Raleigh Budget
FY2018

City of Raleigh

Annual Budget
City of Raleigh, North Carolina
Fiscal Year Beginning July 1, 2017

Recommended to the City Council by the City Manager ..... May 16, 2017
Adopted by the City Council ..... June 12, 2017

The City Council

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Kay Crowder, Mayor Pro Tem
Mary-Ann Baldwin
Corey D. Branch
David N. Cox
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ORDINANCES AND RESOLUTIONS

City Of Raleigh

North Carolina

July 1, 2017

Mayor Nancy McFarlane
Mayor Pro Tem Kay Crowder
Council Member Mary-Ann Baldwin
Council Member Corey D. Branch
Council Member David N. Cox
Council Member Bonner Gaylord
Council Member Russ Stephenson
Council Member Richard A. “Dickie” Thompson

Dear Mayor and Council Members:

Presented in this document is the Adopted Fiscal Year 2018 Budget for the City of Raleigh, as approved by City Council on June 12, 2017. Net of interfund transfers, the combined capital and operating budgets for the fiscal year beginning July 1, 2017 totals $919,110,205.

The budget message for the Proposed FY2018 Budget that immediately follows this letter was presented to Council on May 16, 2017. The message discusses carefully selected investments in response to our recently completed Community Survey and our recommended compensation system changes.

Outlined below is a summary of changes made to the proposed budget during City Council deliberations, funded through FY2018 Outside Agency Reserve ($205,000), General Fund Capital Reserves ($95,200), and FY2017 Council Contingency ($43,000).

- Arts Commission $115,000
  (additional $115,000 to be allocated in FY19)
- Early Municipal Voting $95,200
- InterAct $50,000
- Burning Coal Theatre $26,000
- Community In Schools $25,000
- Catholic Charities $17,000
- Blue Ridge Road $12,000
- Mayor's Committee for Persons with Disabilities $3,000

On behalf of all City staff who contributed to the FY2018 budget process, we greatly appreciate your questions, feedback, and careful deliberation of these policy and resource allocation decisions. City staff is already working to implement the policies and programs contained within the Adopted Budget.

Sincerely,

Ruffin L. Hall
City Manager

Introduction

Dear Mayor and Council Members, I am pleased to present City Council with the Manager's Proposed Budget for Fiscal Year 2018 and the Proposed Five-year Capital Improvement Plan.

This year's proposed budget is unique. It is not only the culmination of the annual budget process, but a major milestone in a two-year journey to create a new compensation system for our employees. One of the most challenging initiatives in our Strategic Plan is to "assess, develop and adopt a total compensation philosophy and structure." This initiative, 4.2 in the Organizational Excellence key focus area, requires us to overhaul our classification, pay and performance evaluation systems. Today, we are proud to follow through on this initiative.

Creating a competitive compensation system is fundamental to meeting the customer service needs of our growing City. Over the past five years, Raleigh has grown by about 46,000 residents, or 11%. The recommendations ensure that we attract, retain, and reward the talented employees we need to provide reliable, high-quality services to our Raleigh residents.

In late 2016, we conducted our first Community Survey to assess our residents' satisfaction with City services and determine community priorities. Respondents rated the City very positively. However, the results also revealed service areas that need to be addressed. The proposed budget allocates most of our new resources to implementing the compensation study recommendations. We have also allocated funds to prioritized services to respond to the survey results. This memorandum summarizes these carefully selected investments, then explains our recommended compensation system changes.

Revenue Outlook

Our state, as well as the Triangle region, enjoys a strong economy. We expect our region to add roughly 30,000 jobs in 2017. The economy is the major driver for our revenue growth, including the City's largest revenue source, property tax. The proposed budget assumes regular property tax growth of $6.8 million more than the FY2017 budgeted amount of $242.9 million for a total of $249.6 million in FY2018, a budgeted growth rate of 2.7%. Our budgeted sales tax revenue is estimated to increase by $7.8 million in FY2018 to $98.9 million. The utility franchise tax provides an additional $29.4 million. User fee revenues for water and sewer services, stormwater management, and solid waste services also remain steady.

Staff will continue monitoring legislative changes that might affect our revenue streams. Proposals to eliminate some development fees or redistribute sales tax collections among counties could present serious problems for our capital improvement program and service delivery.

Responding to the Community Survey

The Community Survey showed that residents have a very positive perception of the City. Ninety-one percent of respondents rated Raleigh as an excellent or good place to live and 87% viewed Raleigh as an excellent or good place to raise children. The survey also identified the community's top priorities and service areas that need to be addressed. Informed by the survey results and the Strategic Plan, we propose investing in the following carefully selected service areas:

Managing Growth: One community priority is managing Raleigh's growth. The proposed budget implements the development services user fee study approved by City Council in February 2017. The City will add 14 total positions to provide enhanced and new services to the development community. These positions, and other development services functions, will be fully covered by user fee changes that reflect the actual costs to provide services.

We propose fee increases for two enterprise services to help manage growth and meet other policy goals. A 3% increase in the monthly residential water and sewer bill will support the Public Utilities Department's efforts to maintain and expand infrastructure as Raleigh grows. To support Solid Waste Service improvements and meet our cost recovery goals, the budget includes a 75 cent increase in the monthly residential solid waste collection fee.

Another aspect of managing growth is ensuring the City has sufficient office space for current and future needs. The proposed capital plan continues to fund the Civic Campus project. Master planning for the municipal block began in January 2017 and will conclude this Fall. The master plan will establish our goals for security, sustainability, community access, and other aspects.

Managing Traffic Flow: Survey respondents identified managing traffic flow as the highest priority. The proposed budget initiates long-term changes that will improve regional traffic management. Wake County citizens approved a half-cent sales tax for transit in November of 2016. Using the new funding source, the Capital Improvement Plan (CIP) includes $4 million for new buses that support increased route frequencies and Sunday services. The CIP also includes $1.1 million to create a park-and-ride facility on Poole Road.

The opening of Raleigh Union Station marks another long-term investment in transit for the City. The station is scheduled to open in January 2018 and requires an estimated net annual investment of $480,000. The station will be a major economic driver and provide infrastructure for future commuter rail enhancements.

Although not part of the FY2018 budget proposal, staff are refining a proposed transportation bond package that would complete several planned road widenings, providing much needed road capacity. The proposed bond will also invest in neighborhood traffic management and sidewalk improvements.

Public Safety: The Community Survey affirmed what we already knew, that our residents value law enforcement, fire, and emergency dispatch services.

The City of Raleigh Police Department has completed the body-worn camera pilot program and evaluation. The FY2018 budget funds the program's implementation. The proposed budget also funds a new social media position to enhance the department's community outreach and communications.

The proposed budget continues our long-term commitment to modernize the Fire Department's fleet. FY2018 funding supports the purchase of one rescue truck, two engines, and one ladder truck. We will also add 10 firefighter positions, supported by a grant from the Department of Homeland Security.

Stormwater Management: Another priority service for Raleigh residents is managing stormwater runoff. In FY2017, City Council provided additional resources to expand the stormwater capital program, specifically, more neighborhood drainage and infrastructure investments. This year's budget proposes no stormwater rate increase, but uses existing funds to add four positions to continue the long-term infrastructure maintenance program and ensure timely completion of projects.

Citizen Engagement: The Community Survey showed that residents care a great deal about how City staff share information and involve them in decision making. Additionally, the Mayor and Council have indicated citizen engagement is an important topic through the creation of the Citizen Engagement Task Force. The proposed budget provides additional resources to support this priority.

The proposed budget creates a new Assistant Director/Executive Director position within the Housing and Neighborhoods department to lead the City's broader citizen engagement efforts. The position will work with the Chair and members of the Human Relations Commission to refine the Commission's scope of work and community support. The position will also examine the role of the City's community engagement staff, focusing on ways to better support City departments, Citizen Advisory Councils, and other stakeholders.

We will also add three positions for City Planning. We propose a communications manager to coordinate and enhance our citizen engagement related to planning and rezoning processes. The new position will help insure City Planning conducts strong engagement processes that have a meaningful impact on outcomes. The position will also manage web content and help staff respond to Council's questions. In addition, we will add two planner positions to increase staff capacity for small area planning, comprehensive plan updates, and other special projects.

To further improve citizen engagement efforts, the proposed budget funds consulting services in both the City Planning and Housing and Neighborhoods departments. After working with the Council to define scope and timing, we propose using consultants to evaluate current citizen engagement practices and techniques, identify best practices, and

work towards implementing changes. Additionally, we propose using consulting services to assist City Planning with increased meeting facilitation resources and training City staff in citizen engagement skills.

One specific piece of feedback residents provided in the survey was that sometimes they find it difficult locating information on the City website. The proposed budget funds a redesign of the website that will, among other improvements, make it easier for residents to find the information they need.

General Fund Capital Reserves

One of the City's key financial policies is to maintain an unassigned fund balance of at least 14.0% of the succeeding year's expenditure budget. The funds in excess of this amount, commonly called capital reserves, are available for high priority capital projects and one-time needs. The City has $13.4 million in General Fund Capital Reserves. The proposed budget applies roughly $3.6 million of these capital reserves to prioritized one-time needs, leaving a balance of roughly $9.8 million. These needs include:

- $2 million for City Plaza renovations,
- $630,000 for life safety improvements at the Marsh Creek Operations Center,
- $400,000 for tenant upfits in Raleigh Union Station,
- $250,000 for a Midtown/St. Albans area plan,
- $200,000 for police vehicle equipment, and,
- $100,000 to design a Fire Department driver training pad.

Employee Benefit Package

The proposed budget maintains our highly competitive package of employee benefits. We expect our health plan expenses to increase by roughly 11% in FY2018, driven by both medical claims and pharmacy costs. While some of the cost increase will be passed on to employees through premium increases, the proposed budget has the City absorbing most of the increase.

Our philosophy calls for employees and retirees to cover a smaller portion of the overall costs. We propose increasing the monthly employee and retiree premiums for all plan types. Depending on plan type, increases will range from $2 to $28 per month. The premium increase would take effect January 1, 2018. We propose no changes to out-of-pocket maximums and will maintain the no-premium employee-only plan that covers 36% of our employees.

We propose two significant enhancements to our benefits package. First, to continue promoting a family-friendly workplace and remain competitive with other employers, we recommend providing up to eight weeks of paid parental leave to new parents. The leave will be available to full-time male and female employees within the first twelve months following the birth, adoption or placement of a child.

The second benefit enhancement is that the City will cover additional treatment options for children with autism. Specifically, our health plan will cover up to $40,000 per plan year in costs for adaptive behavior treatment for children up to the age of 18. This coverage requires a significant financial commitment, but we believe this is an important service to provide covered employees. This coverage also brings the City health plan in line with most large North Carolina cities.

Finally, in an effort to encourage healthy choices and behaviors we will include covered spouses in our annual wellness assessment. Effective January 1, 2018, participation will be required to be eligible for any City provided health contribution discount.

Implementing the Compensation System Changes

City staff have worked diligently over the past two years to reach today's recommendation. First, we developed a compensation philosophy that City Council approved in February 2016. We conducted a market survey in late 2016. The results showed that many of our positions were significantly misaligned from the market. We responded quickly to the market survey with mid-year pay adjustments this April for roughly 2,100 positions.

We build on these steps with recommended compensation system changes. Our recommendation is significant for several reasons:

- We successfully address the Strategic Plan initiative to "assess, develop and adopt a total compensation philosophy and structure." (*Organizational Excellence 4.2*)
- For our critical police and fire services, we build on the mid-year market adjustments with structural changes that make the City of Raleigh highly competitive with regional employers. This is a significant financial investment in our first responders that we expect will reduce police turnover rates and ensure our Police and Fire departments recruit and retain highly qualified individuals; and,
- The Community Survey showed that residents rate the City's customer service quality 36 points higher than the national average. The recommended structural changes to the compensation system enable us to recruit and retain staff to continue providing outstanding customer service.

We recommend the following policy and structural changes:

- **Classification structure:** Reduce the number of job classifications (formal job titles) from 750 to 250 broader classifications. The new job classifications are grouped into "job families" with similar functions. This simpler structure creates more consistency across City departments and reduces the need for future reclassification requests.
- **Pay structures:** We recommend three distinct pay structures to meet the needs of different position groups. These include:

- Police and Fire step pay structure – This includes pay schedules for sworn police up to the rank of Sergeant and uniform fire positions up to the rank of Captain. Roughly 1,200 full-time employees fall into this structure;
- General step pay structure – This step system will capture 2,000 full-time skilled trade, labor, and administrative positions throughout the City. The step structure provides employees consistent, predictable pay growth; and,
- Broadband – This approach is based on fewer pay levels and wider pay ranges. This structure will apply to 800 positions, including executives, managers, and other technical positions.

- **Market alignment:** All new pay ranges are based on current market data. Our pay midpoints are in alignment with the regional and national municipalities we benchmarked ourselves against. To stay aligned with the market, the City commits to conducting regular market surveys and adjusting pay ranges based on market data.
- **Performance review tool:** We recommend new performance review tools customized to the different employee groups. Broadband employees will receive variable pay increases based on performance. Step system employees who successfully meet expectations will receive a step advancement each year.

We recommend fully implementing the new classification system and pay structures in FY2018. To achieve this one-year implementation, we will take the following actions, effective September 30, 2017:

Implementation Steps	FY2018 General Fund Cost	Description
Bring employees to new range minimums	$1,267,000	Adjust pay of roughly 700 employees to bring to market-based pay minimums
"True up" adjustments	$804,000	Adjust pay of roughly 200 employees using the FY17 mid-year guidelines
Implement the step structures	$4,167,000	Place 1,200 police officers and firefighters, and 2,000 general employees onto steps
One-time lump sum payment during transition	$741,000	"Hold harmless" payments during transition to step structure
Broadband adjustment and merit	$1,405,000	Market adjustment of 2% for 800 employees, 2% merit based on satisfactory review
TOTAL:	**$8,383,000**	

- **Bring employees to new pay range minimums:** Approximately 700 employees would need their pay adjusted up to the new range minimum. The General Fund cost totals nearly $1.3 million;
- **"True up" adjustments:** Some employees qualified for a mid-year market adjustment in April, but did not receive one because their current pay was above the old pay maximum. Other employees received a reduced adjustment because their pay was near the old maximum. Now that pay maximums will be adjusted, we recommend funding the remaining adjustments that these 200 employees did not receive in April. This costs the General Fund $804,000.
- **Implement the step structures:** The most costly change, totaling nearly $4.2 million in the General Fund, is implementing new step structures. We will place 2,000 general employees into a step structure based on time in their current position.

Adjustments in the general step structure will be limited to a 15% maximum increase. Most of the cost is driven by placing 1,200 police officers and firefighters into the new step structure. To address turnover in our critical law enforcement service, and to recognize the importance of pay separation within the public safety chain of command, Police and Fire step adjustments will be limited to a maximum of 20%.

- **One-time lump sum payment during transition:** Lastly, when we place 3,200 employees onto specific steps, employees will receive different adjustments to their permanent pay. Some employees may receive adjustments of 6-7% or higher, others will receive adjustments under 1%. Step advancement will not begin until FY2019, but we want to ensure employees receive annual earnings in FY2018 equal to a step advancement. For employees receiving a pay adjustment less than a step advancement would produce, we recommend a one-time lump sum payment to reach the step advancement amount. This ensures that employees below the midpoint of their new step pay range receive 5% additional earnings and employees above midpoint will 3% additional earnings. These one-time payments are a hold harmless effort during the transition. The General Fund cost for this lump sum comes to $741,000.
- **Broadband adjustments and merit:** For 800 employees in the broadband pay structure, we recommend a 2% market adjustment. The market survey results showed that an additional increase for these management and technical positions would bring them more in line with the market. In addition to the market adjustment, we recommend a 2% merit increase for broadband employees receiving a satisfactory job performance rating. The market adjustment and merit increase will cost the General Fund $1.4 million.

These policy and structure changes are complex, but will make us a highly competitive employer. Specifically,

- We will be a regional leader in our starting salaries for police officers and firefighters. The starting pay for police officers will increase to $42,300, higher than all but one regional municipality compared to FY2017 salaries. The starting pay for firefighters will increase to $39,200, the highest of any regional municipality in FY2017.
- For our tenured, experienced senior police officers, pay maximums will increase by nearly 14%. Pay maximums for senior firefighters will increase by nearly 20%.
- Outside the public safety area, more than 2,100 positions will see starting pay increases; and
- We provide higher earning potential for our experienced general employees. Outside of public safety departments, more than 1,700 positions will see pay maximums increase by more than 10%.

In February, we told City Council that we would refine our revenue estimates and consider trade-offs to fund the April mid-year adjustments and additional compensation system changes. Department directors have prioritized their individual department needs and requested few new resources. We have carefully considered and prioritized these few

departmental requests. The proposed budget includes 54 positions, but only nine positions are not funded by new revenues or tradeoffs with other expenditures. These nine include:

- Two 911 Call Takers in Emergency Communications,
- Three positions in City Planning, including a Communications Manager and two Planner II's,
- One Assistant Director/Executive Director in Housing and Neighborhoods,
- One Traffic Services Technician in Transportation to focus on road signage,
- One Maintenance Mechanic in Engineering Services to staff the new Raleigh Union Station, and,
- One Application Manager in Information Technology to support new applications and data management.

Through revenue growth and tradeoffs, we are able to cover most of the implementation costs. However, to implement the structural changes in one year, and sustain the ongoing operating costs, we recommend a 0.7 cent property tax rate increase from 41.83 to 42.53 cents per $100 valuation. This increase will generate an additional $4.1 million per year. The increase allows the City to implement the new structures in one year and sustain the changes without having to eliminate services. We recognize this is a significant investment decision for City Council. Raleigh's median taxable value for a home is $195,154. The proposed increase would cost the owner of a median value home $13.68 per year.

Conclusion

In this proposed budget, we recommend significant policy and structure changes to our compensation system. These changes will ensure that we attract, retain, and reward the talented employees we need to provide reliable, high-quality services to our growing city. Two years ago, we began creating a compensation system that is competitive, consistent, and simple. We believe we have accomplished that goal.

We appreciate City Council's patience as we have developed and refined the compensation system recommendations. And, we appreciate your support throughout the budget process. We look forward to working with you on these important policy decisions.

To discuss the proposed budget, the City Council will hold a work session each Monday in June. All work sessions begin at 4 p.m. in the Council Chamber. These work sessions continue until the City Council has adopted an annual operating budget and five-year capital plan. We will hold a public hearing on the budget on Tuesday, June 6, at 7 p.m.

Thank you,

Ruffin L. Hall, City Manager

Reader's Guide

Key Financial Documents

The budget document is the annual financial plan for City operations for the period covering one fiscal year. The City of Raleigh's fiscal year begins on July 1 and ends on June 30. This plan describes the sources of revenues and how the funds will be spent during the year. The annual operating budget, the Capital Improvement Program (CIP) and the Comprehensive Annual Financial Report (CAFR) are the key documents which describe the City's financial plans and financial status each year.

The annual budget shows the funding plan for how the City's dollars are to be spent in the coming year. The CAFR provides a review and assessment of the City's year-end fiscal condition, including the status of fund balance in all fund types.

Organizational Structure

The operations of the City are grouped into different funds, each with its own source of revenues. Within each fund are one or more departments, with a department being an organizational unit that provides a major type of public service, such as the Police Department or Public Utilities Department.

City departments are frequently comprised of one or more divisions (i.e., the Capital Improvement Management Division of the Public Utilities Department). Divisions may be comprised of one or more programs, which are smaller functional units responsible for performing specific activities (i.e., the Maintenance Program within the Water Plant Division of the Public Utilities Department).

Account codes, also known as line items, provide the most detail within the budget. These are the most basic units in the budget and make it possible to determine, for example, how much is spent on chemicals for the operation of the water plant.

The City's budget preparation involves detailed budget planning and review at the program line item level.

Interfund Transfers

Interfund transfers, also known as interfund appropriations, involve the budgeting of money from one fund to another in order to support the functions to be carried out by the receiving fund. For example, the General Fund transfers money to the Transit Fund to support transit services.

When reviewing the budget, it is more accurate to use a figure that excludes appropriations to other funds. This prevents counting the transfer amounts twice - once in the sending fund and once in the receiving fund.

Most of the fund summary tables in the front of this document reflect both total appropriations as well as appropriations net of (or excluding) transfers. The departmental summary pages in this budget document reflect total appropriations only.

General Statute Requirements

In accordance with the North Carolina General Statutes, the City is required to budget and account for its funds on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become available. Expenditures are recognized in the accounting period in which the goods and services incurred (except for unmatured interest on general long-term debt, which is recognized when due). The City's accounting records for general governmental operations are reported on the modified accrual basis. The City's enterprise, internal service and pension trust operations are reported on the accrual basis.

The General Statutes also provide for balanced project ordinances for the life of projects, including both capital and grant activities, which are expected to extend beyond the end of the fiscal year. The budgeted appropriations for capital projects do not lapse until the completion of the project, while appropriations for funds that adopt annual budgets lapse at the end of the fiscal year.

Overview

The City of Raleigh prepares and adopts an Annual Budget consisting of the Operating Budget and the Capital Budget. The City further prepares a separate Capital Improvement Program (CIP), setting forth planned capital investments over the ensuing five years. The first year of the CIP becomes the Capital Budget component of the Annual Budget. What follows is a description of the process used in the preparation of these documents, including a calendar of activities.

Operating Budget Process

The process begins in November with a staff workshop on budget preparation and distribution of the budget manual. The workshop outlines the requirements of the budget process and specific areas of emphasis for the upcoming budget.

In November and December, City departments prepare their operating budget requests for the next fiscal year. Departments are encouraged to conduct a thorough review and evaluation of their organizational structure and current and proposed programs. Departmental operating budgets are submitted in mid-January.

A pre-budget hearing is held in January to allow the public an opportunity to give input on the upcoming budget. During February and March, Budget & Management Services (BMS) staff review and analyze the operating budget requests with each department. Revenue forecasts are further refined during this period.

Once the budget staff review is finalized, executive work budgets are prepared for the City Manager's review. From February through mid-April, the City Manager reviews the work budgets, meets with departments, considers available revenues and reaches decisions necessary to prepare a proposed budget. During this time, the Council holds work sessions at which the City Manager or his designee from various departments presents additional information to Council, prior to the formalized proposed budget. Work sessions allow Council to become more familiar with the scope and operations of departments and the needs of the community and serve to facilitate discussion between Council and department staff.

In May, the City Manager presents the Proposed Budget to the City Council. A public presentation is made before the City Council, staff, members of the press and interested citizens. As required by the Budget and Fiscal Control Act, a copy of the Proposed Budget is filed with the City Clerk and made available for public inspection. Through June 30, the City Council meets to review and discuss the Proposed Budget.

In accordance with the Budget and Fiscal Control Act, the City Council holds a public hearing on the Proposed Budget prior to the adoption of the budget ordinance, generally in the evening on the first Tuesday in June. On or prior to July 1, the City Council adopts the five-year Capital Improvement Plan, the final budget ordinance with balanced revenues and expenditures and sets the tax rate for the next fiscal year.

Capital Budget and Capital Improvement Program (CIP) Process

A separate Capital Improvement Program (CIP) is prepared each year containing the expenditures and funding sources planned for capital projects over the upcoming five-year period. As noted above, the first year of the CIP is the Capital Budget component of the Annual Budget and provides appropriation authority for capital projects.

Projects included in the CIP are generally defined as physical assets with a useful life of at least ten years and an initial cost of at least $25,000. Vehicles and heavy equipment (funded through the Operating Budget) are excluded. New building construction funding includes additional equipment directly associated with the building. Examples of capital projects include new roads, park land acquisition and development and waste treatment plant improvements.

The CIP is updated annually as projects are added, deleted and modified. Funding sources are reviewed and updated and a feasible funding plan, matching project requirements and available funding sources is prepared. The full five year plan is balanced with anticipated funding sources. This process begins in November when instructions and guidelines are issued to departments, and proposed projects are submitted to the BMS in January.

The requests are then reviewed, discussions are held with agencies and adjustments are made as appropriate. The City Manager's proposals are then included in the Proposed CIP presented to the City Council in May.

The City Council adjusts the CIP as it deems appropriate and adopts the CIP by resolution at the same time it adopts the Annual Operating Budget by ordinance.

Operating Budget and CIP Calendar

Month	Operating Budget	CIP Budget
November	Staff Workshop Call for budget requests	Call for CIP requests
November - January	Departments prepare requests Initial revenue estimates prepared	Departments prepare requests
January	Budget requests submitted to BMS City Council pre-budget hearing Department & BMS discussions	CIP requests due to BMS Funding review Review/adjustment of proposals
February	Department & BMS discussions conclude City Manager working budget prepared	Review of proposals/update funding
March/ April	City Manager & department review Council Budget Work Sessions Revenue estimates finalized Balance operating budget and integrate capital budget impacts	City Manager review Council Budget Work Sessions Funding sources determined Balance CIP
Mid-May	Present to City Council	Present to City Council
June	Council review Public hearing Adoption of annual budget ordinance	Council review Public hearing Approve CIP by resolution

Implementation

During the month of July, BMS staff prepares and distributes the Adopted Budget document, which incorporates all of the changes approved by the City Council. At the start of the new fiscal year in July, the City Manager provides information to departments setting time schedules and priorities for the purchase of equipment and the implementation of new programs or initiatives.

Budget Amendments and Transfers

Throughout the fiscal year, adjustments to the original budget ordinance may become necessary to meet changing circumstances, better carry out planned programs and provide for new Council initiatives. Two types of changes can occur — budget amendments and budget transfers. Such changes are required at the line-item level of the budget underlying the budget ordinance.

A budget amendment increases or decreases the revenue and expenditures of an appropriated fund (this may involve decreases or increases in revenue and expenditures or shifting of monies between funds). Budget amendments, in accordance with North Carolina Statute 159-15, require the approval of City Council. Amendment requests are submitted to the BMS and approved by the City Manager prior to submittal to City Council.

A budget transfer changes line-item appropriations within a particular fund without changing the fund total. All transfer actions are reviewed by the BMS. Transfer authority is as follows: (1) department heads may approve transfers up to $10,000, (2) transfer requests between $10,000 and $50,000 require the approval of the City Manager or designee, and (3) transfers over $50,000 require the approval of the City Council.

Capital project contract change orders generally require budget amendments or transfers of funds. Such requests go through an approval process very similar to that described above.

Budget and Fiscal Framework

The City of Raleigh prepares its annual budget and carries out its fiscal affairs within a framework of state law, accounting standards, best practices and local policy. This section discusses how the City's accounting and budgetary system is organized and key financial policies that guide budget development.

Basis of Budgeting

Keeping within state law, the budget is prepared and accounted for on a modified accrual basis for the general fund, enterprise operating funds and new convention center financing fund. All other funds including capital project funds adopt multi-year project budgets.

In keeping with Generally Accepted Accounting Principles, financial statements for proprietary funds are prepared on a full accrual basis. A reconciliation of the full accrual basis to modified accrual basis (budgetary basis) is included in the annual financial statements for enterprise funds.

Fund Structure/Service Functions Relationship

The chart below reflects the interaction of the service functions of the City and the City's operating budget fund structure, showing the funds which provide resources to each function.

Funds	General Government	Infrastructure & Public Services	Public Safety	Leisure Services	Public Utilities	Debt Service
General	X	X	X	X		X
Economic Development	X					
Public Utilities					X	
UtilityInfrastructure					X	
Solid Waste Operations		X				
Stormwater Utility		X				
RCCC/PAC Operations				X		
Walnut Creek Amp. Operations				X		
Revolving	X	X	X	X		
Public Transit		X				
Parking Facilities		X				
Emergency Telephone			X			
Housing Development		X				
Community Development		X				
General Debt Svc						X
Utility Debt Svc						X
Parking Debt Svc						X
Solid Waste Debt Svc						X
Housing Bond Reserve						X
Convention Center Financing						X
RCC/PAC Debt Svc						X

Financial Policies

These policies provide direction and serve as guidelines for preparation of the annual budget and capital improvement program. They derive from North Carolina law, the recommendations of the Local Government Commission and local decisions, and they serve to guide the overall financial management of the City.

Operating Budget and Capital Improvement Program Policies

In keeping with the Local Government Budget and Fiscal Control Act, the City Manager will present a balanced budget to the City Council no later than June 1 of each year. Continuing practice in Raleigh is to present the budget in mid-May of each year.

A balanced budget is defined under state law as one in which the sum of estimate net revenues and appropriated fund balance is equal to appropriations (NC statutes 159-8).

The budget ordinance will cover a fiscal year beginning on July 1 and ending on June 30.

The City Council shall adopt a balanced budget ordinance making appropriations and levying taxes by July 1 of each year.

As provided by NC statues section 159-26(d), the City will maintain encumbrance accounts as “budgetary accounts.” At the end of each fiscal year, encumbrances outstanding are those amounts of expenditures estimated to be incurred as a result of the fulfillment of unperformed contracts/purchases in process at year-end. Such encumbrances are reported as “reserved for encumbrances” against fund balance and are charged to the subsequent year’s budget.

The City Manager will prepare a recommended Capital Improvement Program (CIP) each year to be presented at the same time as the annual operating budget. The CIP will address the capital needs of the City over a five year period. The first year of the CIP will be the Capital Budget and will be adopted as a part of the annual budget.

The City Council will adopt the CIP by resolution.

A Capital Improvement (project) is defined as a physical asset constructed or purchased which has a useful life of at least 10 years and a minimum cost of $25,000.

Debt or bond financing will not be used to finance current expenditures.

The City may establish one or more internal service funds. At the same time as the budget is presented and adopted, a financial plan for each internal service fund will be provided. The financial plan will be balanced when estimated expenditures do not exceed estimated revenues.

Revenue Policies

The City will seek to develop and maintain a diversified and sustainable revenue system in order to avoid short-term service level fluctuations.

Revenues are to be conservatively estimated based on a review of historic collections, current and anticipated changes in legal requirements and rates, percentage change over time and in consultation with external assessment and collection authorities, where applicable.

General government fees and charges shall be reviewed annually. Revenues supporting the Revolving Fund shall be set annually so as to recover the full cost of providing those programs and activities.

Utility rates and charges will be reviewed periodically considering net revenue requirements, realistic sales forecasts, bond covenants and debt management policies, utility conservation goals, capital program requirements and reimbursement of indirect costs to the General Fund.

The City will pursue opportunities for grant funding for activities and projects consistent with the City’s long range plans and goals. Grants are adopted by City Council upon recommendation of the City Manager and are approved as balanced project ordinances (estimated expenditures do not exceed estimated revenues) within the appropriate fund.

The City intends that non-recurring revenues be used for capital outlay and one-time expenditures which do not materially increase recurring operating expenditures.

Fund Balance Policy

The Local Government Budget and Fiscal Control Act requires that appropriated fund balance in any fund not exceed the sum of cash and investments minus the sum of liabilities, encumbrances and deferred revenues arising from cash receipts at the end of the fiscal year next preceding the budget year.

The Local Government Commission recommends that governments maintain a minimum undesignated general fund balance of 8% of revenues for cash flow purposes. The City of Raleigh seeks to maintain an undesignated General Fund balance of approximately 14% of subsequent year's budget. This level is considered adequate to protect against emergencies and natural disasters, provide adequate cash flow so as to avoid short-term borrowing, and to contribute to the maintenance of the City's bond rating. The City will seek to maintain fund balances in other governmental funds sufficient to the long-term stability of the fund.

Estimates of fund balances available shall be presented each year in the budget summary section of the operating budget.

Budget Guide

The City's budget is comprised of many different funds. Some funds are enterprise funds, some are capital funds but the most notable fund in the City of Raleigh's budget is the General Fund. The General Fund includes operating funds for the majority of city departments including, for example, Police, Fire, Parks, Recreation and Cultural Resources, Emergency Communications, and Development Services.

Details regarding department budgets are presented in the City's budget document. Department information includes budget highlights, key initiatives, and performance indicators. Also included is the budget detail. An example of the budget detail is included with descriptions below to help readers gain a better understand the format.

Budget Detail

Includes any changes to the number of employees in a particular fiscal year.

This category lists expenditures by division.

Column indicates the change from one fiscal year to the next.

There are different types of account codes within the city's budget. ***See below for additional information.****

	UALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**4-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Public Affairs	9	9	12	12	0
Public Affairs-Rtn	8	8	8	8	0
TOTAL	**17**	**17**	**20**	**20**	**0**
DIRECT EXPENDITURES BY DIVISION					
Public Affairs	936,246			1,172,433	9.3%
Public Affairs-Rtn	578,776			678,623	3.6%
TOTAL	**$1,515,022**	**$1,492,416**	**$1,727,752**	**$1,851,056**	**7.1%**
DIRECT EXPENDITURES BY TYPE					
Personnel	947,117	982,117	1,106,616	1,171,847	5.9%
Employee Benefits	281,172	276,601	308,101	[illegible]	[illegible]
Operating Expenditures			288		
Special Programs and Projects			7		
Capital Equipment			17,000	17,000	0.0%
TOTAL			**$1,727,752**	**$1,851,056**	**7.1%**

***Account Types Include the Following:**

Personnel Services – includes all salary accounts such as part-time, full-time, etc.

Employee Benefits – includes all benefit accounts such as social security, health insurance, etc.

Operating Expenditures – includes accounts needed for departmental operating needs such as office supplies, operational and maintenance supplies, computer lease, pest control services, professional services, organizational and development training, etc.

Special Programs and Projects – includes accounts used in unique situations when the full cost of the program or project needs to be segregated. Examples include appropriations for boards and commissions, agency appropriations, etc.

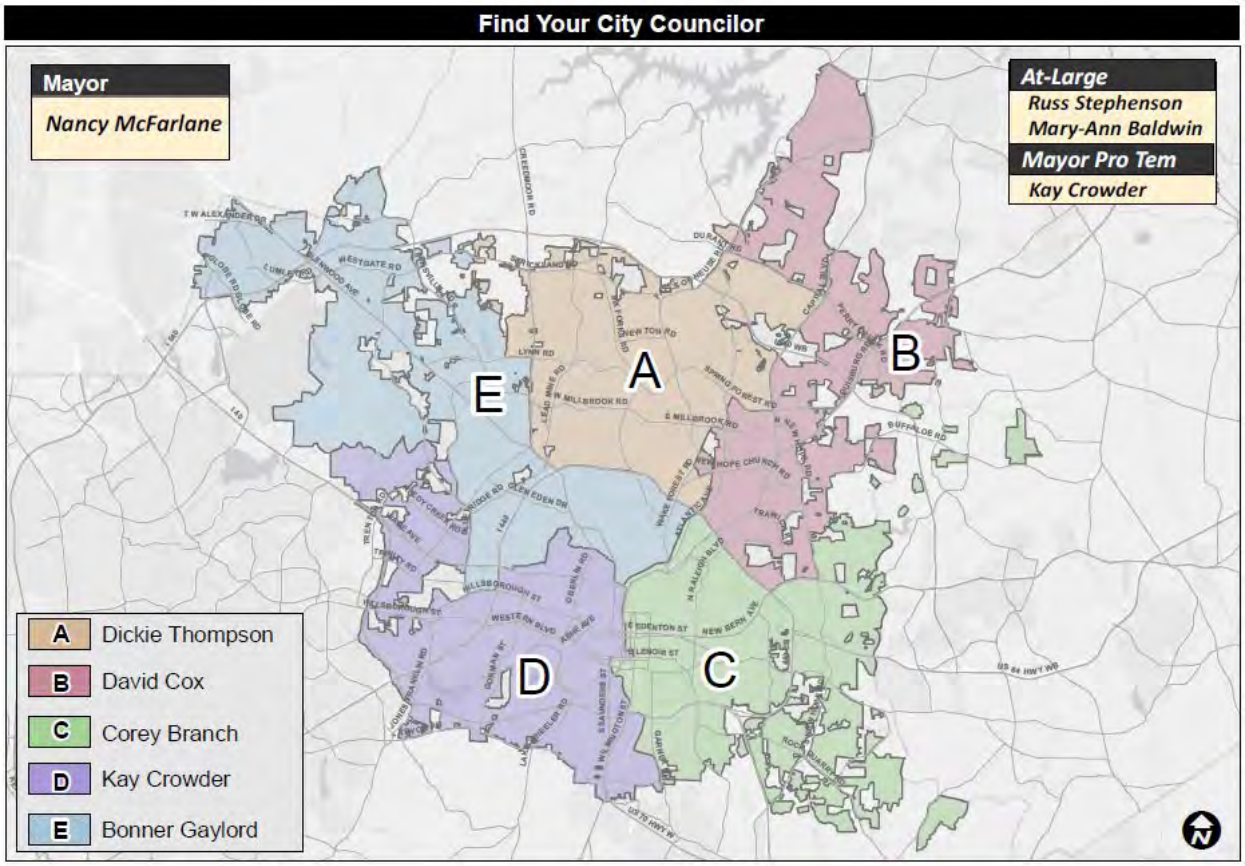
Capital Equipment – includes accounts used to purchase new capital equipment at a unit cost of $5,000 or more.

Interfund Transfers – includes accounts used for transferring funds from one fund to another.

Raleigh City Council

Front Row:
Mary-Ann Baldwin
Mayor Nancy McFarlane
Mayor Pro Tem Kay Crowder
Bonner Gaylord

Back Row:
Richard A. "Dickie" Thompson
Corey D. Branch
Russ Stephenson
David N. Cox



City of Raleigh Six Key Focus Areas

Raleigh City Council adopted the following six key focus areas as part of the city's strategic plan:

Arts & Cultural Resources

Embrace Raleigh's diverse offerings of arts and cultural resources as iconic celebrations of our community that provide entertainment, community and economic benefit.

Economic Development & Innovation

Maintain and grow a diverse economy through partnerships and innovation to support large and small businesses and entrepreneurs, while providing employment opportunities for all citizens.

Growth & Natural Resources

Encourage a diverse, vibrant built environment that preserves and protects the community's natural resources, while encouraging sustainable growth that complements existing development.

Organizational Excellence

Foster a transparent, nimble organization of employees challenged to provide high quality, responsive and innovative services efficiently and effectively.

Safe, Vibrant & Healthy Community

Promote a clean, engaged community environment where people feel safe and enjoy access to community amenities that support a high quality of life.

Transportation and Transit

Develop an equitable, citywide transportation network for pedestrians, cyclists, automobiles and transit that is linked to regional municipalities, rail and air hubs.

City of Raleigh Profile

Raleigh is situated in the heart of the state's Piedmont region, centered between the sandy Atlantic beaches and the Great Smoky Mountains. The City is both the county seat of Wake County and the capital of North Carolina; it covers an area of more than 144 square miles and has an estimated population of 465,845. Together with Chapel Hill and Durham, Raleigh forms the Research Triangle Park, which was founded in 1959 as a model for research, innovation, and economic development and is now the largest research park in the nation. The City is located in a metropolitan area consisting of Wake, Durham, Orange, Franklin, Chatham and Johnston counties. The population for this area is estimated to be 1.7 million.

The City was named for Sir Walter Raleigh, who was granted a charter by Queen Elizabeth I in 1584 for land that is now North Carolina. In November 1776, North Carolina representatives gathered in Halifax to write its first state constitution. Raleigh's site was originally chosen as the location of North Carolina's state capital in 1788, and it was officially established in 1792 as both the new county seat and the new state capital. It is among the few cities in the United States that was planned and built specifically to serve as a state capital and its original boundaries were formed by North, East, West and South streets. The North Carolina General Assembly first met in Raleigh in December 1794, and within one month, the legislators officially granted the City a charter, with a board of seven appointed commissioners (elected by the City after 1803) and an "Intendant of Police" (which would eventually become the office of Mayor) to govern it.

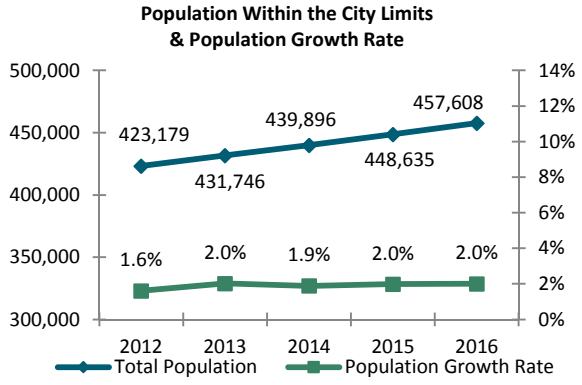
The City has utilized a council-manager form of government since 1947. The Mayor and two Council members are elected at-large, and the remaining five Council members are elected from five districts within the City. The Mayor and Council members serve two-year terms and all have an equal vote. The City Council sets policies, enacts ordinances and appoints the City Manager. The City Manager administers the daily operations and programs of the City through the department heads, other staff members and employees. The City provides a full range of governmental services, including police and fire protection, street construction and maintenance, a comprehensive solid waste program, water and sanitary sewer services, and parks, recreation and cultural services. Extended planning on the City's infrastructure needs occurs on an ongoing basis.

The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It is also empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing council. The annual budget serves as the foundation of the City's financial planning and control.

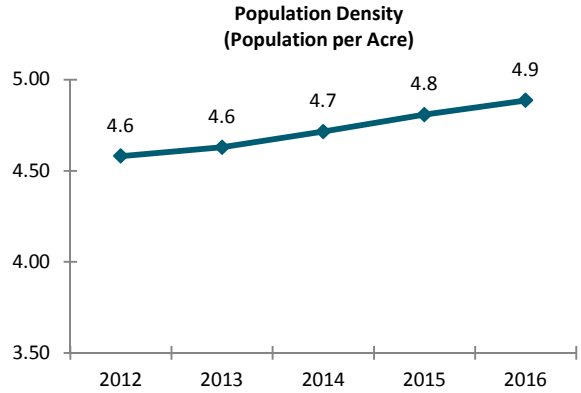
Urban Measures

Urban system measures help gauge the quality of the basic urban system of the community. In many instances, the city does not have total control over the results of these performance measures, but city policies and actions can affect the outcomes. These measures are organized in three categories: Demographics, Housing and Economy, and Development.

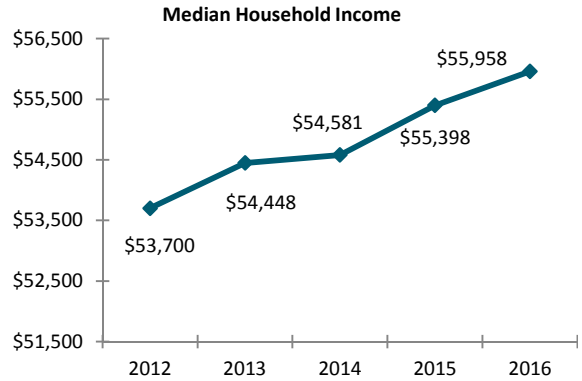
Demographics



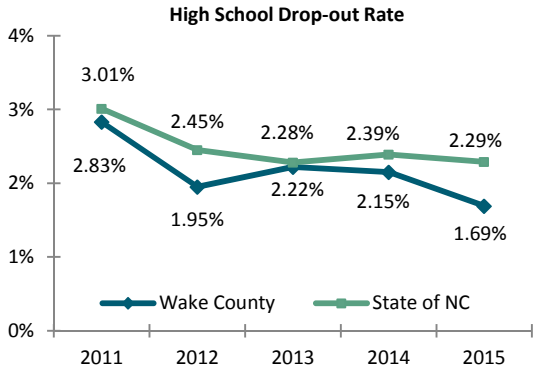
Population within the city limits and population growth rate: Based on 2015 ACS County projections. 2016 is a projected number based on previous amounts provided by the Department of City Planning.



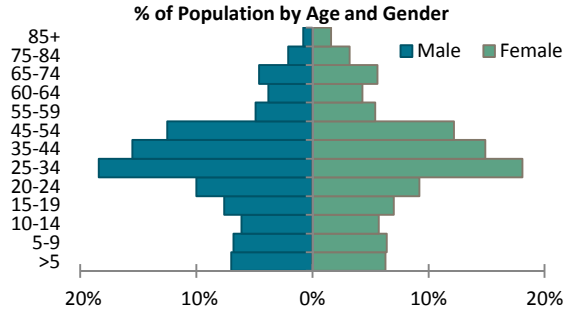
Population density: The total population of the city divided by the total acres within the city limits. Acreage as of January 1 of each year.



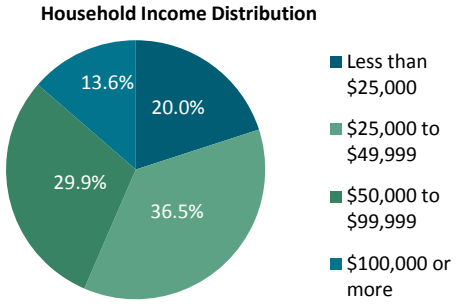
Median household income: Data from the American Community Survey. 2016 data is not yet available. Median household income is currently estimated based on past trends.



High school drop-out rate: For grades 9-13. The North Carolina Department of Public Instruction releases data for the Wake County Public Schools System in July for the previous school year.



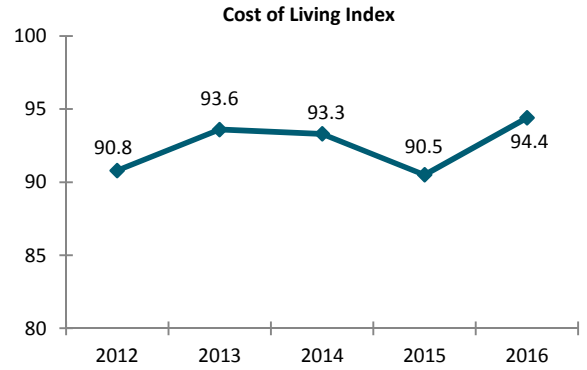
% of Population by Age and Gender: Based on 2015 statistics for Raleigh from the American Community Survey 2011-2015 (5-Year Survey Data).



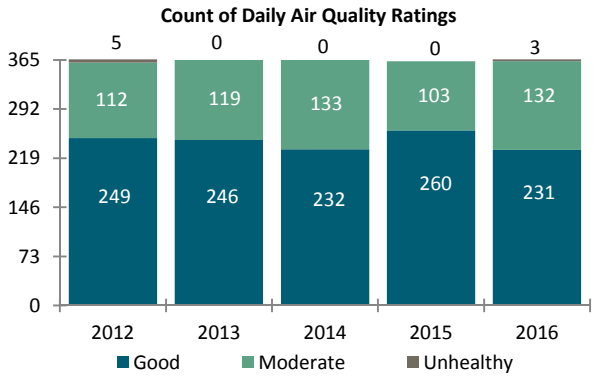
Household income distribution: Based on 2015 statistics for Raleigh from the American Community Survey 2011-2015 (5-Year Survey Data).

Urban Measures

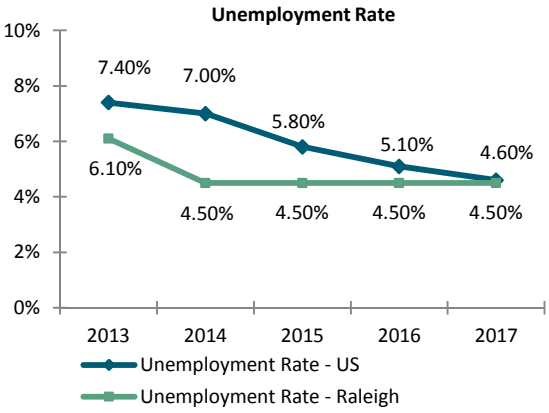
Housing and Economy



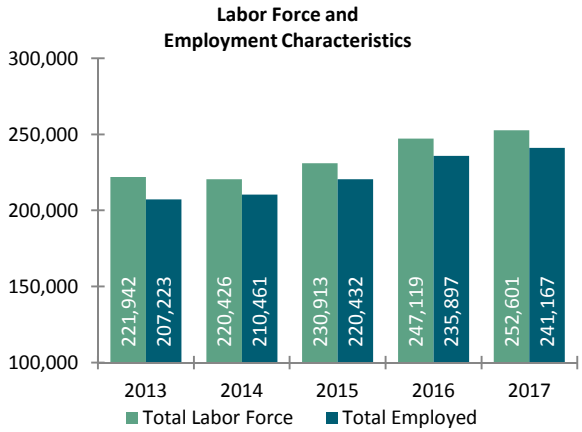
Cost of living index: From national marketing firm ACCRA for the city of Raleigh. Based on nationwide price comparisons. "100" represents nationwide average; a number below 100 indicates a slightly lower cost of living. Data is from the annual average.



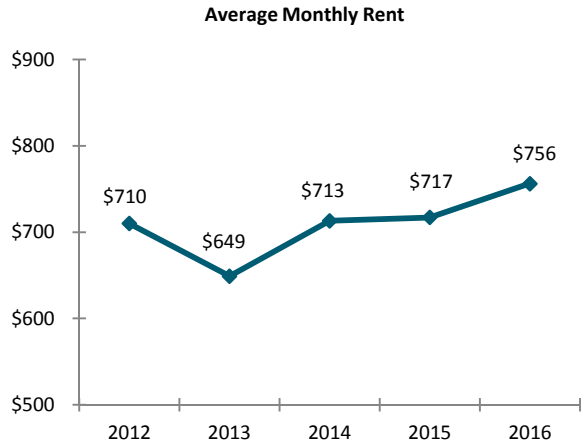
Count of daily air quality rating: Data prior to 2015 was reported for the Raleigh-Cary Area. As of 2016, the US Environmental Protection Agency reports on Raleigh City Area. Based on a scale of "good", "moderate", and "unhealthy".



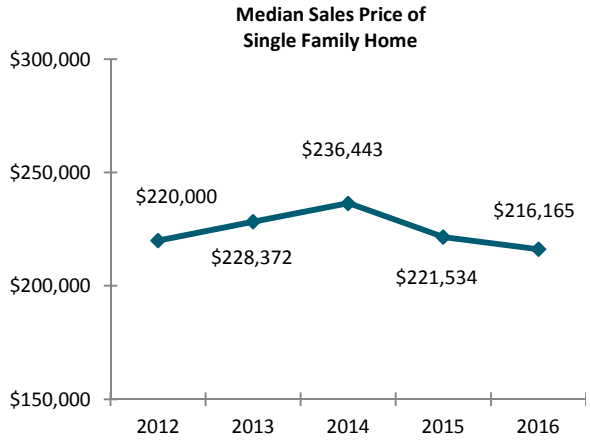
Unemployment rate: Unemployment rates for the nation and for the City of Raleigh as of March each year. The 2017 umeployment rate for Raleigh is as of February. Data provided by the North Carolina Department of Commerce.



Labor force and employment characteristics: The City's total labor force compared to the number of individuals in the City who are employed as of April each year. Data provided by the US Department of Labor Bureau of Labor Statistics.



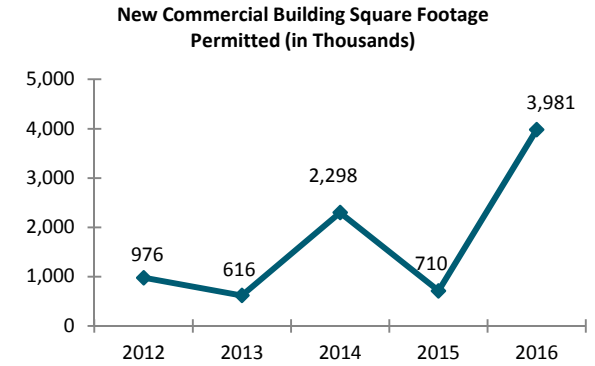
Average monthly rent: From national marketing firm ACCRA for Triangle MSA based on a two-bedroom apartment.



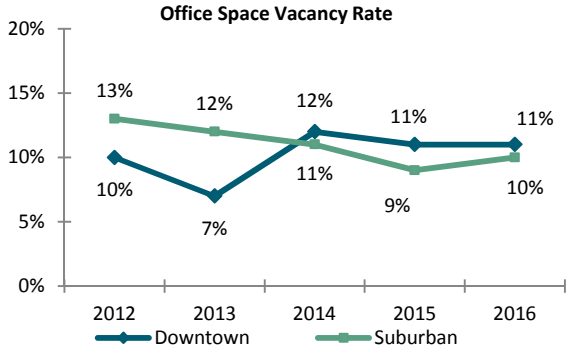
Median sales price of single-family home: Median price of single-family residential properties purchased in the city limits.

Urban Measures

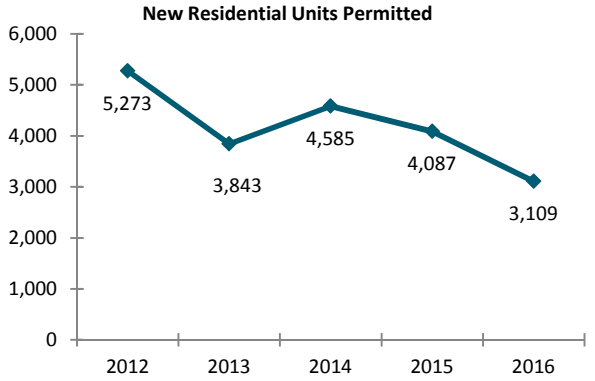
Development



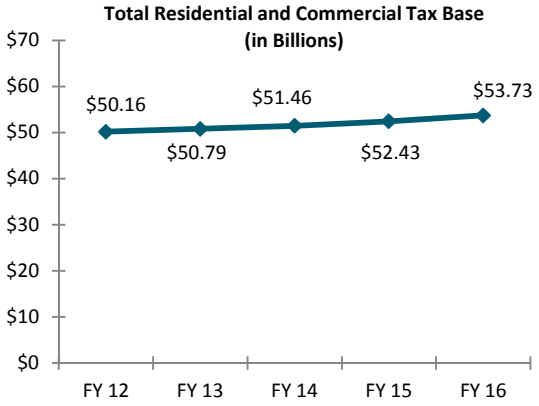
New commercial building sq. ft. permitted (in thousands): Data from building permits approved by the Development Services Department. Includes new commercial construction, and commercial additions. Does not include group housing.



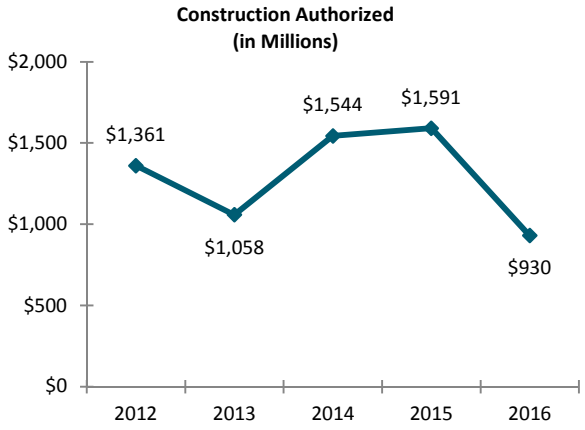
Office space vacancy rate: For suburban and downtown Raleigh. Based on office vacancy data from Carolantic Realty - Triangle Commercial Real Estate Report. 2017 data not yet available.



New residential units permitted: Based on data from building permits approved by the Development Services Department.



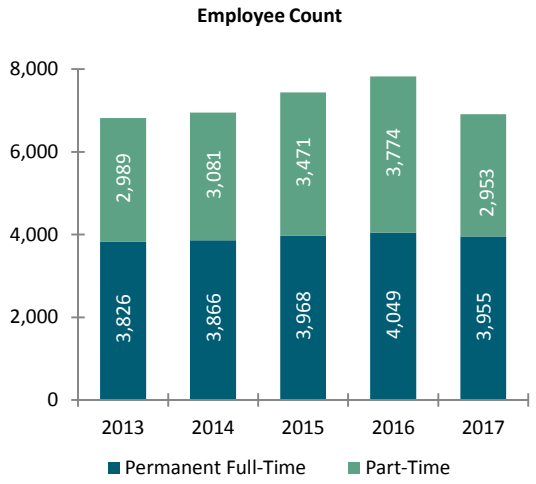
Residential and commercial tax base: The city's total assessed property (real, personal and state certiified) tax valuation pulled from audited city financial statements.



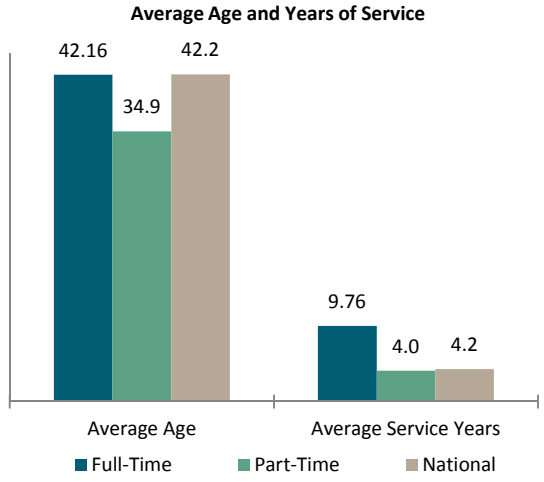
New construction authorized (in millions): Data from building permits approved by the Development Services Department. Includes value of new residential and commercial (private and publicly owned) construction, residential and commercial alterations and additions, and others (such as demolitions).

Municipal Workforce Measures

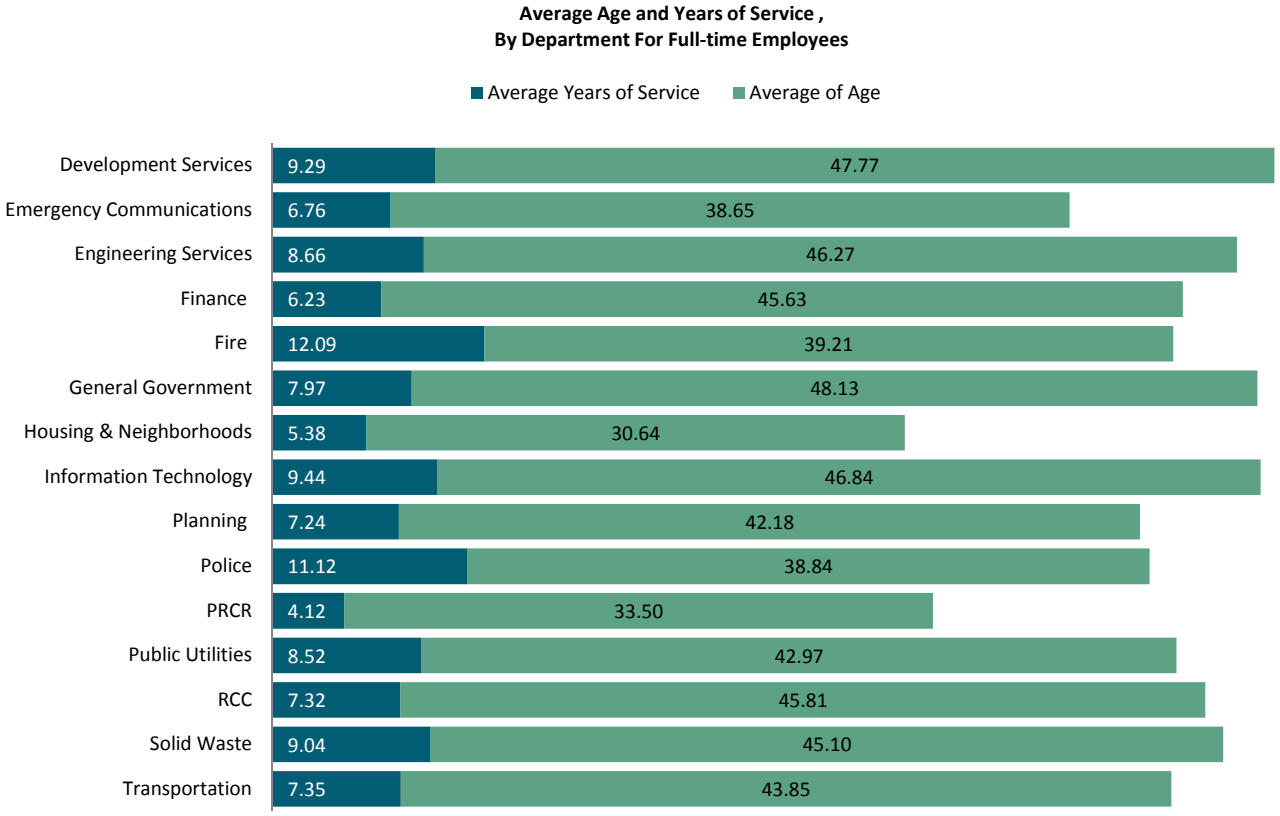
Municipal workforce measures show trends for City of Raleigh employees, part-time and full. Additional metrics are available within the Human Resources budget section.



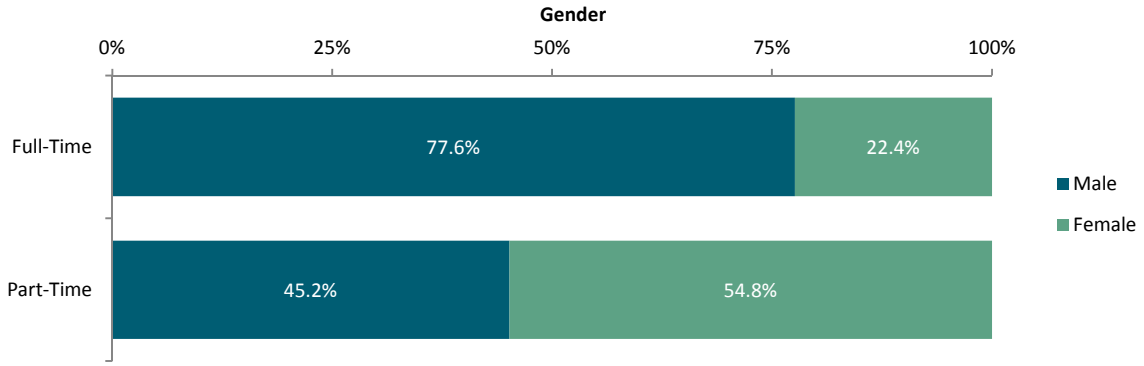
Employee count: Total number of employees as of July 1 each year, except for 2017 which is February 1.



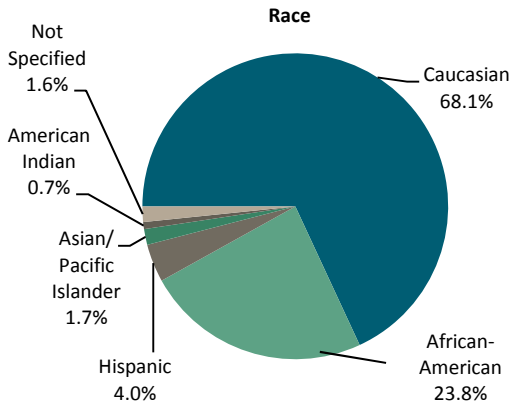
Average age and years of service: Average full-time employee age and years of employment as of February 2017. National data from the Bureau of Labor Statistics.



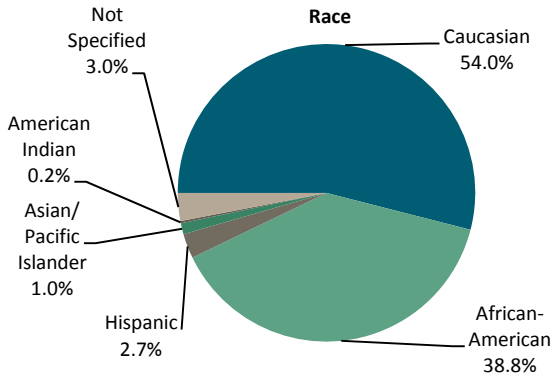
Municipal Workforce Measures

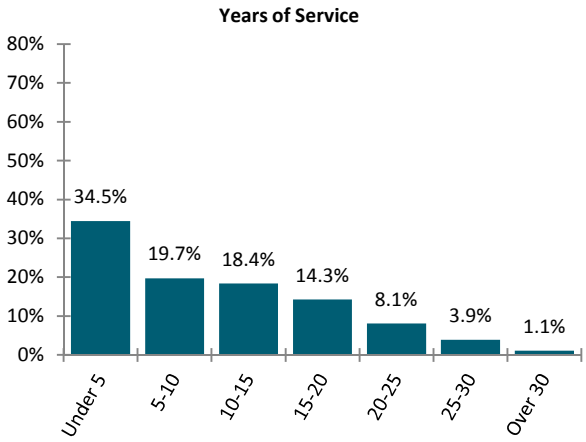


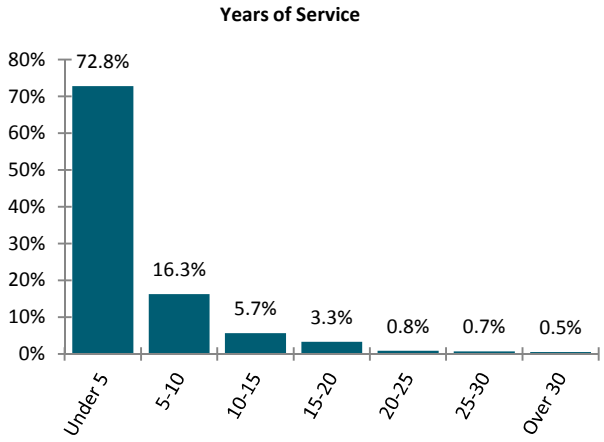
Full-Time Employees



Part-Time Employees



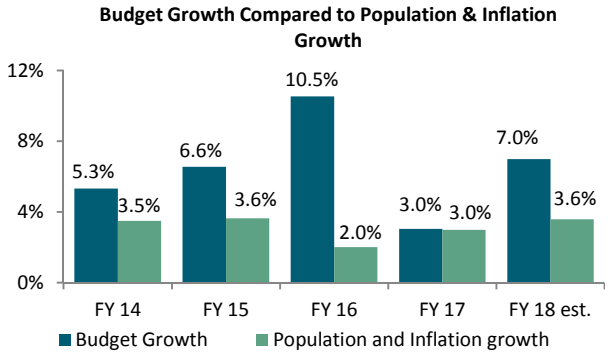




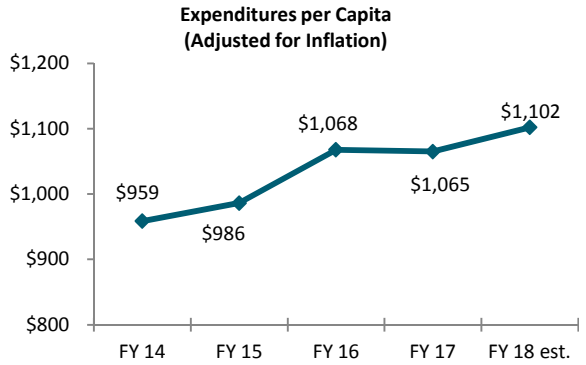
Years of service: As the city sees a steady increase in the number of retirees, the number of employees with less than five years of service will continue to increase.

City Organization Measures

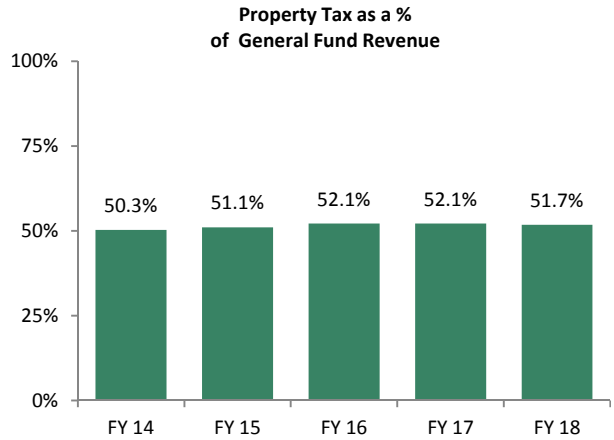
City Organization Measures show trends within the City of Raleigh organization. Many of these measures relate to changes in revenues, expenditures and personnel. They show the effects of policy and management decisions.



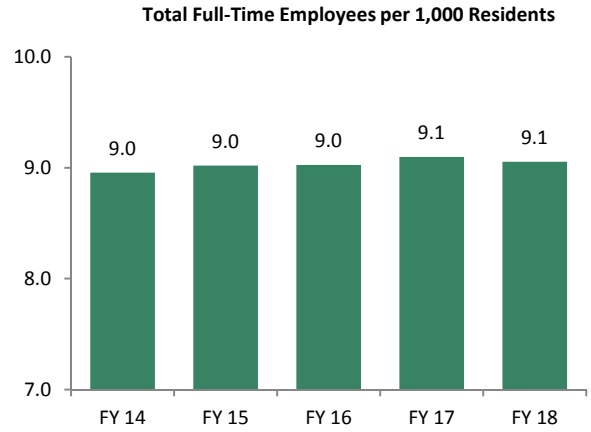
Budget growth compared to population & inflation: Percent growth in net operating and capital budgets compared to a composite of city population growth and inflation. FY18 inflation is estimated.



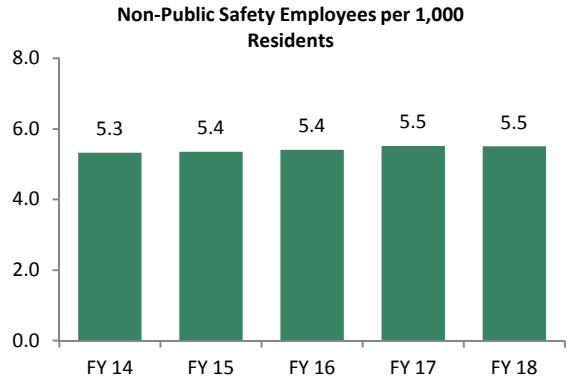
Expenditures per capita: Total annual budgeted expenditures, including operating and capital costs, divided by city population. FY18 inflation is estimated.



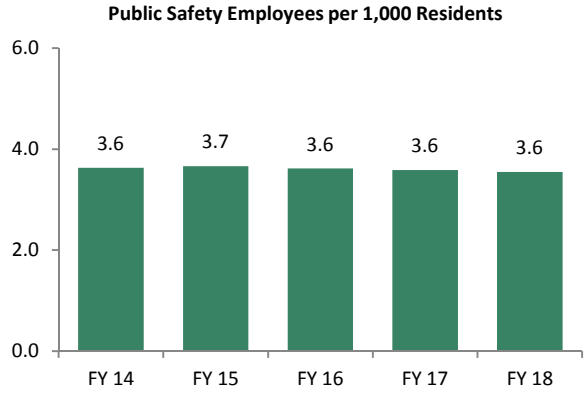
Property tax as a % of general fund revenue: The budgeted amount of revenue from ad valorem property taxes as a percent of total budgeted general fund revenue.



Total full-time employees per 1,000 residents: Total number of authorized full-time positions for every 1,000 residents.

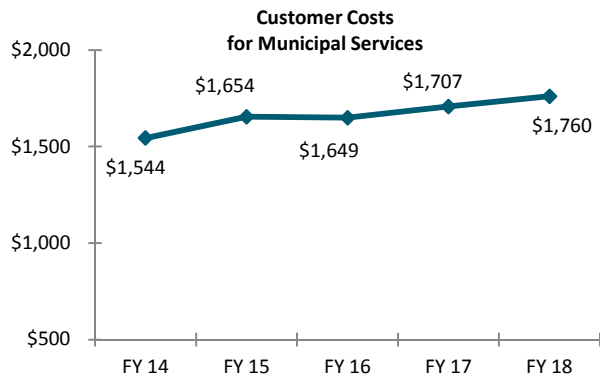


Non-public safety employees per 1,000 residents: Total number of authorized full-time positions not related to public safety operations for every 1,000 residents.

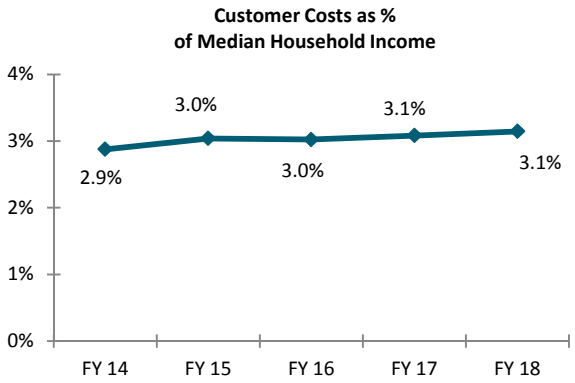


Public safety employees per 1,000 residents: Total number of authorized full-time positions related to public safety operations for every 1,000 residents.

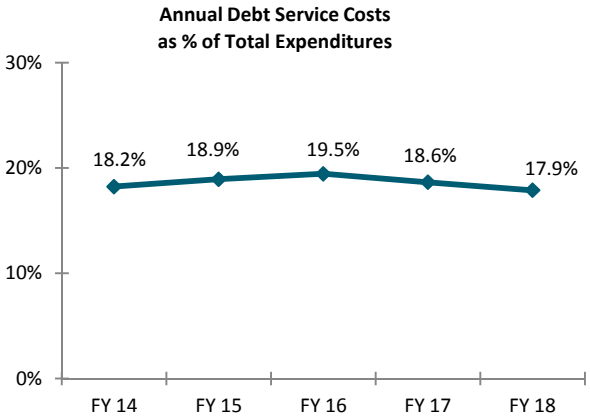
City Organization Measures



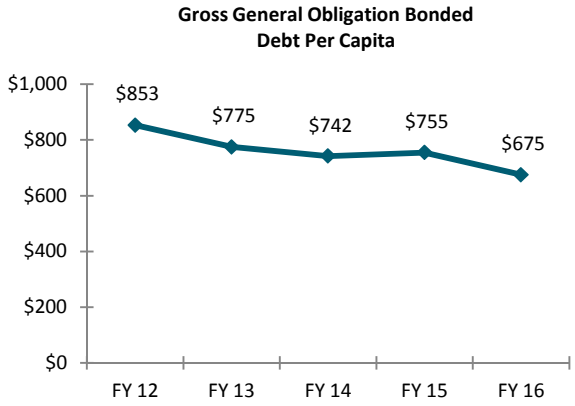
Customer costs for municipal services: $195,154, the median value of a City of Raleigh home as of January 1, 2017. Annual water and sewer charges are based on 5 CCF per month beginning in FY16. A prior average of 6 CCF per month is used in preceding years.



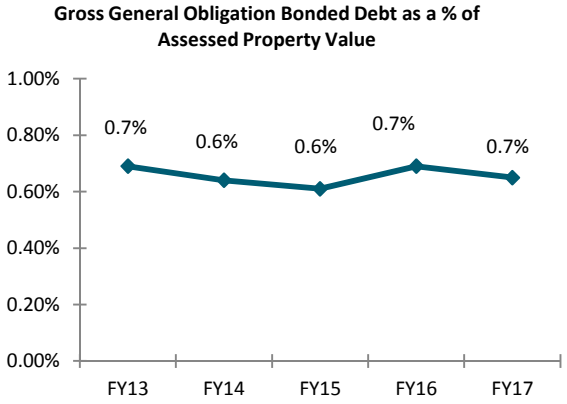
Customer costs as a % of median household income: Customer costs for municipal services as a percentage of the prior year median family income for the Triangle MSA. Income data from U.S. Census Bureau.



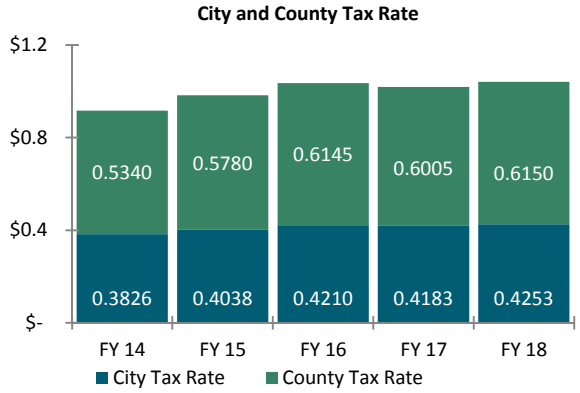
Annual debt service costs as a % of total expenditures: Annual budgeted debt service costs as a percentage of annual budgeted expenditures. Includes debt service for the General Fund and enterprises.



Gross General Obligation bonded debt per capita: Debt as of last day of the fiscal year. Gross General Obligation bonded debt is the amount of outstanding bonded debt. Shown as debt divided by the total city population. This chart does not include revenue bonds. FY18 data will be available with the FY18 CAFR.

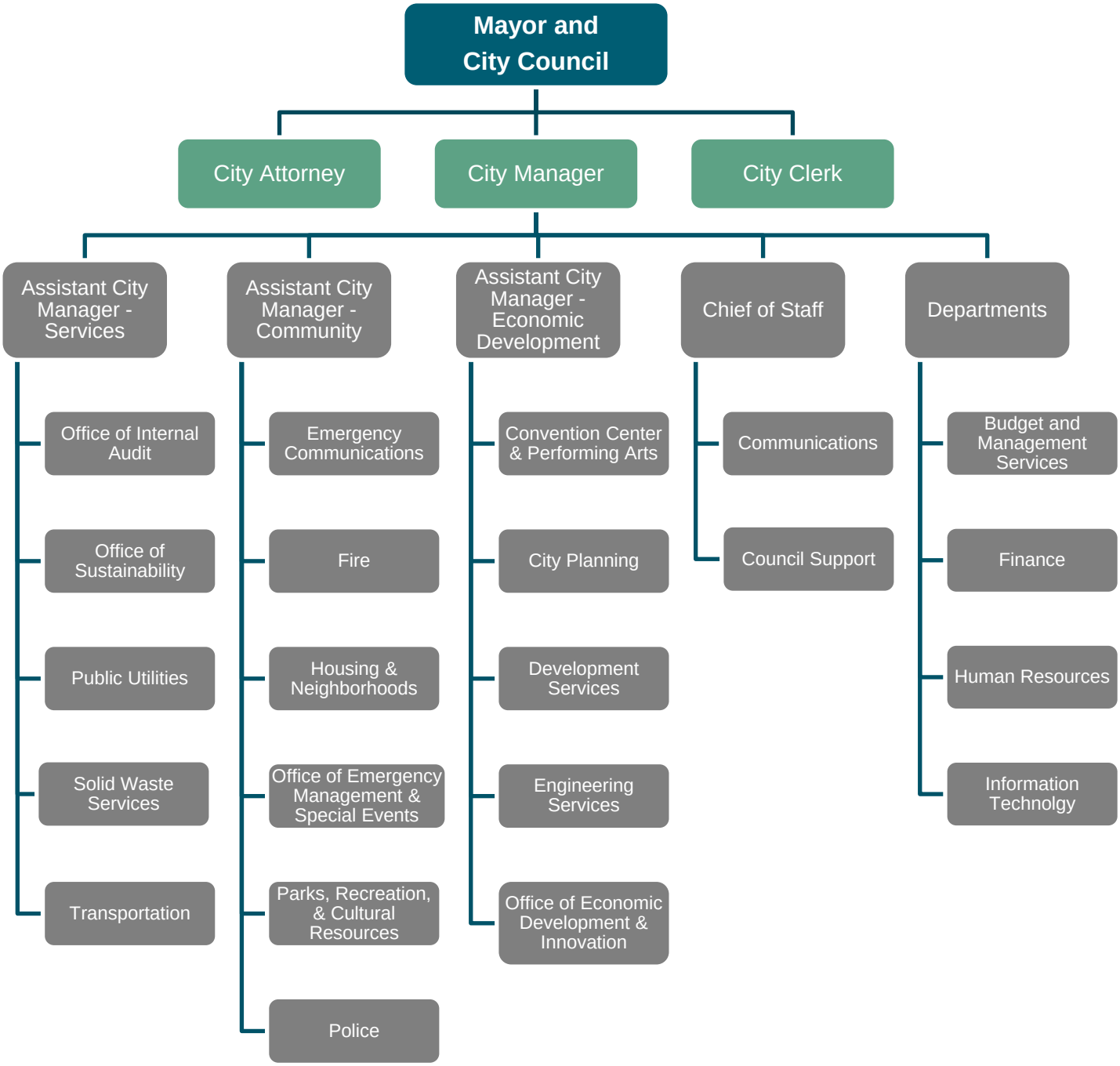


Gross General Obligation bonded debt as % of assessed property value: Debt as of last day of the fiscal year. Gross General Obligation bonded debt shown as % of assessed value of taxable property in the city. The legal debt limit imposed by state statute is 8% of assessed value. Does not include revenue bonds. FY18 data will be available with the CAFR.



City and county tax rate: Property tax rate per $100 of property valuation.

City of Raleigh Organization Chart



CITY OF RALEIGH

NORTH CAROLINA

Revenue and Expenditure Summary

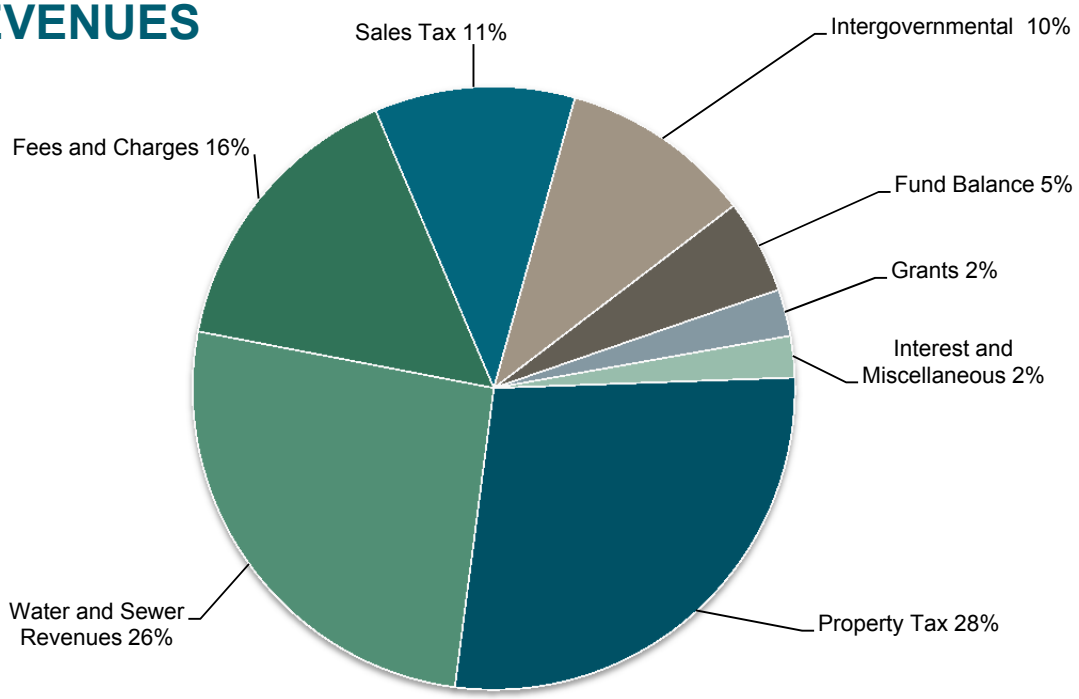
	REVENUES			EXPENDITURES		
	Total Revenues	Less Approp Fr Other Funds	NET Revenues	Total Expenditures	Less Approp To Other Funds	NET Expenditures
GENERAL FUNDS						
General Fund	$490,608,086	$19,711,232	$470,896,854	$490,608,086	$129,061,013	$361,547,073
Economic Development Fund	1,288,762	1,202,762	86,000	1,288,762	70,000	1,218,762
Revolving Fund	8,872,914	0	8,872,914	8,872,914	100,000	8,772,914
General Debt Service Fund	72,715,105	71,457,410	1,257,695	72,715,105	0	72,715,105
Walnut Creek Amph Operating Fund	1,195,807	0	1,195,807	1,195,807	1,000,000	195,807
Housing Development Funds	7,666,174	7,244,019	422,155	7,666,174	467,335	7,198,839
SUBTOTAL	**$582,346,848**	**$99,615,423**	**$482,731,425**	**$582,346,848**	**$130,698,348**	**$451,648,500**
SPECIAL REVENUE FUNDS						
Emer. Telephone Sys Fund	2,390,180	0	2,390,180	2,390,180	0	2,390,180
Convention Center Financing Fund	29,591,346	0	29,591,346	29,591,346	24,913,735	4,677,611
Housing Bond Reserve Funds	6,457,000	0	6,457,000	6,457,000	400,000	6,057,000
Community Develop Funds	6,268,117	232,586	6,035,531	6,268,117	208,090	6,060,027
Grants Funds	2,209,394	718,368	1,491,026	2,209,394	0	2,209,394
CAMPO Fund	3,601,247	227,628	3,373,619	3,601,247	100,000	3,501,247
SUBTOTAL	**$50,517,284**	**$1,178,582**	**$49,338,702**	**$50,517,284**	**$25,621,825**	**$24,895,459**
GENERAL CAPITAL PROJECT FUNDS						
Technology Fund	$6,231,000	$6,161,859	$69,141	$6,231,000	$3,027,864	$3,203,136
Capital Projects Fund	7,440,000	7,340,000	100,000	7,440,000	0	7,440,000
Sidewalk Fund	903,000	643,000	260,000	903,000	0	903,000
Street Improvement Fund	14,353,000	11,865,000	2,488,000	14,353,000	0	14,353,000
Union Station Project Fund	980,000	980,000	-	980,000	0	980,000
Street Facilities Fees Fund	6,630,990	0	6,630,990	6,630,990	6,630,990	-
Park Facilities Fund	2,595,219	0	2,595,219	2,595,219	2,595,219	-
Park Improvement Fund	7,511,000	5,905,000	1,606,000	7,511,000	0	7,511,000
Walnut Creek Amph. Capital Fund	350,000	0	350,000	350,000	0	350,000
SUBTOTAL	**$46,994,209**	**$32,894,859**	**$14,099,350**	**$46,994,209**	**$12,254,073**	**$34,740,136**
ENTERPRISE OPERATING FUNDS						
Public Utilities Fund	$237,204,547	$3,974,346	$233,230,201	$237,204,547	$129,818,344	$107,386,203
Utility Infrastructure Funds	17,152,000	0	17,152,000	17,152,000	17,152,000	0
Watershed Protection Fee Fund	2,250,000	0	2,250,000	2,250,000	2,250,000	0
Utility Debt Service Fund	62,737,434	62,000,000	737,434	62,737,434	0	62,737,434
Solid Waste Operations Fund	37,278,271	6,400,000	30,878,271	37,278,271	6,849,321	30,428,950
Solid Waste Debt Svc Fund	1,931,247	1,931,247	0	1,931,247	0	1,931,247
Public Transit Fund	32,914,080	19,535,653	13,378,427	32,914,080	824,800	32,089,280
Parking Facilities Operating Fund	16,712,153	0	16,712,153	16,712,153	7,544,197	9,167,956
Parking Debt Service Fund	6,554,307	5,644,307	910,000	6,554,307	0	6,554,307
Stormwater Utility Fund	25,863,737	559,580	25,304,157	25,863,737	13,130,560	12,733,177
RCCC/PAC Operations Fund	18,963,623	5,205,110	13,758,513	18,963,623	1,862,726	17,100,897
Convention Center Debt Service	20,420,072	19,473,500	946,572	20,420,072	0	20,420,072
SUBTOTAL	**$479,981,471**	**$124,723,743**	**$355,257,728**	**$479,981,471**	**$179,431,948**	**$300,549,523**
ENTERPRISE CAPITAL FUNDS						
Water Capital Projects Fund	$34,100,000	$34,100,000	0	$34,100,000	$0	$34,100,000
Sewer Capital Projects Fund	40,402,000	40,402,000	0	40,402,000	0	40,402,000
Public Transit Projects Fund	11,813,000	1,663,000	10,150,000	11,813,000	57,413	11,755,587
Parking Facilities Fund- Proj	1,170,000	1,170,000	0	1,170,000	0	1,170,000
Public Transit Project - TPAC Fund	$7,140,000	$0	$7,140,000	$7,140,000	$0	$7,140,000
Stormwater Utility Cap Proj	9,500,000	9,107,000	393,000	9,500,000	0	9,500,000
Conv Ctr & Mem Aud Proj Fd	500,000	500,000	0	500,000	0	500,000
Conv Ctr Complex Fd	2,709,000	2,709,000	0	2,709,000	0	2,709,000
SUBTOTAL	**$107,334,000**	**$89,651,000**	**$17,683,000**	**$107,334,000**	**$57,413**	**$107,276,587**
TOTAL	**$1,267,173,812**	**$348,063,607**	**$919,110,205**	**$1,267,173,812**	**$348,063,607**	**$919,110,205**

Total Budget Summary
(net of interfund transfers)

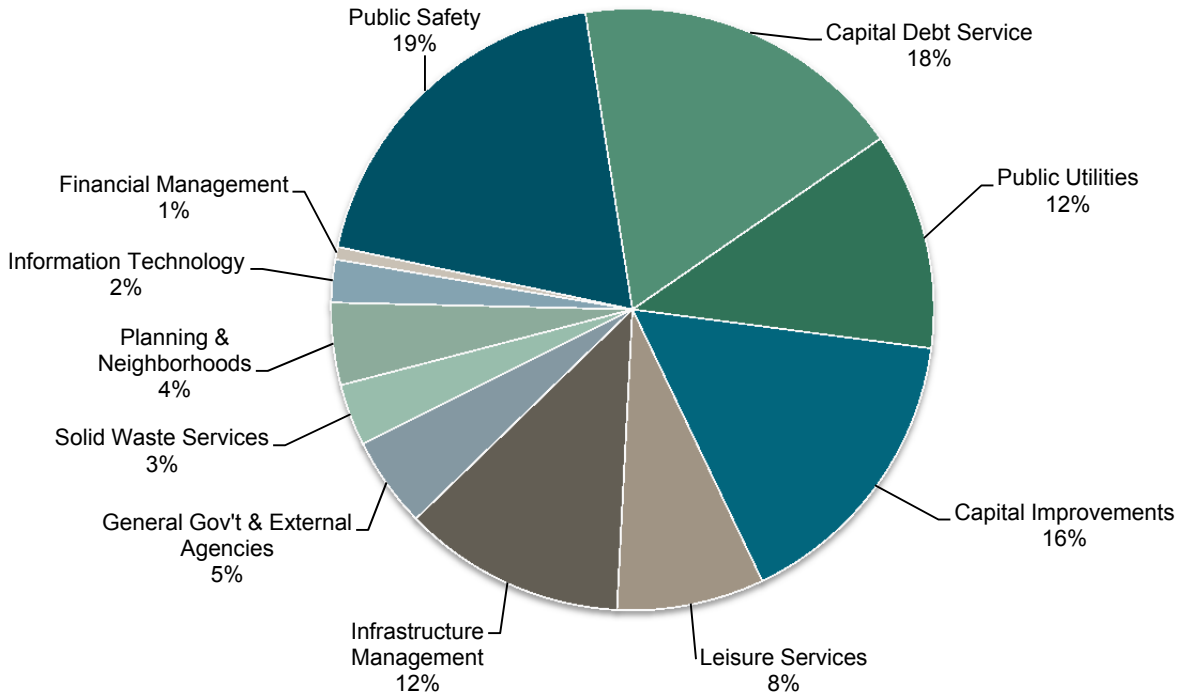
	ADOPTED	ADOPTED	ADOPTED	CHANGE
REVENUES	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Property Tax	$226,696,250	$242,875,000	$253,828,833	4.5%
Water and Sewer Revenues	215,403,422	223,722,133	238,363,679	6.5%
Fees and Charges	128,461,534	132,313,238	143,090,374	8.1%
Sales Tax	86,713,000	91,085,000	98,900,000	8.6%
Intergovernmental	78,534,660	85,085,335	94,835,895	11.5%
Fund Balance	73,776,355	53,733,852	46,642,261	(13.2%)
Grants	10,341,094	11,204,144	23,059,295	105.8%
Interest and Miscellaneous	13,701,346	19,002,801	20,389,868	7.3%
	$833,627,661	**$859,021,503**	**$919,110,205**	**7.0%**
EXPENDITURES				
Public Safety	$160,337,316	$165,364,617	$176,100,337	6.5%
Capital Debt Service	162,226,757	160,158,862	164,358,165	2.6%
Public Utilities	102,921,243	108,526,142	107,386,203	(1.1%)
Capital Improvements	130,775,004	126,591,152	145,611,334	15.0%
Leisure Services	79,355,948	70,139,285	72,682,092	3.6%
Infrastructure Management	73,627,502	93,981,237	109,687,977	16.7%
General Gov't & External Agencies	40,278,326	42,634,239	45,026,013	5.6%
Solid Waste Services	30,752,947	30,007,569	30,428,950	1.4%
Planning & Neighborhoods	30,092,826	36,257,947	40,541,516	11.8%
Information Technology	17,686,183	19,409,025	21,124,714	8.8%
Financial Management	5,573,610	5,976,429	6,162,904	3.1%
	$833,627,661	**$859,021,503**	**$919,110,205**	**7.0%**

Total Budget Summary
(net of interfund transfers)

REVENUES



EXPENDITURES



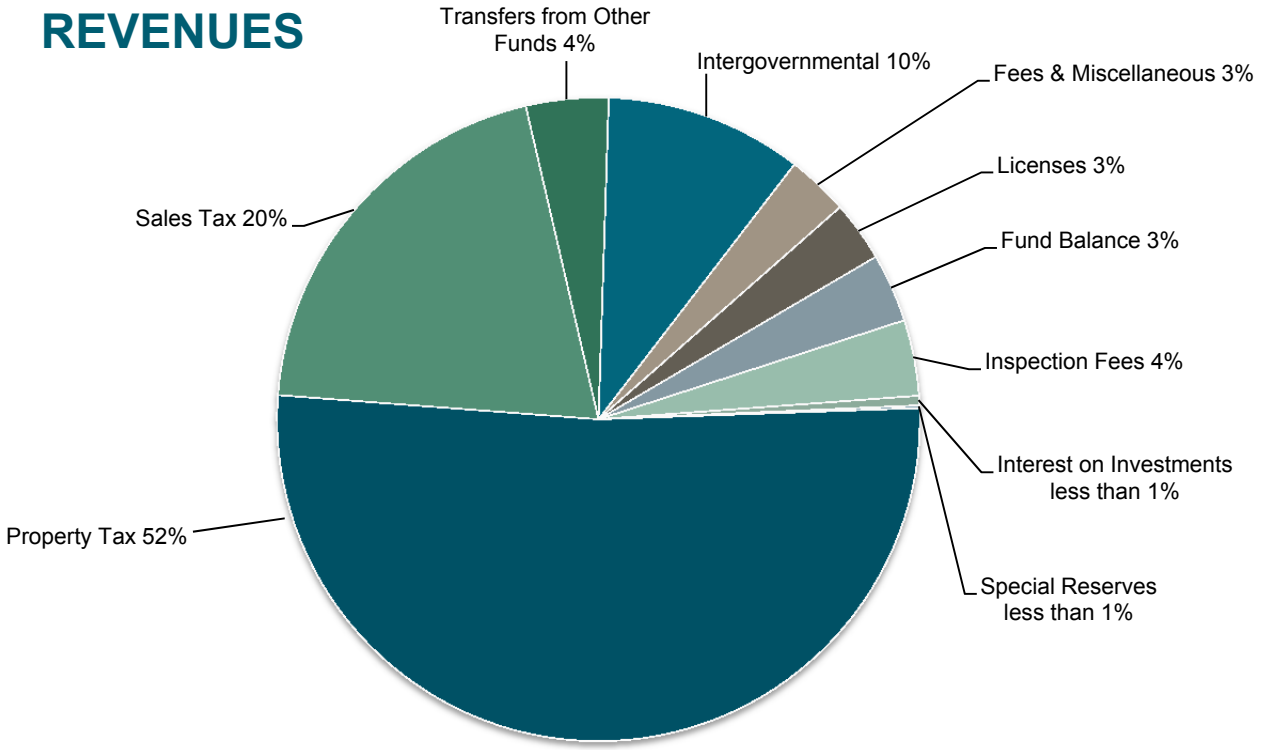
General Fund Summary
(including interfund transfers)

REVENUES	ADOPTED 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
Property Tax	$226,696,250	$242,875,000	$253,828,833	4.5%
Sales Tax	86,713,000	91,085,000	98,900,000	8.6%
Transfers from Other Funds	22,400,999	25,579,626	20,357,220	(20.4%)
Intergovernmental	43,833,368	50,226,897	48,684,881	(3.1%)
Fees & Miscellaneous	14,321,020	15,506,145	15,221,586	(1.8%)
Licenses	14,435,612	14,570,000	14,862,800	2.0%
Fund Balance	13,004,124	13,462,463	17,068,200	26.8%
Inspection Fees	11,949,600	10,751,450	18,675,732	73.7%
Interest on Investments	1,573,000	1,607,000	2,357,000	46.7%
Special Reserves	0	643,000	651,834	1.4%
	$434,926,973	**$466,306,581**	**$490,608,086**	**5.2%**

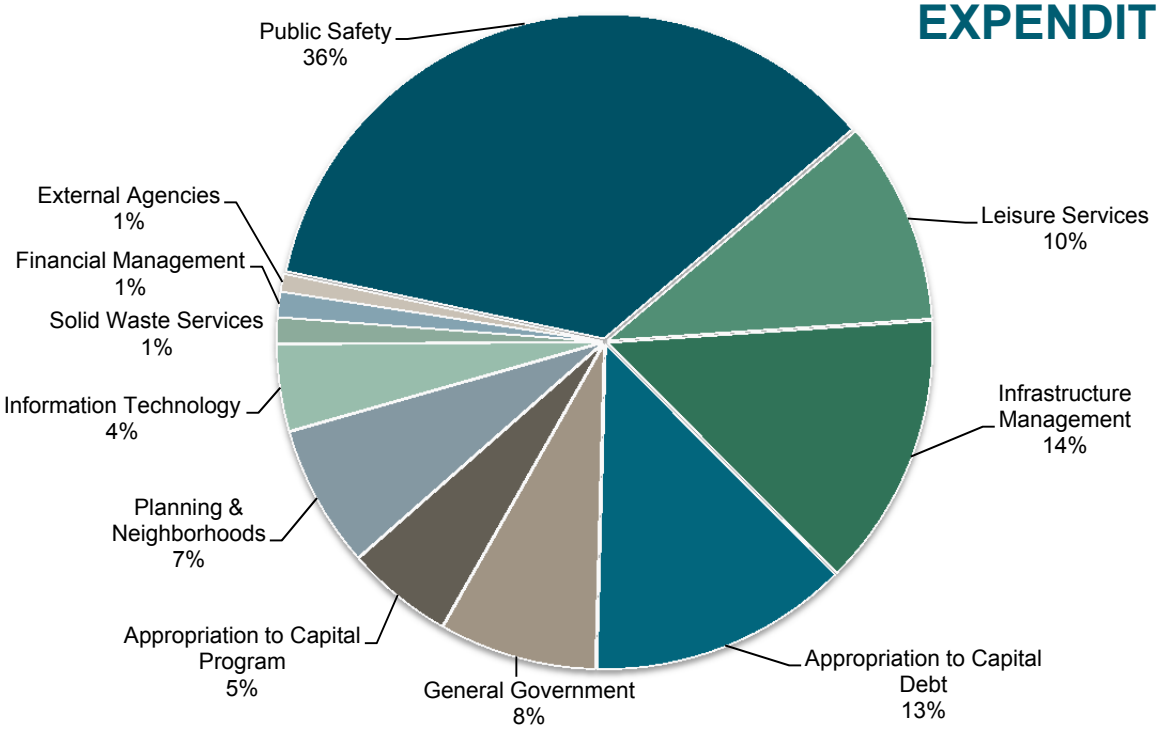
EXPENDITURES				
Public Safety	$157,177,294	$162,456,483	$174,134,875	7.2%
Leisure Services	56,377,827	46,862,544	49,491,297	5.6%
Infrastructure Management	50,026,840	67,287,391	66,761,714	(0.8%)
Appropriation to Capital Debt	56,149,950	62,570,595	63,224,653	1.0%
General Government	34,046,714	36,087,605	38,416,154	6.5%
Appropriation to Capital Program	22,171,000	23,461,126	25,913,000	10.5%
Planning & Neighborhoods	21,719,184	30,349,002	34,594,310	14.0%
Information Technology	17,686,183	19,409,025	21,124,714	8.8%
Solid Waste Services	9,890,508	7,616,835	6,400,000	(16.0%)
Financial Management	5,573,610	5,976,429	6,162,904	3.1%
External Agencies	4,107,863	4,229,548	4,384,465	3.7%
	$434,926,973	**$466,306,581**	**$490,608,086**	**5.2%**

General Fund Summary
(including interfund transfers)

REVENUES



EXPENDITURES



General Funds

The City of Raleigh has established separate funds for the purpose of reporting and accounting for all financial transactions. Each fund represents a separate financial and accounting entity established for the purpose of carrying out a specific set of activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations that pertain to the operations or resources of the fund.

The **General Fund (100)** is the principal operating fund for the City of Raleigh. It was established to account for all financial resources except those required by state law, local ordinance, and generally accepted accounting principles to be accounted for in another fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, licenses, permits and fees. The major operating activities include general government, police, fire, public works, development services, parks and recreation and other governmental service functions.

The **Economic Development Fund (110)** was established in FY94 to provide a focal point for the City's economic development program. Funding is provided in this budget for selected external organizations that promote growth and development in the Raleigh area. This fund is supported by transfers from the General Fund.

The **Revolving Fund (130)** was established primarily to account for various year-round recreational activities that are self-supporting with revenues equaling or exceeding expenditures. The Revolving Fund also includes a number of non-recreational self-sustaining programs and activities, including the Sustainability Environmental Awards and classes offered by the Raleigh Television Network.

The **General Debt Service Fund (190)** provides for the payment of principal, interest and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities.

The **Walnut Creek Amphitheater Operating Fund (652)** was established in FY14 to separate the operating and capital expenses related to maintaining the Walnut Creek Amphitheater. The fund is supported entirely by rental revenue from the facility.

The **Housing Development Funds (735-736)** receive revenue primarily from City tax dollars which are collected in the General Fund and appropriated to the Housing Development Funds. This funding supports various programs to provide more affordable housing to low and moderate income residents.

General Funds

	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
GENERAL FUND (100)	$466,306,581	$490,608,086	5.2%
Less Appropriation to Other Funds	(124,476,544)	(129,061,013)	
NET GENERAL FUND (100)	$341,830,037	$361,547,073	5.8%
ECONOMIC DEV FUND (110)	$1,546,792	$1,288,762	(16.7%)
Less Appropriation to Other Funds	0	(70,000)	
NET ECONOMIC DEV FUND (110)	$1,546,792	$1,218,762	(21.2%)
REVOLVING FUND (130)	$9,309,142	$8,872,914	(4.7%)
Less Appropriation to Other Funds	(100,000)	(100,000)	
NET REVOLVING FUND (130)	$9,209,142	$8,772,914	(4.7%)
GENERAL DEBT SERVICE FUND (190)	$72,988,324	$72,715,105	(0.4%)
Less Appropriation to Other Funds	0	0	
NET GEN DEBT SERVICE FUND (190)	$72,988,324	$72,715,105	(0.4%)
WALNUT CREEK AMPH OPERATING FD (652)	$1,197,600	$1,195,807	(0.1%)
Less Appropriation to Other Funds	(1,000,000)	(1,000,000)	
NET WALNUT CREEK AMPH OPER FUND (652)	$197,600	$195,807	(0.9%)
HOUSING DEVELOPMENT FUNDS (735-736)	$7,287,557	$7,666,174	5.2%
Less Appropriation to Other Funds	(471,810)	(467,335)	
NET HOUSING DEVELOPMENT FUNDS (735-736)	$6,815,747	$7,198,839	5.6%
TOTAL GENERAL FUNDS	**$558,635,996**	**$582,346,848**	**4.2%**
Less Appropriation to Other Funds	(126,048,354)	(130,698,348)	
NET GENERAL FUNDS	**$432,587,641**	**$451,648,500**	**4.4%**

Special Revenue Funds

The primary purpose of the Special Revenue Funds is to account for the proceeds of designated revenue sources that are restricted by law or administrative action for specific purposes. Revenue sources accounted for through the City's special revenue funds include:

The **Emergency Telephone System Fund (712)** is comprised of the Emergency Communication Center's allocation of the state's wireless fund. The fund covers wireless eligible costs involved in operating and maintaining a wireless enhanced 9-1-1 system. Wireless eligible costs are those costs incurred from when a wireless customer dials 9-1-1 until the call taker/telecommunicator receives the call and locates the caller.

The **Convention Center Financing (715)** accounts for hotel and motel occupancy taxes collected by the County and remitted to the City per an interlocal agreement to fund the financing of the Convention Center.

The **Housing Bond Funds (720-724)** accounts for City housing development programs which are financed by general obligation bond issues.

The **Community Development Funds (741-781)** are primarily supported by federal grant funds allocated to the City for community development programs which are targeted primarily to inner-city areas. In addition to the Community Development Block Grant, revenues in this fund include rental income and loan repayments.

The Grants Fund (810) accounts for grants received by the City on an annual basis.

The **CAMPO Fund (811)** supports the Capital Area Metropolitan Planning Organization (CAMPO) activities. Funding comes from federal grants and partner agencies.

The **Disaster Recovery Fund (816)** accounts for federal and state reimbursement for disaster recovery activities resulting from various natural disasters and the City's flood mitigation program.

Special Revenue Funds

	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
EMER. TELEPHONE SYSTEM FUND (712)	$3,019,732	$2,390,180	(20.8%)
Less Appropriation to Other Funds	0	0	
EMER. TELEPHONE SYSTEM FUNDS	$3,019,732	$2,390,180	(20.8%)
CONVENTION CENTER FINANCING FUND (715)	$29,403,072	$29,591,346	0.6%
Less Appropriation to Other Funds	(24,203,533)	(24,913,735)	
NET CONVENTION CTR FINANCING FUND (715)	$5,199,539	$4,677,611	(10.0%)
HOUSING BOND RESERVE FUNDS (720-724)	$2,500,000	$6,457,000	158.3%
Less Appropriation to Other Funds	(400,000)	(400,000)	
NET HOUSING BOND FUND (720-724)	$2,100,000	$6,057,000	188.4%
COMMUNITY DEVELOP FUNDS (741-781)	$6,317,076	$6,268,117	(0.8%)
Less Appropriation to Other Funds	(192,441)	(208,090)	
NET COMMUNITY DEVELOP FUNDS (741-781)	$6,124,635	$6,060,027	(1.1%)
GRANTS FUND (810)	$2,016,332	$2,209,394	9.6%
Less Appropriation to Other Funds	0	0	
NET GRANTS FUND (810)	$2,016,332	$2,209,394	9.6%
CAMPO FUND (811)	$3,041,488	$3,601,247	18.4%
Less Appropriation to Other Funds	(100,000)	(100,000)	
NET CAMPO FUND (811)	$2,941,488	$3,501,247	19.0%
DISASTER RECOVERY FUND (816)	$500,000	$0	(100.0%)
Less Appropriation to Other Funds	0	0	
NET DISASTER RECOVERY FUND (816)	$500,000	$0	(100.0%)
TOTAL SPECIAL REVENUE FUNDS	**$46,797,700**	**$50,517,284**	**7.9%**
Less Appropriation to Other Funds	(24,895,974)	(25,621,825)	
NET SPECIAL REVENUE FUNDS	**$21,901,726**	**$24,895,459**	**13.7%**

General Capital Project Funds

The purpose of the General Capital Projects Funds is to account for the financial resources segregated for the acquisition or construction of major general capital assets and facilities. The budgets within these funds are adopted for the life of the project. Under the project accounting concept, project expenditures, and the revenues used to fund them, are accumulated until the year the project is completed. General projects accounted for within the general capital projects funds include street projects, park improvements, technology projects, major public facilities and other miscellaneous capital projects.

The **Technology Fund (501)** accounts for long-term technology projects as recommended by the City's technology governance process. These projects are financed from general fund resources.

The **Capital Projects Fund (505)** accounts for all capital improvement costs not applicable to other capital improvement programs. These improvements are financed from nonbond resources.

The **Sidewalk Fund (515)** accounts for capital project costs for the construction of sidewalks within the City.

The **Street Improvement Fund (525)** accounts for all street improvement programs to be financed from applicable street assessment proceeds and other non-bond street improvement resources.

The **Union Station Project Fund (527)** accounts for capital project costs related to the construction of Raleigh Union Station.

The **Street Facility Fees Funds (545) and Park Facility Fees Fund (610)** accounts for facility fees collected from developers to be expended for street and park capital purposes within designated zones in the City.

The **Park Improvement Fund (625)** accounts for transfers from the general fund and other revenues and allocations, and all project costs in the construction of park improvements as well as park land and greenway acquisition.

The **Walnut Creek Amphitheater Fund (650)** accounts for capital projects costs of the Amphitheater financed by a portion of the Amphitheater rent.

General Capital Project Funds

	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
TECHNOLOGY FUND (501)	$6,544,000	$6,231,000	(4.8%)
Less Appropriation to Other Funds	(3,081,387)	(3,027,864)	
NET TECHNOLOGY FUND (501)	$3,462,613	$3,203,136	(7.5%)
CAPITAL PROJECTS FUND (505)	$5,705,000	$7,440,000	30.4%
Less Appropriation to Other Funds	0	0	
NET CAPITAL PROJECTS FUND (505)	$5,705,000	$7,440,000	30.4%
SIDEWALK FUND (515)	$661,000	$903,000	36.6%
Less Appropriation to Other Funds	0	0	
NET SIDEWALK FUND (515)	$661,000	$903,000	36.6%
STREET IMPROVEMENT FUND (525)	$16,096,000	$14,353,000	(10.8%)
Less Appropriation to Other Funds	0	0	
NET STREET IMPROVEMENT FUND (525)	$16,096,000	$14,353,000	(10.8%)
UNION STATION PROJECT FUND (527)	$0	$980,000	
Less Appropriation to Other Funds	0	0	
NET UNION STATION PROJECT FUND (527)	$0	$980,000	
STREET FACILITY FEES FUND (545)	$7,539,796	$6,630,990	(12.1%)
Less Appropriation to Other Funds	(7,539,796)	(6,630,990)	
NET STREET FACILITY FEES FUND (545)	$0	$0	0.0%
PARK FACILITY FEES FUND (610)	$2,647,300	$2,595,219	(2.0%)
Less Appropriation to Other Funds	(2,647,300)	(2,595,219)	
NET PARK FACILITY FEES FUND (610)	$0	$0	
PARK IMPROVEMENT FUND (625)	$5,075,000	$7,511,000	48.0%
Less Appropriation to Other Funds	0	0	
NET PARK IMPROVEMENT FUND (625)	$5,075,000	$7,511,000	48.0%
WALNUT CREEK AMPH. CAPITAL FUND (650)	$200,000	$350,000	75.0%
Less Appropriation to Other Funds	0	0	
NET WALNUT CREEK AMPH. CAPITAL FUND (650)	$200,000	$350,000	75.0%
TOTAL GENERAL CAPITAL PROJECT FUNDS	**$44,468,096**	**$46,994,209**	**5.7%**
Less Appropriation to Other Funds	(13,268,483)	(12,254,073)	
NET GENERAL CAPITAL PROJECT FUNDS	**$31,199,613**	**$34,740,136**	**11.3%**

Enterprise Funds

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public be recovered through user charges; or where the governing body has decided that periodic determinations of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

The **Public Utilities Fund (310)** provides for water and sewer operations of the City of Raleigh. This fund is supported primarily by user charges and customer fees, and provides for all operating costs associated with the City's water and sewer systems. The **Utility Infrastructure Funds (311-312), Watershed Protection Fee Fund (313), Utility Debt Service Fund (315)** and **Water and Sewer Capital Projects Funds (320 and 325)** account for capital costs associated with the City's water and sewer operations.

The **Solid Waste Services Operating Fund (360)** and the **Solid Waste Debt Service Fund (362)** have been established to fund the operational and capital needs of the City's Solid Waste Services Department which oversees the residential collection, recycling and yard waste programs. The fund is supported by user fees and charges and by a subsidy from the general fund.

The **Public Transit Fund (410) and Public Transit Projects Fund (415)** are supported by user charges, federal grant contributions and the City's General Fund. Expenditures in this fund support the operation of GoRaleigh and for the City program for disabled residents, GoRaleigh Access.

The **Public Transit Project – TPAC Fund (420)** is used to account for GoRaleigh's allocation of Wake Transit funds as recommended by the Transit Planning Advisory Committee (TPAC) and adopted by CAMPO and GoTriangle boards.

The **Parking Facilities Operating Fund (442), Parking Debt Service Fund (444)** and the **Parking Facilities Project Fund (446)** provide for the operational, maintenance and capital costs for the Municipal, Cabarrus, City Center, Convention Center and Moore Square parking decks. Cleaning and maintenance costs for the Moore Square Transit Station and the Downtown Police Substation are also included. These funds are supported by parking deck user fees, parking violation revenue and interest income.

The **Stormwater Utility Fund (460)** and **The Stormwater Utility Capital Project Fund (470)** provide for stormwater operations in the City of Raleigh. These funds are supported by revenue generated from a stormwater fee charged to residential and commercial residents of Raleigh.

The **Raleigh Convention Center and Performing Arts Center Operations Fund (RCCC/PAC) (642)** has been established to separate the operations of the City's Convention Center and the Performing Arts Center. The fund is supported partially by ticket sales, user fees and charges. Operating deficits are supported by an appropriation from the General Fund.

The **Convention Center Debt Service Fund (644), the Convention Center and Memorial Auditorium Project Fund (646)** and the **Convention Center Complex Fund (648)** account for the capital costs at the Convention Center and Performing Arts Center.

Enterprise Funds

OPERATING	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
PUBLIC UTILITIES FUND (310)	$234,042,515	$237,204,547	1.4%
Less Appropriation to Other Funds	(125,521,373)	(129,818,344)	
NET PUBLIC UTILITIES FUND (310)	$108,521,142	$107,386,203	(1.0%)
UTILITY INFRASTRUCTURE FUNDS (311 & 312)	$16,660,000	$17,152,000	3.0%
Less Appropriation to Other Funds	(16,660,000)	(17,152,000)	
NET UTILITY INFRASTRUCTURE FDS (311&312)	$0	$0	
WATERSHED PROTECTION FEE FUND (313)	$2,250,000	$2,250,000	0.0%
Less Appropriation to Other Funds	(2,250,000)	(2,250,000)	
NET WATERSHED PROTECTION FEE FUND (313)	$0	$0	0.0%
UTILITY DEBT SERVICE FUND (315)	$59,500,000	$62,737,434	5.4%
Less Appropriation to Other Funds	0	0	
NET PUBLIC UTILITIES FUND (315)	$59,500,000	$62,737,434	5.4%
SOLID WASTE OPERATIONS FUND (360)	$34,853,977	$37,278,271	7.0%
Less Appropriation to Other Funds	(4,846,408)	(6,849,321)	
NET SOLID WASTE OPERATIONS FUND (360)	$30,007,569	$30,428,950	1.4%
SOLID WASTE DEBT SVC FUND (362)	$2,007,006	$1,931,247	(3.8%)
Less Appropriation to Other Funds	0	0	
NET SOLID WASTE DEBT SVC FUND (362)	$2,007,006	$1,931,247	(3.8%)
PUBLIC TRANSIT FUND (410)	$30,103,162	$32,914,080	9.3%
Less Appropriation to Other Funds	(905,052)	(824,800)	
NET PUBLIC TRANSIT FUND (410)	$29,198,110	$32,089,280	9.9%
PARKING FACILITIES OPERATING FUND (442)	$16,167,197	$16,712,153	3.4%
Less Appropriation to Other Funds	(7,649,716)	(7,544,197)	
NET PARKING FACILITIES FUND (442)	$8,517,481	$9,167,956	7.6%
PARKING DEBT SERVICE FUND (444)	$7,155,000	$6,554,307	(8.4%)
Less Appropriation to Other Funds	0	0	
NET PARKING DEBT SERVICES FUND (444)	$7,155,000	$6,554,307	(8.4%)
STORMWATER UTILITY FUND (460)	$23,715,171	$25,863,737	9.1%
Less Appropriation to Other Funds	(17,957,665)	(13,130,560)	
NET STORMWATER UTILITY FUND (460)	$5,757,506	$12,733,177	121.2%

Enterprise Funds (continued)

OPERATING (CONTINUTED)	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
RCCC/PAC OPERATIONS FUND (642)	$18,356,741	$18,963,623	3.3%
Less Appropriation to Other Funds	(1,793,565)	(1,862,726)	
NET RCCC/PAC OPERATIONS FUND (642)	$16,563,176	$17,100,897	3.2%
CONVENTION CENTER DEBT SRV (644)	$18,508,532	$20,420,072	10.3%
Less Appropriation to Other Funds	0	0	
NET CONVENTION CENTER DEBT SRV FUND (644)	$18,508,532	$20,420,072	10.3%
CAPITAL PROJECTS			
WATER CAPITAL PROJECTS FUND (320)	$37,450,000	$34,100,000	(8.9%)
Less Appropriation to Other Funds	0	0	
NET WATER CAPITAL PROJECTS FUND (320)	$37,450,000	$34,100,000	(8.9%)
SEWER CAPITAL PROJECTS FUND (325)	$35,332,000	$40,402,000	14.3%
Less Appropriation to Other Funds	0	0	
NET SEWER CAPITAL PROJECTS FUND (325)	$35,332,000	$40,402,000	14.3%
PUBLIC TRANSIT PROJECTS FUND (415)	0	$11,813,000	
Less Appropriation to Other Funds	0	(57,413)	
NET PUBLIC TRANSIT PROJECTS FUND (415)	0	$11,755,587	
PUBLIC TRANSIT PROJECT- TPAC FUND (420)	$0	$7,140,000	
Less Appropriation to Other Funds	0	0	
NET PUBLIC TRANSIT PROJECT- TPAC FUND (420)	$0	$7,140,000	
PARKING FACILITIES FUND - PROJ (446)	$1,170,000	$1,170,000	0.0%
Less Appropriation to Other Funds	0	0	
NET PARKING FACILITIES FUND (446)	$1,170,000	$1,170,000	0.0%
STORMWATER UTILITY CAP PROJ (470)	$10,906,000	$9,500,000	(12.9%)
Less Appropriation to Other Funds	0	0	
NET STORMWATER UTILITY CAP PROJ (470)	$10,906,000	$9,500,000	(12.9%)
PERFORMING ARTS CENTER PROJ FUND (646)	$25,000	$500,000	1900%
Less Appropriation to Other Funds	0	0	
NET PERF ARTS CENTER PROJ FUND (646)	$25,000	$500,000	1900%
CONV CTR COMPLEX FD (648)	$2,709,000	$2,709,000	0.0%
Less Appropriation to Other Funds	0	0	
NET CONV CTR COMPLEX FD (648)	$2,709,000	$2,709,000	0.0%
TOTAL ENTERPRISE FUNDS	**$550,911,301**	**$587,315,471**	**6.6%**
Less Appropriation to Other Funds	(177,578,779)	(179,489,361)	
NET ENTERPRISE FUNDS	**$373,332,522**	**$407,826,110**	**9.2%**
NET OPERATING AND CAPITAL BUDGET	**$859,021,503**	**$919,110,205**	**7.0%**

Bond Funds

The purpose of the bond funds is to account for the financial resources segregated for the acquisition or construction of major capital facilities. The budgets within these funds are adopted for the life of the project, with revenues and expenditures accumulating until the year in which the project is completed.

The bond funds are substantially identical in nature to the capital project funds. The main difference between the funds is the primary revenue source. Funding for capital projects, using bond funds, comes primarily from the issuance of long-term debt.

These funds are accounted for separately from the capital project funds to avoid double-counting the debt costs. The cost of the City's long-term debt is captured in the capital debt service funds as the debt is paid rather than in the bond funds as the debt is issued.

	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
Water Revenue Bond Fund (348)	$660,000	$4,530,000	586.4%
Sewer Revenue Bond Fund (349)	$5,050,000	$131,190,000	2,497.8%
Capital Projects Bond Fund (506)	$8,528,000	$11,237,000	31.8%
Street Bond Fund (531)	$13,732,000	$1,474,000	(89.3%)
Park Bond Fund (636)	$19,375,000	$29,525,000	52.4%
Performing Arts Center Bond Fund (646)	$2,625,000	$0	
Housing Bond Funds (720-725)	$2,500,000	$0	
TOTAL BOND FUNDS	**$52,470,000**	**$177,956,000**	**239.2%**

Internal Service Funds

These funds provide a mechanism by which specific operations can be accounted for and charged to departments on a cost of service basis.

The **Risk Management Fund (230)** includes all expenditures for the City's self-supporting workers' compensation and property/liability insurance programs. The fund also includes the insurance premiums for other types of insurance coverage. The primary sources of revenue are the General Fund and Utility Fund.

The **Health/Dental Trust Fund (240)** includes all expenditures to provide self-supporting health insurance and dental insurance programs for City employees and retirees. The sources of revenue in this fund include contributions from the City, contributions from employees, and contributions from retirees.

The **Governmental Equipment Fund (251)** and **Enterprise Equipment Funds (252-253)** were established to reduce spikes in annual operating budgets due to equipment purchase and to finance these items in the most beneficial way for the City. Costs for the acquisition of equipment and vehicles costing over $10,000 are budgeted in these funds. The sources of revenue to balance the funds are the sum of departmental equipment use charge accounts.

The **Vehicle Fleet Services Fund (260)** was established to provide a mechanism by which the City's Vehicle Fleet Services operation could be reflected in the budget on a full cost basis. Employee salaries and associated operating and equipment costs are budgeted in this fund. The source of revenue to balance the fund is the sum of departmental maintenance and operation (M&O) accounts.

Internal Service Funds

	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
Risk Management Fund (230)	$14,779,816	$9,270,898	(37.3%)
Less Appropriations to Other Funds	(5,369,747)	(645,988)	
NET RISK MANAGEMENT FUND (230)	$9,410,069	$8,624,910	(8.3%)
Health/Dental Trust Fund (240)	$44,616,000	$47,682,000	6.9%
Less Appropriations to Other Funds	0	0	
NET HEALTH/DENTAL TRUST FUND (240)	$44,616,000	$47,682,000	6.9%
Governmental Equipment Fund (251)	$19,826,641	$28,953,698	46.0%
Less Appropriations to Other Funds	0	0	
NET GOVERNMENTAL EQUIPMENT FUND (251)	$19,826,641	$28,953,698	46.0%
Enterprise Equipment Funds (252-253)	$15,093,606	$18,767,530	24.3%
Less Appropriations to Other Funds	0	0	
NET ENTERPRISE EQUIPMENT FUNDS (252-253)	$15,093,606	$18,767,530	24.3%
Vehicle Fleet Services Fund (260)	$17,899,191	$17,899,191	0.0%
Less Appropriations to Other Funds	(100,085)	(86,141)	
NET VEHICLE FLEET SERVICES FUND (260)	$17,999,276	$17,813,050	(1.0%)
TOTAL INTERNAL SERVICE FUNDS	**$112,215,254**	**$122,573,317**	**9.2%**
Less Appropriations to Other Funds	(5,469,832)	(732,129)	
NET INTERNAL SERVICE FUNDS	**$106,745,422**	**$121,841,188**	**14.1%**

General Fund

Appropriations by Division

	ADOPTED 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 To FY18
General Government				
City Council	314,691	407,633	411,698	1.0%
City Clerk	545,785	626,825	642,322	2.5%
City Attorney	3,261,909	3,440,202	3,508,943	2.0%
Special Appropriations	42,467,839	43,921,352	49,931,442	13.7%
City Manager's Office	2,375,382	2,317,684	2,384,574	2.9%
Internal Audit Office	524,314	528,871	546,762	3.4%
Office of Economic Development & Innovation	631,340	627,576	743,299	18.4%
Office of Sustainability	595,981	575,221	561,975	(2.3%)
Office of Emergency Mgmt. & Special Events	296,725	384,109	420,342	9.4%
Communications	1,303,291	2,029,404	1,815,957	(10.5%)
Raleigh TV Network	694,549	857,652	1,110,010	29.4%
Subtotal, General Government	**$53,011,806**	**$55,716,529**	**$62,077,324**	**11.4%**
Budget & Management Services	**$1,386,653**	**$1,526,227**	**$1,532,112**	**0.4%**
Human Resources	**$4,233,203**	**$4,680,831**	**$4,356,593**	**(6.9%)**
Finance				
Administration	531,164	639,558	709,573	10.9%
Treasury Services	553,138	530,419	553,051	4.3%
Revenue	1,268,996	1,293,086	1,313,728	1.6%
Procurement	702,049	1,028,535	1,027,822	(0.1%)
Accounting & Financial Reporting	2,021,234	1,979,430	2,030,750	10.9%
Payroll	497,028	505,402	527,980	4.5%
Subtotal, Finance	**$5,573,610**	**$5,976,429**	**$6,162,904**	**3.1%**
Information Technology				
Office of the CIO	1,471,936	1,594,460	2,849,762	78.7%
IT Strategy & Planning	3,172,257	3,041,533	0	(100.0%)
Enterprise Operations & Infras	6,503,672	7,014,676	6,791,782	(3.2%)
Enterprise Applications & Data	4,930,869	6,079,860	9,512,562	56.5%
IT Finance, Contracts & Res Mg	0	0	1,970,608	
IT Customer Relationship Mgt	1,607,450	1,678,497	0	(100.0%)
Subtotal, Information Technology	**$17,686,183**	**$19,409,025**	**$21,124,714**	**8.8%**
Public Works[1]				
Public Works	14,622,623	0	0	
Construction Management	1,420,974	0	0	
Stormwater Maintenance	3,089,160	0	0	
Street Maintenance	11,077,223	0	0	
Safelight	742,622	0	0	
Subtotal, Public Works	**$30,952,602**	**$0**	**$0**	

General Fund

Appropriations by Division

	ADOPTED 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 To FY18
Transportation[1]				
Transportation Services	0	24,678,421	25,871,116	4.8%
Stormwater Street Maint[3]	0	4,514,830	0	(100.0%)
Safelight	0	899,129	875,473	(2.6%)
Union Station		0	139,493	
CAMPO	0	209,721	227,628	8.5%
Subtotal, Transportation	**$0**	**$30,302,100**	**$27,113,710**	**(10.5%)**
Engineering Services[1]				
Engineering Services	0	4,272,270	4,539,740	6.3%
Construction Mgmt-Eng Svcs	0	1,387,068	1,449,404	4.5%
Design Development-Eng Svcs	0	99,144	0	(100.0%)
Facilities Maint-Eng Svcs	0	9,032,875	11,321,564	25.3%
Park Facility Maintenance	0	2,823,331	1,138,643	(59.7%)
Subtotal, Engineering Services	**$0**	**$17,614,688**	**$18,449,351**	**4.7%**
City Planning[1]	**$5,704,988**	**$4,813,802**	**$5,290,538**	**9.9%**
Development Services[2]	**$10,224,555**	**$13,325,411**	**$16,369,458**	**22.8%**
Housing & Neighborhoods				
Community Services	1,931,873	1,984,741	2,326,233	17.2%
Housing & Neighborhood Admin.	224,457	512,753	539,605	5.2%
Housing & Neighborhood Preservation	2,653,948	2,747,138	2,824,457	2.8%
Subtotal, Housing & Neighborhoods	**$4,810,277**	**$5,244,632**	**$5,690,295**	**8.5%**
Police				
Administrative Services	18,898,851	20,210,382	21,127,868	4.5%
Police Chief's Office	2,774,497	2,841,721	3,404,827	19.8%
Special Operations	43,461,396	44,138,645	47,914,179	8.6%
Field Operations	9,297,788	9,540,848	9,557,510	0.2%
Detective Division	19,153,427	19,846,493	21,837,189	10.0%
Subtotal, Police	**$93,585,958**	**$96,578,089**	**$103,841,573**	**7.5%**
Fire				
Administration	2,593,947	2,667,523	2,450,125	(8.2%)
Fire Prevention	3,571,999	3,707,473	3,932,436	6.1%
Fire Operations	43,092,456	43,968,177	47,516,564	8.1%
Support Services	4,712,201	4,943,169	5,045,589	2.1%
Hazmat Operations	84,000	89,000	89,000	0.0%
Training	1,415,001	1,550,960	1,655,794	6.8%
Subtotal, Fire	**$55,469,604**	**$56,926,303**	**$60,689,508**	**6.6%**
Emergency Communications	**$8,121,732**	**$8,952,091**	**$9,603,794**	**7.3%**

General Fund

Appropriations by Division

	ADOPTED 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 To FY18
Parks, Recreation & Cultural Resources[1]				
Administration	2,385,690	2,337,387	2,139,670	(8.5%)
Parks	9,073,667	11,242,008	12,131,397	7.9%
Highway Maintenance	1,956,859	0	0	
Cemeteries	264,204	276,357	377,682	36.7%
Urban Trees	1,456,209	1,705,425	2,191,646	3.0%
Greenway	1,934,937	2,128,553	1,836,906	7.7%
Recreation	14,278,216	16,474,516	17,416,816	5.7%
P&R Schools Based Programs	1,539,463	1,824,109	2,095,547	14.9%
Resources	5,355,749	6,369,838	6,636,758	4.2%
Design & Development	2,920,611	2,629,494	2,691,000	2.3%
Park Facility Maintenance	5,958,503	0	0	
Building Maintenance	7,339,771	0	0	
Subtotal, Parks & Recreation	**$54,463,879**	**$44,987,687**	**$47,517,422**	**5.6%**
General Fund Special Programs				
Agency Appropriations	4,107,863	4,229,548	4,384,465	3.7%
Public Transit & GoRaleigh	18,574,238	18,870,602	19,535,653	3.5%
Solid Waste Services Appropriation	9,890,508	7,616,835	6,400,000	(16.0%)
Housing Appropriations	979,363	6,965,157	7,244,019	4.0%
Capital Debt Service Appropriation	56,149,950	62,570,595	63,224,653	1.0%
Subtotal, Special Programs	**$89,701,922**	**$ 100,252,737**	**$100,788,790**	**0.5%**
TOTAL GENERAL FUND	**$434,926,973**	**$466,306,581**	**$490,608,086**	**5.2%**
Less Approp to Other Funds	(112,761,353)	(124,476,544)	(129,061,013)	3.7%
NET GENERAL FUND	**$322,165,620**	**$341,830,037**	**$361,547,073**	**5.8%**

1. The FY17 budget fully implemented the reorganization of the former Public Works Department. Two new departments, Engineering Services and Transportation, are created, and portions of City Planning and Parks, Recreation, and Cultural Resources are reallocated to the new departments.
2. As part of the reorganization, the Development Engineering Services program is transferred from the former Public Works Department to the Development Services Department.
3. Effective with the FY18 budget, the Stormwater Streets Maintenance program will be budgeted directly in the Stormwater Fund. In previous years, the Stormwater Fund paid for this program via a transfer to the General Fund.

General Fund

Appropriations by Type

	ADOPTED 2016-17	% OF TOTAL	ADOPTED 2017-18	% OF TOTAL	CHANGE FY17 To FY18
Salaries & Related Services [1]	249,494,163	53.5%	266,703,348	54.4%	6.9%
Operating Expenditures	86,007,699	18.4%	88,778,365	18.1%	3.2%
Capital Equipment [2]	2,024,216	0.4%	1,076,885	0.2%	(46.8%)
Appropriations to Other Operating Funds	36,569,966	7.8%	38,477,685	7.8%	5.2%
Appropriations to Capital Debt Service	62,570,595	13.4%	63,224,653	12.9%	1.0%
Appropriations to Capital Programs	25,335,983	5.4%	27,886,875	5.7%	10.1%
Appropriations to External Organizations	4,303,958	0.9%	4,460,275	0.9%	3.6%
TOTAL	**$466,306,581**		**$490,608,086**		**5.2%**

1. Salaries and Related Services includes the salary cost for all full-time, part-time, temporary and seasonal employees, the cost of employee benefits including social security, retirement, health and dental insurance, and all costs associated with administering employee benefit programs.

2. The capital equipment category includes items costing more than $1,000, with lower cost equipment items included in the operating expenditures category.

Fund Balance

The unassigned General Fund balance of the City was $84,784,192 on June 30, 2016, which is 17.4 percent of the FY17 general fund budget. At this point in the fiscal year, the estimated unassigned General Fund balance as of June 30, 2017 is projected to be near the $71.2 million level. The City seeks a fund balance level of approximately 14% of the subsequent year's budget to assure necessary resources to meet unanticipated emergencies, provide adequate cash flow and provide the needed measure of financial position to best assure maintenance of the AAA/Aaa credit ratings for the City.

The adopted budget for FY18 includes the appropriation of $16.9 million of General Fund fund balance and is comprised of the following components:

(1) $13,000,000 expected from positive budget variances from FY17
(2) $393,000 of rollover budgets funded in FY17 but will be expended in FY18
(3) $3,675,200 of accumulated fund balance over the 14% target to be used in FY18 for one-time needs

Appropriations of this amount, which is consistent with prior years, should still allow the June 30, 2017 unassigned fund balance to be maintained at an approximate level of 14 percent of the FY18 budget.

The following chart reports the amount of appropriated fund balance by component and unassigned fund balance amounts for the previous ten years. Generally, the actual annual operating revenues themselves have been sufficient to meet the level of operating expenditures, thus allowing the continuing fund balance appropriations.

	Appropriated General Fund Balance [1]						
Fiscal Year	Prior year expected positive variance	Current Year Rollover Budgets	Available for one-time use	Total	% of General Fund [1]	Actual Unassigned General Fund Balance	% of Subsequent Years General Fund Budget
2008-09	$13,000,000	$0	$0	$13,000,000	4%	$61,492,519	15%
2009-10	$13,000,000	$0	$0	$13,000,000	4%	$59,929,840	15%
2010-11	$13,000,000	$0	$846,859	$13,846,859	4%	$58,175,900	14%
2011-12	$13,000,000	$0	$0	$13,000,000	4%	$62,813,434	15%
2012-13	$13,000,000	$0	$0	$13,000,000	3%	$67,990,448	16%
2013-14	$13,000,000	$0	$403,396	$13,403,396	3%	$73,079,992	17%
2014-15	$13,000,000	$0	$0	$13,000,000	3%	$83,397,574	18%
2015-16	$13,000,000	$0	$0	$13,000,000	3%	$84,784,192	17%
2016-17	$13,000,000	$462,463	$0	$13,462,463	3%	$71,225,427 [2]	14%
2017-18	$13,000,000	$393,000	$3,675,200	$17,068,200[3]	3%		

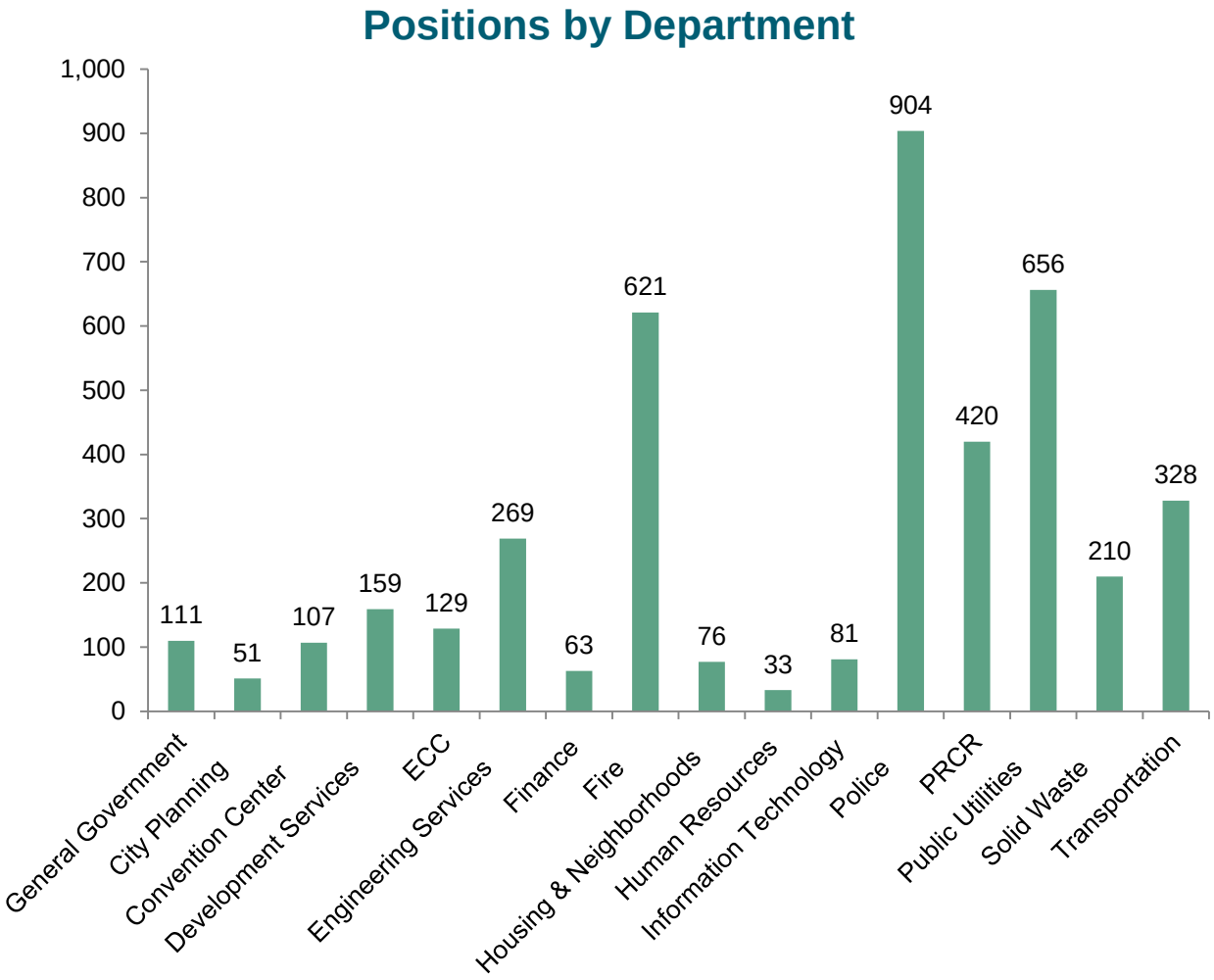
1. Operating General Fund only — does not include debt service fund or other funds consolidated for financial statement purposes.
2. Projected.
3. Amount represents accumulated fund balance over 14% target to be used in FY18 for one-time needs.

Position Summary

	FY16 Adopted		FY17 Adopted		FY18 Adopted	
	General Fund	Other Funds	General Fund	Other Funds	General Fund	Other Funds
General Government						
City Council	8	-	8	-	8	-
City Clerk	5	-	6	-	6	-
City Attorney	22	-	22	-	22	-
City Manager	16	-	15	-	15	-
Internal Audit Office	4	-	4	-	4	-
Office of Econ Dev and Innovation	6	-	6	-	7	-
Office of Sustainability	4	-	4	-	5	-
Office of Emerg Mgmt and Spec Ev	4	-	5	-	5	-
Communications	22	-	27	-	27	-
Human Resources	30	-	31	-	31	2
Budget and Management Services	12	-	12	-	12	-
Finance	55	6	59	6	59	4
Information Technology	81	-	80	-	81	-
Infrastructure and Public Services						
Public Works[1]	257	188	-	-	-	-
City Planning[1]	57	-	48	-	51	-
Solid Waste	-	204	-	208	-	210
Housing and Neighborhoods	51	22	54	22	54	22
Engineering Services[1]	-	-	130	133	132	190
Transportation[1]	-	-	253	71	200	75
Development Services	121	-	147	-	159	-
Public Safety						
Police	893	5	896	7	899	5
Fire	609	-	611	-	611	10
Emergency Communications	108	7	120	7	121	8
Leisure Services						
Convention Center Complex	-	104	-	104	-	107
Parks, Recreation and Cultural Resources[1]	495	-	417	-	420	-
Public Utilities						
Public Utilities	-	640	-	652	-	656
Total	**2,860**	**1,189**	**2,955**	**1,210**	**2,929**	**1,289**

[1]The FY17 budget eliminated the Public Works Department and created the Engineering Services and Transportation departments. Staff from Public Works, City Planning, and Parks, Recreation and Cultural Resources moved to the newly created departments.

Position Summary



Position Summary

Department	Change	Position Title	Action
Capital Area Metropolitan Planning Organization	1	CAMPO Transportation Planner	FY18 Addition
City Planning	2	Planner II	FY18 Addition
	1	Communications Administrator	FY18 Addition
Convention Center	1	Assistant Building Superintendent	FY18 Addition
	1	Procurement Specialist	FY18 Addition
	1	Customer Service Rep	FY18 Addition
Development Services	1	Project Engineer II	FY18 Addition
	1	Engineering Inspections Manager	FY18 Addition
	1	Engineering Inspections Coordinator	FY18 Addition
	1	Planner I	FY18 Addition
	2	Urban Forestry Inspector	FY18 Addition
	1	Training Coordinator	FY18 Addition
	1	Senior Multi-Trade Inspector II	FY18 Addition
	1	Communications Specialist	FY18 Addition
	2	Senior Technician	FY18 Addition
	1	Deputy Fire Marshal	FY18 Addition
Economic Development and Innovation	1	Senior Customer Service Representative	Mid-Year Transfer
Emergency Communications	2	Call Taker I	FY18 Addition
Engineering Services	1	Project Engineer II	FY18 Addition
	1	Maintenance Mechanic I	FY18 Addition
Finance	-1	Insurance Specialist	To Human Resources
	-1	Workers Compensation Analyst	To Human Resources
Fire	10	Firefighter	Mid-Year Addition
Housing and Neighborhoods	1	Assistant Housing and Neighborhoods Director	FY18 Addition
	-1	Senior Customer Service Representative	Mid-Year Transfer
Human Resources	1	Insurance Specialist	From Finance
	1	Workers Compensation Analyst	From Finance
Information Technology	1	IT Applications Support Project Manager	FY18 Addition
Parks, Recreation, and Cultural Resources	1	Urban Forester	FY18 Addition
	1	Gardener	FY18 Addition
	1	Service Specialist	FY18 Addition

Position Summary

Department	Change	Position Title	Action
Police	1	Public Affairs Specialist	FY18 Addition
	1	Staff Assistant	To General Fund
	1	Trauma Counselor	To General Fund
Public Utilities	1	Project Engineer I	FY18 Addition
	1	Senior Systems Analyst	FY18 Addition
	2	Utilities Technician	FY18 Addition
Solid Waste Services	2	Equipment Operator III	FY18 Addition
Stormwater	2	Project Engineer II	FY18 Addition
	1	CADD Specialist	FY18 Addition
	1	Senior Conservation Engineer	FY18 Addition
	53	Stormwater Streets Crew	From General Fund
Sustainability	1	Sustainability Analyst	FY18 Addition
Transit	1	Senior Planner	FY18 Addition
	1	Accountant Auditor I	FY18 Addition
	1	Senior Planner	From General Fund
Transportation	1	Traffic Services Technician	FY18 Addition
	-53	Stormwater Streets Crew	From General Fund
	-1	Senior Planner	From General Fund

Position Changes FY17 through FY18	
Mid-Year Additions	10
Mid-Year Eliminations	0
FY18 Additions	43
FY18 Deletions	0
Net Total	53

FY18 Budget Position Changes	
Additions General Fund	27
Transfers to General Fund	2
Deletions General Fund	0
Additions Other Funds	16
Transfers to Other Funds	54

Position Classification Changes

The FY 2017-18 Budget includes the following pay grade and/or title reclassifications.

Individual Changes

(Classifications in which not every employee within the class may be affected by the change. If more than one is affected by the change, the number affected appears in parentheses)

Current		Adopted	
Position	**Grade**	**Position**	**Grade**
Communications			
Web Content Manager	35	Communications Administrator	38
Development Services			
Chief Code Enforcement Inspector	38	Development Review Manager	40
Emergency Communications			
Communications Technician	32	ECC Senior Systems Administrator	37
Parks, Recreation and Cultural Resources			
Tree Planting Coordinator	32	Development Review Manager	40
Police			
Staff Support Specialist	24	Police Evidence Specialist	28

New Classifications

Position	Grade
Development Services Senior Technician III	34
Engineering Inspections Coordinator	33
Senior Multi-Trade Code Enforcement Inspector II	36

CITY OF RALEIGH

NORTH CAROLINA

Revenue Summary

	ADOPTED	ADOPTED	CHANGE
GENERAL FUNDS	**2016-17**	**2017-18**	**FY18 To FY18**
General Fund	466,306,581	490,608,086	5.2%
Economic Development Fund	1,546,792	1,288,762	(16.7%)
Revolving Fund	9,309,142	8,872,914	(4.7%)
General Debt Service Fund	72,988,324	72,715,105	(0.4%)
Walnut Creek Amph Operating Fund	1,197,600	1,195,807	(0.1%)
Housing Development Funds	7,287,557	7,666,174	5.2%
SUBTOTAL	**$558,635,996**	**$582,346,848**	**4.2%**
SPECIAL REVENUE FUNDS			
Emer. Telephone Sys Fund	3,019,732	2,390,180	(20.8%)
Convention Center Financing Fund	29,403,072	29,591,346	0.6%
Housing Bond Reserve Funds	2,500,000	6,457,000	158.3%
Community Develop Funds	6,317,076	6,268,117	(0.8%)
Grants Funds	2,016,332	2,209,394	9.6%
CAMPO Fund	3,041,488	3,601,247	18.4%
Disaster Recovery Fund	500,000	0	(100.0%)
SUBTOTAL	**$46,797,700**	**$50,517,284**	**7.9%**
GENERAL CAPITAL PROJECT FUNDS			
Technology Fund	6,544,000	6,231,000	(4.8%)
Capital Projects Fund	5,705,000	7,440,000	30.4%
Sidewalk Fund	661,000	903,000	36.6%
Street Improvement Fund	16,096,000	14,353,000	(10.8%)
Union Station Project Fund	0	980,000	
Street Facilities Fees Fund	7,539,796	6,630,990	(12.1%)
Park Facilities Fund	2,647,300	2,595,219	(2.0%)
Park Improvement Fund	5,075,000	7,511,000	48.0%
Walnut Creek Amph. Capital Fund	200,000	350,000	75.0%
SUBTOTAL	**$44,468,096**	**$46,994,209**	**5.5%**
ENTERPRISE OPERATING FUNDS			
Public Utilities Fund	234,042,515	237,204,547	1.4%
Utility Infrastructure Funds	16,660,000	17,152,000	3.0%
Watershed Protection Fee Fund	2,250,000	2,250,000	0.0%
Utility Debt Service Fund	59,500,000	62,737,434	5.4%
Solid Waste Operations Fund	34,853,977	37,278,271	7.0%
Solid Waste Debt Svc Fund	2,007,006	1,931,247	(3.8%)
Public Transit Fund	30,103,162	32,914,080	9.3%
Parking Facilities Operating Fund	16,167,197	16,712,153	3.4%
Parking Debt Service Fund	7,155,000	6,554,307	(8.4%)
Stormwater Utility Fund	23,715,171	25,863,737	9.1%
RCCC/PAC Operations Fund	18,356,741	18,963,623	3.3%
Convention Center Debt Service	18,508,532	20,420,072	10.3%
SUBTOTAL	**$463,319,301**	**$479,981,471**	**3.6%**
ENTERPRISE CAPITAL FUNDS			
Water Capital Projects Fund	37,450,000	34,100,000	(8.9%)
Sewer Capital Projects Fund	35,332,000	40,402,000	14.3%
Public Transit Projects Fund	0	11,813,000	
Parking Facilities Fund- Proj	1,170,000	1,170,000	0.0%
Stormwater Utility Cap Proj	10,906,000	9,500,000	(12.9%)
Public Transit Project - TPAC Fund	0	7,140,000	
Conv Ctr & Mem Aud Proj Fd	25,000	500,000	1900.0%
Conv Ctr Complex Fd	2,709,000	2,709,000	0.0%
SUBTOTAL	**$87,592,000**	**$107,334,000**	**22.5%**
TOTAL ALL FUNDS	**$1,200,813,093**	**$1,267,173,812**	**5.5%**
Less Interfund Transfers	341,791,590	348,063,607	
NET OPERATING AND CAPITAL BUDGET	**$859,021,503**	**$919,110,205**	**7.0%**

Revenue Estimates

The revenue estimates for the FY18 budget have been made carefully in accordance with city practice. It is city practice to prudently estimate revenues because of the need to be assured that resources will be available to meet operating, debt, and capital needs pursuant to "no deficiency" budget requirements imposed by state statute. Significant revenue sources within the various funds are as follows:

I. GENERAL FUND

FUND 100 GENERAL FUND

A. Ad Valorem Taxes $253,828,833

Tax Base

The property tax base is the combination of annually updated values assigned to real, personal and state certified properties by the Wake County Tax Assessor. The following table indicates growth over the past ten years along with projections for the current and following year in thousands of dollars.

(in thousands of dollars)

Fiscal Year		Gross Tax Value	Growth Rate	Tax Rates	Rate Change	
FY 08-09		$47,515,306	35.3%	**0.3735**	0.0418	(1)
FY 09-10		$48,752,651	2.6%	**0.3735**	-	
FY 10-11		$49,344,910	1.2%	**0.3735**	-	
FY 11-12		$49,885,427	1.1%	**0.3735**	-	
FY 12-13		$50,454,014	1.1%	**0.3826**	0.0091	(2)
FY 13-14		$51,293,790	1.7%	**0.3826**	-	
FY 14-15		$52,432,950	2.2%	**0.4038**	0.0212	(3)
FY 15-16		$53,430,640	1.9%	**0.4210**	0.0172	(4)
FY 16-17	(Projected)	$57,632,884	7.9%	**0.4183**	0.0200	(5)
FY 17-18	(Projected)	$58,848,006	2.1%	**0.4253**	0.0070	(6)

(1) FY09 *Revaluation year - Revenue Neutral Tax Rate of 33.17 cents plus 4.18 cent*

(2) *0.91 cent for 2011 transportation and housing referendum*

(3) *1.12 cents - 2013 streets infrastructure project referendum, 1 cent for street resurfacing*

(4) *1.72 cents - 2014 parks project referendum*

(5) FY17 *Revaluation year - Revenue Neutral Rate of 39.83 cents plus 2.00 cent (1 cent each for housing and parks debt)*

(6) *0.70 cent for compensation study implementation*

Projected tax base components for FY 17-18 compared with the projected final FY 16-17 amounts in thousands of dollars are as follows:

(in thousands of dollars)

	Projected FY 16-17	Projected FY 17-18	Percent of Change
Real	$49,994,016	$51,037,031	2.1%
Personal	6,822,896	6,995,000	2.5%
State Certified	815,972	815,975	0.0%
Totals	**$57,632,884**	**$58,848,006**	**2.1%**

The following are descriptions of the various components of the tax base real, personal and public service values:

1. Real Property Values: The FY18 projected real property tax base of land, buildings and residences reflects a net growth factor of 2.1% based upon continuing growth.

2. Personal Property Values: This category includes business personal property and all re-licensed motor vehicles that are taxed under state law enacted in FY94.

3. State Certified Values: The State of North Carolina annually certifies the values of public utilities and transportation organizations whose asset base extends into many governmental jurisdictions across the state. Examples include Duke Energy Progress, BellSouth, CSX Transportation, freight carriers, etc. The projected value for FY18 is $815,975,000.

Ad Valorem Tax Revenue - Current

The ad valorem tax revenue estimate reflects a $.4253 tax rate per $100 applied to a projected net tax base of $58,848,006,000 with a collection rate of 99.85%, for an estimated total of $250,114,201.

Municipal Service Districts – Ad Valorem Tax

The Downtown Municipal Service District, a separate tax district within the City was established in FY03 to provide a higher service level for the downtown corridor district. The FY18 tax rate is $.0629 per $100 of assessed property value. The estimated total revenue for the service district is $1,378,852. The Hillsborough Street Municipal Service District, a separate tax district within the City was established in FY09 to provide a higher service level for the Hillsborough Street corridor district. The FY18 tax rate is $.15 per $100 of assessed property value. The revenue estimated for this service district is $525,780.

Other Ad Valorem Tax

The City receives back-taxes and penalties for collections on prior year levies and also receives a collection for property in Durham County boundaries. For FY18, the anticipated total is $1,810,000.

B. Intergovernmental Revenues $48,684,881

North Carolina Franchise Tax

The state collected revenue source combines: (1) the traditional franchise tax distributed to local governments on the basis of actual receipts of electric service within governmental jurisdictions; (2) an excise tax on piped natural gas, begun in FY00; and (3) a sales tax on telecommunication services begun in 2001 that replaced the utility franchise tax on local telephone service. Effective July 1, 2014, the general sales tax rate is applied to the sale of electricity and piped natural gas, with each municipality receiving a share of state collections using FY14 amounts as a baseline and any leftover/short funds being distributed pro-rata to municipalities on an ad valorem basis. The sales tax on telecommunication is distributed based on each municipality's past share of the old telephone franchise tax. The FY18 revenue estimate of $29,400,000 is based upon projected levels of revenue from these sources.

North Carolina Beer and Wine Tax

The North Carolina beer and wine tax is a state collected revenue distributed to local governments on the basis of population among all jurisdictions making such sales. While growth was legislatively restored to this revenue source in FY96, real growth has remained very moderate. A budget projection of $2,000,000 is estimated for FY18.

ABC Revenue

The Wake ABC tax revenues are distributed to all units within the county. This distribution occurs on the basis of ad valorem tax valuation. The estimate for FY18 is $1,900,000.

North Carolina Fire Reimbursement

The state reimburses a portion of the cost of providing fire protection to state-owned property. In FY98, the legislature approved an increase from the previous $296,320; FY18 reimbursements are estimated to be $1,010,081.

Payments in Lieu of Taxes

The City budgets payments in lieu of taxes from the Raleigh Housing Authority ($278,000) and the Raleigh Entertainment and Sports Arena Complex ($1,240,307). The total estimated for FY18 is $1,518,307.

Powell Bill

The Powell Bill revenue ($10,615,477) is a distribution of the per gallon state gasoline tax based in part on local state system street mileage and in part on population.

Other Intergovernmental Revenues

The City receives annual revenues from Wake County for the Hazmat, School Resource Officers, EMT, heavy equipment rental tax, Interlocal Agreement Support and from the Federal Government for forfeitures. Those intergovernmental revenues for FY18 are projected at $2,241,016.

C. Sales Tax $98,900,000

The City of Raleigh participates in the county 2 cent local option sales tax as governed by General Statute 105 - Articles 39, 40 & 42. As legislative purposes have dictated changes in sales tax distributions to local governments, efforts to hold municipalities "harmless" pass on additional distributions as a result of the repeal of 1/2 cent of Article 44 sales tax (repealed as of January, 2010 distribution). The distribution of the local sales tax levied is presented in the table below.

Net Distribution Basis (Articles 39, 40, 42 & Hold Harmless)	**Sales Tax Levy**
Arts. 39 & 42 distributed on *Point of Delivery* (Local Economy)	**1 ½ cent**
Art. 40 distributed on Statewide *Per Capita* (Statewide Economy)	**½ cent**
Hold Harmless – (municipal adjustments for ½ cent Art. 44 repeal) adds ~ ¾ cent Art. 40, deducts ~ ¼ cent Art. 39	

Local Option Sales Tax (1 cent: Article 39)

The Local Option Sales tax is distributed to each county on the basis of point of delivery (1 cent point of delivery – local economy) and further distributed on the basis of either the ad valorem tax levy or population within the county, at the option of the Board of County Commissioners. The Wake Commissioners elected the population basis. An estimate for FY18 of $46,000,000 is budgeted.

Supplemental Sales Tax (two taxes of ½ cents: Articles 40 & 42)

For Article 40, the Wake County Commissioners authorized the assessment of the supplemental (half-cent) sales tax beginning July 1, 1984. This half-cent sales tax is collected by the state and remitted to counties and cities on a statewide population basis (1/2 cent per capita – statewide economy).

Article 42, a second half-cent sales tax was levied October, 1986. The basis of this half-cent sales tax is point of delivery (1/2 cent point of delivery – local economy) as of October 1, 2009.

Hold Harmless (for ½ cents Art. 44 repeal)

The municipal "hold harmless" provision accounts for prior legislative changes in local sales tax distributions by passing through additional sales tax to municipalities as a result of the half-cent Art. 44 sales tax repeal. State Department of Revenue uses a formula which redistributes a share of county sales tax among the cities. This redistribution calculates off of Article 39 and 40 allocations.

The "hold harmless" provision is budgeted along with the Supplemental Sales Tax Articles 40 & 42 with an estimate for FY18 of $52,900,000 budgeted.

The following is a chart reflecting amounts of total sales tax received for the last nine years plus current projected. Economic conditions will continue to have an impact on amounts paid.

Fiscal Year	Total Amount Received	% of Change
07-08	70,312,998	4.7%
08-09	62,442,230	(11.2%)
09-10	58,650,643	(6.1%)
10-11	61,775,981	5.3%
11-12	67,827,670	9.8%
12-13	71,115,246	4.8%
13-14	76,003,994	6.9%
14-15	82,864,205	9.0%
15-16	88,837,128	7.2%
16-17 (Projected)	94,468,000	6.3%
17-18 (Projected)	98,900,000	4.7%

D. Licenses **$14,862,800**

Automobile License Tax

The state legislature has authorized an automobile license tax of $30 per vehicle. This tax is expected to generate total collections of $10,152,800 for FY18.

Cablevision Franchise

Deregulation of the cable industry essentially ended the franchise fee and Public Educational Government (PEG) fee structure on December 31, 2006. The addition of new providers in the Raleigh market along with the sales tax fee on cable and video services has increased the allocation of video tax payments to the City. This revenue source will continue to be monitored closely. The projection of the franchise fee is $4,700,000 for FY18.

Other Licenses

The City also collects for taxi licenses. The estimated amount for FY18 is $10,000.

E. Interest on Investments **$2,357,000**

The City invests 100% of its available cash. In recent years, yields have been small on shorter term instruments. In an effort to increase earnings, the City has purchased some longer term instruments. An amount of $2,357,000 is estimated for FY18.

F. Inspection Fees **$18,675,732**

Inspection fees reflect revenues from permitting and inspection services for construction and development activity in Raleigh. The local economy, population trends, permit fee rates and the bank lending environment are all factors which contribute to permitting and inspection. Fee increases are a result of the completed user fee study which realigned fees to cover the costs to provide permitting and inspection services. Our projection for inspection fees is $18,675,732 for FY18.

G. Highway Maintenance Refunds **$1,300,000**

In past years, the State of North Carolina has reimbursed the City for road maintenance work done on state-maintained streets. The work under the agreement in effect during FY18 is done by Transportation. Levels of reimbursement have adjusted in recent years. The annual level of support for FY18 is projected at $1,300,000.

H. Parks and Recreation Revenues **$6,860,950**

The city collects various athletic fees, community center program fees, and other revenues in the General Fund. An estimated total of $6,860,950 is projected for FY18 based on historical trends.

I. Penalty Revenues **$417,975**

The enforcement section in the City's Inspection Department assesses penalties for violations related to housing, construction, zoning, conservation, street and other municipal codes. Only 10% of these revenues are retained by the City for administrative costs, the remaining 90% are required to be remitted to the Wake County Public School system. The estimated remittance is reflected in the expenditure section. An estimated total for penalty revenues of $417,975 is projected for FY18.

J. Miscellaneous Fees and Charges **$6,642,661**

A variety of other revenues are shown within the miscellaneous fees and charges. These include ECC support from Wake County ($2,839,738), proceeds from the safe light program ($895,767), and miscellaneous income ($546,728) and other miscellaneous revenues ($2,360,428). The total estimated for all accounts for FY18 is $6,642,661.

K. Transfer/Reimbursements from Other Funds $9,424,751.

Appropriations include indirect cost transfers from Parking, Solid Waste, Stormwater and other funds.

L. General Fund Balance Appropriation **$17,068,200**

The appropriation from fund balance for FY 18 is $17,068,200 and is comprised of $13,000,000 expected from positive budget variances from FY17 and $393,000 of rollover budgets that were funded in FY17 but will be expended in FY18 and $3,675,200 accumulated fund balance for one-time use. This level is considered available for appropriation in FY18 without adversely affecting the City's fund balance policy objective, necessary in maintaining its AAA/Aaa credit ratings.

M. Special Reserve Appropriation **$651,834**

The appropriation from Special Reserves is $651,834 and represents use of reserved Police Forfeiture funds to fund a conversion of vehicles for the Police Vice Unit, purchase of mobile force fields, replacement of GPS units and matching funds for a DWI grant.

N. Reimbursements from Utility Fund **$10,932,469**

The Utility Fund reimburses the General Fund for direct and indirect charges that are expensed in the General Fund for the Utilities enterprise. These include reimbursement of amounts calculated in the City's indirect cost allocation plan for the Public Utilities Department and water and sewer street cuts. The estimated amount reimbursable in FY18 is $10,932,469.

Total Fund 100 General Fund **$490,608,086**

FUND 110 ECONOMIC DEVELOPMENT FUND

A. Transfers & Other Revenues **$1,288,762**

Transfers from the General Fund and interest income constitute the major funding sources for the Economic Development Fund. A small appropriation from prior revenue is included ($70,000).

Total Fund 110 Economic Development Fund **$1,288,762**

FUND 130 REVOLVING FUND

A. Fees, Sales & Other Misc. Revenues **$5,281,573**

A variety of fees, sales proceeds and other miscellaneous revenues from many of the over 60 “self-funded” activities recorded in this fund provide funding for budgeted programs. The estimated revenues from these sources are $5,281,573 for FY18. While most of the Revolving Fund activities are recreational in nature, others that receive self-supporting fees and sales include community television promotions and art commission activities.

B. Appropriation of Prior Year Revenues **$3,591,341**

Activities and programs budgeted in this fund must have collected revenues before they are allowed to make expenditures. This often results in excess collected revenues and interest income being carried forward for budgeting and use in subsequent periods. The carry forward revenue amount budgeted for FY18 is $3,591,341.

Total Fund 130 Revolving Fund **$8,872,914**

FUND 190 GENERAL DEBT SERVICE FUND

A. Transfers from Other Funds **$71,457,410**

The major sources of revenue for making the FY18 annual debt service payments on obligations of the City is the General Fund transfer ($63,224,653). This transfer is inclusive of property tax dedications for major capital projects - 2¢ (2005 referendum pre-revaluation basis), 1.68¢ (various projects in FY2009 capital improvement plan), 0.91¢ (2011 referendum), 1.02¢ (2013 referendum),1.72¢ (2014 referendum) and 1¢ for Dix Park debt FY2017. Facility fee revenue transfers totaling ($4,776,209) provides support to this fund. Other funds having direct benefit from projects financed with general long-term resources also make annual contributions ($3,456,548) to the debt service fund.

B. Other Revenues **$1,257,695**

Other revenues used to fund the annual debt service program include interest income ($1,257,695).

Total Fund 190 General Debt Service Fund **$72,715,105**

FUND 652 WALNUT CREEK AMPHITHEATRE FUND

A. Amphitheatre Rent **$1,195,807**

Operating lease revenue ($1,195,807) is the major revenue source for this fund.

Total Fund 652 Walnut Creek Amphitheatre Fund **$1,195,807**

FUND 735 - 736 HOUSING DEVELOPMENT FUNDS

A. Transfers from Other Funds **$7,244,019**

An annual transfer is made from the General Fund to support the housing programs in this fund.

B. Other Revenues **$422,155**

Other revenues include various program income generated in the housing program and fund reserves.

Total 735-736 Housing Development Funds **$7,666,174**

TOTAL GENERAL FUND ***$582,346,848***

II. SPECIAL REVENUE FUNDS

FUND 712 Emergency Telephone System Fund

A. Wireless Fees **$2,390,180**

The fund is used to account for Emergency Communication's portion of the state wireless telecommunications tax. These funds are utilized to cover eligible operating and infrastructure cost associated with responding to inbound 9-1-1 calls that are received from a wireless telecommunications device. In 2007 the state law modified the distribution method for 9-1-1 fees. Per the amendment to the City of Raleigh/Wake County 9-1-1 Funding Intergovernmental Agreement, the City now receives 9-1-1 state distributed revenue and is responsible for associated phone line costs.

Total Fund 712 Emergency Telephone System Fund **$2,390,180**

FUND 715 Convention Center Financing Fund

A. Occupancy/Food Taxes **$28,303,846**

The fund is used to account for occupancy and food taxes collected by the County and remitted to the City per an interlocal agreement. These funds are used for the Convention Center facility with the majority of the funding allocated to debt service and capital.

B. Other Revenues **$1,287,500**

Other revenues in the Convention Center Financing Fund include interest income and appropriation of fund reserves.

Total Fund 715 Convention Center Financing Fund **$29,591,346**

FUND 724 Housing Bond Reserve Funds

A. Other Revenues **$ 6,457,000**

Other revenues used to support the Housing Bond reserve fund are bond proceeds ($3,250,000) and appropriation of fund reserves ($3,207,000).

Total Fund 724 Housing Bond Reserve Fund **$ 6,457,000**

FUND 741 - 781 COMMUNITY DEVELOPMENT FUNDS

A. Federal Grants **$ 4,239,581**

Federal grants make up the majority of revenues for the Community Development programs. Funding includes the CDBG Block Grant ($2,891,895), HOME Grants ($1,094,763) and Emergency Shelter Grants ($252,923).

B. Other Revenues **$ 2,028,536**

Other revenues in the Community Development Fund include proceeds from the sale of property ($963,042), program income ($773,700), transfers from other funds ($232,586), and miscellaneous income sources ($59,208).

Total 741-781 Community Development Funds **$6,268,117**

FUND 810 GRANTS FUND

A. Grants and Matching Funds **$1,491,026**

The Grants budget is primarily comprised of Federal grants ($1,137,835), State match ($135,306) and County grants ($104,300).

B. Transfers **$718,368**

Other revenues in the Grants Fund include in kind city contributions and transfers from the General Fund and the Transit funds ($718,368).

Total 810 Grants Fund **$2,209,394**

FUND 811 CAMPO FUND

A. Grants and Matching Funds **$3,373,619**

The Capital Area Metropolitan Planning Organization (CAMPO) budget is primarily comprised of Federal grants ($2,356,998) and matching funds ($866,621).

B. Transfers **$227,628**

Other revenues in the CAMPO Development Fund include transfers from the General Fund and miscellaneous revenues ($227,628).

Total 811 CAMPO Fund **$3,601,247**

TOTAL SPECIAL REVENUE FUNDS ***$50,517,284***

III. GENERAL CAPITAL PROJECT FUNDS

Revenues within the Capital Project Funds primarily include facility fees and other revenues.

A. Facility Fees **$9,226,209**

Estimated street facility fees ($6,630,990) and open space facility fees ($2,595,219) are revenue sources funding a variety of eligible street and parks/greenway projects in the applicable facility fee zones of the city.

B. Other Revenues **$37,768,000**

Other resources budgeted in the capital projects funds include general fund transfers ($25,913,000), other interfund transfers ($7,051,000), appropriations of prior year revenues ($1,506,000), intergovernmental revenues ($1,438,000) and other miscellaneous revenues ($1,860,000).

TOTAL GENERAL CAPITAL PROJECT FUNDS ***$46,994,209***

IV. ENTERPRISE FUNDS

FUND 310 UTILITY OPERATING FUND

A. Utility Sales **$219,953,901**

The primary revenues from sales of water and wastewater service are projected with some growth over FY17 expected results as well as adherence to sufficiency model rates. Water and sewer rate adjustments in line with prior utility advisory task force recommendations are proposed for resource requirements of ongoing operations, capital maintenance and infrastructure for utility services. Revenues also include sales related to current municipal

contracts with area local governments, regional mergers and a nutrient reduction fee used to fund debt service and utility capital projects.

B. Other Revenues **$17,250,646**

The City also projects other non-operating revenues such as interest income ($2,232,522), indirect cost reimbursements ($2,518,124), and prior year revenue appropriation ($12,500,000).

Total Fund 310 Utility Operating Fund **$237,204,547**

FUND 311 - 313 UTILITY INFRASTRUCTURE FUNDS

A. Utility Sales **$19,402,000**

These new funds are established to help fund replacement of aging infrastructure within the Water Distribution and Waste Water Systems. The Infrastructure Replacement Charges will be billed monthly and are based on each individual meter size. One fund accounts for monthly billed water infrastructure fees ($4,500,000), a second accounts for sewer/reuse infrastructure fees ($12,652,000) and a third accounts for watershed protection agreement revenue ($2,250,000). Amounts collected in these funds will be transferred to support infrastructure replacement capital projects.

Total Fund 311-313 Utility Infrastructure Fund **$19,402,000**

FUND 315 UTILITY DEBT SERVICE FUND

A. Transfers from Other Funds **$62,737,434**

The major revenue source for the utility debt service program for FY18 is the annual transfer from the Public Utilities Fund ($62,000,000). Other revenues include assessments ($585,000) and interest income ($152,434).

Total Fund 315 Utility Debt Service Fund **$62,737,434**

FUND 360 SOLID WASTE OPERATING FUND

A. Residential Solid Waste Fees **$25,478,082**

The FY18 solid waste refuse fee increments $0.75 to $12.95 per month ($19,293,608). In addition, a monthly residential recycling fee of $2.60 is charged ($6,184,474) for a combined monthly fee of $15.55 per month.

B. Transfers from Other Funds **$6,400,000**

Appropriations from the General Fund provide funding for the balance of the Solid Waste Services Operating Funds after residential fee revenue and other solid waste revenues.

C. Other Revenues **$5,400,189**

Other solid waste revenue accounts are appropriation from prior year ($1,996,260), county landfill partnership rebates ($1,873,054), yard waste center revenues ($400,000) and revenue and fees from other miscellaneous services ($1,130,875).

Total Fund 360 Solid Waste Operating Fund **$37,278,271**

FUND 362 SOLID WASTE DEBT SERVICE FUND

A. Transfers from Other Funds **$1,931,247**

The major revenue source for the solid waste debt service program for FY18 is the transfer from the Solid Waste Operating Fund.

Total Fund 362 Solid Waste Debt Service Fund **$1,931,247**

FUND 410 PUBLIC TRANSIT FUND

A. Transit Revenues **$8,945,846**

Estimated fare box and contracted route revenues ($5,516,598) and passenger ART ticket purchases ($790,328) constitute 17% of budgeted operating revenue for the two programs in FY18. The Wake Transit plan revenue ($2,638,920) accounts for an additional 8%.

B. Grants **$3,527,581**

Federal grant funding totals $900,000 for FY18. State grant funding ($2,627,581) constitutes 8.7% of funded transit operating activities for FY18.

C. Transfers from Other Funds **$19,535,653**

Appropriations from the General Fund provide funding for the balance of the transit operating program and ART program after passenger revenues, state funding and miscellaneous receipts.

D. Other Revenues **$905,000**

Several revenue sources including advertising revenues ($200,000), prior year revenues available for appropriation ($700,000) and other miscellaneous receipts ($5,000) provide supplemental funding for the transit operation in FY18.

Total Fund 410 Public Transit Fund **$32,914,080**

FUND 442 PARKING FACILITIES OPERATING FUND

A. Parking Fees **$15,373,173**

Parking fees at city-owned parking facilities are estimated at $11,779,970 for FY18. The amounts are based upon parking fee rate schedules and terms of the combined parking management contract. Additional revenues are expected from on-street parking meters ($1,467,518) and parking violation penalties ($2,125,685).

B. Other Revenues **$1,338,980**

Other revenues of the parking facilities fund for FY18 include prior year parking revenues ($1,035,158) and other miscellaneous sources ($303,822).

Total Fund 442 Parking Facilities **$16,712,153**

FUND 444 PARKING DEBT SERVICE FUND

A. Transfers from Other Funds **$5,644,307**

The major revenue source for the parking debt service program for FY18 is the annual transfer from the Parking Facilities Fund.

B. Other Revenues **$910,000**

Other funding for parking debt service includes prior year revenue ($900,000) and interest ($10,000).

Total Fund 444 Parking Debt Service Fund **$6,554,307**

FUND 460 STORMWATER OPERATING FUND

A. Fees **$23,150,004**

The City began collecting fees for stormwater services in the spring of 2004, and the current fee of $5.00 per month for each single-family equivalent unit (SFEU) remains unchanged in FY18. The total revenues generated from the fees in FY18 are estimated at $23,150,004.

B. Other Revenues **$2,713,733**

Miscellaneous resources such as prior year revenue ($2,244,896) and soil erosion control fees ($279,116) make up the other revenues for the Fund.

Total Fund 460 Stormwater Operating Fund **$25,863,737**

FUND 642 CONVENTION CENTER OPERATIONS FUND

A. Convention Center Fees and Charges **$12,758,513**

A variety of fees and charges associated with the revenue generating facilities of the convention center, performing arts center and amphitheater are used to recover a major portion of the expenses incurred by the various revenue producing operations. Such fees, estimated at $12,758,513 for FY18 include sources such as facility rental fees, staff services, and box office services.

B. Transfers from Other Funds **$5,205,110**

Most of the transfers are comprised of annual appropriations from the General Fund ($1,973,875) and the Convention Center Financing Fund ($3,231,235).

C. Interlocal Agreement Support **$1,000,000**

An annual distribution from the Hotel/Motel tax is provided to the City by Wake County.

Total Fund 642 Convention Center Operations Fund **$18,963,623**

FUND 644 CONVENTION CENTER DEBT SERVICE FUND

A. Other Revenues **$20,420,072**

This fund was established to segregate the debt service associated with the City's Convention Center. Revenues to fund the debt service program include transfers from other funds ($19,473,500) and prior year revenues ($946,572).

Total Fund 644 Convention Center Debt Service Fund **$20,420,072**

TOTAL ENTERPISE OPERATING FUNDS ***$479,981,471***

V. ENTERPRISE CAPITAL PROJECT FUNDS

Revenues within the enterprise capital project funds are primarily interfund transfers from respective enterprise operating funds.

A. Transfers from Other Funds **$89,651,000**

Capital transfers from enterprise operating and special revenue funds are as follows: from Public Utilities ($74,502,000), from Stormwater ($9,107,000) and from other enterprise and special revenue funds ($6,042,000).

B. Intergovernmental Revenues **$17,290,000**

Federal grants ($9,926,000), matching state funds ($224,000), and Wake Transit Fund revenues ($7,140,000) support the public transit capital project portfolio.

C. Other Revenues **$393,000**

Additional resources budgeted within the enterprise project funds are prior year revenues available for appropriation ($225,000) and other miscellaneous revenues ($168,000).

TOTAL ENTERPRISE CAPITAL PROJECT FUNDS ***$107,334,000***

TOTAL ALL FUNDS **$1,267,173,812**

TOTAL ALL FUNDS (NET OF INTERFUND TRANSFERS) **$919,110,205**

CITY OF RALEIGH

NORTH CAROLINA

City Council

Department Overview

The City Council is Raleigh's governing body, consisting of eight citizens elected to serve two-year terms. Three of the members are elected by the entire city, including the Mayor, and the other five members are elected by districts. The Mayor, a member of the Council, is the presiding officer.

The City of Raleigh has operated under the council-manager form of government since 1947. The City Manager is responsible for the day-to-day operations of the city. The City Council sets city policy, enacts ordinances as required by law, and adopts all public service programs to maintain an orderly, healthy, and safe environment for Raleigh citizens. The Council appoints members to city boards, commissions, and committees, approves certain licenses and permits, adopts the annual budget and sets the tax rate. The City Council also appoints and removes the City Manager, City Clerk, and City Attorney.

Additional information regarding the City Council may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at Louis.Buonpane@raleighnc.gov.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
City Council	8	8	8	8	0
TOTAL	**8**	**8**	**8**	**8**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	126,487	141,095	143,441	143,441	0.0%
Employee Benefits	51,448	70,975	89,859	93,924	4.5%
Operating Expenditures	88,538	77,968	146,833	146,833	0.0%
Capital Equipment	500	10,786	27,500	27,500	0.0%
TOTAL	**$266,973**	**$300,824**	**$407,633**	**$411,698**	**1.0%**

City Clerk

Department Overview

The City Clerk's Office prepares and maintains an accurate and permanent record of all City Council proceedings, as well as meetings of each Council committee. The Clerk's Office acts as the custodian of all legal documents relating to the City, prepares and publishes ordinances and resolutions, maintains and updates the City Code, provides clerical and administrative support to Council committees, boards and commissions, and provides information and research assistance to staff and the public on all aspects of City laws and Council actions.

Additional information regarding the City Clerk's Office may be obtained by contacting Gail Smith, City Clerk at (919) 996-3040 or via email at Gail.Smith@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
City Clerk	5	5	6	6	0
TOTAL	**5**	**5**	**6**	**6**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	295,006	297,732	387,499	399,693	3.1%
Employee Benefits	73,229	70,175	110,929	114,554	3.3%
Operating Expenditures	67,641	94,600	126,397	126,075	(0.3%)
Capital Equipment	0	0	2,000	2,000	0.0%
TOTAL	**$435,876**	**$462,507**	**$626,825**	**$642,322**	**2.5%**

City Attorney

Department Overview

The City Attorney and staff advise the City Council and City administration on the legal aspects of City activities. The City Attorney's Office administers the City's legal program, represents and advocates the City's legal interest, prepares court documents, ordinances, legislation and other legal memoranda, and provides legal information to the public, the media, City staff and other governmental entities. Additional information regarding the City Attorney's Office may be obtained by contacting Thomas McCormick, City Attorney, at (919) 996-6560 or Tom.Mccormick@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

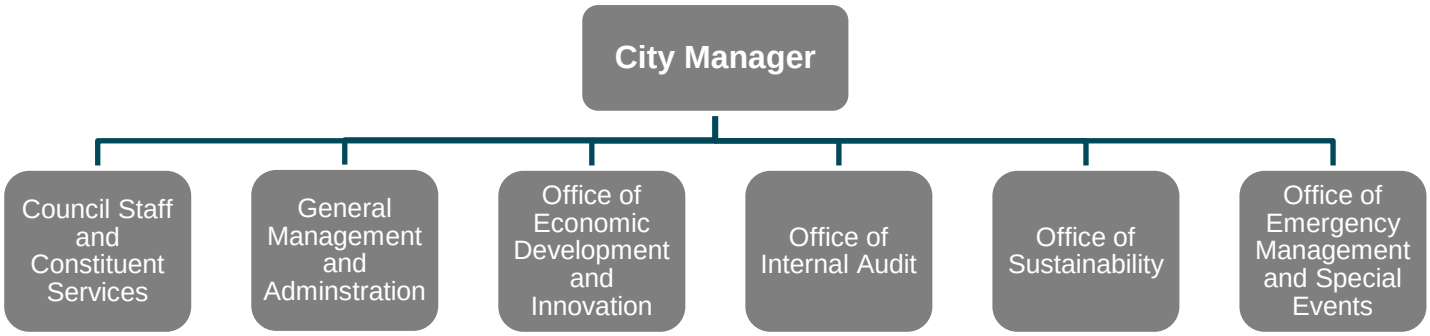
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY 17 to FY 18**
City Attorney	21	22	22	22	0
TOTAL	**21**	**22**	**22**	**22**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,072,872	2,216,573	2,394,403	2,448,223	2.2%
Employee Benefits	530,393	574,730	623,336	638,943	2.5%
Operating Expenditures	264,413	315,823	407,718	407,032	(0.2%)
Capital Equipment	10,001	14,861	14,745	14,745	0.0%
Capital Project Expense	0	23,837	0	0	0.0%
TOTAL	**$2,877,679**	**$3,145,824**	**$3,440,202**	**$3,508,943**	**2.0%**

City Manager’s Office

Mission

To build an organization in which control gives way to empowerment, direction gives way to participation and routine gives way to creativity.



Department Overview

The City Manager's Office is the organizational and administrative epicenter of the city organization. In addition to coordinating and overseeing the activities of all city departments, the City Manager's Office also provides direct staff assistance to the City Council and Council committees, leads the financial and budget management processes for the city and directs the city's efforts to plan for the future.

The City Manager’s Office includes the Office of Emergency Management and Special Events, Office of Economic Development and Innovation, Office of Internal Audit and Office of Sustainability. Much of the city's interaction with outside organizations, including federal, state, and local government relations and initiatives, local colleges and universities, and numerous external nonprofit agencies, is coordinated through the City Manager's Office.

Additional information regarding the City Manager’s Office may be obtained by contacting Louis M. Buonpane, Chief of Staff, at (919) 996-3070 or via email at Louis.Buonpane@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- The FY18 Budget transfers subscription costs for the new automated city council agenda software system to the Information Technology Department ($17,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
City Manager's Office	15	16	15	15	0
TOTAL	**15**	**16**	**15**	**15**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,409,799	1,570,904	1,472,495	1,541,348	4.7%
Employee Benefits	371,884	417,710	435,127	440,305	1.2%
Operating Expenditures	366,475	257,557	410,062	402,921	(1.7%)
TOTAL	**$2,148,158**	**$2,246,171**	**$2,317,684**	**$2,384,574**	**2.9%**

Office of Economic Development and Innovation

Mission

The City of Raleigh Office of Economic Development & Innovation functions as the primary economic development agency for the City to assure continued growth and investment in Raleigh. The office's focus is on business retention, business recruitment, marketing/public relations, product development and workforce development.

Department Overview

The Office of Economic Development & Innovation works to maintain and grow a diverse economy, supporting large and small business and providing employment opportunities for all citizens.

The office's economic development efforts are focused in three areas: innovation, business recruitment and existing industry support. The office works to support and sustain Raleigh's startup and small business culture by connecting businesses with community resources and each other. This program also provides an entry point for innovative ideas, working with internal and external partners to develop and implement solutions to community challenges, and leveraging our entrepreneurial culture to solve problems.

By supporting and growing businesses that already call Raleigh home, the existing industry program ensures the city remains a good place to do business. Marketing and promoting Raleigh to new talent and businesses across the country provides opportunities to attract new economic opportunities to the City.

Additional information regarding the Office of Economic Development & Innovation may be obtained by contacting Jim Greene, Assistant City Manager, at (919) 996-4651 or via e-mail at Jim.Greene@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- Operating dollars were moved to Housing and Neighborhoods' budget for the Minority & Women-owned Business Enterprise (MWBE) Program. This change allows the expenses associated with this program to align with the MWBE coordinator, which is also budgeted within the Housing and Neighborhoods Department ($12,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Office of Economic Development and Innovation	6	6	6	7	1
TOTAL	**6**	**6**	**6**	**7**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	409,889	404,529	405,747	509,861	20.4%
Employee Benefits	102,013	103,310	116,937	139,169	16.0%
Operating Expenditures	42,545	46,050	104,892	94,269	(11.3%)
TOTAL	**$554,447**	**$553,889**	**$627,576**	**$743,299**	**18.4%**

Key Initiatives

- Continue to develop, refine and obtain Council approval for policies and programs as part of the economic development tool kit, including the proposed Business Up-fit Grant. This grant program is funded in the five-year Capital Improvement Program at $500,000 annually. *(Economic Development & Innovation, Objective 3)*
- Host industry cluster roundtable meetings to promote collaboration on economic development opportunities. *(Economic Development & Innovation, Objective 2)*
- Pursue joint ventures with North Carolina State University, HQ Raleigh and other partners to support innovation and provide opportunities for startup growth and development. *(Economic Development & Innovation, Objective 2)*
- Promote the City at key events across the country with a focus on attracting workforce and recruiting businesses in key industry sectors including manufacturing, information technology, biotechnology and pharmaceuticals, design and creative industries, and financial services.
- Increase the number of individuals and businesses that connect to qualified workers, available jobs, apprenticeships, on-the-job training and workforce development programs that are available through City programs, private sector, educational institutions and not-for-profit entities.

Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Cluster meetings attended	N/A	N/A	N/A	10
Business attraction events made	N/A	N/A	N/A	5
Business attraction visits made	N/A	N/A	N/A	50
Targeted industry tradeshows attended	N/A	N/A	N/A	5
New jobs created by new businesses utilizing ED policies/tools	N/A	N/A	N/A	300
New jobs created by existing businesses utilizing ED policies/tools	N/A	N/A	N/A	100

Economic Development Fund

Overview

The Economic Development Fund provides support for economic development activities that benefit Raleigh. In addition to general fund support, interlocal funds pass through this fund for City/County-approved projects including the Saint Augustine's University Stadium project.

The budget continues funding for the economic development initiatives of Greater Raleigh Chamber of Commerce and the Triangle J Council of Governments. Also funded are economic incentives for downtown employment efforts by Red Hat and tax base increases associated with Green Square. The City continues to support economic development partner agencies in downtown Raleigh, the Hillsborough Street business district, and southeast Raleigh. Raleigh-based nonprofit partners are also supported through free access to a web-based grant locator service.

Additional information regarding the Economic Development Fund may be obtained by contacting Jim Greene, Assistant City Manager, at (919) 996-4651 or via e-mail at Jim.Greene@raleighnc.gov.

Budget Highlights

- The FY18 budget moves the Innovation Fund, including the annual unspent balance, to the General Public Improvement (GPI) capital element.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
	2014-15	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
INCENTIVE GRANTS					
Citrix Economic Incentive	0	100,000	80,000	70,000	(12.5%)
PNC Arena Economic Incentives	150,000	150,000	150,000	150,000	0.0%
Green Square Economic Incentive	0	118,575	120,000	140,000	16.7%
Red Hat Incentive Grant	164,190	149,917	150,000	135,000	(10.0%)
INTERLOCAL FUNDING					
Green Square Interlocal Funding	0	894,644	0	0	
St Aug Stadium Interlocal Funding	0	300,000	100,000	100,000	0.0%
DUES					
RDU Airport Authority	12,500	12,500	12,500	12,500	0.0%
Triangle J COG	121,120	122,585	125,000	125,000	0.0%
Innovation Fund	30,000	25,000	270,000	0	(100.0%)
Event Sponsorships	0	0	30,000	30,000	0.0%
OTHER					
Grant Locator Service	2,990	0	3,500	3,500	0.0%
To Sidewalk Fund	27,500	0	0	0	
Contractual Services	32,791	0	0	0	
To Miscellaneous Capital Projects Fund	0	0	0	70,000	
OTHER OUTSIDE AGENCIES	511,078	548,244	505,792	$452,762	(10.5%)
TOTAL	**$1,052,169**	**$2,421,465**	**$1,546,792**	**$1,288,762**	**(16.7%)**

Office of Emergency Management and Special Events

Mission

The Office of Emergency Management and Special Events provides leadership and coordination on affairs that cross traditional organizational boundaries. The guidance encourages a collaborative approach to special event planning, disaster response and the execution of unique projects and programs.

Department Overview

The Office of Emergency Management and Special Events is one of four independent offices organizationally housed within the City Manager's Office with cross-departmental responsibilities. Primary responsibilities include providing leadership for the City in disaster preparedness and response, coordination of inter-departmental event management, and project management for high consequence initiatives.

Additional information regarding the Office of Emergency Management and Special Events may be obtained by contacting Derrick Remer, Emergency Management and Special Events Manager, at (919) 996-2200 or via email at Derrick.Remer@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Office of Emergency Management and Special Events	3	4	5	5	0
TOTAL	**3**	**4**	**5**	**5**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	138,976	181,332	246,708	278,005	12.7%
Employee Benefits	44,932	57,619	85,504	89,583	4.8%
Operating Expenditures	9,860	30,668	48,397	49,254	1.8%
Capital Equipment	0	2,775	3,500	3,500	0.0%
TOTAL	**$193,768**	**$272,394**	**$384,109**	**$420,342**	**9.4%**

Key Initiatives

- Streamline emergency and special event information sharing and coordination within City departments and partner agencies that actively play a role or otherwise may be impacted in some aspect by an event or its associated road closures. Coordination occurs with various staff within Police, Fire, Parks, Recreation and Cultural Resources, Public Utilities, Transportation, Solid Waste, and Wake County EMS on a regular basis. (*Safe, Vibrant & Healthy Community Objective 1; Organizational Excellence Objective 2*)
- Address community vibrancy opportunities such as outdoor amplified noise and outdoor dining in a prescribed manner as they appear. As the City continues to grow, policies will evolve to meet the changing needs of the community. (*Safe, Vibrant & Healthy Community Objectives 1 and 3)*
- Develop emergency response plans and evaluate critical resources for special events, marches and other high-profile incidents. *(Safe, Vibrant & Healthy Community Objective 1)*

- Work interdepartmentally on the evaluation and implementation of a new event management system. The new system will streamline the permitting process and associated financial management through the replacement of outdated and inefficient computer programs. Initial implementation is expected in the second quarter of FY18 to coincide with the end of life of the CLASS system utilized by Parks, Recreation and Cultural Resources (*Organizational Excellence Objective 3*)
- Work with the Information Technology Department to improve communication among other city departments, event coordinators, and citizens specifically as it relates to special events. Examples include communication about special event details to the public via an online GIS map system, allowing easy up-to-the-minute visual access to road closure information.
- Update the City of Raleigh Special Event Policy to be approved by City Council with the goal of increasing clarification and providing consistent application requirements for all event organizers. (*Organizational Excellence Objective 1*)

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
Hazard Mitigation	**2014-15**	**2015-16**	**2016-17**	**2017-18**
Special Events coordinated with COR Event Manager onsite	123	130	154	166
Events managed at the Central Communication Center	N/A	N/A	9	10
Special Events				
Number of events	345	341	365	377
Overall event attendance	1,246,415	1,090,599	1,200,000	1,250,000

Office of Internal Audit

Mission

The Office of Internal Audit provides independent, objective assurance and consulting activities designed to add value and improve City operations. Internal Audit brings a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Department Overview

Internal Audit conducts audits of City departments, divisions and programs. Additional information regarding the Office of Internal Audit may be obtained by contacting Martin Petherbridge, Internal Audit Manager, at (919) 996-3162 or via email at Martin.Petherbridge@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Office of Internal Audit	4	4	4	4	0
TOTAL	**4**	**4**	**4**	**4**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	241,795	300,173	319,717	331,277	3.6%
Employee Benefits	65,331	78,489	87,525	94,507	8.0%
Operating Expenditures	127,439	15,033	121,630	120,978	(0.5%)
TOTAL	**$434,565**	**$393,694**	**$528,871**	**$546,762**	**3.4%**

Key Initiatives

- Revisit the process utilized to develop the audit plan to ensure audits selected cover risks that are critical to the City.
- Identify opportunities to align audits with citywide strategic plan objectives.
- Create a stakeholder survey tool to assess how audit effectiveness can be improved through internal feedback.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Number of audits performed	7	6	6	7
Number of follow-ups performed on prior audit recommendations	N/A	2	20	20

Office of Sustainability

Mission

The Office of Sustainability works to save resources and create efficiencies, through testing new technologies and encouraging new ways of thinking that positively impact the environment, our local economy and all who live, work and play in Raleigh. The innovative leadership will make Raleigh a resilient city, better positioned to manage inevitable natural, social and economic challenges.

Department Overview

The Office of Sustainability is uniquely positioned in the City Manager's Office to work collaboratively with all City departments to prioritize sustainability at an individual, organizational and community-wide level that is critical to retain the city's recognized national leadership in this area.

Additional information regarding the Office of Sustainability may be obtained by contacting Megan Anderson, Sustainability Manager, at (919) 996-4658 or via email at Megan.Anderson@raleighnc.gov.

Budget Highlights

- The Office of Sustainability continues to streamline data collection processes, analyze data for electricity use in City facilities and work with internal teams to identify behavior change and technology solutions to reduce the City's electricity consumption. The adopted budget converts a part-time position into a full-time Sustainability Analyst, using existing operating funds within the office budget to support these efforts.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Office of Sustainability	5	4	4	5	1
TOTAL	**5**	**5**	**4**	**5**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	405,640	340,561	382,416	351,107	(8.2%)
Employee Benefits	97,120	85,373	83,922	105,804	26.1%
Operating Expenditures	27,495	74,298	108,883	105,063	(3.5%)
TOTAL	**$530,255**	**$500,232**	**$575,221**	**$561,975**	**(2.3%)**

Key Initiatives

- Develop strategies for community resilience, to continue to provide services and infrastructure when experiencing acute and long term stressors such as demographic shifts, explosive population growth, and fluctuations from severe flooding and drought. Strategies include a Triangle Regional Resiliency Assessment to prioritize and map the community's assets and enhance the Hazard Mitigation Plans to address long term community resilience and meet goals set in the City of Raleigh's Strategic Plan. Raleigh's vulnerable infrastructure should be addressed as part of this process. Resilient communities are defined as those that have the ability to bounce back from acute disasters or long-term stressors by actively influencing and preparing for economic, social and environmental change. (*Organizational Excellence 1, Growth and Natural Resources 3, Safe, Vibrant and Healthy& Community 4)*

- Continue to develop environmental stewardship opportunities ranging from pollinator habitats to waste reduction and diversion and increasing recycling opportunities in Raleigh. Support the work plan of the Environmental Advisory Board, including successfully executing their annual Environmental Awards celebration. (*Growth and Natural Resources Objective 3; Safe, Vibrant & Healthy Communities Objective 4)*
- Continue to implement and update A Roadmap to Raleigh's Energy Future plan in collaboration with cross departmental work teams and community partners. (*Growth and Natural Resources Objective 3)*
- Serve as the clearinghouse for pilot projects, new technologies, smart city applications, innovative solutions and the newly created iDEA RALEIGH program and iTeam work. Through community engagement, collaboration and by serving as a resource, the Office will encourage practices that make Raleigh a more sustainable city.(*Economic Development and Innovation Objective 2; Growth and Natural Resources Objectives 1 and 3; Transportation and Transit Objective 4)*
- Evaluate steps to address Sustainable Procurement initiatives in partnership with the Finance Department.
- Serve as a resource for comprehensive food systems thinking and development for the Raleigh community. (*Growth and Natural Resources Objectives 3 and 4; Safe, Vibrant & Healthy Communities Objective 4)*

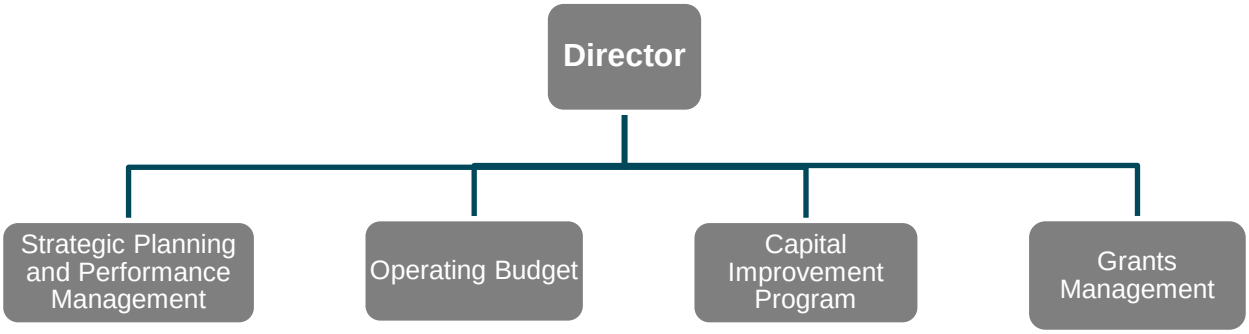
Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Sustainable Raleigh & Environmental Advisory Board subscribers	2,390	3,732	4,200	4,700
Web traffic: Sustainable Raleigh landing page	3079	3,235	3,408	3,600
Web traffic: Sustainable Raleigh blog	NA	322	972	1,000
@ SustainableRal* Twitter followers (updated from @RaleighGoGreen in spring of 2016)	4,623	5,200	5,580	6,000

Budget and Management Services

Mission

The Budget and Management Services Department ensures effective and efficient allocation of city resources to enable the City Council, City manager and City departments to provide quality public services. The department is responsible for the development and oversight of the City's annual operating budget, five-year capital improvement program, strategic plan and performance measurement. The department also performs targeted program evaluations and management analyses.



Department Overview

The Budget and Management Services Department (BMS) is a direct arm of the City Manager's Office and provides budgeting and other management services in support of the larger City organization.

Additional information regarding the Budget and Management Services Department may be obtained by contacting Mary Vigue, Budget and Management Services Director, at (919) 996-4273 or via email at Mary.Vigue@raleighnc.gov

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16***	**2016-17**	**2017-18**	**FY17 to FY18**
Budget & Management Services	18	12	12	12	0
TOTAL	**18**	**12**	**12**	**12**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,241,601	855,140	1,019,896	1,015,925	(0.4%)
Employee Benefits	321,214	209,144	258,781	267,696	3.4%
Operating Expenditures	112,685	202,966	247,550	248,492	0.4%
Special Programs and Projects	5,080	4,103	0	0	0.0%
Capital Equipment	0	0	0	0	0.0%
TOTAL	**$1,680,580**	**$1,271,354**	**$1,526,227**	**$1,532,112**	**0.4%**

*In FY16, the Real Estate Division moved from Budget and Management Services to the City Planning Department.

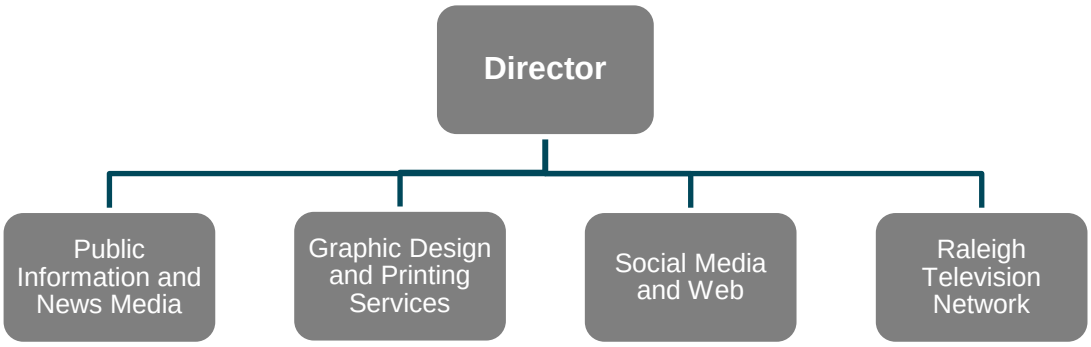
Key Initiatives

- Lead the City's performance measurement development effort. BMS will work with strategic plan core teams and other City staff to refine performance measures, implement data collection systems where needed and organize performance information in a manner useful for decision-making. *(Organizational Excellence, Objective 1)*
- Implement a public data visualization tool for the City's Strategic Plan initiatives and performance measures to bolster the City's commitment to transparency and accountability.
- Adopt lessons learned from capital project matrix review and consider permanent changes to the capital budgeting process. The review identified opportunities for cross-departmental coordination, promoting consistency with citywide plans, identifying sustainability and customer service improvements, and enhancing internal and external partnerships. *(Growth & Natural Resources, Objective 3)*
- To ensure City compliance with the 2014 Federal Uniform Grant Guidance and grant contractual requirements, BMS will work with the Finance Department to provide additional training opportunities for key City grant program contacts. Continued compliance is essential for the City to remain eligible for federal funding.

Communications

Mission

The Communications Department provides innovative and creative communications solutions to promote the City's core services, initiatives and mission.



Department Overview

The Communications Department serves as the City's media liaison, facilitating media conferences, fielding direct media inquiries and populating the City's website, intranet site and social media platforms. The department produces shows, such as the Oak City music series, and stand-alone programming on Raleigh Television Network (RTN).

The Communications Department includes the Print Services Division, which is responsible for on-site design and purchasing of printing services. The department also manages the City's mail and delivery services in an effort to realize greater efficiencies and economies of scale.

Additional information regarding the Communications Department may be obtained by contacting Damien Graham, Communications Director, at (919) 996-3002 or via email at Damien.Graham@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- Adds one-time funds to begin phased implementation of branding study recommendations, including production of banners for all building entrances, marketing materials and vehicle signs ($60,000).
- Includes funds to provide closed-captioning services for municipal meetings ($80,000).
- The reduction in operating expenditures reflects the elimination of one-time funds for the branding study (-$250,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Public Affairs	12	14	18	18	0
Raleigh Television Network (RTN)	8	8	9	9	0
TOTAL	**20**	**22**	**27**	**27**	**0**
DIRECT EXPENDITURES BY DIVISION					
Public Affairs	1,064,402	1,144,352	2,029,404	1,815,957	(10.5%)
Raleigh Television Network (RTN)	647,244	711,927	857,652	1,110,010	29.4%
TOTAL	**$1,711,646**	**$1,856,279**	**$2,887,056**	**$2,925,967**	**1.3%**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,137,841	1,261,418	1,704,838	1,846,203	8.3%
Employee Benefits	331,748	360,423	529,329	537,882	1.6%
Operating Expenditures	219,048	196,545	640,689	534,068	(16.6%)
Special Programs and Projects	885	0	200	200	0.0%
Capital Equipment	22,124	37,893	12,000	7,614	(36.6%)
TOTAL	**$1,711,646**	**$1,856,279**	**$2,887,056**	**$2,925,967**	**1.3%**

Key Initiatives

- Following adoption of a new City logo and graphic style guide, staff will work with departments to implement new logo options into uniforms, signage, business cards, brochures, etc. *(Organizational Excellence, Objective 4)*
- Implement the new Storefront software, which will streamline the printing process and provide consistency to City print materials through pre-designed templates that reflect the new city brand.
- Collaborate with the Information Technology Department to redesign the city's website. Communications will also work with departments to improve the user experience, reduce expired content and promote citizen engagement. *(Organizational Excellence, Objective 1)*
- Work with departments to develop and implement communication strategies for events, such as the grand opening of the Moore Square Transit Center and ongoing engagements at Dororthea Dix Park.
- Implement a citywide crisis communication plan. *(Organizational Excellence, Objective 1)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
RTN Government meetings	112	100	124	175
RTN Staff produced programs	100	75	150	160

Finance

Mission

To demonstrate excellence in our financial services to the city organization and our customers through a commitment to continuously improving within our philosophy of "People Helping People."

Department Overview

The Finance Department provides support services for City Council, city management, departments and Raleigh citizens. Services provided include treasury, accounting and financial reporting, procurement, payroll, revenue management, and risk management. The Finance Department ensures the integrity and accuracy of the city's financial transactions in accordance with applicable accounting standards, city ordinances, state statutes, federal laws.

Additional information regarding the Finance Department may be obtained by contacting Allison Bradsher, Chief Financial Officer, at (919) 996-4970 or via email at Allison.Bradsher@raleighnc.gov.

Budget Highlights

- Reclassified a vacant position to a Policy and Procedures Administrator, which will help establish a governance structure for maintaining organizational policies and procedures.
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Accounting & Financial Reporting	20	21	20	20	0
Finance Administration	3	3	4	5	1
Payroll	5	5	5	5	0
Procurement	7	7	11	11	0
Revenue	16	15	15	14	(1)
Treasury Services	5	4	4	4	0
TOTAL	**56**	**55**	**59**	**59**	**0**
DIRECT EXPENDITURES BY DIVISION					
Accounting & Financial Reporting	1,802,226	2,006,819	1,979,430	2,030,750	2.6%
Finance Administration	527,576	656,419	639,558	751,937	17.6%
Finance Internal Audit Office	2,275	0	0	0	
Payroll	466,265	468,175	505,402	527,980	4.5%
Procurement	610,230	743,283	1,028,535	1,027,822	(0.1%)
Revenue	1,293,492	1,089,086	1,293,086	1,271,364	(1.7%)
Treasury Services	372,181	377,402	530,419	553,051	4.3%
TOTAL	**$5,074,245**	**$5,341,184**	**$5,976,429**	**$6,162,904**	**3.1%**
DIRECT EXPENDITURES BY TYPE					
Personnel	3,462,995	3,707,443	4,073,875	4,203,952	3.2%
Employee Benefits	894,763	944,385	1,185,790	1,247,850	5.2%
Operating Expenditures	705,649	635,182	715,964	706,607	(1.3%)
Capital Equipment	10,838	54,173	800	4,495	461.9%
TOTAL	**$5,074,245**	**$5,341,184**	**$5,976,429**	**$6,162,904**	**3.1%**

Key Initiatives

- Maintain city's AAA general obligation bond rating and revenue bond rating from all three rating agencies.
- Complete FY17 Comprehensive Annual Financial Report (CAFR) with an unqualified opinion from the independent auditors and submit FY17 CAFR to Government Finance Officer Association (GFOA) for consideration of the GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Ongoing monitoring and tracking of financial results to be provided to Parks, Recreation and Cultural Resources and Development Services for completed user fee studies to ensure compliance with objectives in adopted user fee policies.
- Continued Finance personnel participation and leadership in various city-wide committees, working groups and Strategic Plan work efforts, to include the Transit Planning Advisory Committee (TPAC) Budget and Finance committee to support countywide and GoRaleigh budget development, financial reporting, long-term modeling and nonsupplant recommendations.
- Communicate, review and implement Procurement Study recommendations surrounding procurement organizational structure, roles and responsibilities, and internal control documentation.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
General Obligation Bond Rating (Goal: AAA)	AAA	AAA	AAA	AAA
Utility Revenue Bond Rating (Goal: AAA)	AAA/Aa1	AAA	AAA	AAA
Obtain unqualified audit opinion	✓	✓	✓	✓
GFOA Certification for CAFR	✓	✓	✓	✓
GFOA Certification for PAFR	✓	✓	✓	✓
Vendor Invoices	74,506	73,014	72,500	72,000
Revenue Payments	1,793,967	1,831,027	1,840,471	1,858,882
Accounts Receivable	1,954	2,871	3,200	4,000
Service Contracts	1,650	1,533	1,592	1,563
Purchase Orders	14,531	15,494	15,218	15,356

Risk Management Fund

Department Overview

The Risk Management program provides risk management services to protect the City's interest with respect to property and general liability exposures, as well as its workers compensation program. Although funded within the Risk Management Fund organizationally, the personnel in this office fall within the Finance and Human Resources Departments. Workers' compensation claim costs are allocated to departments based upon actuarial claims cost projections and payroll cost projections. Property insurance premiums are allocated to departments responsible for the property based upon the insured values of the properties, as determined by appraisal. General liability and auto liability costs are allocated within individual departments based upon claims experience and actuarial claims cost projections.

Additional information regarding the Risk Management program may be obtained by contacting Robin Rose, Assistant Financial Officer at (919) 996-4960 or via email at Robin.Rose@raleighnc.gov.

Budget Highlights

- Shifts two positions, related benefits, and operating costs associated with the Workers' Compensation Program to Human Resources with the budget remaining in the Risk Management Fund ($5M).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- In accordance with the Risk Management Fund Balance Policy, any fund balance in excess of the minimum required amounts is annually refunded back to paying departments in the subsequent year's budget. In FY18, there was no excess fund balance available to be applied for a refund and thus the interfund transfers budget was lowered ($5.2M).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Risk Management	5	6	6	4	(2)
HR – Workers Comp	0	0	0	2	2
TOTAL	**5**	**6**	**6**	**6**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	290,404	295,332	354,108	394,506	11.4%
Employee Benefits	116,161	104,840	135,961	120,380	(11.5%)
Operating Expenditures	308,280	346,293	522,300	520,724	(0.3%)
Special Programs and Projects	5,787,598	9,603,218	7,947,700	7,589,300	(4.5%)
Interfund Transfers	5,005,263	988,048	5,819,747	645,988	(88.9%)
TOTAL	**$11,507,705**	**$11,337,731**	**$14,779,816**	**$9,270,898**	**(37.3%)**

Key Initiatives

- Obtain annual actuarial reports and use results for long-term funding strategies and financial planning.

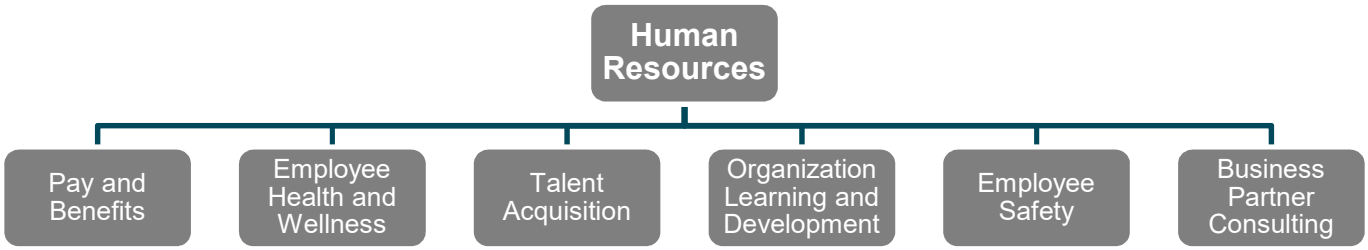
Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Workers' Compensation Claims	352	365	325	340
General Liability Claims	129	183	190	197
Automobile Liability Claims	130	144	142	150
Subrogated Claims-Third Party At-Fault	125	244	172	180
Certificates of Insurance processed	1,346	1,652	2,043	2,145

Human Resources

Mission

The Human Resources Department supports and partners with the entire City of Raleigh organization to attract, recruit, develop and retain a high performing, diverse workforce.



Department Overview

The Human Resources Department facilitates and coordinates the development, implementation and administration of the appropriate processes that comply with local, state and federal laws and regulations to attract, motivate, reward and retain a diverse, high performing workforce.

Additional information or questions regarding the Human Resources Department may be obtained by contacting Steve Jones, Human Resources Director at (919) 996-4708 or by email at C.Stephen.Jones@raleighnc.gov.

Budget Highlights

- Includes funding to enhance employment background checking services for improvement to safety and hiring processes ($60,000).
- One-time expenses related to the Compensation System Study are no longer included.
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

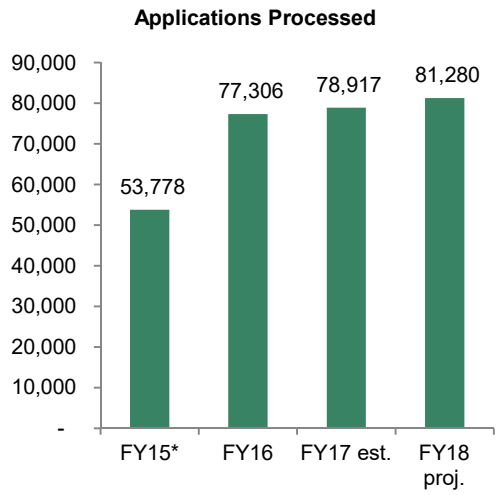
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Human Resources	30	30	31	31	0
TOTAL	**30**	**30**	**31**	**31**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,014,348	2,238,093	2,406,712	2,360,751	(1.9%)
Employee Benefits	541,361	588,653	682,386	702,852	3.0%
Operating Expenditures	917,944	1,062,973	1,566,734	1,210,990	(22.7%)
Special Programs and Projects	18,465	18,655	22,000	82,000	272.7%
Capital Equipment	0	0	3,000	0	
TOTAL	**$3,492,118**	**$3,908,374**	**$4,680,831**	**$4,356,593**	**(6.9%)**

Key Initiatives

- Human Resources will facilitate and coordinate the implementation of the recommendations from the Compensation System Study project to include new job classifications, pay structures, performance review tools and administrative processes. *(Organizational Excellence, Objective 4)*
- Assess current health plan design and develop recommendations for a cost sharing philosophy to help mitigate increasing health insurance costs, explore and introduce dependent and retiree accountability into the health and wellness programs, including implementation of spouse participation in the Annual Wellness Assessment process.
- Analyze the cost and benefits of establishing employee health clinic options to evaluate the impact on health costs and productivity.
- Establish a priority list of human resources policies and procedures to review, revise, develop and implement in FY18. *(Organizational Excellence, Objective 4)*
- Develop a city-wide employee safety program that focuses on reducing preventable work related injuries and vehicle accidents.

Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Turnover Rate of Employees	6.0%	5.7%	6.4%	7.0%
Jobs Filled	212	337	429	450
Participation in Annual Wellness Assessment - Active Employees	92%	96%	96%	96%
Participation in Annual Wellness Assessment – Retirees	45%	30%	22%	30%



*NeoGov application system was active beginning in FY16.

Health/Dental and OPEB Trust Funds

Department Overview

The Health/Dental Trust Fund provides for the payment of the City's self-funded health and dental costs for current employees and dependents. The City established the Other Post-Employment Benefits (OPEB) Trust in FY08 to fund post-employment benefit costs (health insurance, Medicare supplement, and life insurance), as well as the future retiree benefit liability of current employees. Annually, the City engages an actuary to calculate the Annual Required Contribution (ARC) to fully fund the OPEB trust.

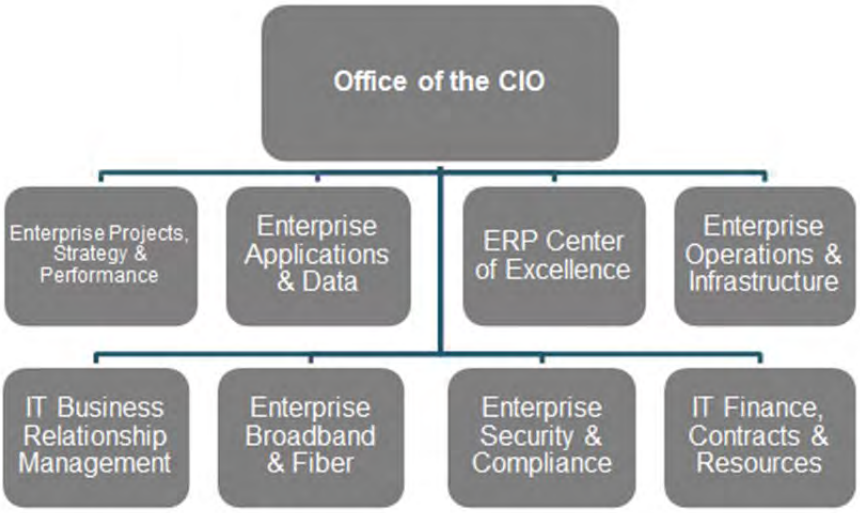
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
HEALTH/DENTAL TRUST COSTS BY TYPE	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Employee Health Claims/Wellness	30,825,624	36,173,711	38,170,000	40,781,000	6.8%
Dental Claims	2,861,895	2,569,867	2,886,000	3,091,000	7.1%
Administrative Charges	1,903,979	2,174,022	2,175,000	2,326,000	6.9%
Stop Loss Fees	1,079,803	1,088,698	1,350,000	1,446,000	7.1%
Fiduciary Fees	36,900	29,309	35,000	38,000	8.6%
TOTAL	**$36,708,202**	**$42,035,606**	**$44,616,000**	**$47,682,000**	**6.9%**
OPEB TRUST COSTS BY TYPE					
Retiree Health Claims/Wellness	11,728,887	14,710,062	14,465,000	16,618,000	14.9%
Retiree Life Insurance	145,804	150,554	131,000	162,000	23.7%
Retiree Medicare Supplement	1,056,884	1,155,853	1,272,000	1,300,000	2.2%
Administrative Charges	453,710	523,285	500,000	511,000	2.2%
Stop Loss Fee	268,898	268,718	327,000	335,000	2.4%
Fiduciary Fees	75,747	66,963	80,000	82,000	2.5%
TOTAL	**$13,729,931**	**$16,875,435**	**$16,775,000**	**$19,008,000**	**13.3%**

Information Technology

Mission

The Information Technology Department partners with our customers to deliver the services they value.



Department Overview

The Information Technology (IT) Department provides technology services and information systems that deliver business value to the City and the greater Raleigh community. As the demand for technology evolves, the IT organization must provide services to align IT investment with citywide goals. The IT Department extends beyond the traditional operational model with its focus on civic engagement, information transparency and the promotion of constituent-facing programs to support a highly technological region.

Additional information regarding the Information Technology Department may be obtained by contacting Darnell Smith, Chief Information Officer, at (919) 996-5456 or via email at Darnell.Smith@raleighnc.gov.

Budget Highlights

- Added a new IT Application Support Program Manager position to support the growth of enterprise business applications and data requirements across the organization ($73,000).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- The department eliminated the divisions of IT Strategy & Planning and IT Customer Relationship Management and merged them with other divisions to more efficiently address the growing technology needs of the organization as part of this adopted budget.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Office of the CIO	7	10	9	20	11
IT Strategy & Planning	11	11	9	0	(9)
Enterprise Operations & Infrastructure	23	21	21	21	0
Enterprise Applications & Data	28	30	31	34	3
IT Finance, Contracts & Resource Management	0	0	0	6	6
IT Customer Relationship Management	9	9	10	0	(10)
TOTAL	**78**	**81**	**80**	**81**	**1**
DIRECT EXPENDITURES BY DIVISION					
Office of the CIO	1,022,784	1,125,808	1,594,460	2,849,762	78.7%
IT Strategy & Planning	2,232,273	3,133,718	3,041,533	0	(100.0%)
Enterprise Operations & Infrastructure	6,425,813	6,077,592	7,014,676	6,791,782	(3.2%)
Enterprise Applications & Data	4,566,890	4,907,798	6,079,860	9,512,562	56.5%
IT Finance, Contracts & Resource Management	0	0	0	1,970,608	100.0%
IT Customer Relationship Management	1,775,839	1,355,678	1,678,497	0	(-100.0%)
TOTAL	**$16,023,599**	**$16,600,594**	**$19,409,025**	**$21,124,714**	**8.8%**
DIRECT EXPENDITURES BY TYPE					
Personnel	5,607,020	5,607,915	6,583,268	6,953,125	5.6%
Employee Benefits	1,585,708	1,534,893	1,881,059	1,987,173	5.6%
Operating Expenditures	8,823,371	9,450,287	10,944,697	12,184,416	11.3%
Special Programs and Projects	7,500	7,500	0	0	-
TOTAL	**$16,023,599**	**$16,600,594**	**$19,409,025**	**$21,124,714**	**8.8%**

Key Initiatives

- Develop new technology policies and procedures that are appropriate for the current organizational technology needs. (*Organizational Excellence, Objective 1)*
- Continue work on the redesign of the public facing city website, implementing new functionality and enhance end user experience.
- Complete the implementation of the Office365 and Exchange project which will include SharePoint, OneDrive and an upgrade to desktop operating systems and Office Suite components.
- Continue to develop a PeopleSoft roadmap in coordination with the ERP Center of Excellence.
- Implement and mature the IT Service Management portfolio which includes implementing asset management, asset discovery and configuration management database functionality.
- Initiate a Cyber Security Program to take additional measures toward protection against criminal or unauthorized use (or loss) of electronic data.

Special Appropriations

The City of Raleigh Special Appropriations budget reflects services or functions that are not specifically associated with a particular department. These functions are grouped into six categories: Employee Benefits, Intergovernmental Payments, Non-departmental Expenses, Risk Management, Transfers to Other Funds and Municipal Service Districts.

Employee Benefits: The Employee Benefits category budgets the city's contribution toward health and life insurance for retirees, workers compensation and unemployment.

Intergovernmental Payments: Intergovernmental payments include items such as tax billing and collections and the municipal service districts in downtown Raleigh and along Hillsborough Street.

Non-Departmental Expenses: Non-departmental expenses include operating costs not associated with a specific department. These include postage, safety shoes, Council contingency and the maintenance and operations reserve.

Risk Management: The risk management accounts fund a portion of the Risk Management Internal Service Fund. As in the past, direct expenses of risk management will be paid from the Internal Service Fund.

Transfers to Other Funds: Transfers to Other Funds include transfers made from the General Fund to other funds. Transfers to the General Debt Service Fund, Technology Fund, General Public Improvements Capital Projects Fund and Park Improvement Fund represent the General Fund contributions to the city's debt service and five-year capital program. Transfers are also made to Public Transit, Parking Operations, Convention and Performing Arts Center, Solid Waste Services and Community Development funds. These funds are operated as business-like enterprise funds, but are partially supported with General Fund dollars.

Municipal Service Districts: There are two municipal service districts (MSD) in the City including the Downtown MSD and the Hillsborough Street MSD. To comply with the state legislation adopted in September 2015, the City determined the scope of service and criteria, provided for an RFP process, provided opportunities for public input and, with the FY17 budget, put in place reporting requirements for each district service provider.

Through the City's MSD RFP process, Downtown Raleigh Alliance (DRA) was selected to provide services in the Downtown MSD and Hillsborough Street Community Services Corporation (HSCSC) was selected to provide services in the Hillsborough Street MSD from FY17 through FY20. The scope of services, to be delivered in both MSDs, includes addressing a clean and safe environment, economic development, targeted visitor and marketing communications and conflict resolution and consensus building services for residents and property owners within the MSDs. Starting fall 2017, the City began performing the tasks associated with the clean environment scope of service for the Downtown MSD. All other scope of service tasks are performed by the service providers selected for a four-year term, which was the contract length approved by Council. With the annual budget process, Council adopts a tax rate and budget for each district.

For FY18 the tax rate for the Downtown MSD is $.0629 per $100 of assessed property value and the contract amount for DRA is $1,068,852. The DRA also receives city funding from the Parking Fund for safety ambassadors (which is projected to be approximately $488,000 in FY18) and an Other Outside agency grant for economic

development ($108,450). In total, the DRA will receive approximately $1,665,302, from the City in FY18.

The approved FY18 tax rate for Hillsborough Street MSD $.15 per $100 of assessed property value and the budget for HSCSC is $622,280. The HSCSC also receives other outside agency grant funding for economic development, event and ongoing service and program support ($125,000). In total, the HSCSC receives $747,280 from the City in FY18.

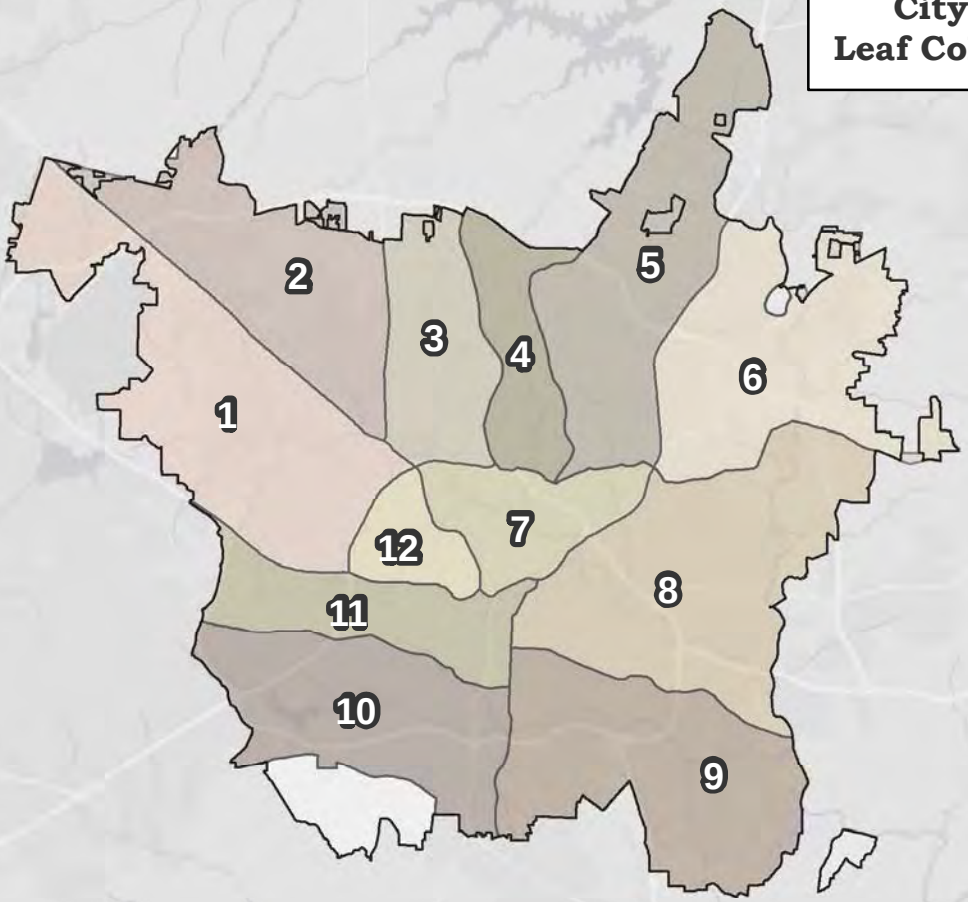
Budget Detail

DIRECT EXPENDITURES BY TYPE	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 To FY18
Employee Benefits					
Post-Employment Benefits	9,840,379	9,983,844	10,099,183	12,025,430	19.1%
Unemployment	0	58,447	120,000	80,000	(33.3%)
Intergovernmental Payments					
City Co Tax B & C	1,033,769	1,064,244	1,109,000	1,197,934	8.0%
Elections	73,358	422,002	0	345,200	
Penalty Payments Due WCPSS	648,053	427,097	500,000	500,000	0.0%
Municipal Service Districts					
Hillsborough Street MSD	338,490	349,636	611,900	637,280	4.1%
Downtown MSD	1,208,813	1,301,773	1,122,199	1,083,852	(3.4%)
Non-departmental Expenses					
Postage	176,067	151,283	190,000	165,000	(13.2%)
Safety Shoes	96,911	101,243	103,810	130,000	25.2%
Building Repairs	251,106	0	0	0	
Event Sponsorships	1,000	2,500	100,000	20,000	(80.0%)
Utility Bill Assistance	0	0	200,000	260,000	30.0%
Council Contingency	0	0	100,000	100,000	0.0%
Maintenance & Operations Reserve	0	0	658,225	658,225	0.0%
Special Projects & Programs	97,280	64,472	90,000	90,000	0.0%
Risk Management					
Misc. Insurance Premiums	488,092	488,092	490,069	537,245	9.6%
To ISF-Prop/Liability Claims	44,583	33,147	32,031	32,323	0.9%
To ISF-Excess Prop/Liability Premium	63,002	66,553	69,456	79,233	14.1%
To ISF-WC Excess Premium	21,388	20,607	20,995	31,314	49.1%
To ISF-Other Insurance Services	959,839	959,839	957,347	875,037	(8.6%)
To ISF-Workers Comp	232,474	241,602	240,116	330,732	37.7%
Transfers to Other Funds					
To 110 Economic Development	1,030,696	1,281,190	1,271,038	1,202,762	(5.4%)
To 190 Debt Service	46,562,000	56,149,950	62,570,595	63,224,653	1.0%
To 251 Equip Replacement	1,540,000	0	0	0	
To 360 Solid Waste Services	11,628,083	9,890,508	7,616,835	6,400,000	(16.0%)
To 410 Transit	18,570,271	16,955,836	18,870,602	19,535,653	3.5%
To 442 Parking	500,000	500,000	500,000	0	(100.0%)
To 415 Transit Capital Grants	0	0	0	1,663,000	
To 501 Technology Capital	4,000,000	4,000,000	3,999,126	3,800,000	(5.0%)
To 505 General Public Projects	3,000,000	4,000,000	5,040,000	7,270,000	44.2%
To 515 Sidewalk	0	425,000	661,000	643,000	(2.7%)
To 525 Street Improvement	10,417,000	10,071,000	9,911,000	8,365,000	(15.6%)
To 527 Raleigh Union Station	0	6,200,000	0	980,000	
To 625 Parks Capital	3,500,000	3,675,000	3,825,000	4,855,000	26.9%
To 642 Convention Center	1,926,756	1,913,948	1,874,857	1,973,875	5.3%
To 646 Performing Arts Capital	0	0	25,000	0	(100.0%)
To 735 Housing Operations	1,197,533	979,363	1,265,157	1,365,019	7.9%
To 736 Housing Projects	0	0	5,700,000	5,879,000	3.1%
TOTAL	**119,446,944**	**131,778,176**	**139,944,542**	**146,335,767**	**4.5%**

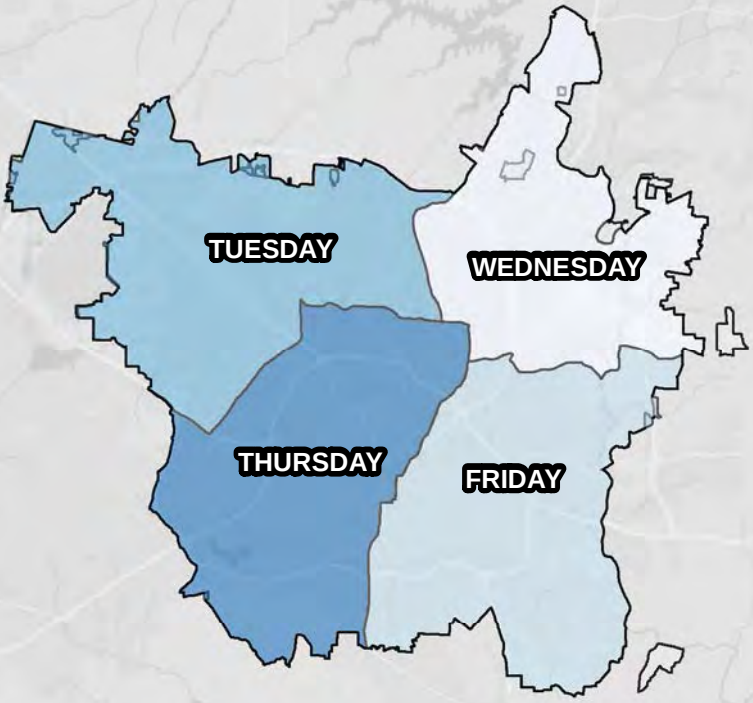
Budget Highlights

- Maintains transfers to capital improvement program to fund maintenance and improvements at general government and public safety facilities and increases transfer to parks and recreation facilities ($425k)
- Increases transfer to the General Public Improvements element by $1,070,000 using one-time funds for the retaining wall at Fire Station 14.
- Funded with one-time appropriations of General Fund capital reserves, additional transfers to capital are budgeted for the following purposes:
    - Transportation element: $400,000 for Union Station tenant upfit costs.
    - General Public Improvements element: $100,000 fire driving pad design and $2,000,000 for City Plaza improvements.
    - Parks, Recreation and Cultural Resources element: $630,000 for Marsh Creek Operations Center life safety improvements.
- Reduces transfer to Solid Waste Services by $1.2M to reach the 80% cost recovery target.
- Funding for biennial elections has been restored for FY18 and additional funds have been added to fund early voting for municipal elections ($345,200).
- Newly established Transit Capital Grants fund receives a transfer of $1.66M from the general fund.
- Eliminates transfer to Parking Fund, which is now fully supported by user fees.

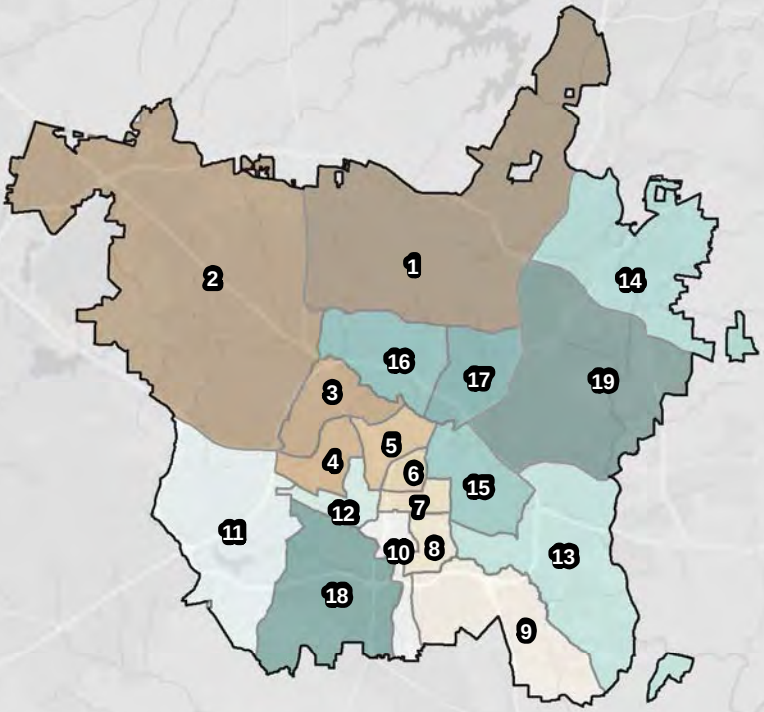
City of Raleigh Leaf Collection Zones



City of Raleigh Trash Collection Zones



City of Raleigh Citizen Advisory Council Districts

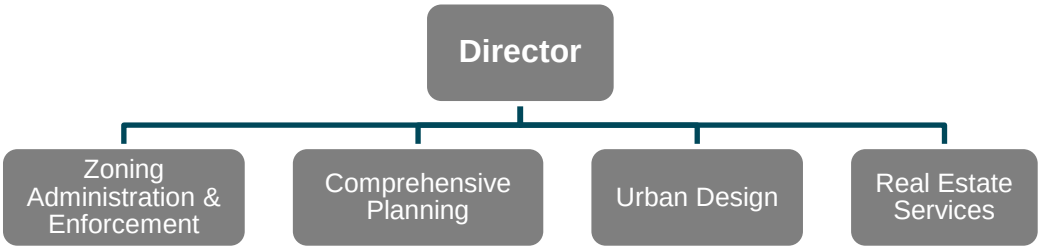


Atlantic (17)	Glenwood (3)	North Central (7)	Southeast (13)
Central (10)	Hillsborough (12)	Northeast (19)	Southwest (18)
East (15)	Midtown (16)	Northwest (2)	Wade (4)
Five Points (5)	Mordecai (6)	South (9)	West (11)
Forestville (14)	North (1)	South Central (8)	

City Planning

Mission

To guide development and conservation for a healthy and prosperous Raleigh.



Department Overview

The Department provides three main planning services: comprehensive planning, design, implementation, and regulation. Comprehensive planning, including corridor, area and neighborhood planning processes, supports community involvement and visioning for future growth and development throughout the City. Design and implementation focuses on bringing these planning efforts to fruition through design services and project planning. By managing requests for zoning map changes, variances from development standards, annexations and other regulatory processes, the department ensures that current development meets standards identified in the zoning ordinance. Real Estate Services provides property acquisition and disposition, deed research and real property lease management services to the city.

Additional information regarding City Planning may be obtained by contacting Ken Bowers, City Planning Director, at (919) 996-2633 or via email at Kenneth.Bowers@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budget in this section.
- A new Communications Manager position will enhance the city's community outreach efforts related to planning review processes ($85,000). The new position will help ensure City Planning conducts strong engagement processes that have a meaningful impact on outcomes. The position will also manage web content, organize citizen feedback activities, and help staff respond to City Council's questions.
- Additional consultant funds will help identify best practices in citizen engagement, provide facilitation services, and train City staff in public engagement techniques ($150,000).
- The FY18 Budget funds two new Planner II positions, which will support small area planning, comprehensive plan updates, and other special projects ($133,000).
- The FY18 Budget funds the implementation of a speaker's series that will educate staff and the community on strategic and innovative topics ($15,000).
- Funding is included for the development of a Midtown/St. Albans small area plan ($250,000).

Budget Detail

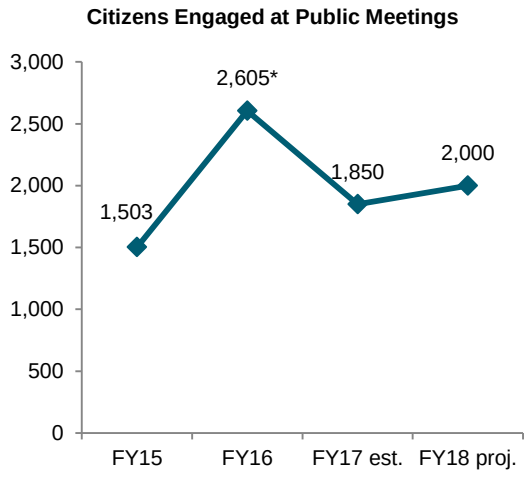
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
City Planning	58	57	48	51	3
TOTAL	**58**	**57**	**48**	**51**	**3**
DIRECT EXPENDITURES BY TYPE					
Personnel	3,406,053	3,253,558	3,026,421	3,250,156	7.4%
Employee Benefits	982,541	919,972	924,604	1,027,295	11.1%
Operating Expenditures	690,868	606,600	862,777	1,013,087	17.4%
Special Programs and Projects	4,227	0	0	0	0.0%
Capital Equipment	58	2,176	0	0	0.0%
Interfund Expenditure	167,723	133,936	0	0	0.0%
Capital Project Expense	32,973	9,320	0	0	0.0%
TOTAL	**$5,284,444**	**$4,925,562**	**$4,813,802**	**$5,290,538**	**9.9%**

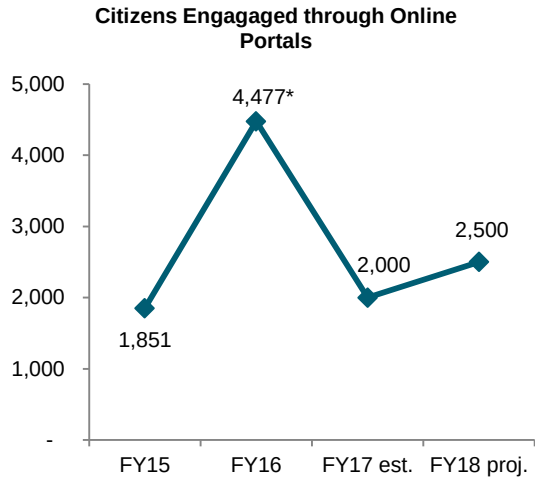
Key Initiatives

- Initiate the Northeast Area Special Study, which will help define appropriate densities, lands suitable for conservation, connected transportation networks, and mixed-use centers. *(Growth & Natural Resources, Objective 4)*
- Complete and adopt a Transit and Land Use Vision for the City of Raleigh, incorporating the Wake Transit Plan into the policy framework of the Comprehensive Plan, and creating a stand-alone brochure to explain the vision to the public. *(Transportation & Transit, Objective 1)*
- Undertake a comprehensive audit of the department's community engagement methods and tactics, a best practices review of other communities, and staff training in meeting design, conduct and facilitation. *(Safe, Vibrant and Health Community, Objective 3)*
- Initiate a speakers' series with national experts to educate the organization and community on strategic and innovative topics. *(Transportation & Transit, Objective 4)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Median days from rezoning filing to decision	142	139	130	130
Median days for processing minor Certificate of Appropriateness	7	7	5	5
Properties/easements acquired	248	267	377	300
Properties/easements acquired without condemnation	98.8%	81.3%	93.9%	90.0%



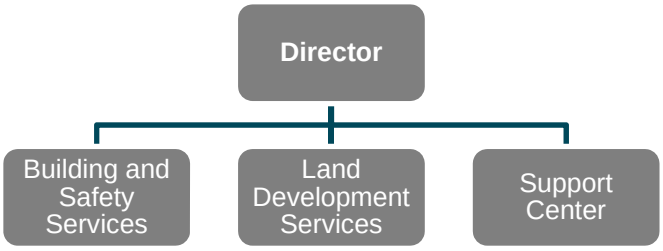


* Increased activity in FY16 resulted from the UDO remapping process.

Development Services

Mission

The Development Services Department works closely and partners with the community to build a better Raleigh. The department performs full project review and inspections for all private development within the jurisdiction to promote and ensure quality, safety, usability, sustainability and compliance in the built environment.



Department Overview

Through plan review, field inspections and customer service the Development Services Department works to ensure that development projects meet all applicable code and standards, from the Unified Development Ordinance (UDO) and Raleigh Street Design manual to all applicable state and federal building codes. By providing central intake functions for development projects, coordinating inter-departmental services and providing project oversight, the department works to ensure a high quality development process with flexible, cost effective solutions and excellent customer service.

Additional information regarding Development Services may be obtained by contacting Thomas Hosey, Development Services Director, at (919) 996-2701 or via email at Thomas.Hosey@raleighnc.gov.

Budget Highlights

- This budget implements the City Council approved comprehensive Development Services Fee Structure, which takes effect on July 1, 2017.
- Adds 12 new positions to enhance services in building and safety, land development, express services, and support. These service enhancements where identified through stakeholder feedback and are supported through increased fees. ($1,500,005)
- As part of the fee study work done over the past year, the department reorganized tasks into four divisions, eliminating Development Engineering Services and creating the Development Services Support Center. This reorganization will position the department to better serve its customers.
- Adjustments associated with the implementation of the compensation system study are in the personnel and employee benefit budgets in this section.

Budget Detail

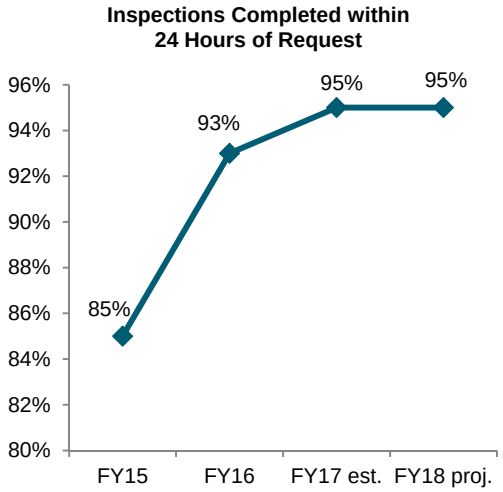
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Development Engineering Services	0	0	21	0	(21)
Land Development	42	52	43	46	3
Building & Safety	57	69	76	72	(4)
Development Services	0	0	7	8	1
Development Services Support Center	0	0	0	33	33
TOTAL	**99**	**121**	**147**	**159**	**12**
DIRECT EXPENDITURES BY DIVISION					
Development Engineering Services	0	0	1,757,815	0	0.0%
Land Development	3,067,594	4,165,084	3,729,826	4,026,559	8.0%
Building & Safety	4,995,068	5,512,527	7,206,072	6,950,232	(3.6%)
Development Services	0	0	631,698	2,412,177	281.9%
Development Services Support Center	0	0	0	2,980,489	0.0%
TOTAL	**$8,062,662**	**$9,677,611**	**$13,325,411**	**$16,369,458**	**22.8%**
DIRECT EXPENDITURES BY TYPE					
Personnel	5,590,990	6,667,377	8,859,406	10,147,966	14.5%
Employee Benefits	1,600,891	1,918,751	2,720,705	3,108,996	14.3%
Operating Expenditures	772,070	958,283	1,573,299	2,807,353	78.4%
Special Programs and Projects	98,710	92,139	107,851	234,643	117.6%
Capital Equipment	0	39,362	64,150	70,500	9.9%
Capital Project Expense	0	1,698	0	0	0.0%
TOTAL	**$8,062,662**	**$9,677,611**	**$13,325,411**	**$16,369,458**	**22.8%**

Key Initiatives

- Continue to refine the development review and permitting process through the development of consistent and comprehensive policies and procedures.
- Increase accessibility of documents and records to internal and external stakeholders by reviewing and updating online forms, adding and maintaining web content to include online educational videos, applications and bulletins and updating the Intuitive Development Services Guide.
- Implement technology improvements to improve efficiency including electronic plan submittal and review opportunities.

Performance Indicators

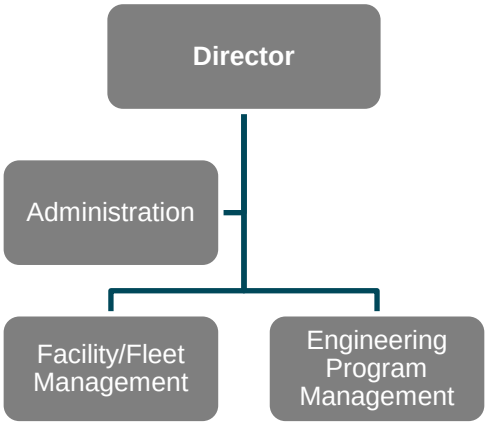
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Single Family/Duplex reviews completed within 8 days	98%	97%	98%	98%
Standard Commercial reviews completed within 10 days	92%	99%	86%	95%
Interior Fit-Ups/Alterations reviews completed within 10 days	97%	99%	96%	98%
Customer Service Center Average Call Wait Time (minutes)	N/A	N/A	2.3	2
Right-of-Way Inspections/Inspector	N/A	2,316	3,667	3,733



Engineering Services

Mission

Design, build, and operate sustainable and resilient public infrastructure that protects and improves quality of life, supports healthy natural resources, and complements diverse growth for the vibrant Raleigh community.



Department Overview

The Engineering Services vision focuses on innovative, efficient, and effective management and delivery of modern public infrastructure assets for the Raleigh community. This is done through strategic planning, key partnerships, teamwork, and collaborative implementation leading to focused, measurable, and beneficial results and outcomes. Through strategic alignment within Engineering Services and across the City team, City capital improvement projects such as roadways, buildings, stormwater, parks, greenways, and utilities will seek to incorporate leading sustainable and resilient infrastructure and natural resource management practices that protect and add to quality of life in Raleigh.

Additional information regarding Engineering Services may be obtained by contacting Richard L. Kelly, Engineering Services Director, at (919) 996-5576 or via email at Richard.Kelly@raleighnc.gov.

Budget Highlights

- Funds an additional Project Engineer II position for continued roadway design program implementation ($78,000).
- Includes partial-year operating and personnel expenses associated with maintaining Union Station, scheduled to open in early 2018. This includes funding for one new Maintenance Mechanic position ($480,000).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- Lease payments for the downtown spaces within the Professional Building and One City Plaza were shifted to Engineering Services budget for FY18.

Budget Detail

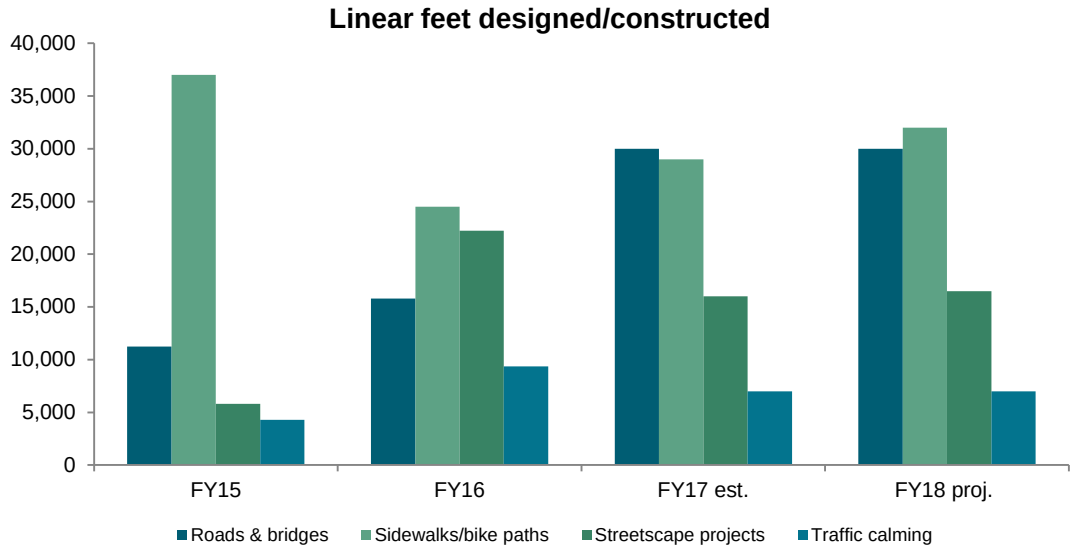
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Engineering Services	0	0	43	46	3
Construction Mgmt-Eng Svcs	0	0	14	14	0
Design Development-Eng Svcs	0	0	1	0	(1)
Facilities Maint-Eng Svcs	0	0	48	72	24
Park Facility Maintenance	0	0	24	0	(24)
TOTAL	**0**	**0**	**130**	**132**	**2**
DIRECT EXPENDITURES BY DIVISION					
Construction Mgmt-Eng Svcs	0	0	1,387,068	1,449,404	4.5%
Design Development-Eng Svcs	0	0	99,144	0	(100.0%)
Engineering Services	0	0	4,272,270	4,539,740	6.3%
Facilities Maint-Eng Svcs	0	0	9,032,875	11,321,564	25.3%
Park Facility Maintenance	0	0	2,823,331	1,138,643	(59.7%)
TOTAL	**$0**	**$0**	**$17,614,688**	**$18,449,351**	**4.7%**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	0	7,267,392	7,733,685	6.0%
Employee Benefits	0	0	2,432,476	2,557,863	4.9%
Operating Expenditures	0	0	7,054,806	7,607,364	7.3%
Special Programs and Projects	0	0	394,133	258,359	(52.6%)
Capital Equipment	0	0	343,515	31,015	(1,007.6%)
Interfund Transfers	0	0	122,366	261,066	53.1%
TOTAL	**$0**	**$0**	**$17,614,688**	**$18,449,351**	**4.7%**

Key Initiatives

- Continue to apply the project prioritization model across the street and facility program for capital improvement project evaluation and rankings. *(Growth & Natural Resources, Objective 3)*
- Utilize tablet technology among field crews to obtain accurate data collection and maximize performance.
- Implement use of a department-wide project management software that will assist in managing and tracking of transportation project delivery. *(Transportation and Transit, Objective 1)*
- Continue green fleet initiatives including developing use of alternative fuels, especially E85, with the fueling station at the new Northeast Operations Facility, which is strategically located in the City. (*Organizational Excellence, Objective 1; Growth and Natural Resources, Objectives 1 & 3)*

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Percent of facility construction project completed on time and on budget	75%	80%	90%	95%
Linear feet of roads designed and constructed	11,228	15,779	30,000	32,000
Total heated building sq. footage operated and maintained	2,291,575	2,477,032	2,580,492	2,635,247



Stormwater Management

Mission

Manage stormwater to preserve and protect life, support healthy natural resources, and complement sustainable growth for the vibrant Raleigh community.

Department Overview

The Stormwater Management Program delivers services to the citizens of Raleigh through the City's Stormwater Utility, including drainage and water quality assistance programs, capital improvement projects, and the water quality program mandated by the Clean Water Act. The program also provides private development review and inspection to ensure development is in accordance with stormwater, soil erosion, and floodplain management requirements. In addition, the program includes public outreach and engagement efforts to residents along with addressing citizen inquiries regarding stormwater services.

Additional information regarding the Stormwater Management Program is available by contacting Blair Hinkle, Assistant Engineering Services Director, at (919) 996-4011 or Blair.Hinkle@raleighnc.gov.

Budget Highlights

- Funds two Project Engineer II positions, one of which will continue to develop the Asset Management Program and the other will increase the management and water quality project production capacity within the Water Quality Program ($141,000).
- A Computer-Aided Design and Drafting (CADD) Specialist to provide both CADD support and project management assistance for the Drainage Assistance Program is also funded in the FY18 budget. This position will increase the Stormwater Management Program's capacity to provide and expedite in-house designs; thereby, reducing the number of outsourced designs required for the Capital Improvement Plan (CIP) and small-scale project needs ($57,000).
- Funds a Senior Conservation Engineer to enhance interactions with the City's development applicants ($67,000).
- Implement project management software to provide project managers with the tools to improve planning and management of capital projects, programs, and assets.
- Program improvements are funded for development of an ongoing Asset Management Program, to centralize management for City-owned Stormwater Control Measures (SCMs) and Regulated Dams, and to continue implementation of the Green Infrastructure/Low Impact Development (GI/LID) programs ($900,000).
- Personnel and operating expenditures previously budgeted in the Transportation Department were moved to the Stormwater Management Fund to directly align revenues and expenditures in that fund.
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Stormwater Management	54	56	56	60	4
Stormwater Street Maintenance – Trans Svcs	0	0	0	53	53
TOTAL	**54**	**56**	**56**	**113**	**57**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,984,176	3,145,278	3,519,457	6,144,409	74.6%
Employee Benefits	1,042,547	1,099,097	1,258,321	2,270,139	80.4%
Operating Expenditures	538,597	542,145	749,074	3,934,580	425.3%
Special Programs and Projects	169,694	101,465	128,916	282,312	119.0%
Interfund Transfers	11,193,695	12,399,479	17,957,665	13,130,560	(26.9%)
Capital Project Expense	227,387	101,738	101,738	101,738	0.0%
TOTAL	**$16,156,096**	**$17,389,201**	**$23,715,171**	**$25,863,737**	**9.1%**

Key Initiatives

- As a division within the new Engineering Services Department, the Stormwater Management Program will ensure that its top asset – its people – are supported through an organizational structure that is aligned with Departmental and City goals, effective in meeting the needs of citizens and customers, and offers professional development and growth opportunities. *(Organizational Excellence, Objectives 1 & 4)*

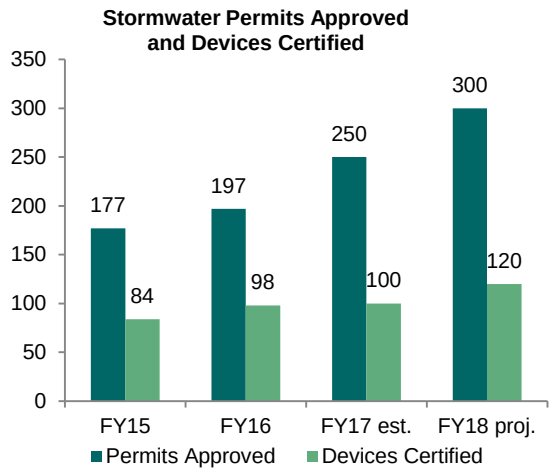
- With newly dedicated staff and supporting resources proposed for FY18, the Stormwater Management Program will begin development of a comprehensive stormwater asset management program. This program will leverage and build upon the existing stormwater system inventory mapping information. Envisioned results over time include prioritization of infrastructure rehabilitation and replacement projects for the stormwater CIP, analytical support for optimization of daily drainage system maintenance operations, and a more complete understanding and asset valuation of the public stormwater system within Raleigh. *(Growth & Natural Resources, Objective 3; Economic Development & Innovation, Objective 4)*

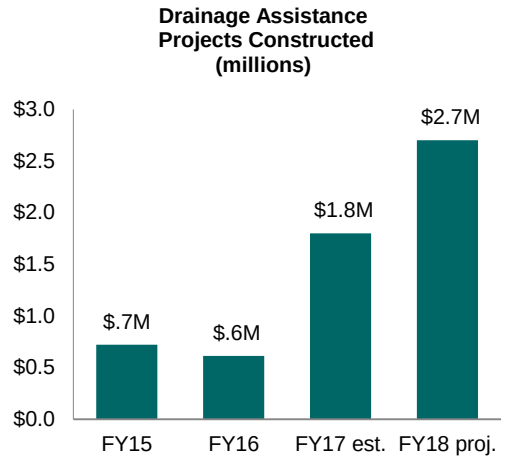
- Adopt and implement the revised citywide Federal Emergency Management Agency (FEMA)-regulatory floodplain mapping information. Continue to implement a flood hazard mitigation program with key projects along the highly visible Capital Boulevard corridor near downtown as well as for a number of flood-prone single-family residential properties throughout the city. *(Growth & Natural Resources, Objectives 1 & 2; Economic Development & Innovation, Objectives 3 & 4)*

- Continue to communicate with private property owners of permanent stormwater control devices to educate them on properly maintaining their stormwater control devices. Staff and the Stormwater Management Advisory Commission (SMAC) are reviewing the established stormwater utility fee crediting program to develop further potential incentives for existing and future private stormwater controls that benefit public stormwater management. The team also plans to update the City's Stormwater Management Design Manual and work within Engineering Services and other City departments to advance stormwater management for City projects during FY18. *(Growth & Natural Resources, Objectives 1, 2, 3, & 4; Organizational Excellence, Objective 1)*

Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Stormwater drainage complaints investigated	476	292	350	500
Active petition projects	74	52	55	60
Stormwater drainage assistance projects constructed	18	15	20	26
Active construction sites in compliance	97%	98%	97%	98%
Accepted annual inspection of permanent stormwater devices	67%	65%	80%	95%





Vehicle Fleet Services

Mission

To provide high quality, and cost effective fleet and fuel management services for all City vehicles and motorized equipment to keep City departments operational and sustainable.

Department Overview

Vehicle Fleet Services works to meet the transportation and equipment needs of the City by providing cost effective maintenance and repair services, procuring vehicles and equipment, managing fuel operations and operating the City motor pool. As an internal service fund, Vehicle Fleet Services provides the ability to manage and track fleet needs across all City departments.

Additional information regarding Vehicle Fleet Services may be obtained by contacting Travis Brown, Vehicle Fleet Services Superintendent, at (919) 996-5616 or via email at Travis.Brown@raleighnc.gov.

Budget Highlights

- Fuel costs continue to decrease due to efforts in right sizing the fleet, purchasing more fuel efficient vehicles, and using alternative fuels.
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

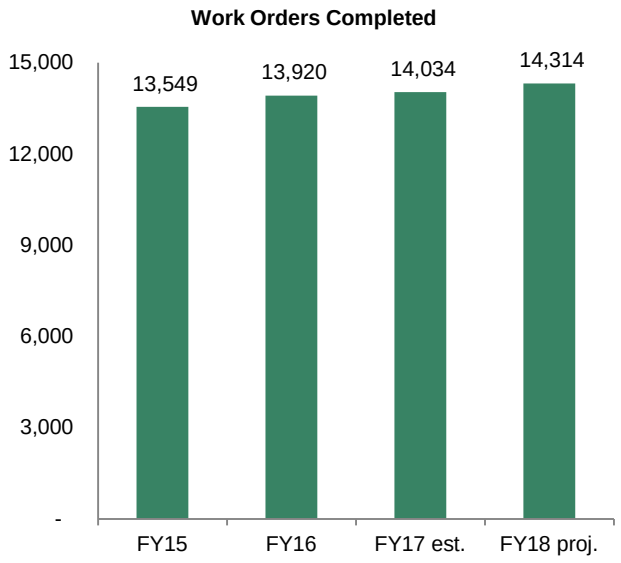
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Vehicle Fleet Services	72	77	77	77	0
TOTAL	**72**	**77**	**77**	**77**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	2,907,928	3,029,446	3,737,585	3,910,380	4.6%
Employee Benefits	1,232,589	1,329,863	1,612,743	1,693,635	5.0%
Operating Expenditures	9,227,713	7,736,788	12,327,179	11,998,363	(2.7%)
Capital Equipment	27,464	75,343	121,600	210,672	73.3%
Interfund Transfers	95,854	62,425	100,085	86,141	(13.9%)
TOTAL	**$13,491,548**	**$12,233,865**	**$17,899,191**	**$17,899,191**	**0.0%**

Key Initiatives

- Continue to promote the use of alternative fuels, especially E85 ethanol fuel blend, by increasing access at strategically located fueling stations. *(Growth & Natural Resources, Objective 3)*
- Initiate a telematics trial on five vehicles, which includes installing a GPS system to gather data with the goal of reducing fuel consumption, optimizing fleet size, lowering the emission of greenhouse gases, and deterring unauthorized vehicle use and theft. *(Organizational Excellence, Objective 1; Growth & Natural Resources, Objectives 1 & 3)*
- Review costs associated with permitting, maintenance and testing of fueling infrastructure to evaluate future funding opportunities for these rising costs.

Performance Indicators

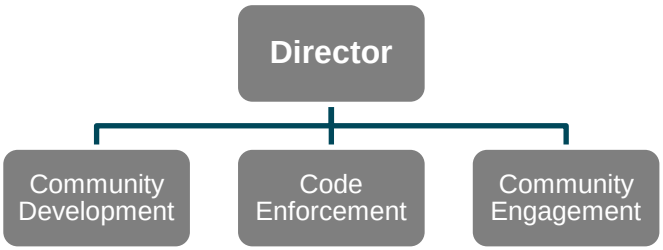
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Service requests completed within 24 hours	48%	47.4%	47.6%	48%
Vehicles and equipment maintained	4,298	4,456	4,494	4,532
Average daily fleet availability	97.1%	97.2%	97.2%	97.2%



Housing and Neighborhoods

Mission

A safe, vibrant, diverse and engaged community providing affordable housing choice and social equity.



Department Overview

The Housing and Neighborhoods Department provides funding for the creation and preservation of affordable housing and for services and programs benefitting low to moderate income persons. The Department enforces codes to ensure safe and decent housing and carries out neighborhood revitalization and community engagement and enrichment activities.

Additional information regarding the Housing and Neighborhoods Department may be obtained by contacting Larry Jarvis, Housing and Neighborhoods Director at (919) 996-4330 or via email at Larry.Jarvis@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- Addition of an Assistant Director/Executive Director position to advance citizen engagement efforts, including scope refinement of the Human Relations Commission with the Chair and appointees ($121,000). The position will also examine the role of the City's community engagement staff, focusing on ways to better support City departments, Citizen Advisory Councils, and other stakeholders.
- Provides one-time consultant funding to identify best practices, evaluate engagement techniques, and recommend effective practices for citywide community engagement ($150,000).
- The FY18 budget reflects the transfer of funds for the for the Minority & Women-owned Business Enterprise (MWBE) Program from the Office of Economic Development and Innovation. This change allows the expenses associated with this program to align with the MWBE coordinator, which is also budgeted within the Housing and Neighborhoods Department ($12,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Housing and Neighborhood Admin	0	2	5	5	0
Community Development	23	21	21	21	0
Community Engagement	15	17	17	18	1
Community Engagement Grant Positions	3	1	1	1	0
Code Enforcement	32	32	32	31	(-1)
TOTAL	**73**	**73**	**76**	**76**	**0**

Budget Detail (continued)

	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
DIRECT EXPENDITURES BY DIVISION					
Housing & Neighborhoods Administration	0	270,747	512,753	539,605	5.2%
Community Development	1,508,913	1,354,646	1,587,557	1,787,174	12.6%
Community Engagement	1,634,146	1,753,714	1,984,741	2,326,233	17.2%
Code Enforcement	2,537,654	2,576,863	2,747,138	2,875,130	4.7%
Community Development Block Grant	3,109,949	3,533,944	4,318,661	4,160,167	(3.7%)
HOME Grant	2,903,338	1,278,239	1,758,570	1,855,027	5.5%
Emergency Solutions Grant	188,206	222,057	239,845	252,923	5.5%
TOTAL	**$11,882,205**	**$10,990,211**	**$13,149,265**	**$13,745,586**	**4.5%**
DIRECT EXPENDITURES BY TYPE					
Personnel	3,954,064	4,168,965	4,654,248	4,903,216	5.3%
Employee Benefits	1,256,548	1,273,115	1,467,320	1,562,086	6.5%
Operating Expenditures	1,424,589	1,071,408	1,338,382	2,374,167	77.4%
Interfund Expenditure	503,461	555,676	730,531	743,066	1.7%
Special Programs and Projects	3,851,017	2,742,661	4,133,139	2,812,751	(31.9%)
Capital Equipment	181	0	2,647	300	(88.7%)
Capital Project Expense	892,344	1,178,386	823,000	1,350,000	64.0%
TOTAL	**$11,882,204**	**$10,990,211**	**$13,149,267**	**$13,745,586**	**4.5%**

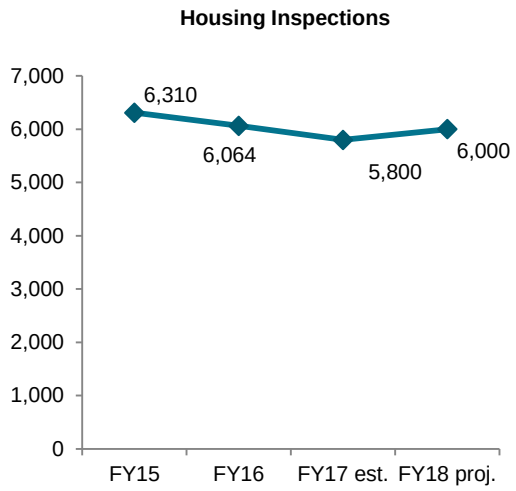
Key Initiatives

- Consolidate the responsibilities of the Fair Housing Hearing Board (5 members) with the Human Relations Commission (13 members). The consolidation will promote diversity and human relations work and improve public awareness of the City's Fair Housing Ordinance*. (Organizational Excellence, Objective 2)*
- Redefine the role of the City's community engagement staff, focusing on ways to better support City departments, Citizen Advisory Councils, and other stakeholders.
- Increased emphasis on meeting Minority and Women-owned Business Enterprise goals in City construction contracts and achieving more substantial Section 3 hires. *(Economic Development & Innovation, Objective 1)*
- Plan the redevelopment of City-owned property in the Sawyer Road and Peterson Street area and the seven-acre Brown Birch site, now owned by Passage Home. *(Safe, Vibrant & Healthy Community, Objective 3)*
- Implement the new land management software, scheduled for March 2018, which will further streamline operations, enhance collaboration with other departments, and provide better reporting mechanisms. *(Organizational Excellence, Objective 2)*
- Complete Version 1.0 of the Neighborhood Indicators Dashboard*. (Safe, Vibrant & Healthy Community, Objective 3)*

Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Affordable Rental Units Created*	190	163	368	464
Homebuyer Loans Closed	85	66	38	40
Complaints Completed/Received	85%	101%	97%	97%
Students Served by Foster Grandparent Program	93	102	106	116
Youth Certified in “Bring Your A-Game to Work”	61	56	50	50

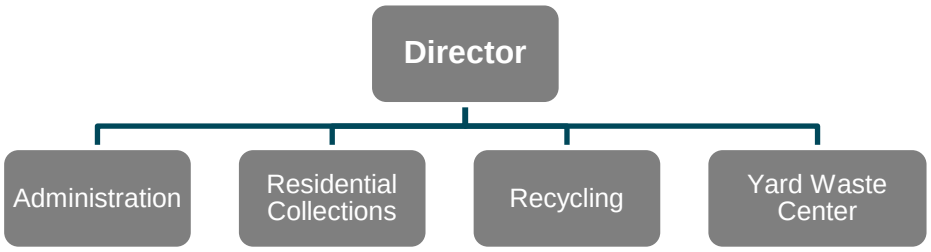
* Does not include permanent supportive housing, which is reported separately.



Solid Waste Services

Mission

To create a safe, efficient and effective waste management, disposal and recycling system that protects the natural environment while supporting the City of Raleigh's vision to achieve a sustainable future.



Department Overview

Solid Waste Services provides safe and efficient garbage, recycling and yard waste collection and disposal services across the city, including specialized services in the central business district and at special events. Additional programs including Geographical Information System (GIS), training and development, safety and code enforcement support the departmental operations. Education and public outreach efforts focus on increasing community awareness of solid waste services and programs. The Yard Waste Center recycles and sells yard waste materials that are prohibited by state law from being disposed of in landfills.

Additional information regarding the Solid Waste Services Department may be obtained by contacting Frederick Battle, Solid Waste Services Director, at (919) 996-6867 or via email at Frederick.Battle@raleighnc.gov.

Budget Highlights

- A $0.75 per month residential garbage collection fee increase is included. This fee increase funds growing service needs and positions Solid Waste Services to meet its 80% cost recovery goal.
- To support the expansion of multi-family recycling offered within the City of Raleigh, two additional Equipment Operator III positions are funded for a partial year, as well as operational and equipment costs ($293,000).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

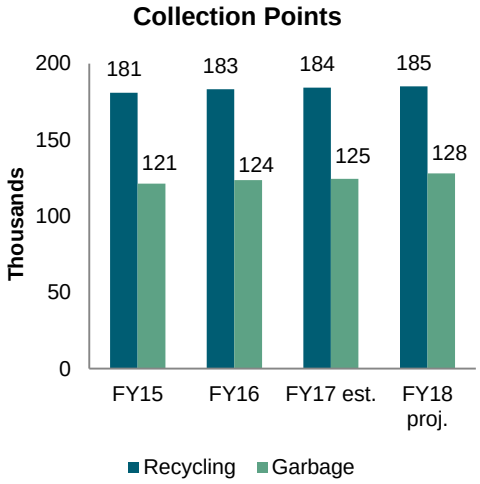
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Administration	28	26	29	28	(1)
Recycling Collection	44	45	43	43	0
Residential Collection	124	127	128	130	2
Yardwaste Center	6	6	8	9	1
TOTAL	**202**	**204**	**208**	**210**	**2**
DIRECT EXPENDITURES BY DIVISION					
Administration	9,110,923	9,649,499	9,293,267	12,281,787	32.2%
Recycling Collection	4,924,297	4,714,066	4,607,329	4,843,142	5.1%
Residential Collection	15,515,441	17,147,696	18,756,539	18,130,998	(3.3%)
Yardwaste Center	1,352,024	2,436,006	2,196,842	2,022,344	(7.9%)
TOTAL	**$30,902,686**	**$33,947,268**	**$34,853,977**	**$37,278,271**	**7.0%**
DIRECT EXPENDITURES BY TYPE					
Personnel	7,917,605	8,444,559	9,106,985	9,581,140	5.2%
Employee Benefits	3,140,606	3,291,139	3,732,060	3,962,867	6.2%
Operating Expenditures	13,648,561	15,424,546	16,119,670	14,074,371	(12.7%)
Interfund Expenditure	5,192,324	5,320,742	4,846,408	7,349,321	51.6%
Special Programs and Projects	508,273	476,962	432,996	363,512	(16.0%)
Capital Equipment	495,317	989,320	615,858	1,947,060	216.2%
TOTAL	**$30,902,686**	**$33,947,268**	**$34,853,977**	**$37,278,271**	**7.0%**

Key Initiatives

- Implement multifamily community recycling improvements. The first phase will provide enhancements to existing service sites and expand services to a number of multi-family locations.
- Continue collaboration with the Office of Sustainability, researching potential implementation strategies for city-wide textile recycling.
- Leverage investments in new technology to establish service goals and evaluate operational efficiency, including Automatic Vehicle Location (AVL) software, Radio Frequency Identification (RFID) readers, routing software and a work order system.

Performance Indicators

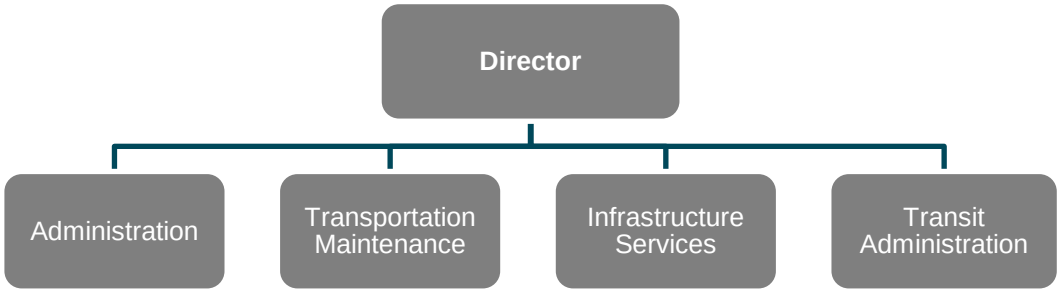
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Total Recycling Tons Collected	27,555	28,239	28,300	29,000
Total Residential Tons Collected (Garbage)	92,124	98,028	95,000	94,000



Transportation

Mission

The Department of Transportation is committed to solving problems, planning, operating and maintaining a safe, well-maintained, efficient transportation infrastructure, and to providing excellent service and response to the inquiries and concerns of all customers.



Department Overview

The Department of Transportation provides all aspects of transportation and related infrastructure services including planning, operations, and maintenance in order to optimize service delivery and position the city for ongoing growth. The Department of Transportation includes the Transportation Planning, Transportation Operations, Transportation Field Services, and Highway Maintenance functions. The Department also oversees GoRaleigh transit services and downtown parking services.

Additional information regarding the Department of Transportation may be obtained by contacting Michael Rogers, Transportation Director, at (919) 996-4093 or via email at Michael.Rogers@raleighnc.gov.

Budget Highlights

- Personnel and operating expenditures previously budgeted in the Transportation Department were moved to the Stormwater Management Fund to directly align revenues and expenditures in that fund. These positions will continue to be managed by the Transportation Department.
- Various operating expenses associated with the opening of Raleigh Union Station are budgeted in FY2018. ($70,000).
- An additional Traffic Service Technician is funded in FY18 to provide assistance to the downtown sign crew and meet the increased demand on transportation signage and markings ($40,000).
- A Senior Planner position previously budgeted in the Transportation Department's General Fund budget was moved to the Transit Division in FY18.
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

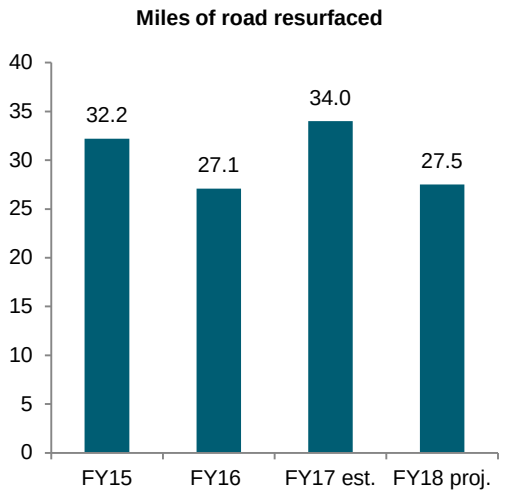
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Transportation Services	0	0	199	198	(1)
Stormwater St Maint-Tran Svcs	0	0	53	0	(53)
Safelight-Tran Svcs	0	0	1	1	0
Union Station	0	0	0	1	1
TOTAL	**0**	**0**	**253**	**200**	**(53)**
DIRECT EXPENDITURES BY DIVISION					
Transportation Services	0	0	24,888,142	26,098,743	4.9%
Stormwater St Maint-Tran Svcs	0	0	4,514,830	0	(100.0%)
Safelight-Tran Svcs	0	0	899,129	875,473	(2.6%)
Union Station	0	0	0	139,493	
TOTAL	**$0**	**$0**	**$30,302,100**	**$27,113,710**	**(10.5)%**
DIRECT EXPENDITURES BY TYPE					
Personnel	0	0	10,694,846	9,366,891	(12.4%)
Employee Benefits	0	0	3,837,204	3,253,927	(15.2%)
Operating Expenditures	0	0	15,310,593	14,146,935	(7.6%)
Special Programs and Projects	0	0	50,694	21,285	(58.0%)
Capital Equipment	0	0	180,993	78,993	(56.4%)
Interfund Transfer	0	0	227,771	245,678	7.9%
TOTAL	**$0**	**$0**	**$30,302,100**	**$27,113,710**	**(10.5%)**

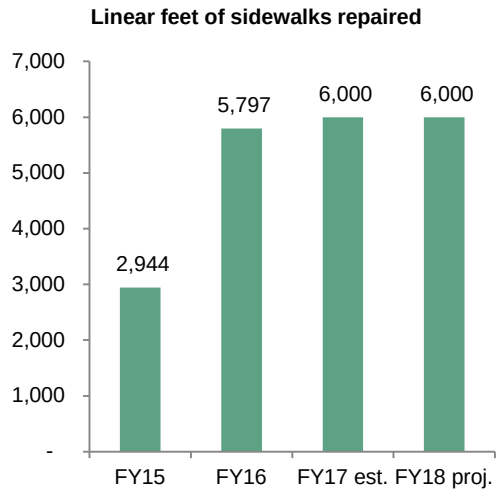
Key Initiatives

- Increase the number of annual site safety improvements to 20. These recommendations can reduce potential crashes and/or fix a pronounced crash pattern thereby improving the overall safety at treated locations. *(Transportation and Transit, Objective 2)*
- Complete the first phase of the City's Bikeshare program, including the deployment of 300 bicycles around the downtown area.
- Complete the proposed Downtown Operations Study in partnership with GoTriangle, which will evaluate multimodal solutions for improving transportation options in downtown Raleigh.
- Implement the Micro-Gap Sidewalk program, which aims to eliminate small gaps of sidewalk in primarily residential areas throughout the City.
- Continue to maintain more than 2,350 lane miles of streets as well as curb and gutter and sidewalk, including pothole repairs, sidewalk repairs, and resurfacing streets. *(Safe, Vibrant and Healthy Community, Objective 1)*
- The Transportation Department, along with assistance from several other impacted departments, is currently working through scoping and costing of a 2017 Transportation Bond package. This bond referendum will take place in October of 2017, and any related tax impact will begin in FY2019. Proposed projects include major corridor/small area plan implementing projects, neighborhood corridor/small area plan implementation projects, corridor and neighborhood sidewalk improvements, transit supportive projects (sidewalks, shelters, etc.) that directly support the larger Wake Transit Plan, traffic management and traffic calming projects, and funding for public-private partnership cost sharing opportunities. The proposed bond package also includes an operating impact component for additional staff resources to help with timely bond project implementation and additional operations and maintenance costs to maintain the expanded system after project completion.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
Traffic Engineering	**2014-15**	**2015-16**	**2016-17**	**2017-18**
Traffic Signal Study Requests	57	65	75	55
New traffic signs installed	583	650	650	900
Average response time for traffic signal requests (days)	40	40	40	50
Transportation Field Services				
Percent of Utility Cuts Repaired within 24 Hours	75	80	84	85
Asphalt failures and potholes repaired	5,000	5,800	6,000	6,000
Percent of reported asphalt failures/potholes repaired within 24 hours	80	83	85	85
Percent of reported sidewalk repairs made within 30 days	100	100	100	100





Capital Area Metropolitan Planning Organization

Department Overview

The Capital Area Metropolitan Planning Organization (CAMPO) serves as the coordinating agency among local governments, the North Carolina Department of Transportation, the Federal Highway Administration, and the Federal Transit Administration. CAMPO is comprised of three parts: an Executive Board, a Technical Coordinating Committee (TCC) and a staff that serves the members of these boards. The organization carries out an annual work program approved by the Executive Board, a portion of which includes updating the Transportation Improvement Program (a ten-year project programming schedule) and the Metropolitan Transportation Plan (a minimum 20-year forecast of projects and programs).

Additional information regarding CAMPO may be obtained by contacting Chris Lukasina, CAMPO Manager, at (919) 996-4402 or via email at Chris.Lukasina@campo-nc.us.

Budget Highlights

- An additional CAMPO Transportation Planner, funded through the Wake Transit Plan, will be responsible for providing administrative support to the Transportation Planning and Advisory Committee (TPAC) and the group's subcommittees and to coordinate the TPAC's ongoing activities and proceedings ($150,000).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Capital Area Metropolitan Planning Organization	13	13	13	14	1
TOTAL	**13**	**13**	**13**	**14**	**1**
DIRECT EXPENDITURES BY TYPE					
Personnel	855,184	803,088	925,189	989,383	6.9%
Employee Benefits	297,517	272,114	319,315	371,737	16.4%
Operating Expenditures	1,965,492	1,498,552	1,688,984	2,117,627	25.4%
Capital Equipment	25,000	6,405	8,000	22,500	181.3%
Interfund Transfers	100,000	100,000	100,000	100,000	0.0%
TOTAL	**$3,243,193**	**$2,680,158**	**$3,041,488**	**$3,601,247**	**18.4%**

Parking

Mission

To deliver parking products and services geared to the needs of all patrons, while operating an efficient business plan and maintaining valuable City assets.

Department Overview

ParkLink, the City of Raleigh parking enterprise, administers both the on-street and off-street parking programs. Off-street parking is provided in eight parking decks and four surface lots in the downtown area. The on-street program manages street parking spaces including enforcement, fine collection, meter maintenance and residential permit parking.

Additional information regarding ParkLink may be obtained by contacting Gordon Dash, Parking Administrator, at (919) 996-4041 or via email at Gordon.Dash@raleighnc.gov.

Budget Highlights

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- Funding to purchase new and upgraded on-street parking meters for the Downtown Raleigh area ($2.2M).
- Parking previously received a subsidy of $500,000 from the General Fund. This subsidy has been removed for the FY18 budget.
- The following off-street parking rates are increased for FY18:
    - Increased monthly reserve rates from $160 to $165 per month in the Municipal, Wilmington Street Station, Moore Square, Blount Street and Cabarrus Decks.
    - The addition of a daily rate of $3 per hour applied to the Performing Arts Deck. Previously, this deck, due to equipment limitations, was only available for monthly account holders and for special events parking associated with the Convention Center.

Budget Detail

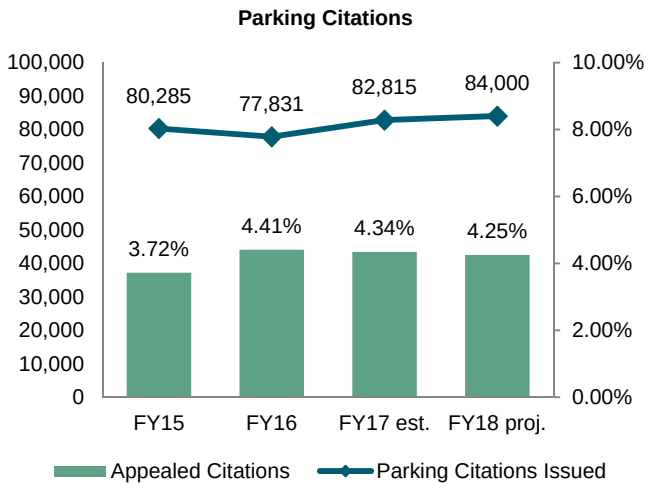
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Parking	38	38	39	39	0
TOTAL	**38**	**38**	**39**	**39**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	1,292,638	1,333,525	1,598,882	1,636,179	2.3%
Employee Benefits	510,994	512,497	624,223	721,021	15.5%
Operating Expenditures	3,404,498	4,343,559	5,599,334	5,740,715	2.5%
Special Programs and Projects	160,884	157,623	183,541	178,541	(2.7%)
Capital Equipment	0	4,652	11,500	11,500	0.0%
Interfund Transfers	8,932,818	12,396,715	8,149,716	8,424,197	3.4%
TOTAL	**$14,301,832**	**$18,748,571**	**$16,167,197**	**$16,712,153**	**3.4%**

Key Initiatives

- Installation of a new Parking Access and Revenue Control System (PARCS) in all eight parking decks will begin in April 2017 with the Performing Arts Deck and completion is expected by December 2017 with the Cabarrus Deck. *(Organizational Excellence, Objective 1)*
- Monitor the impact of additional resources from night and weekend parking revenue dedicated to maintaining cleanliness of off-street parking facilities.
- Begin work on Priority 1 deck repairs for the Municipal and Convention Center decks as identified in the 2015 Walter P. Moore Condition Assessment Report. *(Organizational Excellence, Objective 1)*
- Installation of new and upgraded on-street pay stations throughout downtown Raleigh. *(Organizational Excellence, Objective 1)*

Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Pay Station Occupancy	51%	51%	51%	53%
Monthly Deck Accounts	5,092	5,822	6,107	6,300
Parking Citations	80,285	77,831	82,815	84,000
% of Citations that are appealed	3.72%	4.41%	4.34%	4.25%



Transit

Mission

To improve mobility for Raleigh residents and visitors by providing safe, affordable and customer-oriented transportation while proactively promoting economic opportunity, intermodal connection and sustainable regional development.

Department Overview

GoRaleigh provides fixed route transit services throughout Raleigh on 28 bus routes. GoRaleigh operates 7 days a week and 363 days per year. Modified bus schedules are provided on most holidays. Weekday and Saturday bus service ranges from 4:30 a.m. to 2:30 a.m.; Sunday buses run from 8 a.m. to 8 p.m.

GoRaleigh, Raleigh's public transportation system, carries more than 15,700 riders per weekday. GoRaleigh operates 29 fixed routes and nine express / regional routes. Included are six express routes and a local route for GoTriangle, an express for Wake Technical Community College, and a circulator route for the Town of Wake Forest. With a fleet of 96 revenue vehicles, GoRaleigh serves the major commercial, employment, educational and medical centers within the City of Raleigh. Coordination with GoTriangle and GoCary provide connections to other transit systems that enable residents to travel across the Triangle.

Raleigh residents with disabilities who are unable to use regular GoRaleigh services may apply for eligibility under the GoRaleigh Access program. The GoRaleigh Access program provides subsidized curb-to-curb transportation service through 34 participating taxi companies and one prime contractor, performing over 400,000 passenger trips each year. GoRaleigh Access contracts with GoTriangle to provide regional trips originating in the GoRaleigh service area.

Additional information regarding GoRaleigh Transit may be obtained by contacting David Eatman, Transit Administrator, at (919) 996-4040 or via email at David.Eatman@raleighnc.gov.

Budget Highlights

- Includes a new Accountant Auditor I position to oversee the Federal Transit Authority (FTA) Section 5310 grant funds to sub-recipients. This position is fully funded by federal grant resources in FY18 ($70,000).
- A Downtown Raleigh Mobility and Operations Plan is funded through the Wake Transit Plan. This plan will review streetscape, Bus Rapid Transit station and corridor planning, parking and traffic engineering ($875,000).
- An increase in Route 7 (South Saunders) is also funded with Wake Transit Plan funding, which will help to provide a consistent level of service on the route throughout the day ($200,000).
- Additional Sunday bus service throughout the City is supported through the Wake Transit Plan to provide a consistent level of weekend service, equivalent to the current service provided by GoRaleigh on Saturdays ($1,350,000).
- A Senior Transit Planner, funded through the Wake Transit Plan, will be responsible for future planning needs, committee meetings and assignments ($150,000).
- A Senior Planner position previously budgeted in the Transportation Department's General Fund budget was moved to the Transit Division in FY18.
- Adjustments associated with the implementation of the compensation system study are reflected in the

personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
GoRaleigh Access	5	6	7	7	0
Transit Operations	3	3	3	5	2
Grant-Funded Positions	7	8	9	10	1
TOTAL	**15**	**17**	**19**	**22**	**3**
DIRECT EXPENDITURES BY DIVISION					
GoRaleigh Access	8,333,618	7,993,672	8,565,364	$8,591,275	0.3%
Transit Operations	19,894,123	19,008,999	21,537,798	$24,322,806	12.9%
TOTAL	**$28,227,741**	**$27,002,671**	**$30,103,162**	**$32,914,080**	**9.3%**
DIRECT EXPENDITURES BY TYPE					
Personnel	446,916	485,950	484,588	760,199	56.9%
Employee Benefits	176,305	195,030	206,848	272,602	31.8%
Operating Expenditures	26,924,368	25,445,786	28,471,382	30,911,299	8.6%
Special Programs and Projects	21,467	36,711	35,292	145,181	311.4%
Interfund Transfers	658,685	839,194	905,052	824,800	(8.9%)
TOTAL	**$28,227,741**	**$27,002,671**	**$30,103,162**	**$32,914,080**	**9.3%**

Key Initiatives

- Implement alternative fuels for the GoRaleigh bus fleet. *(Transportation and Transit, Objective 4)*
- Implement service improvements and a series of planning studies as part of the Wake County Transit Plan, which includes a transit corridor major investment study, multi-year service implementation plan, staffing model and expectations plan, public engagement strategy, customer surveys, and community funding areas program management plan.
- Raleigh Union Station Phase I, the first phase of a multi-modal transportation hub in Downtown Raleigh, is currently under construction with an operational date scheduled for January 2018. *(Transportation and Transit, Objective 2)*
- In partnership with GoTriangle, the City of Raleigh is assisting with the development of Raleigh Union Station Phase II, also referred to as the Raleigh Union Station Bus Component. *(Transportation and Transit, Objective 2)*

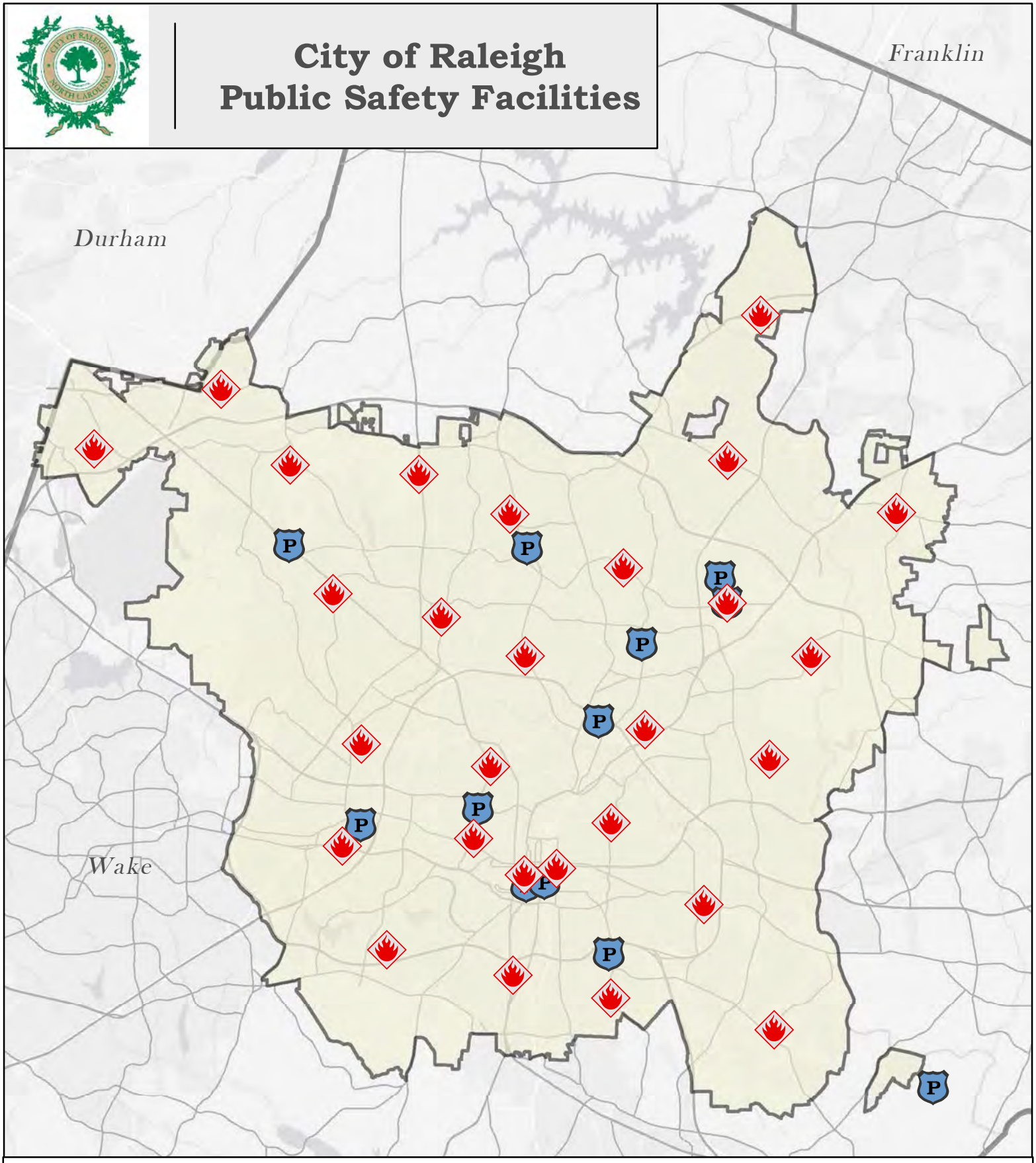
Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
GoRaleigh	**2014-15**	**2015-16**	**2016-17**	**2017-18**
Unlinked Passenger Trips	5,587,587	5,500,000	5,750,000	4,900,000
Passengers per Service Hour	22	20	18	17
GoRaleigh Access				
Unlinked Passenger Trips	418,709	431,270	420,000	440,000
Revenue Passenger Miles	3,548,220	3,600,000	3,500,000	3,750,000
Cost Per Trip	19.87	20.37	20.88	20.97

CITY OF RALEIGH

NORTH CAROLINA

City of Raleigh
Public Safety Facilities



Major Roads

Raleigh ETJ

Fire Stations

Police Stations

1 inch = 3 miles

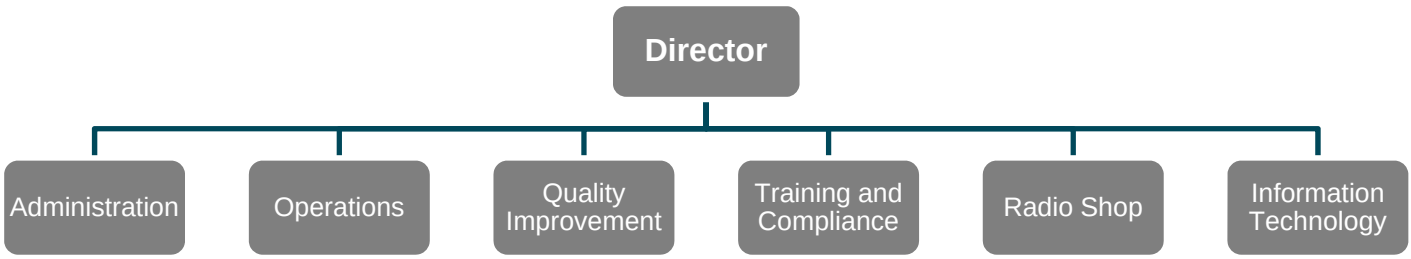
N
W
E
S

Map Created by COR GIS
Updated March 2017

Emergency Communications

Mission

The Raleigh-Wake Emergency Communications Center is committed to saving lives, protecting property, assisting the public in their time of need, and ensuring the safety of our first responders through prompt, impartial, and professional call taking, dispatch, technical and support services.



Department Overview

The Raleigh-Wake Emergency Communications Center processes emergency and non-emergency calls for police, fire and EMS for the City of Raleigh and the majority of Wake County. The department also provides dispatching and centralized communications and coordinates the development, implementation, maintenance, security and administration of public safety information technology and radio systems.

Additional information for Emergency Communications may be obtained by contacting Dominick Nutter, Emergency Communications Director, at (919) 996-5015 or via email at Dominick.Nutter@raleighnc.gov.

Budget Highlights

- This budget funds two new Call Taker positions beginning January 1, 2018 ($54,194), to reduce the answering time of emergency calls placed to the center.
- This budget adds one-time funding ($70,000) to update Cyber Security plans and operations for the 911 center.
- Adjustments associated with the implementation of the classification study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Emergency Communications	108	108	120	122	2
TOTAL	**108**	**108**	**120**	**122**	**2**

Budget Detail (continued)

DIRECT EXPENDITURES BY TYPE	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
Personnel	4,662,821	4,945,119	6,128,851	6,450,318	5.2%
Employee Benefits	1,593,586	1,664,815	2,173,647	2,184,469	0.5%
Operating Expenditures	403,639	403,997	644,087	962,534	49.4%
Capital Equipment	1,653	29,907	5,506	6,473	17.6%
TOTAL	**$6,661,700**	**$7,043,838**	**$8,952,091**	**$9,603,794**	**7.3%**

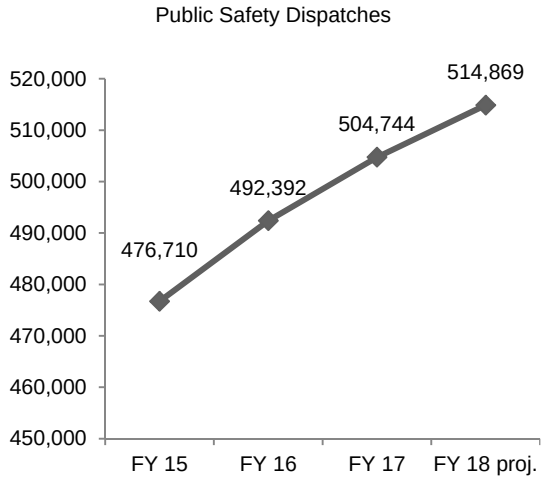
Key Initiatives

- Continue implementing a new Computer-aided Dispatch (CAD) system which will address compatibility gaps that exist in the current system.
- Continue to improve the hiring and selection process along with documentation during the training process that will result in improved retention of high performing employees. *(Organizational Excellence, Objective 4)*
- Continue implementing separation of dispatch and call taking functions to greatly reduce telephone responsibilities for main dispatch stations and increase operational efficiency. *(Safe, Vibrant & Healthy Community, Objective 1)*

Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
911 Calls Processed	597,245	611,047	622,515	634,965
911 Calls Answered in 10 Seconds or Less	99.3%	87.6%[1]	88.4%	90.0%
Time from Call Answer to Call Dispatch (in Minutes)	4.0	4.5	4.4	3.7

[1]In June of 2015, the automatic call distribution (ACD) system was modified so that only call takers would receive forced calls. If a call taker is unavailable the call will roll over to a ring group that includes all other dispatchers. This change was implemented to provide the functionality of call distribution without impacting first responder safety. This modification decreased call answer proficiency as dispatchers were no longer part of the forced answer system.



Emergency Telephone System Fund

Department Overview

The Emergency Telephone System Fund encompasses the annual disbursement made to the city by the State 911 Board in support of the emergency telephone system (911). The Emergency Communications Center estimates eligible expenses based on the guidelines distributed by the Board. The personnel and operating expenditures associated with this fund are managed as part of the annual operating budget for the larger Emergency Communications Department.

Additional information regarding the Emergency Telephone System Fund may be obtained by contacting Dominick Nutter, Emergency Communications Director, at (919) 996-5015 or via email at Dominick.Nutter@raleighnc.gov

Budget Detail

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- FY17 was the last year of planned fund balance usage, as reflected by the reduction in the FY18 approved budget. State 911 revenues fully support the expenses in the FY18 approved budget.

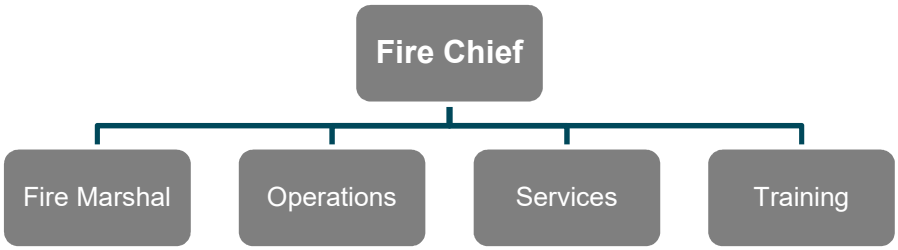
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Emergency Communications	7	7	8	8	0
TOTAL	**7**	**7**	**8**	**8**	**0**
DIRECT EXPENDITURES BY TYPE					
Personnel	387,819	463,608	473,332	502,739	6.2%
Employee Benefits	102,434	134,881	143,883	161,146	12%
Operating Expenditures	1,624,565	2,198,716	2,379,118	1,711,295	(28.1%)
Capital Equipment	23,001	1,079,025	23,400	15,000	(35.9%)
TOTAL	**$2,137,819**	**$3,876,230**	**$3,019,732**	**$2,390,180**	**(20.8%)**

Fire

Mission

The mission of the City of Raleigh Fire Department is Unselfish Dedicated Service. Our vision is to anticipate and prepare, while growing and empowering.



Department Overview

The Fire Department is responsible for fire prevention, fire inspections, fire suppression, rescue, hazardous materials response and life safety education for the citizens and visitors of Raleigh.

Additional information regarding the Fire Department may be obtained by contacting Department Head, Fire Chief John T. McGrath, at (919) 996-6115 or via email at John.McGrath@raleighnc.gov.

Budget Highlights

- Continues the plan to modernize the department's fleet through a fire apparatus replacement schedule. Funding is included to replace two engines, one ladder, a fire rescue vehicle, and other service equipment ($673,000).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- Received the Staffing for Adequate Fire & Emergency Responses (SAFER) grant during FY17. This 2-year grant funds personnel costs for ten firefighter positions.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Fire Administration	9	9	10	8	(2)
Fire Operations	544	544	543	542	(1)
Fire Support Services	12	12	12	12	0
Fire Training	8	8	9	10	1
Office of the Fire Marshall	34	36	37	39	2
Grant Funded	0	0	0	10	10
TOTAL	**607**	**609**	**611**	**621**	**10**
DIRECT EXPENDITURES BY DIVISION					
Fire Administration	2,480,036	2,687,592	2,667,523	2,450,125	(8.2%)
Fire Operations	41,899,372	42,785,718	43,968,177	47,516,564	8.1%
Fire Support Services	4,127,561	4,340,527	4,943,169	5,045,589	2.1%
Fire Training	1,339,587	1,464,644	1,550,960	1,655,794	6.8%
Hazmat Operations	69,440	65,907	89,000	89,000	0.0%
Office of the Fire Marshall	3,286,134	3,274,160	3,707,473	3,932,436	6.1%
TOTAL	**$53,202,130**	**$54,618,548**	**$56,926,303**	**$60,689,508**	**6.6%**

Budget Detail (continued)

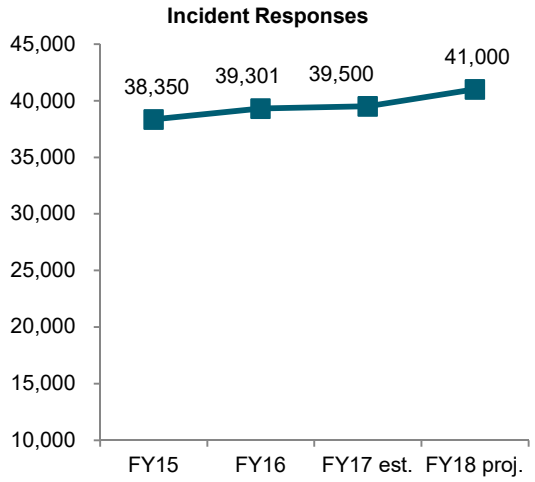
DIRECT EXPENDITURES BY TYPE	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
Personnel	35,661,844	36,263,997	36,803,949	39,590,287	7.6%
Employee Benefits	10,873,346	11,106,303	11,905,808	12,874,827	8.1%
Operating Expenditures	5,456,829	5,927,580	6,980,012	7,142,687	2.3%
Special Programs and Projects	1,022,675	1,016,570	1,046,734	883,707	(15.6%)
Capital Equipment	98,559	209,793	97,800	98,000	0.0%
Interfund Transfers	88,878	94,305	92,000	100,000	8.0%
TOTAL	**$53,202,130**	**$54,618,548**	**$56,926,303**	**$60,689,508**	**6.6%**

Key Initiatives

- Improve the physical and functional condition of legacy fire facilities via a systematic process that utilizes a multi-year programmed capital budget. *(Safe, Vibrant & Healthy Community, Objective 1)*
- Implement and sustain an organization-wide Career Development Program. *(Organizational Excellence, Objective 4)*
- Continue the Community Outreach Program that identifies a flexible system for public safety education, use of various communication mediums, and marketing.

Performance Indicators

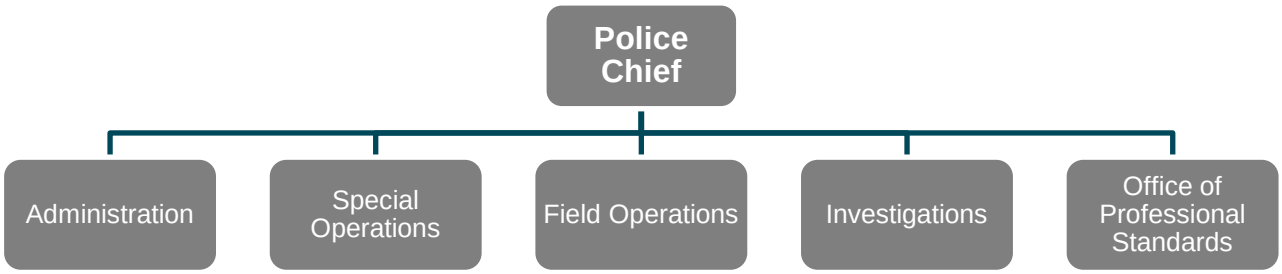
	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Percent of responses in which 1st alarm arrives < 8 minutes	96.4%	96.5%	96.3%	96.4%
Percent of responses that are first responder/EMS	60.6%	61.2%	63.3%	63.4%
Fires investigated	251	251	260	270
Permits issued	1,828	2,955	1,764	1,892



Police

Mission

In the spirit of service, the Raleigh Police Department exists to preserve and improve the quality of life, instill peace and protect property through unwavering attention to our duties in partnership with the community.



Department Overview

The Raleigh Police Department (RPD) works in partnership with the community to identify and address conditions that give rise to crime. The Department employs a policing approach that emphasizes the importance of maintaining a full range of enforcement priorities, including quality-of-life issues and violations that breed more serious crime. Through the dedicated service of officers and civilians, district policing, innovative programs, effective technology use, and enhanced relationships between citizens and the police, the Department is confronting crime in Raleigh and making the City an even better place to live, work, visit and conduct business.

Additional information regarding the department may be obtained by contacting Cassandra Deck-Brown, Chief of Police, at (919) 996-3385 or via e-mail at Cassandra.Deck-Brown@raleighnc.gov.

Budget Highlights

- Funding to purchase body worn cameras and begin the full implementation is included ($2,400,000). A portion of this amount is ongoing ($900,000), a portion was received through a grant process ($1,200,000), and an additional amount was rolled over from FY17 ($300,000).The program is expected to produce numerous benefits, including increased public trust, higher efficiency in investigating complaints and increased quality of evidence collection. There is also an additional amount included within the Capital Improvement Plan (CIP) for one-time infrastructure costs ($540,000).
- Includes funding to begin addressing the backlog of vehicle upfit equipment needs ($2.6M).
- Adds a new Social Media Specialist position to perform communication functions during emergencies, assist with public information requests, and manage social media feeds and future platforms for the Police Department ($54,000).
- Adds ongoing funding for two positions that were previously funded through grant resources. The Gang Resources Coordinator will continue to manage efforts among gang suppression and intervention activities ($57,000) and the Trauma Counselor will continue to lead a trauma-informed approach to assisting those who have witnessed or been involved in traumatic events ($65,000).
- The Police Department has looked ahead to anticipate major purchases that will likely need to be made using Federal Equitable Sharing (Asset Forfeiture) funds in FY18 and has included these purchases within the FY18 budget, totaling approximately $356,000. The purchases include leasing 14 vehicles through Enterprise Fleet Management ($171,000) and 450 sets of Mobile Field Force gear to outfit the entire Field

Operations Division, the Special Operations Division, and selected units within the Detective Division ($125,000). This equipment includes chest protection, arm protection, and chin guards, along with canvas bags for portability. The Department will also purchase 13 GPS units to replace existing units ($60,000).

- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

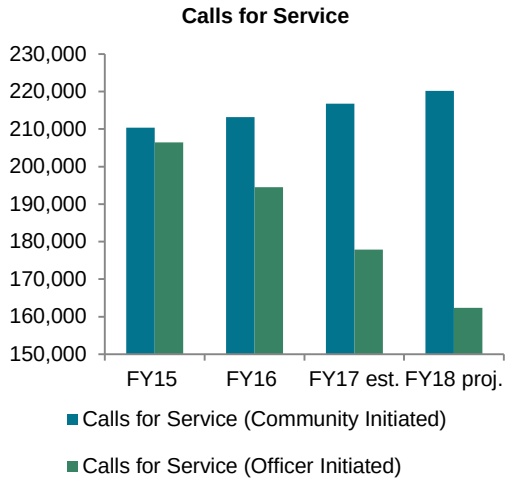
	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Police Administrative Services	68	70	75	72	(3)
Police Chiefs Office	28	28	28	32	4
Police Detective Division	199	197	194	207	13
Police Field Operations	506	514	515	514	(1)
Police Special Operations	84	84	84	74	(10)
Grant-Funded Positions	5	5	7	5	(2)
TOTAL	**890**	**898**	**903**	**904**	**1**
DIRECT EXPENDITURES BY DIVISION					
Police Administrative Services	19,372,295	19,362,594	20,210,382	21,127,868	4.5%
Police Chief's Office	2,678,427	2,713,883	2,841,721	3,404,827	19.8%
Police Detective Division	18,182,781	19,271,954	19,846,493	21,837,189	10.0%
Police Field Operations	39,061,846	39,270,195	44,138,645	47,914,179	8.6%
Police Special Operations	9,401,322	8,911,981	9,540,848	9,557,510	0.2%
TOTAL	**$88,696,671**	**$89,530,606**	**$96,578,089**	**$103,841,573**	**7.5%**
DIRECT EXPENDITURES BY TYPE					
Personnel	50,767,246	51,776,218	54,844,783	60,429,805	10.2%
Employee Benefits	19,772,510	20,073,377	22,205,331	23,521,703	5.9%
Operating Expenditures	12,938,016	12,445,099	14,984,149	15,130,848	1.0%
Special Programs and Projects	3,017,671	3,145,463	3,347,509	3,248,790	(2.9%)
Capital Equipment	2,091,736	1,890,685	1,176,719	657,509	(44.1%)
Interfund Transfers	109,492	199,765	19,598	852,918	4,252.1%
TOTAL	**$88,696,671**	**$89,530,606**	**$96,578,089**	**$103,841,573**	**7.5%**

Key Initiatives

- Begin implementation of the Body Worn Camera Program, with the goal of initiating training and implementation in the first quarter of FY18. *(Safe, Vibrant & Healthy Community, Objective 1)*
- Institute the Incident Command System (ICS) at all major events involving the Police Department, including major crime scenes, in order to effectively manage resources and optimize outcomes in periods of severe stress.
- The final report on the Comprehensive Fire and Police Training Facility Assessment has been completed and is currently being reviewed. Project goals and timelines will be established in the near future.
- Enhance RPD's external communication, including expanding of the RPD's social media presence and improving communication with crime victims. The Department will continue to tell its story to the community to further foster engagement and mutual understanding. Open data sources, such as crime mapping and traffic stop statistics, will enhance external communication and transparency. *(Safe, Vibrant & Healthy Community, Objective 1)*
- The Department is planning the very first RPD Youth Summit, an interactive experience designed to engage local youth in conversation about issues that are important to them, provide educational workshops on a variety of topics, and share information about opportunities for employment and higher education.

Performance Indicators

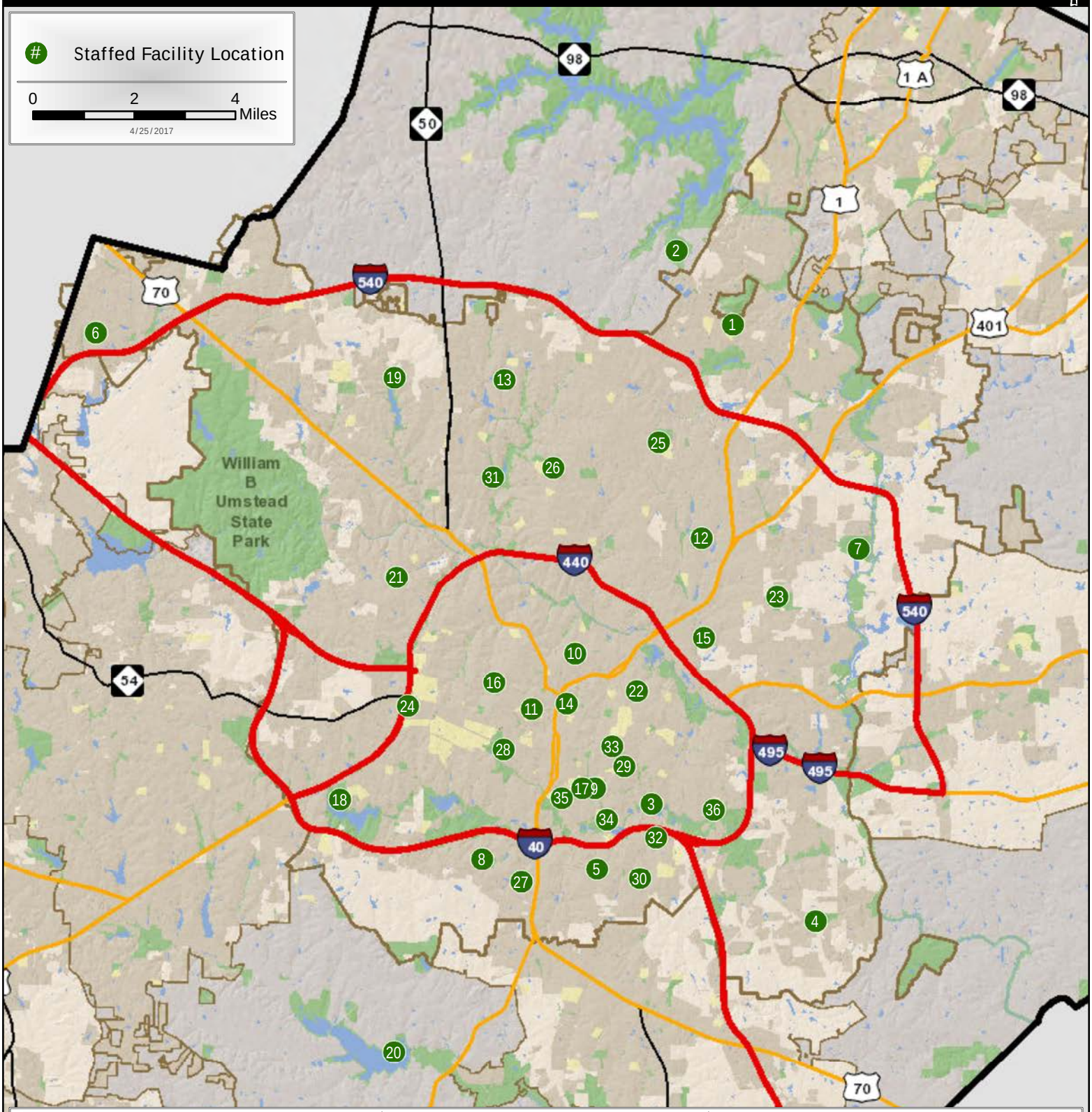
	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
	2014-15	**2015-16**	**2016-17**	**2017-18**
Traffic Collision - Injuries	4,346	4,760	5,177	5,593
Traffic Collision - Fatalities	34	23	19	13
Response Time (Dispatch to Arrival)	7.1 minutes	7.2 minutes	7.3 minutes	7.5 minutes



CITY OF RALEIGH

NORTH CAROLINA

Locations with Staffed Facilities

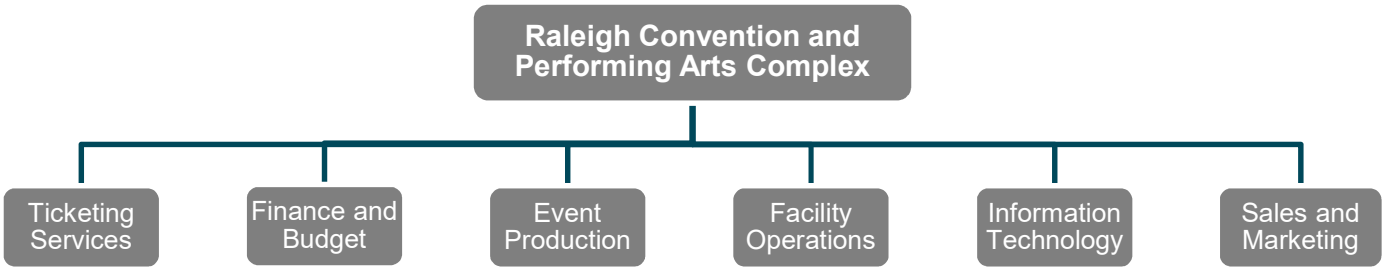


1	Abbotts Creek Community Center	15	Hill Street Neighborhood Center	26	Optimist Community Center
2	Annie Louise Wilkerson, MD Nature Preserve	16	Jaycee Community Center	.	Optimist Pool House
3	Ralph Campbell Community Center	17	John P Top Greene Center	27	Peach Road Community Center
4	Barwell Road Community Center	18	Thomas G Crowder Woodland Center	28	Pullen Community Center
5	Biltmore Hills Community Center	19	Lake Lynn Community Center	.	Pullen Aquatic Center
6	Brier Creek Community Center	20	Lake Wheeler	.	Pullen Arts Center
7	Buffaloe Road Aquatic Center	21	Laurel Hills Community Center	29	Roberts Park Community Center
8	Carolina Pines Community Center	22	Lions Community Center	30	Sanderford Road Neighborhood Center
9	John Chavis Memorial Park Community Center	23	Marsh Creek Community Center	31	Shelley Lake - Sertoma Arts Center
10	Five Points Center for Active Adults	24	Method Community Center	32	Sgt. Courtney T. Johnson Community Center
11	Garris Building	25	Millbrook-Exchange Community Center	33	Tarboro Road Community Center
12	Green Road Community Center	.	Millbrook-Exchange Pool House	34	Walnut Creek Wetland Center
13	Greystone Recreation Center	.	Millbrook-Exchange Tennis Center	35	Walnut Terrace
14	Halifax Community Center	.	Anne Gordon Center for Active Adults	36	Worthdale Community Center

Convention and Performing Arts Complex

Mission

Through the professional actions of our staff, we will provide our guests with a distinctive level of service excellence while maintaining a fiscally responsible operation that contributes to the cultural and economic benefits of the City.



Department Overview

The Convention and Performing Arts Complex Department operates the Raleigh Convention Center, the Duke Energy Center for the Performing Arts, the Red Hat Amphitheater, Special Events and the physical and capital maintenance of the Walnut Creek Amphitheater. The Raleigh Convention Center provides meeting space for conventions, meetings, banquets, trade shows and other assembly events. The Duke Energy Center for the Performing Arts provides space for concerts, plays and festivals and is the home venue for the North Carolina Symphony, Theatre Raleigh, the North Carolina Theatre, PineCone and the Carolina Ballet. Additionally, the Duke Energy Center for the Performing Arts produces and presents national and international touring productions and concerts, doing business as Broadway Series South. The Red Hat Amphitheater is a 6,000 seat outdoor amphitheater centrally located in downtown and offers a variety of outdoor entertainment activities. The Complex presents special events that are held primarily on Fayetteville Street, which include the Wide Open Bluegrass and July 4th Street Celebration.

Additional information regarding the Convention and Performing Arts Complex may be obtained by contacting Doug Grissom, Convention Center Director, at (919) 996-8503 or via email at Doug.Grissom@raleighnc.gov.

Budget Highlights

- A Customer Service Representative, Procurement Specialist, and Assistant Building Superintendent are added to support a departmental reorganization and are funded with existing resources ($162,000).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
RCC Facility	61	61	63	66	3
Performing Arts Center	37	37	37	37	0
RCC Downtown Amphitheatre	6	6	4	4	0
TOTAL	**104**	**104**	**104**	**107**	**3**
DIRECT EXPENDITURES BY DIVISION					
Performing Arts Center	6,826,404	6,782,064	7,021,184	7,169,115	2.1%
RCC Downtown Amphitheatre	1,559,462	2,186,410	1,914,475	1,801,159	(5.9%)
RCC Facility	8,046,667	8,296,945	8,984,755	9,281,116	3.3%
RCC/PAC Special Events	429,967	395,259	436,327	712,234	63.2%
TOTAL	**$16,862,500**	**$17,660,679**	**$18,356,741**	**$18,963,623**	**3.3%**
DIRECT EXPENDITURES BY TYPE					
Personnel	6,266,378	6,603,240	6,554,564	7,045,506	7.5%
Employee Benefits	1,890,888	1,926,460	2,119,941	2,233,950	5.4%
Operating Expenditures	3,663,933	3,467,298	4,556,165	4,307,601	(5.5%)
Special Programs and Projects	3,058,808	3,689,239	3,312,506	3,513,840	6.1%
Capital Equipment	13,530	0	20,000	0	
Interfund Transfers	1,968,963	1,974,443	1,793,565	1,862,726	3.9%
TOTAL	**$16,862,500**	**$17,660,679**	**$18,356,741**	**$18,963,623**	**3.3%**

Key Initiatives

- Strategically engage our community leaders for their support in attracting and sustaining events for two unique lines of convention business: innovation and arts and culture.
- Focusing on a multi-point marketing strategy to inform the community of the wide variety of entertainment and cultural performances held at the Duke Energy Center for the Performing Arts.

Walnut Creek Amphitheater

Department Overview

The Walnut Creek Amphitheater is a concert and performance venue owned by the City of Raleigh and operated by Live Nation. The Convention and Performing Arts Complex staff monitors general facility maintenance and performs capital maintenance at Walnut Creek Amphitheater. Amphitheater rental revenue, generated from the operating agreement with Live Nation, exclusively funds operating and capital needs. Staff coordinates with Live Nation to identify and prioritize capital needs, and all approved capital projects are incorporated into the City's capital improvement plan.

Additional information regarding the Walnut Creek Amphitheater may be obtained by contacting Doug Grissom, Convention Center Director, at (919) 996-8503 or via email at Doug.Grissom@raleighnc.gov.

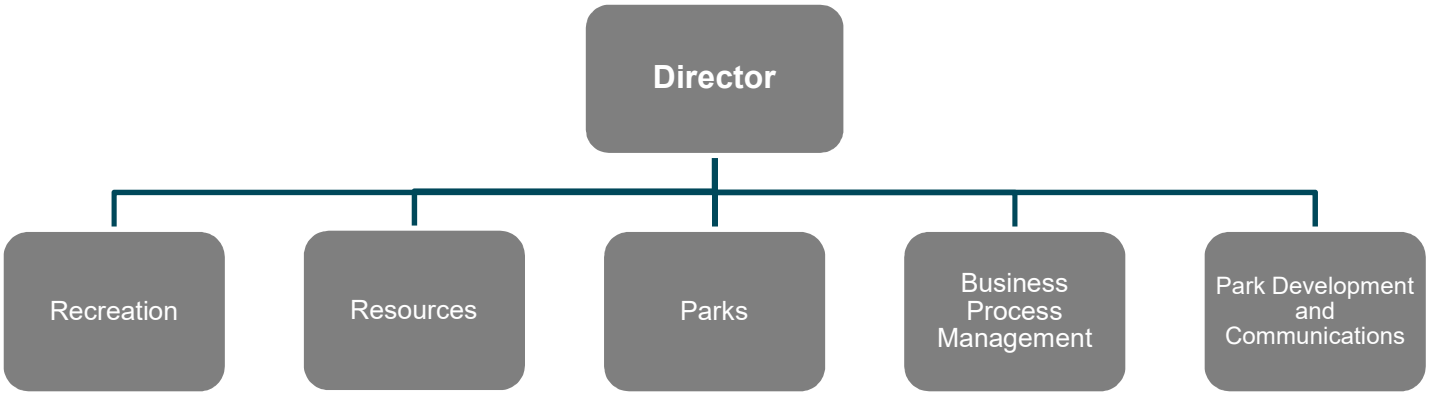
Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Personnel	91,022	83,404	73,608	71,233	(3.2%)
Employee Benefits	30,274	26,593	23,992	24,574	2.4%
Operating Expenditures	99,926	55,876	100,000	100,000	0.0%
Interfund Transfers	1,000,000	1,000,000	1,000,000	1,000,000	0.0%
TOTAL	**$1,221,222**	**$1,165,874**	**$1,197,600**	**$1,195,807**	**(0.1%)**

Parks, Recreation and Cultural Resources

Mission

Together we connect and enrich our community through exceptional experiences.



Department Overview

The Parks, Recreation and Cultural Resources Department (PRCR) plays a leading role in determining the quality of life and character of the Capital City. With nearly 10,000 acres of parkland, 117 miles of greenway trails and over 1.2 million square feet of facilities, the department provides a wide range of creative programming opportunities that promote the social, cultural, mental and physical well-being of citizens. The City's vision for its parks, recreation and cultural resources system is "bringing people to parks and parks to people."

The department is comprised of five divisions: Business Process Management, Park Development and Communications, Parks, Recreation, and Resources. Additional information regarding PRCR may be obtained by contacting Diane Sauer, PRCR Director, at (919) 996-4815 or via email at Diane.B.Sauer@raleighnc.gov.

Budget Highlights

- An Urban Forester is included for enhanced management, complex project review, and customer support in the Urban Forestry program ($60,800).
- Adds two new positions to maintain the new Sierra/Lineberry Neighborhood Park and other 2014 Parks Bond projects. Also included is maintenance funding for the park and historic cemeteries ($125,000).
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.

Budget Detail

EMPLOYEES	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
Business Process Management	16	12	12	12	0
City Facility Maintenance	34	45	0	0	0
Park Facility Maintenance	27	29	0	0	0
Cemetery Maintenance	4	4	4	5	1
Greenway Maintenance	32	32	32	31	(1)
Highway Maintenance	29	29	0	0	0
Urban Trees	15	15	17	18	1
Park Maintenance	117	121	134	136	2
Recreation	113	120	123	123	0
School Based Programs	13	13	12	12	0
Resources	44	45	53	53	0
Park Development & Communications	28	30	30	30	0
TOTAL	**472**	**495**	**417**	**420**	**3**
DIRECT EXPENDITURES BY DIVISION					
Business Process Management	2,385,581	2,299,358	2,337,387	2,139,670	(8.5%)
Park Facility Maintenance	5,712,196	5,517,160	0	0	
City Facility Maintenance	4,735,030	6,146,938	0	0	
Cemetery Maintenance	240,229	262,748	276,357	377,682	36.7%
Greenway Maintenance	1,826,300	1,853,255	2,128,553	2,191,646	3.0%
Urban Trees	1,387,491	1,626,253	1,705,425	1,836,906	7.7%
Park Maintenance	7,850,658	9,020,763	11,242,008	12,131,397	7.9%
Recreation	12,778,173	13,668,053	16,474,516	17,416,816	5.7%
School Based Programs	1,502,373	1,380,307	1,824,109	2,095,547	14.9%
Resources	4,705,696	5,226,445	6,369,838	6,636,758	4.2%
Park Development & Communications	1,694,957	3,075,958	2,629,494	2,691,000	2.3%
TOTAL	**$46,607,188**	**$52,066,436**	**$44,987,687**	**$47,517,422**	**5.6%**
DIRECT EXPENDITURES BY TYPE					
Personnel	25,810,883	27,873,756	26,033,687	27,866,059	7.1%
Employee Benefits	6,861,506	7,548,388	7,272,450	7,679,913	5.6%
Operating Expenditures	11,713,834	13,681,777	9,932,429	10,334,203	4.0%
Interfund Expenditure	999,535	1,621,652	818,319	904,948	10.6%
Special Programs and Projects	887,217	902,914	841,161	637,758	(24.2%)
Capital Equipment	334,213	437,949	89,641	74,541	(16.8%)
TOTAL	**$46,607,188**	**$52,066,436**	**$44,987,687**	**$47,517,422**	**5.6%**

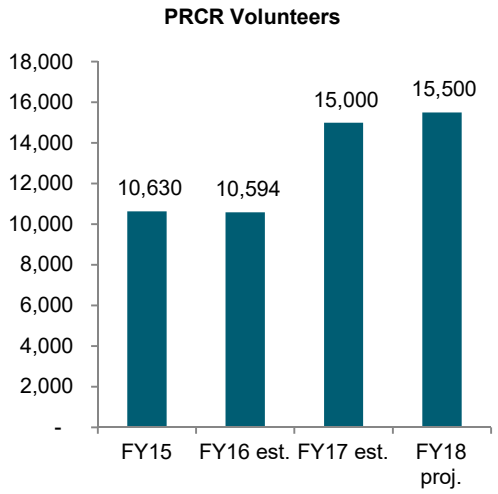
Key Initiatives

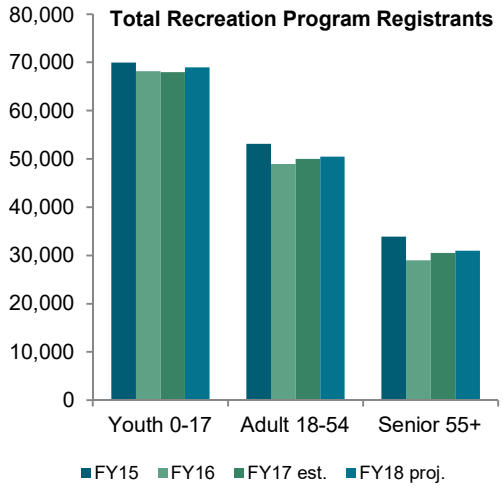
- Moore Square, opening in Spring 2018, provides a recreational space for area residents and visitors to downtown Raleigh, and serves as an economic development catalyst for the area. Staff will be preparing to take on the maintenance and programming of this space. *(Arts & Cultural Resources, Objective 2; Economic Development & Innovation, Objective 4)*
- While Pullen Arts Center is closed to undergo major renovation as part of the 2014 Parks Bond, staff will ensure that the arts are still available to the Raleigh community through the Mobile Art Lab Initiative. These efforts include moving classes to community centers around the city and creating mobile programming for deployment at events and parks, all of which can serve as models for future pop-up or mobile arts programming. *(Arts & Cultural Resources, Objective 3)*
- PRCR will initiate implementation of a new recreation and event management software suite in FY18. This software will replace CLASS, which is currently used for recreational program registration and facility reservation. After 22 years the software has reached the end of its life and will no longer be supported. This effort will take considerable PRCR time and resources, including operating and capital funding, and will also involve support from Finance and Information Technology. *(Organizational Excellence, Objectives 1 and 2)*

Performance Indicators

	ACTUAL 2014-15	ACTUAL 2015-16	ESTIMATE 2016-17	PROJECTION 2017-18
Total Park and Greenway Acreage	10,744	9,829*	9,973	9,973
Total Greenway Mileage	113	117	117	117
% of Program Satisfaction as Satisfactory or Higher	74%	91%	91%	91%
% Rating PRCR facility in Good Condition, Satisfactory or Higher	82%	92%	93%	93%

*Decrease in acreage is due to the transfer of Lake Benson acreage to Public Utilities Department.





Revolving Fund

Department Overview

The Revolving Fund consists of self-sustaining programs, primarily in the Parks, Recreation, and Cultural Resources Department. Programs include classes, workshops and camps held at community centers and parks. Participant fees make up the majority of the revenues, and programs are expected to recover or exceed program costs. A portion of the fees collected are returned to the General Fund to support the overall PRCR budget.

The Revolving Fund includes a number of non-recreational programs and activities that are also expected to recover or exceed program costs through fees and/or contributions. Programs include classes offered by the Raleigh Television Network (RTN) and the Inspections training program. Other departments with programs in this fund receive contributions used to purchase community watch signs and to support special Police programs.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Environmental Awards Program	10,010	2,659	9,500	9,500	0.0%
Public Affairs Ctv Equipment	51,366	319,676	424,000	424,000	0.0%
Appearance Commission	1,831	500	3,000	10,000	233.3%
Ral Historic District Loan Fund	0	0	200,000	0	(100.0%)
Inspections Training Program	1,321	526	1,400	1,400	0.0%
Citizen Involvement	5,283	8,304	30,000	30,000	0.0%
Community Watch Signs	3,341	208	4,940	4,940	0.0%
Police Donations	17,215	13,202	24,000	24,000	0.0%
Fire-Reg Resp Team #4 Revolving	59,955	31,427	300,000	300,000	0.0%
Fire-Usar Team Expd	104,976	220,147	162,403	162,403	0.0%
PR Program Fee Assistance	13,647	15,547	20,000	20,000	0.0%
Arts Commission	0	1,062	85,848	6,031	(93.0%)
Arts Office	9,423	1,500	3,015	0	(100.0%)
Fletcher Award Program	0	0	740	1,750	136.5%
Parks Donations	21,397	9,338	55,000	75,000	36.4%
Adventure Camps	35,584	19,575	64,200	134,100	108.9%
Anderson Point	23,758	16,476	45,000	47,002	4.4%
Aquatic Instruction Programs	380,162	331,756	496,600	510,398	2.8%
Community Center Equipment	111,925	144,832	515,600	520,000	0.9%
Athletics	197,173	176,837	210,000	207,500	(1.2%)
ESL Program	2,186	891	14,800	9,748	(34.1%)
General Recreation	63,880	32,166	0	0	
Golden Years	142,974	191,920	336,000	325,000	(3.3%)
Neighborhood Street Trees	28,647	6,416	35,000	55,000	57.1%
Parks & Rec Automation	266,577	263,171	318,645	281,001	(11.8%)
Parks & Rec Marketing	201,730	328,002	287,000	250,001	(12.9%)
Parks & Rec Sports Consortium	38,719	44,717	79,000	2,000	(97.5%)
Abbotts Creek Center	0	5,016	97,500	97,500	(0.0%)
Barwell Road Comm Center	64,806	68,867	120,200	110,200	(8.3%)
Biltmore Hills Center	35,009	27,023	67,000	51,000	(23.9%)
Borden Building	24,531	34,811	91,000	90,001	(1.1%)
Brier Creek Comm Center	93,807	93,773	170,000	128,000	(24.7%)
Camp Ranoca	134,839	51,180	3,001	0	(100.0%)
Carolina Pines Center	32,296	39,242	80,000	80,000	0.0%
Chavis Center	40,562	38,471	63,000	60,300	(4.3%)
Courtney Johnson Center	17,736	10,208	34,500	28,000	(18.8%)
Green Road Center	125,867	106,851	209,000	183,700	(12.1%)
Greyston Rec Center	96,703	70,173	110,000	101,420	(7.8%)
Halifax Center	25,570	32,815	67,250	110,000	63.6%
Hill Street Neighborhood Center	1,823	4,796	13,100	22,720	73.4%
Durant Nature Preserve	970	6,236	59,000	68,615	16.3%
Forest Ridge Park Ctr	0	0	0	8,500	
Jaycee Center	100,916	99,790	123,500	136,200	10.3%
Lake Johnson Nature Center	12,283	16,902	74,600	74,600	0.0%
Lake Lynn Center	83,422	89,699	123,900	107,150	(13.5%)

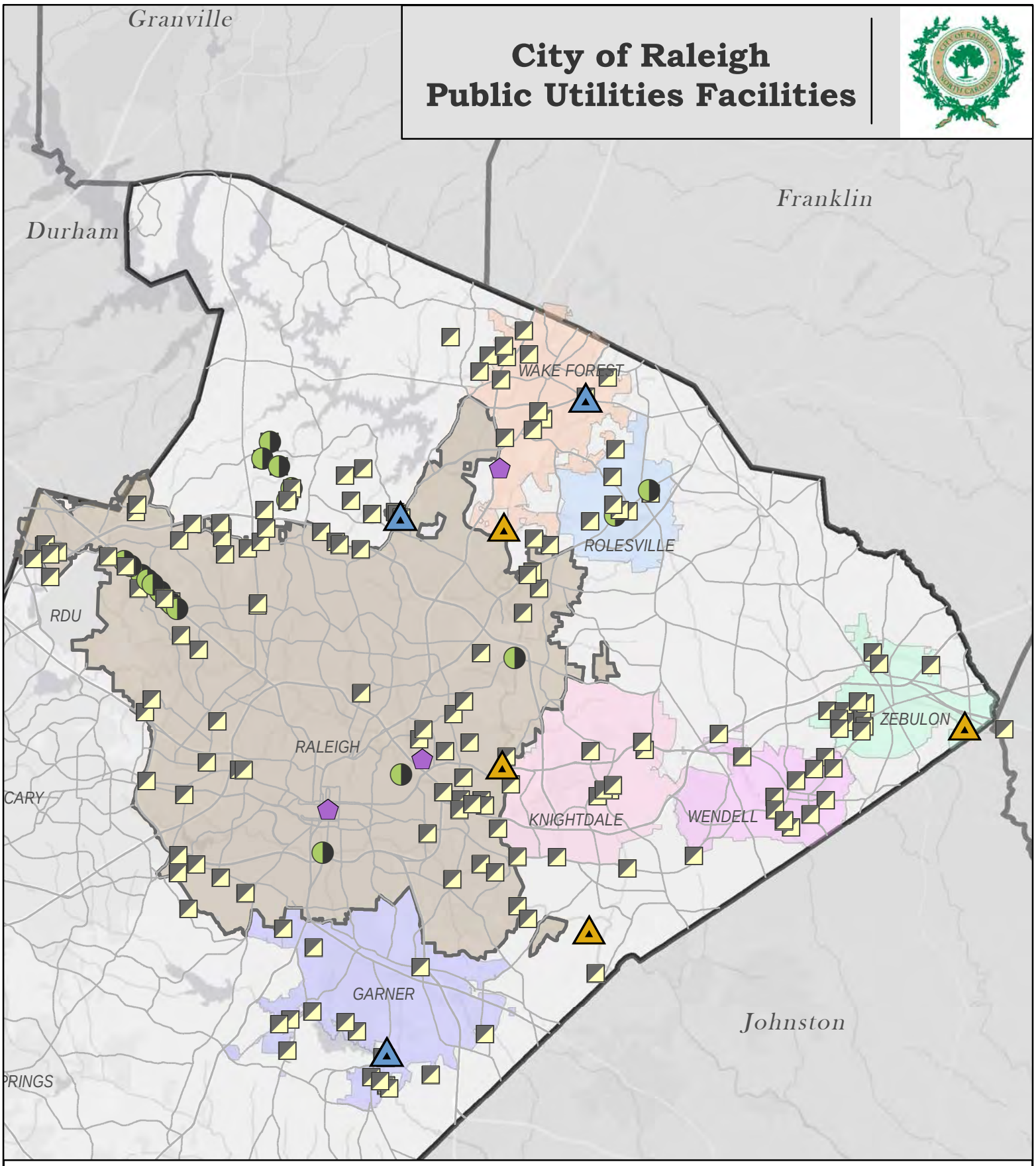
Budget Detail (continued)

DIRECT EXPENDITURES	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
Lake Wheeler	11,253	22,330	33,500	103,170	208.0%
Laurel Hills Center	98,712	104,936	205,000	197,850	(3.5%)
Lions Park	24,548	8,610	21,700	26,000	19.8%
Marsh Creek Center	99,614	82,039	140,500	128,245	(8.7%)
Method Center	40,541	46,787	81,000	88,800	9.6%
Millbrook Center	72,746	46,705	125,000	95,000	(24.0%)
Mordecai Park	78,608	158,472	212,000	235,705	11.2%
Nature Camp	6,935	4,842	47,000	61,000	29.8%
Optimist Center	62,312	85,911	77,500	104,000	34.2%
Peach Road Community Center	8,047	5,514	24,200	24,500	1.2%
Pullen Amusement	111,982	151,847	279,000	244,997	(12.2%)
Pullen Art Center	216,783	199,093	236,000	110,600	(53.1%)
Pullen Community Center	63,228	70,539	89,700	85,000	(5.2%)
Raleigh City Museum	33,026	56,935	95,000	109,999	15.8%
Ralph Campbell Center	7,349	4,537	7,000	5,452	(22.1%)
Roberts Park	23,668	14,413	24,000	31,000	29.2%
Sanderford Road Center	18,358	14,652	30,100	44,820	48.9%
Sertoma Arts Center	200,552	187,916	215,000	250,000	16.3%
Specialized Recreation Service	143,389	77,434	347,500	408,000	17.4%
Tarboro Road Center	15,509	4,660	30,000	40,000	33.3%
Thomas G Crowder Woodland Ctr	0	0	0	13,000	
Top Greene Center	27,870	14,737	30,000	30,100	0.3%
Walnut Creek Wetland Center	8,489	1,471	60,200	85,195	41.5%
Walnut Terrace	0	166	0	0	
Wilkerson Nature Preserve Park	692	446	16,000	28,000	75.0%
Worthdale Center	17,375	10,367	36,000	44,000	22.2%
Raleigh Youth Council	5,710	5,731	23,500	24,000	2.1%
Youth Programs	736,576	381,177	665,000	213,000	(68.0%)
Teen Programs	111,727	130,697	442,000	421,601	(4.6%)
Tennis	392,915	441,142	435,500	450,000	3.3%
Third Party Events	192	0	20,000	30,000	50.0%
Tucker Mansion	18,824	13,065	28,000	31,200	11.4%
Visual/Hearing Impaired	24,067	11,416	0	0	
Digital Inclusion	0	0	0	63,002	
Dix Park	0	0	0	37,000	
Dix Park Planning	0	0	0	140,000	
TOTAL	**$5,365,818**	**$5,335,295**	**$9,309,142**	**$8,872,914**	**(4.7%)**

CITY OF RALEIGH

NORTH CAROLINA

City of Raleigh Public Utilities Facilities



Major Roads

Raleigh ETJ

Odor Control Facility

Pump Station

Wastewater Treatment Plant

Water Treatment Plant

Administrative Offices

1 inch = 4.1 miles

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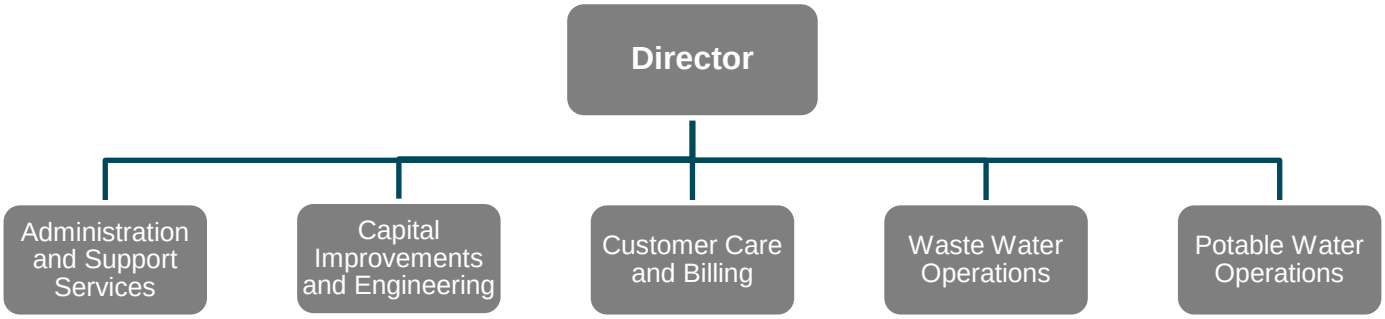
Map Updated by COR GIS
March 2017

Public Utilities

Mission

To provide safe, sustainable water services for our customers while protecting public health and contributing to the economic, environmental and social vitality of our communities.



Department Overview

The City of Raleigh Public Utilities Department provides water and sanitary sewer service to approximately 179,000 metered water and sewer customers and a service population of approximately 530,000 people in Raleigh, Garner, Wake Forest, Rolesville, Knightdale, Wendell, and Zebulon areas.

Additional information regarding the Public Utilities Department may be obtained by contacting Robert Massengill, Public Utilities Director, at (919) 996-4540 or via email at Robert.Massengill@raleighnc.gov.

Budget Highlights

- Increases water and sewer volumetric rates by 2.8% and includes a $0.25 increase in the sewer infrastructure replacement charge from $4.25 to $4.50 per month. There are no changes to water and sewer administrative charges, the watershed protection fee, or the water infrastructure replacement charge. For a 5 CCF per month customer bill with a 5/8" meter, this is an approximate increase of $1.65 per month, or 3%. The fee increases will aid in aging infrastructure replacement within the Waste Water Systems.
- Adjustments associated with the implementation of the compensation system study are reflected in the personnel and employee benefit budgets in this section.
- Addition of a Project Engineer I to improve plan review turnaround times and availability of Public Utilities staff to support the expanded services of the Development Services Department ($62,000).
- Addition of a Senior Systems Analyst to meet the increasing technology demands and responsibilities due to the CC&B upgrade, PCI compliance requirements and IVR enhancements ($65,000).
- Addition of two Utility Technicians dedicated to utility locates in support of the Google and AT&T Fiber projects, anticipated for completion in late 2019 ($89,000).
- Allocates $600,000 to fund the painting of all 21,000 public hydrants to align with national guidelines.
- Continue administration of the Utility Customer Assistance Program, for economically distressed utility customers. The program launched in January 2017 and is supported by the General Fund ($200,000).

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
EMPLOYEES	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Public Utilities Administration	44	41	41	55	14
PU Capital Improvement Management	29	39	39	40	1
PU Water Plant	88	90	91	90	(1)
Neuse River Resource Recovery Facility	107	104	107	106	(1)
PU Customer Care and Billing	55	56	66	67	1
PU Sewer Maintenance	117	117	123	125	2
PU Water Distribution	104	105	100	101	1
PU Meters	77	76	72	72	0
PU Facilities Support	13	13	13	0	(13)
TOTAL	**634**	**641**	**652**	**656**	**4**
DIRECT EXPENDITURES BY DIVISION					
Public Utilities Administration	7,479,684	5,565,252	8,719,600	10,860,038	24.5%
PU Capital Improvement Management	2,509,248	3,331,651	3,835,717	4,116,581	7.3%
PU Water Plant	17,541,360	18,473,478	21,390,376	21,757,686	1.7%
Neuse River Resource Recovery Facility	21,847,108	20,964,934	22,977,740	23,250,069	1.2%
PU Re-use Operations	9,502	696	0	0	0.0%
PU Customer Care and Billing	4,944,512	5,926,932	6,750,146	7,126,385	5.6%
PU Sewer Maintenance	9,268,768	10,349,976	12,933,888	13,389,322	3.5%
PU Water Distribution	9,829,821	9,540,420	11,366,061	12,950,594	13.9%
PU Meters	4,746,165	4,686,982	5,883,935	6,067,352	3.1%
PU Facilities Support	1,599,815	1,735,820	2,517,865	0	(100.0%)
PU Special Appropriations	99,454,272	123,356,877	137,667,187	137,686,520	0.0%
TOTAL	**$179,230,256**	**$203,933,019**	**$234,042,515**	**$237,204,547**	**1.4%**
DIRECT EXPENDITURES BY TYPE					
Personnel	28,924,890	30,163,567	35,823,757	35,749,404	(0.2%)
Employee Benefits	11,195,514	11,434,856	13,438,907	14,330,196	6.6%
Operating Expenditures	39,162,455	38,076,795	54,866,495	52,976,966	(3.4%)
Special Programs and Projects	2,892,454	3,343,880	3,400,792	3,159,647	(7.1%)
Capital Equipment	549,535	552,547	981,190	1,159,990	18.2%
Interfund Expenditure	96,505,409	120,361,374	125,521,373	129,818,344	3.4%
Capital Project Expense	0	0	10,000	10,000	0.0%
TOTAL	**$179,230,256**	**$203,933,019**	**$234,042,515**	**$237,204,547**	**1.4%**

Key Initiatives

- Develop a method to analyze customer survey data and incorporate customer feedback into appropriate business processes and management systems. *(Organizational Excellence, Objective 3)*
- Collaborate with neighboring utilities to develop water transfer strategies for both emergencies and drought mitigation. Two additional interconnections with Cary should be completed by FY 2018. Preliminary discussions with other regional providers concerning potential interconnections have taken place.
- Continue to work with the US Army Corps of Engineers State and Federal Agencies, as well as local state and federal officials to secure reallocation of a portion of the Falls Lake Water Quality Pool to the water supply pool.
- Develop the Integrated Water Resource Management Plan, which will unify several water master plans into a comprehensive document.
- Collect information on assets and business processes to create a plan to address attrition from turnover and retirements.
- Develop a cross-training program for employees that could be implemented as needs and opportunities arise.

Performance Indicators

	ACTUAL	ACTUAL	ESTIMATE	PROJECTION
Water Treatment	**2014-15**	**2015-16**	**2016-17**	**2017-18**
Drinking water compliance rate	100%	100%	100%	100%
Total average water production, MGD[1]	49.2	49.0	50.0	51.9
Resource Recovery				
NPDES compliance rate[2]	100%	100%	100%	100%
Amount of water treated, MGD	48.19	49.85	51.35	52.89
Sewer Maintenance				
Sanitary Sewer Overflows (SSO) per 100 miles of pipe[3]	1.74	1.35	1.35	1.43
Water Distribution				
Hydrant inspections[4]	25,456	21,065	21,069	21,069
Meters Service				
Total number of meters installed annually	12,232	13,782	15,500	18,200

[1] Millions of gallons per day (MGD).

[2] NPDES Compliance - National Pollution Discharge Elimination System (NPDES) Compliance and Enforcement Program of the Clean Water Act, regulates point source discharges to the nation's waters. NPDES permits can be issued to individual dischargers or can be issued for a group of dischargers (i.e., general permits). Both individual and general permits contain requirements for controlling pollutant dischargers, monitoring discharges and reporting compliance.

[3] Sanitary Sewer Overflow (SSO) is a condition in which untreated sewage is discharged from a sanitary sewer into the environment prior to reaching sewage treatment facilities.

[4] Hydrant Inspections - In FY 2015, hydrant inspections included some private. This division only inspects public hydrants and identified within ESRI. You will see this number change as we locate additional hydrants not in ESRI or if we move them. ESRI is the GIS mapping software that collects data points for example hydrants and manholes.

Water and Sewer/Reuse Infrastructure Funds

Overview

Established in FY15, the Infrastructure Replacement Charges will help fund replacement of aging infrastructure within the Water Distribution and Waste Water Systems. Billed monthly, the Infrastructure Replacement Charge is based on each individual meter size. Infrastructure Replacement Charges are collected in two operating funds: one to account for water infrastructure and a second to account for sewer/reuse infrastructure. Amounts collected in these funds are transferred to support cash infrastructure replacement capital projects. Infrastructure replacement projects are labeled with specific program codes so they can be identified within pay-go (cash) capital funds 320 and 325.

Budget Highlights

- Includes a $0.25 increase to the Sewer/Reuse Infrastructure Fee, which supports the ongoing maintenance of the waste water systems. No change is included for the Water Infrastructure Fee.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2014-15**[1]	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Water Infrastructure	627,400	1,832,745	5,440,000	4,500,000	(17.3%)
Sewer Infrastructure	738,918	1,653,765	11,220,000	12,652,000	12.8%
TOTAL	**$1,366,318**	**$3,486,510**	**$16,660,000**	**$17,152,000**	**3.0%**

[1] Revenue fees will accrue in a fund until they are transferred into a capital fund to pay for water and sewer/reuse infrastructure projects. Therefore, Actuals reflect the revenue transferred, not collected, to fund projects within a given fiscal year.

Watershed Protection Fee Fund

Overview

The Watershed Protection Program works to protect natural areas in the City's drinking supply watersheds. The Watershed Protection Fee is billed monthly to Raleigh, Garner, Rolesville and Wake Forest water customers.

Beginning in FY16, the City budgeted fee revenue in a separate operating fund. The funds are used to pay for the Upper Neuse Clean Water Initiative, as well as additional drinking water quality improvements to the treatment system, and for protective restoration projects. Watershed Protection projects will be labeled with specific program codes so they can be identified within pay-go (cash) capital fund 320.

Budget Highlights

- There are no fee changes for FY18.

Budget Detail

	ACTUALS	ACTUALS	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY TYPE	**2014-15**	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Watershed Protection	0	990,797	2,250,000	2,250,000	0.0%
TOTAL	**$0**	**$990,797**	**$2,250,000**	**$2,250,000**	**0.0%**

City Agency Grants Programs

The City of Raleigh provides grant funding to not-for-profit agencies through four primary grant programs: 1) Arts, 2) Human Services, 3) Community Enhancement, and 4) Other Outside Agencies. The following pages summarize each of these four programs and funding adopted for FY18.

The City Council requires all outside agencies seeking financial support from the City to apply for grant funding by submitting an application and following the designated process. In addition, Council policy limits the amount of funding that can be awarded an agency to a maximum of 25% of the agency's prior year actual operating expenditure.

In some cases, there are agencies that receive funding from multiple sources including certain human service agencies that receive additional General Fund support. In FY18, the agencies listed in the table below are allocated funding from multiple sources.

FY18 Agency Grants – Multiple Funding Sources

	Adopted Arts Grants	Adopted Community Enhancement Grants	Adopted Human Services Grants	Human Svcs – Adopted General Fund Support	Adopted Other Outside Agency	Total
CASA	0	0	16,000	73,000	0	**$89,000**
Family Promise of Wake County	0	14,165	21,000	0	0	**$35,165**
Healing Transitions	0	0	8,000	92,000	0	**$100,000**
Interact	0	0	8,300	66,700	50,000	**$125,000**
Interfaith Food Shuttle	0	0	8,500	91,500	0	**$100,000**
Legal Aid of North Carolina, Inc.	0	0	8,500	41,500	0	**$50,000**
PLM Families Together	0	36,794	16,000	0	0	**$52,794**
StepUp Ministry	0	55,375	16,500	0	0	**$71,875**
Tammy Lynn Center	0	0	8,500	91,500	0	**$100,000**
Wake Enterprises	4,868	0	8,000	0	0	**$12,868**
Burning Coal Theatre Company	82,700	0	0	0	26,000	**$108,700**
Transitions LifeCare	0	0	25,000	0	62,500	**$87,500**

Arts Agency Grants

Overview

The City of Raleigh arts grant program is the official vehicle for municipal support to the City's arts organizations, providing support for a diverse range of opportunities, including city arts festivals, live theatre, dance and music performances, visual arts exhibitions and youth arts programs. The arts grant program has been critical to the development of many of Raleigh's cultural organizations, helping to bring stability to the city's arts community and providing leverage for groups to seek business, foundation and other agency matching grants. Arts and culture-related industries (collectively known as "creative industries") have provided direct economic benefits to Raleigh by creating jobs, attracting new investments, generating tax revenues and stimulating tourism and consumer purchases.

The current per capita allocation for arts is $5.00 which, based on a population of 451,066, brings the total arts per capita funding level for FY18 to $2,225,330, an increase of 2.5% over FY17. Arts per capita funding is disbursed by the Raleigh Arts Commission, and a portion of the funding ($119,000) supports positions in the Parks, Recreation & Cultural Resources budget which support the arts program. With the FY18 budget, $115,000 is reallocated from supporting positions to supporting implementation of the Arts Plan, which is phased-in over two years. In addition to the per capita allocation, an additional $575,970 is provided for through existing lease or operating agreements between the City and the following performing arts organizations: Carolina Ballet, North Carolina Symphony, Raleigh Little Theatre, and Theatre in the Park.

Adopted budget information as well as grant funding amounts requested by each agency for FY18 appears on the following page. Raleigh Dance Theatre, funded in FY17, did not submit a request for FY18 funding. A multi-year history of grant awards is available from the Office of Raleigh Arts.

Additional information regarding arts agency appropriations may be obtained by contacting Sarah Corrin, Arts Grant Coordinator, at (919) 996-4686 or via e-mail at Sarah.Corrin@raleighnc.gov.

Budget Detail

	ADOPTED 2015-16	ADOPTED 2016-17	REQUESTED 2017-18	ADOPTED 2017-18	CHANGE FY17-FY18
Arts Per Capita Funding					
Arts Access	16,496	16,037	22,000	19,753	23.2%
Arts Together	150,209	164,603	175,000	170,188	3.4%
Artspace	171,563	168,355	175,000	168,188	(0.1%)
Artsplosure	168,319	169,516	172,490	163,434	(3.6%)
Burning Coal Theatre Company	84,515	91,722	102,500	82,700	(9.8%)
Carolina Designer Craftsmen Guild	0	0	10,000	7,425	100.0%
Chamber Music Raleigh	33,650	26,917	26,000	20,187	(25.0%)
Classical Voice of NC	10,416	14,049	17,000	10,648	(24.2%)
Community Music School	38,133	39,630	46,000	34,664	(12.5%)
Contemporary Art Foundation	113,875	152,124	175,000	154,625	1.6%
El Pueblo	22,670	23,514	25,000	21,054	(10.5%)
International Focus	21,898	14,423	24,999	15,664	8.6%
Justice Theater Project	53,923	66,500	75,600	74,736	12.4%
Marbles Kids Museum	13,880	0	25,000	18,014	100.0%
NC Master Chorale	49,169	53,581	57,415	51,168	(4.5%)
NC Museum History Foundation	24,327	23,389	25,000	22,580	(3.5%)
NC Opera	152,240	159,724	175,000	150,938	(5.5%)
NC State University Theatre	12,177	15,224	20,000	15,621	2.6%
NC Theatre	168,563	160,755	175,000	155,963	(3.0%)
North Raleigh Arts & Creative Theatre	20,312	20,469	24,999	18,874	(7.8%)
Nuv Yug Cultural Organization	13,640	14,522	18,000	13,523	(6.9%)
Performance Edge	6,314	7,037	12,000	9,411	33.7%
Philharmonic Association	14,888	23,007	24,000	23,691	3.0%
PineCone	108,900	165,000	175,000	175,000	6.1%
Raleigh Boychoir	21,094	25,473	35,000	29,625	16.3%
Raleigh Civic Symphony Association	5,982	8,016	10,000	9,371	16.9%
Raleigh Dance Theatre	0	6,059	0	0	(100.0%)
Raleigh Little Theatre	23,991	23,505	24,583	21,738	(7.5%)
Raleigh Ringers	20,357	18,430	24,000	18,051	(2.1%)
Raleigh St. Patrick's Day Parade Committee	0	0	8,408	0	0.0%
Raleigh Symphony Orchestra	18,034	18,421	16,960	14,401	(21.8%)
Visual Art Exchange	96,003	97,145	104,955	104,955	8.0%
Wake Enterprises	4,977	5,783	6,500	4,868	(15.8%)
Subtotal Arts Agency Grants	**$1,660,515**	**$1,792,930**	**$2,008,409**	**$1,801,058**	**0.5%**
City of Raleigh Arts Commission Programs	279,301	170,286	219,523	219,523	28.9%
Arts Plan Implementation (Phase 1)	0	0	0	115,000	0.0%
Arts Commission Staff Support	218,914	236,264	234,749	119,749	(49.3%)
Total Arts Per Capita	**$2,158,730**	**$2,199,480**	**$2,462,681**	**$2,255,330**	**2.5%**
Other Arts Agency Appropriations					
Carolina Ballet	250,000	250,000	250,000	250,000	0.0%
NC Symphony	200,000	200,000	200,000	200,000	0.0%
Raleigh Little Theatre	84,000	85,680	85,680	85,680	0.0%
Theatre in the Park	39,500	40,290	40,290	40,290	0.0%
Total Other Arts Agencies	**$573,500**	**$575,970**	**$575,970**	**$575,970**	**0.0%**
TOTAL ALL ARTS FUNDING	**$2,732,230**	**$2,775,450**	**$3,038,651**	**$2,831,300**	**2.0%**

Community Enhancement Grants

Overview

Annually, the City of Raleigh receives federal Community Development Block Grant (CDBG) funding. The City allocates a portion of this funding through a Request for Proposal process to non-profit organizations serving low- and moderate-income persons or areas. $175,000 in CDBG funds were made available for this year's program. Eight proposals were received, with requests totaling $348,463. Proposals were evaluated by City staff from the Community Development and Community Engagement Divisions of the Housing & Neighborhood Department. Five agencies are recommended for Community Enhancement Grant funding in FY18: Dress for Success Triangle NC, Family Promise of Wake County, Families Together, Lucy Daniels Center, and Step Up Ministry.

Additional information regarding Community Enhancement Grants may be obtained by contacting George Adler, Community Enhancement Coordinator, at (919) 996-6963 or via e-mail at George.Adler@raleighnc.gov.

Budget Detail

	ADOPTED	ADOPTED	REQUESTED	ADOPTED	CHANGE
	2015-16	**2016-17**	**2017-18**	**2017-18**	**FY17 TO FY18**
Alliance of AIDS Services - Carolina	0	0	20,000	0	0.0%
Communities in Schools Wake County	47,537	51,600	0	0	(100.0%)
Dress for Success Triangle NC	0	0	25,000	21,725	100.0%
Family Promise of Wake County	0	0	17,663	14,165	100.0%
Guiding Lights	0	0	15,000	0	0.0%
Interfaith Food Shuttle	0	31,000	0	0	(100.0%)
Lucy Daniels Center	42,000	0	56,433	46,941	100.0%
PLM Families Together	0	22,500	43,975	36,794	63.5%
Precious Gift Achievement Center	0	0	59,692	0	0.0%
StepUp Ministry	0	43,000	60,000	55,375	28.8%
The Friends Committee	0	0	29,600	0	0.0%
The Green Chair Project	36,738	26,900	21,100	0	(100.0%)
The Hope Center at Pullen	48,725	0	0	0	0.0%
TOTAL COMMUNITY ENHANCEMENT	**$175,000**	**$175,000**	**$348,463**	**$175,000**	**0.0%**

Human Service Agency Grants

Overview

The Human Relations Commission (HRC) awards annual grants to nonprofit organizations that provide services to Raleigh residents who belong to five targeted groups: the elderly, youth, persons with disabilities, substance abusers, and homeless individuals. Council policy adopted in January 2015 increases the HRC grant funding allocation annually by the same rate as the arts per capita. In FY18, the allocation for human service grants is $533,200, a 2.5% increase over FY17.

Total funding allocated to human service agencies in FY18 is $989,400. This includes $533,200 in grants awarded by the HRC and $456,200 in additional General Fund support for agencies historically supported by City Council. The total amount of human services funding allocated is 2.9% less in than FY17 due to the increase in grant amounts awarded to agencies that also receive additional General Fund support. The increase in the grant awards for these agencies resulted in reduced allocations from the General Fund. Funding totals for the agencies remain unchanged from FY17. In FY18, additional General Fund support is included for the following agencies: CASA ($73,000), Healing Transitions ($92,000), InterAct ($66,700), Interfaith Food Shuttle ($91,500), Legal Aid ($41,500) and Tammy Lynn Center ($91,500) to bring their total City grant funding in FY18 equal to the funding those agencies received from the City in FY17:

	ADOPTED 2015-16	ADOPTED 2016-17	ADOPTED 2017-18
Human Service Agencies – Combined Funding Totals			
CASA	$89,000	$89,000	$89,000
Healing Transitions	$100,000	$100,000	$100,000
InterAct	$75,000	$75,000	$75,000
Interfaith Food Shuttle	$100,000	$100,000	$100,000
Legal Aid Of North Carolina	$50,000	$50,000	50,000
SE Raleigh Adult Daycare	0	$15,000	$12,500
Tammy Lynn Center	$100,000	$100,000	$100,000

A detailed list of funding to human service agencies appears on the following page. Adopted budget information, as well as grant funding amounts requested by agency for FY18, is included.

The following agencies did not request human services grant funding in FY18: Advance Community Health, AIDS Service Agency, Guiding Lights, Hope Center, HopeLine, and Love in Action. A multi-year history of grant awards is available from the Housing & Neighborhoods Department.

Additional information regarding human service agency grants may be obtained by contacting Marionna Poke-Stewart, Volunteer/Human Services Division Program Manager, at (919) 996-5726 or via e-mail at Marionna.Poke-Stewart@raleighnc.gov.

Budget Detail

	ADOPTED 2015-16	ADOPTED 2016-17	REQUESTED 2017-18	ADOPTED 2017-18	CHANGE FY17 to FY18
HUMAN RELATIONS COMMISSION					
Advance Community Health	0	25,000	0	0	0.0%
Africa Diaspora of NC	0	0	23,950	0	0.0%
Alliance Medical Ministry	0	0	20,000	0	0.0%
Aids Service Agency	14,000	0	0	0	0.0%
Aventwest Community Dev Corp	12,500	15,000	25,179	12,500	(16.7%)
Boys & Girls Club	0	15,000	25,000	15,000	0.0%
CASA	5,000	5,000	89,000	16,000	220.0%
Community Partnerships	8,000	9,000	40,236	9,000	0.0%
Community Success Initiative	5,000	15,000	40,000	30,000	100.0%
Family Promises of Wake County, Inc.	15,000	18,000	27,000	21,000	16.7%
Fellowship Home of Raleigh	5,000	8,500	24,550	16,000	88.2%
Filling In Gaps	10,000	12,000	12,000	10,000	(16.7%)
Garner Rd Community Center	12,000	15,000	15,000	15,000	0.0%
Guiding Lights	2,500	0	0	0	0.0%
Habitat for Humanity	0	0	50,000	0	0.0%
Haven House	25,000	25,000	32,000	25,000	0.0%
Healing Transitions	5,000	5,000	200,000	8,000	60.0%
Heaven Sent Group Home	0	0	43,680	0	0.0%
HopeLine Inc.	5,000	0	0	0	0.0%
Interact	25,000	5,000	275,000	8,300	66.0%
Inter-Faith Food Shuttle	5,000	5,000	100,000	8,500	70.0%
Kemetric Cultural Science & System of Unity	0	0	5,000	2,000	0.0%
Legal Aid Of North Carolina	5,000	5,000	50,000	8,500	70.0%
Lesbian, Gay, Bisexual, Transgender	5,000	6,000	7,000	6,000	0.0%
Love In Action	1,000	0	0	0	0.0%
Meals On Wheels	35,000	36,000	45,000	33,700	(6.4%)
NC Theatre	5,000	0	10,000	0	0.0%
Nessie Foundation	13,000	15,000	14,000	8,300	(44.7%)
Phi Lambda Educational Foundation	1,000	0	10,000	8,700	0.0%
PLM Families Together	25,000	25,000	25,000	16,000	(36.0%)
Prevent Blindness Of NC	7,000	7,000	8,750	6,200	(11.4%)
Resources For Seniors	25,000	26,500	45,000	26,500	0.0%
RLCB	0	5,000	10,000	5,000	0.0%
Safechild	25,000	25,000	30,000	16,500	(34.0%)
SE Wake Adult Daycare	25,000	0	65,448	12,500	0.0%
Southlight	25,000	27,000	32,822	27,000	0.0%
Step Up Ministry	22,000	22,000	22,000	16,500	(25.0%)
The Arc of the Triangle, Inc.	0	0	15,928	8,000	0.0%
The Green Chair Project	0	0	19,635	0	0.0%
The Hope Center at Pullen	12,000	15,000	30,000	15,000	0.0%
Tammy Lynn Ctr	5,000	5,000	100,000	8,500	70.0%
Transitions LifeCare	25,000	25,000	40,000	25,000	0.0%
Triangle Family Services	32,000	35,000	103,950	21,000	(40.0%)
Urban Ministry Center	30,000	30,000	51,749	30,000	0.0%
Wade Edwards Foundation	0	0	55,000	0	0.0%
Wake Enterprises	8,000	8,000	8,000	8,000	0.0%
Womens Center	25,000	25,000	30,000	30,000	20.0%
Total Human Relations Commission	**$510,000**	**$520,000**	**$1,876,877**	**$533,200**	**2.5%**
Human Service Agencies – Gen Fund Support					
CASA	84,000	84,000	0	73,000	(13.1%)
Healing Transitions	95,000	95,000	0	92,000	(3.2%)
InterAct	50,000	70,000	0	66,700	(4.7%)
Interfaith Food Shuttle	95,000	95,000	0	91,500	(3.7%)
Legal Aid Of North Carolina	45,000	45,000	0	41,500	(7.8%)
SE Wake Adult Daycare	0	15,000	0	0	(100.0%)
Tammy Lynn Center	95,000	95,000	0	91,500	(3.7%)
Total Human Service Agencies – Gen Fund	**$464,000**	**$499,000**	**$0**	**$456,200**	**(8.6%)**
TOTAL HUMAN SERVICE AGENCY FUNDING	**$974,000**	**$1,019,000**	**$1,876,877**	**$989,400**	**(2.9%)**

Other Outside Agency Grants

Overview

Through its Other Outside Agency grants process, the City of Raleigh provides funding to non-profit organizations for programs and projects that fall outside the parameters of the City's established arts, human services or community enhancement grant programs. Seventeen agencies applied for other outside agency funding in FY18 seeking roughly $3.3 million in funding.

The following recurring agencies are funded at the same level in FY18 as they were funded in FY17: Advance Community Health (year two of a five-year capital commitment), Chamber of Commerce, DHIC, Downtown Raleigh Alliance, Food Bank of Eastern & Central NC (year two of a five-year capital commitment), Hillsborough Street Community Services Corporation, Passage Home and Transitions LifeCare (year three of a four year commitment). Another recurring agency, Catholic Charities, receives an increase of $17,000 in FY18 to bring their total allocation to $68,000.

Two additional agencies receiving continued support from the City, African American Cultural Festival (AACF) and Southeast Raleigh Assembly (SERA), remain part of a funding strategy that puts them in compliance with the City's 25% maximum grant funding policy by FY18. Council policy adopted in January 2015 states the *maximum level of city grant funding to any agency is no more than 25% of the agency's total actual operating expenses for the last completed fiscal year.* The funding strategy for AACF and SERA began with the FY16 budget and continues over a three-year period by spreading the "percentage gap" in excess of the policy evenly across the three years. Funding allocated to these agencies in FY18 is reflective of this strategy. The table illustrates the maximum percentage of each agency's prior fiscal year actual expenditures that may be awarded as a grant from the City in FY16, FY17 and FY18.

	Current %	Annual % Reduction	FY16 Maximum %	FY17 Maximum %	FY18 Maximum %
Southeast Raleigh Assembly	95.9%	23.6%	72.3%	48.6%	25.0%
African American Cultural Festival	54.1%	9.7%	44.4%	34.7%	25.0%

Below is information regarding the four new agencies awarded in the Other Outside Agency category in FY18:

- Blue Ridge Corridor Alliance receives $12,000 to hire a part-time economic development professional to develop detailed data of critical economic and real estate information about the corridor to be used to enhance development.
- Burning Coal Theatre receives $26,000 to replace the theater's roof.
- Communities in Schools of Wake County receives $25,000 to help replace outdated and unsupported network infrastructure equipment used throughout the agency's offices and learning centers.
- InterAct receives $50,000 to help with the purchase and installation of a new security system and outside lighting for the agency's Family Safety and Empowerment Center which includes their emergency shelter.

Policy adopted in November 2016 states *agencies that qualify for arts, human services and/or community enhancement grants can apply through Other Outside Agencies but for capital-related funding only.* Due to this policy, Triangle Family Services is not eligible to receive funding in the Other Outside Agency grant as they are receiving program funding through the human services grant category in FY18.

Total Other Outside Agency grant funding in FY18 is $1,136,276, which includes a reserve of $72,805.

Additional information regarding the other outside agency grants program may be obtained by contacting Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4726 or via e-mail at Kirsten.Larson@raleighnc.gov.

Budget Detail

	ADOPTED	ADOPTED	REQUESTED	ADOPTED	CHANGE
	2015-16	**2016-17**	**2017-18**	**2017-18**	**FY17 to FY18**
Advance Community Health[2]	-	50,000	-	50,000	0.0%
African American Cultural Festival	61,547	48,103	48,000	44,209	(8.1%)
Boys & Girls Club	50,000	76,463	-	-	(100.0%)
Catholic Charities	51,000	51,000	68,000	68,000	33.3%
Chamber of Commerce	170,000	170,000	170,000	170,000	0.0%
DHIC	108,000	108,000	113,000	108,000	0.0%
Downtown Raleigh Alliance	108,450	108,450	161,382	108,450	0.0%
Food Bank of Central & Eastern NC[3]	-	75,000	-	75,000	0.0%
Hillsborough Street CSC	125,513	125,513	125,000	125,000	(0.4%)
Passage Home	90,000	90,000	100,000	90,000	0.0%
SE Raleigh Assembly	155,981	101,829	100,000	49,312	(51.6%)
Transitions Life Care[1]	62,500	62,500	-	62,500	0.0%
Triangle Family Services	-	50,000	50,000	-	(100.0%)
New Requests in FY18					0.0%
Blue Ridge Corridor Alliance	-	-	12,000	12,000	100.0%
Bridge II Sports	-	-	25,000	-	0.0%
Burning Coal Theatre[4]	-	-	26,000	26,000	100.0%
Carolina Small Business Development Fund	-	-	100,000	-	0.0%
Communities in Schools of Wake Co.	-	-	60,000	25,000	100.0%
InterAct[4]	-	-	100,000	50,000	100.0%
The Wireless Research Center of NC	-	-	24,600	-	0.0%
The YMCA of the Triangle	-	-	2,000,000	-	0.0%
Other Outside Agency Reserve	197,500	60,096	-	72,805	21.1%
TOTAL OTHER OUTSIDE AGENCIES	**$ 1,180,491**	**$ 1,176,954**	**$ 3,282,982**	**$ 1,136,276**	**(3.5%)**

NOTES:

1 – Year 2 of 5 - $50,000 per year.

2 – Year 2 of 5 - $75,000 per year.

3 – Year 3 of 4 - $62,500 per year.

4 – Capital funding requested through Other Outside Agency. Program funding requested through arts or human services.

Annual Grants

The City of Raleigh receives several annual grants. Historically, these grants were appropriated via mid-year Council action. Starting with the FY16 budget, annual grants are adopted through the budget process. For budgeting purposes, the annual grant revenues and expenditures are estimated based on prior year grant awards. Mid-year amendments are made if official award amounts vary from the budgeted estimates.

Additional information regarding these grants may be obtained by contacting Kirsten Larson, Grants Program Administrative Manager, at (919) 996-4276 or via e-mail at Kirsten.Larson@raleighnc.gov.

Budget Highlights

- While FY18 will mark the fifth year the City has received a grant to support the Raleigh Police Department's DWI (Driving While Intoxicated) Squad, this is the first year it included in the budget process. This addition accounts for the substantial increase in personnel and benefit noted in the budget detail.

Budget Detail

	ADOPTED	ADOPTED	ADOPTED	CHANGE
DIRECT EXPENDITURES BY DEPARTMENT	**2015-16**	**2016-17**	**2017-18**	**FY17 to FY18**
Fire	0	69,000	69,000	0.0%
Housing & Neighborhoods	387,240	361,403	362,764	0.4%
Parks, Recreation & Cultural Resources	145,479	121,355	135,590	10.5%
Police	0	0	406,827	100.0%
Transportation Services - Transit	1,085,276	1,464,574	1,235,213	(18.6%)
TOTAL	**$1,617,995**	**$2,016,332**	**$2,209,394**	**9.6%**
DIRECT EXPENDITURES BY TYPE				
Personnel	672,814	690,354	1,065,966	35.9%
Employee Benefits	174,667	182,730	325,879	43.9%
Operating Expenditures	461,876	903,273	534,359	(69.0%)
Special Programs and Projects	308,638	239,976	283,189	15.3%
TOTAL	**$1,617,995**	**$2,016,332**	**$2,209,394**	**9.6%**

Annual Grant Descriptions by Department/Division

Fire
Emergency RRT4 (Regional Response Team) – The department maintains and operates a hazardous materials team that responds within the City and contracted areas in Wake County and the State of North Carolina. Hazardous Materials incident mitigation, outreach training programs, equipment purchasing and review and development of response policies encompasses the program's mission.

Housing & Neighborhoods
Foster Grandparent Program – This program partners special and exceptional needs elementary, middle, and high school students with "foster grandparents" who help them with schoolwork and serve as mentors

Parks, Recreation and Cultural Resources
Juvenile Crime Prevention Council – Funds from this grant are used to operate the Teen Outreach Program (TOP), which is a free drop-in after-school program for youth aged 12-18 that is conducted by the department at several local community centers.

Police
DWI (Driving While Intoxicated) Squad - This grant funds a DWI squad (4 officers, 1 sergeant) to detect and arrest impaired drivers. The project budget includes funding for salaries, fringe benefits, equipment purchases, and travel expenses for in-state and out-of-state training opportunities.

Transportation Services - Transit
Transportation Demand Management – Funding from this grant pays 50% of salary costs for two full-time coordinators of the City's transportation demand management program, along with marketing and outreach costs in the targeted areas. Areas of concentration currently include Downtown Raleigh and major employment and commercial properties within the I-440 beltline.

Federal Transit Metropolitan Planning – This grant pays salary and training costs for seven planning positions within the Transit Division. The funding also supports transit planning for making transit investment decisions in metropolitan areas. Activities include annual data collection, special transit planning studies, transit related National Environmental Policy Act (NEPA), and support of the Triangle Regional Model and Short Range Transit Planning efforts.

Federal Transit Monitoring - This funding provides assistance in monitoring and reporting Federal Transit Administration grant sub-recipients per the federal government's Uniform Grant Guidance.

Long-Term Debt Program

The City of Raleigh continues to construct, upgrade and maintain its infrastructure to a highly satisfactory level. The use of federal grants in earlier years along with regular use of pay-as-you-go current resources and debt financing for capital improvements has allowed this high level of facility and public improvement work to be done. The incremental issuance of debt by the City has supplemented other capital resources, providing sufficient funding to permit necessary improvements to the infrastructure. The payback of borrowed funds over multiple years allows the cost of the asset to be spread equally over the life of the item.

The City of Raleigh manages its debt program along with its 10 year Capital Improvement Program (CIP) on a long-term basis in order to have the opportunity to structure debt events well in advance of specific need. This process also allows for a proper funding plan for debt service requirements before maturities must be met. In so doing, specific revenue sources are identified and dedicated to the debt retirement program, including new property taxes as appropriate. The objective realized is the avoidance of spontaneous funding of debt service and consequently, a much smoother channeling of funds to debt and related annual taxation adjustments.

General obligation bonds are periodically issued by the City. These bonds are secured by the full faith and credit of the City's taxing authority. The funding resource for this type debt is the general revenues of the City, including property taxes.

The City also periodically issues utility revenue bonds, which are secured by the net revenues of the combined utility enterprise system.

Installment financing agreements are another type of debt the City issues. This type of debt is allowed under North Carolina G.S. 160A-20 and is typically issued as either limited obligation bonds (long term debt) or private bank loans/draw programs (short term debt). This type of debt is secured by a pledge of certain City assets financed with such debt and the debt service of which is appropriated by City Council during its annual Budget process.

As a matter of internal policy, the City maintains a debt position far below its legal debt limit. By State Statute the legal debt limit for debt secured by the City's taxing authority (general obligation bonds) is 8% of assessed valuation. At June 30, 2016, the City's assessed valuation was $53,725,509,000 yielding a legal debt limit for general obligation bonds of $4,298,040,720. The City's debt position for general obligation bonds at June 30, 2016 was $468,695,248 (net of allowable adjustments) or approximately .9% (i.e., less than 1%) of assessed valuation. A significant portion of the City's debt matures within 10 years. Naturally, an increase in future capacity is realized as this debt retires.

At this time, additional debt activity anticipated for late 2016-2017 includes a 5 year bank financing for rolling stock and other necessary equipment. Additional debt activity anticipated for 2017-2018 includes a long term bond financing to fund the City's contribution to a new parking deck being constructed in partnership with a private developer in the City's downtown warehouse district.

The City has earned a AAA credit rating on its general obligation bond debt since 1973 and is currently rated Aaa by Moody's, AAA by Standard and Poor's, and AAA by Fitch. The City's utility revenue bond debt is also currently rated Aaa by Moody's, AAA by Standard and Poor's and AAA by Fitch. The City anticipates its AAA ratings, for both general obligation bond debt and utility revenue bond debt, to continue into the foreseeable future.

Capital Debt Service Funds

This category is comprised of **General, Public Utilities, Solid Waste, Parking and Convention Center Funds** debt service payments (principal and interest payments on bond issues and installment-purchase payments) for large capital improvement projects financed on a long-term basis. While current revenues provide funding for some capital projects, a portion of the City's capital program is funded through the issuance of general obligation bonds, revenue bonds, certificates of participation or other installment financing. This type of long-term borrowing must be repaid annually with principal and interest payments.

The City of Raleigh has issued long-term debt for a variety of purposes in recent years. As of April 30, 2017, the City has issued the following debt since 2000. General Obligation debt is voter approved by ballot referendum, while all other debt is permitted to be issued under state statute with Council approval.

Nov 2000	$45,000,000 Street Improvements, $16,000,000 Parks, and $14,000,000 Housing General Obligation Bonds (voter approved)
Nov 2000	$10,445,000 Parking Facility Certificates of Participation (Council approved)
Jan 2001	$22,670,000 Water and Sewer Revenue Bonds (Council approved)
Apr 2001	$15,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
May 2002	$9,700,000 Public Improvement General Obligation Bonds (two-thirds authorization)
Dec 2002	$2,900,000 Public Improvement General Obligation Bonds (two-thirds authorization)
Apr 2003	$16,000,000 Equipment Acquisition Fund Certificates of Participation (Council approved)
Aug 2003	$47,250,000 Parks & Recreation General Obligation Bonds (voter approved)
Feb 2004	$55,000,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
Apr 2004	$108,980,000 Water and Sewer Revenue Bonds (Council approved)
Aug 2004	$23,530,000 Downtown Improvement—Fayetteville Street, Progress Energy Deck, & CTV Equipment Certificates of Participation (Council approved)
Aug 2004	$10,140,000 Downtown Improvement—One Exchange Plaza Certificates of Participation (Council approved)
Jan 2005	$28,515,000 Downtown Improvement—Hotel Underground Parking Deck Certificates of Participation (Council approved)
Jan 2005	$188,425,000 Downtown Improvement—Convention Center Phase 1 Certificates of Participation (Council approved)
Aug 2005	$10,600,000 Street Improvements General Obligation Bonds (two-thirds authorization)
Oct 2005	$34,850,000 Capital Improvements – Equipment Acquisition Fund; Barwell Road/Brier Creek Park Sites; Utilities Operation Center Certificates of Participation (Council approved)
Oct 2005	$60,000,000 Street Improvements and $20,000,000 Housing General Obligation Bonds (voter approved)
Sep 2006	$241,175,000 Water and Sewer Revenue Bonds (Council approved)
Jun 2007	$39,634,215 Equipment Installment Financing (Council approved)
Sep 2007	$28,930,000 Downtown Improvement COPS (Council approved)
Oct 2007	$88,600,000 Parks and Recreation Bonds (voted approved)

Dec 2007	$10,114,000 Land Installment Financing (Council approved)
Jun 2008	$150,000,000 Water and Sewer Revenue Bonds (Council approved)
Jun 2008	$30,000,000 ERP Installment Financing (Council approved)
Aug 2008	$14,015,000 Parking Deck COPs (Council approved)
Nov 2008	$33,500,000 One Year Note (Council approved)
Feb 2009	$11,130,000 Public Improvements General Obligation Bonds (2/3 authorization)
Nov 2009	$47,630,000 Limited Obligation Bonds (Council approved)
Aug 2010	$46,425,000 Limited Obligation Bonds (Council approved)
Jan 2011	$108,340,000 Water and Sewer Revenue Bonds (Council approved)
May 2011	$11,694,432 Equipment Installment Financing (Council approved)
Oct 2011	$56,000,000 Transportation and Housing General Obligation Bonds (voter approved)
Apr 2012	$7,500,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
Apr 2012	$1,500,000 Land Acquisition Bonds (two-thirds authorization)
Apr 2013	$75,000,000 Water and Sewer Revenue Bonds (Council Approved)
May 2013	$34,526,906 Equipment Installment Financing (Council approved)
May 2013	Drawdown Program – not to exceed $25,300,000 over a three year period to be taken out by permanent financing (Council Approved)
Sep 2013	$66,480,000 Limited Obligation Bonds (Council Approved)
Jun 2014	$12,600,000 Parks and Recreational Facilities Bonds (two-thirds authorization)
Jun 2014	$2,700,000 Fire Station Bonds (two-thirds authorization)
Aug 2014	$66,715,000 Limited Obligation Bonds (Council Approved)
Apr 2015	$47,815,000 Water and Sewer Revenue Refunding Bonds (Council Approved)
Jun 2015	$31,850,676 Equipment Installment Financing (Council approved)
Jun 2015	$5,050,000 Street Improvement Bonds (two-thirds authorization)
Jun 2015	$20,000,000 Parks and Recreation Bonds (voter approved)
Jun 2015	$10,000,000 Taxable Housing Bonds (voter approved)
Jul 2015	$52,000,000 Installment Financing – Dix Park Acquisition (Council Approved)
Dec 2015	$49,860,000 Water and Sewer Revenue Refunding Bonds (Council Approved)
Feb 2016	$44,850,000 Limited Obligation Bonds and Refunding Bonds (Council Approved)
Mar 2016	$118,105,000 General Obligation Refunding Bonds (Council Approved)
Mar 2016	$6,000,000 Taxable Housing Bonds (voter approved)
Nov 2016	$191,360,000 Water and Sewer Revenue and Refunding Bonds (Council Approved)
Feb 2017	$68,000,000 Public Improvement General Obligation Bonds (voter approved)

After the long-term debt has been authorized, the actual issuance of the debt may take place in several future increments. Debt service requirements on the individual debt issues begin at the time of issuance. The debt service requirement on most long-term debt is generally paid with property tax revenues or other dedicated general revenues of the City. However, utility debt is funded by user fees charged to water and sewer customers.

	ADOPTED	ADOPTED	CHANGE
	2016-17	**2017-18**	**FY17 to FY18**
General Debt Service Fund (190)	72,988,324	72,715,105	(0.4%)
Utility Debt Service Fund (315)	59,500,000	62,737,434	5.4%
Solid Waste Debt Service Fund (362)	2,007,006	1,931,247	(3.8%)
Parking Debt Service Fund (444)	7,155,000	6,554,307	(8.4%)
Convention Center Debt Service Fund (644)	18,508,532	20,420,072	10.3%
TOTAL	**$160,158,862**	**$164,358,165**	**2.6%**

	PRINICIPAL	INTEREST	TOTAL
FY2017-18 Capital Debt Service Requirements (Issued Debt)	$87,215,040	$68,785,310	$156,000,350

General Debt Service Fund

The General Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt, other than water and wastewater debt and other enterprise activities. State statutes require full funding for debt service obligations in the budget. The majority of general governmental debt has been issued as fixed rate debt.

Budget Detail

	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
DEBT SERVICE BY PURPOSE					
G.O. Public Improvement	37,048,500	34,893,316	35,580,268	40,074,943	12.6%
Installment Financing Agreements	20,320,100	19,083,721	28,514,633	27,482,343	(3.6%)
Other Installment Obligations	78,700	1,545	50,000	50,000	0.0%
Other Expenses	1,385,000	1,288,564	1,440,475	1,150,000	(20.2%)
Biannual Budget Reserve	0	0	7,402,948	3,957,819	(46.5%)
TOTAL	**$58,832,300**	**$55,267,146**	**$72,988,324**	**$72,715,105**	**(0.4%)**

	PRINICIPAL	INTEREST	TOTAL
FY2017-18 General Fund Debt Service Requirements (Issued Debt)	$44,370,081	$23,187,205	$67,557,286

Utility Debt Service Fund

The Utility Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the water and wastewater systems. Revenues for this fund are generated from the provision of water and sewer services.

Budget Detail

	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
DEBT SERVICE BY PURPOSE					
G.O. Water & Sewer Improvement	1,133,036	1,039,411	105,000	0	(100.0%)
Rev Bond Water & Sewer Improvement	49,573,344	51,121,853	53,240,315	53,456,438	0.4%
Other Installment Finance Agreements	3,963,875	4,175,467	3,771,750	8,095,000	114.6%
Other Expenses	900,381	1,248,934	2,305,000	1,175,000	(49.0%)
Biannual Budget Reserve	0	0	77,935	10,996	(85.9%)
TOTAL	**$55,570,636**	**$57,585,665**	**$59,500,000**	**$62,737,434**	**5.4%**

	PRINICIPAL	INTEREST	TOTAL
FY2017-18 Utility Debt Service Requirements (Issued Debt)	$28,380,000	$33,171,438	$61,551,438

Solid Waste Debt Service Fund

The Solid Waste Debt Service Fund provides for the payment of principal, interest, and other expenses related to debt associated with the Solid Waste Services function. Revenues for this fund are generated from the Solid Waste Services Operating Fund.

Budget Detail

	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
DEBT SERVICE BY PURPOSE					
Certificates of Participation	585,013	590,225	362,400	0	(100.0%)
Other Installment Finance Agreements	1,440,379	1,412,268	1,644,306	1,930,747	17.4%
Biannual Budget Reserve	0	0	300	500	66.7%
TOTAL	**$2,025,392**	**$2,002,493**	**$2,007,006**	**$1,931,247**	**(3.8%)**

	PRINICIPAL	INTEREST	TOTAL
FY2017-18 Solid Waste Debt Service Requirements (Issued Debt)	$1,318,668	$612,079	$1,930,747

Parking Debt Service Fund

The Parking Debt Service Fund provides for the payment of principal, interest, and other expenses related to existing debt associated with parking decks and other parking projects.

Budget Detail

	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
DEBT SERVICE BY PURPOSE					
G.O. Refunding	541,890	397,071	305,635	0	(100.0%)
Installment Financing Agreements	5,746,805	5,350,007	6,200,337	6,084,307	(1.9%)
Other Expenses	423,048	378,396	649,028	470,000	(27.6%)
TOTAL	**$6,711,743**	**$6,125,475**	**$7,155,000**	**$6,554,307**	**(8.4%)**

	PRINICIPAL	INTEREST	TOTAL
FY2017-18 Parking Debt Service Requirements (Issued Debt)	$3,623,057	$2,461,250	$6,084,307

Convention Center Debt Service Fund

The Convention Center Debt Service Fund provides for the payment of principal, interest, and other expenses related to the issuance of approximately $200 million in Certificates of Participation for the construction of the convention center facility in downtown Raleigh. $188.425 million of the Certificates of Participation were issued in conjunction with a forward starting fixed rate swap. $55 million of Certificates of Participation were issued as weekly reset variable rate debt.

Budget Detail

	ACTUALS 2014-15	ACTUALS 2015-16	ADOPTED 2016-17	ADOPTED 2017-18	CHANGE FY17 to FY18
DEBT SERVICE BY PURPOSE					
Certificates of Participation	15,565,033	15,623,617	16,865,032	18,876,572	11.9%
Other Expenses	1,281,659	1,224,881	1,643,500	1,543,500	(6.1%)
TOTAL	**$16,846,692**	**$16,848,499**	**$18,508,532**	**$20,420,072**	**10.3%**

	PRINICIPAL	INTEREST	TOTAL
FY2017-18 Convention Center Debt Service Requirements (Issued Debt)	$9,523,234	$9,353,338	$18,876,572

CITY OF RALEIGH

NORTH CAROLINA

Glossary

Account: The detailed record of a particular asset, liability, owners' equity, revenue or expense.

Accrual Basis of Accounting (or Full Accrual): Accounting method for proprietary funds that recognizes revenues in the accounting period in which they are earned and recognizes expenses in the period incurred.

Ad Valorem Tax (or Property Tax): Levied on real and personal property according to the property's valuation and tax rate.

Appropriation: A legal authorization by City Council to incur obligations and make expenditures for specific purposes.

Assessed Value: The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes. (Note: Wake County establishes property values.)

Authorized Bond: Bonds that have been legally approved but may or may not have been sold.

Balanced Budget: Expenditures equal revenues. N.C. state statute requires the adoption of a balanced budget.

Base Budget: Those resources necessary to meet an established and existing service level.

Bond Agency Fees: Fees charged by bond agencies for services related to debt issuance.

Bond Covenant: Provision in a bond or debt contract which require the debt issuer to meet certain standards or do certain things.

Bond Rating: Grade indicating a unit's investment qualities; ratings range from AAA (highest) to D (lowest). The City of Raleigh maintains the highest investment ratings available from each of the rating agencies: Standard and Poor's, Moody's, and Fitch.

Bond: A written promise to repay a specific amount of money with interest within a specific time period, usually long-term.

Budget Amendment: A legal procedure used by the City staff and the City Council to revise a budget appropriation or recognize new revenues and expenditures to amend the operating budget. Results in an overall budget increase or decrease.

Budget Message: A written overview of the proposed or adopted budget from the City Manager to the Mayor and City Council that discusses the major budget items and changes and the City's present and future financial condition.

Budget Ordinance: The official enactment by the City Council to establish legal authority for City officials to obligate and expend resources.

Capital Expenditure (or outlay): Expenditures that create future benefits, incurred when a business spends money to buy fixed assets or to add to the value of existing fixed assets with a useful life that extends beyond one year.

Capital Improvement Program (CIP): A multi-year plan for the construction or acquisition of major capital items.

Certificates of Participation (COPs): A security created as a part of a lease-purchase agreement. The lender, the holder of the certificate, owns a right to participate in periodic lease payments (interest and return of principal) as they are paid.

City Council: The governing board elected by districts and at large.

City Manager: An individual appointed by the Mayor and City Council to serve as the chief administrative officer of the City.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Cost Allocations: A process that shares the costs of a central service provider with the internal departments that consume the service.

Debt Service Funds: Funds used for the accumulation and disbursement of financial resources that will be used to make principal and interest payments on general long-term debt.

Depreciation: The process of estimating and annually recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and must be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to the reserve to replace the item at the end of its useful life.

Designated Fund Balance: Monies over the years that remain unspent after all budgeted expenditures have been made, but which are reserved for specific purposes and are unavailable for appropriation.

Effectiveness Measures: A performance measure describing the results achieved and the quality of the service (ex. timeliness, customer satisfaction). They indicate whether the program is achieving its mission.

Efficiency Measure: A performance measure identifying inputs used per unit of output, or unit costs (ex. cost per ton of yard waste/leaves collected).

Employee Benefits: Benefits beyond salary compensation including healthcare, retirement, disability, life insurance, etc.

Encumbrance: A financial commitment or earmark for services, contracts, or goods that have not as yet been delivered. An encumbrance typically occurs when a purchase order or contract is approved and budget is obligated for the future payment.

Enterprise Fund: A fund that accounts for governmental activities supported wholly or partially with user fees or charges and is operated using business principles. Examples include the Stormwater, Public Utilities and Solid Waste Services funds.

Fiscal Year: A declared accounting 12-month time period, not necessarily a calendar year. The fiscal year for the City of Raleigh is July 1 – June 30.

Fixed Asset: An asset of long-term character. For budgetary purposes, a fixed asset is defined as an item costing $5,000 or more with an expected life of more than one year. Examples are land, buildings, furniture, and other equipment.

Fund Balance: Amounts shown as fund balance represent a running total of monies over the years that remain unspent after all expenditures have been made. N.C. General Statutes require general fund balance reserves of at least 8% of expenditures at the end of the fiscal year; City Council requires a minimum of 14% General Fund unassigned fund balance reserve.

General Fund: The main operating fund accounting for governmental functions supported by general taxes and revenues, and financial resources that legal requirements do not require to be accounted for in another fund. Revenues to support the General Fund are derived from sources such as property tax, sales tax, franchise fees and service fees.

General Obligation Bonds (GO Bonds): Bonds issued by a government that are backed by the full faith and credit of its taxing authority.

Indirect Cost: The component of the total cost for a service provided by and budgeted within another department or division.

Internal Service Fund: A fund that may be used to account for any activity that provides goods or services to other departments or funds within the same government such as Vehicle Fleet Services.

Liability: A loan, expense, or other form of claim on the assets of an entity that must be paid or otherwise honored by that entity.

Modified Accrual Basis of Accounting: Accounting method for governmental funds that recognizes revenues in the accounting period in which they become available. Expenditures are recognized in the period the fund liability is incurred, except for unmatured interest on (and principal of) general long-term debt, which should be recognized when due.

Net Assets: The difference between total assets and current liabilities including non-capitalized long-term liabilities.

Operating Expenditures: Portion of the budget pertaining to the daily operations.

Ordinance: A legal document adopted by a governing body setting policy and procedures, adopted by the City Council.

Pay-As-You-Go: Financial policy that finances capital outlays from current revenues rather than borrowing.

Per Capita: Per unit of population; per person; equally to each individual.

Performance Measurement: The regular collection of quantifiable information regarding the results of city services.

Powell Bill Funds: Funding from state-shared gasoline taxes restricted for use on maintenance of local streets and roads.

Proprietary Funds: Funds used to separate, control, and track financial resources of business-type activities carried out by a government. The two proprietary fund types include enterprise funds and internal service funds.

Reappraisal (or Revaluation): The process of revaluing a jurisdiction's real property in order to adjust the tax value to the market value. By North Carolina law, a revaluation must be conducted at a minimum of every eight years.

Reclassification: A change in the classification and corresponding job title of an existing position, which results from a major change in assigned responsibilities.

Reserve: An account designated for a portion of the fund balance that is to be used for a specific purpose.

Revenue bonds: Bond secured by and repaid from specific and limited revenues. The pledged revenues are most often net revenues or earnings from a self-supporting enterprise. Such revenue sources include special assessments and water/sewer fees.

Tax Levy: Revenue produced by applying the tax rate to a property's assessed, or tax, value.

Unassigned Fund Balance: The amount of fund balance available for future appropriations.

User Fee/Charge: Payment for direct receipt of a service by the party who benefits from the service.

Workload Measure: A performance measure identifying how much or how many products or services were produced (ex. number of yard waste/leaf collection points served).

CITY OF RALEIGH

NORTH CAROLINA

ORDINANCE NO. 2017 – 714

Budget Ordinance for Fiscal Year 2017-18

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That there is hereby levied the following rates of tax on each one hundred dollars ($100.00) valuation of taxable property as listed for taxes as of **January 1, 2017,** for the purpose of raising the revenue from current year's property tax to finance the foregoing appropriations:

GENERAL FUND
Total rate per $100 of valuation of taxable property: **$ 0.4253**

Such rates of tax are based on an estimated total assessed valuation of property for purposes of taxation of $58,848,006,000 and an estimated rate of collection of ninety-nine point eighty-five percent (99.85%).

Section 2. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2017,** for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Municipal Service District as Established in Resolution No. 2009-795.
Total rate per $100 of valuation of taxable property: **$ 0.0629**

Section 3. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2017**, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Hillsborough Municipal Service District as Established in Resolution No. 2008-614.
Total rate per $100 of valuation of taxable property: **$ 0.1500**

Section 4. That the Mayor shall have the authority to execute the orders directing the respective tax collectors to collect taxes in accordance with G.S. 105-321 for the City of Raleigh, Wake County, and Durham County.

Section 5. That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018, according to the following schedules:

General Fund
Revenues:

Property Taxes	$	253,828,833
Sales Tax Revenues		98,900,000
From Interfund Revenue Reimbursement		20,357,220
Intergovernmental Revenues		48,684,881
Licenses, Fees and Other Revenues		48,760,118
From Fund Balance		17,065,200
Interest Income		2,357,000
Special Reserves		654,834

General Fund Revenue Total			**$**	**490,608,086**
General Fund Expenditure Total			**$**	**490,608,086**
<u>Economic Development Fund</u>				
Revenues:				
From General Fund	$	1,202,762		
From Fund Balance		70,000		
Interest on Investments		16,000		
Economic Development Fund Revenue Total			**$**	**1,288,762**
Economic Development Fund Expenditure Total			**$**	**1,288,762**
<u>Revolving Fund</u>				
Revenues:				
From Fees and Contributions	$	5,281,573		
From Fund Balance		3,591,341		
Revolving Fund Revenue Total			**$**	**8,872,914**
Revolving Fund Expenditure Total			**$**	**8,872,914**
<u>General Debt Service Fund</u>				
Revenues:				
From General Fund	$	63,224,653		
From Technology Capital Project Fund		3,027,864		
From Street Facility Fee Fund		3,130,990		
From Park Acquisition Facility Fee Fund		1,645,219		
From Housing Bond Fund		400,000		
From Housing Development Fund		28,684		
Interest on Investments		1,257,695		
General Debt Service Fund Revenue Total			**$**	**72,715,105**
General Debt Service Fund Expenditure Total			**$**	**72,715,105**
<u>Public Utilities Fund</u>				
Revenues:				
User Fees	$	218,386,679		
Other Revenues		108,000		
Interest Income		2,232,522		
From Fund Balance		12,500,000		
From Other Funds		3,977,346		
Public Utilities Fund Revenue Total			**$**	**237,204,547**
Public Utilities Fund Expenditure Total			**$**	**237,204,547**
<u>Water Infrastructure Fund</u>				
Revenues:				
From Infrastructure Replacement Fees	$	4,500,000		
Water Infrastructure Fund Revenue Total			**$**	**4,500,000**

Water Infrastructure Fund Expenditure Total			**$**	**4,500,000**
<u>Sewer/Reuse Infrastructure Fund</u>				
Revenues:				
From Infrastructure Replacement Fees	$	12,652,000		
Sewer/Reuse Fund Revenue Total			**$**	**12,652,000**
Sewer/Reuse Fund Expenditure Total			**$**	**12,652,000**
<u>Watershed Protection Fund</u>				
Revenues:				
From Watershed Protection Fees	$	2,250,000		
Watershed Protection Fund Revenue Total			**$**	**2,250,000**
Watershed Protection Fund Expenditure Total			**$**	**2,250,000**
<u>Utility Debt Service Fund</u>				
Revenues:				
From Public Utility Fund	$	62,000,000		
Assessments		585,000		
Interest on Investments		152,434		
Utility Debt Service Fund Revenue Total			**$**	**62,737,434**
Utility Debt Service Fund Expenditure Total			**$**	**62,737,434**
<u>Solid Waste Fund</u>				
Revenues:				
Residential Solid Waste Fees	$	19,293,608		
From General Fund		6,400,000		
Recycling Revenues		6,384,474		
Yard Waste Center Revenues		400,000		
From Fund Balance		1,996,260		
Other Income		2,803,929		
Solid Waste Fund Revenue Total			**$**	**37,278,271**
Solid Waste Fund Expenditure Total			**$**	**37,278,271**
<u>Solid Waste Debt Service Fund</u>				
Revenues:				
From Solid Waste Fund		1,931,247		
Solid Waste Debt Service Fund Revenue Total			**$**	**1,931,247**
Solid Waste Debt Service Fund Expenditure Total			**$**	**1,931,247**
<u>Public Transit Fund</u>				
Revenues:				
State Grants		$2,627,581		
Federal Grants		900,000		
From General Fund		19,535,653		

Farebox Fees and Passenger Revenues		6,306,926		
Wake Transit Plan Revenues		2,638,920		
From Fund Balance		700,000		
Other Income		205,000		
Public Transit Fund Revenue Total			**$**	**32,914,080**
Public Transit Fund Expenditure Total			**$**	**32,914,080**
<u>Parking Facilities Fund - Operating</u>				
Revenues:				
Parking Fees and Other Charges	$	15,653,995		
From Fund Balance		1,035,158		
Interest Income		23,000		
Parking Facilities Fund Revenue Total			**$**	**16,712,153**
Parking Facilities Fund Expenditure Total			**$**	**16,712,153**
<u>Parking Debt Service Fund</u>				
Revenues:				
Interest Income	$	10,000		
From Parking Operations		5,644,307		
From Fund Balance		900,000		
Parking Debt Service Fund Revenue Total			**$**	**6,554,307**
Parking Debt Service Fund Expenditure Total			**$**	**6,554,307**
<u>Stormwater Management Fund</u>				
Revenues:				
From Interest Income	$	25,000		
From Other Funds		467,957		
Stormwater Utility Fees		22,590,424		
Other Fees and Penalties		535,460		
From Fund Balance		2,244,896		
Stormwater Management Fund Revenue Total			**$**	**25,863,737**
Stormwater Management Fund Expenditure Total			**$**	**25,863,737**
<u>Street Facility Fees Fund</u>				
Revenues:				
Street Facility Fees	$	6,630,990		
Street Facility Fees Fund Revenue Total			**$**	**6,630,990**
Street Facility Fees Fund Expenditure Total			**$**	**6,630,990**
<u>Park Acquisition – Facility Fees Fund</u>				
Revenues:				
Park Acquisition Facility Fees	$	2,595,219		
Facility Fee Fund Revenue Total			**$**	**2,595,219**
Facility Fee Fund Expenditure Total			**$**	**2,595,219**

RCCC/PAC Operations Fund				
Revenues:				
Intergovernmental	$	1,000,000		
Interest Income		17,003		
From General Fund		1,973,875		
From Conv Ctr Financing Fund		3,231,235		
Program Income & Fees		12,741,510		
RCCC & PAC Operations Revenue Total			**$**	**18,963,623**
RCCC & PAC Operations Fund Expenditure Total			**$**	**18,963,623**
New Convention Center Debt Service Fund				
Revenues:				
From Fund Balance		946,572		
From Conv Ctr Financing Fund		19,473,500		
New Convention Center Debt Service Fund Revenue Total			**$**	**20,420,072**
New Convention Center Debt Service Fund Expenditure Total			**$**	**20,420,072**
Convention Center Financing Fund				
Revenues:				
Occupancy/Food Tax	$	28,303,846		
Interest Income		1,287,500		
Convention Center Financing Fund Revenue Total			**$**	**29,591,346**
Convention Center Financing Fund Expenditure Total			**$**	**29,591,346**
Walnut Creek Amphitheatre Operating Fund				
Revenues:				
Amphitheatre Rent	$	1,195,807		
Walnut Creek Amphitheatre Operating Fund Revenue Total			**$**	**1,195,807**
Walnut Creek Amphitheatre Operating Fund Expenditure Total			**$**	**1,195,807**
Emergency Telephone System Fund				
Revenues:				
Raleigh/Wake Emergency Telephone	$	2,390,180		
Emergency Telephone System Fund Revenue Total			**$**	**2,390,180**
Emergency Telephone System Fund Expenditure Total			**$**	**2,390,180**
Housing Development – Operating Fund				
Revenues:				
Rental Income	$	340,155		
Other Income		82,000		
From General Fund		1,365,019		
Housing Development-Operating Fund Revenue Total			**$**	**1,787,174**
Housing Development-Operating Fund Expenditure Total			**$**	**1,787,174**

Community Development Block Grant Fund				
Revenues:				
Federal Grants	$	2,891,895		
Proceeds from Sale of Property		963,042		
Program Income & Fees		284,700		
Rental Income		20,530		
Community Development Block Grant Fund Revenue Total			**$**	**4,160,167**
Community Development Block Grant Fund Expenditure Total			**$**	**4,160,167**
HOME Grant Fund				
Revenues:				
Federal Grants	$	1,094,763		
Program Income		489,000		
Rental Income		38,678		
From Other Funds		232,586		
Home Grant Fund Revenue Total			**$**	**1,855,027**
Home Grant Fund Expenditure Total			**$**	**1,855,027**
Emergency Shelter Grant Fund				
Revenues:				
Federal Grants	$	252,923		
Emergency Shelter Grant Fund Revenue Total			**$**	**252,923**
Emergency Shelter Grant Fund Expenditure Total			**$**	**252,923**
Grants Fund				
Revenues:				
County Grants	$	104,300		
State Grants		69,000		
State Match		135,306		
Federal Grants		1,036,128		
In Kind Contribution – City		44,585		
From Fund 100 for Grants Match		404,051		
From Transit Operations and Capital Funds		314,317		
Grants Fund Revenue Total			**$**	**2,209,394**
Grants Fund Expenditure Total			**$**	**2,209,394**
Transit CAMPO Fund				
Revenues:				
Federal Grants	$	2,356,998		
State Match		200,000		
Other Match		666,621		
From General Fund		227,628		
Wake Transit Plan Revenues		150,000		
Transit CAMPO Fund Revenue Total			**$**	**3,601,247**
Transit CAMPO Fund Expenditure Total			**$**	**3,601,247**

Section 6. That the following internal service revenue and expenditure accounts are hereby established:

Internal Service Fund – Risk Management				
Revenues:				
User Charges-Risk Mgmt./Workers Compensation	$	4,700,000		
User Charges-Risk Mgmt./Other Insurance		4,257,082		
Interest on Investments		313,816		
Risk Management Revenue Total			**$**	**9,270,898**
Risk Management Expenditure Total			**$**	**9,270,898**
Internal Service Fund – Health/Dental Trust				
Revenues:				
City Contribution-All Funds: Health Trust	$	36,462,000		
Employees Contribution-Health Trust		8,001,000		
Hospital Interest		1,000		
City Contribution-All Funds: Dental Trust		2,626,000		
Employees Contribution-Dental Trust		592,000		
Health/Dental Trust Revenue Total			**$**	**47,682,000**
Health/Dental Trust Expenditure Total			**$**	**47,682,000**
Internal Service Fund – Other Post Employment Benefits Trust				
Revenues:				
City Contribution Health-All Funds	$	15,725,000		
Retiree Contribution Health		1,821,000		
City Contribution Group Life-All Funds		162,000		
City Contribution Medicare Supplement-All Funds		652,000		
Retiree Contribution Medicare Supplement		648,000		
Other Post Employment Benefits Trust Revenue Total			**$**	**19,008,000**
Other Post Employment Benefits Trust Expenditure Total			**$**	**19,008,000**
Internal Service Fund – Equipment Funds				
Revenues:				
Equipment Use Charges	$	18,095,714		
From Fund Balance		285,000		
Transfer from Other Funds		1,908,200		
Bond Proceeds		27,432,314		
Equipment Fund Revenue Total			**$**	**47,721,228**
Equipment Fund Expenditure Total			**$**	**47,721,228**
Internal Service Fund – Vehicle Fleet Services				
Revenues:				
Maintenance and Operation	$	17,706,191		
From Parking Fund		140,000		

Auction Sales	50,000		
Miscellaneous Revenues	3,000		
Vehicle Fleet Services Revenue Total		**$**	**17,899,191**
Vehicle Fleet Services Expenditure Total		**$**	**17,899,191**

Section 7. That effective July 1, 2017, the existing Pay & Classification Plan is amended to incorporate all personnel actions such as reclassifications by the Human Resources department and approved by the City Manager.

Section 8. That water and sewer rates are hereby authorized as set forth in Ordinance No. 2017-716 establishing a schedule of rates, charges and rents for water and sewer services.

Section 9. That solid waste fees are hereby authorized as set forth in Ordinance No. 2017-717 establishing a schedule of fees for solid waste services.

Section 10. That development services fees are hereby authorized as set forth in Ordinance No. 2017-718 establishing an Amended Development Fee schedule.

That Part A-1 of Ordinance No. 2017-680, as approved by City Council on March 15, 2017, is amended to delete the text “fee changes will be effective July 4, 2017” and replace with “fee changes will be effective July 1, 2017.”

That Part B of Ordinance No. 2017-681, as approved by City Council on March 15, 2017, is amended to delete the text “fee changes will be effective July 4, 2017” and replace with “fee changes will be effective July 1, 2017.”

Section 11. That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

Section 12. That this ordinance shall become effective on July 1, 2017.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution: Budget and Management Services
Chief Financial Officer Allison Bradsher
Internal Audits Manager Martin Petherbridge
Department Heads
Jackie Taylor

ORDINANCE NO. 2017 – 715

Project Ordinance for Fiscal Year 2017-18

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That all appropriations below are approved for the financing life of each project, which may extend beyond one fiscal year.

Water Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	27,350,000		
From Water Infrastructure Fund		4,500,000		
From Watershed Protection Fund		2,250,000		
Water Capital Projects Fund Revenue Total			**$**	**34,100,000**
Water Capital Projects Fund Expenditure Total			**$**	**34,100,000**
Sewer Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	27,750,000		
From Sewer Infrastructure Replacement Fund		12,652,000		
Sewer Capital Projects Fund Revenue Total			**$**	**40,402,000**
Sewer Capital Projects Fund Expenditure Total				**40,402,000**
Parking Facilities Fund – Projects				
Revenues:				
From Parking Operations	$	1,170,000		
Parking Facilities Fund Projects Revenue Total			**$**	**1,170,000**
Parking Facilities Fund Projects Expenditure Total			**$**	**1,170,000**
Stormwater Utility Capital Projects Fund				
Revenues:				
From Stormwater Utility Fund	$	9,107,000		
From Fund Balance		225,000		
Interest on Investments		168,000		
Stormwater Utility Capital Projects Fund Revenue Total			**$**	**9,500,000**
Stormwater Utility Capital Projects Fund Expenditure Total			**$**	**9,500,000**

Housing Development – Projects Fund

Revenues:				
From General Fund	$	5,879,000		
Housing Development-Projects Fund Revenue Total			**$**	**5,879,000**
Housing Development-Projects Fund Expenditure Total			**$**	**5,879,000**

Technology Capital Projects Fund

Revenues:				
From General Fund	$	3,800,000		
From Solid Waste Fund		246,371		
From Transit Fund		12,015		
From Parking Operations		28,682		
From Convention Center Operations		116,458		
From Community Development Fund		30,964		
From Vehicle Fleet Services Fund		69,141		
From Public Utilities Fund		1,765,645		
From Stormwater Services Fund		161,724		
Technology Capital Projects Fund Revenue Total			**$**	**6,231,000**
Technology Capital Projects Fund Expenditure Total			**$**	**6,231,000**

Capital Projects - Miscellaneous

Revenues:				
From General Fund	$	7,270,000		
From Economic Development Fund		70,000		
Interest Income		100,000		
Capital Projects - Misc. Fund Revenue Total			**$**	**7,440,000**
Capital Projects - Misc. Fund Expenditure Total			**$**	**7,440,000**

Raleigh Union Station Project Fund

Revenues:				
From General Fund	$	980,000		
Raleigh Union Station Project Fund Revenue Total			**$**	**980,000**
Raleigh Union Station Project Fund Expenditure Total			**$**	**980,000**

Sidewalk Fund

Revenues:				
From General Fund	$	643,000		
Federal Grants	$	260,000		
Sidewalk Fund Revenue Total			**$**	**903,000**
Sidewalk Fund Expenditure Total			**$**	**903,000**

Street Improvement Fund

Revenues:				
Interest Income	$	200,000		
Permit Fees		850,000		
From Street Facilities Fees		3,500,000		
From General Fund		8,365,000		
Municipal Agreements		1,438,000		
Street Improvement Fund Revenue Total			**$**	**14,353,000**
Street Improvement Fund Expenditure Total			**$**	**14,353,000**

Park Improvement Fund

Revenues:				
From Revolving Fund	$	100,000		
From General Fund		4,855,000		
From Park Acquisition Facility Fees Fund		950,000		
Interest Income		50,000		
Fee-in-Lieu Street Trees		50,000		
From Fund Balance		1,506,000		
Park Improvement Fund Revenue Total			**$**	**7,511,000**
Park Improvement Fund Expenditure Total			**$**	**7,511,000**

Walnut Creek Capital Improvement Fund

Revenues:				
Amphitheater Rent	$	350,000		
Walnut Creek Capital Improvement Fund Revenue Total			**$**	**350,000**
Walnut Creek Capital Improvement Fund Expenditure Total			**$**	**350,000**

Conv Ctr/Mem Aud Project Fund

Revenues:				
From Convention Center Financing Fund	$	500,000		
Conv Ctr/Mem Aud Project Fund Revenue Total			**$**	**500,000**
Conv Ctr/Mem Aud Project Fund Expenditure Total			**$**	**500,000**

New Conv Ctr Complex Fund

Revenues:				
From Convention Center Financing Fund	$	2,709,000		
New Conv Ctr Complex Fund Revenue Total			**$**	**2,709,000**
New Conv Ctr Complex Fund Expenditure Total			**$**	**2,709,000**

Public Transit Project - TPAC Fund

Revenues:				
Wake Transit Tax Revenues	$	7,140,000		
Public Transit Project – TPAC Fund Revenue Total			**$**	**7,140,000**
Public Transit Project – TPAC Fund Expenditure Total			**$**	**7,140,000**

Public Transit Projects Fund

Revenues:				
From General Fund	$	1,663,000		
Federal Grants		9,926,000		
State Grants		224,000		
Public Transit Projects Fund Revenue Total			**$**	**11,813,000**
Public Transit Projects Fund Expenditure Total			**$**	**11,813,000**

Housing Bond Reserve Fund 6/96

Revenues:				
Program Income	$	1,000,000		
From Fund Balance		3,207,000		
Housing Bond Reserve Fund Revenue Total			**$**	**4,207,000**
Housing Bond Reserve Fund Expenditure Total			**$**	**4,207,000**

Section 2. That the following amounts are hereby appropriated for bond projects from previously unobligated bond funding for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the City Capital Improvement Program. Authorized project expenditures represent appropriations necessary for the completion of projects and therefore do not require reappropriation in any subsequent fiscal year.

Water Revenue Bond Fund

Revenues:				
Bond Proceeds	$	4,530,000		
Water Revenue Bond Fund Revenue Total			**$**	**4,530,000**
Water Revenue Bond Fund Expenditure Total			**$**	**4,530,000**

Sewer Revenue Bond Fund

Revenues:				
Bond Proceeds	$	131,190,000		
Sewer Revenue Bond Revenue Total			**$**	**131,190,000**
Sewer Revenue Bond Expenditure Total			**$**	**131,190,000**

<u>Miscellaneous Capital Project Bond Fund</u>				
Revenues:				
Bond Proceeds	$	9,765,000		
Miscellaneous Revenues	$	1,472,000		
Miscellaneous Capital Project Bond Fund Revenues			**$**	**11,237,000**
Miscellaneous Capital Project Bond Fund Expenditures			**$**	**11,237,000**
<u>Street Bond Fund</u>				
Revenues:				
Bond Proceeds	$	1,474,000		
Street Bond Fund Revenue Total			**$**	**1,474,000**
Street Bond Fund Expenditure Total			**$**	**1,474,000**
<u>Parks Capital Bond Fund</u>				
Revenues:				
Bond Proceeds	$	28,525,000		
From Fund Balance		1,000,000		
Parks Capital Bond Fund Revenue Total			**$**	**29,525,000**
Parks Capital Bond Fund Expenditure Total			**$**	**29,525,000**
<u>Housing Bond Reserve Fund 6/96</u>				
Revenues:				
Bond Proceeds	$	2,250,000		
Housing Bond Reserve Fund Revenue Total			**$**	**2,250,000**
Housing Bond Reserve Fund Expenditure Total			**$**	**2,250,000**

<u>Section 3.</u> That the document titled "*Proposed Capital Improvement Program FY2018-FY2022*" is adopted as a policy to guide capital budgeting, financial planning, project schedules, and other activities related to the accomplishment of capital projects.

<u>Section 4</u>. That the adopted Capital Improvement Program supersedes all previously adopted Capital Improvement Programs.

<u>Section 5</u>. That authorized project expenditures for FY2017-2018 represent appropriations necessary for the completion of projects and therefore do not require re-appropriation in any subsequent fiscal year.

<u>Section 6</u>. That the adopted Capital Improvement Program may be amended by the City Council with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Capital Improvement Programs.

Section 7. That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

Section 8. This ordinance shall become effective on July 1, 2017.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution: Budget and Management Services
Chief Financial Officer Allison Bradsher
Internal Audits Manager Martin Petherbridge
Transcription Svcs – Jackie Taylor
Department Heads

ORDINANCE NO. 2017 – 716

An Ordinance Adopting the Rates, Charges and Rents for Water and Sewer Utility Service for the City of Raleigh, North Carolina

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH:

Section 1. That the following is the official schedule of rates, charges, and rents for water, sewer and reuse water utility billed on or after July 1, 2017 regardless of the date of delivery of service, for the Raleigh, Garner, Rolesville and Wake Forest service delivery areas. (Reference Section 2-3001, Raleigh City Code.)

I. Retail Service

A. Water (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 6.15	$ 12.30	$ 1.50
3/4	8.35	16.70	2.25
1	12.75	25.50	3.75
1-1/2	23.76	47.52	7.50
1-1/2 Fire*	6.15	NA	7.50
2 Fire*	6.15	NA	12.00
2	36.97	73.94	12.00
3	72.20	144.40	24.00
4	111.84	223.68	37.50
6	221.92	443.84	75.00
8	354.02	708.04	120.00
10	508.15	1,016.30	172.50

*Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
Consumption 0 to 4 CCF	$ 2.54	$ 5.08
Consumption 5 to 10 CCF	4.24	8.48
Consumption 11 CCF and greater	5.65	11.30

3. Non-residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$3.29	$6.58

4. Irrigation Rate

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$5.65	$11.30

5. Watershed Protection Charge

A charge of $0.1122 per CCF of potable water consumed shall be assessed to all Raleigh, Garner, Rolesville and Wake Forest service delivery areas water customers paying inside city limits or outside city limits rates.

B. Sewer (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 6.74	$ 13.48	$ 4.50
3/4	9.21	18.42	6.75
1	14.14	28.28	11.25
1-1/2	26.44	52.88	22.50
1-1/2 Fire*	6.74	NA	4.50
2 Fire*	6.74	NA	4.50
2	41.21	82.42	36.00
3	80.60	161.20	72.00
4	124.90	249.80	112.50
6	247.98	495.96	225.00
8	395.68	791.36	360.00
10	567.99	1,135.98	517.50

*Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Consumption Charges

Water Consumption (CCF/Month)	Unit Rate Per CCF of Water Inside City Limits	Outside City Limits
All Usage	$4.45	$8.90

3. Rates (including billing charges) for residential units without metered water (per dwelling unit):

Inside City Limits $42.39/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

Outside City Limits $80.28/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

C. Industrial Surcharges

Treatment

(1)	Applicable to all flow, with no allowance for BOD or SS	$0.2485/CCF of sewage
(2)	Applicable to all BOD	$0.335/Lb of BOD
(3)	Applicable to all SS	$0.218/Lb of SS
(4)	Applicable to all TN	$1.847/Lb of TN
(5)	Applicable to all TP	$1.456/Lb of TP

D. Reuse Water

1. Monthly Service Charge and Infrastructure Replacement same as retail water service meter size charge.
2. Reuse with Associated Sewer Consumption Charge is 50% of non-residential retail water consumptive unit price in CCF. Sewer consumptive rates as listed in Section B (above) will be applied to all usage in this category.
3. Irrigation Consumption Charge is 50% of irrigation water consumptive unit price in CCF.

E. Fats, Oils and Grease Non Significant Industrial Users

Administration Sampling and Inspecting Monthly Service Charge $10.00

II. Contract Service

A. Water

1. Operations and Maintenance Charges

Applicable to all water used $2.065/CCF

2. Capital Charges – General Facilities

Applicable to all water used $1.081/CCF

3. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1980 $9,403/MGD/Month

4. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1984 $31,572/MGD/Month

B. Sewer

1. Operations and Maintenance Charges

a. Treatment

See Industrial Surcharges under sewer retail rates

b. Transportation

(1) Applicable to all flow $0.1166/CCF of sewage

2. Capital Charges

a. Treatment

(1) Applicable to capacity reserved by contractual agreement within plant facility capacity as of 1980.

Peak reserve flow $68.15/MGD/Month

Average reserve flow $1,081.52/MGD/Month

b. Transportation

(1) Applicable to capacity reserved by contractual agreement within Neuse River Outfall facility capacity as of 1980.

$107.60/MGD/Mile/Month

(2) Applicable to capacity reserved by contractual agreement within Walnut Creek Outfall, from Sunnybrook Road to Neuse River Outfall facility capacity as of 1980.

$68.15/MGD/Mile/Month

(3) Applicable to capacity reserved by contractual agreement within Crabtree Creek Outfall, from Old Crabtree Creek Pump Station, to Neuse River Outfall facility capacity as of 1980.

$88.58/MGD/Mile/Month

Section 2. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 3. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. This ordinance shall become effective on July 1, 2017.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Public Utilities:	Jennifer Alford, Nicole Brown, Stephen Balmer
	Audits:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2017 – 717

Solid Waste Services Fee Ordinance
City of Raleigh
Fiscal Year 2017-18

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH THAT:

Section 1. The following is the official schedule of rates and charges for solid waste service, effective July 1, 2017. (Reference Section 7-2006, Raleigh City Code.)

I.	**Residential Curbside Service (including approved businesses in primarily residential areas)**	
	A. Solid Waste Collection Fee	$12.95 per month
	B. Recycling Collection Fee	$2.60 per month
	C. Special Load Fee (available to residential customers only)	$50 per load
II.	**Central Business District Service**	
	A. Solid Waste Collection Fee	
	6 day solid waste collection with recycling	$93.30 per month
	7 day solid waste collection with recycling	$108.85 per month
	1 day solid waste collection with recycling	$15.55 per month
	B. Recycling Collection Fees	
	6 day recycle only	$50 per month
	7 day recycle only	$58 per month
	1 day recycle only	$2.60 per month
III.	**Tax Exempt Property (grandfathered non-profit, state, and county property)**	
	A. Solid Waste Collection Fee	$12.95 per month
	B. Recycling Collection Fee	$2.60 per month
IV.	**Other Fees**	
	A. Yard Waste Center Tip Fee	$25 per ton*
	*Residential tip fee $6.25 minimum, Contractor tip fee $12.50 minimum	
	B. Rollout Garbage Cart (first residential cart is free)	$40.00
	C. Roll Cart/65 gallon Recycling Cart (first residential cart is free)	$42.00
	D. Roll Cart/95 gallon Recycling Cart (first residential cart is free)	$48.00
	E. Recycling Bin	$6.00
	F. Compost (before sales tax)	$30.00 per 2.5 yards or $3.00 per bag
	G. Mulch or Wood Chips (before sales tax)	$25.00 per 2.5 yards or $2.00 per bag

H.	Colored Wood Chips	$50.00 per 2.5 yards or $5.00 per bag
I.	Compost (before sales tax) – Bulk Purchases (15 cubic yards or more)	$7.00 per cubic yard
J.	Mulch (before sales tax) – Bulk Purchases (15 cubic yards or more)	$7.00 per cubic yard

Adopted: June 12, 2017

Effective: July 1, 2017

Distribution:

Budget:	Budget and Management Services
Finance:	Robin Rose, Allison Bradsher
Internal Audit:	Martin Petherbridge
Solid Waste Svcs:	David Scarborough
Utility Billing:	Susan Decker
Information Tech:	Jackie Taylor
Department Heads	

Note: A $0.75 increase in the Residential Solid Waste Collection Fee equates to Central Business District Solid Waste Collection Fee increase as shown above.

ORDINANCE NO. 2017 – 718

Ordinance to Amend Development Fee Schedule for FY 2017-18

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the Development Fee Schedule (the "Schedule"), kept on file by the Development Services Department pursuant to Section 10.2.1.B.3.a of the Unified Development Ordinance, be amended to change certain fees existing in the Schedule and to add certain new fees, all as shown in the table below.

Note: If an application and complete project plans/documents are submitted for review prior to the effective date of this ordinance of July 1, 2017, the project will be subject to the previous fee structure and assessed the previous fee for that specific process. All applications for permits and/or process submitted on or after July 1, 2017, will be subject to the new fee structure and assessed fees at the new rate. Notwithstanding the date of submittal, any fees paid/collected after December 31, 2017 will be subject to the new fee structure and assessed fees at the new rates. This provides for an approximate six (6) month period where process applications submitted prior to July 1, 2017 can complete their review cycles at the current fee structure.

Division	Service Area	Service Name	FY17 Fee	FY18 Fee
Land Development				
	Zoning			
		Post-approval name change petition	$59	$106
		Zoning verification letter (Fee applies to each parcel)	$29	$42
		Sunset extension letter	$59	$106
		Zoning Permit Fee - Commercial	$82	$245
		Zoning Permit Fee - 1&2 Family Dwellings Existing Structures	$82	$175
		Evidentiary Hearing	$203	$203
	Preliminary Subdivision Plan Review			
		Preliminary - Subdivision plans Level 1	$351	$863
		Preliminary - Subdivision plans Level 2	$938	$995
		Preliminary - Subdivision plans Level 3	$1,819	$1,562
		Re-Review - Subdivision plans Level 1	$351	$428
		Re-Review - Subdivision plans Level 2	$938	$498
		Re-Review - Subdivision plans Level 3	$1,819	$781
	Recorded Maps/Plat Recordation			
		Boundary Survey Plat	$118	$133
		Exempt Subdivision Plat	$235	$257
		Final Subdivision Plat	$235	$350
		Recombination Plat or other recorded instrument	$235	$182
		Right-of-Way easement plat	$118	$164

Administrative Site Plan Review		
Admin Site Review - Site plan Level 1	$351	$919
Admin Site Review - Site plan Level 2	$937	$1,058
Admin Site Review - Site plan Level 3	$1,819	$1,625
Admin Site Re-Review - Site plan Level 1	$351	$460
Admin Site Re-Review - Site plan Level 2	$937	$529
Admin Site Re-Review - Site plan Level 3	$1,819	$812
Specific Fees Enumerated		
Site Plan Approval	$323	$458

Building Services

*Permit Fees for New Commercial Construction**

Commercial Building Permit Tiered Pricing Structure		Building Permit	
Valuation Tiers		Cost Per 1,000	Cumulative
$0	$150,000	$0.78	$117
$150,001	$250,000	$0.74	$191
$250,001	$500,000	$0.72	$371
$500,001	$750,000	$0.70	$546
$750,001	$1,000,000	$0.68	$716
$1,000,001	$5,000,000	$0.62	$3,196
$5,000,001	$15,000,000	$0.54	$8,596
$15,000,001	$25,000,000	$0.47	$13,296
$25,000,001	AND Up	$0.39	No Ceiling

** Valuation determined by staff using latest version of the ICC Building Valuation Table and reduced by a means location factor for Raleigh N.C.*

Plan Review Fee	55% of Calculated Building Permit
Electrical Permit	101% of Calculated Building Permit
Plumbing Permit	55% of Calculated Building Permit
Mechanical Permit	78% of Calculated Building Permit

*Permit Fees for New Residential Construction**

Building Permit	0.26% of Calculated Construction Value
Plan Review Fee	72% of Calculated Building Permit
Electrical Permit	67% of Calculated Building Permit
Plumbing Permit	22% of Calculated Building Permit
Mechanical Permit	31% of Calculated Building Permit

*Permit Fees for Alterations & Repairs**

Plan Review Fee	55% of Calculated building permit (Commercial only)
Level 1	25% of Calculated Valuation
Level 2	50% of Calculated Valuation
Level 3	75% of Calculated Valuation

**Alterations and Repairs permitting use the same calculations as above with discounted valuations*

Commercial & Residential re-review fees (per trade per hour)	$106

Specific Fees Enumerated

Minimum Permit Fee	$82	$106
Voiding Permit Fee	$121	$106
Extra Inspections - Per Inspection (trade)	$71	$106
Demolition of a building or structure	$82	$106
Conditional Service Fee - Commercial (per Trade per Unit)	$82	$124
Conditional Service Fee - Multi-Family (per trade for up to 5 units)	$82	$124
Conditional Service Fee - Residential (per Trade per Unit)	$82	$124
Home Occupation Permit	$82	$140
Manufactured Homes (All inclusive - Includes all necessary permits)	$82	$299
Moving or relocation of building	$82	$301
Occupancy posting or reporting	$129	$106
Signs (per sign) - Electrical, Permanent, or Special Event (Commercial)	$82	$245
State mandated license renewals (inspections per trade)	$82	$106
Temporary board (Electrical)	$82	$106
Temporary certificate of occupancy (per open permit)	$82	$255
Temporary trailer (per trade)	$82	$110

Stand Alone Trade Permits

Photovoltaic (Solar) Commercial	$82	$403
Generators: Commercial (Electrical only - all other trades $106)	$82	$238
Swimming Pool: Commercial (Building only - all other trades $106)	$82	$215
Fixture Replacement/Retro-fit: Over 100 fixtures (Commercial Only)	$82	$198
Parking Lot Lighting	$82	$191
UPS System	$82	$201
Co-locate on a Building (Building only - all other trades $106)	$82	$178
Fixture Replacement/Retro-fit: 51-100 fixtures (Commercial Only)	$82	$178
Fixture Replacement/Retro-fit: 26-50 fixtures (Commercial Only)	$82	$142
Service Repair/Replace (Commercial)	$82	$119
Cell Tower/Co-locate (site)	$82	$106
Plumbing Utility Inspection	$82	$113
Heat Pumps/air Conditioning: Commercial (Per 1-3 co-located units per trade)	$82	$148
Heat Pumps/air Conditioning: Residential (per trade)	$82	$106
Gas Outlets: Commercial	$82	$148
Boiler or Compressor: Commercial	$82	$148

Forced-Air Warm Air Furnaces: Commercial (Per 1-3 co-located units per trade)	$82	$148
Exhaust Hood and Duct System: Commercial (Per trade per work type)	$82	$148
Exhaust Systems: Commercial (Per trade per work type)	$82	$148
Refrigeration Units: Commercial (Per trade per work type)	$82	$148
Ductwork: Commercial	$82	$148
Incinerators: Commercial (Per trade per work type)	$82	$148
Field Revisions (per Trade per Hour)	$111	$106
Development Engineering Services		
Infrastructure Field Inspections (per linear foot)		
Partial Public Street/Streetscape	$1.18	$1.53
Full Public Street/Streetscape	$1.18	$2.47
Water Main	$1.18	$1.47
Sewer Main	$1.18	$1.47
Concurrent Infrastructure Plan Review		
Concurrent Review - Level 1	$176	$771
Concurrent Review - Level 2	$176	$874
Concurrent Review - Level 3	$176	$984
Concurrent Re-Review level 1	$176	$771
Concurrent Re-Review level 2	$176	$874
Concurrent Re-Review level 3	$176	$984
Right of Way Obstructions		
Full Streets - Major - Striped Review	$0	$814
Full Streets - Major - Striped Inspections (Per Day)	$0	$81
Full Streets - Major - Non-Striped Review	$0	$543
Full Streets - Major - Non-Striped Inspections (Per Day)	$0	$65
Full Streets - Minor - Striped Review	$0	$543
Full Streets - Minor - Striped Inspections (Per Day)	$0	$32
Full Streets - Minor - Non-Striped Review	$0	$271
Full Streets - Minor - Non-Striped Inspections (Per Day)	$0	$21
Street Lane - Major - Striped Review	$0	$407
Street Lane - Major - Striped Inspections (Per Day)	$0	$32
Street Lane - Major - Non-Striped Review	$0	$136
Street Lane - Major - Non-Striped Inspections (Per Day)	$0	$32
Street Lane - Minor - Striped Review	$0	$271
Street Lane - Minor - Striped Inspections (Per Day)	$0	$32
Street Lane - Minor - Non-Striped Review	$0	$136
Street Lane - Minor - Non-Striped Inspections (Per Day)	$0	$32
Sidewalk - Major - Full Closure Review	$0	$814
Sidewalk - Major - Full Closure Inspections (Per Day)	$0	$48
Sidewalk - Major - AUX Review	$0	$407
Sidewalk - Major - AUX Inspections (Per Day)	$0	$32
Sidewalk - Major - Partial Closure Review	$0	$271
Sidewalk - Major - Partial Closure Inspections (Per Day)	$0	$16
Sidewalk - Major - Maintenance Inspections (Per Day)	$0	$16
Sidewalk - Minor - Full Closure Review	$0	$271
Sidewalk - Minor - Full Closure Inspections (Per Day)	$0	$32

	Sidewalk - Minor - AUX Review	$0	$136
	Sidewalk - Minor - AUX Inspections (Per Day)	$0	$32
	Sidewalk - Minor - Partial Closure Review	$0	$102
	Sidewalk - Minor - Partial Closure Inspections (Per Day)	$0	$16
	Sidewalk - Minor - Maintenance Inspections (Per Day)	$0	$16
	Misc. - Major - Dumpster/Pod - Inspections (Per Day)	$0	$48
	Misc. - Major - Non-Specific - Inspections (Per Day)	$0	$48
	Misc. - Major - House Move - Review	$0	$136
	Misc. - Minor - Dumpster/Pod - Inspections (Per Day)	$0	$32
	Misc. - Minor - Non-Specific - Inspections (Per Day)	$0	$16
	Misc. - Minor - House Move - Review	$0	$136
Specific Fees Enumerated			
	Driveway (per driveway)	$82	$106
	Sidewalk, Underground Utilities, Underground Telecom (per linear foot)	$0.24	$0.31
	Minimum Sidewalk Fee	$82	$106
	R/W Utility Cut (Utility pavement cut)	$82	$106
	Encroachment Application	$170	$273
Express Services			
Land Development			
	Express - Final Site	$800	$600
	Express - Grading	$800	$600
	Express - Preliminary Development Plan	$800	$900
	Express - Recorded Map	$800	$900
	Express - Sketch Plans	$300	$450
Building Services			
	Express - Additions	$1,200	$1,500
	Express - Alteration & Repairs	$800	$900
	Express - Building Comments Only	$0	$900
	Express - Change of Use	$800	$900
	Express - Fit up/Interior Completion	$800	$900
	Express - Presubmittal Conference	$600	$600
	Express - Standard Commercial	$1,200	$1,500
	Pony Express	$300	$300
Development Engineering			
	Express - Concurrent	$800	$900
	Express - Concurrent Mylar	$800	$900
	Express - Concurrent Mylar Revision	$800	$900
	Special Field Consultation Services	$0	$325
Technology Fee			
	All fees listed in this ordinance subject to an additional 4% fee to be used to support development services technology needs.		

Research and Records			
	General record recovery (including print), per page	$0.05	$0.05
	Special research, per hour	$26	$26
	Certificate of compliance or occupancy recovery (beyond 30 days of issue date), per certificate	$52	$52
	Monthly construction report per month	$10	$10
	Monthly construction report per month with mailing	$15	$15
	Duplicate building card	$10	$10

Section 2. Ordinance 2017-673 is hereby repealed.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:
Management Team
Budget and Management Services
Internal Audits Manager – Martin Petherbridge
Chief Financial Officer – Allison Bradsher
Public Utilities – Massengill, Waldroup, Wheeler, Lynch, Brower, Ray, Alford, N. Brown, C. Black
Planning – Bowers, Crane
Development Services – Hosey, Dolikhani, Kallam
City Attorney – Hargrove-Bailey, Poole, Seymour
Transcription Services – Taylor

RESOLUTION NO. 2017 – 475

Operating Budget for Municipal Service Districts
City of Raleigh
Fiscal Year 2017-18

WHEREAS, Article 23 of Chapter 160A of the North Carolina General Statutes, entitled "The Municipal Service District Act of 1973," authorizes the City Council of any city within North Carolina to define one or more service districts for the purposes enumerated in that Act and pursuant to the procedure therein prescribed; and

WHEREAS, the City Council of the City of Raleigh, North Carolina has established the Municipal Service District as defined in Resolution 2009-795 and 2014-919 for the purpose of pursuing urban revitalization projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Municipal Service District for Fiscal Year 2017-18 is hereby approved:

REVENUE	**AMOUNT**
Downtown Municipal Service District	$ 1,068,852
Hillsborough Street Municipal Service District	$ 622,280

EXPENDITURES	**AMOUNT**
Downtown Municipal Service District	$ 1,068,852
Hillsborough Street Municipal Service District	$ 622,280

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Audits:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Downtown Raleigh Alliance	
Hillsborough Community Services Corporation	

RESOLUTION NO. 2017 – 476

Operating Budget for the Greater Raleigh Convention and Visitors Bureau City of Raleigh Fiscal Year 2017-18

WHEREAS, the General Assembly of North Carolina adopted House Bill 703, entitled "An Act to Authorize Wake County to Levy a Room Occupancy Tax and a Prepared Food and Beverage Tax," during the 1991 Session; and

WHEREAS, said Act requires certain distribution of a portion of the proceeds from these taxes to the Greater Raleigh Convention and Visitors Bureau; and

WHEREAS, said Act further requires the Greater Raleigh Convention and Visitors Bureau to submit an annual budget to the Raleigh City Manager and Wake County Manager for processing and approval through the regular budget procedures of the City and the County; and

WHEREAS, the Greater Raleigh Convention and Visitors Bureau has submitted a proposed budget for Fiscal Year 2017-18 to the Raleigh City Manager and Wake County Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Greater Raleigh Convention and Visitors Bureau for Fiscal Year 2016-17 is hereby approved:

REVENUE	**AMOUNT**
Hotel Occupancy Tax	$6,017,000
Prepared Food and Beverage Tax	675,000
Convention Center Marketing	130,000
Annual Meeting	43,000
Other Program Revenue	626,000
Dividends, Interest and Reserves	210,500
TOTAL REVENUES	$7,701,500

EXPENDITURES	**AMOUNT**
Greater Raleigh Convention and Visitors Bureau	$7,701,500

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Internal Audit:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Greater Raleigh Convention and Visitors Bureau	
Wake County Manager	

CITY OF RALEIGH

NORTH CAROLINA

ORDINANCE NO. 2017 – 714

Budget Ordinance for Fiscal Year 2017-18

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That there is hereby levied the following rates of tax on each one hundred dollars ($100.00) valuation of taxable property as listed for taxes as of **January 1, 2017,** for the purpose of raising the revenue from current year's property tax to finance the foregoing appropriations:

GENERAL FUND
Total rate per $100 of valuation of taxable property: **$ 0.4253**

Such rates of tax are based on an estimated total assessed valuation of property for purposes of taxation of $58,848,006,000 and an estimated rate of collection of ninety-nine point eighty-five percent (99.85%).

Section 2. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2017,** for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Municipal Service District as Established in Resolution No. 2009-795.
Total rate per $100 of valuation of taxable property: **$ 0.0629**

Section 3. That there is hereby levied the following special district rate of tax on each one hundred dollars ($100.00) valuation of taxable property as listed within the tax district as of **January 1, 2017**, for the purpose of raising the current year's property tax to finance the foregoing appropriation:

Hillsborough Municipal Service District as Established in Resolution No. 2008-614.
Total rate per $100 of valuation of taxable property: **$ 0.1500**

Section 4. That the Mayor shall have the authority to execute the orders directing the respective tax collectors to collect taxes in accordance with G.S. 105-321 for the City of Raleigh, Wake County, and Durham County.

Section 5. That the following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2017 and ending June 30, 2018, according to the following schedules:

General Fund
Revenues:

Property Taxes	$	253,828,833
Sales Tax Revenues		98,900,000
From Interfund Revenue Reimbursement		20,357,220
Intergovernmental Revenues		48,684,881
Licenses, Fees and Other Revenues		48,760,118
From Fund Balance		17,065,200
Interest Income		2,357,000
Special Reserves		654,834

General Fund Revenue Total			**$**	**490,608,086**
General Fund Expenditure Total			**$**	**490,608,086**
<u>Economic Development Fund</u>				
Revenues:				
From General Fund	$	1,202,762		
From Fund Balance		70,000		
Interest on Investments		16,000		
Economic Development Fund Revenue Total			**$**	**1,288,762**
Economic Development Fund Expenditure Total			**$**	**1,288,762**
<u>Revolving Fund</u>				
Revenues:				
From Fees and Contributions	$	5,281,573		
From Fund Balance		3,591,341		
Revolving Fund Revenue Total			**$**	**8,872,914**
Revolving Fund Expenditure Total			**$**	**8,872,914**
<u>General Debt Service Fund</u>				
Revenues:				
From General Fund	$	63,224,653		
From Technology Capital Project Fund		3,027,864		
From Street Facility Fee Fund		3,130,990		
From Park Acquisition Facility Fee Fund		1,645,219		
From Housing Bond Fund		400,000		
From Housing Development Fund		28,684		
Interest on Investments		1,257,695		
General Debt Service Fund Revenue Total			**$**	**72,715,105**
General Debt Service Fund Expenditure Total			**$**	**72,715,105**
<u>Public Utilities Fund</u>				
Revenues:				
User Fees	$	218,386,679		
Other Revenues		108,000		
Interest Income		2,232,522		
From Fund Balance		12,500,000		
From Other Funds		3,977,346		
Public Utilities Fund Revenue Total			**$**	**237,204,547**
Public Utilities Fund Expenditure Total			**$**	**237,204,547**
<u>Water Infrastructure Fund</u>				
Revenues:				
From Infrastructure Replacement Fees	$	4,500,000		
Water Infrastructure Fund Revenue Total			**$**	**4,500,000**

Water Infrastructure Fund Expenditure Total			**$**	**4,500,000**
<u>Sewer/Reuse Infrastructure Fund</u>				
Revenues:				
From Infrastructure Replacement Fees	$	12,652,000		
Sewer/Reuse Fund Revenue Total			**$**	**12,652,000**
Sewer/Reuse Fund Expenditure Total			**$**	**12,652,000**
<u>Watershed Protection Fund</u>				
Revenues:				
From Watershed Protection Fees	$	2,250,000		
Watershed Protection Fund Revenue Total			**$**	**2,250,000**
Watershed Protection Fund Expenditure Total			**$**	**2,250,000**
<u>Utility Debt Service Fund</u>				
Revenues:				
From Public Utility Fund	$	62,000,000		
Assessments		585,000		
Interest on Investments		152,434		
Utility Debt Service Fund Revenue Total			**$**	**62,737,434**
Utility Debt Service Fund Expenditure Total			**$**	**62,737,434**
<u>Solid Waste Fund</u>				
Revenues:				
Residential Solid Waste Fees	$	19,293,608		
From General Fund		6,400,000		
Recycling Revenues		6,384,474		
Yard Waste Center Revenues		400,000		
From Fund Balance		1,996,260		
Other Income		2,803,929		
Solid Waste Fund Revenue Total			**$**	**37,278,271**
Solid Waste Fund Expenditure Total			**$**	**37,278,271**
<u>Solid Waste Debt Service Fund</u>				
Revenues:				
From Solid Waste Fund		1,931,247		
Solid Waste Debt Service Fund Revenue Total			**$**	**1,931,247**
Solid Waste Debt Service Fund Expenditure Total			**$**	**1,931,247**
<u>Public Transit Fund</u>				
Revenues:				
State Grants		$2,627,581		
Federal Grants		900,000		
From General Fund		19,535,653		

Farebox Fees and Passenger Revenues		6,306,926		
Wake Transit Plan Revenues		2,638,920		
From Fund Balance		700,000		
Other Income		205,000		
Public Transit Fund Revenue Total			**$**	**32,914,080**
Public Transit Fund Expenditure Total			**$**	**32,914,080**
<u>Parking Facilities Fund - Operating</u>				
Revenues:				
Parking Fees and Other Charges	$	15,653,995		
From Fund Balance		1,035,158		
Interest Income		23,000		
Parking Facilities Fund Revenue Total			**$**	**16,712,153**
Parking Facilities Fund Expenditure Total			**$**	**16,712,153**
<u>Parking Debt Service Fund</u>				
Revenues:				
Interest Income	$	10,000		
From Parking Operations		5,644,307		
From Fund Balance		900,000		
Parking Debt Service Fund Revenue Total			**$**	**6,554,307**
Parking Debt Service Fund Expenditure Total			**$**	**6,554,307**
<u>Stormwater Management Fund</u>				
Revenues:				
From Interest Income	$	25,000		
From Other Funds		467,957		
Stormwater Utility Fees		22,590,424		
Other Fees and Penalties		535,460		
From Fund Balance		2,244,896		
Stormwater Management Fund Revenue Total			**$**	**25,863,737**
Stormwater Management Fund Expenditure Total			**$**	**25,863,737**
<u>Street Facility Fees Fund</u>				
Revenues:				
Street Facility Fees	$	6,630,990		
Street Facility Fees Fund Revenue Total			**$**	**6,630,990**
Street Facility Fees Fund Expenditure Total			**$**	**6,630,990**
<u>Park Acquisition – Facility Fees Fund</u>				
Revenues:				
Park Acquisition Facility Fees	$	2,595,219		
Facility Fee Fund Revenue Total			**$**	**2,595,219**
Facility Fee Fund Expenditure Total			**$**	**2,595,219**

RCCC/PAC Operations Fund				
Revenues:				
Intergovernmental	$	1,000,000		
Interest Income		17,003		
From General Fund		1,973,875		
From Conv Ctr Financing Fund		3,231,235		
Program Income & Fees		12,741,510		
RCCC & PAC Operations Revenue Total			**$**	**18,963,623**
RCCC & PAC Operations Fund Expenditure Total			**$**	**18,963,623**
New Convention Center Debt Service Fund				
Revenues:				
From Fund Balance		946,572		
From Conv Ctr Financing Fund		19,473,500		
New Convention Center Debt Service Fund Revenue Total			**$**	**20,420,072**
New Convention Center Debt Service Fund Expenditure Total			**$**	**20,420,072**
Convention Center Financing Fund				
Revenues:				
Occupancy/Food Tax	$	28,303,846		
Interest Income		1,287,500		
Convention Center Financing Fund Revenue Total			**$**	**29,591,346**
Convention Center Financing Fund Expenditure Total			**$**	**29,591,346**
Walnut Creek Amphitheatre Operating Fund				
Revenues:				
Amphitheatre Rent	$	1,195,807		
Walnut Creek Amphitheatre Operating Fund Revenue Total			**$**	**1,195,807**
Walnut Creek Amphitheatre Operating Fund Expenditure Total			**$**	**1,195,807**
Emergency Telephone System Fund				
Revenues:				
Raleigh/Wake Emergency Telephone	$	2,390,180		
Emergency Telephone System Fund Revenue Total			**$**	**2,390,180**
Emergency Telephone System Fund Expenditure Total			**$**	**2,390,180**
Housing Development – Operating Fund				
Revenues:				
Rental Income	$	340,155		
Other Income		82,000		
From General Fund		1,365,019		
Housing Development-Operating Fund Revenue Total			**$**	**1,787,174**
Housing Development-Operating Fund Expenditure Total			**$**	**1,787,174**

Community Development Block Grant Fund				
Revenues:				
Federal Grants	$	2,891,895		
Proceeds from Sale of Property		963,042		
Program Income & Fees		284,700		
Rental Income		20,530		
Community Development Block Grant Fund Revenue Total			**$**	**4,160,167**
Community Development Block Grant Fund Expenditure Total			**$**	**4,160,167**
HOME Grant Fund				
Revenues:				
Federal Grants	$	1,094,763		
Program Income		489,000		
Rental Income		38,678		
From Other Funds		232,586		
Home Grant Fund Revenue Total			**$**	**1,855,027**
Home Grant Fund Expenditure Total			**$**	**1,855,027**
Emergency Shelter Grant Fund				
Revenues:				
Federal Grants	$	252,923		
Emergency Shelter Grant Fund Revenue Total			**$**	**252,923**
Emergency Shelter Grant Fund Expenditure Total			**$**	**252,923**
Grants Fund				
Revenues:				
County Grants	$	104,300		
State Grants		69,000		
State Match		135,306		
Federal Grants		1,036,128		
In Kind Contribution – City		44,585		
From Fund 100 for Grants Match		404,051		
From Transit Operations and Capital Funds		314,317		
Grants Fund Revenue Total			**$**	**2,209,394**
Grants Fund Expenditure Total			**$**	**2,209,394**
Transit CAMPO Fund				
Revenues:				
Federal Grants	$	2,356,998		
State Match		200,000		
Other Match		666,621		
From General Fund		227,628		
Wake Transit Plan Revenues		150,000		
Transit CAMPO Fund Revenue Total			**$**	**3,601,247**
Transit CAMPO Fund Expenditure Total			**$**	**3,601,247**

Section 6. That the following internal service revenue and expenditure accounts are hereby established:

Internal Service Fund – Risk Management				
Revenues:				
User Charges-Risk Mgmt./Workers Compensation	$	4,700,000		
User Charges-Risk Mgmt./Other Insurance		4,257,082		
Interest on Investments		313,816		
Risk Management Revenue Total			**$**	**9,270,898**
Risk Management Expenditure Total			**$**	**9,270,898**
Internal Service Fund – Health/Dental Trust				
Revenues:				
City Contribution-All Funds: Health Trust	$	36,462,000		
Employees Contribution-Health Trust		8,001,000		
Hospital Interest		1,000		
City Contribution-All Funds: Dental Trust		2,626,000		
Employees Contribution-Dental Trust		592,000		
Health/Dental Trust Revenue Total			**$**	**47,682,000**
Health/Dental Trust Expenditure Total			**$**	**47,682,000**
Internal Service Fund – Other Post Employment Benefits Trust				
Revenues:				
City Contribution Health-All Funds	$	15,725,000		
Retiree Contribution Health		1,821,000		
City Contribution Group Life-All Funds		162,000		
City Contribution Medicare Supplement-All Funds		652,000		
Retiree Contribution Medicare Supplement		648,000		
Other Post Employment Benefits Trust Revenue Total			**$**	**19,008,000**
Other Post Employment Benefits Trust Expenditure Total			**$**	**19,008,000**
Internal Service Fund – Equipment Funds				
Revenues:				
Equipment Use Charges	$	18,095,714		
From Fund Balance		285,000		
Transfer from Other Funds		1,908,200		
Bond Proceeds		27,432,314		
Equipment Fund Revenue Total			**$**	**47,721,228**
Equipment Fund Expenditure Total			**$**	**47,721,228**
Internal Service Fund – Vehicle Fleet Services				
Revenues:				
Maintenance and Operation	$	17,706,191		
From Parking Fund		140,000		

Auction Sales	50,000		
Miscellaneous Revenues	3,000		
Vehicle Fleet Services Revenue Total		**$**	**17,899,191**
Vehicle Fleet Services Expenditure Total		**$**	**17,899,191**

Section 7. That effective July 1, 2017, the existing Pay & Classification Plan is amended to incorporate all personnel actions such as reclassifications by the Human Resources department and approved by the City Manager.

Section 8. That water and sewer rates are hereby authorized as set forth in Ordinance No. 2017-716 establishing a schedule of rates, charges and rents for water and sewer services.

Section 9. That solid waste fees are hereby authorized as set forth in Ordinance No. 2017-717 establishing a schedule of fees for solid waste services.

Section 10. That development services fees are hereby authorized as set forth in Ordinance No. 2017-718 establishing an Amended Development Fee schedule.

That Part A-1 of Ordinance No. 2017-680, as approved by City Council on March 15, 2017, is amended to delete the text “fee changes will be effective July 4, 2017” and replace with “fee changes will be effective July 1, 2017.”

That Part B of Ordinance No. 2017-681, as approved by City Council on March 15, 2017, is amended to delete the text “fee changes will be effective July 4, 2017” and replace with “fee changes will be effective July 1, 2017.”

Section 11. That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

Section 12. That this ordinance shall become effective on July 1, 2017.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution: Budget and Management Services
Chief Financial Officer Allison Bradsher
Internal Audits Manager Martin Petherbridge
Department Heads
Jackie Taylor

ORDINANCE NO. 2017 – 715

Project Ordinance for Fiscal Year 2017-18

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That all appropriations below are approved for the financing life of each project, which may extend beyond one fiscal year.

Water Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	27,350,000		
From Water Infrastructure Fund		4,500,000		
From Watershed Protection Fund		2,250,000		
Water Capital Projects Fund Revenue Total			**$**	**34,100,000**
Water Capital Projects Fund Expenditure Total			**$**	**34,100,000**
Sewer Capital Projects Fund				
Revenues:				
From Public Utilities Fund	$	27,750,000		
From Sewer Infrastructure Replacement Fund		12,652,000		
Sewer Capital Projects Fund Revenue Total			**$**	**40,402,000**
Sewer Capital Projects Fund Expenditure Total				**40,402,000**
Parking Facilities Fund – Projects				
Revenues:				
From Parking Operations	$	1,170,000		
Parking Facilities Fund Projects Revenue Total			**$**	**1,170,000**
Parking Facilities Fund Projects Expenditure Total			**$**	**1,170,000**
Stormwater Utility Capital Projects Fund				
Revenues:				
From Stormwater Utility Fund	$	9,107,000		
From Fund Balance		225,000		
Interest on Investments		168,000		
Stormwater Utility Capital Projects Fund Revenue Total			**$**	**9,500,000**
Stormwater Utility Capital Projects Fund Expenditure Total			**$**	**9,500,000**

Housing Development – Projects Fund

Revenues:				
From General Fund	$	5,879,000		
Housing Development-Projects Fund Revenue Total			**$**	**5,879,000**
Housing Development-Projects Fund Expenditure Total			**$**	**5,879,000**

Technology Capital Projects Fund

Revenues:				
From General Fund	$	3,800,000		
From Solid Waste Fund		246,371		
From Transit Fund		12,015		
From Parking Operations		28,682		
From Convention Center Operations		116,458		
From Community Development Fund		30,964		
From Vehicle Fleet Services Fund		69,141		
From Public Utilities Fund		1,765,645		
From Stormwater Services Fund		161,724		
Technology Capital Projects Fund Revenue Total			**$**	**6,231,000**
Technology Capital Projects Fund Expenditure Total			**$**	**6,231,000**

Capital Projects - Miscellaneous

Revenues:				
From General Fund	$	7,270,000		
From Economic Development Fund		70,000		
Interest Income		100,000		
Capital Projects - Misc. Fund Revenue Total			**$**	**7,440,000**
Capital Projects - Misc. Fund Expenditure Total			**$**	**7,440,000**

Raleigh Union Station Project Fund

Revenues:				
From General Fund	$	980,000		
Raleigh Union Station Project Fund Revenue Total			**$**	**980,000**
Raleigh Union Station Project Fund Expenditure Total			**$**	**980,000**

Sidewalk Fund

Revenues:				
From General Fund	$	643,000		
Federal Grants	$	260,000		
Sidewalk Fund Revenue Total			**$**	**903,000**
Sidewalk Fund Expenditure Total			**$**	**903,000**

Street Improvement Fund

Revenues:				
Interest Income	$	200,000		
Permit Fees		850,000		
From Street Facilities Fees		3,500,000		
From General Fund		8,365,000		
Municipal Agreements		1,438,000		
Street Improvement Fund Revenue Total			**$**	**14,353,000**
Street Improvement Fund Expenditure Total			**$**	**14,353,000**

Park Improvement Fund

Revenues:				
From Revolving Fund	$	100,000		
From General Fund		4,855,000		
From Park Acquisition Facility Fees Fund		950,000		
Interest Income		50,000		
Fee-in-Lieu Street Trees		50,000		
From Fund Balance		1,506,000		
Park Improvement Fund Revenue Total			**$**	**7,511,000**
Park Improvement Fund Expenditure Total			**$**	**7,511,000**

Walnut Creek Capital Improvement Fund

Revenues:				
Amphitheater Rent	$	350,000		
Walnut Creek Capital Improvement Fund Revenue Total			**$**	**350,000**
Walnut Creek Capital Improvement Fund Expenditure Total			**$**	**350,000**

Conv Ctr/Mem Aud Project Fund

Revenues:				
From Convention Center Financing Fund	$	500,000		
Conv Ctr/Mem Aud Project Fund Revenue Total			**$**	**500,000**
Conv Ctr/Mem Aud Project Fund Expenditure Total			**$**	**500,000**

New Conv Ctr Complex Fund

Revenues:				
From Convention Center Financing Fund	$	2,709,000		
New Conv Ctr Complex Fund Revenue Total			**$**	**2,709,000**
New Conv Ctr Complex Fund Expenditure Total			**$**	**2,709,000**

Public Transit Project - TPAC Fund

Revenues:				
Wake Transit Tax Revenues	$	7,140,000		
Public Transit Project – TPAC Fund Revenue Total			**$**	**7,140,000**
Public Transit Project – TPAC Fund Expenditure Total			**$**	**7,140,000**

Public Transit Projects Fund

Revenues:				
From General Fund	$	1,663,000		
Federal Grants		9,926,000		
State Grants		224,000		
Public Transit Projects Fund Revenue Total			**$**	**11,813,000**
Public Transit Projects Fund Expenditure Total			**$**	**11,813,000**

Housing Bond Reserve Fund 6/96

Revenues:				
Program Income	$	1,000,000		
From Fund Balance		3,207,000		
Housing Bond Reserve Fund Revenue Total			**$**	**4,207,000**
Housing Bond Reserve Fund Expenditure Total			**$**	**4,207,000**

Section 2. That the following amounts are hereby appropriated for bond projects from previously unobligated bond funding for the fiscal year beginning July 1, 2017 and ending June 30, 2018 in accordance with the City Capital Improvement Program. Authorized project expenditures represent appropriations necessary for the completion of projects and therefore do not require reappropriation in any subsequent fiscal year.

Water Revenue Bond Fund

Revenues:				
Bond Proceeds	$	4,530,000		
Water Revenue Bond Fund Revenue Total			**$**	**4,530,000**
Water Revenue Bond Fund Expenditure Total			**$**	**4,530,000**

Sewer Revenue Bond Fund

Revenues:				
Bond Proceeds	$	131,190,000		
Sewer Revenue Bond Revenue Total			**$**	**131,190,000**
Sewer Revenue Bond Expenditure Total			**$**	**131,190,000**

<u>Miscellaneous Capital Project Bond Fund</u>				
Revenues:				
Bond Proceeds	$	9,765,000		
Miscellaneous Revenues	$	1,472,000		
Miscellaneous Capital Project Bond Fund Revenues			**$**	**11,237,000**
Miscellaneous Capital Project Bond Fund Expenditures			**$**	**11,237,000**
<u>Street Bond Fund</u>				
Revenues:				
Bond Proceeds	$	1,474,000		
Street Bond Fund Revenue Total			**$**	**1,474,000**
Street Bond Fund Expenditure Total			**$**	**1,474,000**
<u>Parks Capital Bond Fund</u>				
Revenues:				
Bond Proceeds	$	28,525,000		
From Fund Balance		1,000,000		
Parks Capital Bond Fund Revenue Total			**$**	**29,525,000**
Parks Capital Bond Fund Expenditure Total			**$**	**29,525,000**
<u>Housing Bond Reserve Fund 6/96</u>				
Revenues:				
Bond Proceeds	$	2,250,000		
Housing Bond Reserve Fund Revenue Total			**$**	**2,250,000**
Housing Bond Reserve Fund Expenditure Total			**$**	**2,250,000**

<u>Section 3.</u> That the document titled "*Proposed Capital Improvement Program FY2018-FY2022*" is adopted as a policy to guide capital budgeting, financial planning, project schedules, and other activities related to the accomplishment of capital projects.

<u>Section 4</u>. That the adopted Capital Improvement Program supersedes all previously adopted Capital Improvement Programs.

<u>Section 5</u>. That authorized project expenditures for FY2017-2018 represent appropriations necessary for the completion of projects and therefore do not require re-appropriation in any subsequent fiscal year.

<u>Section 6</u>. That the adopted Capital Improvement Program may be amended by the City Council with budgetary actions or other actions related to the authorization of specific projects and by the adoption of future Capital Improvement Programs.

Section 7. That copies of this ordinance shall be furnished to the City Clerk and to the Chief Financial Officer to be kept on file by them for their direction in the disbursement of City funds.

Section 8. This ordinance shall become effective on July 1, 2017.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution: Budget and Management Services
Chief Financial Officer Allison Bradsher
Internal Audits Manager Martin Petherbridge
Transcription Svcs – Jackie Taylor
Department Heads

ORDINANCE NO. 2017 – 716

An Ordinance Adopting the Rates, Charges and Rents for Water and Sewer Utility Service for the City of Raleigh, North Carolina

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH:

Section 1. That the following is the official schedule of rates, charges, and rents for water, sewer and reuse water utility billed on or after July 1, 2017 regardless of the date of delivery of service, for the Raleigh, Garner, Rolesville and Wake Forest service delivery areas. (Reference Section 2-3001, Raleigh City Code.)

I. Retail Service

A. Water (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 6.15	$ 12.30	$ 1.50
3/4	8.35	16.70	2.25
1	12.75	25.50	3.75
1-1/2	23.76	47.52	7.50
1-1/2 Fire*	6.15	NA	7.50
2 Fire*	6.15	NA	12.00
2	36.97	73.94	12.00
3	72.20	144.40	24.00
4	111.84	223.68	37.50
6	221.92	443.84	75.00
8	354.02	708.04	120.00
10	508.15	1,016.30	172.50

*Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
Consumption 0 to 4 CCF	$ 2.54	$ 5.08
Consumption 5 to 10 CCF	4.24	8.48
Consumption 11 CCF and greater	5.65	11.30

3. Non-residential Consumption Charges

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$3.29	$6.58

4. Irrigation Rate

Consumption (CCF/Month)	Unit Rate Per CCF Inside City Limits	Outside City Limits
All Consumption	$5.65	$11.30

5. Watershed Protection Charge

A charge of $0.1122 per CCF of potable water consumed shall be assessed to all Raleigh, Garner, Rolesville and Wake Forest service delivery areas water customers paying inside city limits or outside city limits rates.

B. Sewer (Monthly Charges and Infrastructure Replacement)

1. Monthly Service Charges

Meter Size (Inches)	Monthly Charges Inside City Limits	Monthly Charges Outside City Limits	Infrastructure Replacement Inside/Outside
5/8	$ 6.74	$ 13.48	$ 4.50
3/4	9.21	18.42	6.75
1	14.14	28.28	11.25
1-1/2	26.44	52.88	22.50
1-1/2 Fire*	6.74	NA	4.50
2 Fire*	6.74	NA	4.50
2	41.21	82.42	36.00
3	80.60	161.20	72.00
4	124.90	249.80	112.50
6	247.98	495.96	225.00
8	395.68	791.36	360.00
10	567.99	1,135.98	517.50

*Rates are only applicable to individually metered single family townhomes that were required by the North Carolina Residential Code to have fire sprinkler systems *and* that were plumbed such that the sprinklers are supplied water through the domestic meter service.

2. Consumption Charges

Water Consumption (CCF/Month)	Unit Rate Per CCF of Water Inside City Limits	Outside City Limits
All Usage	$4.45	$8.90

3. Rates (including billing charges) for residential units without metered water (per dwelling unit):

Inside City Limits $42.39/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

Outside City Limits $80.28/Mo. for services inclusive of Admin. Costs and Infrastructure Replacement Charges.

C. Industrial Surcharges

Treatment

(1)	Applicable to all flow, with no allowance for BOD or SS	$0.2485/CCF of sewage
(2)	Applicable to all BOD	$0.335/Lb of BOD
(3)	Applicable to all SS	$0.218/Lb of SS
(4)	Applicable to all TN	$1.847/Lb of TN
(5)	Applicable to all TP	$1.456/Lb of TP

D. Reuse Water

1. Monthly Service Charge and Infrastructure Replacement same as retail water service meter size charge.
2. Reuse with Associated Sewer Consumption Charge is 50% of non-residential retail water consumptive unit price in CCF. Sewer consumptive rates as listed in Section B (above) will be applied to all usage in this category.
3. Irrigation Consumption Charge is 50% of irrigation water consumptive unit price in CCF.

E. Fats, Oils and Grease Non Significant Industrial Users

Administration Sampling and Inspecting Monthly Service Charge $10.00

II. Contract Service

A. Water

1. Operations and Maintenance Charges

Applicable to all water used $2.065/CCF

2. Capital Charges – General Facilities

Applicable to all water used $1.081/CCF

3. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1980 $9,403/MGD/Month

4. Capital Charges – Production Facilities

Applicable capacity reserved by contractual agreement, as of July 1, 1984 $31,572/MGD/Month

B. Sewer

1. Operations and Maintenance Charges

a. Treatment

See Industrial Surcharges under sewer retail rates

b. Transportation

(1) Applicable to all flow $0.1166/CCF of sewage

2. Capital Charges

a. Treatment

(1) Applicable to capacity reserved by contractual agreement within plant facility capacity as of 1980.

Peak reserve flow $68.15/MGD/Month

Average reserve flow $1,081.52/MGD/Month

b. Transportation

(1) Applicable to capacity reserved by contractual agreement within Neuse River Outfall facility capacity as of 1980.

$107.60/MGD/Mile/Month

(2) Applicable to capacity reserved by contractual agreement within Walnut Creek Outfall, from Sunnybrook Road to Neuse River Outfall facility capacity as of 1980.

$68.15/MGD/Mile/Month

(3) Applicable to capacity reserved by contractual agreement within Crabtree Creek Outfall, from Old Crabtree Creek Pump Station, to Neuse River Outfall facility capacity as of 1980.

$88.58/MGD/Mile/Month

Section 2. All laws and clauses of laws in conflict herewith are hereby repealed to the extent of said conflict.

Section 3. If this ordinance or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the ordinance which can be given separate effect and to this end the provisions of this ordinance are declared to be severable.

Section 4. This ordinance shall become effective on July 1, 2017.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:	Budget:	Budget and Management Services
	Finance:	Allison Bradsher
	Public Utilities:	Jennifer Alford, Nicole Brown, Stephen Balmer
	Audits:	Martin Petherbridge
	Information Tech:	Jackie Taylor
	Department Heads	

ORDINANCE NO. 2017 – 717

Solid Waste Services Fee Ordinance
City of Raleigh
Fiscal Year 2017-18

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RALEIGH THAT:

Section 1. The following is the official schedule of rates and charges for solid waste service, effective July 1, 2017. (Reference Section 7-2006, Raleigh City Code.)

I.	**Residential Curbside Service (including approved businesses in primarily residential areas)**	
	A. Solid Waste Collection Fee	$12.95 per month
	B. Recycling Collection Fee	$2.60 per month
	C. Special Load Fee (available to residential customers only)	$50 per load
II.	**Central Business District Service**	
	A. Solid Waste Collection Fee	
	6 day solid waste collection with recycling	$93.30 per month
	7 day solid waste collection with recycling	$108.85 per month
	1 day solid waste collection with recycling	$15.55 per month
	B. Recycling Collection Fees	
	6 day recycle only	$50 per month
	7 day recycle only	$58 per month
	1 day recycle only	$2.60 per month
III.	**Tax Exempt Property (grandfathered non-profit, state, and county property)**	
	A. Solid Waste Collection Fee	$12.95 per month
	B. Recycling Collection Fee	$2.60 per month
IV.	**Other Fees**	
	A. Yard Waste Center Tip Fee	$25 per ton*
	*Residential tip fee $6.25 minimum, Contractor tip fee $12.50 minimum	
	B. Rollout Garbage Cart (first residential cart is free)	$40.00
	C. Roll Cart/65 gallon Recycling Cart (first residential cart is free)	$42.00
	D. Roll Cart/95 gallon Recycling Cart (first residential cart is free)	$48.00
	E. Recycling Bin	$6.00
	F. Compost (before sales tax)	$30.00 per 2.5 yards or $3.00 per bag
	G. Mulch or Wood Chips (before sales tax)	$25.00 per 2.5 yards or $2.00 per bag

H.	Colored Wood Chips	$50.00 per 2.5 yards or $5.00 per bag
I.	Compost (before sales tax) – Bulk Purchases (15 cubic yards or more)	$7.00 per cubic yard
J.	Mulch (before sales tax) – Bulk Purchases (15 cubic yards or more)	$7.00 per cubic yard

Adopted: June 12, 2017

Effective: July 1, 2017

Distribution:

Budget:	Budget and Management Services
Finance:	Robin Rose, Allison Bradsher
Internal Audit:	Martin Petherbridge
Solid Waste Svcs:	David Scarborough
Utility Billing:	Susan Decker
Information Tech:	Jackie Taylor
Department Heads	

Note: A $0.75 increase in the Residential Solid Waste Collection Fee equates to Central Business District Solid Waste Collection Fee increase as shown above.

ORDINANCE NO. 2017 – 718

Ordinance to Amend Development Fee Schedule for FY 2017-18

Be it ordained by City Council of the City of Raleigh, North Carolina:

Section 1. That the Development Fee Schedule (the "Schedule"), kept on file by the Development Services Department pursuant to Section 10.2.1.B.3.a of the Unified Development Ordinance, be amended to change certain fees existing in the Schedule and to add certain new fees, all as shown in the table below.

Note: If an application and complete project plans/documents are submitted for review prior to the effective date of this ordinance of July 1, 2017, the project will be subject to the previous fee structure and assessed the previous fee for that specific process. All applications for permits and/or process submitted on or after July 1, 2017, will be subject to the new fee structure and assessed fees at the new rate. Notwithstanding the date of submittal, any fees paid/collected after December 31, 2017 will be subject to the new fee structure and assessed fees at the new rates. This provides for an approximate six (6) month period where process applications submitted prior to July 1, 2017 can complete their review cycles at the current fee structure.

Division	Service Area	Service Name	FY17 Fee	FY18 Fee
Land Development				
	Zoning			
		Post-approval name change petition	$59	$106
		Zoning verification letter (Fee applies to each parcel)	$29	$42
		Sunset extension letter	$59	$106
		Zoning Permit Fee - Commercial	$82	$245
		Zoning Permit Fee - 1&2 Family Dwellings Existing Structures	$82	$175
		Evidentiary Hearing	$203	$203
	Preliminary Subdivision Plan Review			
		Preliminary - Subdivision plans Level 1	$351	$863
		Preliminary - Subdivision plans Level 2	$938	$995
		Preliminary - Subdivision plans Level 3	$1,819	$1,562
		Re-Review - Subdivision plans Level 1	$351	$428
		Re-Review - Subdivision plans Level 2	$938	$498
		Re-Review - Subdivision plans Level 3	$1,819	$781
	Recorded Maps/Plat Recordation			
		Boundary Survey Plat	$118	$133
		Exempt Subdivision Plat	$235	$257
		Final Subdivision Plat	$235	$350
		Recombination Plat or other recorded instrument	$235	$182
		Right-of-Way easement plat	$118	$164

Administrative Site Plan Review		
Admin Site Review - Site plan Level 1	$351	$919
Admin Site Review - Site plan Level 2	$937	$1,058
Admin Site Review - Site plan Level 3	$1,819	$1,625
Admin Site Re-Review - Site plan Level 1	$351	$460
Admin Site Re-Review - Site plan Level 2	$937	$529
Admin Site Re-Review - Site plan Level 3	$1,819	$812
Specific Fees Enumerated		
Site Plan Approval	$323	$458

Building Services

*Permit Fees for New Commercial Construction**

Commercial Building Permit Tiered Pricing Structure		Building Permit	
Valuation Tiers		Cost Per 1,000	Cumulative
$0	$150,000	$0.78	$117
$150,001	$250,000	$0.74	$191
$250,001	$500,000	$0.72	$371
$500,001	$750,000	$0.70	$546
$750,001	$1,000,000	$0.68	$716
$1,000,001	$5,000,000	$0.62	$3,196
$5,000,001	$15,000,000	$0.54	$8,596
$15,000,001	$25,000,000	$0.47	$13,296
$25,000,001	AND Up	$0.39	No Ceiling

** Valuation determined by staff using latest version of the ICC Building Valuation Table and reduced by a means location factor for Raleigh N.C.*

Plan Review Fee	55% of Calculated Building Permit
Electrical Permit	101% of Calculated Building Permit
Plumbing Permit	55% of Calculated Building Permit
Mechanical Permit	78% of Calculated Building Permit

*Permit Fees for New Residential Construction**

Building Permit	0.26% of Calculated Construction Value
Plan Review Fee	72% of Calculated Building Permit
Electrical Permit	67% of Calculated Building Permit
Plumbing Permit	22% of Calculated Building Permit
Mechanical Permit	31% of Calculated Building Permit

*Permit Fees for Alterations & Repairs**

Plan Review Fee	55% of Calculated building permit (Commercial only)
Level 1	25% of Calculated Valuation
Level 2	50% of Calculated Valuation
Level 3	75% of Calculated Valuation

**Alterations and Repairs permitting use the same calculations as above with discounted valuations*

Commercial & Residential re-review fees (per trade per hour)	$106

Specific Fees Enumerated

Minimum Permit Fee	$82	$106
Voiding Permit Fee	$121	$106
Extra Inspections - Per Inspection (trade)	$71	$106
Demolition of a building or structure	$82	$106
Conditional Service Fee - Commercial (per Trade per Unit)	$82	$124
Conditional Service Fee - Multi-Family (per trade for up to 5 units)	$82	$124
Conditional Service Fee - Residential (per Trade per Unit)	$82	$124
Home Occupation Permit	$82	$140
Manufactured Homes (All inclusive - Includes all necessary permits)	$82	$299
Moving or relocation of building	$82	$301
Occupancy posting or reporting	$129	$106
Signs (per sign) - Electrical, Permanent, or Special Event (Commercial)	$82	$245
State mandated license renewals (inspections per trade)	$82	$106
Temporary board (Electrical)	$82	$106
Temporary certificate of occupancy (per open permit)	$82	$255
Temporary trailer (per trade)	$82	$110

Stand Alone Trade Permits

Photovoltaic (Solar) Commercial	$82	$403
Generators: Commercial (Electrical only - all other trades $106)	$82	$238
Swimming Pool: Commercial (Building only - all other trades $106)	$82	$215
Fixture Replacement/Retro-fit: Over 100 fixtures (Commercial Only)	$82	$198
Parking Lot Lighting	$82	$191
UPS System	$82	$201
Co-locate on a Building (Building only - all other trades $106)	$82	$178
Fixture Replacement/Retro-fit: 51-100 fixtures (Commercial Only)	$82	$178
Fixture Replacement/Retro-fit: 26-50 fixtures (Commercial Only)	$82	$142
Service Repair/Replace (Commercial)	$82	$119
Cell Tower/Co-locate (site)	$82	$106
Plumbing Utility Inspection	$82	$113
Heat Pumps/air Conditioning: Commercial (Per 1-3 co-located units per trade)	$82	$148
Heat Pumps/air Conditioning: Residential (per trade)	$82	$106
Gas Outlets: Commercial	$82	$148
Boiler or Compressor: Commercial	$82	$148

Forced-Air Warm Air Furnaces: Commercial (Per 1-3 co-located units per trade)	$82	$148
Exhaust Hood and Duct System: Commercial (Per trade per work type)	$82	$148
Exhaust Systems: Commercial (Per trade per work type)	$82	$148
Refrigeration Units: Commercial (Per trade per work type)	$82	$148
Ductwork: Commercial	$82	$148
Incinerators: Commercial (Per trade per work type)	$82	$148
Field Revisions (per Trade per Hour)	$111	$106
Development Engineering Services		
Infrastructure Field Inspections (per linear foot)		
Partial Public Street/Streetscape	$1.18	$1.53
Full Public Street/Streetscape	$1.18	$2.47
Water Main	$1.18	$1.47
Sewer Main	$1.18	$1.47
Concurrent Infrastructure Plan Review		
Concurrent Review - Level 1	$176	$771
Concurrent Review - Level 2	$176	$874
Concurrent Review - Level 3	$176	$984
Concurrent Re-Review level 1	$176	$771
Concurrent Re-Review level 2	$176	$874
Concurrent Re-Review level 3	$176	$984
Right of Way Obstructions		
Full Streets - Major - Striped Review	$0	$814
Full Streets - Major - Striped Inspections (Per Day)	$0	$81
Full Streets - Major - Non-Striped Review	$0	$543
Full Streets - Major - Non-Striped Inspections (Per Day)	$0	$65
Full Streets - Minor - Striped Review	$0	$543
Full Streets - Minor - Striped Inspections (Per Day)	$0	$32
Full Streets - Minor - Non-Striped Review	$0	$271
Full Streets - Minor - Non-Striped Inspections (Per Day)	$0	$21
Street Lane - Major - Striped Review	$0	$407
Street Lane - Major - Striped Inspections (Per Day)	$0	$32
Street Lane - Major - Non-Striped Review	$0	$136
Street Lane - Major - Non-Striped Inspections (Per Day)	$0	$32
Street Lane - Minor - Striped Review	$0	$271
Street Lane - Minor - Striped Inspections (Per Day)	$0	$32
Street Lane - Minor - Non-Striped Review	$0	$136
Street Lane - Minor - Non-Striped Inspections (Per Day)	$0	$32
Sidewalk - Major - Full Closure Review	$0	$814
Sidewalk - Major - Full Closure Inspections (Per Day)	$0	$48
Sidewalk - Major - AUX Review	$0	$407
Sidewalk - Major - AUX Inspections (Per Day)	$0	$32
Sidewalk - Major - Partial Closure Review	$0	$271
Sidewalk - Major - Partial Closure Inspections (Per Day)	$0	$16
Sidewalk - Major - Maintenance Inspections (Per Day)	$0	$16
Sidewalk - Minor - Full Closure Review	$0	$271
Sidewalk - Minor - Full Closure Inspections (Per Day)	$0	$32

	Sidewalk - Minor - AUX Review	$0	$136
	Sidewalk - Minor - AUX Inspections (Per Day)	$0	$32
	Sidewalk - Minor - Partial Closure Review	$0	$102
	Sidewalk - Minor - Partial Closure Inspections (Per Day)	$0	$16
	Sidewalk - Minor - Maintenance Inspections (Per Day)	$0	$16
	Misc. - Major - Dumpster/Pod - Inspections (Per Day)	$0	$48
	Misc. - Major - Non-Specific - Inspections (Per Day)	$0	$48
	Misc. - Major - House Move - Review	$0	$136
	Misc. - Minor - Dumpster/Pod - Inspections (Per Day)	$0	$32
	Misc. - Minor - Non-Specific - Inspections (Per Day)	$0	$16
	Misc. - Minor - House Move - Review	$0	$136
Specific Fees Enumerated			
	Driveway (per driveway)	$82	$106
	Sidewalk, Underground Utilities, Underground Telecom (per linear foot)	$0.24	$0.31
	Minimum Sidewalk Fee	$82	$106
	R/W Utility Cut (Utility pavement cut)	$82	$106
	Encroachment Application	$170	$273
Express Services			
Land Development			
	Express - Final Site	$800	$600
	Express - Grading	$800	$600
	Express - Preliminary Development Plan	$800	$900
	Express - Recorded Map	$800	$900
	Express - Sketch Plans	$300	$450
Building Services			
	Express - Additions	$1,200	$1,500
	Express - Alteration & Repairs	$800	$900
	Express - Building Comments Only	$0	$900
	Express - Change of Use	$800	$900
	Express - Fit up/Interior Completion	$800	$900
	Express - Presubmittal Conference	$600	$600
	Express - Standard Commercial	$1,200	$1,500
	Pony Express	$300	$300
Development Engineering			
	Express - Concurrent	$800	$900
	Express - Concurrent Mylar	$800	$900
	Express - Concurrent Mylar Revision	$800	$900
	Special Field Consultation Services	$0	$325
Technology Fee			
	All fees listed in this ordinance subject to an additional 4% fee to be used to support development services technology needs.		

Research and Records			
	General record recovery (including print), per page	$0.05	$0.05
	Special research, per hour	$26	$26
	Certificate of compliance or occupancy recovery (beyond 30 days of issue date), per certificate	$52	$52
	Monthly construction report per month	$10	$10
	Monthly construction report per month with mailing	$15	$15
	Duplicate building card	$10	$10

Section 2. Ordinance 2017-673 is hereby repealed.

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:
Management Team
Budget and Management Services
Internal Audits Manager – Martin Petherbridge
Chief Financial Officer – Allison Bradsher
Public Utilities – Massengill, Waldroup, Wheeler, Lynch, Brower, Ray, Alford, N. Brown, C. Black
Planning – Bowers, Crane
Development Services – Hosey, Dolikhani, Kallam
City Attorney – Hargrove-Bailey, Poole, Seymour
Transcription Services – Taylor

RESOLUTION NO. 2017 – 475

Operating Budget for Municipal Service Districts
City of Raleigh
Fiscal Year 2017-18

WHEREAS, Article 23 of Chapter 160A of the North Carolina General Statutes, entitled "The Municipal Service District Act of 1973," authorizes the City Council of any city within North Carolina to define one or more service districts for the purposes enumerated in that Act and pursuant to the procedure therein prescribed; and

WHEREAS, the City Council of the City of Raleigh, North Carolina has established the Municipal Service District as defined in Resolution 2009-795 and 2014-919 for the purpose of pursuing urban revitalization projects.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Municipal Service District for Fiscal Year 2017-18 is hereby approved:

REVENUE	**AMOUNT**
Downtown Municipal Service District	$ 1,068,852
Hillsborough Street Municipal Service District	$ 622,280

EXPENDITURES	**AMOUNT**
Downtown Municipal Service District	$ 1,068,852
Hillsborough Street Municipal Service District	$ 622,280

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Audits:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Downtown Raleigh Alliance	
Hillsborough Community Services Corporation	

RESOLUTION NO. 2017 – 476

Operating Budget for the Greater Raleigh Convention and Visitors Bureau City of Raleigh Fiscal Year 2017-18

WHEREAS, the General Assembly of North Carolina adopted House Bill 703, entitled "An Act to Authorize Wake County to Levy a Room Occupancy Tax and a Prepared Food and Beverage Tax," during the 1991 Session; and

WHEREAS, said Act requires certain distribution of a portion of the proceeds from these taxes to the Greater Raleigh Convention and Visitors Bureau; and

WHEREAS, said Act further requires the Greater Raleigh Convention and Visitors Bureau to submit an annual budget to the Raleigh City Manager and Wake County Manager for processing and approval through the regular budget procedures of the City and the County; and

WHEREAS, the Greater Raleigh Convention and Visitors Bureau has submitted a proposed budget for Fiscal Year 2017-18 to the Raleigh City Manager and Wake County Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Raleigh that the following budget for the Greater Raleigh Convention and Visitors Bureau for Fiscal Year 2016-17 is hereby approved:

REVENUE	**AMOUNT**
Hotel Occupancy Tax	$6,017,000
Prepared Food and Beverage Tax	675,000
Convention Center Marketing	130,000
Annual Meeting	43,000
Other Program Revenue	626,000
Dividends, Interest and Reserves	210,500
TOTAL REVENUES	$7,701,500

EXPENDITURES	**AMOUNT**
Greater Raleigh Convention and Visitors Bureau	$7,701,500

Adopted: June 12, 2017
Effective: July 1, 2017

Distribution:

Budget:	Budget and Management Services
Finance:	Allison Bradsher
Internal Audit:	Martin Petherbridge
Information Tech:	Jackie Taylor
Department Heads	
Greater Raleigh Convention and Visitors Bureau	
Wake County Manager	

CITY OF RALEIGH

NORTH CAROLINA