716	149,000	107,000	(28%)
Mordecai Park	67,633	74,567	142,000	165,000	16%
Nature Camp	23,305	19,907	31,000	42,000	35%
Optimist Center	61,363	74,155	59,999	84,000	40%
Peach Road Community Center	3,151	5,517	20,800	26,000	25%
Pullen Amusement	49,873	84,554	175,000	200,000	14%
Pullen Art Center	212,398	223,510	252,000	252,000	0%
Pullen Community Center	27,934	57,522	98,000	98,000	0%
Raleigh City Museum	3,322	15,762	45,000	97,000	116%
Ralph Campbell Center	6,795	4,652	8,500	8,500	0%
Roberts Park	25,166	24,301	38,500	27,650	(28%)
Sanderford Road Center	4,713	5,461	32,645	37,200	14%
Sertoma Arts Center	162,387	163,911	248,000	255,830	3%
Specialized Recreation Service	61,100	109,745	402,000	288,300	(28%)
Tarboro Road Center	25,962	32,090	56,001	33,000	(41%)
Top Greene Center	8,503	6,194	58,000	30,000	(48%)
Walnut Creek Wetland Center	3,198	6,176	52,000	49,800	(4%)
Walnut Terrace	0	90	8,086	6,500	(20%)
Wilkerson Nature Preserve Park	1,428	0	7,500	9,000	20%
Worthdale Center	16,770	22,388	45,000	36,000	(20%)
Project Phoenix	226	0	0	0	
Raleigh Youth Council	2,738	4,135	22,500	26,000	16%
Run For The Oaks	16,568	0	0	0	
Youth Programs	192,474	370,595	443,000	550,000	24%
Teen Programs	80,080	89,767	420,000	375,000	(11%)
Tennis	372,675	390,728	410,000	413,000	1%
Third Party Events	2,347	0	13,000	20,737	60%
Tucker Mansion	19,337	26,696	28,000	35,000	25%
Visual/Hearing Impaired	5,867	8,384	67,400	57,000	(15%)
TOTAL	**$ 6,042,764**	**$ 5,301,348**	**$ 9,292,916**	**$ 8,948,458**	**(4%)**

City of Raleigh
Public Utilities Facilities



Major Roads

Raleigh ETJ

Odor Facilities

Pump Stations

Administrative Offices

WTP Water Treatment Plant

WTP Wastewater Treatment Plant

1 inch = 3.9 miles

N
W E
S

Map Created by COR GIS
Updated March 2015

Public Utilities

The Public Utilities Department provides treatment and distribution of drinking water, collection and treatment of wastewater, distribution of reuse water, and watershed protection for Raleigh, Garner, Rolesville, Wake Forest, Knightdale, Wendell, and Zebulon. Raleigh also provides water and/or wastewater treatment to several nearby agencies including the towns of Apex, Fuquay-Varina, Holly Springs, Middlesex, Clayton and Johnston County. Public Utilities Department operations are conducted within the confines of a self-supporting enterprise fund, fully funded by revenues received from fees for services and fees associated with new development.

Public Utilities Department has reorganized nine divisions:

Administration Division provides supervisory, administrative, management, financial, and technical support to the entire department. This division also interacts directly with State regulatory agencies, contractors, developers, customers and other area utility providers on a wide range of issues.

Capital Improvements Division oversees the design and construction of water and sewer projects within the city's utility service territory. Utility oversight includes system extensions, infrastructure repair and rehabilitation, asset management program, new technology evaluation, implementation and capital improvement planning. The division reviews development plans and issues permits for water and sewer infrastructure extensions within the service area. This division contains Construction Project Administration, Construction Inspections and Utility GIS services. By establishing standards, reviewing designs for compliance, procuring contractors and consultants and inspecting utility infrastructure installation, the Capital Improvement Division serves to promote reliable water and sewer systems and sound infrastructure planning.

Meters Division provides meter reading services to all utilities customers, for the purpose of billing water services. The division also installs, maintains, tests, repairs and services the department's entire inventory of over 184,000 water meters covering seven municipalities. Since merging the field staff from Utility Billing with Meter Operations the division has also absorbed responsibility for water service disconnection for purposes of collecting on unpaid water and sewer bills. Lastly, the Meters Division is responsible for Hydrant Meter maintenance, repair, and rental which include billing for the hydrant meter rental program.

Resource Recovery Division operates and maintains the Neuse River Resource Recovery Facility, which treats a flow of approximately 42 million gallons of wastewater per day from Raleigh and other Wake County municipalities. The division also operates and maintains the Smith Creek Wastewater Treatment Plant, which treats approximately 1.3 million gallons per day (MGD) from a portion of the Wake Forest service area; and the Little Creek Wastewater Treatment Plant, which treats approximately 600,000 Gallons per Day (GPD) from the Zebulon service area. All three facilities are equipped with laboratories. The division also services 114 sewer pump stations and five odor control stations. The division is responsible for reuse water operation and maintenance of the 1.29 MGD City of Raleigh Wrenn Road Facility, which is currently undergoing refurbishment as an industrial wastewater treatment facility to address the waste load from the D.E. Benton Water Treatment Plant (DEBWTP). This division carries out the industrial pretreatment program, and the residuals and biosolids management program serving the city's water and wastewater treatment facilitates. The division is also responsible for the water reuse program, which includes reclaimed water generated from the Neuse River Resource Recovery Facility, and a reuse pipeline distribution system from both the Neuse River Resource Recovery Facility and the Little Creek Waste Water Treatment Plant. This division issues all utilization permits for users in the Raleigh and Zebulon service areas as well as approval of bulk distributors and applicators. The reuse water system in the Zebulon service area provides 200,000 GPD of reclaimed water to industrial customers. The reclaimed water system in the southeastern Raleigh service area provides approximately 400,000 GPD to customers.

Sewer Maintenance Division provides maintenance and repair services to more than 2,300 miles of sewer lines located throughout the wastewater collection infrastructure system. Division maintenance staff is responsible for sewer television inspection, smoke testing, sewer flushing/cleaning/dragging/grease removal, manhole inspection, reconstruction, replacements and remediation of sewer main blockages and emergency clean-up of sanitary sewer overflows. Sewer Maintenance also maintains over 930 miles of

sanitary sewer easements through inspections, mowing, and cutting. The repair staff is responsible for installing sewer and water taps for customers, repair and reconstruction of sanitary sewer manholes and pipeline, as well as rebuilding and stabilization of easements from erosion and runoff. This division also operates the water and sewer maintenance system for the Town of Garner as a result of system mergers with surrounding towns.

Water Distribution Division provides maintenance and repair services for more than 2,300 miles of water mains that exist within the service area. Division staff repair and maintain approximately 22,000 fire hydrants, more than 61,400 valves, and perform emergency repair and replacement of customer water and sewer service taps. The water and sewer lines for the Wake Forest, Rolesville, Knightdale, Wendell and Zebulon service areas are also operated and maintained by this division as the result of the utility system mergers with the respective towns.

Water Plant Division operates and maintains the city's E.M. Johnson Water Treatment Plant (EMJWTP), located near Falls Lake, as well as the D.E. Benton Water Treatment Plant in Garner, which can treat water up to 14 MGD. The average daily production between both water plants is approximately 51 MGD, while meeting state and federal drinking water quality standards. The plants are equipped with sophisticated laboratories used to perform extensive water quality analysis.

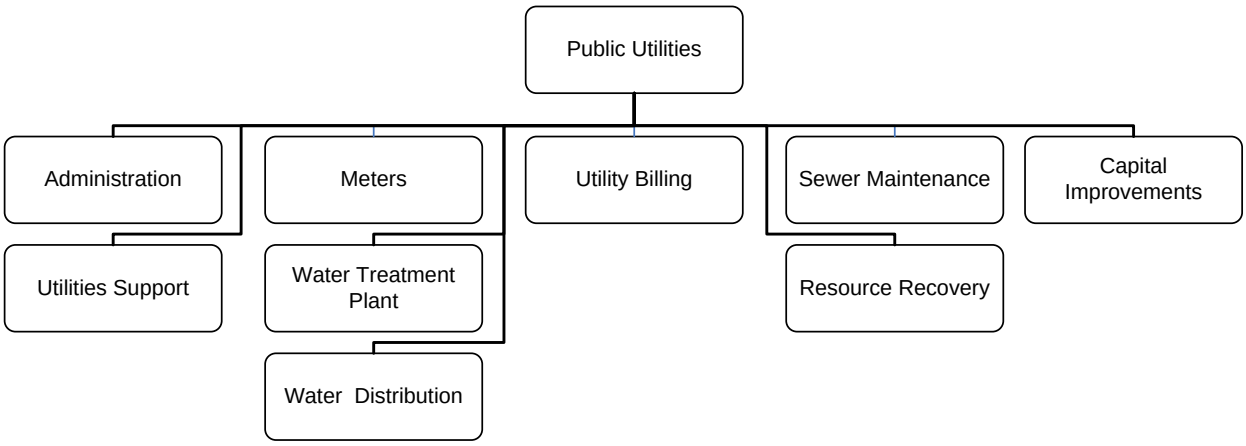
Utilities Support Division receives, issues, inventories and maintains all materials and supplies for utility department operations at four utility field operations facilities. Additionally, the Facilities Support Division requisitions all material and processes the receipts for the operational payments. The division also maintains and operates the department's two-way radio system, manages the buildings and grounds for all operation centers, and stores and dispenses fuel at the Lake Woodard Utility Field Operations Center.

Utility Billing Division oversees the billing and collection of water and waste water charges, solid waste, recycling and storm water fees for the City of Raleigh, Garner, Knightdale, Rolesville, Wake Forest, Wendell and Zebulon customers. Services are billed monthly to approximately 180,000 customers. This division is responsible for all facets of billing, billing customer service, accounting, technical/functional systems support, quality assurance and training. These services are performed through the Administration, Billing & Collections, Billing Records, Accounting, Quality Assurance & Training, Technical Systems and Functional Testing groups.

Additional information regarding the Public Utilities Department may be obtained by contacting Robert Massengill, Public Utilities Director, at (919) 996-4540 or via email at Robert.Massengill@raleighnc.gov.

Mission

To provide safe, sustainable water services for our customers while protecting public health and contributing to the economic, environmental and social vitality of our community.



Budget Details

EMPLOYEES	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
Public Utilities Admin	35	43	43	46	3
PU Capital Improvement Mgmt	25	27	27	32	5
PU Water Plant	88	89	87	90	3
Resource Recovery	84	112	108	104	(4)
PU Re-use Operations	28	0	0	0	0
PU Utility Billing	0	56	56	56	0
PU Sewer Maintenance	121	120	118	117	(1)
PU Water Distribution	111	103	103	106	3
PU Meters	80	79	77	76	(1)
PU Facilities Support	14	13	13	13	0
TOTAL	**586**	**642**	**632**	**640**	**8**
DIRECT EXPENDITURES BY DIVISION					
Public Utilities Admin	6,392,640	8,843,363	7,808,651	7,882,294	0.9%
PU Capital Improvement Mgmt	2,147,555	2,436,338	2,607,556	3,587,081	37.6%
PU Water Plant	18,652,239	17,979,796	20,207,595	20,802,273	2.9%
Resource Recovery	15,496,105	19,889,082	21,751,533	22,256,439	2.3%
PU Re-use Operations	4,104,761	1,032,071	0	0	0.0%
PU Utility Billing	0	4,922,485	5,655,036	5,896,899	4.3%
PU Sewer Maintenance	9,087,089	8,646,133	11,009,554	12,074,135	9.7%
PU Sewer Collection	(50,988)	0	0	0	0.0%
PU Water Distribution	8,073,300	8,756,142	9,710,127	11,952,516	23.1%
PU Meters	4,525,828	4,775,906	5,688,328	5,915,450	4.0%
PU Facilities Support	1,375,214	1,180,481	2,515,552	2,583,930	2.7%
Public Utilities-Spec Appropriations	106,597,251	104,226,211	120,702,703	145,044,851	20.2%
TOTAL	**$176,400,993**	**$182,688,008**	**$207,656,634**	**$237,995,866**	**14.6%**
DIRECT EXPENDITURES BY TYPE					
Personnel	24,446,428	27,194,899	31,570,014	33,693,034	6.7%
Employee Benefits	10,110,062	10,804,288	11,860,817	12,324,436	3.9%
Operating Expenditures	33,949,784	37,289,212	63,475,953	52,627,853	(17.1%)
Special Programs and Projects	3,549,909	3,144,477	3,416,280	3,457,431	1.2%
Capital Equipment	1,430,213	937,629	1,032,740	803,490	(22.2%)
Capital Project Expense	797,730	2,700,868	10,000	10,000	0.0%
Interfund Transfers	102,116,868	100,616,634	96,290,830	135,079,623	40.3%
TOTAL	**$176,400,993**	**$182,688,008**	**$207,656,634**	**$237,995,866**	**14.6%**

Highlighted Budget Changes (July 2015 – June 2016)

- Council has approved a 6% increase on water and sewer volumetric rates. These changes, as well as others listed below, were designed to add an approximately 6.8% across-the-board increase in revenue to improve the financial condition of the enterprise as articulated to credit rating agencies and as forecasted in the Public Utilities rate sufficiency model. A single family residential customer using 5 CCF's of water monthly will experience an increase of $3.43 per month.
- To sustain quality services and sound environmental stewardship, Public Utilities has implemented an asset management project to address its aging infrastructure. An additional $2.85 million is being transferred to debt service, with an additional $35.6 million in pay-go capital projects.

- Equipment Usage Charges will increase to replace vehicles and equipment across the department's fleet. Increases in FY16 are due to the delay of replacing equipment, standardization and right sizing of fleet and increased safety features. The increase also includes the addition of one forklift, three flush trucks, 3 half-ton pick-up trucks, 2 one-ton pick-up trucks and 1 two-ton pick-up truck ($844,000 in scheduled replacements; $373,000 in new additions to PU's fleet).
- An increase in production, due to policy changes and a growth in workloads due to an expanding customer base, and an increased focus in preventive maintenance, has led to a necessity for more materials and supplies used by the Water Distribution and Sewer Maintenance divisions ($1.4 million).
- An increase in total power usage and a 4% increase in sales tax resulted in an increase in funding needed for electrical services ($330,000).
- Utility Billing encourages customers to make utility payments with credit cards because of the immediate payment and overall convenience. Based on projections made by the Finance Department, credit card fees will increase by 22% for FY16 ($180,000).
- The following positions are new positions budgeted in FY16:
    - Training Specialist (PG 33) – to provide aid in creating online training projects to support the Utility Billing division in providing job skills and ensure employee development.
    - PU Construction Projects Administrator (PG 42) – to manage capital improvement and construction projects, supervise project coordinators and engineers and oversee the asset management program.
    - Senior Engineering Inspector (PG 32) – to inspect the installation of water mains, sewer mains, storm drains and other utility equipment for compliance with city code.
    - Project Engineer I (PG 36) – to direct, coordinate and exercise functional authority for planning, organization, control and completion of engineering projects within area of assigned responsibility.
    - Project Engineer II (PG 38) – to direct, coordinate and exercise functional authority for planning, organization, control and completion of engineering projects within area of assigned responsibility.
    - (3) Utility Technician (PG 28) – to assist in the location of underground utilities by marking water and sewer mains for citizens and contractors, including additional telecommunications work.

FY16 Anticipated Accomplishments that further City Council Mission

- Continued implementation of and adherence to the department strategic plan (operational optimization, asset management, employee & leadership development and customer service).
- Continued assessment of the coordination of the critical underground infrastructure and replacement of aged infrastructure.
- Continued expansion of third party management system certification (ISO, Partnership for Safe Water) and recertification of existing third party certifications (National Biosolids Partnership).
- Implementation of CityWorks platform.
- Continued development of a Central Customer Care and Billing Call Center.

Performance Indicators

	ACTUAL 2011-12	ACTUAL 2012-13	ACTUAL 2013-14	ESTIMATE 2014-15
WATER				
Total avg daily water flow, MG (all facilities)	53.5	52.0	47.9	47.3
Water quality complaints per 1,000 customers	0.15	0.10	0.18	0.14
Miles of water mains	2,508	2,515	2,226	2,245
Miles of re-use	18	25	40	41
WASTEWATER				
Total Avg daily wastewater flow, MG (all facilities)				
Miles of sewer mains	2,612	2,620	2,281	2,297
Dry tons of biosolids beneficially used during year	13,488	13,471	12,266	13,250
Total Costs per MG treated	$1,209	$1,282	$1,212	$1,250
DISTRIBUTION & COLLECTION				
Meter readings per reader per day	1,458	4,369	4,450	4,500
% Meter reading errors and adjustments	1.50%	1.50%	.08%	.08%
SSO's per 100-miles of pipe per budget year*	2.04	1.34	1.56	2.00

*The Sanitary Sewer Overflow (SSO) rate is the total number of spills per one hundred miles of sewer pipeline per year.

Water and Sewer/Reuse Infrastructure Funds

Established in FY15, an Infrastructure Replacement Charge will help fund replacement of aging infrastructure within the Water Distribution and Waste Water Systems. Billed monthly, the Infrastructure Replacement Charge is based on each individual meter size. Infrastructure Replacement Charges are collected in two operating funds: one to account for water infrastructure and a second to account for sewer/reuse infrastructure. Amounts collected in these funds will be transferred to support cash infrastructure replacement capital projects. Infrastructure replacement projects will be labeled with specific program codes so they can be identified within pay-go (cash) capital funds 320 and 325.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DIRECT EXPENDITURES BY TYPE					
Water Infrastructure	0	0	2,888,422	3,720,000	28.80%
Sewer Infrastructure	0	0	6,112,089	8,535,000	39.60%
TOTAL	**$0**	**$0**	**$9,000,511**	**$12,255,000**	**36.20%**

Highlighted Budget Changes (July 2015 – June 2016)

- Council has approved changes to the Water and Sewer/Reuse Infrastructure Replacement Charges based on meter sizes. Fees will support the ongoing maintenance of the Water Distribution and Waste Water Systems. The Infrastructure Replacement Charge will be billed monthly based on individual meter size.

Watershed Protection Fee Fund

Established in FY11, the Watershed Protection Program works to protect natural areas in the City's drinking supply watersheds. Billed monthly, the Watershed Protection Fee funds the City's water supply protection programs for Raleigh, Garner and Rolesville water customers.

Beginning in FY16, the City will budget fee revenue in a separate operating fund. The funds are used to pay for the Upper Neuse Clean Water Initiative, as well as additional drinking water quality improvements to the treatment system, and for protective restoration projects. Watershed Protection projects will be labeled with specific program codes so they can be identified within pay-go (cash) capital fund 320.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DIRECT EXPENDITURES BY TYPE					
Watershed Protection	0	0	0	2,250,000	0.0%
TOTAL	**$0**	**$0**	**$0**	**$2,250,000**	**0.0%**

Highlighted Budget Changes (July 2015 – June 2016)

- Council has approved a 50% increase for the Watershed Protection Fee, from $0.0748 to $0.1122 per CCF. The fee increase will be billed monthly based on volumetric use.

Annual Grants

The City of Raleigh receives several grants on an annual basis, and FY16 will be the first year that these grants are adopted with the City budget. Historically, they have been adopted throughout the year as they are received. The Adopted 2014-2015 column reflects this history of not adopting grants with the budget. The Actuals columns for both 2012-13 and 2013-14 reflect all of the grant awards that were received by each department, whether they were one-time awards or grants that were received on an annual basis. For FY16, annual grant revenues and expenditures are estimated based on prior year grant awards.

Additional information regarding these grants may be obtained by contacting Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4276 or via e-mail at Kirsten.Larson@raleighnc.gov.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DIRECT EXPENDITURES BY DIVISION					
Office of Sustainability	514,589	0	0	0	
Information Technology	7,276	0	0	0	
Public Works	10,297	0	0	0	
Public Works - Transit	607,183	1,788,627	0	1,085,276	
Planning	2,013,169	1,983,978	0	0	
Housing & Neigh - Community Services	469,432	460,857	0	387,240	
Police	308,981	706,900	0	24,124	
Fire	284,466	63,637	0	0	
Solid Waste	74,250	34,876	0	0	
Public Utilities	5,148	7,204	0	0	
Parks, Recreation & Cultural Resources	194,337	619,226	0	121,355	
TOTAL	**$4,489,128**	**$5,513,623**	**$0**	**$1,617,995**	**0.0%**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,557,268	1,505,088	0	672,814	
Employee Benefits	425,486	401,273	0	174,667	
Operating Expenditures	1,814,427	2,478,626	0	461,876	
Special Programs and Projects	323,320	333,043	0	308,638	
Capital Equipment	320,605	235,438	0	0	
Capital Project Expense	48,022	473,806	0	0	
Interfund Transfers	0	86,349	0	0	
TOTAL	**$4,489,128**	**$5,513,623**	**$0**	**$1,617,995**	**0.0%**

Annual Grants by Department/Division

Public Works - Transit

Federal Transit Formula Grant – This grant pays salary and training costs for six planning positions within the Transit Division.

Federal Transit Metropolitan Planning – This funding supports comprehensive planning for making transportation investment decisions in metropolitan areas.

Public Works - Transit

Transportation Demand Management – Funding from this grant pays 50% of salary costs for two (one current, one new as of FY16) full-time coordinators of the City's transportation demand management program, along with office expenses and marketing costs.

Housing & Neighborhoods - Community Services

Foster Grandparent Program **–** This program partners elementary, middle, and high school students with "foster grandparents" who help them with schoolwork and serve as mentors.

Police

High Intensity Drug Trafficking Area (HIDTA) – These funds pay overtime costs for task force detectives to work on drug-trafficking and money-laundering cases.

Parks, Recreation, and Cultural Resources

Juvenile Crime Prevention Council – Funds from this grant are used to operate the Teen Outreach Program (TOP), which is a free drop-in after-school program for youth aged 12-18 that is conducted by the Parks, Recreation and Cultural Resources Department at several local community centers.

City Agency Grants Programs

The City of Raleigh provides grant funding to not-for-profit agencies through four primary grant programs: 1) Arts, 2) Human Services, 3) Community Enhancement, and 4) Other Outside Agencies. The City Council requires all outside agencies seeking financial support from the City to apply for grant funding through one of these four programs. In addition, Council policy limits the amount of funding that can be awarded an agency to a maximum of 25% of the agency's prior year actual operating expenditure. The following sections summarize each of these four programs and proposed funding for FY16.

Arts Agency Grants

The City of Raleigh arts grant program is the official vehicle for municipal support to the City's arts organizations, providing support for a diverse range of opportunities, including city arts festivals, live theatre, dance and music performances, visual arts exhibitions and youth arts programs. The arts grant program has been critical to the development of many of Raleigh's cultural organizations, helping to bring stability to the city's arts community and providing leverage for groups to seek business, foundation and other agency matching grants. Arts and culture-related industries (collectively known as "creative industries") have provided direct economic benefits to Raleigh by creating jobs, attracting new investments, generating tax revenues and stimulating tourism and consumer purchases.

The current per capita allocation for arts is $5.00 which, based on a population of 431,746, brings the total arts per capita funding level for FY16 to $2,158,730, an increase of 2% over FY15. Arts per capita funding is disbursed by the Raleigh Arts Commission, and a portion of the funding supports 3 positions in the Parks, Recreation & Cultural Resources budget: a Public Art Coordinator, an Arts Grant Program Coordinator, and a Curator. The Curator position to manage the Block Gallery and Municipal Art Collection is established in the FY16 budget using arts per capita funding. In addition to the per capita allocation, an additional $573,500 is provided for existing lease or operating agreements between the City and the following performing arts organizations: Carolina Ballet, North Carolina Symphony, Raleigh Little Theatre, and Theatre in the Park.

A detailed list of proposed funding provided to arts agencies appears on the following page. Adopted budget information as well as grant funding amounts requested by each agency for FY16 is included. Raleigh Dance Theatre and the Raleigh Review, both funded in FY15, did not submit requests for FY16 funding. A multi-year history of grant awards is available from the Office of Raleigh Arts.

Additional information regarding Arts Agency Appropriations may be obtained by contacting Sarah Corrin, Arts Grant Coordinator, at (919) 996-4686 or via e-mail at Sarah.Corrin@raleighnc.gov.

Budget Detail

	ADOPTED 2013-14	ADOPTED 2014-15	AGENCY REQ 2015-16	ADOPTED 2015-16	% CHANGE FY15 To FY16
Arts Per Capita Funding					
Arts Access	11,551	14,595	19,000	16,496	13.0%
Arts Together	126,300	147,013	172,300	150,209	2.2%
Artspace	175,000	167,316	175,000	171,563	2.5%
Artsplosure	173,375	175,000	168,319	168,319	(3.8%)
Burning Coal Theatre Company	99,882	89,762	110,000	84,515	(5.8%)
Carolina Ballet	60,601	-	-	-	0.0%
Carolina Dance Foundation	10,744	-	-	-	0.0%
Classical Voice Of NC	9,696	11,054	13,725	10,416	(5.8%)
Community Music School	30,260	36,450	39,443	38,133	4.6%
Contemporary Art Foundation	132,653	129,071	175,000	113,875	(11.8%)
El Pueblo, Inc.	22,700	24,125	25,000	22,670	(6.0%)
International Focus, Inc.	50,623	21,027	25,000	21,898	4.1%
Justice Theater Project	38,321	42,659	55,000	53,923	26.4%
Marbles Kids Museum	16,968	14,394	16,000	13,880	(3.6%)
NC Master Chorale	48,860	57,026	54,100	49,169	(13.8%)
NC Museum History Foundation	21,450	24,036	25,000	24,327	1.2%
NC Opera	136,203	150,200	175,000	152,240	1.4%
NC State University Theatre	12,870	13,939	15,000	12,177	(12.6%)
NC Theatre	167,654	168,687	175,000	168,563	(0.1%)
North Raleigh Arts & Creative Theatre	-	15,736	24,999	20,312	29.1%
Nuv Yug Cultural Organization	11,370	14,105	17,500	13,640	(3.3%)
Performance Edge	7,080	7,400	10,000	6,314	(14.7%)
Philharmonic Association	14,000	17,803	15,000	14,888	(16.4%)
PineCone	102,000	98,126	110,000	108,900	11.0%
Raleigh Boychoir	18,571	22,063	24,900	21,094	(4.4%)
Raleigh Chamber Music Guild	30,543	32,638	39,705	33,650	3.1%
Raleigh Civic Symphony Association	5,252	6,182	6,417	5,982	(3.2%)
Raleigh Dance Theatre	-	4,789	-	-	0.0%
Raleigh Little Theatre	22,861	23,569	25,000	23,991	1.8%
Raleigh Review	-	4,750	-	-	0.0%
Raleigh Ringers	19,392	19,843	24,000	20,357	2.6%
Raleigh Symphony Orchestra	17,468	20,452	19,935	18,034	(11.8%)
Visual Art Exchange	87,000	86,704	97,500	96,003	10.7%
Wake Education Partnership	7,000	-	-	-	0.0%
Wake Enterprises, Inc.	6,435	6,729	6,500	4,977	(26.0%)
William Peace University	-	-	25,000	-	0.0%
Subtotal Arts Agency Grants	**1,694,683**	**1,667,243**	**1,884,343**	**1,660,515**	**(0.4%)**
City of Raleigh Arts Commission Programs	228,061	274,644	332,932	279,301	**1.7%**
Arts Commission Staff Support	159,596	174,008	165,283	218,914	**25.8%**
Total Arts Per Capita	**$2,082,340**	**$2,115,895**	**$2,382,558**	**$2,158,730**	**2.0%**
Other Arts Agency Appropriations					
Capital City Band Expo	1,350	-	-	-	0.0%
Carolina Ballet	250,000	250,000	250,000	250,000	0.0%
NC Symphony	200,000	200,000	200,000	200,000	0.0%
Raleigh Little Theatre	84,000	84,000	84,000	84,000	0.0%
Theatre In The Park	39,500	39,500	39,500	39,500	0.0%
Wakefield Band Expo	1,350	1,350	-	-	0.0%
Total Other Arts Agencies	**$576,200**	**$574,850**	**$573,500**	**$573,500**	**(0.2%)**
TOTAL ALL ARTS FUNDING	**$2,658,540**	**$2,690,745**	**$2,956,058**	**$2,732,230**	**1.5%**

Human Service Agency Grants

The Human Relations Commission (HRC) awards annual grants to nonprofit organizations that provide services to Raleigh residents who belong to five targeted groups: the elderly, youth, persons with disabilities, substance abusers and homeless individuals. Council policy adopted in January 2015 increases the HRC grant funding allocation annually by the same rate as the arts per capita. In FY16, the allocation for human service grants is $510,000, a 2% increase over FY15.

Proposed funding for Human Service Agency grants totals $974,000 in FY16. This includes $510,000 in grants awarded by the HRC and $464,000 in proposed General Fund support for as a supplement to HRC grants for agencies historically supported by City Council. In FY16, additional General Fund support is proposed for CASA ($84,000), Legal Aid ($45,000), Healing Place ($95,000), Tammy Lynn Center ($95,000), Interact ($50,000), and Interfaith Food Shuttle ($95,000) to bring their total proposed City grant funding in FY16 to be equal to the funding the agencies received from the City in FY15.

A detailed list of proposed funding to human service agencies appears on the following page. Adopted budget information as well as grant funding amounts requested by agency for FY16 is included. The following agencies did not request human services grant funding in FY16: Communities in Schools of Wake County, Concert, The ARC of Wake County, Uniting NC, and Wake Health Services, Inc. A multi-year history of grant awards is available from the Housing & Neighborhoods Department.

Additional information regarding Human Service Agency grants may be obtained by contacting Marionna Poke-Stewart, Volunteer/Human Services Division Program Manager, at (919) 996-5726 or via e-mail at Marionna.Poke-Stewart@raleighnc.gov.

	ADOPTED 2013-14	ADOPTED 2014-15	AGENCY REQ 2015-16	ADOPTED 2015-16	% CHANGE FY15 To FY16
HUMAN RELATIONS COMMISSION					
No Funding Requested in FY16					
Communities in Schools of Wake Co	-	5,000	-	-	0.0%
Concert	2,500	-	-	-	0.0%
The ARC of Wake County	13,000	-	-	-	0.0%
Uniting NC	-	10,000	-	-	0.0%
Wake Health Services Inc	-	20,000	-	-	0.0%
Agencies with FY16 Requests					
Aids Service Agency	14,000	14,000	25,000	14,000	0.0%
Aventwest Community Dev Corp	12,000	12,500	25,179	12,500	0.0%
Casa Agency	5,000	5,000	89,000	5,000	0.0%
Community Partnerships	8,000	8,000	33,365	8,000	0.0%
Community Success Initiative	-	-	40,000	5,000	
Fellowship Home of Raleigh	-	-	24,840	5,000	
Filling In Gaps	10,000	10,000	14,000	10,000	0.0%
Garner Rd Community Center	12,500	11,500	20,000	12,000	4.3%
Guiding Lights	2,000	-	5,000	2,500	
Haven House	25,000	25,000	32,000	25,000	0.0%
Healing Place	-	-	150,000	5,000	
Hope Center	7,500	10,000	40,000	12,000	20.0%
HopeLine Inc.	-	-	20,000	5,000	
Transitions LifeCare (Hospice)	20,000	25,000	30,000	25,000	0.0%
Interact	25,000	25,000	265,000	25,000	0.0%
Inter-Faith Food Shuttle	5,000	5,000	100,000	5,000	0.0%
Legal Aid Of North Carolina	5,000	5,000	50,000	5,000	0.0%
Lesbian, Gay, Bisexual, Transgender	5,000	5,000	7,000	5,000	0.0%
Love In Action	-	-	100,000	1,000	
Meals On Wheels	35,000	35,000	40,000	35,000	0.0%
NC Theatre	2,500	-	15,408	5,000	
Nessie Foundation	10,000	10,000	22,686	13,000	30.0%
Pan Lutheran Ministries	28,000	25,000	25,000	25,000	0.0%
Phi Lambda Educational Foundation	-	-	25,000	1,000	
Prevent Blindness Of NC	5,500	7,000	8,750	7,000	0.0%
Resources For Seniors	25,000	25,000	45,000	25,000	0.0%
Safechild	27,500	22,000	35,000	25,000	13.6%
SE Wake Adult Daycare	10,000	25,000	73,071	25,000	0.0%
Southlight	20,000	18,000	40,150	25,000	38.9%
Step Up Ministry	22,000	22,000	40,000	22,000	0.0%
Tammy Lynn Ctr	5,000	5,000	100,000	5,000	0.0%
Triangle Family Services	30,000	32,000	147,350	32,000	0.0%
Urban Ministry Ctr	35,000	30,000	35,000	30,000	0.0%
Wake Enterprises	8,000	8,000	8,000	8,000	0.0%
Wake Interfaith Hosp Network	20,000	15,000	30,000	15,000	0.0%
Womens Center	25,000	25,000	30,000	25,000	0.0%
Total Human Relations Commission	**$ 480,000**	**$ 500,000**	**$ 1,790,799**	**$ 510,000**	**2.0%**
Other Human Service Agencies					
Casa Agency	84,000	84,000	see above	84,000	0.0%
Healing Place	100,000	100,000	see above	95,000	(5.0%)
InterAct	50,000	50,000	see above	50,000	0.0%
Interfaith Food Shuttle	95,000	95,000	see above	95,000	0.0%
Legal Aid Of North Carolina	45,000	45,000	see above	45,000	0.0%
Tammy Lynn Ctr	95,000	95,000	see above	95,000	0.0%
Total Other Human Service Agencies	**$ 469,000**	**$ 469,000**		**$ 464,000**	**(1.1%)**
TOTAL HUMAN SERVICE AGENCY FUNDING	**$ 949,000**	**$ 969,000**	**$ 1,790,799**	**$ 974,000**	**0.5%**

Community Enhancement Grants

Annually, the City of Raleigh receives federal Community Block Grant (CDBG) funding. The City allocates a portion of this funding through a Request for Proposal process to non-profit organizations serving low- and moderate-income persons or aiding in the prevention of slums and blight. $175,000 in CDBG funds were made available for this year's program. A total of fourteen proposals were received, with requests totaling $584,525. Proposals were evaluated by City staff and a representative from the NC Housing Finance Agency. Four agencies are recommended for Community Enhancement Grant funding in FY16: Communities in Schools Wake County, Lucy Daniels Center, The Green Chair Project and The Hope Center at Pullen Park.

Additional information regarding Community Enhancement Grants may be obtained by contacting Amy Cole, Community Enhancement Coordinator, at (919) 996-6961 or via e-mail at Amy.Cole@raleighnc.gov.

Budget Detail

	ADOPTED 2013-14	ADOPTED 2014-15	REQUEST 2015-16	ADOPTED 2015-16	% CHANGE FY15 To FY16
No Funding Requested in FY16					
Community Success Initiative	35,000	13,500	-	-	
CONCERT	35,000	-	-	-	
Habitat for Humanity of Wake County	-	17,500	-	-	
Haven House	35,000	-	-	-	
InterAct	-	35,000	-	-	
Interfaith Food Shuttle	16,326	-	-	-	
Literacy Council of Wake County	-	20,000	-	-	
StepUp Ministry	16,326	35,000	-	-	
Agencies with FY16 Requests					
AME Incentive Shelter	-	-	60,000	-	
Guiding Lights	-	12,000	26,400	-	
Note in the Pocket	-	-	25,000	-	
Passage Home	-	-	56,968	-	
SE Adult Day Center	-	-	12,125	-	
Touching Lives Center	-	-	51,572	-	
Triangle Family Services	6,000	-	60,000	-	
Urban Ministries	6,867	-	6,023	-	
Wake Interfaith Hospitality Network	-	35,000	35,000	-	
Communities in Schools Wake County	-	-	60,000	47,537	
Lucy Daniels Center	35,000	-	50,500	42,000	
The Green Chair Project	35,000	-	47,212	36,738	
The Hope Center at Pullen	-	-	58,725	48,725	
TOTAL COMMUNITY ENHANCEMENT	**$ 220,519**	**$ 168,000**	**$ 549,525**	**$ 175,000**	**4.2%**

Other Outside Agency Grants

Through its Other Outside Agency grants process, the City of Raleigh provides funding to non-profit organizations for programs and projects that fall outside the parameters of the City's established Arts, Human Services or Community Enhancement grant programs. Sixteen agencies applied for other outside agency funding in FY16 totaling $1,737,000. Of these sixteen agencies, nine received grant funding in FY15: Chamber of Commerce, Downtown Raleigh Alliance, Hillsborough Street Community Service Corporation, Southeast Raleigh Assembly, African American Cultural Festival, DHIC, Catholic Charities (Homeless Support Circles), Passage Home and Boys & Girls Club.

Funding in FY16 will continue for six of the nine recurring agencies at the same level as these agencies were funded by the City in FY15. They are Chamber of Commerce, Downtown Raleigh Alliance, DHIC, Catholic Charities, Passage Home and Boys & Girls Club (final year of five-year capital grant allocation).

Three recurring agencies - Hillsborough Street Community Service Corporation, Southeast Raleigh Assembly, and African American Cultural Festival - requested funding in FY16 that exceeds the City's 25% maximum grant funding policy. With the FY16 budget, a funding strategy begins to bring these agencies into compliance with the 25% maximum funding policy over a three-year period by spreading the "percentage gap" in excess of the policy evenly across the three years. The table below illustrates the maximum percentage of each agency's prior fiscal year actual expenditures that may be awarded as a grant from the City in FY16, FY17 and FY18.

	Current %	**Annual % Reduction**	**FY16 Max %**	**FY17 Max %**	**FY18 Max %**
Hillsborough Street CSC	29.7%	1.6%	28.1%	26.6%	25.0%
Southeast Raleigh Assembly	95.9%	23.6%	72.3%	48.6%	25.0%
African American Cultural Festival	54.1%	9.7%	44.4%	34.7%	25.0%

Of the seven new agency requests made for FY16, four are funded including Marbles Kids Museum ($25,000), Joel Lane House ($11,500), Sister Cities ($1,300), and Transitions LifeCare ($62,500 per year for four years for a total of $250,000). The grant awards for Marbles, Joel Lane House, and Sister Cities were funded from the FY15 City Council contingency reserve account.

Additional information regarding the Other Outside Agency grants program may be obtained by contacting Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4726 or via e-mail at Kirsten.Larson@raleighnc.gov.

Budget Detail

	ADOPTED 2013-14	ADOPTED 2014-15	AGENCY REQ 2015-16	ADOPTED 2015-16	% CHANGE FY15 To FY16
No Funding Requested in FY16 - Econ Dev					
Raleigh Bus & Tech Center	152,000	-	-	-	0.0%
Blue Ridge Alliance	-	50,000	-	-	0.0%
New Bern Alliance	-	50,000	-	-	0.0%
Recurring Agencies - Economic Development					
Chamber of Commerce	220,000	170,000	200,000	170,000	0.0%
Downtown Raleigh Alliance	158,450	108,450	114,855	108,450	0.0%
Hillsborough Street CSC	131,000	131,000	132,500	125,513	(4.2%)
SE Raleigh Assembly	207,000	207,000	207,000	155,981	(24.6%)
Recurring Agencies - Other					
African American Cultural Festival	75,000	75,000	75,000	61,547	(17.9%)
DHIC	108,000	108,000	108,000	108,000	0.0%
Homeless Supp Circles/Catholic Charities	44,000	51,000	51,000	51,000	0.0%
Passage Home	90,000	90,000	100,000	90,000	0.0%
Boys & Girls Club*	50,000	50,000	50,000	50,000	0.0%
New Agency Requests in FY16					
Marbles Kids Museum	-	-	25,000	-	0.0%
Nessie	-	-	237,000	-	0.0%
Raleigh Area Dev Authority	-	-	133,845	-	0.0%
Raleigh Sister Cities	-	-	1,300	-	0.0%
Rebuilding Together of the Triangle	-	-	40,000	-	0.0%
Transitions Life Care (Hospice)	-	-	250,000	62,500	
Joel Lane House	-	-	11,500	-	0.0%
Other Outside Agency Reserve	-	-	-	197,500	
TOTAL OTHER OUTSIDE AGENCIES	**$ 1,235,450**	**$ 1,090,450**	**$ 1,737,000**	**$ 1,180,491**	**14.0%**

**FY16 is the final year of a five-year City of Raleigh commitment.*

Long-Term Debt Program

The City of Raleigh continues to construct, upgrade and maintain its infrastructure to a highly satisfactory level. The use of federal grants in earlier years along with regular use of pay-as-you-go current resources and debt financing for capital improvements has allowed this high level of facility and public improvement work to be done. The incremental incurrence of debt by the City has supplemented other capital resources, providing sufficient funding to permit necessary improvements to the infrastructure. The payback of borrowed funds over multiple years allows the cost of the asset to be spread equally over the life of the item.

The City of Raleigh manages its debt program along with its 10 year Capital Improvement Program (CIP) on a long-term basis in order to have the opportunity to structure debt events well in advance of specific need. This process also allows for a proper funding plan for debt service requirements before maturities must be met. In so doing, specific revenue sources are identified and dedicated to the debt retirement program, including new property taxes as appropriate. The objective realized is the avoidance of spontaneous funding of debt service and consequently, a much smoother channeling of funds to debt and related annual taxation adjustments.

The general obligation debt of the City is composed of both general and utility debt obligations. The full faith and credit of the tax base of the city secures this debt. However, the debt service funding resources for the general debt are the general revenues of the City, including property taxes, while the utility debt is funded totally from water and sewer service revenues. Part of the general debt is for parking improvements and is funded mostly by parking fees of the off-street and on-street programs.

The City has also issued water and sewer revenue bonds. The net revenues of the combined utility enterprise system are the security for the revenue bonds.

The legal debt limit imposed by State Statute is eight percent of assessed value. The fiscal year 2015-16 tax base is projected at $53,563,827,450 which yields a legal debt capacity of $4,285,106,196.

As a matter of internal policy, the City has maintained a debt position far below its legal limit. The City's gross debt obligation is projected to be $1,523,000,000 on July 1, 2015 with approximately 49 percent of that maturing within 10 years. From this amount, $560,753 of water bonds is allowed as a deduction for calculating the statutory limit. Also, each year, the retirement of debt naturally creates more capacity (about $22,000,000 per year).

Also included in the gross debt obligation amount noted above are the City's outstanding principal obligations for various installment purchases, certificates of participation, State Bond Loan and State Revolving Loans.

Additional debt activity anticipated for 2015-16 may be the issuance of portions of the remaining authorizations from the 2011, 2013 and 2014 referendums and additional Combined Enterprise System Revenue Bonds.

The City has earned a AAA credit rating on its general obligation debt since 1973 and currently is rated Aaa by Moody's, AAA by Standard and Poor's, and AAA by Fitch, IBCA. The City's utility revenue debt is rated Aa1 by Moody's, AAA by Standard and Poor's and AAA by Fitch. There is good reason to believe that such ratings will continue into the foreseeable future.

Capital Debt Service Funds

This category is comprised of **General, Public Utilities, Solid Waste, Parking and Convention Center Funds** debt service payments (principal and interest payments on bond issues and installment-purchase payments) for large capital improvement projects financed on a long-term basis. While current revenues provide funding for some capital projects, a portion of the City's capital program is funded through the issuance of general obligation bonds, revenue bonds, certificates of participation or other installment financing. This type of long-term borrowing must be repaid annually with principal and interest payments.

The City of Raleigh has issued long-term debt for a variety of purposes in recent years. Since 2000, the following debt has been approved for issuance either through voter referendum or other authorization allowed by state statutes:

November 2000	$45,000,000 Street Improvements, $16,000,000 Parks, and $14,000,000 Housing General Obligation Bonds (voter approved)
November 2000	$10,445,000 Parking Facility Certificates of Participation (Council approved)
January 2001	$22,670,000 Water and Sewer Revenue Bonds (Council approved)
April 2001	$15,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
May 2002	$9,700,000 Public Improvement General Obligation Bonds (two-thirds authorization)
December 2002	$2,900,000 Public Improvement General Obligation Bonds (two-thirds authorization)
April 2003	$16,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
August 2003	$47,250,000 Parks & Recreation General Obligation Bonds (voter approved)
February 2004	$55,000,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
April 2004	$108,980,000 Water and Sewer Revenue Bonds (Council approved)
August 2004	$23,530,000 Downtown Improvement—Fayetteville Street, Progress Energy Deck, & CTV Equipment Certificates of Participation (Council approved)
August 2004	$10,140,000 Downtown Improvement—One Exchange Plaza Certificates of Participation (Council approved)
January 2005	$28,515,000 Downtown Improvement—Hotel Underground Parking Deck Certificates of Participation (Council approved)
January 2005	$188,425,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
August 2005	$10,600,000 Street Improvements General Obligation Bonds (two-thirds authorization)
October 2005	$34,850,000 Capital Improvements Project – Equipment Acquisition Fund; Barwell Road/Brier Creek Park Sites; Utilities Operation Center Certificates of Participation (Council approved)
October 2005	$60,000,000 Street Improvements and $20,000,000 Housing General Obligation Bonds (voter approved)
September 2006	$241,175,000 Water and Sewer Revenue Bonds (Council approved)
June 2007	$39,634,215 Equipment Installment Financing (Council approved)

September 2007	$28,930,000 Downtown Improvement COPS (Council approved)
October 2007	$88,600,000 Parks and Recreation Bonds (voted approved)
December 2007	$10,114,000 Land Installment Financing (Council approved)
June 2008	$150,000,000 Water and Sewer Revenue Bonds (Council approved)
June 2008	$30,000,000 ERP Installment Financing (Council approved)
August 2008	$14,015,000 Parking Deck COPs (Council approved)
November 2008	$33,500,000 One Year Note (Council approved)
February 2009	$11,130,000 Public Improvements General Obligation Bonds (two-thirds authorization)
November 2009	$47,630,000 Limited Obligation Bonds (Council approved)
August 2010	$46,425,000 Limited Obligation Bonds (Council approved)
January 2011	$108,340,000 Water and Sewer Revenue Bonds (Council approved)
May 2011	$11,694,432 Equipment Installment Financing (Council approved)
October 2011	$40,000,000 Transportation Bonds and $16,000,000 Housing General Obligation Bonds (voter approved)
April 2012	$7,500,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
April 2012	$1,500,000 Land Acquisition Bonds (two-thirds authorization)
April 2013	$75,000,000 Water and Sewer Revenue Bonds (Council Approved)
May 2013	$34,526,906 Equipment Installment Financing (Council approved)
May 2013	Drawdown Program – not to exceed $25,300,000 over a three year period to be taken out by permanent financing (Council Approved)
September 2013	$66,480,000 Limited Obligation Bonds (Council Approved)
June 2014	$12,600,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
June 2014	$ 2,700,000 Fire Station Bonds (two-thirds authorization)
August 2014	$66,715,000 Limited Obligation Bonds (Council Approved)

After the long-term debt has been authorized, the actual issuance of the debt may take place in several future increments. Debt service requirements on the individual debt issues begin at the time of issuance. The debt service requirement on most long-term debt is generally paid with property tax revenues or other dedicated general revenues of the City. However, water and sewer debt is funded by user fees charged to water and sewer customers.

	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
General Debt Service Fund (190)	58,832,300	76,486,722	30.0%
Utility Debt Service Fund (315)	55,631,100	58,179,115	4.6%
Solid Waste Debt Service Fund (362)	2,066,000	2,038,000	(1.4%)
Parking Debt Service Fund (444)	7,725,000	7,025,000	(9.1%)
Convention Center Debt Service Fund (644)	18,483,000	18,497,920	0.1%
TOTAL CAPITAL DEBT SERVICE	**$ 142,737,400**	**$ 162,226,757**	**13.7%**

	Principal	Interest	Total
FY2015-16 Capital Debt Service Requirements (Issued Debt)	$ 78,711,546	$ 62,176,872	$ 140,888,418

General Debt Service Fund

The General Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities. State statutes require full funding for debt service obligations in the budget. The majority of general governmental debt has been issued as fixed rate debt.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DEBT SERVICE BY PURPOSE					
G.O. Public Improvement	23,303,230	23,927,894	26,911,500	31,375,845	16.6%
G.O. Refunding	11,373,564	10,563,536	10,137,000	13,054,081	28.8%
Installment Financing Agreements	11,477,547	12,428,461	20,320,100	30,621,795	50.7%
Other Installment Obligations	58,211	58,147	78,700	50,000	(36.5%)
Other Expenses	436,263	874,160	1,385,000	1,385,000	0.0%
TOTAL	**$ 46,648,815**	**$ 47,852,198**	**$ 58,832,300**	**$ 76,486,722**	**30.0%**

	Principal	Interest	Total
FY2015-16 General Debt Service Fund Requirements (Issued Debt)	$ 38,962,351	$ 20,541,281	$ 59,503,631

Utility Debt Service Fund

The Utilities Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the water and wastewater systems. Revenues for this fund are generated from the provision of water and sewer services.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DEBT SERVICE BY PURPOSE					
G.O. Refunding	1,327,818	1,178,560	1,133,000	1,039,410	(8.3%)
Rev Bond Water & Sewer Improvement	29,858,657	28,454,885	28,850,400	30,185,158	4.6%
Revenue Bond Refunding	12,102,023	15,647,834	20,135,600	20,618,500	2.4%
Other Installment Finance Agreements	3,862,070	4,719,368	4,608,100	4,169,047	(9.5%)
Other Expenses	1,413,343	1,504,388	904,000	1,067,000	18.0%
Biannual Budget Reserve	-	-	-	1,100,000	0.0%
TOTAL	**$ 48,563,911**	**$ 51,505,035**	**$ 55,631,100**	**$ 58,179,115**	**4.6%**

	Principal	Interest	Total
FY2015-16 Utility Debt Service Fund Requirements (Issued Debt)	$ 26,984,281	$ 29,027,834	$ 56,012,115

Solid Waste Debt Service Fund

The Solid Waste Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the Solid Waste Services function. Revenues for this fund are generated from the Solid Waste Services Operating Fund.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DEBT SERVICE BY PURPOSE					
Certificates of Participation	587,533	584,281	626,000	626,000	0.0%
Other Installment Finance Agreements	1,515,346	1,477,863	1,440,000	1,412,000	(1.9%)
TOTAL	**$ 2,102,879**	**$ 2,062,144**	**$ 2,066,000**	**$ 2,038,000**	**(1.4%)**

	Principal	Interest	Total
FY2015-16 Solid Waste Debt Service Fund Requirements (Issued Debt)	$ 1,304,800	$ 733,200	$ 2,038,000

Parking Debt Service Fund

The Parking Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt associated with parking decks and other parking projects.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DEBT SERVICE BY PURPOSE					
G.O. Refunding	589,629	565,049	542,000	397,071	(26.7%)
Installment Financing Agreements	5,544,107	5,707,291	6,284,000	6,103,600	(2.9%)
Other Expenses	401,919	389,791	899,000	524,329	(41.7%)
TOTAL	**$ 6,535,655**	**$ 6,662,131**	**$ 7,725,000**	**$ 7,025,000**	**(9.1%)**

	Principal	Interest	Total
FY2015-16 Parking Debt Service Fund Requirements (Issued Debt)	$ 3,765,114	$ 2,735,557	$ 6,500,671

Convention Center Debt Service Fund

The Convention Center Debt Service Fund provides for the payment of principal, interest, and other expenses related to the issuance of approximately $200 million in Certificates of Participation for the construction of the convention center facility in downtown Raleigh. $188.425 million of the Certificates of Participation were issued in conjunction with a forward starting fixed rate swap. $55 million of Certificates of Participation were issued as weekly reset variable rate debt.

Budget Detail

	ACTUALS 2012-13	ACTUALS 2013-14	ADOPTED 2014-15	ADOPTED 2015-16	CHANGE FY15 To FY16
DEBT SERVICE BY PURPOSE					
Certificates of Participation	8,278,738	8,283,352	16,819,000	16,834,000	0.1%
Other Expenses	1,436,646	1,310,397	1,664,000	1,663,920	(0.0%)
TOTAL	**$ 9,715,384**	**$ 9,593,750**	**$ 18,483,000**	**$ 18,497,920**	**0.1%**

	Principal	Interest	Total
FY2015-16 Convention Center Debt Service Fund Requirements (Issued Debt)	$ 7,695,000	$ 9,139,000	$ 16,834,000

Glossary

Account: The detailed record of a particular asset, liability, owners' equity, revenue or expense.

Accrual Basis of Accounting (or Full Accrual): Accounting method for proprietary funds that recognizes revenues in the accounting period in which they are earned and recognizes expenses in the period incurred.

Ad Valorem Tax (or Property Tax): Levied on real and personal property according to the property's valuation and tax rate.

Appropriation: A legal authorization by City Council to incur obligations and make expenditures for specific purposes.

Assessed Value: The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes. (Note: Wake County establishes property values.)

Authorized Bond: Bonds that have been legally approved but may or may not have been sold.

Balanced Budget: Expenditures equal revenues. N.C. state statute requires the adoption of a balanced budget.

Base Budget: Those resources necessary to meet an established and existing service level.

Bond Agency Fees: Fees charged by bond agencies for services related to debt issuance.

Bond Covenant: Provision in a bond or debt contract which require the debt issuer to meet certain standards or do certain things.

Bond Rating: Grade indicating a unit's investment qualities; ratings range from AAA (highest) to D (lowest). The City of Raleigh maintains the highest investment ratings available from each of the rating agencies: Standard and Poor's, Moody's, and Fitch.

Bond: A written promise to repay a specific amount of money with interest within a specific time period, usually long-term.

Budget Amendment: A legal procedure used by the City staff and the City Council to revise a budget appropriation or recognize new revenues and expenditures to amend the operating budget. Results in an overall budget increase or decrease.

Budget Message: A written overview of the proposed or adopted budget from the City Manager to the Mayor and City Council that discusses the major budget items and changes and the City's present and future financial condition.

Budget Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Capital Expenditure (or outlay): Expenditures that create future benefits, incurred when a business spends money to buy fixed assets or to add to the value of existing fixed assets with a useful life that extends beyond one year.

Capital Improvement Program (CIP): A multi-year plan for the construction or acquisition of major capital items.

Certificates of Participation (COPs): A security created as a part of a lease-purchase agreement. The lender, the holder of the certificate, owns a right to participate in periodic lease payments (interest and return of principal) as they are paid.

City Council: The governing board elected by districts and at large.

City Manager: An individual appointed by the Mayor and City Council to serve as the chief administrative officer of the City.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Cost Allocations: A process that shares the costs of a central service provider with the internal departments that consume the service.

Debt Service Funds: Funds used for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt.

Depreciation: The process of estimating and annually recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and must be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to the reserve to replace the item at the end of its useful life.

Designated Fund Balance: Monies over the years that remain unspent after all budgeted expenditures have been made, but which are reserved for specific purposes and are unavailable for appropriation.

Effectiveness Measures: A performance measure describing the results achieved and the quality of the service (ex. timeliness, customer satisfaction). They indicate whether the program is achieving its mission.

Efficiency Measure: A performance measure identifying inputs used per unit of output, or unit costs (ex. cost per ton of yard waste/leaves collected).

Employee Benefits: Benefits beyond salary compensation including healthcare, retirement, disability, life insurance, etc.

Encumbrance: A financial commitment or earmark for services, contracts, or goods that have not as yet been delivered. An encumbrance typically occurs when a purchase order or contract is approved and budget is obligated for the future payment.

Enterprise Fund: A fund that accounts for governmental activities supported wholly or partially with user fees or charges and is operated using business principles. Examples include the Stormwater, Public Utilities and Solid Waste Services funds.

Fiscal Year: A declared accounting 12-month time period, not necessarily a calendar year. The fiscal year for the City of Raleigh is July 1 – June 30.

Fixed Asset: An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing $5,000 or more with an expected life of more than one year. Examples are land, buildings, furniture, and other equipment.

Fund Balance: Amounts shown as fund balance represent a running total of monies over the years that remain unspent after all expenditures have been made. N.C. General Statutes require general fund balance reserves of at least 8% of expenditures at the end of the fiscal year; City Council requires a minimum of 14% General Fund unassigned fund balance reserve.

General Fund: The main operating fund accounting for governmental functions supported by general taxes and revenues, and financial resources that legal requirements do not require to be accounted for in another fund. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

General Obligation Bonds (GO Bonds): Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Indirect Cost: The component of the total cost for a service provided by and budgeted within another department or division.

Internal Service Fund: A fund that may be used to account for any activity that provides goods or services to other departments or funds within the same government such as Vehicle Fleet Services.

Liability: A loan, expense, or other form of claim on the assets of an entity that must be paid or otherwise honored by that entity.

Modified Accrual Basis of Accounting: Accounting method for governmental funds that recognizes revenues in the accounting period in which they become available. Expenditures are recognized in the period the fund liability is incurred, except for unmatured interest on (and principal of) general long-term debt, which should be recognized when due.

Net Assets: The difference between total assets and current liabilities including non-capitalized long-term liabilities.

Operating Expenditures: Portion of the budget pertaining to the daily operations.

Ordinance: A legal document adopted by a governing body setting policy and procedures, adopted by the City Council.

Pay-As-You-Go: Financial policy that finances capital outlays from current revenues rather than borrowing.

Per Capita: Per unit of population; per person; equally to each individual.

Performance Measurement: The regular collection of quantifiable information regarding the results of city services.

Powell Bill Funds: Funding from state-shared gasoline taxes restricted for use on maintenance of local streets and roads.

Proprietary Funds: Funds used to separate, control, and track financial resources of business-type activities carried out by a government. The two proprietary fund types include enterprise funds and internal service funds.

Reappraisal (or Revaluation): The process of revaluing a jurisdiction's real property in order to adjust the tax value to the market value. By North Carolina law, a revaluation must be conducted at a minimum of every eight years.

Reclassification: A change in the classification and corresponding job title of an existing position, which results from a major change in assigned responsibilities.

Reserve: An account designated for a portion of the fund balance that is to be used for a specific purpose.

Revenue bonds: Bond secured by and repaid from specific and limited revenues. The pledged revenues are most often net revenues or earnings from a self-supporting enterprise. Such revenue sources include special assessments and water/sewer fees.

Tax Levy: Revenue produced by applying the tax rate to a property's assessed, or tax, value.

Unassigned Fund Balance: The amount of fund balance available for future appropriations.

User Fee/Charge: Payment for direct receipt of a service by the party who benefits from the service.

Workload Measure: A performance measure identifying how much or how many products or services were produced (ex. number of yard waste/leaf collection points served).

ORDINANCE NO. 2015 – 449

Budget Ordinance for Fiscal Year 2015-16

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2015 and ending June 30, 2016, according to the following schedules:

General Fund			
Revenues:			
Property Taxes	$ 226,696,250		
Sales Tax Revenues	86,713,000		
From Interfund Revenue Reimbursement	22,400,999		
Intergovernmental Revenues	43,833,368		
Licenses, Fees and Other Revenues	40,706,232		
From Fund Balance	13,004,124		
Interest Income	1,573,000		
General Fund Revenue Total		**$**	**434,926,973**
General Fund Expenditure Total		**$**	**434,926,973**
Economic Development Fund			
Revenues:			
From General Fund	$ 1,281,190		
From Interest Income	5,754		
Intergovernmental	500,000		
Economic Development Fund Revenue Total		**$**	**1,786,944**
Economic Development Fund Expenditure Total		**$**	**1,786,944**
Revolving Fund			
Revenues:			
From Fees, Contributions and Reserves	$ 5,532,698		
From Fund Balance	3,415,760		
Revolving Fund Revenue Total		**$**	**8,948,458**
Revolving Fund Expenditure Total		**$**	**8,948,458**
General Debt Service Fund			
Revenues:			
From General Fund	$ 56,149,950		
From Technology Capital Project Fund	3,134,187		
From Street Facility Fee Fund	2,951,100		
From Fund Balance	10,826,255		
From Park Acquisition Facility Fee Fund	1,551,000		

From Housing Bond Fund		400,000	
From Convention Center Complex Fund		164,946	
From Walnut Creek Amph Operating Fund		1,000,000	
From Housing Development Fund		28,684	
Interest Income		280,600	
General Debt Service Fund Revenue Total			**$ 76,486,722**
General Debt Service Fund Expenditure Total			**$ 76,486,722**
<u>Public Utilities Fund</u>			
Revenues:			
User Fees	$	200,008,875	
Other Revenues		397,600	
Interest Income		1,030,000	
From Fund Balance		34,464,887	
From Other Funds		2,094,504	
Public Utilities Fund Revenue Total			**$ 237,995,866**
Public Utilities Fund Expenditure Total			**$ 237,995,866**
<u>Water Infrastructure Fund</u>			
Revenues:			
From Infrastructure Renewal Fees	$	3,714,547	
From Fund Balance		5,453	
Water Infrastructure Fund Revenue Total			**$ 3,720,000**
Water Infrastructure Fund Expenditure Total			**$ 3,720,000**
<u>Sewer/Reuse Infrastructure Fund</u>			
Revenues:			
From Infrastructure Renewal Fees	$	8,535,000	
Sewer/Reuse Fund Revenue Total			**$ 8,535,000**
Sewer/Reuse Fund Expenditure Total			**$ 8,535,000**
<u>Watershed Protection Fund</u>			
Revenues:			
From Watershed Protection Fees	$	2,250,000	
Watershed Protection Fund Revenue Total			**$ 2,250,000**
Watershed Protection Fund Expenditure Total			**$ 2,250,000**
<u>Utility Debt Service Fund</u>			
Revenues:			
From Public Utility Fund	$	57,100,000	
Special Assessments		650,000	

From Fund Balance	137,715		
Other Revenues	276,400		
Interest Income	15,000		
Utility Debt Service Fund Revenue Total		**$**	**58,179,115**
Utility Debt Service Fund Expenditure Total		**$**	**58,179,115**
<u>Solid Waste Fund</u>			
Revenues:			
Residential Solid Waste Fees	$ 16,732,367		
From General Fund	9,890,508		
Recycling Revenues	6,516,787		
Yard Waste Center Revenues	637,500		
From Fund Balance	800,000		
Other Income	1,498,014		
Solid Waste Fund Revenue Total		**$**	**36,075,176**
Solid Waste Fund Expenditure Total		**$**	**36,075,176**
<u>Solid Waste Debt Service Fund</u>			
Revenues:			
Miscellaneous Revenues	$ 522,000		
From Solid Waste Fund	1,516,000		
Solid Waste Debt Service Fund Revenue Total		**$**	**2,038,000**
Solid Waste Debt Service Fund Expenditure Total		**$**	**2,038,000**
<u>Public Transit Fund</u>			
Revenues:			
Grant Funding	$ 2,909,321		
From General Fund	18,574.238		
Farebox Fees and Passenger Revenues	6,919,254		
From Fund Balance	722,791		
Other Income	138,720		
Public Transit Fund Revenue Total		**$**	**29,264,324**
Public Transit Fund Expenditure Total		**$**	**29,264,324**
<u>Parking Facilities Fund - Operating</u>			
Revenues:			
Parking Fees and Other Charges	$ 15,605,103		
From General Fund	500,000		
From Fund Balance	1,704,072		
Interest Income	23,000		
From Fund 230	17,440		

Parking Facilities Fund Revenue Total			**$**	**17,849,615**
Parking Facilities Fund Expenditure Total			**$**	**17,849,615**
<u>Parking Debt Service Fund</u>				
Revenues:				
Interest Income	$	25,000		
From Parking Operations		7,000,000		
Parking Debt Service Fund Revenue Total			**$**	**7,025,000**
Parking Debt Service Fund Expenditure Total			**$**	**7,025,000**
<u>Stormwater Utility Fund</u>				
Revenues:				
From Interest Income	$	25,000		
From Other Funds		17,440		
Stormwater Utility Fees		16,706,248		
Other Fees and Penalties		600,000		
From Fund Balance		400,000		
Stormwater Utility Fund Revenue Total			**$**	**17,748,688**
Stormwater Utility Fund Expenditure Total			**$**	**17,748,688**
<u>Street Facility Fees Fund</u>				
Revenues:				
From Street Facility Fees	$	6,951,100		
From Fund Balanace		2,000,000		
Street Facility Fees Fund Revenue Total			**$**	**8,951,100**
Street Facility Fees Fund Expenditure Total			**$**	**8,951,100**
<u>Park Acquisition – Facility Fees Fund</u>				
Revenues:				
From Park Acquisition Facility Fees	$	3,251,000		
From Fund Balance		800,000		
Facility Fee Fund Revenue Total			**$**	**4,051,000**
Facility Fee Fund Expenditure Total			**$**	**4,051,000**
<u>RCCC/PAC Operations Fund</u>				
Revenues:				
Intergovernmental	$	1,000,000		
Interest Income		17,003		
From General Fund		1,913,948		
From Conv Ctr Financing Fund		2,930,825		

From Other Funds		34,880		
Program Income & Fees		12,754,617		
RCCC & PAC Operations Revenue Total			**$**	**18,651,273**
RCCC & PAC Operations Fund Expenditure Total			**$**	**18,651,273**
<u>New Convention Center Debt Service Fund</u>				
Revenues:				
Interest Income	$	21,000		
From Conv Ctr Financing Fund		18,476,920		
Convention Center Debt Service Fund Revenue Total			**$**	**18,497,920**
Convention Center Debt Service Fund Expenditure Total			**$**	**18,497,920**
<u>Walnut Creek Amphitheatre Operating Fund</u>				
Revenues:				
Amphitheatre Rent	$	1,194,625		
Walnut Creek Amphitheatre Operating Fund Revenue Total			**$**	**1,194,625**
Walnut Creek Amphitheatre Operating Fund Expenditure Total			**$**	**1,194,625**
<u>Emergency Telephone System Fund</u>				
Revenues:				
Raleigh/Wake Emergency Telephone	$	2,875,526		
From Fund Balance		400,000		
Interest on Investments		5,110		
Emergency Telephone System Fund Revenue Total			**$**	**3,280,636**
Emergency Telephone System Fund Expenditure Total			**$**	**3,280,636**
<u>Convention Center Financing Fund</u>				
Revenues:				
Occupancy/Food Tax	$	23,887,002		
Interest Income		1,054,934		
Convention Center Financing Fund Revenue Total			**$**	**24,941,936**
Convention Center Financing Fund Expenditure Total			**$**	**24,941,936**
<u>Housing Development – Operating Fund</u>				
Revenues:				
Rental Income	$	280,400		
Other Income		83,867		
From General Fund		979,363		
Housing Development-Operating Fund Revenue Total			**$**	**1,343,630**
Housing Development-Operating Fund Expenditure Total			**$**	**1,343,630**

Community Development Block Grant Fund

Revenues:			
From Federal Grants	$ 2,809,629		
Proceeds from Sale of Property	812,000		
Program Income & Fees	302,000		
Rental Income	41,740		
Community Development Block Grant Fund Revenue Total		**$**	**3,965,369**
Community Development Block Grant Fund Expenditure Total		**$**	**3,965,369**

HOME Grant Fund

Revenues:			
From Federal Grants	$ 1,015,443		
Program Income	433,000		
Rental Income	38,678		
From Other Funds	216,721		
Home Grant Fund Revenue Total		**$**	**1,703,842**
Home Grant Fund Expenditure Total		**$**	**1,703,842**

Emergency Shelter Grant Fund

Revenues:			
From Federal Grants	$ 239,845		
Emergency Shelter Grant Fund Revenue Total		**$**	**239,845**
Emergency Shelter Grant Fund Expenditure Total		**$**	**239,845**

Grants Fund

Revenues:			
County Grants	$ 93,350		
State Match	145,679		
Federal Grants	976,316		
In Kind Contribution – City	70,958		
From Fund 100 for Grants Match	97,873		
From Fund 410 for Transit Operations	233,819		
Grants Fund Revenue Total		**$**	**1,617,995**
Grants Fund Expenditure Total		**$**	**1,617,995**

Transit CAMPO Fund

Revenues:			
From Federal Grants	$ 2,297,190		
City of Raleigh Support	55,000		
Other Match	405,304		
From General Fund	223,994		
Transit CAMPO Fund Revenue Total		**$**	**2,981,488**
Transit CAMPO Fund Expenditure Total		**$**	**2,981,488**

Section 2. That all appropriations included in the following Capital Project and other multi-year project funds be approved for the financing life of each project, which may extend beyond one fiscal year.

Water Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	15,800,000		
From Other Funds		5,970,000		
Appropriated Fund Balance		911,000		
Water Capital Projects Fund Revenue Total			**$**	**22,681,000**
Water Capital Projects Fund Expenditure Total			**$**	**22,681,000**
Sewer Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	50,200,000		
From Other Funds		8,535,000		
Sewer Capital Projects Fund Revenue Total			**$**	**58,735,000**
Sewer Capital Projects Fund Expenditure Total				**58,735,000**
Parking Facilities Fund – Projects				
Revenues:				
From Parking Operations	$	1,718,000		
Parking Facilities Fund Projects Revenue Total			**$**	**1,718,000**
Parking Facilities Fund Projects Expenditure Total			**$**	**1,718,000**
Stormwater Utility Capital Projects Fund				
Revenues:				
From Stormwater Utility Fund	$	5,757,000		
Drainage Petition Fees		75,000		
Interest on Investments		168,000		
Stormwater Utility Capital Projects Fund Revenue Total			**$**	**6,000,000**
Stormwater Utility Capital Projects Fund Expenditure Total			**$**	**6,000,000**
Technology Capital Projects Fund				
Revenues:				
From General Fund	$	4,000,000		
From Solid Waste Fund		210,442		
From Transit Fund		10,267		
From Parking Fund		19,719		
From Convention Center Operations		92,748		
From Community Development Fund		31,349		
From Vehicle Fleet Services Fund		50,753		
From Public Utilities Fund		1,708,392		

From Stormwater Services Fund		166,032		
Wake County Support		3,000,000		
Appropriated Fund Balance		2,171,298		
Technology Capital Projects Fund Revenue Total			**$**	**11,461,000**
Technology Capital Projects Fund Expenditure Total			**$**	**11,461,000**
<u>Capital Projects - Miscellaneous</u>				
Revenues:				
From General Fund	$	4,000,000		
Interest Income		100,000		
Capital Projects - Misc. Fund Revenue Total			**$**	**4,100,000**
Capital Projects - Misc. Fund Expenditure Total			**$**	**4,100,000**
<u>Sidewalk Fund</u>				
Revenues:				
From General Fund	$	425,000		
Sidewalk Fund Revenue Total			**$**	**425,000**
Sidewalk Fund Expenditure Total			**$**	**425,000**
<u>Street Improvement Fund</u>				
Revenues:				
Interest Income	$	96,000		
Permit Fees		800,000		
From Street Facilities Fees		6,000,000		
From General Fund		10,071,000		
From Fund Balance		65,000		
Street Improvement Fund Revenue Total			**$**	**17,032,000**
Street Improvement Fund Expenditure Total			**$**	**17,032,000**
<u>Park Improvement Fund</u>				
Revenues:				
From Revolving Fund	$	100,000		
From General Fund		3,675,000		
From Park Acquisition Facility Fees Fund		2,050,000		
Interest Income		50,000		
Fee-in-Lieu Street Trees		50,000		
Park Improvement Fund Revenue Total			**$**	**5,925,000**
Park Improvement Fund Expenditure Total			**$**	**5,925,000**
<u>Walnut Creek Capital Improvement Fund</u>				
Revenues:				
Amphitheater Rent	$	200,000		

Walnut Creek Capital Improvement Fund Revenue Total			**$**	**200,000**
Walnut Creek Capital Improvement Fund Expenditure Total			**$**	**200,000**
New Conv Ctr Complex Fund				
From Convention Center Financing Fund	$	1,152,000		
New Conv Ctr Complex Fund Revenue Total			**$**	**1,152,000**
New Conv Ctr Complex Fund Expenditure Total			**$**	**1,152,000**
Housing Bond Reserve Fund 6/96				
Revenues:				
Program Income	$	100,000		
From Fund Balance		300,000		
Housing Bond Reserve Fund Revenue Total			**$**	**400,000**
Housing Bond Reserve Fund Expenditure Total			**$**	**400,000**
Housing Bond Reserve Fund 2000				
Revenues:				
Appropriated Fund Balance		1,648,000		
Housing Bond Reserve Fund Revenue Total			**$**	**1,648,000**
Housing Bond Reserve Fund Expenditure Total			**$**	**1,648,000**

Section 3. That there is hereby levied the following rates of tax on each one hundred dollars ($100.00) valuation of taxable property as listed for taxes as of **January 1, 2015,** for the purpose of raising the revenue from current year's property tax to finance the foregoing appropriations:

GENERAL FUND
Total rate per $100 of valuation of taxable property: **$ 0.421**

Such rates of tax are based on an estimated total assessed valuation of property for purposes of taxation of $53,563,827,000 and an estimated rate of collection of ninety-nine point two percent (99.2%).

Section 4. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2015,** for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Municipal Service District as Established in Resolution No. 2009-795.
Total rate per $100 of valuation of taxable property: **$ 0.0786**

Section 5. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2015**, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Hillsborough Municipal Service District as Established in Resolution No. 2008-614.
Total rate per $100 of valuation of taxable property: **$ 0.1500**

Section 6. That appropriations equal to the amounts of outstanding purchase orders in annually budgeted accounts at June 30th be reappropriated in order to properly account for the payments against the fiscal year in which they were paid.

Section 7. That effective **July 1, 2015,** the Pay & Classification Plan is amended to incorporate all personnel actions such as reclassifications and pay modifications recommended by the Human Resources department and approved by the City Manager, including pay and salary, compensation for vehicles, clothing and other related items. Funding for the Plan and compensation items is included in the various departments as appropriate.

Section 8. That water and sewer rates are hereby authorized as set forth in Ordinance No. 2015-XXX establishing a schedule of rates, charges and rents for water and sewer services.

Section 9. That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

Section 10. That solid waste fees are hereby authorized as set forth in Ordinance No. 2015-XXX establishing a schedule of fees for solid waste services.

Section 11. This ordinance shall become effective on July 1, 2015.

Adopted: June 15, 2015
Effective: July 1, 2015

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Audits:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2015 – 450

Internal Service Fund Ordinance for FY 2015-16
City of Raleigh

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. These financial plans are hereby established in accordance with G.S. 159-13.1 for the purpose of accounting for the City of Raleigh Internal Service Funds.

Section 2. The City Manager, or his designee, is hereby authorized to carry out this financial plan as approved.

Section 3. The following revenue and expenditure accounts are hereby established:

Internal Service Fund – Risk Management

Revenues:				
User Charges-Risk Mgmt./Workers Compensation	$	5,000,000		
User Charges-Risk Mgmt./Other Insurance		4,465,829		
Appropriation from Prior Year		585,396		
Interest of Investments		113,478		
Risk Management Revenue Total			**$**	**10,164,703**
Risk Management Expenditure Total			**$**	**10,164,703**

Internal Service Fund – Health/Dental Trust

Revenues:				
City Contribution-All Funds: Health Trust	$	28,203,000		
Employees Contribution-Health Trust		6,833,000		
Hospital Interest		1,000		
City Contribution-All Funds: Dental Trust		2,279,000		
Employees Contribution-Dental Trust		504,000		
From Fund Balance		390,000		
Health/Dental Trust Revenue Total			**$**	**38,210,000**
Health/Dental Trust Expenditure Total			**$**	**38,210,000**

Internal Service Fund – Other Post Employment Benefits Trust

Revenues:				
City Contribution Health-All Funds	$	13,181,000		
Retiree Contribution Health		1,500,000		
City Contribution Group Life-All Funds		157,000		
City Contribution Medicare Supplement-All Funds		611,000		
Retiree Contribution Medicare Supplement		426,000		
Other Post Employment Benefits Trust Revenue Total			**$**	**15,875,000**
Other Post Employment Benefits Trust Expenditure Total			**$**	**15,875,000**

Internal Service Fund – Equipment Funds

Revenues:				
Equipment Use Charges	$	14,381,557		
Interest on Investments		54,000		
Bond Proceeds		16,781,928		
Equipment Fund Revenue Total			**$**	**31,217,485**
Equipment Fund Expenditure Total			**$**	**31,217,485**

Internal Service Fund – Vehicle Fleet Services

Revenues:				
Maintenance and Operation	$	17,455,959		
From Parking Fund		140,000		
Miscellaneous Revenues		32,653		
Vehicle Fleet Services Revenue Total			**$**	**17,628,612**
Vehicle Fleet Services Expenditure Total			**$**	**17,628,612**

Section 4. Copies of these financial plans shall be furnished to the City Clerk and to the Chief Finance Officer to be kept on file by them for their direction in the disbursement of City funds.

Adopted: June 15, 2015
Effective: July 1, 2015

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2015 – 451

Budget Ordinance for Bond Projects for FY 2015-16 City of Raleigh

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the following amounts are hereby appropriated for bond projects from previously unobligated bond funding for the fiscal year beginning July 1, 2015 and ending June 30, 2016 in accordance with the City Capital Improvement Program.

Section 2. Authorized project expenditures represent appropriations necessary for the completion of projects and therefore do not require reappropriation in any subsequent fiscal year.

Water Revenue Bond Fund

Revenues:			
Bond Proceeds	$	9,667,000	
Water Revenue Bond Fund Revenue Total			**$ 9,667,000**
Expenditures:			
Wendell Blvd Waterline 12”	$	600,000	
US401/Ligon Mill to Jonesville		430,000	
Oak Forest 30” Water Main		2,910,000	
Franklin Street Waterline 12"		133,000	
Hebron Church Rd Transmission		100,000	
Wendell Blvd Water Line		150,000	
Oregon Trail Rd Transmission		150,000	
NC 98 Bypass Waterline		493,000	
Main Campus Trailwood Connect		451,000	
Plate Settler Pilot		4,250,000	
Water Revenue Bond Fund Expenditure Total			**$ 9,667,000**

Sewer Revenue Bond Fund

Revenues:			
Bond Proceeds	$	32,052,000	
Sewer Revenue Bond Revenue Total			**$ 32,052,000**
Expenditures:			
New Crabtree Creek Pump Station		7,500,000	
Lower Walnut Creek Interceptor		2,600,000	
NRWWTP 15 Mgd Expansion		7,000,000	
Zebulon Interceptor Improvements		5,700,000	
East Neuse Regional Pump Station		1,800,000	
NRWWTP Anaerobic Digestors		4,000,000	
72" Interceptor Rehabilitation		1,000,000	
Brentwood Estates Gravity Sewer		584,000	
S Saunders St. Outfall		668,000	
Wastewater Treatment Plant		400,000	
Secondary Clarifier Improvements		400,000	
Odor and Corrosion Master Plan		400,000	
Sewer Revenue Bond Expenditure Total			**$ 32,052,000**

Ordinance No. 2015-451
Adopted: June 15, 2015
Effective: July 1, 2015

<u>Street Bond Fund</u>			
Revenues:			
Bond Proceeds	$	23,846,000	
Interest on Investments		104,000	
Street Bond Fund Revenue Total			**$ 23,950,000**
Expenditures:			
Sidewalk Improvements		2,000,000	
Hillsborough Streetscape Ph 2		8,336,000	
Neighborhood Traffic Management-Major		500,000	
Yonkers Rd. Improvements		500,000	
Pleasant Valley Widening		1,150,000	
New Hope Road Improvements		2,000,000	
Neighborhood Traffic Management-Minor		175,000	
Streetscape Program		600,000	
Sandy Forks		3,925,000	
Rock Quarry Rd Phase A		1,500,000	
Tryon Road Part C		1,200,000	
Old Wake Forest Road North Widening		1,200,000	
Oberlin Rd. Streetscape		864,000	
Street Bond Fund Expenditure Total			**$ 23,950,000**
<u>Performing Arts Center Bond Fund</u>			
Revenues:			
Bond Proceeds	$	1,437,000	
Performing Arts Center Fund Revenue Total			**$ 1,437,000**
Expenditures:			
Interior Finishes		750,000	
Building Systems		280,000	
Building Envelope		407,000	
Performing Arts Center Bond Fund Expenditure Total			**$ 1,437,000**
<u>Parks Capital Bond Fund</u>			
Revenues:			
Bond Proceeds	$	18,150,000	
Parks Capital Bond Fund Revenue Total			**$ 18,150,000**
Expenditures:			
Park Lighting		500,000	
Park Site Acquisition		2,000,000	
Parks Building Maintenance		500,000	
Walnut Creek Softball Complex		500,000	
Comfort Station Improvements		100,000	
Aquatic Improvements		1,000,000	
ADA Facility Upgrades		500,000	
Neighborhood Connections		250,000	
Playground Improvements		350,000	
Chavis Park Improvements		750,000	
Crabtree Creek Greenway West		4,400,000	
City Cemetery Restoration		500,000	
Lineberry Neighborhood Park		1,250,000	
Laurel Hills Playground		1,000,000	

Greenway Improvements	2,200,000	
Capital Blvd Implementation	2,000,000	
Perry Creek Rd Park Development	350,000	
Parks Capital Bond Fund Expenditure Total		**$ 18,150,000**

Adopted: June 15, 2015
Effective: July 1, 2015

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2015 – 452

An Ordinance Adopting the Rates, Charges and Rents for Water and Sewer Utility Service for the City of Raleigh, North Carolina

---

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH:

Section 1. That the following is the official schedule of rates, charges, and rents for water, sewer and reuse water utility billed on or after July 1, 2015 regardless of the date of delivery of service, for the Raleigh, Garner, Rolesville and Wake Forest service delivery areas. (Reference Section 2-3001, Raleigh City Code.)

I. Retail Service

A. Water (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 5.98	$ 11.96	$ 1.25
3/4	8.12	16.24	1.88
1	12.40	24.80	3.13
1-1/2	23.11	46.22	6.25
1-1/2 Fire*	5.98	NA	6.25
2 Fire*	5.98	NA	10.00
2	35.96	71.92	10.00
3	70.23	140.46	20.00
4	108.79	217.58	31.25
6	215.88	431.76	62.50
8	344.38	688.76	100.00
10	494.31	988.62	143.75

*Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
Consumption 0 to 4 CCF	$ 2.42	$ 4.84
Consumption 5 to 10 CCF	4.03	8.06
Consumption 11 CCF and greater	5.38	10.76

3. Non-residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$3.13	$6.26

4. Irrigation Rate

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$5.38	$10.76

5. A surcharge of $0.1122 per CCF of potable water consumed shall be assessed to all Raleigh, Garner, Rolesville and Wake Forest service delivery areas water customers paying inside city limits or outside city limits rates.

B. Sewer (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 6.56	$ 13.12	$ 3.25
3/4	8.96	17.92	4.88
1	13.75	27.50	8.13
1-1/2	25.72	51.44	16.25
1-1/2 Fire*	6.56	NA	3.25
2 Fire*	6.56	NA	3.25
2	40.09	80.18	26.00
3	78.40	156.80	52.00
4	121.50	243.00	81.25
6	241.23	482.46	162.50
8	384.90	769.80	260.00
10	552.52	1,105.04	373.75

*Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Consumption Charges

Water Consumption (CCF/Month)	Unit Rate Per CCF of Water Inside City Limits	Outside City Limits
All Usage	$4.23	$8.46

3. Rates (including billing charges) for residential units without metered water (per dwelling unit):

   Inside City Limits $39.42/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

   Outside City Limits $75.59/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

C. Reuse Water

1. Monthly Service Charge and Infrastructure Replacement same as retail water service meter size charge.
2. Reuse with Associated Sewer Consumption Charge is 50% of non-residential retail water consumptive unit price in CCF. Sewer consumptive rates as listed in Section B (above) will be applied to all usage in this category.
3. Irrigation Consumption Charge is 50% of irrigation water consumptive unit price in CCF.

II. Contract Service

A. Water

1. Operations and Maintenance Charges

a.	Applicable to all water used	$1.9698/CCF
b.	Surcharge applicable to water used from high level pumping system	$0.0403/CCF

2. Capital Charges – General Facilities

a.	Applicable to all water used	$1.0310/CCF
b.	Surcharge applicable to water used from high level pumping system	$0.0259/CCF

3. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1980	$9,403/MGD/Month

4. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1984	$31,572/MGD/Month

B. Sewer

1. Operations and Maintenance Charges

a. Treatment

(1)	Applicable to all flow, with no allowance for BOD or SS	$0.2417/CCF of sewage
(2)	Applicable to all BOD	$0.335/Lb of BOD
(3)	Applicable to all SS	$0.218/Lb of SS
(4)	Applicable to all TN	$1.847/Lb of TN
(5)	Applicable to all TP	$1.456/Lb of TP

b. Transportation

(1)	Applicable to all flow	$0.1112/CCF of sewage

2. Capital Charges

a. Treatment

(1) Applicable to capacity reserved by contractual agreement within plant facility capacity as of 1980.

Peak reserve flow	$68.15/MGD/Month
Average reserve flow	$1,081.52/MGD/Month

b. Transportation

(1) Applicable to capacity reserved by contractual agreement within Neuse River Outfall facility capacity as of 1980.

$107.60/MGD/Mile/Month

(2) Applicable to capacity reserved by contractual agreement within Walnut Creek Outfall, from Sunnybrook Road to Neuse River Outfall facility capacity as of 1980.

$68.15/MGD/Mile/Month

(3) Applicable to capacity reserved by contractual agreement within Crabtree Creek Outfall, from Old Crabtree Creek Pump Station, to Neuse River Outfall facility capacity as of 1980.

$88.58/MGD/Mile/Month

Section 2. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 3. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. This ordinance shall become effective on July 1, 2015.

Adopted: June 15, 2015
Effective: July 1, 2015

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Public Utilities:	Jennifer Alford, Nicole Brown
	Internal Audit:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2015 – 453

Solid Waste Services Fee Ordinance
City of Raleigh
Fiscal Year 2015-16

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH THAT:

Section 1. The following is the official schedule of rates and charges for solid waste service, effective July 1, 2015. (Reference Section 7-2006, Raleigh City Code.)

I.	**Residential Curbside Service (including approved businesses in primarily residential areas)**	
	A. Solid Waste Collection Fee	$11.45 per month
	B. Recycling Collection Fee	$2.60 per month
	C. Special Load Fee (available to residential customers only)	$50 per load
II.	**Central Business District Service**	
	A. Solid Waste Collection Fee	
	6 day solid waste collection with recycling	$84.50 per month
	7 day solid waste collection with recycling	$98.25 per month
	1 day solid waste collection with recycling	$14.05 per month
	B. Recycling Collection Fees	
	6 day recycle only	$50 per month
	7 day recycle only	$58 per month
	1 day recycle only	$2.60 per month
III.	**Tax Exempt Property (grandfathered non-profit, state, and county property)**	
	A. Solid Waste Collection Fee	$11.45 per month
	B. Recycling Collection Fee	$2.60 per month
VI.	**Other Fees**	
	A. Yard Waste Center Tip Fee	$25 per ton*
	*Residential tip fee $6.25 minimum, Contractor tip fee $12.50 minimum	
	B. Rollout Garbage Cart (first residential cart is free)	$40.00
	C. Roll Cart/65 gallon Recycling Cart (first residential cart is free)	$42.00
	D. Roll Cart/95 gallon Recycling Cart (first residential cart is free)	$48.00
	E. Recycling Bin	$6.00
	F. Compost (before sales tax)	$30.00 per 2.5 yards or $3.00 per bag
	G. Mulch or Wood Chips (before sales tax)	$25.00 per 2.5 yards or $2.00 per bag
	H. Colored Wood Chips	$50.00 per 2.5 yards or $5.00 per bag

Adopted: June 15, 2015

Effective: July 1, 2015

Distribution:		
	Budget:	Budget and Management Services
	Finance:	Robin Rose, Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Solid Waste Svcs:	Pat Peacock, David Scarborough
	Utility Billing:	Susan Decker
	Information Tech:	Jackie Taylor
	Department Heads	

Note: A $0.75 increase in the Residential Solid Waste Collection Fee equates to Central Business District Solid Waste Collection Fee increase as shown above.

ORDINANCE NO. 2015 – 454

An Ordinance To Amend The City of Raleigh Code of Ordinances, Part 1, General Government, Chapter 1, Mayor and Council, Article C, Council Meetings and Procedure, To Increase Mayor And City Council Compensation

---

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH, NORTH CAROLINA THAT:

Section 1. Pursuant to Ordinance No. 2012 – 69 adopted June 18, 2012 and effective July 1, 2012, Raleigh City Code Section 1-1024(a) is hereby amended by deleting the language "eighteen thousand dollars ($18,000.00)" and substituting in lieu thereof the language "nineteen thousand dollars ($19,000.00)."

Said section is further amended by deleting the language "one thousand five hundred dollars ($1,500.00)" and substituting in lieu thereof the language "one thousand five hundred eighty-three dollars and thirty-three cents ($1,583.33)."

Section 2. Pursuant to Ordinance No. 2012 – 69 adopted June 18, 2012 and effective July 1, 2012, Raleigh City Code Section 1-1024(b) is hereby amended by deleting the language “fifteen thousand dollars ($15,000.00)" and substituting in lieu thereof the language "sixteen thousand dollars ($16,000.00)."

Said section is further amended by deleting the language "one thousand two hundred fifty dollars ($1,250.00)" and substituting in lieu thereof the language "one thousand three hundred thirty-three dollars and thirty-three cents ($1,333.33)."

Section 3. Pursuant to Ordinance No. 2012 – 69 adopted June 18, 2012 and effective July 1, 2012, Raleigh City Code Section 1-1024(c) is hereby amended by deleting the language "thirteen thousand dollars ($13,000.00)" and substituting in lieu thereof the language “fourteen thousand dollars ($14,000.00)."

Said section is further amended by deleting the language "one thousand eighty-three dollars and thirty-three cents ($1,083.33)" and substituting in lieu thereof the language "one thousand one hundred sixty-six dollars and sixty-seven cents ($1,166.67)."

Section 4. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 5. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to that end the provisions of this ordinance are declared to be severable.

ADOPTED:	June 15, 2015	
EFFECTIVE:	July 1, 2015	
DISTRIBUTION:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Internal Audit:	Martin Petherbridge
	Payroll:	Clancy Hamrick
	Human Resources:	Steve Jones
	City Attorney:	Jeanne Hargrove-Bailey
	Department Heads	
	Information Tech:	Jackie Taylor

RESOLUTION NO. 2015 – 121

Resolution Adopting the Capital Improvement Program City of Raleigh Fiscal Years 2015-16 Through 2019-20

WHEREAS, a Proposed Capital Improvement Program for Fiscal Years 2015-16 through 2019-20 was presented to the City Council on May 19, 2015; and

WHEREAS, the Proposed Capital Improvement Program described major capital projects, funding schedules, and a capital financing plan recommended by the City Administration; and

WHEREAS, the Capital Improvement Program provides a comprehensive framework for accomplishing needed public improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RALEIGH:

Section 1. That the document titled "*Proposed Capital Improvement Program FY2016-FY2020*" is adopted as a policy to guide capital budgeting, financial planning, project schedules, and other activities related to the accomplishment of capital projects.

Section 2. That the adopted Capital Improvement Program supersedes all previously adopted Capital Improvement Programs.

Section 3. Authorized project expenditures for FY2015-2016 represent appropriations necessary for the completion of projects and therefore do not require re-appropriation in any subsequent fiscal year.

Section 4. That the adopted Capital Improvement Program may be amended by the City Council with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Capital Improvement Programs.

Adopted: June 15, 2015
Effective: July 1, 2015

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Audits:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

RESOLUTION NO. 2015 – 122

Operating Budget for Municipal Service Districts
City of Raleigh
Fiscal Year 2015-16

WHEREAS, Article 23 of Chapter 160A of the North Carolina General Statutes, entitled "The Municipal Service District Act of 1973," authorizes the City Council of any city within North Carolina to define one or more service districts for the purposes enumerated in that Act and pursuant to the procedure therein prescribed; and

WHEREAS, the City Council of the City of Raleigh, North Carolina has established the Municipal Service District as defined in Resolution 2009-795 and 2014-919 for the purpose of pursuing urban revitalization projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Municipal Service District for Fiscal Year 2015-16 is hereby approved:

REVENUE	**AMOUNT**
Downtown Municipal Service District	$ 1,282,250
Hillsborough Street Municipal Service District	$ 326,510

EXPENDITURES	**AMOUNT**
Downtown Municipal Service District	$ 1,282,250
Hillsborough Street Municipal Service District	$ 326,510

Adopted: June 15, 2015
Effective: July 1, 2015

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Audits:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Downtown Raleigh Alliance	
Hillsborough Community Services Corporation	

RESOLUTION NO. 2015 – 123

Operating Budget for the Greater Raleigh Convention and Visitors Bureau City of Raleigh Fiscal Year 2015-16

WHEREAS, the General Assembly of North Carolina adopted House Bill 703, entitled "An Act to Authorize Wake County to Levy a Room Occupancy Tax and a Prepared Food and Beverage Tax," during the 1991 Session; and

WHEREAS, said Act requires certain distribution of a portion of the proceeds from these taxes to the Greater Raleigh Convention and Visitors Bureau; and

WHEREAS, said Act further requires the Greater Raleigh Convention and Visitors Bureau to submit an annual budget to the Raleigh City Manager and Wake County Manager for processing and approval through the regular budget procedures of the City and the County; and

WHEREAS, the Greater Raleigh Convention and Visitors Bureau has submitted a proposed budget for Fiscal Year 2015-16 to the Raleigh City Manager and Wake County Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Greater Raleigh Convention and Visitors Bureau for Fiscal Year 2015-16 is hereby approved:

REVENUE	**AMOUNT**
Hotel Occupancy Tax	$4,852,000
Prepared Food and Beverage Tax	675,000
Convention Center Marketing	100,000
Annual Meeting	38,000
Other Program Revenue	373,500
Dividends, Interest and Reserves	508,500
TOTAL REVENUES	$6,547,000

EXPENDITURES	**AMOUNT**
Greater Raleigh Convention and Visitors Bureau	$6,547,000

Adopted: June 15, 2015
Effective: July 1, 2015

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Internal Audit:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Greater Raleigh Convention and Visitors Bureau	
Wake County Manager	

CITY OF RALEIGH

ESTABLISHED 1792

NORTH CAROLINA